

MINUTES

Ordinary Council Meeting

19 August 2025

**MINUTES OF THE ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS
ON TUESDAY, 19 AUGUST 2025 AT 2PM**

1 OPENING OF MEETING

The Mayor declared the meeting opened at **2pm** and welcomed Councillors, Council Officers, media, members of the gallery and those following via livestreaming. Advice was provided of Council's Work, Health and Safety (WHS) Evacuation Plan and locations of amenities.

Present

Mayor Cr Neville Kschenka OAM, Deputy Mayor Cr Sue Ruffles, Cr Bob Manning, Cr Jenny Clarke OAM, Cr Peter Dawson, Cr Cameron Lander, Cr Tracey Lewis

In Attendance

George Cowan (General Manager), Shane Wilson (Deputy General Manager Infrastructure), Sue Killham (Acting Deputy Manager Corporate Community), Vicki Maher (Executive Assistant), Melissa Johnson (Minute Taker).

2 ACKNOWLEDGEMENT OF COUNTRY

The Mayor read the following Acknowledgement of Country.

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present.

3 APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE**RESOLUTION 25/141**

Moved: Cr Cameron Lander

Seconded: Cr Peter Dawson

That apologies from Cr Cameron Rouse and Cr Braden Lyons be received, accepted and Leave of Absence be granted.

CARRIED

Cr Lewis joined the meeting at 2.01pm

4 APPLICATIONS FOR ATTENDANCE BY AUDIO-VISUAL LINK

No requests to join via audio-visual link in August.

5 DISCLOSURES OF INTEREST

The Mayor reminded Councillors and Council Officers of their obligation under Council's Code of Conduct to disclose and manage any conflicts of interest they may have in matters being considered at the meeting, and invited Councillors and Council Officers to disclose any such interests:

Nil

6 CONFIRMATION OF MINUTES

RESOLUTION 25/142

Moved: Cr Cameron Lander

Seconded: Cr Tracey Lewis

That the minutes of the Ordinary Council meeting held on 15 July 2025 be confirmed.

CARRIED

7 MAYORAL MINUTES

7.1 MAYOR REPORT - JULY AND AUGUST 2025

RESOLUTION 25/143

Moved: Mayor Cr Neville Kschenka

Seconded: Cr Jenny Clarke OAM

That Council:

1. Receives and notes the Mayor Report for July and August 2025.

CARRIED

8 NOTICES OF MOTION AND QUESTIONS WITH NOTICE

8.1 CR MANNING - NARRANDERA TOWN BYPASS

RESOLUTION 25/144

Moved: Cr Bob Manning

Seconded: Cr Jenny Clarke OAM

That this Council:

1. Refer for future consideration the planning of a transport corridor, linking the Newell Highway to the Irrigation Way around the north of Narrandera to the south of Narrandera to the Sturt & Newell Highways at Gillenbah.

LOST

9 REPORTS OF COUNCILLORS

9.1 CR LANDER - 2025 ALGA NATIONAL GENERAL ASSEMBLY

RESOLUTION 25/145

Moved: Cr Cameron Lander

Seconded: Cr Tracey Lewis

That Council:

1. Notes the report from Cr Lander's attendance at the 2025 Australian Local Government Association National General Assembly and Regional Forum.

CARRIED

10 REPORTS OF COMMITTEES

10.1 AUDIT, RISK AND IMPROVEMENT COMMITTEE - MINUTES - 30 JULY 2025

RESOLUTION 25/146

Moved: Cr Bob Manning

Seconded: Cr Cameron Lander

That Council:

1. Receives and notes the Minutes of the Audit, Risk and Improvement Committee held on Wednesday 30 July 2025.

CARRIED

10.2 TRAFFIC COMMITTEE - MINUTES - 30 JULY 2025

RESOLUTION 25/147

Moved: Cr Tracey Lewis

Seconded: Deputy Mayor Cr Sue Ruffles

That Council:

1. Receives and notes the Minutes of the Traffic Committee held on Wednesday 30 July 2025.
2. Resolves recommendations 6.1, 6.2, 6.3 and 6.5 endorsed by the Traffic Committee as detailed below.
3. Advise the community about the project in accordance with the Community Engagement Strategy.

CARRIED

10.3 GRONG GRONG COMMUNITY ADVISORY COMMITTEE - MINUTES - 28 JULY 2025

RESOLUTION 25/148

Moved: Cr Bob Manning

Seconded: Cr Peter Dawson

That Council:

1. Receives and notes the Minutes of the Grong Grong Community Advisory Committee held on Monday 28 July 2025.

CARRIED

10.4 AUSTRALIA DAY PLANNING ADVISORY COMMITTEE - MINUTES - 7 AUGUST 2025

RESOLUTION 25/149

Moved: Cr Jenny Clarke OAM

Seconded: Cr Tracey Lewis

That Council:

1. Receives and notes the Minutes of the Australia Day Planning Advisory Committee held on Thursday 7 August 2025.
2. Adopts the amended Australia Day Awards Nomination form.

CARRIED

10.5 PARKSIDE COTTAGE MUSEUM S355 COMMITTEE - MINUTES - 4 AUGUST 2025

RESOLUTION 25/150

Moved: Cr Tracey Lewis

Seconded: Deputy Mayor Cr Sue Ruffles

That Council:

1. Receives and notes the Minutes of the Parkside Cottage Museum S355 Committee held on Monday 4 August 2025.

CARRIED

11 REPORTS OF THE GENERAL MANAGER

11.1 ESTABLISHMENT OF A PANEL OF CONDUCT REVIEWERS

RESOLUTION 25/151

Moved: Cr Cameron Lander

Seconded: Cr Tracey Lewis

That Council:

1. Authorises the General Manager to call for expressions of interest for the establishment of a panel of conduct reviewers.

CARRIED

11.2 POLICY REVIEW - POL036 POLICY MAKING

RESOLUTION 25/152

Moved: Deputy Mayor Cr Sue Ruffles

Seconded: Cr Cameron Lander

That Council:

1. Adopts revised POL036 Policy Making Policy as presented.

CARRIED

11.3 POLICY REVIEW - POL042 AUSTRALIA DAY POLICY

RESOLUTION 25/153

Moved: Cr Cameron Lander

Seconded: Cr Peter Dawson

That Council:

1. Endorses the revised POL042 Australia Day Policy as presented for the purpose of public exhibition seeking community comment for a period of 28 days.
2. Deems POL042 Australia Day Policy as adopted should no submissions be received from the community at the conclusion of the exhibition period.

CARRIED

11.4 POLICY REVIEW - POL018 WEBSITE, POL047 MEDIA & PUBLIC RELATIONS, POL056 SOCIAL MEDIA POLICIES

RESOLUTION 25/154

Moved: Cr Cameron Lander

Seconded: Cr Jenny Clarke OAM

That Council:

1. Approves the revisions to POL018 Website Policy, POL047 Media and Public Relations, and POL056 Social Media Policy.
2. Adopts the revised policies as presented.

CARRIED

12 REPORTS OF THE DEPUTY GENERAL MANAGER CORPORATE AND COMMUNITY SERVICES

12.1 MONTHLY STATEMENT OF INVESTMENTS - JULY 2025

RESOLUTION 25/155

Moved: Cr Tracey Lewis
 Seconded: Cr Bob Manning
 That Council:

1. Receives and notes the Statement of Investments as at 31 July 2025

CARRIED

12.2 MONTHLY FINANCIAL PERFORMANCE REPORT - JULY 2025

RESOLUTION 25/156

Moved: Cr Tracey Lewis
 Seconded: Cr Cameron Lander
 That Council:

1. Receives and notes the Monthly Financial Performance Report for the month of July 2025, as detailed in this report.

CARRIED

12.3 GRONG GRONG SPORTSGROUND - OUTCOME OF CONSULTATION PHASE FOR ISSUE OF SHORT-TERM LICENCE

RESOLUTION 25/157

Moved: Cr Tracey Lewis
 Seconded: Cr Bob Manning
 That Council:

1. Notes the responses received during the consultation phase to issue a short-term licence for the Grong Grong Sportsground (Reserve 559010) to the Grong Grong Horse Sports Incorporated; and
2. Supports the proposal by resolving to enter into an initial 12-month short-term licence for use of the Grong Grong Sportsground (Reserve 559010) with the Grong Grong Horse Sports Incorporated for the purpose of Equine Events and Dog Agility Events; and
3. Resolves to renew the short-term licence agreement for four consecutive additional 12-month option periods (maximum term of five years); and
4. Agrees to pay the annual licence fee of \$669.90 (incl GST) for 2025-26 from the Contributions to Local Organisations Expenditure account.
5. Provides delegated authority to the Mayor and the General Manager to sign the initial short-term licence agreement and the future four option periods.

CARRIED

12.4 DELIVERY PROGRAM 2022-26 END-OF-REPORTING YEAR PROGRESS REPORT - 30 JUNE 2025

RESOLUTION 25/158

Moved: Cr Tracey Lewis

Seconded: Cr Jenny Clarke OAM

That Council:

1. Receives and notes the Delivery Program 2022-26 End-of-Reporting Year Progress Report at 30 June 2025, appended as **Attachment 1**, and
2. Publishes the report to the community via Council's website.

CARRIED

12.5 DISABILITY INCLUSION ACTION PLAN 2022-26 END-OF-REPORTING YEAR PROGRESS REPORT - 30 JUNE 2025

RESOLUTION 25/159

Moved: Cr Tracey Lewis

Seconded: Deputy Mayor Cr Sue Ruffles

That Council:

1. Receives and notes the Disability Inclusion Action Plan 2022-26 End-of-Reporting Year Progress Report at 30 June 2025, appended as **Attachment 1**, and
2. Publishes the report to the community via Council's website.

CARRIED

13 REPORTS OF THE DEPUTY GENERAL MANAGER INFRASTRUCTURE SERVICES

13.1 DEVELOPMENT & ENVIRONMENT SERVICES ACTIVITIES - JULY 2025

RESOLUTION 25/160

Moved: Cr Cameron Lander

Seconded: Deputy Mayor Cr Sue Ruffles

That Council:

1. Receives and notes the Development Services Activities Report for July 2025.

CARRIED

14 CONFIDENTIAL MATTERS

RESOLUTION 25/161

Moved: Cr Cameron Lander
Seconded: Cr Bob Manning

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the *Local Government Act 1993*:

14.1 Narrandera Stormwater Basin - Land Transfer and Replacement

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

CARRIED

14.1 NARRANDERA STORMWATER BASIN - LAND TRANSFER AND REPLACEMENT

RESOLUTION 25/162

Moved: Cr Bob Manning
Seconded: Cr Cameron Lander

That Council:

1. Accepts the transfer of Lot 34 DP 914038 and ownership of the land and associated stormwater basin from Murrumbidgee Irrigation Limited to allow construction of the future stormwater infrastructure.
2. Authorises the placement of the Common Seal on the contract of sale and any further associated documents.
3. Classifies the land as operational upon transfer.

CARRIED

14.2 OPEN COUNCIL

RESOLUTION 25/163

Moved: Deputy Mayor Cr Sue Ruffles
Seconded: Cr Cameron Lander

That Council moves out of Closed Council into Open Council and the Mayor advise of the resolutions endorsed in Closed Session.

CARRIED

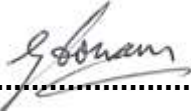
15 REPORT OF CONFIDENTIAL RESOLUTIONS

In accordance with clauses 14.22 and 14.23 of Council's Code of Meeting Practice, resolutions passed during a meeting, or a part of a meeting that is closed to the public must be made public by the Chairperson as soon as practicable. Such resolutions must be recorded in the publicly available minutes of the meeting.

16 CONCLUSION OF MEETING

The Meeting closed at 3.20pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 16 September 2025.



GENERAL MANAGER



CHAIRPERSON