



BUSINESS PAPER

Ordinary Council Meeting

15 July 2025

ETHICAL DECISION MAKING & CONFLICT OF INTEREST

A Guiding Checklist for Councillors, Officers & Community Committees

ETHICAL DECISION MAKING

- Is the decision or conduct legal?
- Is it consistent with Government policy, Council's objectives and Code of Conduct?
- What will the outcome be for you, your colleagues, the Council, anyone else?
- Does it raise a conflict of Interest?
- Could your possible conflict of interest lead to private gain or loss at public expense?
- Can the decision be justified in terms of public interest?
- Would it withstand public scrutiny?

CONFLICT OF INTEREST

A Conflict of Interest is a clash between private interests and public duty. There are two types of conflict: Pecuniary – regulated by the Local Government Act and Department of Local Government and, Non-pecuniary – regulated by Codes of Conduct, ICAC, Ombudsman, Department of Local Government (advice only).

THE TEST FOR CONFLICT OF INTEREST

- Is it likely I could be influenced by personal interest in carrying out my public duty?
- Would a fair and reasonable person believe I could be so influenced?
- Conflict of interest is closely tied to the layperson's definition of "corruption" – using public office for private gain.
- Important to consider public perceptions of whether you have a conflict of interest.

IDENTIFYING PROBLEMS

- 1 Do I have private interest affected by a matter in which I am officially involved?
- 2 Is my official role one of influence or perceived influence over the matter?
- 3 Do my private interests conflict with my official role?

Whilst seeking advice is generally useful, the ultimate decision rests with the person concerned.

AGENCY ADVICE

Officers of the following agencies are available during office hours to discuss the obligations placed on Councillors, officers and community committee members by various pieces of legislation, regulation and codes.

Contact	Phone	Email
Narrandera Shire Council	02 6959 5510	council@narrandera.nsw.gov.au
Department of Local Government	02 4428 4100	olg@olg.nsw.gov.au
ICAC	02 8281 5999	icac@icac.nsw.gov.au
Toll free	1800 463 909	
NSW Ombudsman	02 8286 1000	nswombo@ombo.nsw.gov.au
Toll Free	1800 451 524	

COMMUNITY STRATEGIC PLAN THEMES

1. Our Leadership

- 1.1. Model bold and transparent leadership.
- 1.2. Engage diverse voices to plan for the future.
- 1.3. Demonstrate good governance
- 1.4. Deliver efficient and responsive civic services.

2. Our Community

- 2.1. Champion respect and wellbeing so everyone feels safe.
- 2.2. Promote active and healthy living.
- 2.3. Strengthen social connections, cultural identity and inclusion.
- 2.4. Deliver accessible and quality health and community services.

3. Our Environment

- 3.1. Protect and enhance our natural environment, biodiversity and waterways.
- 3.2. Plan and develop a functional built environment.
- 3.3. Manage water and waste wisely for long-term sustainability.
- 3.4. Build resilience to climate change, natural shocks and disasters.

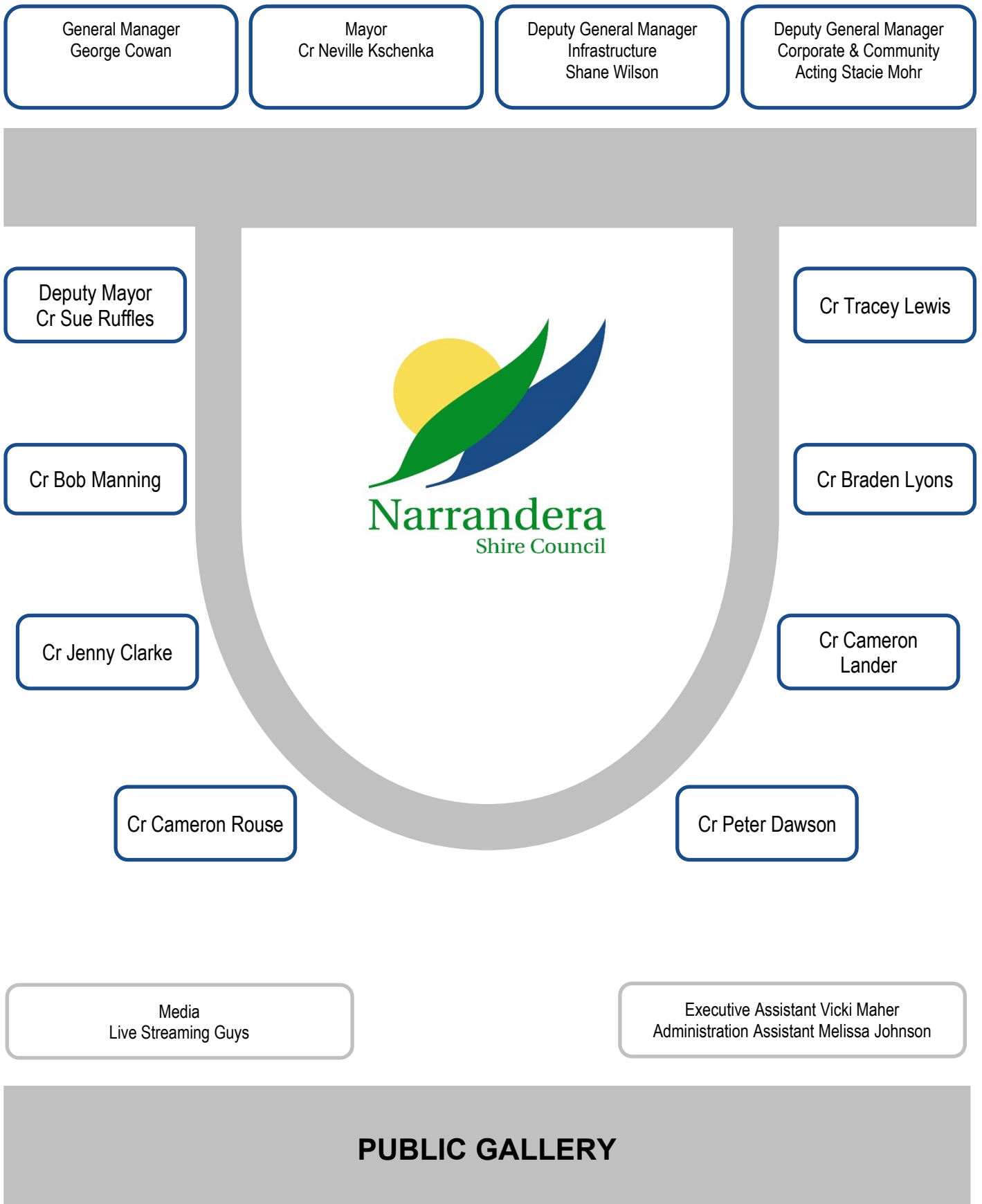
4. Our Economy

- 4.1. Enhance Narrandera Shire's appeal as a great place to live, learn, work and invest.
- 4.2. Grow tourism by showcasing Narrandera Shire's attractions, events and experiences.
- 4.3. Support local businesses and industry to enable innovation and economic expansion.
- 4.4. Attract strategic investment and partnerships to create local jobs and business opportunities.

5. Our Infrastructure

- 5.1. Improve our road network and transport infrastructure to ensure safety and connectivity.
- 5.2. Provide reliable waste, water, sewerage and stormwater infrastructure.
- 5.3. Improve public and community transport options to enhance access to regional centres.
- 5.4. Improve our internet and telecommunications infrastructure. Have a Council that provides leadership through actions and effective communication.

Council Chambers Seating Plan



**Notice is hereby given that the Ordinary Meeting of the Narrandera
Shire Council will be held in the Council Chambers on:
Tuesday 15 July 2025 at 2pm**

Order Of Business

1	Opening of Meeting	7
2	Acknowledgement of Country	7
3	Apologies and Applications for Leave of Absence	7
4	Applications for Attendance by Audio-Visual Link	7
5	Disclosures of Interests	7
6	Confirmation of Minutes	7
	Ordinary Council Meeting - 17 June 2025	
7	Mayoral Minutes	21
7.1	Mayor Report - June and July 2025	21
7.2	Mayor Minute - Cost Shifting onto Local Government	23
8	Notices of Motion and Questions with Notice	25
8.1	Notice of Motion - Cr Manning - Aboriginal Land Claims / Future Housing	25
9	Reports of Councillors	27
	Nil	
10	Reports of Committees	28
10.1	Local Emergency Management Committee - Minutes - 10 June 2025	28
10.2	Grong Grong Community Advisory Committee - Minutes - 26 May 2025	40
10.3	Koala Regeneration Advisory Committee - Minutes - 10 June 2025	46
10.4	Railway Station Facility Advisory Committee - Minutes - 29 May 2025	57
11	Reports of the General Manager	63
11.1	Risk Appetite Statements	63
11.2	Policy Review - POL048 Acquisition and Disposal of Council Land	71
12	Reports of the Deputy General Manager Corporate and Community Services	89
12.1	Monthly Financial Performance Report - June 2025	89
12.2	Monthly Statement of Investments - June 2025	95
13	Reports of the Deputy General Manager Infrastructure Services	121
13.1	Policy Review - POL174 Backflow Prevention Policy	121
13.2	Development & Environment Services Activities - June 2025	131
14	Confidential Matters	135
	Nil	

15 Report of Confidential Resolutions 135

16 Conclusion of Meeting 135

1 Opening of Meeting

2 Acknowledgement of Country

3 Apologies and Applications for Leave of Absence

Nil

4 Applications for Attendance by Audio-Visual Link

5 Disclosures of Interests

6 Confirmation of Minutes

Ordinary Council Meeting - 17 June 2025

MINUTES

Ordinary Council Meeting

17 June 2025

**MINUTES OF THE ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS
ON TUESDAY, 17 JUNE 2025 AT 2PM**

1 OPENING OF MEETING

The Mayor declared the meeting opened at **2pm** and welcomed Councillors, Council Officers, media, and those following via livestreaming. Advice was provided of Council's Work, Health and Safety (WHS) Evacuation Plan and locations of amenities.

Present

Mayor Cr Neville Kschenka OAM, Deputy Mayor Cr Sue Ruffles, Cr Bob Manning, Cr Jenny Clarke OAM, Cr Cameron Rouse, Cr Peter Dawson, Cr Cameron Lander, Cr Tracey Lewis

In Attendance

George Cowan (General Manager), Shane Wilson, (Deputy General Manager Infrastructure) Sue Killham (Acting Deputy General Manager Corporate Community), Vicki Maher (Executive Assistant), Melissa Johnson (Minute Taker).

2 ACKNOWLEDGEMENT OF COUNTRY

The Mayor read the following Acknowledgement of Country.

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present.

3 APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

RESOLUTION 25/099

Moved: Cr Jenny Clarke OAM

Seconded: Cr Tracey Lewis

That apologies from Cr Braden Lyons be received and accepted and leave of absence be granted.

.CARRIED

4 APPLICATIONS FOR ATTENDANCE BY AUDIO-VISUAL LINK

No requests to join via audio-visual link in June.

5 DISCLOSURES OF INTEREST

The Mayor reminded Councillors and Council Officers of their obligation under Council's Code of Conduct to disclose and manage any conflicts of interest they may have in matters being considered at the meeting, and invited Councillors and Council Officers to disclose any such interests:

Nil

6 CONFIRMATION OF MINUTES

RESOLUTION 25/100

Moved: Cr Cameron Lander

Seconded: Cr Peter Dawson

That the Minutes of the Ordinary Council Meeting held on 20 May 2025 be confirmed.

CARRIED

7 MAYORAL MINUTES

7.1 MAYOR REPORT - MAY AND JUNE 2025

RESOLUTION 25/101

Moved: Mayor Cr Neville Kschenka

Seconded: Deputy Mayor Cr Sue Ruffles

That Council:

1. Receives and note the Mayor Report for May and June 2025.

CARRIED

8 NOTICES OF MOTION AND QUESTIONS WITH NOTICE

Nil

9 REPORTS OF COUNCILLORS

Nil

10 REPORTS OF COMMITTEES

10.1 ABORIGINAL ELDERS LIAISON - MINUTES - 26 MAY 2025

RESOLUTION 25/102

Moved: Cr Tracey Lewis

Seconded: Cr Bob Manning

That Council:

1. Receives and notes the Minutes of the Aboriginal Elders Liaison held on Monday 26 May 2025.

CARRIED

10.2 ARTS AND CULTURE ADVISORY COMMITTEE - MINUTES - 29 MAY 2025

RESOLUTION 25/103

Moved: Cr Tracey Lewis

Seconded: Cr Cameron Rouse

That Council:

1. Receives and notes the Minutes of the Arts and Culture Advisory Committee held on Thursday 29 May 2025.

CARRIED

10.3 AUDIT, RISK AND IMPROVEMENT COMMITTEE - MINUTES - 4 JUNE 2025

RESOLUTION 25/104

Moved: Cr Tracey Lewis

Seconded: Cr Cameron Lander

That Council:

1. Receives and notes the Minutes of the Audit, Risk and Improvement Committee held on Wednesday 4 June 2025
2. Adopts the amended Charter endorsed by the Committee
3. Adopts the amended Terms of Reference endorsed by the Committee
4. Adopts the 2024-25 Financial Year Attestation Statement and authorises the General Manager to sign the statement for inclusion within the 2024-25 Annual Report.

CARRIED

10.4 BETTERING BARELLAN ADVISORY COMMITTEE - MINUTES - 28 MAY 2025

RESOLUTION 25/105

Moved: Cr Cameron Lander

Seconded: Cr Cameron Rouse

That Council:

1. Receives and notes the Minutes of the Bettering Barellan Advisory Committee held on Wednesday 28 May 2025.

CARRIED

10.5 PARKSIDE COTTAGE MUSEUM S355 COMMITTEE - MINUTES - 26 MAY 2025

RESOLUTION 25/106

Moved: Deputy Mayor Cr Sue Ruffles

Seconded: Cr Peter Dawson

That Council:

1. Receives and notes the Minutes of the Parkside Cottage Museum S355 Committee held on Monday 26 May 2025.

CARRIED

10.6 MINUTES OF THE NARRANDERA FLOODPLAIN RISK MANAGEMENT COMMITTEE - 21 MAY 2025

RESOLUTION 25/107

Moved: Cr Cameron Lander

Seconded: Cr Cameron Rouse

That Council:

1. Receives and notes the minutes of the Narrandera Floodplain Risk Management Committee meeting held on 21 May 2025.
2. Receives and notes the contents of the Nallabooma and Airport Preferred Levee Feasibility Study presentation.

CARRIED

11 REPORTS OF THE GENERAL MANAGER

11.1 LISTENING POSTS OUTCOMES

RESOLUTION 25/108

Moved: Cr Bob Manning

Seconded: Cr Cameron Rouse

That Council

1. Notes the record of issues raised and thanks the community for their participation.

CARRIED

SUSPENSION OF STANDING ORDERS

RESOLUTION 25/109

Moved: Cr Cameron Lander

Seconded: Cr Peter Dawson

A motion was moved that Council suspend standing orders providing opportunity for relaxed discussion on Item 11.2.

CARRIED

RESUMPTION OF STANDING ORDERS

RESOLUTION 25/110

Moved: Cr Bob Manning

Seconded: Deputy Mayor Cr Sue Ruffles

A motion was moved that Council resume standing orders.

CARRIED

11.2 BARELLAN & DISTRICT WAR MEMORIAL CLUB LTD - GIFTING OF THE BARELLAN TENNIS COURTS AND CLUBHOUSE TO COUNCIL

RESOLUTION 25/111

Moved: Cr Cameron Lander

Seconded: Cr Tracey Lewis

That Council:

1. Progress with a Memorandum of Understanding between the Barellan & District War Memorial Club Ltd and Narrandera Shire Council to transfer the assets of the Barellan Tennis Courts and Clubhouse to the management of Council.

CARRIED

11.3 POLICY DRAFT - POL160 DIGITAL COMMUNITY NOTICEBOARDS POLICY

RESOLUTION 25/112

Moved: Cr Tracey Lewis

Seconded: Cr Cameron Rouse

That Council:

1. Endorses the draft Digital Community Noticeboards Policy as presented for the purpose of public exhibition seeking community comment for a period of 28 days.
2. Deems the draft Digital Community Noticeboards Policy as adopted should no submissions be received from the community at the conclusion of the exhibition period.

CARRIED

**12 REPORTS OF THE DEPUTY GENERAL MANAGER CORPORATE AND
COMMUNITY SERVICES**

12.1 ADOPTION OF DELIVERY PROGRAM 2025-29 (POST-EXHIBITION)

RESOLUTION 25/113

Moved: Cr Jenny Clarke OAM

Seconded: Cr Tracey Lewis

That Council:

1. Adopts the post-exhibition Delivery Program 2025-29, appended at *Attachment 1*.

CARRIED

**12.2 ADOPTION OF OPERATIONAL PLAN & REVENUE POLICY (POST-
EXHIBITION)**

RESOLUTION 25/114

Moved: Cr Cameron Lander

Seconded: Cr Tracey Lewis

That Council:

1. Notes no submissions were received on the draft 2025-26 Operational Plan & Revenue Policy.
2. Pursuant to section 405 of the *Local Government Act 1993*, adopts the draft 2025-26 Operational Plan & Revenue Policy, appended at *Attachment 1* with the inclusion of the change to the Narrandera Residential Ad Valorem to \$0.00912
3. Makes the 2024-25 Schedule of Fees and Charges as presented, appended at *Attachment 2* with the inclusion of the change to the Narrandera Residential Ad Valorem to \$0.00912
4. Pursuant to clause 211(2) of the Local Government (General) Regulation 2021, approve expenditure and vote funds as detailed in the 2025-2035 Long-term Financial Plan and 2025-26 Operational Plan & Revenue Policy.
5. Note the Barellan Pool charges be included as presented to Council.

.CARRIED

12.3 MAKING OF RATES AND FIXING OF CHARGES 2025-26

RESOLUTION 25/115

Moved: Cr Cameron Lander

Seconded: Cr Tracey Lewis

That Council:

1. In accordance with Chapter 15, Parts 4 and 5 of the *Local Government Act 1993*, makes and levies the following rates and annual charges for the 2025-26 year:
 - a. In relation to Ordinary Rates, applies the increase of 18.0% per cent, inclusive of the rate peg and permanent Special Variation, as determined by the Independent Pricing and Regulatory Tribunal.
 - b. In relation to Ordinary Rates and pursuant to section 494 of the *Local Government Act 1993*, makes and levies the following Ordinary Rates for the year 01 July 2025 to 30 June 2026:

(a) Rate Category	(b) Minimum/Base Amount	(c) Ad Valorem (Cents in the \$)
(d) Residential Ordinary	(e) \$755.00	(f) \$0.011200
(g) Residential Narrandera	(h) \$466.45	(i) \$0.00912
(j) Business Ordinary	(k) \$755.00	(l) \$0.017400
(m) Business Narrandera	(n) \$844.00	(o) \$0.026000
(p) Farmland Ordinary	(q) \$755.00	(r) \$0.002670

- c. In relation to waste management charges and pursuant to sections 496 and 501 of the *Local Government Act 1993*, makes and levies the charges set out in the revenue policy on all consumers accessing the Narrandera Shire waste management services for the year 01 July 2025 to 30 June 2026:
- d. In relation to stormwater management charges and pursuant to sections 496a and 501 of the *Local Government Act 1993*, makes and levies the charges set out in the revenue policy on all consumers where the service is available for the year 01 July 2025 to 30 June 2026:
- e. In relation to water supply service charges and pursuant to sections 501, 502 and 552 of the *Local Government Act 1993*, makes and levies the charges set out in the revenue policy on all consumers connected to, or capable of being connected to, the Narrandera Shire water supply systems and water supply for the year 01 July 2025 to 30 June 2026:
- f. In relation to sewerage service charges and pursuant to sections 501, 502 and 552 of the *Local Government Act 1993*, makes and levies the charges set out in the revenue policy on all consumers connected to, or capable of being connected to, the Narrandera Shire sewer systems and sewer charges for the year 01 July 2025 to 30 June 2026:
- g. Pursuant to section 566(3) of the *Local Government Act 1993*, adopts the overdue rates and charges maximum interest rate of 10.5 per cent for the period 01 July 2025 to 30 June 2026 (inclusive) in accordance with the determination made by the Minister for Local Government as published in the NSW Government Gazette.

CARRIED

12.4 ADOPTION OF RESOURCING STRATEGY (POST-EXHIBITION)

RESOLUTION 25/116

Moved: Cr Cameron Lander

Seconded: Cr Cameron Rouse

That Council:

1. Adopts the draft Resourcing Strategy, comprising the:
 - a. Draft Strategic Asset Management Plan, appended at Attachment 1.
 - b. Draft Long-Term Financial Plan, appended at Attachment 2, incorporating scenario 1.
 - c. Draft Strategic Workforce Management Plan, appended at Attachment 3.
 - d. Notes the amendments to the Narrandera Residential Ad-valorem rate in report 12.2 and 12.3.

CARRIED

12.5 ADOPTION OF DISABILITY INCLUSION ACTION PLAN 2025-29 (POST-EXHIBITION)

RESOLUTION 25/117

Moved: Cr Jenny Clarke OAM

Seconded: Deputy Mayor Cr Sue Ruffles

That Council:

1. Adopts the post-exhibition draft Disability Inclusion Action Plan 2025-29, appended at *Attachment 1*, pursuant to section 12 of the *Disability Inclusion Act 2014*.

CARRIED

12.6 RETROSPECTIVE ENDORSEMENT - NEW LICENCE AGREEMENT WITH TELSTRA LIMITED & NEW LEASE AGREEMENT WITH HEALTH ADMINISTRATION CORPORATION

RESOLUTION 25/118

Moved: Cr Tracey Lewis

Seconded: Cr Cameron Lander

That Council:

1. Resolves to enter into a new licence agreement with Telstra Limited for an initial term of five (5) years 1 June 2025 to 31 May 2030, with three (3) additional terms of five (5) years each for the occupation of approximately 24 square metres of land adjacent to the Narrandera high-level water reservoir for telecommunication purposes; and
2. Resolves to enter into a new lease agreement with the Health Administration

Corporation for three (3) years 1 March 2025 to 28 February 2028, with one (1) additional term of two (2) years for the occupation of 6 Victoria Square, Narrandera for pathology purposes; and

3. Endorses the actions taken by the Mayor and General Manager to execute these documents and to place the Seal of Council on the documents where required.

CARRIED

12.7 DISCLOSURES BY COUNCILLORS AND DESIGNATED PERSONS RETURN - IDENTIFIED STAFF & AUDIT, RISK AND IMPROVEMENT COMMITTEE MEMBERS

RESOLUTION 25/119

Moved: Cr Tracey Lewis

Seconded: Deputy Mayor Cr Sue Ruffles

That Council:

1. Acknowledges the attached interim Disclosures by Councillors and Designated Persons Returns lodged by identified staff and independent members of the Audit Risk Improvement Committee of Narrandera Shire Council; and
2. Publishes the redacted documents to the community via Council's website.

CARRIED

12.8 MONTHLY FINANCIAL PERFORMANCE REPORT - MAY 2025

RESOLUTION 25/120

Moved: Cr Tracey Lewis

Seconded: Cr Cameron Lander

That Council:

1. Receives and notes the Monthly Financial Performance Report for the month of May 2025, as detailed in this report.

CARRIED

12.9 MONTHLY STATEMENT OF INVESTMENTS - MAY 2025

RESOLUTION 25/121

Moved: Cr Tracey Lewis

Seconded: Cr Peter Dawson

That Council:

1. Receives and notes the Statement of Investments as at 31 May 2025.

CARRIED

13 REPORTS OF THE DEPUTY GENERAL MANAGER INFRASTRUCTURE SERVICES

13.1 DEVELOPMENT & ENVIRONMENT SERVICES ACTIVITIES - MAY 2025

RESOLUTION 25/122

Moved: Cr Tracey Lewis

Seconded: Cr Cameron Lander

That Council:

1. Receives and notes the Development Services Activities Report for May 2025.

CARRIED

14 CONFIDENTIAL MATTERS

RESOLUTION 25/123

Moved: Cr Tracey Lewis

Seconded: Cr Cameron Lander

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the *Local Government Act 1993*:

14.1 Mayor Minute - Recruitment of New General Manager

This matter is considered to be confidential under Section 10A(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

14.2 Barellan Sewer Scheme Update

This matter is considered to be confidential under Section 10A(2) - g of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with advice concerning litigation, or advice as comprises a discussion of this matter, that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

CARRIED

14.2 BARELLAN SEWER SCHEME UPDATE

RESOLUTION 25/124

Moved: Cr Tracey Lewis

Seconded: Cr Bob Manning

That Council:

1. Receives and notes the update on the status and contractual position of the Barellan Sewer Scheme project.

CARRIED

At 3:37pm, all staff and media left the meeting.

14.1 MAYOR MINUTE - RECRUITMENT OF NEW GENERAL MANAGER

RESOLUTION 25/125

Moved: Deputy Mayor Cr Sue Ruffles

Seconded: Cr Tracey Lewis

That Council:

1. Acknowledges the outstanding service provided by Mr George Cowan as General Manager since his appointment in 2017.
2. Appoints LGNSW to assist Council in the recruitment of a replacement General Manager.
3. Authorises the Mayor and Deputy Mayor to work with the recruitment firm during the process.
4. Resolves to hold a special meeting of Council on Wednesday 20 August 2025 to facilitate final interviews and the appointment of a new General Manager.
5. Authorises LGNSW to use the current remuneration package (if necessary) as an indicative figure for applicants, with the final remuneration package to be determined at appointment.

CARRIED

Item 14.2 was considered prior to 14.1

At 3.52pm GM, EA, CAA and media returned to the meeting.

14.3 OPEN COUNCIL

RESOLUTION 25/126

Moved: Cr Tracey Lewis

Seconded: Cr Cameron Rouse

1. Moves out of Closed Council into Open Council and the Mayor advises of the resolutions endorsed in Closed Session.

CARRIED

15 REPORT OF CONFIDENTIAL RESOLUTIONS

In accordance with clauses 14.22 and 14.23 of Council's Code of Meeting Practice, resolutions passed during a meeting, or a part of a meeting that is closed to the public must be made public by the Chairperson as soon as practicable. Such resolutions must be recorded in the publicly available minutes of the meeting.

16 CONCLUSION OF MEETING

The Meeting closed at 3.56pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 15 July 2025.

.....
GENERAL MANAGER

.....
CHAIRPERSON

7 MAYORAL MINUTES

7.1 MAYOR REPORT - JUNE AND JULY 2025

Document ID: 800390

Author: Mayor

Theme: 5 - Our Leadership

Attachments: Nil

RECOMMENDATION

That Council:

1. Receives and notes the Mayor Report for June and July 2025.

BACKGROUND

Since submitting my last Mayor's Report that was presented to the Ordinary Council meeting of 17 June 2025, I attended the following on behalf of our Council:

Meetings with General Manager: Attended regular Monday, and unscheduled, meetings with the General Manager (GM) George Cowan to discuss various matters. The Deputy Mayor, Cr Sue Ruffles, is also invited to attend the Monday prior to Ordinary Council meetings.

Media Interviews: Over the past reporting period, I had media interviews with Prime7 News and ABC Riverina, covering recent topics of interest, as well as our local Community Radio, 91.1 Spirit FM monthly segment.

JUNE 2025

Tuesday 17: I chaired the June Ordinary Council meeting, and the unconfirmed Minutes of that meeting are submitted for Council's endorsement.

Wednesday 18: Together with GM George Cowan, I joined our regular segment on the local Community Radio, 91.1 Spirit FM, where the GM and I advise the listeners on outcomes of agenda items from the Council meeting, as well as providing any updates on current projects. This informative segment is standardly held at 8:30am on Wednesday following the monthly Council meeting.

Monday 23: Deputy Mayor Cr Sue Ruffles and I joined a virtual meeting with Mark Anderson of Local Government Management Solutions for discussion on the General Manager position and recruitment process. Mr Anderson is facilitating the process.

Tuesday 24: Together with fellow committee members, I attended the Lake Talbot Advisory Committee meeting. Minutes of the meeting are further presented to Council.

Wednesday 25: Via virtual link, GM George Cowan and I joined the quarterly Murrumbidgee Local Health District (MLHD) COAG meeting. Concern was expressed over

ongoing reliance on locum doctors who currently only work at the medical centre and not the hospital.

Council supports recruitment of doctors with offers of accommodation subsidies and may need to consider upgrading the current house. I inquired about the possibility of a short-term accommodation subsidy via COAG to assist with costs.

Three Narrandera doctors have been accepted into the Remote Vocational Training Scheme to provide external supervision for trainees.

The need for an upgrade of Narrandera Hospital theatre equipment and staff shortages was also discussed.

Monday 30: I attended the funeral service for Lindsay Hayes on behalf of Council. Lindsay was awarded a lifetime achievement certificate at the Narrandera Australia Day awards ceremony for the amazing work she had done in rescuing and caring for injured wildlife over many years. Also a journalist for the Narrandera Argus and other publications, Lindsay will be very much missed by our community.

JULY 2025

Tuesday 1: I joined GM George Cowan, Deputy General Manager Infrastructure Shane Wilson, Economic Development Manager Edwina Kenna and Development & Environment Coordinator Bridey Hugo in meeting with the proponents of the Strontian Solar Farm. Although in the early stages, there is potential for significant economic benefits to the shire.

Wednesday 2: After accepting an invitation, I attend the Narrandera Annual Rotary Changeover Dinner at Narrandera Golf Club. Guest speaker was Emma Phillips from CanAssist NSW.

The 80th Anniversary of Rotary in Narrandera was also celebrated, and attendees included past members, representatives from other Rotary clubs, and organisations that have benefited from Rotary donations. Long serving Rotarians Robert Close, John Foster and Robert Norrie have retired and will be greatly missed.

Rotarian Jenny Clarke OAM is the incoming President, following Jason Haines who served in that role for the past two years. Congratulations to Jenny and Jason, and to Rotary for 80 years for service to the community.

I extend my gratitude and thanks to those Councillors who have attended various meetings throughout the past month, either on my behalf, or as elected committee members.

Until next time, Mayor Kschenka

7.2 MAYOR MINUTE - COST SHIFTING ONTO LOCAL GOVERNMENT**Document ID:** 814135**Author:** Mayor**Theme:** 5 - Our Leadership**Attachments:** Nil**RECOMMENDATION**

That Council:

1. Notes the findings of the LGNSW Cost Shifting Report for the 2023-24 financial year; and
2. Places a copy of the Cost Shifting Report on Council's website so our communities can access it; and
3. Writes to the Premier, the NSW Treasurer and the NSW Minister for Local Government seeking that they urgently address these costs through a combination of regulatory reform and appropriate funding.

REPORT

The pressure on councils to maintain services of appropriate standard that meet the needs of our communities has reached unprecedented levels.

The unrelenting growth of cost shifting to councils, coupled with rate pegging and insufficient State and Federal funding, is increasingly eroding the possibility of financially sustainable local government and risking the capacity of councils to deliver the essential infrastructure and services required by their communities.

The latest research commissioned by Local Government NSW (LGNSW) shows that the increase in cost shifting has continued unabated by various State and Federal Government policies.

The Cost Shifting Report, produced by independent consultants Morrison Low for the 2023-24 financial year, reveals that \$1.5 billion of expense has been imposed on councils. This is an increase of approximately \$140 million (10 per cent) since the last report for the 2021-22 financial year, when the total cost shift was estimated at \$1.36 billion.

On average, this also now represents an inflated cost of \$497.40 for each ratepayer, an increase of \$36.72 from 2021-22. It is unfair to our communities that such a large portion of their rates are being diverted away from local priorities.

The full report is available online at www.lgnsw.org.au/costshifting.

With councils having to fund this ongoing subsidy primarily for the State Government each and every year, it means our ratepayers get less.

Our residents deserve better. The decades-long practice of cost shifting is continuing to undermine the financial sustainability of the local government sector. This must stop. The November 2024 NSW Parliamentary Inquiry report into the *Ability of local governments to*

fund infrastructure and services called for the NSW Government to identify opportunities to reduce cost shifting to local government. This call must be heard and acted upon.

It is essential to councils and communities that the NSW Government urgently seeks to address cost shifting through a combination of regulatory reform and appropriate funding.

As a result, I move the following, that Council:

1. Notes the findings of the LGNSW Cost Shifting report for the 2023-24 financial year; and
2. Places a copy of the report on Council's website so our communities can access it; and
3. Writes to the Premier, the NSW Treasurer and the NSW Minister for Local Government seeking that they urgently address cost shifting through a combination of regulatory reform and appropriate funding.

8 NOTICES OF MOTION AND QUESTIONS WITH NOTICE**8.1 NOTICE OF MOTION - CR MANNING - ABORIGINAL LAND CLAIMS / FUTURE HOUSING****Document ID:** 804841**Author:** Cr Bob Manning**Theme:** 3 - Our Economy**Attachments:** Nil

I, Councillor Bob Manning, hereby submit the following Notice of Motion to the Narrandera Shire Council's Ordinary Meeting of Council be held on 15 July 2025.

MOTION

That Council:

1. Meets with local Indigenous / Aboriginal Elders with a view to meeting with the relevant NSW State Minister to release vacant land around Narrandera from Aboriginal Land Claims.

BACKGROUND

Narrandera's expansion of residential development is blocked from expansion. Internal vacant blocks are mostly reserved for private purposes.

DETAILS

Narrandera town is set to expand with new industry and a greater choice of accommodation is needed.

FINANCIAL

Where a Notice of Motion includes a financial requirement: it must state the estimated costs and the budget line that will fund the motion prior to the report being submitted to the General Manager for approval to list in the Council Business Paper. It is the Councillor's responsibility to discuss the matter with the appropriate Deputy General Manager to determine how the costs requested will be funded.

- No significant financial costs at this point.

Estimated Cost

- Negligible

Budget Line Item

- Not relevant

NOTE BY GENERAL MANAGER

At the June 2025 meeting, Council adopted the Delivery Program and Operational Plan for the coming period. Included in that Program under the theme of "Our Economy" was the Strategy to encourage new housing supply to meet the needs of the community. The

Action to be undertaken is to “continue to lobby NSW Government to resolve Aboriginal Land Claims on lands suitable for potential development”.

Staff have recently made approaches to both the NSW ALC Office and the NSW Crown Lands Department in relation to the proposed site of the water treatment plant and other lands affected by claims in Narrandera and asking for the accelerated consideration of the claims.

This Notice of Motion is not required as Council has already resolved to act on these claims.

9 REPORTS OF COUNCILLORS

Nil

10 REPORTS OF COMMITTEES**10.1 LOCAL EMERGENCY MANAGEMENT COMMITTEE - MINUTES - 10 JUNE 2025****Document ID: 811321****Author: Manager Projects and Assets****Authoriser: Deputy General Manager Infrastructure****Theme: Our Community****Attachments:**
1. Minutes - LEMC - 10 June 2025
2. Agency Reports - LEMC - 10 June 2025**RECOMMENDATION**

That Council:

1. Receives and notes the Minutes of the Local Emergency Management Committee held on Tuesday 10 June 2025.
2. Endorses the Committee's recommendation:
 - a. To continue with the merger arrangements of Leeton and Narrandera Local Emergency Management Committee.

**MINUTES OF NARRANDERA – LEETON SHIRE COUNCILS
LOCAL EMERGENCY MANAGEMENT COMMITTEE
LEETON SOILDERS CLUB, CNR ACACIA &, YANCO AVE, LEETON
ON TUESDAY, 10 JUNE 2025 AT 10:00AM**

1 PRESENT

Chair Mr Luke Tedesco, Mr Fred Hammer, Ms Simone Powles, Mr Chad Kennis, Mr David Buchtmann, Mr Glenn Newman, Mr Andrew Long, Mr Shane Wilson, Mr Jason Clarke, Ms Debbie Hobbs, Ms Kristen Johnstone, Ms Lesley Ward, Ms Emma Tyrrell, Mr Tom Wivell, Mr Josh Stanbury

2 APOLOGIES

Mr Alistair Macdonald, Mr Scott Fullerton, Mr Shane Hargraves, Mr Peter Watson, Cr Neville Kschenka, Ms Angela Frazer, Ms Rebecca Schmetzer, Mr Steve Hompes

3 CONFIRMATION OF PREVIOUS MEETING MINUTES

RECOMMENDATION

That the minutes of the Leeton - Narrandera Local Emergency Management Committee held on 15 February 2025 be confirmed.

Moved: Mr Fred Hammer

Seconded: Ms Debbie Hobbs

4 BUSINESS ARISING

NIL

5 CORRESPONDENCE

NSW Department of Education – Education Services Function Area (EduSFA) – Mr Tedesco read the letter to the committee. Mr Buchtmann extended with some more information; due to the restructure EduSFA will be represented at a state level but will still support the local EMC's.

6 REMO REPORT

Mr Hompes was an apology for the meeting however Mr Butchtmann gave a breif updated as follows:

- New plans currently being developed (Natural Gas, EM capability, Shelter & place)
- EM training finished and went well. New dates have been submitted.
- State EM Risk training is scheduled for 16th September in Albury.
- Replacement emos still being worked on
- Field exercise being developed in Roto

7 LEOCON REPORT

Mr Clarke advised that there were no significant jobs to report. A number of jobs have been conducted along side the VRA. Mr Hammer asked about the drones in use across the organisations and what one is deployed first. The committee was advised that it depends who is on the job first and who is closer.

8 LEMO REPORT LEETON

Mr Tedesco gave a recap on the proposal previously brought to the committee to make the Roxy Theatre into the evacuation center due to the roof repairs needs at the Leeton Stadium, which is the current evacuation centre. Mr Tedesco updated the committee that the old solar heating had been removed from the roof of the stadium and an assessment was being undertaken to determine the condition of the roof. Currently in the process of obtaining quote to replace the roof.

Ms Tyrrell asked if there was an after hours point of contact for the Roxy Theatre for emergency situations. Ms Tyrrell will email this request through to Mr Tedesco. Mr Tedesco advised that he could arrange for the emergency services to visit the Roxy to assess the emergency equipment there and the location of this equipment. The VRA advised they would also be interested in seeing this.

9 LEMO REPORT NARRANDERA

Mr Hammer updated the committee on the Narrandera Shire Council Flood Plain Risk Management Strategy. Investigations for a ring levy in the Nallabooma & Airport areas is currently been conducted. Stage 1 is the investigation with the objective for Council to decide on the preferred levee options. Stage 2 will be delivery of a concept design. Mr Wilson added that Council are working with Transport for NSW to determine a way to make the airport still accessible along Irrigation way in flood events.

Mr Wilson advised that the CCTV program had been finalised and was actively being used by the police. EOI is currently out for stormwater upgrades and Narrandera Shire Council is currently lobbying Transport for upgrades along Irrigation Way due to safety concerns.

10 ACTION AGENCY REPORTS

10.1 – NSW Police – Mr Clarke advised that there had been no significant jobs. One of the LEOCON roles now incorporates the Bland Shire. He believes that the joint Leeton & Narrandera EMC meeting is working well.

10.2 – Fire & Rescue NSW – please refer to agency report – 10 June 2025

10.3 – Narrandera Leeton SES – please refer to agency report – June 2025

10.4 - RFS – please refer to agency report – June 2025

10.5 – Ambulance NSW - please refer to agency report – June 2025

11 OTHER AGENCY REPORTS

11.1 – The Salvation Army – Ms Ward reminded the committee that the salvation army has an emergency trailer for catering purposes that can be fully staffed with trained volunteers and is insured. This service can be deployed to any emergency needed.

11.2 – Transport for NSW – Mr Wivell advised the committee that there has been an increase in the number of abandon vehicles. Working to find a interm solution to work around the current requirements.

Transport for NSW is in the process of formalising incident response plans. Mr Wilson asked if Road Trains would be mentioned in these plans. A discussion was then held about the increase in the number of oversize vehicles on the roads and night movements are not happening as frequently.

11.3 – Disaster Welfare – Mr Buchtmann reported that they were quite in the disaster welfare space at the moment. Several employees have assisting with recovery efforts on the mid north coast, focusing on housing.

The evacuation centre exercise was recently held in Wagga and was a success and well attended.

12 GENERAL BUSINESS

12.1 – Trial Merger of Leeton & Narrandera EMC's – Mr Long stated he felt that the merger was a great idea and working well. Mr Clarke supported this and commented that staff from both councils work excellent together.

MOTION

Continue with the merger of Leeton and Narrandera EMC meetings, subject to Council endorsement

Moved: Mr Dave Buchtmann

Seconded: Mr Shane Wilson

All in favour - *moved*

Mr Wilson mentioned that Leeton and Narrandera councils will also need to merge their emergency management plans. This is happen after Council endorsement.

12.2 – Ms Tyrell advised the committee that an Emergency Services Day was being held at number 1 ovals in Leeton on 9th August. This has been a great day in the past and is expected to be again this year.

12.3 – Mr Buchtmann advised the committee that the local aboriginal lands council are now invited to be part of the local EMC's. Mr Wilson stated that this could be problematic in some cases as the Local Aboriginal Lands Councils do not necessarily represent all members of the community and in some cases only 1 family is represented. May need to investiage extending the invitation to the Elders Group.

Mr Buchtmann will determine who is the contact person for these local groups and advise the committee.

13 NEXT MEETING

14 October 2025 - Narrandera Shire Council to advise time & venue.

Local Emergency Management Committee Minutes

10 June 2025

14 MEETING CLOSE


Meeting Closed at 11.00am

The minutes of this meeting were approved by the Chairperson and will be presented to the next meeting for confirmation.

Agency Reports

10.2 Fire & Rescue

AGENCY REPORT TO LEMC**Meeting 10/06/2025****FRNSW**

7. RESCUE UNIT STATUS: <i>(Complete one table for each rescue unit in the LGA)</i>													 FIRE + RESCUE optional
Organisation:		Fire & Rescue NSW											
Location:		Narrandera											
Callout / Activation System:													
System Type:			Activated by:			Date last tested:			Backup System:				
Pagers/Mobile Phone			Newcastle Fire Communications Centre			Daily			Phones				
Unit:			People:										
	Accredited Type Y/N	SRB Accredited <i>(Insert number of current SRB accredited operators within the rescue unit)</i>			In Training <i>(Insert number of personnel currently undertaking training to SRB accreditation standards)</i>			Trainers/Instructors <i>(Insert number of personnel currently qualified to provide training to SRB accreditation standards)</i>					
GLR:													
RCR:	Y	10						1					
VR:													
CFR:													
Flood Rescue:		OL		OW		IW		OL		OW		IW	
Flood Rescue Level: OL = On land, OW = On water, IW = In water													
Rescue Vehicles: <i>(capability)</i>													
Make / Model / Type/							Operational Id number	2WD 4WD	Diesel Petrol	Seating Capacity			

Isuzu Class 2 pumper	P400	2WD	Diesel	6
Isuzu Hazmat Tanker	T400	4WD	Diesel	6
Flood Rescue Boat/s:				
Make / Model / Type	Operational Id number	Motor HP	Length	Seating Capacity
<i>e.g. Rigid Inflatable, V-Nose Punt etc</i>				
Specialist Equipment / Resources available at this unit: <small>(in excess of SRB minimum equipment)</small>				
RCR inventory, Thermal Imaging Camera, Gas detector, First aid, Breathing Apparatus, Bariatric carry sheet, Bleeding control kit, AED				
Audit SRB/Internal: <small>(Audits undertaken for SRB accreditation or Internal)</small>				
Date last audited:	Issues / Recommendations / Comments:			

10.3 Narrandera / Leeton SES

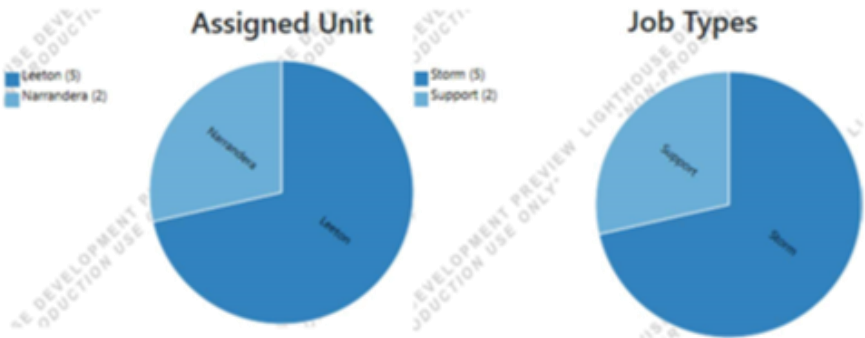
AGENCY REPORT TO LEMC

Meeting 10 June 2025

NSW SES

OPERATIONS

7 Incidents within this reporting period (11 February 2025 – 06 June 2025)



PLANNING & PREPARATION

- The weather outlook for period of June to August shows above average rainfall is likely (60 to 80% chance) for much of mainland Australia.
- There is no strong indication of above or below average rainfall for much of south-eastern Australia. This means there is a roughly equal chance of above, below or near-average winter rainfall, with no strong indication for unusually wet or dry conditions.
- The El Niño–Southern Oscillation (ENSO) is neutral. The Bureau's model predicts neutral ENSO (neither El Niño nor La Niña) until at least October. This is consistent with forecasts from a range of international models. However, there is a larger spread in the model forecasts towards the end of the outlook period, indicating greater uncertainty beyond winter.
- The Indian Ocean Dipole (IOD) is neutral. The Bureau's model predicts a neutral state of the IOD until at least July, after which it forecasts a shift towards the negative state. This is consistent with 7 of 8 international models assessed, which also forecast a negative IOD pattern developing at sometime between June and September.
- The NSW SES Leeton Unit will be undergoing an SRB Capability Inspection mid-late June for Flood Rescue On Water.
- Unit Commander Rebecca Bradshaw of the NSW SES Leeton unit has stood down from the role. The Deputy Unit Commanders, Rebecca Schmetzer and Kristen Johnstone are managing the unit until the successful recruitment of the Unit Commander position.
- NSW SES is glad to advise that the Local Commander role for Murrumbidgee Irrigation Cluster has been appointed, Jessie McPherson will undertake the role of the Local Commander.

MULTI-AGENCY TRAINING & EXERCISING

- Nil

ISSUES - Nil

ACTION - Nil

10.4 Rural Fire Service

AGENCY REPORT TO LEMC**Meeting June 2025****Rural Fire Service NSW – MIA District****OPERATIONS**

Incidents RFS
1 Oct 2024 – 31 March 2025 Bush Fire Danger Period

Leeton - 84
Griffith - 135
Hay - 42
Murrumbidgee - 85
Narrandera - 58
Carrathool – 89
MIA Total 493

1 Jan 2025 – 21 May 2025

Leeton - 84
Griffith - 117
Hay - 24
Murrumbidgee - 54
Narrandera - 55
Carrathool – 46
MIA Total 380

Please note the Murrumbidgee statistics involve incidents managed by Mid Murray Zone as well as MIA District.

A busy Bush Fire Danger Period this year with most grass fires being started by dry lightning storms in the west.
On the 30th of Jan 2025 a grass fire started south of the township of Carrathool which rapidly grew and headed north towards the town, great work by crews on the ground and a little help of a wind change saw the fire diverted around the township, with Nill properties damaged. This fire saw 2 aircraft and 20 fire trucks working together to contain the blaze.

Numerous Motor vehicle accidents have been attended to by RFS crews recently with person trapped, sadly several of these have resulted in patients becoming deceased.

PLANNING & PREPARATION

BFMC Meeting Scheduled 17 September 2025 at Griffith Fire Control Centre.

Hazard reduction burn plans are currently being created for when the weather becomes more conducive to conduct these Hazard reduction works.

Many new Fire Tankers have been delivered to Brigades in the last 6 months, many of which have replaced trucks up to 25-30 years in age. This will greatly assist local brigades to respond to emergencies with updated safety features to assist in protecting the communities.

MULTI-AGENCY TRAINING & EXERCISING	Rural Fire Service NSW South Western Area Command is in the planning stages to hold an area training exercise at Hay in September 2025. This exercise will involve RFS, SES, and VRA members from across the area.
ISSUES	Councils are required to be inspecting their Asset Protection Zones. This is required to be completed every 12 months and follow up work needs to be completed.
ACTION	Bush Fire Danger Period has ended 31 st March still required to notify of burns.

Name: Shane Smith
Agency: Rural Fire Service, NSW
Position: Acting District Coordinator - Rural Fire Service NSW
Date 21/05/ 2025

10.5 NSW Ambulance

AGENCY REPORT TO LEMC**Meeting June 2025**NSWA – Leeton/Narrandera

OPERATIONS	Ambulance responses for the last quarter: <ul style="list-style-type: none">• Leeton – 738• Narrandera - 518
PLANNING & PREPARATION	Continued changeover of staff with no impact on rostering
MULTI-AGENCY TRAINING & EXERCISING	Nil Exercises undertaken
ISSUES	Nil Relevant Issues
ACTION	Nil outstanding actions.

Name: Andrew Long
Agency: NSW
Position: Inspector
Date 06/06/2025

10.2 GRONG GRONG COMMUNITY ADVISORY COMMITTEE - MINUTES - 26 MAY 2025

Document ID: 810530

Author: Community Development Manager

Authoriser: Acting Deputy General Manager Corporate & Community Services

Attachments: 1. Grong Grong Community Advisory Committee Minutes - 26 May 2025

RECOMMENDATION

That Council:

1. Receives and notes the Minutes of the Grong Grong Community Advisory Committee held on Monday 26 May 2025.



MINUTES

Grong Grong Community Committee Meeting

26 May 2025

**MINUTES OF NARRANDERA SHIRE COUNCIL
GRONG GRONG COMMUNITY COMMITTEE MEETING
HELD AT THE GRONG GRONG COMMEMORATION HALL
ON MONDAY, 26 MAY 2025 AT 6:00 PM**

1 PRESENT

Member Reiner Meier, Member Jean Batchelor, Member Gemma Purcell, Member Alisha Davies, Member Adam Ferguson, Member Adam Conway, Member Kellie Wilson, Cr Peter Dawson

2 APOLOGIES

COMMITTEE RESOLUTION

Moved: Member Jean Batchelor

Seconded: Member Gemma Purcell

That apologies from Memeber Kerryn Cassidy and Member Brett Wilson be received and accepted.

CARRIED

3 DECLARATIONS OF PECUNIARY INTEREST

NIL

4 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

5 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RECOMMENDATION

Moved: Member Gemma Purcell

Seconded: Member Jean Batchelor

That the minutes of the Grong Grong Community Advisory Committee Meeting held on 5 August 2024 be confirmed.

6 REPORTS

6.1 ELECTION OF CHAIRPERSON

COMMITTEE RESOLUTION

Moved: Member Gemma Purcell

Seconded: Member Alisha Davies

That the Committee:

1. Elect a Chairperson from the Community Representatives.
2. Ms Gemma Purcell nominated Mr Reiner Meier for the position of Chairperson.
The nomination was seconded by Ms Alicia Davies.
Mr Meier accepted the nomination and was elected unanimously.

CARRIED

Cr Peter Dawson chaired the meeting for the purpose of election of Chairperson.

6.2 CODE OF CONDUCT

COMMITTEE RESOLUTION

Moved: Member Adam Ferguson

Seconded: Member Alisha Davies

The Committee:

1. Receives and notes the NSC Model Code of Conduct.

CARRIED

6.3 VOLUNTEER LIST AND ONLINE TRAINING

COMMITTEE RESOLUTION

Moved: Member Gemma Purcell

Seconded: Member Jean Batchelor

That the Committee:

1. Acknowledge the requirement for volunteers to be included on Council's Volunteer Register and undertake the compulsory online volunteer training.

CARRIED

6.4 KEY REGISTER

COMMITTEE RESOLUTION

Moved: Member Alisha Davies

Seconded: Member Adam Conway

That the Committee:

1. Update the Grong Grong Committee Key Registers for the Hall and Sportsground for the current Term of Council.

CARRIED

6.5 SETTING FUTURE MEETING DATES

COMMITTEE RESOLUTION

Moved: Member Adam Conway

Seconded: Member Jean Batchelor

That the Committee

1. Discuss and set suitable dates for future meetings
2. Meeting dates for 2025 were set as follows:
 - Monday July 28 2025
 - Monday October 27 2025

CARRIED

6.6 MANAGER OF ASSETS AND PROJECTS UPDATE

COMMITTEE RESOLUTION

Moved: Member Adam Ferguson

Seconded: Member Adam Conway

That the Committee:

1. Note the Grong Grong Hall maintenance and improvement works programmed by the Projects and Assets Manager.

CARRIED

6.7 REVENUE AND EXPENDITURE BUDGET 2024-25**COMMITTEE RESOLUTION**

Moved: Member Alisha Davies

Seconded: Member Jean Batchelor

The Committee:

1. Acknowledges the 2024-25 Budget Report as of May 2025

CARRIED

7 GENERAL BUSINESS

- The Committee wished to ascertain the location of the old benches that had been in the hall before the refinishing of the floors – CDM to follow up
- Discussion of items to be followed up at Listening Post on Tuesday 27 May 2025

8 NEXT MEETING

Monday 28 July 2025, 6pm at the Grong Grong Hall

9 MEETING CLOSE

Meeting Closed at 7:15pm

The minutes of this meeting were approved by the Chairperson (magiQ #810458...) and will be presented to the next meeting for confirmation.

10.3 KOALA REGENERATION ADVISORY COMMITTEE - MINUTES - 10 JUNE 2025

Document ID: 811873

Author: Events & Visitor Services Team Leader

Authoriser: General Manager

Attachments: 1. Koala Regeneration Advisory Committee Minutes - 10 June 2025

RECOMMENDATION

That Council:

1. Receives and notes the Minutes of the Koala Regeneration Advisory Committee held on Tuesday 10 June 2025.



MINUTES

Koala Regeneration Committee

10 June 2025

**MINUTES OF NARRANDERA SHIRE COUNCIL
KOALA REGENERATION COMMITTEE
HELD AT THE DESTINATION AND DISCOVERY HUB
ON TUESDAY, 10 JUNE 2025 AT 5:00 PM**

1 PRESENT

Ms Kimberley Beattie, Mrs Nella Smith, Member Joanne Connolly, Mrs Gayle Murphy, Cr Braden Lyons, Member Leigh Mathieson, Ms Rachel Labador,

2 APOLOGIES

COMMITTEE RESOLUTION

Moved: Mrs Nella Smith

Seconded: Cr Braden Lyons

That apologies from Mrs Lee Reavley and Ms Julie Briggs be received and accepted.

CARRIED

3 DECLARATIONS OF PECUNIARY INTEREST

Nil

4 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

5 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Member Joanne Connolly

Seconded: Mrs Gayle Murphy

That the minutes of the Koala Regeneration Committee held on 8 April 2025 be confirmed.

CARRIED

6 REPORTS

6.1 PLANNING FOR 2025 KOALA COUNT

COMMITTEE RESOLUTION

Moved: Ms Kimberley Beattie

Seconded: Mrs Gayle Murphy

That the Committee:

Discuss and formulate a plan for their participation in the 2025 Koala Count.

CARRIED

- Marketing – social media advertising targeting people outside the region to the value of \$150 commencing July 14.
- Promote to Schools, Community Groups, Media Release including an invitation to Leaders. Also invite Clontarf and Youth Council.
- Children to receive a sticker for participation.
- Transect markers will be installed in time for count.
- Children under 16 must be accompanied by an adult.
- Posters to be delivered to Narrandera Shire plus Wagga & Griffith (committee members have volunteered to distribute).
- Timing for event is 10am for a 10.30am start.

6.2 UPDATES FROM COMMITTEE MEMBERS ON KOALA INITIATIVES

COMMITTEE RESOLUTION

Moved: Ms Rachel Labador

Seconded: Member Joanne Connolly

That the Committee:

Receive updates from its members on Koala Initiatives since last meeting.

CARRIED

Rachel Labador reported – Department of Climate Change, Energy, the Environment and Water's Koala science team and Taronga Zoo will be in Narrandera from 16th to 27th June to do monitoring as part of the Koala Strategy sentinel program.

The translocation of Narrandera Koalas to South East National Park has been postponed due to some unforeseen results of the initial cohort from Nepean area post massive rain events.

Leigh Mathieson reported – grant application to the Environmental Trust. Joanne (CSU) and Leigh (Murrumbidgee Landcare Inc) are collaborators on this grant.

Joanne reported – she is involved in the National Koala Health Project as part of the Natural Disasters Expert Working Group convened by Wildlife Health Australia with a view to build a management strategy.

Koala Festival – Koala Regeneration Committee will have a presence details to be discussed.

Attachments

1. 2025-06-10 EMAIL Koala Sentinel Program - Rachel Labador
2. 2025-06-10 Koala project overview
3. 2025-06-03 EMAIL Invitation to hold Info Stall at Koala Festival - FROM NSC

7 GENERAL BUSINESS**8 NEXT MEETING**

Tuesday September 9, 2025 at Destination and Discovery Hub at 5pm.

9 MEETING CLOSE

Meeting Closed at 6.04pm.

The minutes of this meeting were approved by the Chairperson (magiQ #805912) and will be presented to the next meeting for confirmation.

6.2 Attachment 1

Hartmire, Brenda

From: Rachel Labador <Rachel.Labador@environment.nsw.gov.au>
Sent: Tuesday, 10 June 2025 5:40 PM
To: Hartmire, Brenda; nella.smith0; Leigh Mathieson; kimberley_beattie@yahoo.com.au; mkr@iinet.net.au; Lee Reavley01; jconnolly@csu.edu.au; juliebriggs0@gmail.com; Hartmire, Brenda; Lyons, Cr; Clarke, Cr; Lauryn Harper; Rachel Labador
Subject: FW: Koala Sentinel Program - Narrandera field work 16-20 & 23-27 June
Attachments: Narrandera Site Overview.pdf

Dear Committee Members

Please find email below regarding sentinel program dates. Please contact Danielle Fryday if you would like to go along and observe.

Regards Rachel

From: Danielle Fryday <dfryday@zoo.nsw.gov.au>
Sent: Thursday, 5 June 2025 12:20 PM
To: Rachel Labador <Rachel.Labador@environment.nsw.gov.au>; 'Lee Reavley' <lee.reavley@transport.nsw.gov.au>
Subject: FW: Koala Sentinel Program - Narrandera field work 16-20 & 23-27 June

Hi Rachel and Lee,

Further to my email on Monday, we are interested to connect with the Traditional Owners and welcome them to come see the work in field, if would like to do so. I will be in field with the team from Mon 16 to Thurs 19 June, but they are welcome to visit on any of the scheduled field days.

Please let me know if you need further information to share with them, or I am happy to liaise with them directly once introduced.

Thanks and kind regards,
Danielle

Danielle Fryday

P 02 9932 4245

E dfryday@zoo.nsw.gov.au



I acknowledge the traditional custodians of the land on which I live and work, and pay my respect to Elders both past & present.

From: Danielle Fryday
Sent: Monday, 2 June 2025 5:06 PM
Subject: Koala Sentinel Program - Narrandera field work 16-20 & 23-27 June

Hi All,

I hope everyone is well.

I am touching base about the upcoming Koala Sentinel fieldwork in Narrandera. The team will be conducting the field work Monday to Friday for two weeks in the second half of June.

The fieldwork will be undertaken across the same two sites as last year: The Common and MVRP (map attached), and below is the planned location split. Each day the ground crew will start around 5/5.30am and the vet and catch teams from around 6.30am.

Date	day	task	Location	Contingency for mild rain
16/06/2025	Monday	catch	Common	MVRP
17/06/2025	Tuesday	catch	Common	MVRP
18/06/2025	Wednesday	catch	Common	MVRP
19/06/2025	Thursday	catch	Common	MVRP
20/06/2025	Friday	catch	Common	MVRP
21/06/2025	Saturday	rest day		
22/06/2025	Sunday	rest day		
23/06/2025	Monday	catch	Common	MVRP
24/06/2025	Tuesday	catch	MVRP	
25/06/2025	Wednesday	catch	MVRP	
26/06/2025	Thursday	catch	MVRP	
27/06/2025	Friday	catch	MVRP	

We welcome visitors to see the field work in action, but need to arrange a schedule to manage the number of people per day. If you would like to visit the site please let me know your preferred date/s, and if you want to bring any additional people please provide details on them?

Appreciate if you can please advise by Tuesday 10 June.

Thanks and kind regards,
Danielle

Danielle Fryday

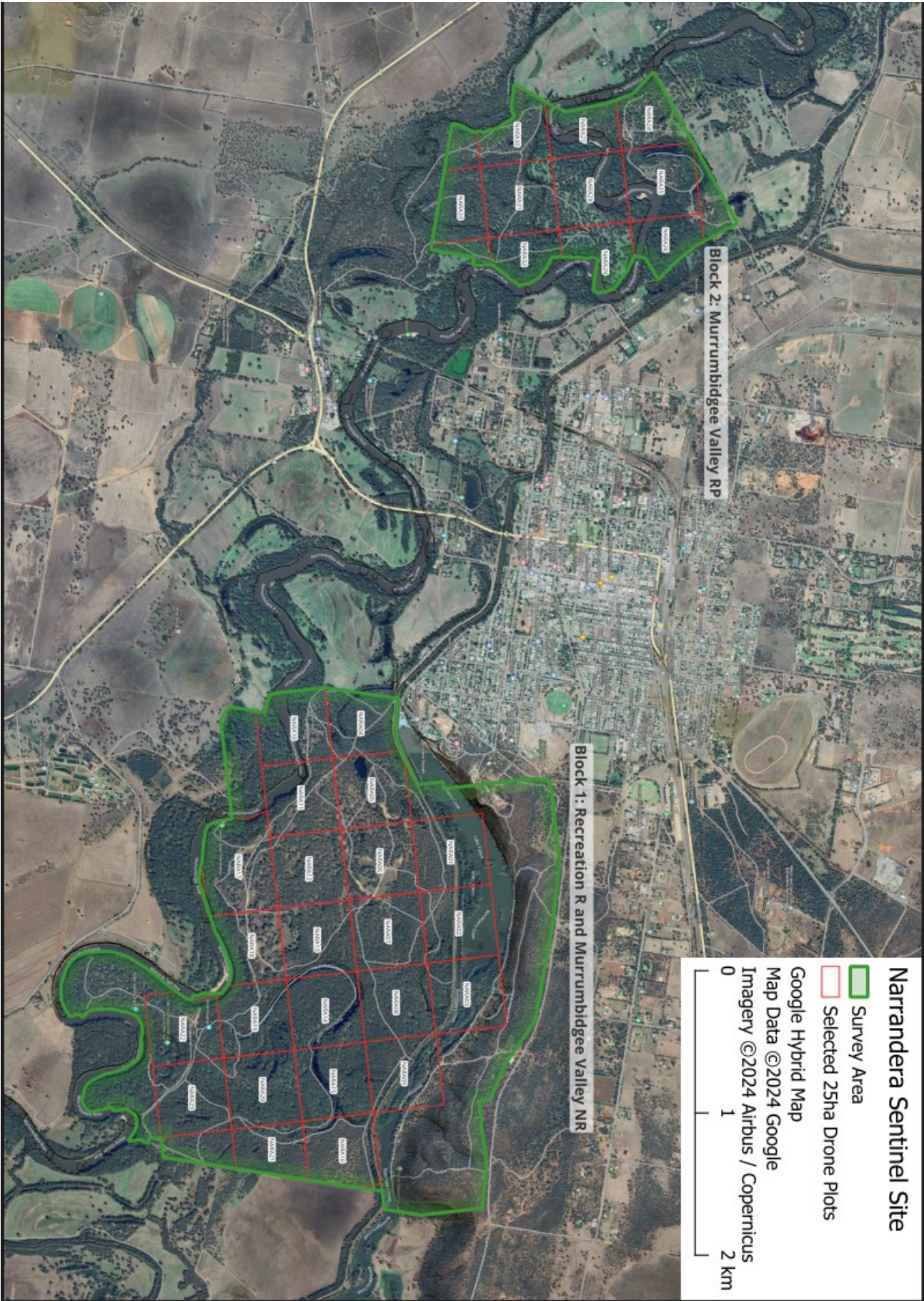
Project Coordinator
NSW Koala Sentinel Population Monitoring Program

Taronga Conservation Society Australia
Taronga Zoo, Bradleys Head Road, Mosman, NSW 2088
Cammaraigal Country (Mosman)

P 02 9932 4245
E dfryday@zoo.nsw.gov.au
W taronga.org.au



I acknowledge the traditional custodians of the land on which I live and work, and pay my respect to Elders both past & present.



6.2 Attachment 2



Improving Climate Resilience of the Narrandera Koala Population

Current Status

The project application is currently under review. Once accepted, our intention is to establish this initiative as a model that can be scaled up and delivered across the broader eastern corridor.

Overview

This project aims to secure the future of the Narrandera Koala population, which faces significant risk from climate change and extreme weather events, including the catastrophic 2019/20 Black Summer bushfires. In line with the Koala National Recovery Plan, our goal is to halt population decline by establishing resilient, connected, and genetically healthy koala metapopulations, and by improving the extent, quality, and connectivity of their habitats.

Key Activities:

- **Habitat Protection and Restoration:** Key habitat areas will be protected, enhanced, and restored; the major focus will be Travelling Stock reserves to the east of Narrandera with a focus on climate ready adaptation for vegetation to ensure a connected climate resilient corridor along the river. Other activities will include pest control and weed management.
- **Community Surveys:** Local community-based surveys will be conducted to better understand the koala population and build community engagement of Koalas in surrounding LGA's into which the colony have now expended.
- **Education Campaign:** We will launch a campaign to raise awareness about koalas and the threats they face. In-kind contribution which Murrumbidgee Landcare have already secured the funding to deliver. It is building on from education packages which Murrumbidgee Landcare Inc delivered successfully in partnership with Riverina LLS on threatened birds of the western riverina.
- **Complimentary Monitoring:** By identifying the gaps in the current works which Department of Climate Change Energy the Environment and Water, Riverina LLS and Murrumbidgee Landcare aim to collect song meter data along the old man/sandy creek and Yanco creek systems.

Location of works

The eastern corridor faces a significantly greater burden of land clearing and, as a result, is less ecologically connected than the western corridor. By demonstrating successful strategies and outcomes in the Narrandera to Wagga Wagga region, we aim to showcase best practice approaches that can be adapted and implemented in other high-priority areas along the eastern corridor.

Next Steps:

- **Scalability:** Lessons learned will inform future projects, supporting the restoration and reconnection of fragmented habitats in heavily cleared eastern landscapes.

Stakeholder Engagement: Ongoing collaboration with community groups, traditional owners, landholders, and local organisations will be essential for scaling up efforts and ensuring long-term

6.2 Attachment 3

Hartmire, Brenda

From: Hartmire, Brenda
Sent: Tuesday, 3 June 2025 3:56 PM
To: lmathieson@mli.org.au
Subject: Invitation for your organisation to participate in Narrandera Koala Festival

Dear Narrandera Koala Regeneration Advisory Committee

We are excited to be planning the 2025 Narrandera Koala Festival and would love to invite you to hold an informational stall, workshop and/or talk.

The festival will be held on Saturday, 20th September, from 12pm – 8.30pm at Brewery Flats, Narrandera.

This community event celebrates our iconic koalas and local environment, with a focus on conservation, education, and family friendly entertainment. We are seeking stallholders who can contribute to the festival's informative and engaging atmosphere – whether through wildlife education, environmental awareness, local services, or community initiatives.

Please note, while the festival runs throughout the afternoon and evening, stallholders are not required to be in attendance for the full duration. You are welcome to participate for the whole time, but we understand it is a long schedule and we are happy to accommodate partial attendance where needed.

If you would like to confirm your interest, please responding with these details.

- A brief description of your stall
- Your preferred attendance time (if not staying for the full event)

If you are interested in participating, please let us know by return email, we will be in contact soon with more details and requirements.

We hope you can join us in making this a successful and inspiring day for the community. If you have any questions or would like to discuss your involvement further, please don't hesitate to contact us.

Kind regards,

Brenda Hartmire

Events & Visitor Services Team Leader

Ph: 02 6959 5547 | Mobile: 0459 953 064 | Email: brenda.hartmire@narrandera.nsw.gov.au



Narrandera Shire Council acknowledges the traditional owners of the lands of Narrandera Shire, the Wiradjuri people.

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10.4 RAILWAY STATION FACILITY ADVISORY COMMITTEE - MINUTES - 29 MAY 2025

Document ID: 810532

Author: Community Development Manager

Authoriser: Acting Deputy General Manager Corporate & Community Services

Attachments: 1. Railway Station Facility Advisory Committee Minutes - 29 May 2025

RECOMMENDATION

That Council:

1. Receives and notes the Minutes of the Railway Station Facility Advisory Committee held on Thursday 29 May 2025.



MINUTES

Railway Station Facility Committee

29 May 2025

**MINUTES OF NARRANDERA SHIRE COUNCIL
RAILWAY STATION FACILITY COMMITTEE
HELD AT THE NARRANDERA RAILWAY ROOMS
ON THURSDAY, 29 MAY 2025 AT 9:00 AM**

1 PRESENT

Members Ms Barbara Bryon, Mrs Josie Middleton, Mr Jock Wright (NCR Rep), Observer CDM Sue Killham

2 APOLOGIES

COMMITTEE RESOLUTION

Moved: Ms Barbara Bryon

Seconded: Mr Jock Wright

That apologies from Mr Tony Taylor, Mr Tony Andracchio, Cr Bob Manning and Cr Peter Dawson be received and accepted.

CARRIED

3 DECLARATIONS OF PECUNIARY INTEREST

NIL

4 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

5 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Ms Barbara Bryon

Seconded: Mr Jock Wright

That the minutes of the Railway Station Facility Committee held on 7 November 2024 be confirmed.

CARRIED

6 REPORTS

6.1 ELECTION OF CHAIRPERSON

COMMITTEE RESOLUTION

Moved: Ms Barbara Bryon

Seconded Mr Jock Wright

That the Committee:

1. Elect a chairperson from among the Community Representatives.
2. Nominations were sought for the position of Chairperson.

Mrs Josie Middleton was nominated by Ms Barbara Bryon

Mrs Middleton accepted the nomination and was elected unanimously

CARRIED

CDM Chaired the meeting for the purpose of election of Chairperson

6.2 MODEL CODE OF CONDUCT

COMMITTEE RESOLUTION

Moved: Mr Jock Wright

Seconded: Ms Barbara Bryon

The Committee:

1. Receives and notes the NSC Model Code of Conduct.

CARRIED

6.3 SETTING FUTURE MEETING DATES

RECOMMENDATION

That the Committee

1. The next meetings of the Railway Station Facility Committee will be:
 - Thursday 14 August 2025
 - Thursday 13 November 2025

6.4 KEY REGISTER

COMMITTEE RESOLUTION

Moved: Ms Barbara Bryon

Seconded: Mr Jock Wright

That Committee:

1. Review and update the Key Register

CARRIED

6.5 VOLUNTEER LIST AND ONLINE TRAINING

COMMITTEE RESOLUTION

Moved: Mr Jock Wright

Seconded: Ms Barbara Bryon

That the Committee:

1. Acknowledge the requirement for volunteers to be included on Council's Volunteer Register and undertake the compulsory online volunteer training.

CARRIED

6.6 REVENUE AND EXPENDITURE BUDGET 2024-25

COMMITTEE RESOLUTION

Moved: Ms Barbara Bryon

Seconded: Mr Jock Wright

The Committee:

1. Acknowledges the 2024-25 Budget Report as of May 2025

CARRIED

7 GENERAL BUSINESS

Items to be escalated to NSW Trains:

- Replacement padlocks for the toilets
- Needles located in shrubery adjacent to the platform
- Persons regularly sleeping in small shed

8 NEXT MEETING

Thursday 13 August 2025, Railway Station rooms, time TBA

9 MEETING CLOSE

Meeting Closed at 10:00am

The minutes of this meeting were approved by the Chairperson (magiQ #.810457) and will be presented to the next meeting for confirmation.

11 REPORTS OF THE GENERAL MANAGER

11.1 RISK APPETITE STATEMENTS

Document ID: 810506

Author: Risk and Safety Coordinator

Authoriser: General Manager

Theme: Statutory and Compulsory Reporting – Other

Attachments: 1. Risk Appetite Statements - Current
2. Risk Appetite Statements - Proposed

RECOMMENDATION

That Council:

1. Endorses the recommendation to amend Council's Risk Appetite Statements.
2. Adopts the revised Risk Appetite Statements.
3. Endorses presentation of the adopted Risk Appetite Statements to ARIC for review.

PURPOSE

The purpose of this report is to seek Council's endorsement of the revised Risk Appetite Statements. The Risk Appetite Statements are based on the amount of risk that Council is willing to take or retain in pursuit of its objectives over the life of the current Community Strategic Plan.

SUMMARY

A risk appetite statement is an articulation of an organisation's willingness to take, retain or accept risk at strategic and operational levels, and is an integral part of any risk management capability. The risk appetite statement is a key influence, in conjunction with cost/benefit of mitigation considerations, when determining the target risk ratings of specific risks. Understanding and applying effective risk appetite statement considerations is highly beneficial in managing risk.

Narrandera Shire Council has articulated its appetite for taking or retaining risk through a qualitative risk appetite statement that is based on nominated risk categories. The current risk appetite statement covers only six categories and the risk tolerance of three levels. This report proposes that Council adopts a risk appetite covering 10 categories and four risk tolerance levels. This will allow Council to separate categories and adopt the relevant risk tolerances for each category.

BACKGROUND

Through a workshop exercise involving Councillors and Council's General Manager and Deputy General Managers, new risk categories were identified and risk appetite levels determined for each of the risk categories.

The proposed risk appetite is based on an ordinal scale of four levels: Avoid; Resistant; Accept; and Receptive. In this order, the levels provide an indication of an increasing willingness to take on or retain risk, where Avoid is considered more conservative and Receptive is considered less conservative. The proposed risk appetite gives Narrandera Shire Council a position that is reasonably resistant.

Current Risk Appetite Statement

The current risk appetite statement, Attachment 1 - Table 1, contains of six categories with three tolerance levels.

Risk Categories

- Financial
- People
- Environment
- Reputation/Governance
- Legal/Regulatory
- Service/Project Delivery

Tolerance Levels

- Very Low
- Low and
- Moderate

The current format limits Council's ability to fit each risk into a suitable category with the appropriate tolerance, causing some risks to sit outside tolerance or the controls needed to bring the risk within tolerance to be outside of Council's resources to perform.

Proposed Risk Appetite Summary

The proposed new risk appetite statement, Attachment 2 – Table 1, contains 10 categories

- Financial
- Human Resources
- Work Health & Safety
- Natural Environment and Climate Change
- Reputation
- Compliance and Governance
- Service Delivery
- Project Delivery
- IT Cyber
- Infrastructure and Assets

The current category People has been separated to create two categories: Human Resources and Work Health and Safety. Governance/Reputation and Legal Regulatory were reconfigured to form Reputation & Compliance and Governance as individual categories. Project/Service Delivery has been separated into three categories: Service Delivery, Project Delivery, and Infrastructure and Assets. Separating the categories allows Council to adopt appropriate tolerances for each category to better reflect the operations and risk level within Council.

An additional category has been added, Cyber Information Technology, to allow for the appropriate risk controls to be allocated to mitigate risk in this area. The previous Project/Service Delivery category was not appropriate for the level of risk Council is willing to accept in the field of Cyber Security.

The new appetite features four tolerances, to clearly show Council's tolerance acceptance level reflective of the risk category:

AVOID	RESISTANT	ACCEPT	RECEPTIVE
Little-to-no-appetite	Small Appetite	Medium Appetite	Larger Appetite
Avoidance of adverse exposure to risks even when outcome benefits are higher	A general preference for safer options with only small amounts of adverse exposure	Options selected based basedan outcome delivery with a reasonable degree of protection	Engagement with risks based more on outcome benefits than potential exposure

Proposed Risk Appetite Levels and Definitions

The Council has a strategic focus on multiple areas, and varied operations are carried out to support Council. As such, appetites for taking risk can vary across these different operations and strategic focuses. Therefore, Council's risk appetite statements have been developed against each of the risk categories. The risk appetite statements, Attachment 2, illustrates each risk category against the tolerance from the four-level ordinal scale, with a definition for each.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

1. Our Leadership

Strategy

- 1.1. Model bold and transparent leadership.

Activity

- 1.1.1. Provide open and transparent decision-making and undertake the civic duties of Council with professionalism and integrity.

ISSUES AND IMPLICATIONS

Once adopted the risk appetite statements will be entered into Council's Enterprise Risk Management System and all risks will be reviewed against the new appetite categories and tolerances and adjusted accordingly.

Policy

- There are no policy implications for Council associated to this report.

Financial

- There are no financial implications to Council associated with this report.

Legal / Statutory

- Guidelines for Risk Management and Internal Audit for Local Government NSW

Community Engagement / Communication

- This matter is being presented in the ordinary business paper for discussion.

RISKS

Council's current risk appetite does not allow Council to operate efficiently in accordance with the associated risk tolerances. The revised risk appetite statements will allow Council to adopt a mature viewpoint of risk tolerances and enable Council to conduct adequate risk management to include relevant controls which align to Council's risk tolerance.

OPTIONS

1. Adopt the proposed risk appetite statements as presented
2. Propose changes to the risk appetite statements
3. Do not adopt the proposed risk appetite statements

CONCLUSION

Adoption of the revised risk appetite statements is critical in ensuring best practice for risk management at Narrandera Shire Council. The revised risk appetite statements allow Council to conduct operations across all departments with the applicable risk category, tolerance and controls in place to mitigate risk and align with strategic goals, performance and operational plans.

Table 1 Current Risk Appetite Statement

RISK APPETITE STATEMENT				
Risk Category	Risk Appetite		Risk Tolerance	
Financial	Low	Council recognises the financial risks involved in delivering a wide range of services, programs and capital projects. Council will seek commercial opportunities but always maintain a prudent financial management approach.	Council will not tolerate: <ul style="list-style-type: none"> - Maldadministration, misuse or waste of project funds or resources. - Decisions that have a significant negative impact on Council's financial sustainability. - Material mistatement in financial accounts. - Breach of financial policies and delegations. 	Council can tolerate: <ul style="list-style-type: none"> - Minor unforeseen/ unavoidable cost variations up to 5% of business unit budget or \$150K corporate budget to meet community needs or pursue commercial or innovation opportunities.
People	Very Low	Council has no appetite for work practices, actions or inactions that compromise the wellbeing and safety of people - including staff, contractors and community. Council will pursue opportunities to promote a more flexible workforce and employee value programs.	Council will not tolerate: <ul style="list-style-type: none"> - Practices that knowingly compromise workplace or public safety. - Activities that result in reasonably foreseeable and preventable fatalities, harm, serious injuries or illnesses to people. 	Council can tolerate: <ul style="list-style-type: none"> - Minor unforeseen incidents or injuries that arise from time to time in the course of undertaking normal activities. - Moderate impact issues relating to improving workforce planning, employee value programs and create a flexible workforce.
Environment	Low	Council is prepared to make decisions that promote ecologically sustainable development. However, in making decisions and whilst undertaking various activities, Council has a low appetite for environmental damage arising from normal business activities.	Council will not tolerate: <ul style="list-style-type: none"> - Activities and practices that knowingly compromise the environment, are reasonably foreseeable and preventable. 	Council can tolerate: <ul style="list-style-type: none"> - Minor environmental impacts from uncontrollable or unforeseen events.
Reputation/ Governance	Moderate	Council recognise the importance of protecting its reputation. Council understands that negative publicity may occur as a consequence of making decisions in an environment where there are competing stakeholder priorities and interests and is prepared to take a moderate level of risk for actions that may result in reputational damage.	Council will not tolerate: <ul style="list-style-type: none"> - Inadequate consultation with key stakeholder's that results in a major disruption and formal crisis management. - Situations where key stakeholders lose confidence in Council's capabilities. 	Council can tolerate: <ul style="list-style-type: none"> - Moderate level complaints associated with changes in policy from a changing political environment. - Isolated minor incidents, concerns and complaints that can be resolved by day-to-day management
Legal/ Regulatory	Very Low	Council has little or no appetite for significant breaches of legal obligations or contractual arrangements that result in fines, penalties or significant reputational damage.	Council will not tolerate: <ul style="list-style-type: none"> - Any fraudulent, unethical and corrupt conduct. - Any instances where Council Officials knowingly break the law, fail to comply with legal obligations or knowingly breach internal policies. 	Council can tolerate: <ul style="list-style-type: none"> - Minor impact breaches that are unforeseen or may occur from time-to-time. - Temporary noncompliance due to unrealistic regulatory timeframes.
Service/ Project Delivery	Moderate	Council is prepared to take a moderate level of risk in order to deliver more innovative services efficiently and effectively.	Council will not tolerate: <ul style="list-style-type: none"> - Failure to escalate a essential service outages to GM within 2 hours. - Loss of corporate knowledge that results in service interruptions and impacts key stakeholders. 	Council can tolerate: <ul style="list-style-type: none"> - Unforeseen interruptions from uncontrollable events of up to 3 days where council responds and communicates promptly to impacted stakeholders. - Minor reputational impact from one-off community complaints relating to service quality. - Moderate impacts to service delivery issues due to new technology or innovation initiatives.

Table 1 - Risk Appetite Statements


<div> <div></div> <div>Risk Appetite Statements</div> <div>  <div>Narrandera Shire Council</div> </div> </div>		
Category	Tolerance	Risk Appetite Statement
Finance	Resistant	In order to achieve its objectives, Council is Resistant to taking or retaining risk relating to its finances and the management of them and prefers safer options with lesser amounts of adverse risk exposures.
Human Resources	Accept	As general position, Council is willing to Accept risk for Human Resources and the activities of its Human Resources function where pursuing the increased potential benefits is coupled with reasonable protections.
Workplace Health and Safety	Resistant	To achieve its strategic objectives, wherever practicable, Council is Resistant to taking or retaining risk relating, with regard to the Safety of its workforce, community and other stakeholders, and will endeavour to limit any adverse exposure.
Natural Environment and Climate Change	Accept	Council is cognisant of the fact that aspects of managing the natural environment and Climate Change will occasionally present opportunities for long and short-term improvement and as such a degree of risk is required to realise those opportunities. Therefore, as a general position, Council will Accept risk, based on outcome delivery to ensure the achievement of its strategic objectives, as long as reasonable protections exist.
Reputation	Accept	Council is cognisant of the fact that reputation can be a volatile Risk Category and consequently is willing to Accept and be held accountable for risk in this area. Council has an appetite and will accept responsibility when it comes to Reputation of Council matters.
Compliance and Governance	Avoid	Council recognises that Compliance and Governance is a discipline that transcends all of its operations and activities in some form, and as such, prefers to Avoid activities relating to Governance that increase adverse risk exposures.
Service Delivery	Resistant	To achieve its strategic objectives, as a general position, Council's risk tolerance is Resistant relating to its Service Delivery. Council recognises that by continually providing exceptional services to the community outcome delivery needs to be the focus with a reasonable degree of protection.
Project Delivery	Accept	Many of Council's strategic objectives are reliant on the delivery of projects and recognises that these projects can vary in their scale, timelines and investment value. As such, Council is willing to Accept risk regarding their delivery in terms of time, cost and quality. Council will focus on the outcomes of projects but insists on a reasonable degree of protection on their delivery.
Cyber Information Technology	Avoid	In order to achieve its strategic objectives, Council will Avoid taking or retaining risk with regard to its Information Technology infrastructure, hardware and software to the exposure of cyber incident and prefers safer options that increase adverse risk exposures.
Infrastructure and Assets	Resistant	To achieve its strategic objectives, as a general position, Council's risk tolerance is Resistant relating to its Infrastructure management. Council recognises that by continually providing exceptional services to the community outcome delivery needs to be the focus with a reasonable degree of protection.

Table 3 - Summary of Council's risk appetite position across its identified risk categories

RISK APPETITE POSITIONS					
Category	Risk Description	Avoid	Resistant	Accept	Receptive
Finance	Financial sustainability and performance of Council. Including short, medium and long term financial planning. Investment decisions and any decision that could impact the financial sustainability of Council. Activities that lead to financial loss.				
Human Resources	Recruitment of employees to roles within the organisational structure. Management of employee resources.				
Workplace Health & Safety	Activities conducted in day-to-day work. Employee physical or mental wellbeing.				
Natural Environment & Climate Change	Responsible management of the and preserving our natural environment. Impact on the environment due to operational activities or decisions of Council. Adaption to a changing climate.				
Reputation	Activities that may damage Council's reputation (i.e. the public's perception of) with the community, volunteers, contractors, other councils, and other levels of Government. Meeting stakeholder expectations while upholding the values of Council's Code of Conduct.				
Compliance and Governance	Council's compliance with statutory, regulatory, or legal obligations while promoting continuous improvement. Council's ability to engage in and effectively manage contracts.				
Service Delivery	Effective delivery and maintenance of services to the community and delivery of key outcomes of the Community Strategic Plan. Services delivered by all internal external departments incorporating business interruption.				
Project Delivery	The delivery of projects within the allocated financial resources and expected benefits within time, quality and scope.				
Cyber - Information Technology	Cyber security and protection of data and personal information.				
Infrastructure and Assets	Effective delivery and maintenance of Councils assets. The delivery of asset management within the allocated financial resources and expected benefits to the community.				

11.2 POLICY REVIEW - POL048 ACQUISITION AND DISPOSAL OF COUNCIL LAND

Document ID: 810554

Author: Economic Development Manager

Authoriser: General Manager

Theme: Policy

Attachments: 1. Draft POL048 Acquisition and Disposal of Council Land
2. Existing POL048 Sale Industrial Land Red Hill Estate Policy

RECOMMENDATION

That Council:

1. Endorses the revised POL048 Acquisition and Disposal of Council Land Policy as presented for the purpose of public exhibition seeking community comment for a period of 28 days.
2. Deems the revised POL048 Acquisition and Disposal of Council Land Policy as adopted should no submissions be received from the community at the conclusion of the exhibition period.

PURPOSE

The purpose of this report is to present a revised document for POL048 Sale Industrial Land Red Hill Estate Policy with various amendments, including title change to Acquisition and Disposal of Council Land Policy, to the Council for consideration.

SUMMARY

This policy was developed in 1988 and has since seen nine versions. The latest review required significant changes. These changes include the addition of land acquisition:

- incorporating all Council-owned allotments available for consideration of sale
- a clear separation of industrial land and all other Council-owned land
- a revision of the valuation process of non-industrial land allotments
- the inclusion of specifications around the procedure for proceeds of sale.

BACKGROUND

The amended policy continues to demonstrate Council's commitment to supporting economic development in Narrandera Shire, and now encompasses parameters to acquire land. It also considers the saleability of Council-owned land outside of Red Hill Industrial Estate suited to appropriate development that supports the economic development of Narrandera Shire in a sustainable and strategic manner.

ISSUES AND IMPLICATIONS

Policy

- Local Housing and Employment Zone Land Strategy
- Narrandera Development Control Plan 2013

- Narrandera Shire Council Code of Conduct
- Narrandera Shire Council Small Business Incentive Scheme Policy

Financial

- Council continues to consider potential rebates on purchase price with complying developments.
- Council must ensure that sufficient funds are allocated to engage a registered independent valuer at any point during the land sale process, in accordance with the policy.

Legal / Statutory

- Local Government Act 1993

Community Engagement / Communication

- 28 days of public exhibition following the 18 July 2025 Council Meeting.

RISKS

The main risk is ensuring a fair and independent valuation of land for allotments valued at \$50,000 and above.

OPTIONS

The options available to the Council are:

1. Endorse the amended policy, previously titled POL048 Sale Industrial Land Red Hill Estate Policy, now titled POL048 Acquisition and Disposal of Council Land Policy as presented; or
2. Not endorse the amended policy POL048 as presented and require identified amendments to be made.

CONCLUSION

This policy now incorporates land acquisitions by Council, and separate methods and pricing for Council owned land that is industrial land and non-industrial land. The updated policy better facilitates Council's effective management of property assets in an equitable and transparent manner.



Acquisition and Disposal of Council Land 202^Y



NARRANDERA SHIRE COUNCIL

Chambers: 141 East Street Narrandera NSW 2700
Email: council@narrandera.nsw.gov.au

Phone: 02 6959 5510
Fax: 02 6959 1884



Policy No: POL048
Policy Title: Acquisition and Disposal of Council Land
Section Responsible: Economic Development
Minute No/Ref: 2Y/XXX
Doc ID: 9160

1. INTENT

Council is committed to ensuring the responsible development of Narrandera Shire, including the Red Hill Industrial Precinct, through clear direction and clarity in the acquisition and disposal of land aimed at generating sustainable industry development, population growth and suitable residential developments that support Council's Community Strategic Plan for the benefit of the Narrandera Shire community.

2. SCOPE

This policy relates to all Council owned land in Narrandera Shire.

3. OBJECTIVE

- Facilitate effect management of Council's property assets.
- Provide principles of equity and transparency in Council's property dealings.
- Ensure that all dealings in property matters relating to Council owned property or property acquisitions by Council are handled within legislative requirements.
- Support the objective of generating alternative/additional forms of income for the Council through property development/investment.
- Establish a clear sales and pricing policy for allotments of Council-owned land.
- Provide an opportunity to negotiate requests for financial assistance.
- Provide a development incentive to all industrial land purchasers where infrastructure to be developed on the subject site will be used by or for employees working for the industry operating on the site. The infrastructure, as approved by the relevant Consent Authority in a development consent, must be an operational feature of the business being conducted on or from the site, and the infrastructure must be completed and operational within 12 months of the purchaser obtaining development consent from the relevant Consent Authority to attract an incentive.

The incentive will be a rebate to the purchaser of an amount equal to 10% of the purchase price paid by the purchaser for the subject site.

4. POLICY STATEMENT

Narrandera Shire Council recognises the importance of available land to meet the needs of expanding and new industry, and the demand for residential developments.

Council and its employees will respect the commercial interests of potential buyers by treating all land enquiries as 'commercial in confidence'.

Council is responsible for determining the selling price guidelines, financial assistance offers and release of further staged subdivisions.

5. PROVISIONS

5.1 VALUING AND PRICING ALLOTMENTS

5.1.1 Valuing Non-Industrial Allotments

All non-industrial land, should ordinarily be benchmarked to:

- less than \$50,000 - value is estimated by Valuer General's Land valuation (on a pro-rata basis per square meter) or
- greater than \$50,000 - value is estimated by an independent valuation provided by a suitably qualified registered valuer.

Council will negotiate the purchase value and terms to ensure the best possible commercial outcome for Council and the community.

5.1.2 Valuing Industrial Allotments

All Industrial Land Allotments zoned IN1 General Industrial under Narrandera Local Environmental Plan 2013 are valued 'per block' according to the pricing structure outlined in 5.1.4, determining that price be calculated on the area (in square metres) of each respective parcel of land being sold.

The 'per block' value is according to the market value as determined by a qualified land valuer from time to time.

5.1.3 Pricing Structure Non-Industrial Allotments

To be informed by land valuations conducted by Value General and/or registered valuers in NSW.

5.1.4 Pricing Structure Industrial Allotments

Effective as of July 2025. All prices require are GST exclusi.

Lot Size	Price per Square Metre (GST Exclusive)
Up to 3,800 m	\$28.50
3,801m to 5,800m	\$28.00
5,801m to 7,800m	\$27.00
7,801m to 9,800m	\$25.50
9,801m to 18,000m	\$24.00
18,001m to 35,000m	\$22.00
More than 35,000m	\$20.00

5.2 LISTING AND SELLING ALLOTMENTS

The market value of parcels of land will be based on the evidence of recent sales and other market conditions and these will be used to determine if an offer to purchase is reasonable.

Real estate agents may sell Council-owned industrial land under the terms of their usual contract and commission arrangements. Agents must agree to a Memorandum of Understanding (MOU) (Attachment 1), which will entail that the agent provides guidance to buyers on how to obtain planning advice on development proposals the MOU also includes principles of effective communication between the agency and Council on potential buyers and information about the current market.

Council reserves the right as Vendor to sell land direct to a prospective purchaser.

- Each sale shall be supported by resolution of Council.

Real estate agents may market the sale of Council lands covered by this policy on terms and conditions as contained in a Sales Inspection Report and Selling Agency Agreement between the agent and Council.

5.2.1 Pricing Guidelines

The price listed with real estate agents will be the price determined by Council for all non-industrial land as identified in 5.1.1 and 5.1.2.

- The General Manager has the delegation to liaise with real estate agents and buyers on the sale of land with reference to the pricing determined by Council. The General Manager will submit to Council any reasonable offers to purchase Council-owned land.
- The General Manager will undertake price reviews with real estate agents and land valuers bi-annually in line with market movements, with a report to be submitted to Council as required, that identifies any market changes on the proposed pricing.

5.2.2 Real Estate Commissions

Any land listed for sale with licensed real estate agents under this policy will be described in an industry accepted Agency Agreement that sets out the agent's terms and conditions of listing the land, as well as any commissions, fees or other charges relating to the promotion and sale of the land.

Any agreement with a real estate agent will be on the terms and conditions as agreed between the parties as set out in that Agency Agreement.

5.2.3 Proceeds of the Sale

The proceeds of any sale can be:

- Used to fund an identified project;
- Placed in the Capital Investment Fund for funding of capital developments or purchases at a future date.

5.3 ACQUISITION OF ALLOTMENTS

5.2.1 Identified Land

The acquisition of land whether for community or operational purposes, shall be undertaken in accordance with the following procedures aimed at ensuring an accountable and transparent process that will deliver optimum value for Council. Acquisitions are to be identified taking into consideration:

- the purpose for which they needed to be acquired,
- the strategic nature of such properties, and
- the value that such properties have to the community.

5.2.2 Method of Acquisition

In instances where the purpose of the proposed acquisition makes it viable for the land to be in more than one specified location, such acquisitions shall be undertaken through an open market process such as calling for offers or expressions of interest. Such open market process shall specify the criteria which would make the land suitable for the identified Acquisition and any other conditions that may be applicable to the acquisition.

Where an open market process is not viable, and subject to the other provisions of this Policy, Council may undertake acquisitions either:

- at an auction,
- agreement with the landowner, or
- compulsory acquisition in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991 (hereafter the LA(JTC) Act).

It is acknowledged that it may not always be possible to adopt a Council resolution prior to commencement of negotiations with the landowner. In such instances, Council Officers may:

- Enter into negotiations, subject to notifying the landowner in writing that any negotiations are subject to adopting a Council resolution for the acquisition of the land, and
- where necessary make a conditional offer for the acquisition, subject to the Council adopting a resolution for the acquisition under the agreed terms and conditions.

No Council Officer shall make an unconditional offer for an acquisition without a Council resolution authorising such acquisition.

5.4 REQUESTS FOR FINANCIAL ASSISTANCE

All requests for financial assistance are to be forwarded to Council for determination. Requests for financial assistance are to be supported in writing by the proponent, evidencing the need for the required assistance.

Consideration for financial assistance will be based on:

- The merits of the business development proposal
- Council's financial ability to provide such assistance
- Whether the proposed assistance can be provided by another government agency
- Evidence that the proponent requires financial support
- This policy being considered in conjunction with POL010 Small Business Incentive Scheme Policy.

6. DEFINITIONS

- NSC: Narrandera Shire Council
- LEP: Local Environmental Plan

7. ROLES AND RESPONSIBILITIES

7.1 ECONOMIC DEVELOPMENT MANAGER

- Promote and market the subject land in accordance with Council's policies and objectives, as amended from time to time.
- Make recommendations to the General Manager on any value proposition received from a potential purchaser/developer either directly or through an Agent.

7.2 GENERAL MANAGER

- Continual price review of industrial land available for sale informed by movements in the current market
- Submit sale offers to Council, as appropriate

8. RELATED LEGISLATION

- Local Government Act 1993

- Valuation of Land Act 1916
- Environmental Planning and Assessment Act 1979
- Protection of the Environment Operations Act 1998
- Conveyancing Act 1919
- Community Land Development Act 2021
- Residential Tenancies Act 2010
- Land Acquisition (Just Terms Compensation) Act 1991
- Roads Act 1993
- Real Property Act 1900
- Crown Lands Act 1989
- Crown Land Management Act 2016
- National Parks and Wildlife Conservation Act 1975

9. RELATED POLICIES AND DOCUMENTS

- Narrandera Development Control Plan 2013
- Local Housing and Employment Zone Land Strategy

10. VARIATION

Council reserves the right to review, vary or revoke this policy in accordance with legislation, regulation and award changes, where applicable. Council may also make changes to this policy and the relevant procedures from time-to-time to improve the effectiveness of its operation.

11. PREVIOUS VERSIONS

Reference to a superseded policy number and/or name is also considered a reference to the new policy number. This policy was previously named:

- I2510 Sale of Industrial Land – Red Hill Industrial Estate.
- ES270 Sale of Industrial Land – Red Hill Industrial Estate.

POLICY HISTORY

Responsible Officer	Economic Development Manager		
Approved by	General Manager		
Approval Date	DD Month 202Y		
GM Signature <i>(Authorised staff to insert signature)</i>			
Next Review	DD Month 202Y (2 years)		
Version Number	Endorsed by ELT	Endorsed by Council	Date signed by GM
1 Adopted	-	-	17/02/1998
2 Reviewed	07/01/2004	17/02/2004	17/02/2004
3 Reviewed	-	17/04/2007	24/07/2007
4 Reviewed	-	26/05/2009	8/12/2009
5 Reviewed	-	18/02/2014	19/02/2014
6 Reviewed	-	-	18/02/2017
7 Reviewed	3/09/2018	18/09/2018	18/09/2018
8 Reviewed	19/01/2021	16/03/2021	3/05/2021
9 Reviewed	8/03/2022	-	9/03/2022
10 Reviewed	DD/MM/YYYY	DD/MM/YYYY	DD/MM/YYYY

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Attachment 1: Memorandum of Understanding

The following Memorandum of Understanding will be agreed with listing real estate agents:

MEMORANDUM OF UNDERSTANDING**REAL ESTATE AGREEMENT TO SELL INDUSTRIAL LAND**

The memorandum represents an agreement by the Agent and Narrandera Shire Council to openly and honestly communicate with each other on the details of enquiries made in respect to properties listed by the Agent on behalf of Narrandera Shire Council.

The intent of industrial land sales is to foster employment opportunities. It is therefore in the interest of Narrandera Shire Council and the community that it represents, that land is sold to industry developers with their understanding that their development proposal is appropriate to the land use zoning, that the proposal does not conflict with the provisions of the Local Environmental Plan and that there may be additional regulatory requirements imposed depending on the type of development.

The Agent is to assist prospective industry and land developers in minimising their development risks by referring them to Narrandera Shire Council's Development and Environment section to receive advice on the development application process and regulatory requirements before entering into a contract for sale.

Agency Name _____

Authorised Agent Name _____

Authorised Agent Signature _____

Date _____

NSC General Manager _____

Date _____



Sale of Industrial Land - Red Hill Industrial Estate 2022 POL048



NARRANDERA SHIRE COUNCIL

Chambers: 141 East Street Narrandera NSW 2700
Email: council@narrandera.nsw.gov.au

Phone: 02 6959 5510
Fax: 02 6959 1884



Policy No: POL048
Policy Title: Sale of Industrial Land – Red Hill Industrial Estate Policy
Section Responsible: Economic Development
Minute No/Ref: 21/047
Doc ID: 9160

1. INTENT

Council is committed to encouraging responsible development that will generate employment growth for the residents of the Shire and which is appropriate and sustainable.

2. SCOPE

This policy relates to Council owned land at Red Hill Industrial Estate, zoned IN1 General Industrial under Narrandera Local Environmental Plan 2013.

3. OBJECTIVE

- To provide a clear sales and pricing policy for allotments at Red Hill Industrial Estate, aimed at encouraging sustainable industry development
- To maintain an opportunity to negotiate requests for financial assistance.
- To provide a development incentive to all land purchasers where infrastructure to be developed on the subject site will be used by or for employees working for the industry operating on the site. The infrastructure as approved by the Council in a development consent must be an operational feature of the business being conducted on/from the site and to attract an incentive the infrastructure must be completed and operational within 12 months of the purchaser obtaining development consent from Council.

The incentive will be a rebate to the purchaser of an amount equal to 10% of the purchase price paid by the purchaser for the subject site.

4. POLICY STATEMENT

Narrandera Shire Council recognises the importance of available stocks of industrial land to meet the needs of expanding and new industry.

Council and its employees will respect the commercial interests of potential buyers by treating all industrial land enquiries as 'commercial in confidence'.

Council is responsible for determining the selling price guidelines, financial assistance offers, and release of further staged subdivisions.

5. PROVISIONS

5.1 VALUING, LISTING AND SELLING ALLOTMENTS

5.1.1 Valuing Allotments

Allotments are valued 'per block' according to the pricing structure below, determining that prices be calculated on the area (in square metres) of each respective parcel of land being sold.

The market value of parcels of land will be based on the evidence of recent sales and other market conditions and these will be used to determine if an offer to purchase is reasonable.

The 'per block' value is according to the market value as determined by a qualified land valuer from time to time.

5.1.2 Listing and Selling Allotments

Real estate agents may sell Council-owned industrial land under the terms of their usual contract and commission arrangements. Agents must agree to a Memorandum of Understanding (Attachment 1), which will entail that the agent provides guidance to buyers on how to obtain planning advice on development proposals, and also include principles of effective communication between the agency and Council on potential buyers and information about the market.

Council reserves the right as Vendor to sell land direct to a prospective purchaser.

- Each sale shall be supported by resolution of Council.

Real estate agents may market the sale of Council lands covered by this policy on terms and conditions as contained in a Sales Inspection Report and Selling Agency Agreement between the agent and Council.

5.1.3 Pricing Guidelines

The price listed with real estate agents will be the price determined in Council's adopted pricing schedule.

- The General Manager has the authority to coordinate with real estate agents and buyers on the sale of land according to the pricing schedule determined by Council and will submit to Council any reasonable offers to purchase Council-owned land.
- The General Manager will also undertake continual price review with real estate agents and land valuers in line with market movements, with a report to be submitted to Council as required, reflecting any market changes on the pricing structure.

5.1.4 Real Estate Commissions

The policy recommends that any land listed for sale with licensed real estate agents under this policy is described in an industry accepted Agency Agreement that sets out the agent's terms and conditions of listing the land, as well as any commissions fees or other charges relating to the promotion and sale of the land.

Any agreement with a real estate agent will be on the terms and conditions as agreed between the parties as set out in the Agency Agreement.

5.1.5 Pricing Structure

Estate lot pricing structure, **effective as at February 2014**. All prices require GST to be added.

Lot Size	Price per Square Metre (GST Exclusive)
Up to 3,800 m	\$15.00
3,801m to 5,800m	\$12.50
5,801m to 7,800m	\$10.00
7,801m to 9,800m	\$8.75
9,801m to 18,000m	\$8.00
18,001m to 35,000m	\$7.50
More than 35,000m	\$5.00

5.2 REQUESTS FOR FINANCIAL ASSISTANCE

All requests for financial assistance are to be forwarded to Council for determination. Requests for financial assistance are to be supported in writing by the proponent, evidencing the need for the required assistance.

Consideration for financial assistance will be based on:

- The merits of the business development proposal
- Council's financial ability to provide such assistance
- Whether the proposed assistance can be provided by another government agency
- Evidence that the proponent requires financial support.
- This policy being considered in conjunction with POL010 Small Business Incentive Scheme Policy.

6. DEFINITIONS

- NSC: Narrandera Shire Council
- LEP: Local Environmental Plan

7. ROLES AND RESPONSIBILITIES**7.1 ECONOMIC DEVELOPMENT MANAGER**

- Promote and market the subject land in accordance with the relevant strategies in Council's Economic Development Strategy 2017-2020 or as amended from time to time.
- Make recommendations to the General Manager on any value proposition received from a potential purchaser/developer either directly or through an Agent.

7.2 GENERAL MANAGER

- Continual price review of industrial land available for sale.
- Submit sale offers to Council.

8. RELATED LEGISLATION

- Narrandera Local Environmental Plan 2013

9. RELATED POLICIES AND DOCUMENTS

- Narrandera Development Control Plan 2013

10. VARIATION

Council reserves the right to review, vary or revoke this policy in accordance with legislation, regulation and award changes, where applicable. Council may also make changes to this policy and the relevant procedures from time-to-time to improve the effectiveness of its operation.

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POLICY HISTORY

Responsible Officer	Economic Development Manager		
Approved by	General Manager		
Approval Date	8 March 2022		
GM Signature (Authorised staff to insert signature)			
Next Review	1 February 2023		
Version Number	Endorsed by ELT	Endorsed by Council	Date signed by GM
1 Adopted	-	-	17/02/1998
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3 Reviewed	-	17/04/2007	24/07/2007
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5 Reviewed	-	18/02/2014	19/02/2014
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8 Reviewed	19/01/2021	16/03/2021	3/05/2021
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10 Reviewed	DD/MM/YYYY	DD/MM/YYYY	DD/MM/YYYY

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The Agent is to assist prospective industry and land developers in minimising their development risks by referring them to Narrandera Shire Council's Development and Environment section to receive advice on the development application process and regulatory requirements, before entering into a contract for sale.

Agency Name _____

Authorised Agent Name _____

Authorised Agent Signature _____

Date _____

NSC General Manager _____

Date _____

12 REPORTS OF THE DEPUTY GENERAL MANAGER CORPORATE AND COMMUNITY SERVICES

12.1 MONTHLY FINANCIAL PERFORMANCE REPORT - JUNE 2025

Document ID: 813704

Author: Senior Finance Officer

Authoriser: Acting Deputy General Manager Corporate & Community Services

Theme: Statutory and Compulsory Reporting – Financial / Audit

Attachments: Nil

RECOMMENDATION

That Council:

1. Receives and notes the Monthly Financial Performance Report for the month of June 2025, as detailed in this report.

PURPOSE

The purpose of this report is to provide Council with an overview of the organisation's financial position and performance for the month of June 2025.

SUMMARY

Consolidated Operating Statement

All figures shown in the below table are shown as they appear in Council's management accounting system. Income is shown as negative (-), and expenses are shown as positive (+) numbers. Any amendments to Council's budget that may be required in response to significant variances are done so via the Quarterly Budget Review ("QBR") process.

Table 1 Consolidated Income Statement – June 2025

Consolidated Income Statement June	Original Budget \$'000	Q3 Budget \$'000	Actual YTD \$'000	Variance YTD \$'000	Actual vs Budget %
Income from continuing operations					
Rates and annual charges	10,638	10,575	10,574	1	100%
User charges and fees	3,225	3,254	3,277	(23)	101%
Other revenues	1,175	1,230	774	456	63%
Grants and contributions - operating	8,985	3,503	8,633	(5,130)	246%
Grants and contributions - capital	7,824	7,456	1,617	5,839	22%
Interest and investment revenue	1,112	1,377	1,070	307	78%
Other income	233	235	248	(13)	106%
Net gain from the disposal of assets	92	92	-	92	0%
Total income from continuing operations	33,284	27,722	26,193	1,529	
Expenses from continuing operations					
Employee benefits and on-costs	9,318	9,107	9,273	(166)	102%
Materials and services	7,564	9,992	7,678	2,314	77%
Borrowing costs	205	203	134	69	66%
Depreciation and amortisation	6,737	6,746	6,746	-	100%
Impairment of receivables	6	6	18	(12)	300%
Other expenses	415	327	417	(90)	128%
Total expenses from continuing operations	24,245	26,381	24,266	2,115	
Operating result from continuing operations	9,039	1,341	1,927	(586)	
Operating result before capital grants & cont.	1,215	(6,115)	310	(6,425)	

Financial Performance by Fund

The following tables summarise Council's financial performance for the reporting period by Fund.

Table 2 General Fund Operating Statement – June 2025

General Fund Income Statement June	Original Budget \$'000	Q3 Budget \$'000	Actual YTD \$'000	Variance YTD \$'000	Actual vs Budget %
Income from continuing operations					
Rates and annual charges	7,949	7,959	7,959	-	100%
User charges and fees	1,481	1,489	1,368	121	92%
Other revenues	1,175	1,230	774	456	63%
Grants and contributions - operating	8,985	3,503	8,633	(5,130)	246%
Grants and contributions - capital	7,406	6,152	1,353	4,799	22%
Interest and investment revenue	784	1,026	791	235	77%
Other income	233	235	248	(13)	106%
Net gain from the disposal of assets	92	92	-	92	0%
Total income from continuing operations	28,105	21,686	21,126	560	
Expenses from continuing operations					
Employee benefits and on-costs	8,565	8,267	8,369	(102)	101%
Materials and services	5,252	7,325	5,375	1,950	73%
Borrowing costs	75	77	8	69	10%
Depreciation and amortisation	5,555	5,565	5,565	-	100%
Impairment of receivables	6	6	18	(12)	300%
Other expenses	415	327	417	(90)	128%
Total expenses from continuing operations	19,868	21,567	19,752	1,815	
Operating result from continuing operations	8,237	119	1,374	(1,255)	
Operating result before capital grants & cont.	831	(6,033)	21	(6,054)	

Table 3 Water Fund Operating Statement – June 2025

Water Fund Income Statement June	Original Budget \$'000	Q3 Budget \$'000	Actual YTD \$'000	Variance YTD \$'000	Actual vs Budget %
Income from continuing operations					
Rates and annual charges	940	946	948	(2)	100%
User charges and fees	1,277	1,258	1,487	(229)	118%
Other revenues	-	-	-	-	0%
Grants and contributions - operating	-	-	-	-	0%
Grants and contributions - capital	10	150	(8)	158	-5%
Interest and investment revenue	281	299	238	61	80%
Other income	-	-	-	-	0%
Net gain from the disposal of assets	-	-	-	-	0%
Total income from continuing operations	2,508	2,653	2,665	(12)	
Expenses from continuing operations					
Employee benefits and on-costs	379	466	520	(54)	112%
Materials and services	1,507	1,749	1,527	222	87%
Borrowing costs	-	-	-	-	0%
Depreciation and amortisation	704	704	704	-	100%
Impairment of receivables	-	-	-	-	0%
Other expenses	-	-	-	-	0%
Total expenses from continuing operations	2,590	2,919	2,751	168	
Operating result from continuing operations	(82)	(266)	(86)	(180)	
Operating result before capital grants & cont.	(92)	(416)	(78)	(338)	

Table 4 Sewer Fund Operating Statement – June 2025

Sewer Fund Income Statement June	Original Budget \$'000	Q3 Budget \$'000	Actual YTD \$'000	Variance YTD \$'000	Actual vs Budget %
Income from continuing operations					
Rates and annual charges	1,749	1,670	1,667	3	100%
User charges and fees	467	507	422	85	83%
Other revenues	-	-	-	-	0%
Grants and contributions - operating	-	-	-	-	0%
Grants and contributions - capital	408	1,154	272	882	24%
Interest and investment revenue	47	52	41	11	79%
Other income	-	-	-	-	0%
Net gain from the disposal of assets	-	-	-	-	0%
Total income from continuing operations	2,671	3,383	2,402	981	
Expenses from continuing operations					
Employee benefits and on-costs	374	374	384	(10)	103%
Materials and services	805	918	776	142	85%
Borrowing costs	130	126	126	-	100%
Depreciation and amortisation	478	477	477	-	100%
Impairment of receivables	-	-	-	-	0%
Other expenses	-	-	-	-	0%
Total expenses from continuing operations	1,787	1,895	1,763	132	
Operating result from continuing operations	884	1,488	639	849	
Operating result before capital grants & cont.	476	334	367	(33)	

Investments and Borrowings

Clause 212 of the *Local Government (General) Regulation 2021* requires the Responsible Accounting Officer (Chief Financial Officer) to provide Council with a monthly written report setting out details of Council's investments under section 625 of the *Local Government Act 1993* ("the Local Government Act"). Accordingly, details of Council's investments and borrowings as at 30 June 2025 are set out in a separate report included in this Business Paper.

Capital Works

As at 30 June 2025, capital expenditure is \$14,729,960 against a YTD budget of \$24,531,171. Commitments (approved purchase orders to external suppliers) of \$506,877 have been raised for delivery this year.

Current expenditure against budget indicates that delivery of works is trending behind the anticipated timing, noting that delivery of works typically accelerates in the second half of the financial year. Delivery of works can be impacted by several factors, including weather conditions, availability of suppliers, and any required procurement and approval processes.

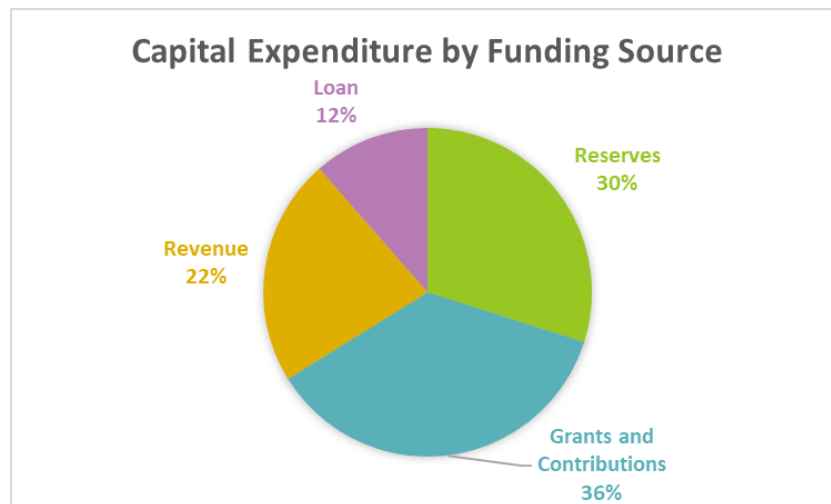
Detailed information on the delivery of Council's Capital Works Program is contained in quarterly Capital Works Reports provided to Council.

Table 5 Capital Expenditure - June 2025

Department	Original Budget	Revised Budget	Committed	YTD Actuals	Balance
	000's	000's	000's	000's	000's
Administration	630	782	62	542	178
Environment	3,345	3,969	17	143	3,809
Housing & Community Amenities	-	121	-	10	111
Transport & Communication	4,772	7,896	-	5,482	2,414
Economic Affairs	6,670	1,891	86	955	850
Recreation and Culture	493	3,951	332	2,944	675
Water Supply Network	754	1,599	3	704	892
Sewerage Network	737	4,284	6	3,949	329
Public Order & Safety	-	37	-	1	36
	17,402	24,531	507	14,730	9,294

Council's capital expenditure is funded via a combination of grants, contributions, restricted funds and general revenue. *Figure 1* illustrates capital expenditure for the reporting period by funding source.

Figure 1 Capital Expenditure by Funding Source



Bank Balances

The table below sets out the funds held in Council's operating account as at 30 June 2025.

Table 6 Bank Balances – June 2025

Bank Balances	Amount
Cash Book	
Opening Cash Book Balance	\$ 1,555,725.36
Plus Receipt	\$ 10,395,681.97
Less Payments	-\$ 11,341,802.54
CURRENT CASH BOOK BALANCE	\$ 609,604.79
Statement Summary	
Opening Statement Balance	\$ 475,536.66
Plus Receipts	\$ 12,822,597.63
Less Payments	-\$ 13,298,304.29
	-\$ 170.00
Uncleared receipts/payments	\$ 170.00
Closing statement balance	-\$ 0.00
Overdraft Limit arranged with Bank 01/01/1989	\$ 350,000.00

BACKGROUND

The monthly Financial Performance Report has been prepared by Council's Responsible Accounting Officer (Chief Financial Officer) in accordance with the requirements of the:

- *Local Government Act 1993*
- *Local Government (General) Regulation 2021*
- Local Government Code of Accounting Practice and Financial Reporting
- Australian Accounting Standards.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

1. Our Leadership

Strategy

1.1. Model bold and transparent leadership.

Activity

1.1.1. Provide open and transparent decision-making and undertake the civic duties of Council with professionalism and integrity.

ISSUES AND IMPLICATIONS**Policy**

- There are no policy implications for Council associated with this report.

Financial

- This report illustrates Council's financial position as at the end of the reporting month.

Legal / Statutory

- Section 8B of the Local Government Act mandates the principles of sound financial management that apply to local councils. Specifically, section 8B(c) provides that councils should have effective processes for performance management and reporting in place to support effective financial decision-making

Community Engagement / Communication

- There are no community engagement or communication requirements for Council associated with this report.

RISKS

As noted above, Council is required to implement appropriate processes for performance management and reporting to support informed financial decision-making. Provision of this monthly report enables Councillors to better understand the organisation's financial position and overall performance, thereby supporting informed decision-making.

CONCLUSION

Council's financial position remains sound. It is recommended that Council resolves to receive and note the Financial Performance Report for the month of June 2025.

12.2 MONTHLY STATEMENT OF INVESTMENTS - JUNE 2025**Document ID: 813675****Author: Senior Finance Officer****Authoriser: Acting Deputy General Manager Corporate & Community Services****Theme: Statutory and Compulsory Reporting – Financial / Audit****Attachments: 1. Monthly Report - June 2025****RECOMMENDATION**

That Council:

1. Receives and notes the Statement of Investments as at 30 June 2025

PURPOSE

The purpose of this report is to provide details to Council of its investment portfolio as at 30 June 2025, and confirm that Council's Responsible Accounting Officer has certified that the investments listed have been made in accordance with the *Local Government Act 1993* ("the Act"), the *Local Government (General) Regulation 2021* ("the Regulation") and Council's Investment Policy.

SUMMARY

In accordance with clause 212 of the Regulation, the Responsible Accounting Officer must provide Council with a monthly written report setting out details of Council's investments under section 625 of the Act. The report must also include certification that Council's investments have been made in accordance with the Act, the Regulation, and Council's adopted Investment Policy.

Table 1 summarises the value of Council's investments. As illustrated, Council's investments totalled \$30.838m as at 30 June 2025. Actual interest income to 30 June 2025 is \$1.483M which compares favourably with the cumulative budgeted amount of \$1.248M.

Table 1 Summary of Council's investments as at 30 June 2025

Fund	Balance
General	23,599,941.79
Water	6,169,545.28
Sewerage	1,010,754.87
Trust	57,598.21
Total	30,837,840.15

BACKGROUND

Council's Chief Financial Officer monitors the organisation's cash flow daily, with surplus funds being invested in accordance with Council's Investments Policy, as well the statutory requirements outlined in the Act and the Regulation.

Subject to those constraints, Council's objective when investing funds is to obtain the most favourable rate of interest, whilst taking into consideration the risks and security associated with the investment, as well as ensuring that Council's liquidity requirements are also being met.

Council seeks independent advice for investments and consults with its investment advisor (Arlo Advisory Pty Ltd) in managing the portfolio to ensure that returns are maximised, considering diversification and risk. A complete analysis of the performance is addressed in the Monthly Investment Review Report, appended at *Attachment 1*, prepared by the investment advisor.

Included in this report are the following items that highlight Council's investment portfolio performance for the month and an update on the investment environment:

- a. Council's investment for the month
- b. Application of Investment Funds
- c. Investment Portfolio Performance
- d. Investment Commentary
- e. Responsible Officer Certification

This report concludes with the Responsible Officer's Certification.

Council Term Deposits					
Borrower	Value	%	Yield	Rating	Maturity
National Australia Bank (On call)	1,080,241.94	3.51%	0.60%	A-1+	30 Jun 2025
National Australia Bank	200,000.00	0.65%	5.45%	A-1+	1 Jul 2025
National Australia Bank	1,000,000.00	3.25%	5.35%	A-1+	11 Jul 2025
National Australia Bank	1,000,000.00	3.25%	4.70%	A-1+	14 Aug 2025
National Australia Bank	1,000,000.00	3.25%	5.00%	A-1+	19 Nov 2025
National Australia Bank	1,000,000.00	3.25%	5.10%	A-1+	26 Nov 2025
National Australia Bank	1,000,000.00	3.25%	5.05%	A-1+	4 Dec 2025
National Australia Bank	1,000,000.00	3.25%	5.00%	A-1+	19 Dec 2025
Commonwealth Bank	1,000,000.00	3.25%	4.75%	A-1+	1 Oct 2025
Suncorp	1,000,000.00	3.25%	5.13%	A-1+	22 Sep 2025
Suncorp	1,000,000.00	3.25%	5.00%	A-1+	20 Oct 2025
Suncorp	1,000,000.00	3.25%	4.96%	A-1+	20 Jan 2026
Suncorp	500,000.00	1.62%	4.70%	A-1+	29 Dec 2025
Bendigo Bank	1,000,000.00	3.25%	4.09%	A-2	16 Mar 2026
Bendigo Bank	1,000,000.00	3.25%	4.09%	A-2	2 Apr 2026
IMB	1,000,000.00	3.25%	4.75%	A-2	22 Jul 2025
Australian Unity	1,000,000.00	3.25%	4.25%	A-2	5 Jun 2026
Australian Unity	1,000,000.00	3.25%	4.25%	A-2	15 Jun 2026
Bank of Us	1,000,000.00	3.25%	4.60%	A-2	11 Mar 2026
Bank of Us	1,000,000.00	3.25%	4.10%	A-2	26 Jun 2026
Bank of Vic	1,000,000.00	3.25%	4.35%	A-2	14 Apr 2026
Bank of Vic	1,000,000.00	3.25%	4.40%	BBB+	14 Apr 2027
Bank of Vic	1,000,000.00	3.25%	4.10%	BBB+	3 May 2027
Bank of Queensland	1,000,000.00	3.25%	4.19%	A-2	9 Feb 2026
Westpac Bank	1,000,000.00	3.25%	4.83%	A-1+	28 Aug 2025
Westpac Bank	1,000,000.00	3.25%	4.94%	A-1+	2 Sep 2025
Westpac Bank	1,000,000.00	3.25%	5.10%	A-1+	25 Nov 2025
Westpac Bank	1,000,000.00	3.25%	4.89%	A-1+	9 Jan 2026
Westpac Bank	1,000,000.00	3.25%	4.70%	A-1+	27 Feb 2026
Westpac Bank	1,000,000.00	3.25%	4.63%	A-1+	3 Mar 2026
Westpac Bank	1,000,000.00	3.25%	4.38%	A-1+	19 May 2026
Westpac Bank	1,000,000.00	3.25%	4.15%	A-1+	12 Jun 2026
Total Council Funds	30,780,241.94	100%			
Trust Term Deposits					
Borrower	Value	%	Yield	Rating	Maturity
National Australia Bank (Art)	57,598.21	100.00%	5.20%	A-1+	1 Aug 2025
Total Trust Funds	57,598.21	100%			

Application of Restricted Funds		
Allocation	Description	\$'000
External Restrictions	Water Supply	\$ 6,170
	Sewer Supply	\$ 1,011
	Developer Contributions	\$ 559
	Waste Management	\$ 1,647
	Unexpended Grants	\$ 5,942
	Stormwater	\$ 41
	Crown Lands	\$ 423
Internally Restricted	Discretion of Council	\$ 14,864
Unrestricted	Allocated to current budget	\$ 181
Total		\$ 30,838

Investment Portfolio Performance

Actual interest received for the month totalled \$197,399.48, which compares favourably with the budget for the period of \$103,968.42 – outperforming budget for the month by \$93,431.06.

Council's outperformance to budget for June is mainly due to better than budgeted returns of Council investment portfolio as well as a higher than anticipated investment portfolio balance.

Council's Cash and At-Call accounts are utilised for daily cash flow management and need to be available to meet operating and contractual payments as they fall due.

For the month of June, the portfolio (excluding cash) provided a solid return of +0.40% (actual) or +4.95% p.a (annualised), outperforming the benchmark AusBond Bill Index return of +0.32% (actual) or +3.94% p.a (annualised).

As at the end of June 2025. Council's deposit portfolio was yielding 4.66% p.a (down 21bp from the previous month), with a weighted average duration of around 221 days (~7 ½ months). Arlo Advisory has recommended Council incrementally increase this duration up to a minimum of nine months this calendar year, to optimise returns in the long run.

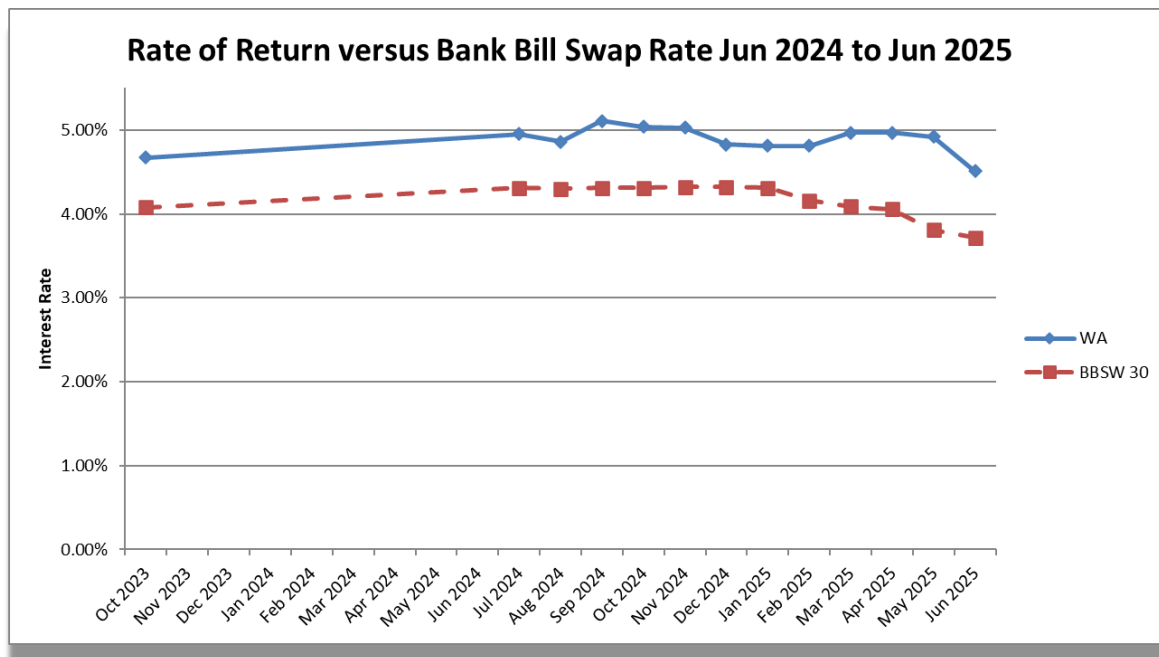
Council's performance (excluding cash) for the month ending June 2025 is summarised as follows:

Performance (Actual)	1 month	3 months	6 months	FYTD	1 year
Official Cash Rate	0.31%	0.97%	1.99%	4.21%	4.21%
AusBond Bank Bill Index	0.32%	1.02%	2.10%	4.39%	4.39%
Council's Portfolio^	0.40%	1.21%	2.44%	5.04%	5.04%
Outperformance	0.08%	0.19%	0.34%	0.65%	0.65%

^Total portfolio performance excludes Council's cash account holdings. Quoted returns longer than 3 months are indicative as we do not have historical positions of the portfolio.

Performance (Annualised)	1 month	3 months	6 months	FYTD	1 year
Official Cash Rate	3.85%	3.93%	4.06%	4.21%	4.21%
AusBond Bank Bill Index	3.94%	4.15%	4.28%	4.39%	4.39%
Council's Portfolio^	4.95%	4.94%	4.99%	5.04%	5.04%
Outperformance	1.01%	0.80%	0.71%	0.65%	0.65%

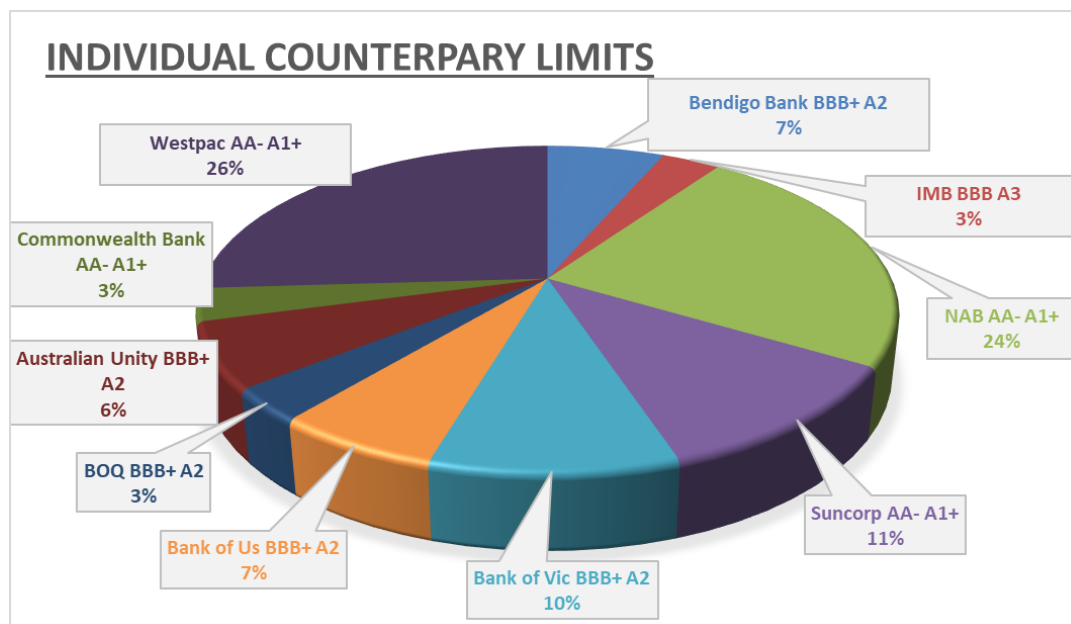
^Total portfolio performance excludes Council's cash account holdings. Quoted returns longer than 3 months are indicative as we do not have historical positions of the portfolio.



2. Investment Commentary

Council's investment portfolio is well diversified in complying assets across the entire credit spectrum. It is also well diversified from a rating perspective. Credit quality is diversified and is predominately invested amongst the investment grade Authorised Deposit-taking Institutions (ADI's) (being BBB+ or higher).

All investments are with the defined Policy limits, as outlined in the Rating Allocation chart below:



Investment Portfolio Balance

Council's investment portfolio balance increased over the past month by \$3.745M from \$27.093 to \$30.838M. This increase is reflective of the 50% Financial Assistance grant prepayment.

RESPONSIBLE ACCOUNTING OFFICER (RAO) CERTIFICATION

- a. I hereby certify that the investments listed above have been made in accordance with section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2021* and Council's Investment Policy.
- b. Council's Investment Policy was reviewed and adopted on 15 March 2024.



Monthly Investment Review



June 2025

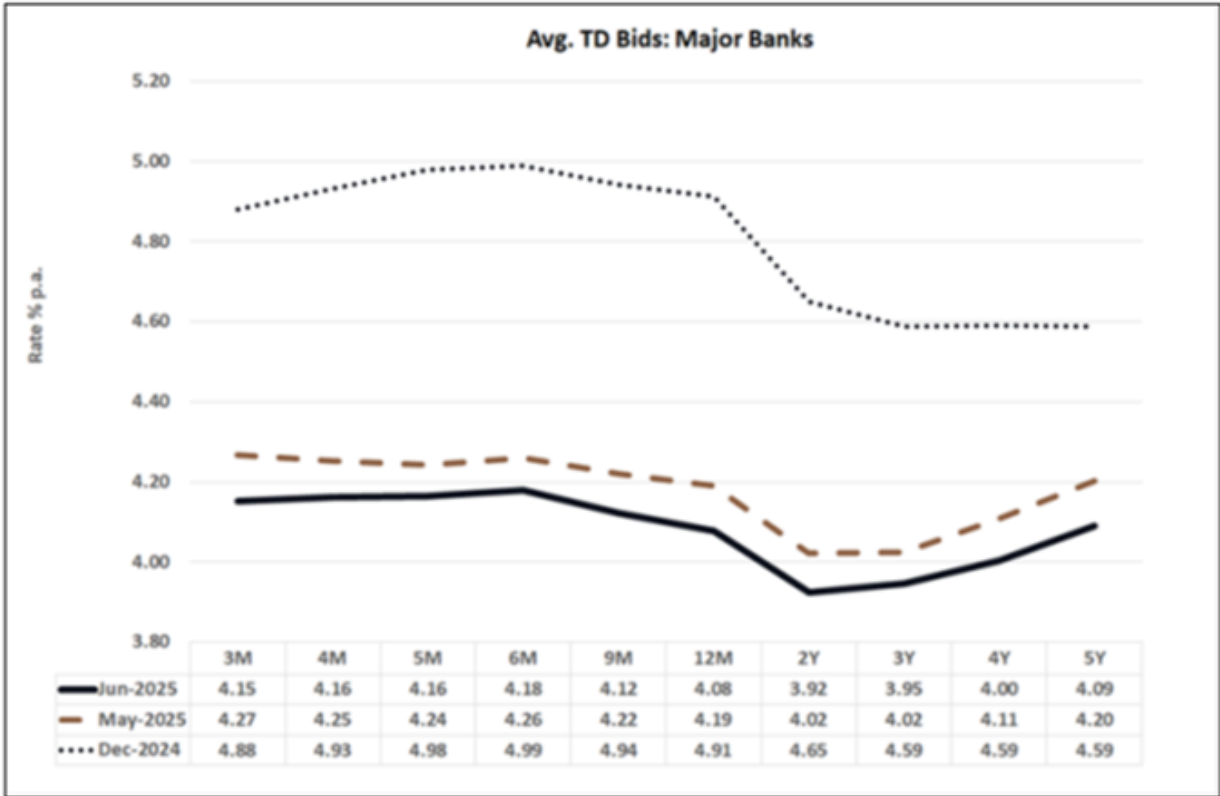
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Market Update Summary

Global equity markets set all-time highs again, despite the escalating tensions in the Middle East throughout the month. The global tariff wars seem to have taken a backburner for now, whilst market expectations are for further rate cuts to be delivered by most global central banks.

In the deposit market, over June, at the very short-end of the curve (less than 6 months), the average deposit rates offered by the domestic major banks fell between 7–10bp compared to the previous month (May). At the longer-end of the curve (1–5 years), the average rates dropped by 10–15bp compared to where they were in May, as the market continues to expect additional rate cuts over the next few months.



Source: Imperium Markets

With additional rate cuts and a global economic downturn priced in over 2025, investors should consider diversifying and taking an ‘insurance policy’ against a potentially lower rate environment by investing across 1–5 year fixed deposits and locking in rates close to or above 4% p.a. (small allocation only).



Narrandera Shire Council's Portfolio & Compliance

Asset Allocation

As at the end of June 2025, the portfolio was entirely directed to fixed term deposits (84%) and cash (16%).

Senior FRNs are now trading at a 'fair value' on a historical basis, and new issuances should be considered on a case by case scenario. For fixed interest investments, staggering a mix of fixed deposits between 12 months to 5 years remains a more optimal strategy to maximise returns over a longer-term cycle.

With additional interest rate cuts and a global economic downturn being priced in 2025, investors can choose to allocate a small proportion of longer-term funds and undertake an insurance policy against additional rate cuts by investing across 1-5 year fixed deposits, locking in and targeting yields close to or above 4% p.a.



Term to Maturity

All maturity limits (minimum and maximum) comply with the Investment Policy.

Where there is capacity to invest in attractive medium-longer term investments, we recommend this be allocated to any remaining attractive 1-5 year fixed term deposit or primary FRNs for 3-5 year terms (refer to respective sections below).

Compliant	Horizon	Invested (\$)	Invested (%)	Min Limit (%)	Max Limit (%)	Available (\$)
✓	0 - 365 days	\$33,515,692	94.37%	30%	100%	\$1,999,533
✓	1 - 5 years	\$2,000,000	5.63%	0%	50%	\$15,758,313
✓	5 - 10 years	\$0	0.00%	0%	30%	\$10,654,708
		\$35,515,692	100.00%			



Counterparty

Compliant	Issuer	Rating	Invested (\$)	Invested (%)	Max Limit (%)	Available (\$)
✓	ANZ	A-1+	\$3,500,000	9.85%	35%	\$8,930,492
✓	CBA	A-1+	\$1,000,000	2.82%	35%	\$11,430,492
✓	NAB	A-1+	\$12,015,692	33.83%	35%	\$414,800
✓	Westpac	A-1+	\$8,000,000	22.53%	35%	\$4,430,492
✓	Australian Unity Bank	A-2	\$2,000,000	5.63%	10%	\$1,551,569
✓	Bank of Us	A-2	\$2,000,000	5.63%	10%	\$1,551,569
✓	Bendigo and Adelaide	A-2	\$2,000,000	5.63%	10%	\$1,551,569
✓	BOQ	A-2	\$1,000,000	2.82%	10%	\$2,551,569
✓	BankVic	A-2	\$1,000,000	2.82%	10%	\$2,551,569
✓	IMB	A-2	\$1,000,000	2.82%	10%	\$2,551,569
✓	BankVic (Long-Term)	BBB+	\$2,000,000	5.63%	10%	\$1,551,569
			\$35,515,692	100.00%		

As at the end of June 2025, all individual counterparties were within policy limits. Overall, the portfolio is lightly diversified across 10 ADIs. We recommend a more diversified portfolio to reduce concentration risk but in all likelihood, this would increase overall returns in the long-run.

On 31st July 2024, ANZ's takeover of Suncorp Bank was formalised, and ratings agency S&P upgraded Suncorp's long-term credit rating to that of its parent company immediately (now rated A-1+/AA-). Investor's exposure to Suncorp is now reflected under the parent company being ANZ.

Credit Quality

The portfolio is lightly diversified from a credit ratings perspective. The portfolio is mainly directed to the major banks (rated A-1+). All ratings categories are within policy limits:

Compliant	Credit Rating	Invested (\$)	Invested (%)	Max Limit (%)	Available (\$)
✓	A-1+ Category	\$24,515,692	69.03%	100%	\$11,000,000
✓	A-1 Category	\$0	0.00%	100%	\$35,515,692
✓	A-2 Category	\$9,000,000	25.34%	30%	\$1,654,708
✓	A-3 Category	\$0	0.00%	0%	\$0
✓	BBB+ to BBB Category	\$2,000,000	5.63%	30%	\$8,654,708
		\$35,515,692	100.00%		



Performance

Council's performance (excluding cash) for the month ending June 2025 is summarised as follows:

Performance (Actual)	1 month	3 months	6 months	FYTD	1 year
Official Cash Rate	0.31%	0.97%	1.99%	4.21%	4.21%
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Council's Portfolio[^]	0.40%	1.21%	2.44%	5.04%	5.04%
Outperformance	0.08%	0.19%	0.34%	0.65%	0.65%

[^]Total portfolio performance excludes Council's cash account holdings. Quoted returns longer than 3 months are indicative as we do not have historical positions of the portfolio.

Performance (Annualised)	1 month	3 months	6 months	FYTD	1 year
Official Cash Rate	3.85%	3.93%	4.06%	4.21%	4.21%
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Council's Portfolio[^]	4.95%	4.94%	4.99%	5.04%	5.04%
Outperformance	1.01%	0.80%	0.71%	0.65%	0.65%

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For the month of June, the portfolio (excluding cash) provided a solid return of +0.40% (actual) or +4.95% p.a. (annualised), outperforming the benchmark AusBond Bank Bill Index return of +0.32% (actual) or +3.94% p.a. (annualised).

The outperformance over longer timeframes continues to be anchored by those longer-dated deposits, with original tenors placed for 12 months. We recommend a more diversified duration position going forward, with a small consideration of deposits to be placed up to 2 years (particularly as rate cuts are imminent).



Recommendations for Council

Term Deposits

Going forward, Council's ongoing strategy in placing across 12–24 months terms is likely to earn up to ¼–½% p.a. higher compared to shorter tenors in a normal market environment. There is growing belief that additional interest rate cuts and a global economic downturn is forthcoming and so locking in rates close to or above 4% p.a. across 1–5 year tenors may provide some income protection against a lower rate environment in coming years.

As at the end of June 2025, Council's **deposit** portfolio was yielding 4.66% p.a. (down 21bp from the previous month), with a weighted average duration of around 221 days (~7½ months). We recommend Council incrementally increases this duration up to a minimum 9 months this calendar year, to optimise returns in the long-run.

Please refer to the section below for further details on the Term Deposit market.

Securities

Primary (new) **FRNs** (with maturities between 3–5 years) are now 'fair value' again and remain appealing (particularly for those investors with portfolios skewed towards fixed assets) and should be considered on a case by case scenario. **Fixed Bonds** may also provide attractive opportunities from new (primary) issuances.

Please refer to the sections below for further details on each market.



Term Deposit Market Review

Current Term Deposits Rates

As at the end of June, we see value in the following:

ADI	LT Credit Rating	Term	Rate % p.a.
ING Bank	A	5 years	4.27%
NAB	AA-	5 years	4.15%
Westpac	AA-	5 years	4.12%
BoQ	A-	5 years	4.10%
ING Bank	A	4 years	4.12%
NAB	AA-	4 years	4.10%
Westpac	AA-	4 years	4.01%
Hume Bank	BBB+	4 years	4.00%
NAB	AA-	3 years	4.00%
ING Bank	A	3 years	3.98%
Suncorp	AA-	3 years	3.93%
Westpac	AA-	3 years	3.92%
State Bank of India	BBB-	2 years	4.00%
NAB	AA-	2 years	3.95%
ING Bank	A	2 years	3.90%
Hume Bank	BBB+	2 years	3.90%

The above deposits are suitable for investors looking to maintain diversification and lock-in a slight premium compared to purely investing short-term.

For terms under 12 months, we believe the strongest value is currently being offered by the following ADIs (we stress that rates are indicative, dependent on daily funding requirements and different for industry segments):



ADI	LT Credit Rating	Term	Rate % p.a.
Bank of Sydney	Unrated	12 months	4.22%
State Bank of India	BBB-	12 months	4.15%
Suncorp	AA-	12 months	4.12%
NAB	AA-	12 months	4.10%
ICBC Sydney Branch	A	12 months	4.07%
Suncorp	AA-	9 months	4.29%
BankVIC	BBB+	9 months	4.20%
Bank of Sydney	Unrated	9 months	4.20%
NAB	AA-	9 months	4.18%
State Bank of India	BBB-	9 months	4.15%
Bank of Sydney	Unrated	6 months	4.40%
Suncorp	AA-	6 months	4.27%
State Bank of India	BBB-	6 months	4.25%
Bendigo-Adelaide	A-	6 months	4.25%
NAB	AA-	6 months	4.22%
Bank of Sydney	Unrated	3 months	4.40%
State Bank of India	BBB-	3 months	4.30%
NAB	AA-	3 months	4.25%
BankVIC	BBB+	3 months	4.20%

For those investors that do not require high levels of liquidity and can stagger their investments longer term, they will be rewarded over a longer-term cycle if they roll for an average min. term of 12 months, with a spread of investments out to 5 years (this is where we see current value). In a normal market environment (upward sloping yield curve), investors could earn over a cycle, on average, up to ¼-½% p.a. higher compared to those investors that entirely invest in short-dated deposits.

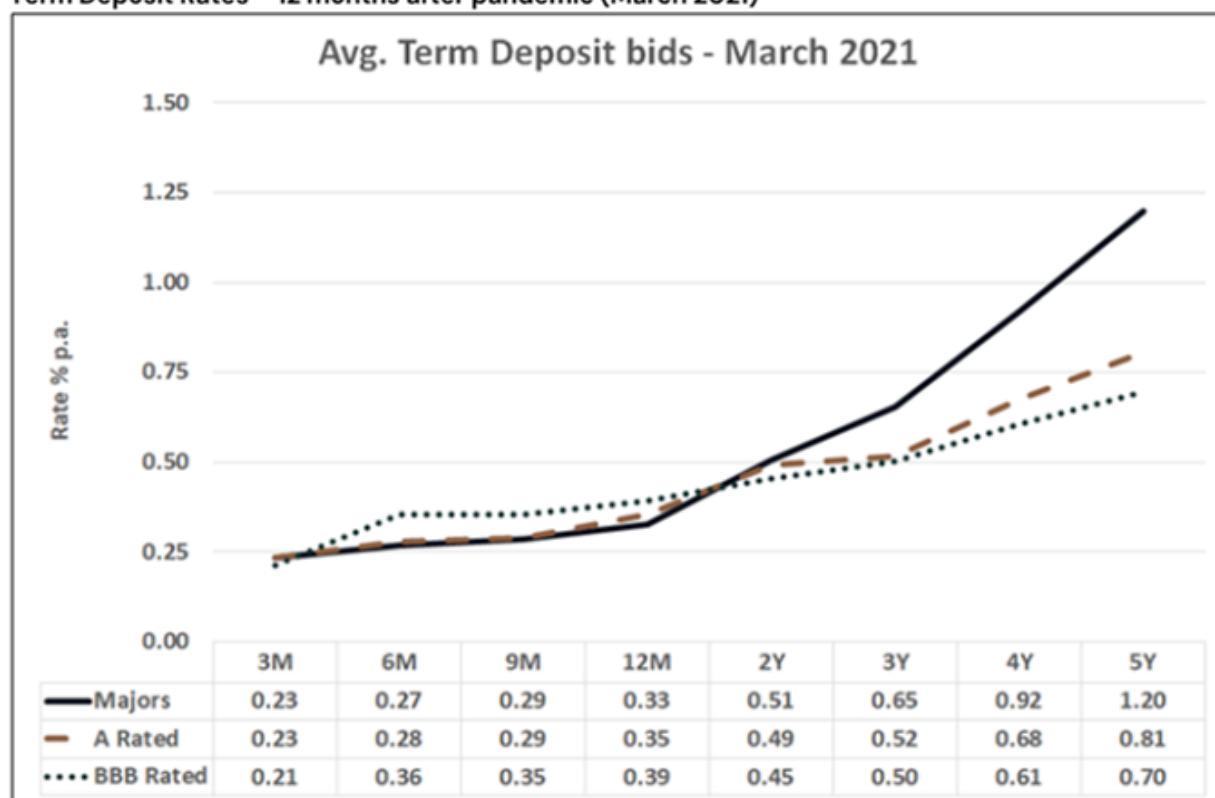
With additional rate cuts and a global economic downturn priced in over 2025, investors should consider allocating some longer-term surplus funds and undertake an insurance policy by investing across 1-5 year fixed deposits and locking in rates close to or above 4% p.a. This will provide some income protection if the RBA decides to continue cutting rates over 2025 and into 2026.



Term Deposits Analysis

Pre-pandemic (March 2020), a 'normal' marketplace meant the lower rated ADIs (i.e. BBB category) were offering higher rates on term deposits compared to the higher rated ADIs (i.e. A or AA rated). But due to the cheap funding available provided by the RBA via their Term Funding Facility (TFF) during mid-2020, allowing the ADIs to borrow as low as 0.10% p.a. fixed for 3 years, those lower rated ADIs (BBB rated) did not require deposit funding from the wholesale deposit. Given the higher rated banks had more capacity to lend (as they have a greater pool of mortgage borrowers), they subsequently were offering higher deposit rates. In fact, some of the lower rated banks were not even offering deposit rates at all. As a result, most investors placed a higher proportion of their deposit investments with the higher rated (A or AA) ADIs over the past three years.

Term Deposit Rates – 12 months after pandemic (March 2021)



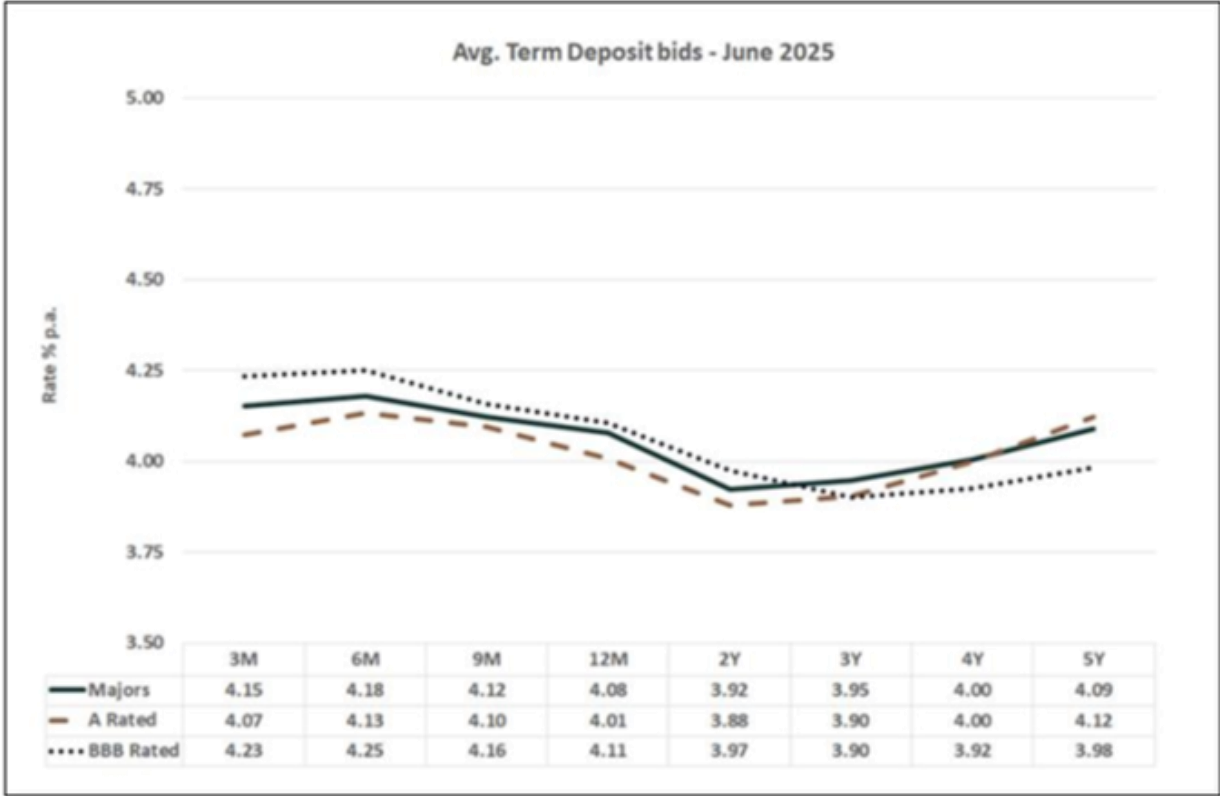
Source: Imperium Markets

The abnormal marketplace experienced during the pandemic is starting to reverse as the competition for deposits slowly increases, partially driven by the RBA's term funding facility coming to an end. In recent months, we have started to periodically see some of the lower rated ADIs ("A" and "BBB" rated) offering slightly higher rates compared to the domestic major banks ("AA" rated) on different parts of the curve (i.e. pre-pandemic environment). Some of this has been attributed to lags in adjusting their deposit rates as some banks (mainly the lower rated ADIs) simply set their rates for the week.



Going forward, investors should have a larger opportunity to invest a higher proportion of its funds with the lower rated institutions (up to Policy limits), from which the majority are not lending to the Fossil Fuel industry or considered ‘ethical’. We are slowly seeing this trend emerge, although the major banks always seem to react more quickly than the rest of the market during periods of volatility:

Term Deposit Rates – Currently (June 2025)



Source: Imperium Markets

Financial Stability of the Banking (ADI) Sector

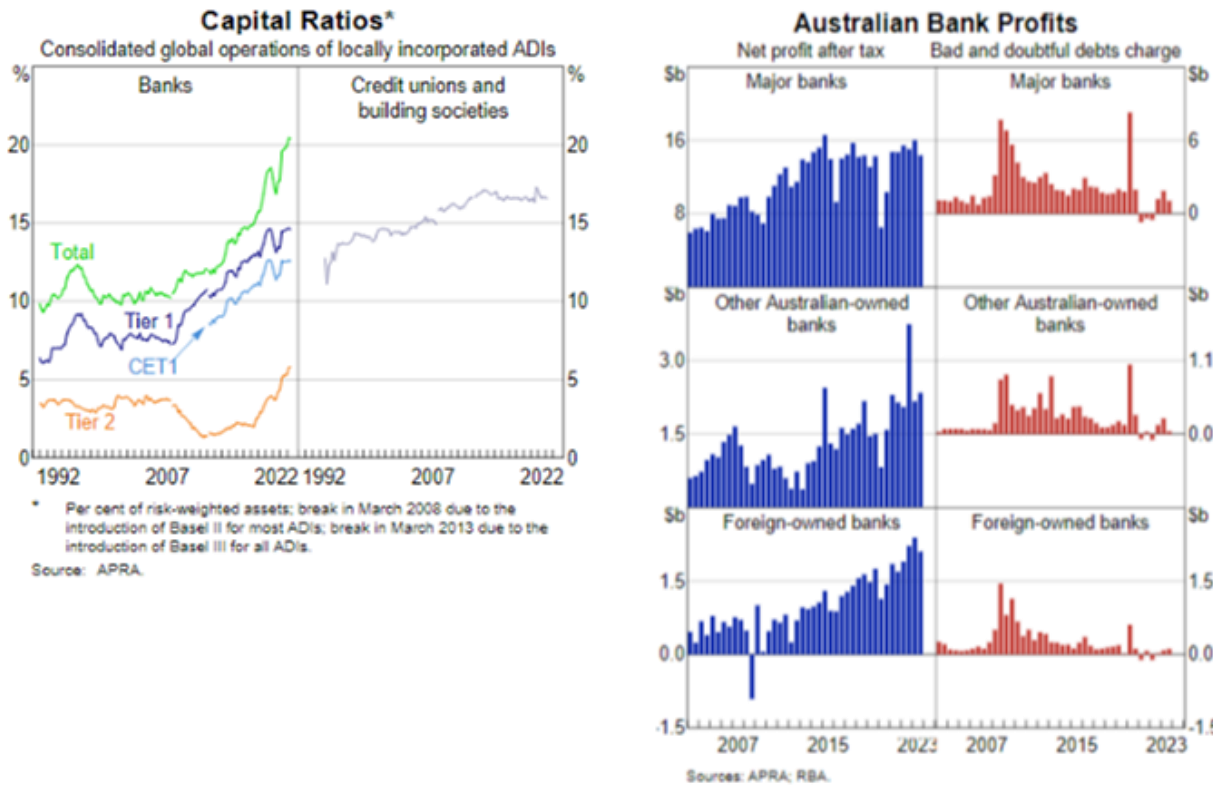
The RBA’s latest Financial Stability report of 2024 reaffirms the strong balance sheet across the ADI sector. They noted that the risk of widespread financial stress remains limited due to the generally strong financial positions of most (individual) borrowers. Very few mortgage borrowers are in negative equity, limiting the impact on lenders (ADIs) in the event of default and supporting their ability to continue providing credit to the economy. Most businesses that have entered insolvency are small and have little debt, limiting the broader impact on the labour market and thus household incomes, and on the capital position of lenders (ADIs).

Australian banks (collectively the APRA regulated ADIs) have maintained prudent lending standards and are well positioned to continue supplying credit to the economy. A deterioration in economic conditions or temporary disruption to funding markets is unlikely to halt lending activity. Banks have anticipated an



increase in loan arrears and have capital and liquidity buffers well above regulatory requirements (see *Capita Ratios* chart below). APRA’s mandate is to “protect depositors” and provide “financial stability”.

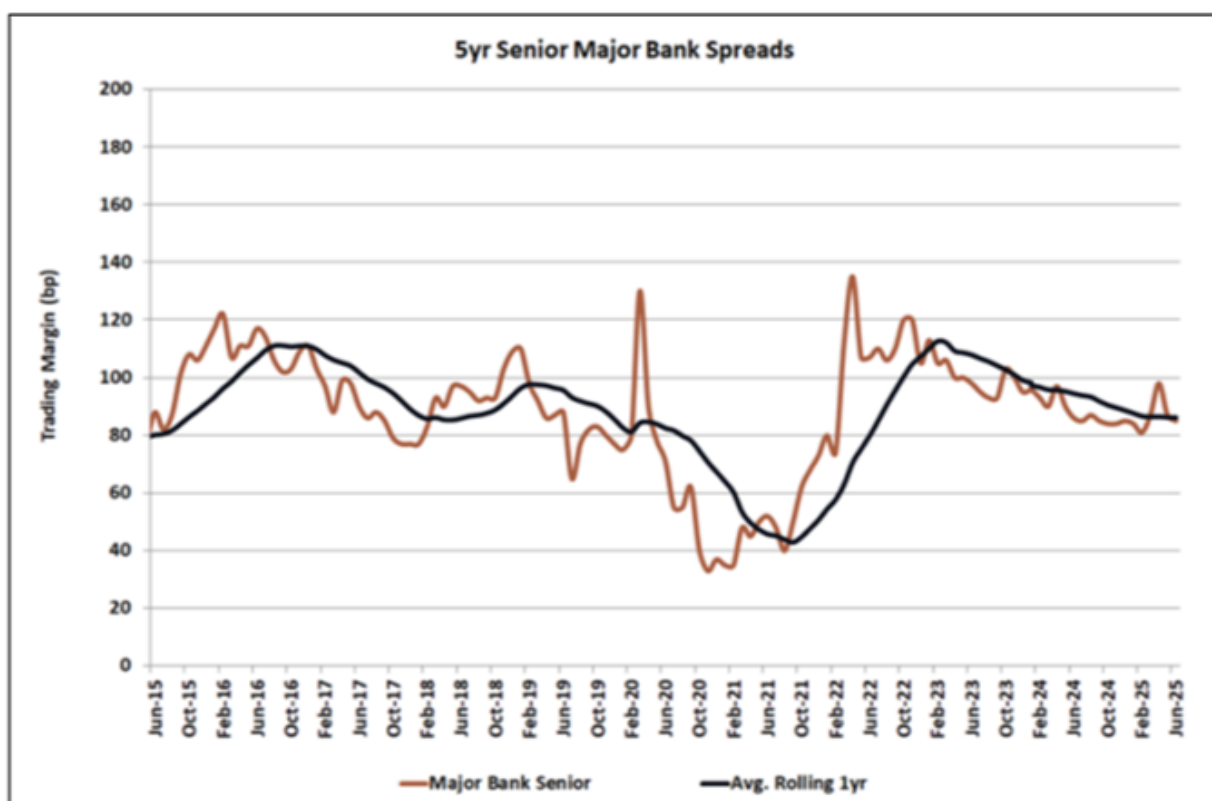
Over the past two decades, both domestic and international banks continue to operate and demonstrate high levels of profitability (see *Australian Bank Profits* chart below), which also includes two stress-test environments being the GFC (September 2008) and the COVID pandemic (March 2020):





Senior FRNs Market Review

Over June, amongst the senior major bank FRNs, physical credit securities tightened up to 2bp at the long-end of the curve. During the month, Westpac (AA-) issued a new 5 year senior security at +83bp. Long-term major bank senior securities are looking slightly expensive on a historical basis, noting the 5yr margin has averaged around the +95-100bp range over a cycle (currently around +85bp).



Source: IBS Capital

There were minimal primary issuances amongst the senior bank market this month, with the only notable lines being the small levels issued by:

- ING Bank Australia (A) 3 & 5 year senior securities at +80bp and +95bp respectively
- Judo Bank (BBB) 3 year senior FRN at +145bp
- Macquarie Bank (A+) 1 year senior FRN at +42bp
- Bank of China Australia (A) 3 year senior FRN at +75bp

Amongst the "A" and "BBB" rated sector, the securities remained relatively flat at the longer-end of the curve.



Overall, credit securities remain fair value on a historical basis. FRNs will continue to play a role in investors' portfolios mainly based on their liquidity and the ability to roll down the curve and gross up returns over ensuing years (in a relatively stable credit environment), whilst also providing some diversification to those investors skewed towards fixed assets.

Senior FRNs (ADIs)	30/06/2025	31/05/2025
"AA" rated – 5yrs	+85bp	+87bp
"AA" rated – 3yrs	+68bp	+69bp
"A" rated – 5yrs	+95bp	+97bp
"A" rated – 3yrs	+80bp	+77bp
"BBB" rated – 3yrs	+130bp	+130bp

Source: IBS Capital

We now generally recommend switches ('benchmark' issues only) into new primary issues, out of the following senior FRNs that are maturing:

- On or before early-2028 for the "AA" rated ADIs (domestic major banks);
- On or before mid-2026 for the "A" rated ADIs; and
- Within 6-9 months for the "BBB" rated ADIs (consider case by case).

Investors holding onto the above senior FRNs ('benchmark' issues only) in their last few years are now generally holding sub optimal investments and are not maximising returns by foregoing realised capital gains. In the current challenging economic environment, any boost in overall returns should be locked in when it is advantageous to do so, particularly as switch opportunities become available.



Senior Fixed Bonds – ADIs (Secondary Market)

With global inflation softening and official interest rates starting to drop progressively, investors may look at some opportunities in the secondary market. We currently see value in the following fixed bond lines (please note supply in the secondary market may be limited on any day):

ISIN	Issuer	Rating	Capital Structure	Maturity Date	~Remain. Term (yrs)	Fixed Coupon	Indicative Yield
AU3CB0314763	Bendigo	A-	Senior	24/10/2028	3.33	4.79%	4.18%
AU3CB0308955	BoQ	A-	Senior	30/04/2029	3.85	5.30%	4.35%
AU3CB0319879	Nova Sco.	A-	Senior	21/03/2030	4.74	5.23%	4.80%



Economic Commentary

International Market

Global equity markets set all-time highs again, despite the escalating tensions in the Middle East throughout the month. The global tariff wars seem to have taken a backburner for now, whilst market expectations are for further rate cuts to be delivered by most global central banks.

Across equity markets, the US S&P 500 Index rose +4.96%, whilst the NASDAQ surged +6.57%. Europe's main indices bucked the trend, with slight losses in France's CAC (-1.11%), Germany's DAX (-0.37%) and UK's FTSE (-0.13%).

The US Federal Reserve kept rates unchanged at 4.25%–4.50% where it has been since December. The updated "dot plot" maintained expectations of two rate reductions later this year (though seven FOMC members now forecast no cuts at all, up from four in March) and have revised their 2026 outlook to only one 25bp rate cut.

The US unemployment rate held steady at 4.2%. US CPI report for May showed notably cooler inflation than expected, with both headline and core CPI rising just +0.1% m/m (consensus +0.2% and +0.3% respectively). Core CPI is up +1.7% in 3m annualised terms and +2.6% in 6m annualised terms.

The Bank of Canada kept rates on hold at 2.75% as fully expected, once again noting the uncertainty about the impact of tariffs on the economy. The Bank suggested a further rate cut could be required if the economy weakens and inflation remains contained.

The Bank of England kept the bank rate unchanged at 4.25%, with six members supporting the decision while three members voted for a 25bp rate cut. The UK unemployment rate rose 0.1% to 4.6%, in line with expectations. UK April GDP today was soft at -0.3% m/m vs a -0.1% consensus.

Euro area core CPI for May came in 0.1% lower than consensus at +2.3% y/y vs. +2.4% expected. The ECB cut rates by 25bp as expected to 2.00%, but the messaging was more hawkish, with President Lagarde positioning, *"I think we are getting to the end of a monetary policy cycle"*.

Both the Swiss National Bank and Norway's Central Bank cut their rates by 25bp respectively in June.

China's CPI data remained weak at -0.1% y/y (-0.2% expected) weighed by falling fuel and food prices even as broader inflation also remained subdued with the core measure at +0.6% y/y.

The MSCI World ex-Aus Index rose +3.90% for the month of June:

Index	1m	3m	1yr	3yr	5yr	10yr
S&P 500 Index	+4.96%	+10.97%	+13.63%	+17.91%	+14.89%	+11.64%
MSCI World ex-AUS	+3.90%	+9.20%	+16.00%	+17.70%	+15.50%	+11.00%
S&P ASX 200 Accum. Index	+1.41%	+9.50%	+13.81%	+13.56%	+11.85%	+8.86%

Source: S&P, MSCI



Domestic Market

Australia's monthly inflation eased faster than expected in May, with consumer prices rising +2.1% y/y (versus +2.3% expectations), which is near the bottom of the RBA's target band. Core inflation also fell from +2.8% in April to +2.4% in May (its lowest rate since November 2021). Services inflation on the monthly indicator is running at +3.3% y/y, its lowest since May 2022.

Australia's unemployment rate remained unchanged at 4.1% in May, for the fourth consecutive month. Despite a surprise fall in jobs (-2.5k in May versus +20k expectation), the unemployment rate was steady as the participation rate slightly eased to 67.0% (from 67.1%).

Q1 GDP rose just +0.2% q/q and +1.3% y/y, below consensus and the RBA's forecast of +0.4% q/q.

Dwelling prices for May rose +0.5% m/m, further sustaining the turnaround seen since February. Price growth had slowed into April (ahead of the 3 May election), but the combination of election clarity and RBA interest rate cuts were likely the drivers behind the rise seen in May.

The monthly trade surplus was lower than expected with a surplus of \$5.4bn for April vs. \$6.0bn consensus.

Retail spending was up +1.1% in May, +1.5% in 3-month average terms and +6.8% over the past 12 months.

The Australian dollar rose around +1.77%, finishing the month at US65.50 cents (from US64.36 cents the previous month).

Credit Market

The global credit indices marginally tightened in the risk-on environment. They remain near the levels seen in early-mid 2022 (prior to the rate hike cycle from most central banks):

Index	June 2025	May 2025
CDX North American 5yr CDS	54bp	56bp
iTraxx Europe 5yr CDS	57bp	58bp
iTraxx Australia 5yr CDS	76bp	75bp

Source: Markit



Fixed Interest Review

Benchmark Index Returns

Index	June 2025	May 2025
Bloomberg AusBond Bank Bill Index (0+YR)	+0.32%	+0.32%
Bloomberg AusBond Composite Bond Index (0+YR)	+0.75%	-0.40%
Bloomberg AusBond Credit FRN Index (0+YR)	+0.38%	+0.64%
Bloomberg AusBond Credit Index (0+YR)	+0.62%	+0.21%
Bloomberg AusBond Treasury Index (0+YR)	+0.77%	+0.02%
Bloomberg AusBond Inflation Gov't Index (0+YR)	+0.80%	+0.41%

Source: Bloomberg

Other Key Rates

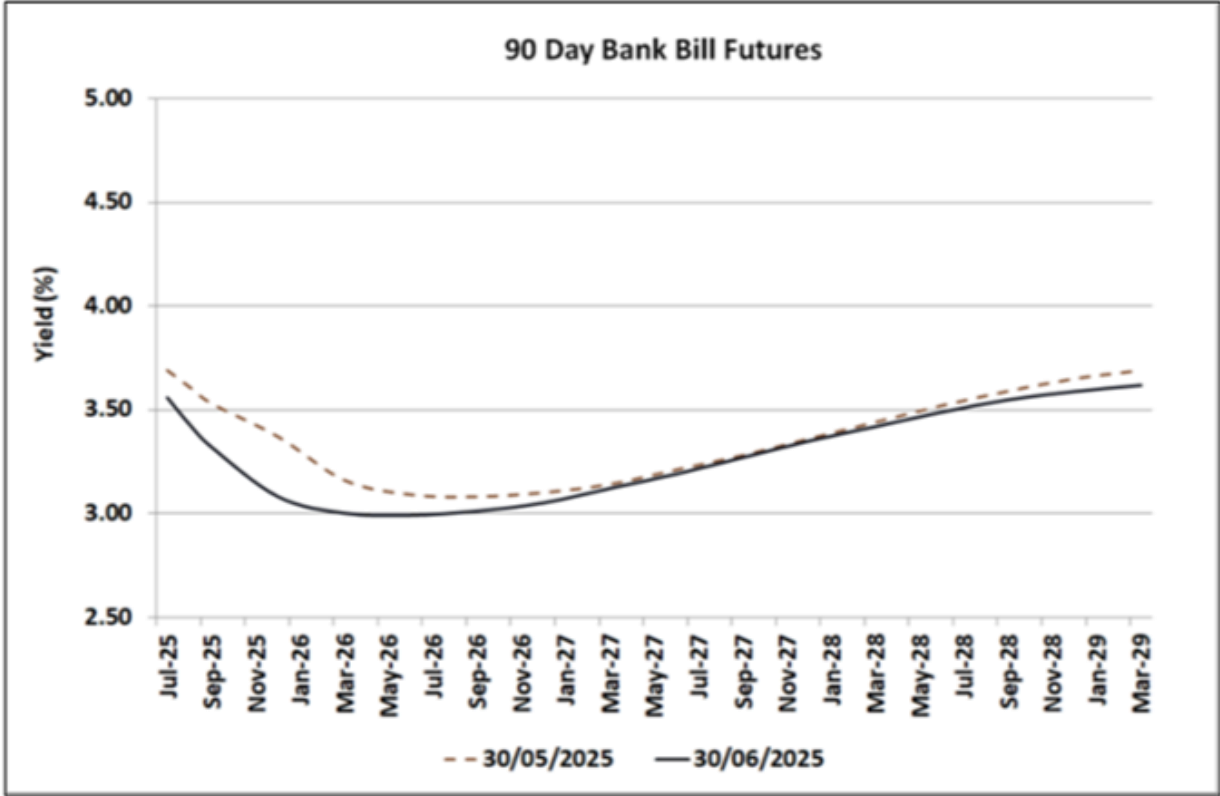
Index	June 2025	May 2025
RBA Official Cash Rate	3.85%	3.85%
90 Day (3 month) BBSW Rate	3.60%	3.73%
3yr Australian Government Bonds	3.25%	3.31%
10yr Australian Government Bonds	4.14%	4.23%
US Fed Funds Rate	4.25%-4.50%	4.25%-4.50%
2yr US Treasury Bonds	3.72%	3.89%
10yr US Treasury Bonds	4.24%	4.41%

Source: RBA, ASX, US Department of Treasury



90 Day Bill Futures

Bill futures fell across the curve this month, with expectations of further rate cuts to be delivered very shortly:



Source: ASX

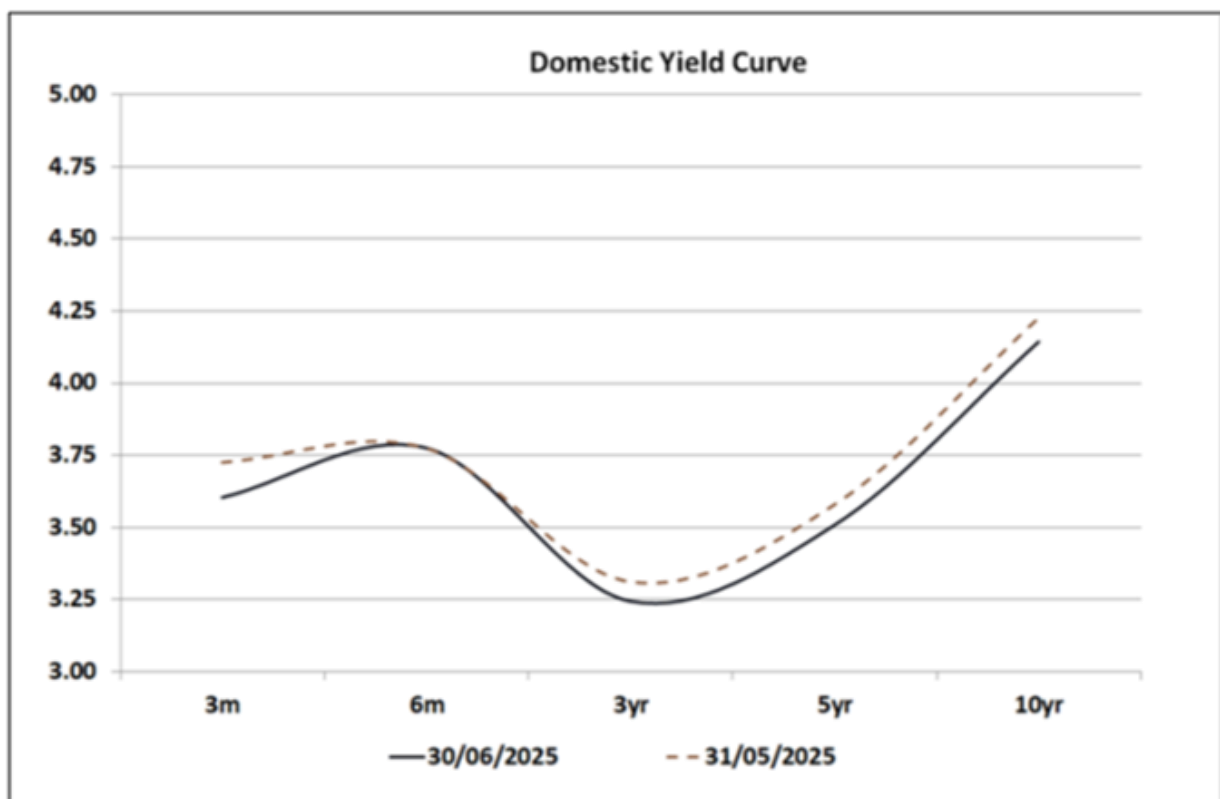


Fixed Interest Outlook

US Fed Chair Powell has recently stated that *"if inflation pressures remain contained, we'll get to a place to cut rates sooner rather than later"*. The market continues to factor up to two rate cuts by the US Fed for the remainder of 2025.

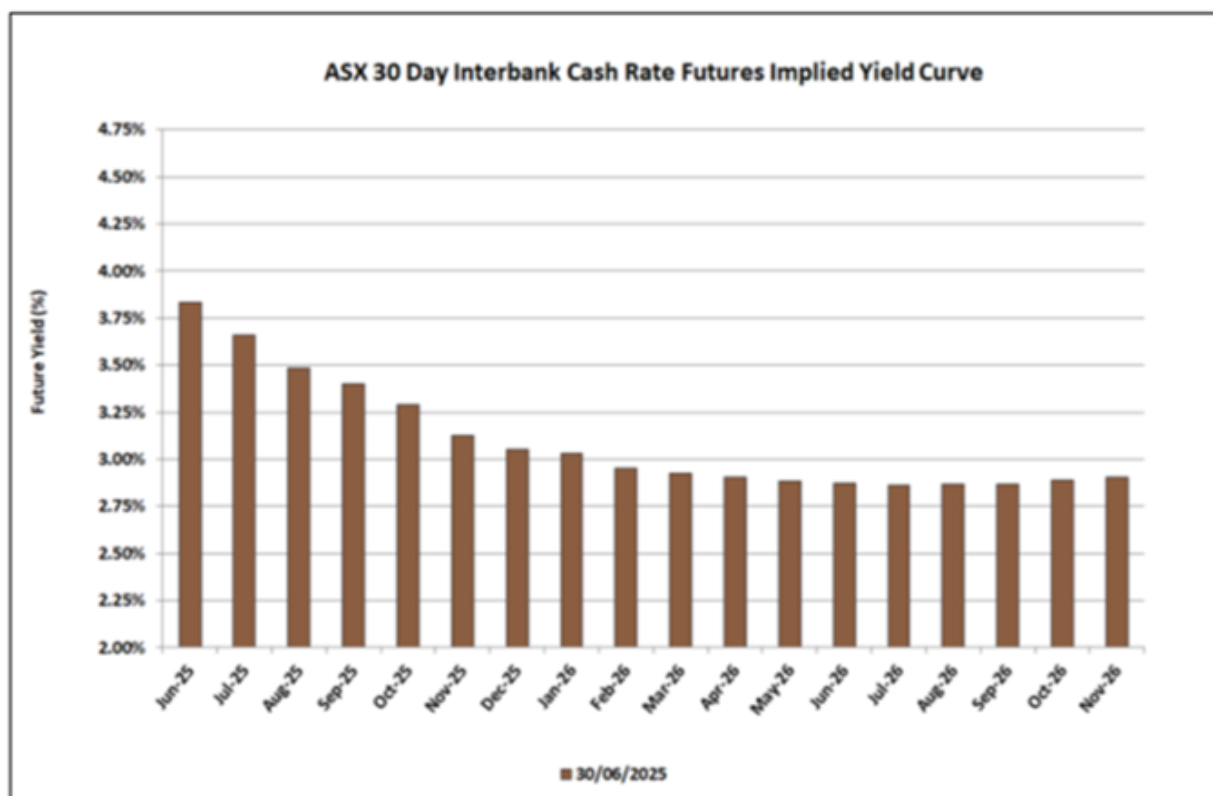
With monthly inflation prints coming in softer than the RBA's expectations in recent months, the ongoing restrictive policy stance may no longer be appropriate. With services inflation on the monthly indicator running at its lowest since May 2022, this should give the RBA greater confidence that there is further room to ease policy back to a more neutral setting.

Yields fell up to 8bp at the longer-end of the curve:



Source: ASX, RBA

Financial markets are now factoring up to four (4) additional rate cuts by early-mid 2026 after the latest monthly inflation reading. This could potentially take the official cash rate down to 2.85%, although the RBA remains cautious on the potential upside risks to inflation due to international markets, particularly surrounding the ongoing tariff wars and geopolitical tensions in the Middle East:



Source: ASX

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13 REPORTS OF THE DEPUTY GENERAL MANAGER INFRASTRUCTURE SERVICES

13.1 POLICY REVIEW - POL174 BACKFLOW PREVENTION POLICY

Document ID: 810503

Author: Deputy General Manager Infrastructure

Authoriser: Deputy General Manager Infrastructure

Theme: Policy

Attachments: 1. Draft POL174 Backflow Prevention Policy

RECOMMENDATION

That Council:

1. Endorses the draft POL174 Backflow Prevention Policy as presented for the purpose of public exhibition seeking community comment for a period of 28 days.
2. Deems POL174 Backflow Prevention Policy as adopted should no submissions be received from the community at the conclusion of the exhibition period.

PURPOSE

The purpose of this report is for Council to consider and endorse the proposed POL174 Backflow Prevention Policy.

SUMMARY

The purpose of the POL174 Backflow Prevention Policy is to safeguard the quality and safety of Council's drinking and non-drinking water supplies. Council is committed to minimising the risk of contaminated water backflow into our community's water system by ensuring that all relevant customer connections are equipped with and properly maintain backflow prevention devices in line with current standards and regulations. This policy applies to all water connections, excluding 20mm and 25mm connections supplying a single low hazard residential dwelling. Our goal is to protect public health and maintain the integrity of our water supply for the benefit of our community.

BACKGROUND

As part of the responsibility of Council as a water authority, there is a requirement to ensure that the water supply is protected from contamination via water entering the system through what is known as backflow.

To achieve this the attached policy has been developed to protect the quality of Council's drinking and non-drinking water supply and the health of our community by minimising the risk of contaminated water backflow from connections to the water supply. This can be achieved by ensuring that our customers install and maintain backflow prevention devices on their property in accordance with current Codes and Standards.

The policy outlines the provisions when backflow prevention is required and the requirements on customers that will be enforceable by Council.

ISSUES AND IMPLICATIONS**Legal / Statutory**

- Local Government Act 1993
- Local Government Regulation 2021
- Public Health Act 2010
- Public Health Regulation 2012
- Plumbing and Drainage Act 2011
- Plumbing and Drainage Regulation 2017

Financial

- Once adopted, the Backflow Prevention Policy will be phased in over a period of not less than 12 months for existing businesses so that the financial impact of installing the required protection is not overly burdensome to their operations.

Community Engagement / Communication

The draft Backflow Prevention Policy once endorsed will be placed on exhibition for 28 days and only returned to Council should submissions be received.

RISKS

The Backflow Prevention Policy is required to achieve best practice in water management. Failing to adopt and implement the policy would prevent Council achieving its statutory requirements.

OPTIONS

The options available to the Council are:

1. Endorse POL174 Backflow Prevention Policy as presented; or
2. Not endorse the draft POL174 Backflow Prevention Policy as presented and require identified amendments to be made.

CONCLUSION

POL174 Backflow Prevention Policy will guide Council on the requirements for the protection of the water supply from backflow and inform the community of the expectations.



Backflow Prevention Policy 2025

POL174



NARRANDERA SHIRE COUNCIL

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Policy No: POL174
Policy Title: Backflow Prevention Policy
Section Responsible: Water & Sewer
Minute No/Ref: XXXXXXXX
Doc ID: 801643

1. INTENT

The purpose of this Backflow Prevention Policy (Policy) is to safeguard the quality and safety of Council's drinking and non-drinking water supplies. Council is committed to minimising the risk of contaminated water backflow into our community's water system by ensuring that all relevant customer connections are equipped with and properly maintain backflow prevention devices in line with current standards and regulations. This policy applies to all water connections, excluding 20 mm and 25 mm connections supplying a single low hazard residential dwelling. Our goal is to protect public health and maintain the integrity of our water supply for the benefit of our community.

2. SCOPE

- a. The Policy applies to all water connections on the Narrandera Shire Council water supply network, other than 20mm and 25mm connections providing drinking water to a single, low hazard residential dwelling.

3. OBJECTIVE

- a. The Policy aims to protect the quality of Council's drinking and non-drinking water supply by minimising the risk of contaminated water backflow from connections to the water supply.
- b. The Policy specifies Council's requirements for the installation and maintenance of backflow prevention devices on high-medium and low hazard properties.
- c. The Policy also specifies
 - o when testable backflow prevention devices are required to protect the water supply from contamination from a customer's water service and

- outlines backflow prevention requirements for customers with multiple water supplies that include drinking and non-drinking water supplies.

4. POLICY STATEMENT

The Policy has been adopted to protect the quality of Council's drinking and non-drinking water supply and the health of our community by minimising the risk of contaminated water backflow from connections to the water supply. This can be achieved by ensuring that our customers install and maintain backflow prevention devices on their property in accordance with current Codes and Standards.

5. PROVISIONS

5.1 General

- a. All customers connected to Council's water supply must comply with the requirements of the Plumbing Code of Australia and the Australian Standard/New Zealand Standard 3500:1 Plumbing and Drainage Part 1: Water Services (AS/NZS 3500:1).
- b. Properties with a water connection within the scope of this Policy must be assessed for potential backflow hazard and shall install appropriate backflow prevention at the boundary for containment purposes, in accordance with Australian Standard/New Zealand Standard 2845.1 - Water Supply Backflow Prevention Devices (AS/NZS 2845.1). The installation of a backflow prevention device is necessary to ensure the public water supply system is protected from backflow of contaminants from connections to the supply.
- c. The customer is responsible for the full cost of complying with this Policy.

5.2 Conditions of Installation

- a. All backflow prevention devices installed to comply with this Policy are the responsibility of the customer. This may include but is not limited to installation, maintenance and annual testing of the backflow prevention device.
- b. Council will maintain a register of testable backflow prevention device installations, annual test records, and may conduct sample audits of installations to ensure ongoing compliance with AS/NZS 3500:1 and AS/NZS 2845.1.
- c. Existing customers connected to the water supply must install a backflow prevention device within three (3) months of a notice to install issued by Council. If Council determines that the backflow prevention device is unsatisfactory and issues a notice requiring the customer to repair, maintain, test, replace or install a backflow prevention device, the customer must comply with the notice within the time specified in the notice.
- d. If the customer fails to install, repair, maintain, replace or test a backflow prevention device as required by a notice issued by Council, then Council may disconnect (in the case of a non-residential property) or restrict (in the case of a residential property or

mixed development) the customer from the water supply system until such time as the customer has complied with the notice so to prevent contamination of the water supply. Council may also impose a fee or charge for administering non-compliance with the Policy.

- e. If the process or activity at a property changes, resulting in a reduced hazard rating, the property owner must have a licensed and backflow-accredited plumber certify the change in hazard rating and then inform Council, who may conduct a site audit to verify the new hazard rating.
- f. The type of device installed shall be in accordance with the hazard rating of the processes conducted, or the water supply installations present on site.
- g. If the hazard rating varies due to multiple processes, the highest hazard rating shall be applied.
- h. Properties identified as having high or medium hazards must install a testable backflow prevention device.
- i. Where hazards are unknown for a commercial, industrial or a mixed development, the hazard rating will default to high, and the installation of a testable backflow prevention device will be required.
- j. Properties that have both drinking and non-drinking water supplies are required to install an appropriate level of backflow prevention on both supply systems. The installed device shall be the same on both the drinking and non-drinking services. These properties include mixed developments and areas serviced by a decentralised wastewater treatment system.
- k. A backflow prevention device must be fitted to all water supplies entering the property, regardless of the supply type or metering arrangement, other than 20 mm and 25 mm connections providing drinking water to a single, low hazard residential dwelling. All devices must be installed on the outlet side of the master water meter(s) supplying the property to achieve site containment. In circumstances where there is no master water meter, the backflow prevention device shall be installed on the water supply where it enters the property boundary. There must be no connections bypassing the backflow prevention device or water meter.
- l. A backflow prevention device must be installed so that the underside of the valve is a minimum of 300 mm above the surrounding surface, unless otherwise specified in the Plumbing Code of Australia.
- m. Where a fire booster service is installed, the device must be installed so that the underside of the valve is a minimum of 750 mm above the surrounding surface.
- n. On a metered standpipe, the device shall be integrated into the design of the standpipe. Metered standpipes require a testable double check valve.
- o. On a separate hydrant and/or sprinkler fire service, the device shall be installed close to where the water service crosses the property boundary, upstream of any booster assembly on or offtake from the fire service.

6. DEFINITIONS

AS/NZS 3500:1	means the current version of the Australian Standard/New Zealand Standard for Plumbing and Drainage. AS/NZS 3500:1 refers to Part 1 (Water Services) of this standard.
AS/NZS 2845:1	means the current version of the Australian Standard/New Zealand Standard for Water Supply-Backflow Prevention Devices. AS/NZS 2845:1 refers to Part 1: Materials, design and performance requirements of this standard.
Backflow	means: <ul style="list-style-type: none"> • Flow in the direction contrary to the normal or intended direction of flow. • The unintended flow of water from a potentially contaminated source into a drinking water supply system.
Backflow Prevention Device	means a mechanical device that will prevent the reverse flow of water from a potentially polluted source into the drinking water supply system.
Connections	means all service connections to a Council water main, including those from customers' premises or from standpipes.
Containment Protection	means the installation of a backflow prevention device on the water service at the property boundary, to prevent backflow from within the property entering the drinking water supply system.
Council	means Narrandera Shire Council
Cross Connection	means any connection or arrangement between the drinking water supply system connected to the water main or any fixture, which may under certain conditions enable water unsuitable for drinking or other substances to enter the drinking water supply system.
Customer	means the owner/occupier of the property
Decentralised Wastewater Treatment System	means a privately-owned system for treatment and reuse or disposal of wastewater, including treated greywater.

7. RESPONSIBILITIES

7.1 CUSTOMERS

- a. All backflow prevention devices including Registered Break Tanks and Registered Air Gaps must be installed under the supervision of a licensed plumber.

- b. Only a licensed plumber with backflow prevention accreditation may commission and test the backflow prevention device, including Registered Break Tanks and Registered Air Gaps.
- c. Council, the plumbing regulator for the Narrandera Shire Council local government area, reserves the right to take appropriate regulatory action against the licensed plumber for any incorrect installation that does not meet the requirements of the Plumbing Code of Australia, AS/NZS 3500:1 and AS/NZS 2845.1.
- d. Customers are responsible for the installation, maintenance and annual testing of all backflow prevention devices in accordance with AS/NZS 3500:1 and AS/NZS 2845.1.
- e. Customers must ensure that the required documentation (Backflow Prevention Application, Inspection and Maintenance Report) and any prescribed fee is forwarded to the Council for installed backflow prevention devices.
- f. The Backflow Prevention Device Inspection and Maintenance Report required on commissioning of the backflow prevention device must be completed by a licensed plumber with backflow accreditation and must accompany the backflow prevention device application.
- g. For low hazard connections that require a backflow prevention device, Council requires the registration of the backflow prevention device. Completion of the Backflow Prevention Device Inspection and Maintenance Report is not mandatory for low hazard connections.
- h. The device installation and commissioning test report must be registered with Council prior to service.
- i. Customers are responsible for the provision of zone and individual backflow protection from hazards within their property, as specified in AS/NZS 3500:1.

7.2 ROLES AND RESPONSIBILITIES – NSC

7.2.1 STAFF

Water and Sewer staff are required to ensure the requirement for backflow devices are considered whilst any new connections are being made to a property.

7.2.2 MANAGER

Water and Sewer Manager is responsible for the implementation and review of the policy.

7.2.3 GENERAL MANAGER

Suspected breaches or misuse of this policy are to be reported to the General Manager. Alleged breaches of this Policy shall be dealt with by the processes outlined for breaches of the Code of Conduct, as detailed in the Code of Conduct and the Procedures for the Administration of the Code of Conduct

8. RELATED LEGISLATION

- Local Government Act 1993
- Local Government Regulation 2021

- Public Health Act 2010
- Public Health Regulation 2012
- Plumbing and Drainage Act 2011
- Plumbing and Drainage Regulation 2017

9. RELATED POLICIES AND DOCUMENTS

- AS/NZS 2845:1 Water Supply – Backflow Prevention Devices, Part 1: Materials, design and performance requirements
- AS/NZS 3500:1 Plumbing and Drainage Part 1: Water Services
- Code of Conduct
- Drinking Water Quality Policy
- Plumbing Code of Australia (Volume 3 of the National Construction Code)

10. VARIATION

Council reserves the right to review, vary or revoke this policy in accordance with legislation, regulation and award changes, where applicable. Council may also make changes to this policy and the relevant procedures from time-to-time to improve the effectiveness of its operation.

11. PREVIOUS VERSIONS

Reference to a superseded policy number and/or name is also considered a reference to the new policy number. This policy was previously named:

- Not applicable.

POLICY HISTORY

Responsible Officer	Position Title		
Approved by	General Manager		
Approval Date	DD Month 202Y		
GM Signature <i>(Authorised staff to insert signature)</i>			
Next Review	DD Month 202Y		
Version Number	Endorsed by ELT	Endorsed by Council	Date signed by GM
1 Adopted	DD/MM/YYYY	DD/MM/YYYY	DD/MM/YYYY
2 Reviewed	DD/MM/YYYY	DD/MM/YYYY	DD/MM/YYYY

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13.2 DEVELOPMENT & ENVIRONMENT SERVICES ACTIVITIES - JUNE 2025**Document ID:** 812933**Author:** Administration Assistant**Authoriser:** Deputy General Manager Infrastructure**Theme:** Our Environment**Attachments:** Nil**RECOMMENDATION**

That Council:

1. Receives and notes the Development Services Activities Report for June 2025.

PURPOSE

The purpose of this report is to inform Council of Development Applications and other development services provided during June 2025.

BACKGROUND**Development & Complying Development Applications**

A summary of Development and Complying Development Applications processed during the reporting month/s detailed in the following table:

Stage Reached	June
Lodged	7
Stop-the-Clock / Under Referral / Awaiting Information	2
Determined	4

The value of Development and Complying Development Applications approved by Council during the reporting month is detailed in the following tables:

Development Type	2024-2025			
	JUNE		Year to Date	
	Number	Value \$	Number	Value \$
Residential	4	\$ 887,000	39	\$ 7,212,291
Industrial			0	\$ -
Commercial	1	\$ 165,000	11	\$ 3,328,629
Rural Residential	-	\$ -	1	\$ 120,000
Subdivisions	-	\$ -	2	\$ -
Other	-	\$ -	0	\$ -
TOTAL	5	\$ 1,052,000	53	\$ 10,660,920

Under the provisions of section 4.59 of the Environmental Planning and Assessment Act Narrandera Shire Council determined the following development applications, applications for modification of development consents and complying development certificate applications during the reporting month.

June 2025

No	Type	Address	Development Type	Determination	STC / RFI Days	ACTIVE Business Days
DA 038 24-25	L	Junee St GRONG GRONG	Office (transportable building)	Conditionally Approved	-	10
DA 041 24-25	L	38 Boree St GRONG GRONG	Dwelling (transportable)	Conditionally Approved	-	12
DA 042 24-25	L	102 Audley St NARRANDERA	Dwelling alterations and additions and swimming pool	Conditionally Approved	-	12
DA 043 24-25	L	73 Audley St NARRANDERA	Shed (residential)	Conditionally Approved	-	11
CDC 007 24-25	L	107 Elizabeth St NARRANDERA	Dwelling and attached garage	Conditionally Approved	-	3

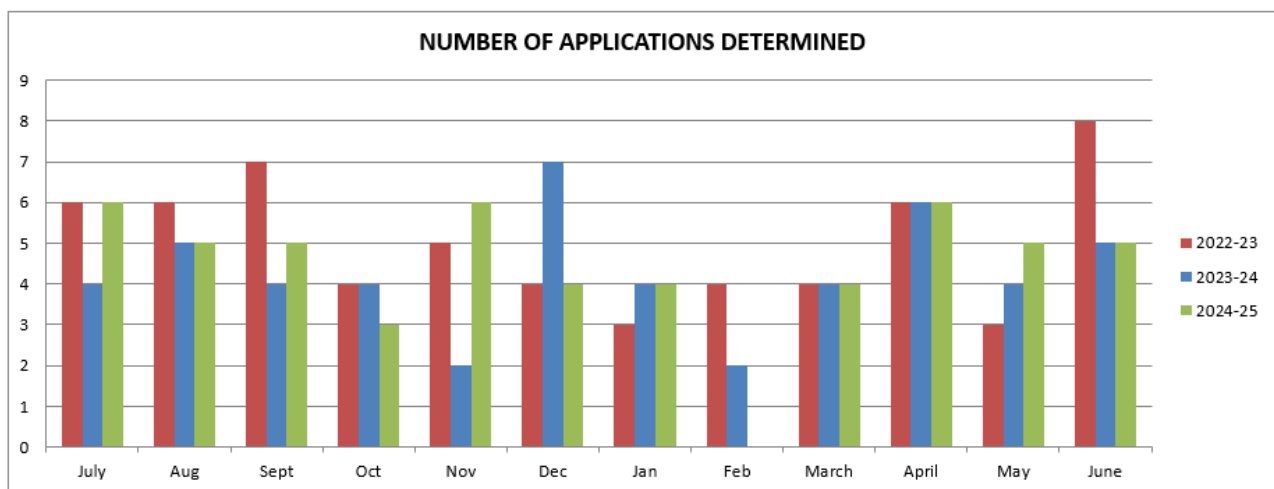
Type explanation

Local (L) – Delegated authority	Merit based assessment where development consent is required. Target determination time of 40 business days.
Council (L/C)	Local development determined by Council at an ordinary meeting.
Integrated (I)	Merit based assessment where approval from other authorities, such as TfNSW, RFS, DPI, is required in addition to development consent. The referral process extends the target determination time to 60 business days.
Modification (M)	Revision of previously approved application. No target determination time.
Stop the Clock (STC)	Calculation of active days stops while additional information required to complete the assessment is obtained from the applicant.
Request for further information	Request for further information.
Complying (CDC)	Fast track approval process without the need for a full development application if specific criteria are met.

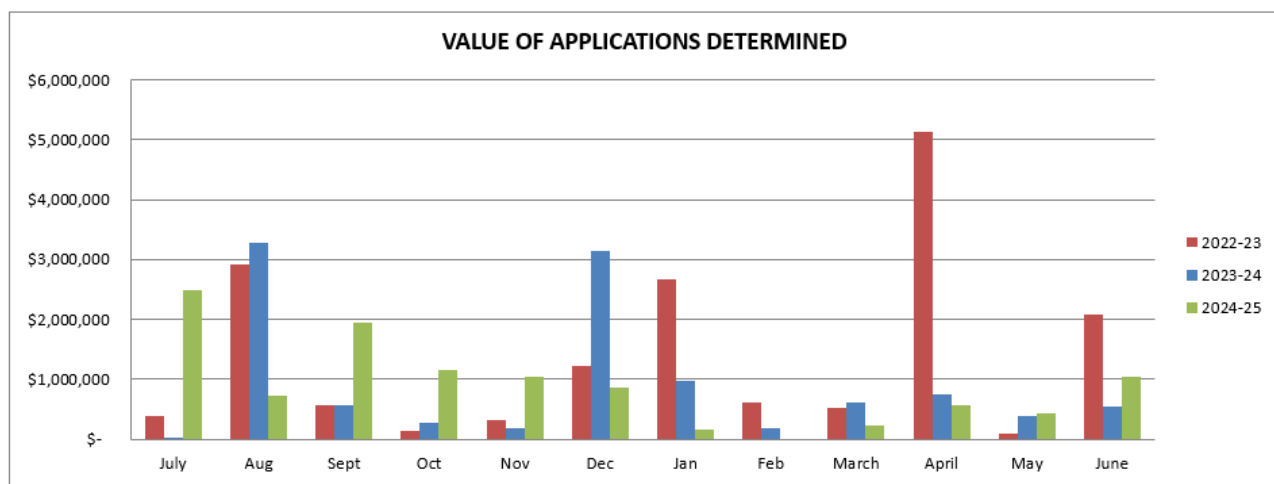
Comparison determination times

2020-21	Narrandera Shire Council average	30 days
2021-22	Narrandera Shire Council average	25 days
2022-23	Narrandera Shire Council average	18.6 days
2023-24	Narrandera Shire Council average	12.9 days
2024-25	Narrandera Shire Council average YTD	11.8 days

This graph details the comparative number of Development and Complying Development Applications determined by month over the past three years.



This graph details the comparative value of Development and Complying Development Applications determined by month over the past three years.



*2022-23 June figures exclude \$14,200,758 for industrial workshop

Certificates Issued

A summary of other development services activities undertaken during the reporting month is detailed in the following table:

Certificate Type	June
Construction Certificates	1
Building Certificates	-
Subdivision Certificates	-
Occupation Certificates	2
Section 10.7 (previously 149) Certificates	12
Swimming Pool Compliance Certificates	1
S68 Approvals	-

Construction Activities

A summary of Critical Stage building inspections undertaken during the reporting month is detailed in the following tables:

Building Surveyor Inspections	June
Critical Stage Inspections	11

Compliance Activities

A summary of compliance services activities undertaken during the reporting month is detailed in the following tables:

Companion Animal Activity – Dogs	June
Impounded	5
Returned	6
Rehomed	2

Companion Animal Activity – Cats	June
Impounded	2
Returned	0
Rehomed	8

Compliance Activity	June
Call outs	17
Infringement warnings/fines issued	3
Menacing/Dangerous dog incidents	-

14 Confidential Matters

Nil

15 Report of Confidential Resolutions

16 Conclusion of Meeting