

# **MINUTES**

## **Ordinary Council Meeting**

**20 May 2025**

**MINUTES OF THE ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS  
ON TUESDAY, 20 MAY 2025 AT 2PM**

**1 OPENING OF MEETING**

The Mayor declared the meeting opened at **2pm** and welcomed Councillors, Council Officers, media, member of the gallery and those following via livestreaming. Advice was provided of Council's Work, Health and Safety (WHS) Evacuation Plan and locations of amenities.

**Present**

Mayor Cr Neville Kschenka OAM, Deputy Mayor Cr Sue Ruffles, Cr Bob Manning, Cr Jenny Clarke OAM, Cr Cameron Rouse, Cr Peter Dawson, Cr Cameron Lander, Cr Braden Lyons, Cr Tracey Lewis

**2 ACKNOWLEDGEMENT OF COUNTRY**

The Mayor read the following Acknowledgement of Country.

*I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present.*

**3 APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

**4 APPLICATIONS FOR ATTENDANCE BY AUDIO-VISUAL LINK**

Nil

**5 DISCLOSURES OF INTEREST**

The Mayor reminded Councillors and Council Officers of their obligation under Council's Code of Conduct to disclose and manage any conflicts of interest they may have in matters being considered at the meeting, and invited Councillors and Council Officers to disclose any such interests:

Cr Cameron Lander declared a Late Non Pecuniary Non Significant Interest in Item 13.3 under the Local Government Act as .....*approved DA listed in report is for primary place of residence* and remained in the meeting and took part in discussion.

**6 CONFIRMATION OF MINUTES****RESOLUTION 25/081**

Moved: Deputy Mayor Cr Sue Ruffles

Seconded: Cr Cameron Lander

That the minutes of the Ordinary Council Meeting held on 15 April 2025 and the Extraordinary Council Meeting held on 6 May 2025 be confirmed.

**CARRIED**

## **7 MAYORAL MINUTES**

### **7.1 MAYOR REPORT - APRIL AND MAY 2025**

#### **RESOLUTION 25/082**

Moved: Mayor Cr Neville Kschenka

Seconded: Cr Cameron Lander

That Council:

1. Receives and notes the Mayor's Report for April and May 2025.

**CARRIED**

## **8 NOTICES OF MOTION AND QUESTIONS WITH NOTICE**

Nil

## **9 REPORTS OF COUNCILLORS**

Nil

## **10 REPORTS OF COMMITTEES**

### **10.1 KOALA REGENERATION ADVISORY COMMITTEE - MINUTES - 8 APRIL 2025**

#### **RESOLUTION 25/083**

Moved: Cr Cameron Lander

Seconded: Cr Peter Dawson

That Council:

1. Receives and notes the Minutes of the Koala Regeneration Advisory Committee held on Tuesday, 8 April 2025.

**CARRIED**

## 11 REPORTS OF THE GENERAL MANAGER

### 11.1 WESTERN RIVERINA DROUGHT RESILIENCE PROJECT IMPLEMENTATION

#### RESOLUTION 25/084

Moved: Cr Tracey Lewis

Seconded: Cr Cameron Lander

That Council:

1. Endorses Action 1.4 from the adopted Western Riverina Drought Resilience Plan: *"Council to review stormwater management and town sewerage discharge strategies and approaches to maximise opportunities for reuse of water resources from the Western Riverina Drought Resilience Plan as part of the implementation phase."*

**CARRIED**

### 11.2 TOWN AND VILLAGE ENTRY SIGNS

#### RESOLUTION 25/085

Moved: Cr Tracey Lewis

Seconded: Cr Cameron Lander

That Council:

1. Considers the design suite of portrait and landscape town and village entry signs.
2. Places the suite of designs on 28-days public exhibition for community consultation.

**CARRIED**

### 11.3 POLICY REVIEW - POL039 CIVIC RECEPTION

#### RESOLUTION 25/086

Moved: Cr Tracey Lewis

Seconded: Cr Jenny Clarke OAM

That Council:

1. Approves the revisions to POL039 Civic Reception Policy.
2. Approves the next review date for 1 July 2029.
3. Adopts the revised policy POL039 Civic Reception Policy.
4. Receptions costing \$10,000 and over will require a Council Resolution.

**CARRIED**

**11.4 POLICY REVIEW - POL041 AUSTRALIAN CITIZENSHIP****RESOLUTION 25/087**

Moved: Cr Cameron Lander

Seconded: Deputy Mayor Cr Sue Ruffles

That Council:

1. Approves the revisions to POL041 Australian Citizenship Policy.
2. Approves the next review date for 1 July 2029.
3. Adopts the revised policy, POL041 Australian Citizenship Policy.
4. Approves adjusting the policy name to Australian Citizenship Ceremony Policy.

**CARRIED**

**12 REPORTS OF THE DEPUTY GENERAL MANAGER CORPORATE AND COMMUNITY SERVICES****12.1 FINANCIAL ASSISTANCE PROGRAM 2025-26 FUNDING****RESOLUTION 25/088**

Moved: Cr Tracey Lewis

Seconded: Deputy Mayor Cr Sue Ruffles

That Council:

1. Endorses the recommended distribution of 2025-26 Financial Assistance Program funding to the value of \$3,982.70 in accordance with policy POL008 as follows:

a. Murrumbidgee Mavericks Basketball Association	\$ 320.00
b. Narrandera Tennis Club	\$ 2,000.00
c. Narrandera Little Athletics	<u>\$ 1,662.70</u>
	\$ 3,982.70
2. Endorses the proposed distribution of 2025-26 financial assistance to the value of \$1,100 for academic awards for schools and NSW TAFE in accordance with the policy.

**CARRIED**

## **12.2 ADMINISTRATION OF COMMUNITY TRANSPORT UNDER COMMONWEALTH HOME SUPPORT PROGRAMME (CHSP)**

### **RESOLUTION 25/089**

Moved: Cr Tracey Lewis

Seconded: Cr Cameron Lander

That Council:

1. Receives the correspondence from Transport for NSW advising of changes to the administration of Community Transport under the Commonwealth Home Support Programme.
2. Notes the administrative change is not expected to materially impact the delivery of Community Transport services by Narrandera Shire Council.

**CARRIED**

## **12.3 APPOINTMENT OF COMMUNITY MEMBERS - ARTS & CULTURAL AND BETTERING BARELLAN ADVISORY COMMITTEES**

### **RESOLUTION 25/090**

Moved: Deputy Mayor Cr Sue Ruffles

Seconded: Cr Peter Dawson

That Council:

1. Endorses the appointment of additional community members to the Arts and Cultural Advisory Committee as detailed in this report.
2. Endorses the appointment of additional community members to the Bettering Barellan Advisory Committee as detailed in this report.

**CARRIED**

**12.4 DISSOLUTION OF DOMESTIC VIOLENCE ADVISORY COMMITTEE****RESOLUTION 25/091**

Moved: Cr Tracey Lewis

Seconded: Cr Braden Lyons

That Council:

1. Notes insufficient nominations were received for the Domestic Violence Advisory Committee via the recent public committee member expression of interest process.
2. Dissolves the Domestic Violence Awareness Committee and repeals the Terms of Reference adopted 10 December 2024.
3. Readvertise for committee members mid Council term, if community interest is demonstrated.
4. In the interim, Council to put a structure in place to assist services involved with domestic violence.

**CARRIED**

**12.5 POLICY DRAFT - POL173 HIRE OF COMMUNITY VENUES AND FACILITIES POLICY****RESOLUTION 25/092**

Moved: Cr Jenny Clarke OAM

Seconded: Deputy Mayor Cr Sue Ruffles

That Council:

1. Endorses the draft POL173 Hire of Community Venues and Facilities Policy as presented for the purpose of public exhibition seeking community comment for a period of 28 days.
2. Deems POL173 Hire of Community Venues and Facilities Policy as adopted should no submissions be received from the community at the conclusion of the exhibition period.

**CARRIED**

**12.6 MONTHLY FINANCIAL PERFORMANCE REPORT - APRIL 2025****RESOLUTION 25/093**

Moved: Cr Cameron Lander

Seconded: Cr Peter Dawson

That Council:

1. Receives and notes the Monthly Financial Performance Report for the month of April 2025, as detailed in this report.

**CARRIED**

## 12.7 MONTHLY STATEMENT OF INVESTMENTS - APRIL 2025

### RESOLUTION 25/094

Moved: Cr Cameron Lander

Seconded: Deputy Mayor Cr Sue Ruffles

That Council:

1. Receives and notes the Statement of Investments as at 30 April 2025.

**CARRIED**

## 12.8 QUARTERLY BUDGET REVIEW STATEMENT (QBR) - MARCH 2025 (QUARTER 3)

### RESOLUTION 25/095

Moved: Cr Cameron Lander

Seconded: Cr Cameron Rouse

That Council:

1. Receives and notes the March 2025 Quarterly Budget Review Statement, appended at *Attachment 1*, and endorses the variations contained therein.

**CARRIED**

## 13 REPORTS OF THE DEPUTY GENERAL MANAGER INFRASTRUCTURE SERVICES

### 13.1 FUTURE USE OF LAND - CORNER OF LARMER AND CADELL STREETS, NARRANDERA AND ENTRANCE STATEMENT

#### RECOMMENDATION

Moved: Cr Jenny Clarke OAM

Seconded: Cr Cameron Rouse

That Council:

1. Acknowledges and thanks the community for the interest shown in this matter.
2. Considers the future usage of the vacant block on the corner of Larmer and Cadell Streets, Narrandera.

**AMENDMENT**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Bob Manning

That Council:

1. Undertake improvements on the site, including the selection of the preferred entrance statement design, and allocation of funds in a future budget.

**LOST**

**FORESHADOW MOTION**

Moved: Mayor Cr Neville Kschenka

Seconded: Cr Jenny Clarke OAM

That Council:

1. Leave the land and future improvements for consideration in the future.

**LOST**

**RESOLUTION 25/096**

Moved: Cr Cameron Lander

Seconded: Cr Cameron Rouse

That Council:

1. Discontinue any potential improvements on the land at this time.
2. Sell the land at a reserve price to be determined following the adoption of the Sale and Acquisition and Disposal of Council Owned Land policy.
3. Revisit options for the land, as part of a mid-term review, if not sold.

**CARRIED**

The Amendment then became the Motion, and when **Put** was **Carried**.  
Cr Clarke requested her vote be recorded as Against the motion.

**13.2 BEARDED DRAGON SCULPTURE****RESOLUTION 25/097**

Moved: Cr Tracey Lewis

Seconded: Cr Cameron Lander

That Council:

1. Acknowledges and thanks the community for the interest shown in this matter.
2. Considers the future potential installation of a Bearded Dragon sculpture in front of the Destination & Discovery Hub, to be funded by grant funds when they become available.

**CARRIED**

Cr Lander declared an Interest in Item 13.3

### 13.3 DEVELOPMENT & ENVIRONMENT SERVICES ACTIVITIES - APRIL 2025

#### RESOLUTION 25/098

Moved: Deputy Mayor Cr Sue Ruffles

Seconded: Cr Jenny Clarke OAM

That Council:

1. Receives and notes the Development Services Activities Report for April 2025.

**CARRIED**

### 14 CONFIDENTIAL MATTERS

Nil

### 15 REPORT OF CONFIDENTIAL RESOLUTIONS

In accordance with clauses 14.22 and 14.23 of Council's Code of Meeting Practice, resolutions passed during a meeting, or a part of a meeting that is closed to the public must be made public by the Chairperson as soon as practicable. Such resolutions must be recorded in the publicly available minutes of the meeting.

### 16 CONCLUSION OF MEETING

The Meeting closed at 3.47pm.

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 17 June 2025.**

.....  
**GENERAL MANAGER**

.....  
**CHAIRPERSON**