



BUSINESS PAPER

Ordinary Council Meeting

20 May 2025

ETHICAL DECISION MAKING & CONFLICT OF INTEREST

A Guiding Checklist for Councillors, Officers & Community Committees

ETHICAL DECISION MAKING

- Is the decision or conduct legal?
- Is it consistent with Government policy, Council's objectives and Code of Conduct?
- What will the outcome be for you, your colleagues, the Council, anyone else?
- Does it raise a conflict of Interest?
- Could your possible conflict of interest lead to private gain or loss at public expense?
- Can the decision be justified in terms of public interest?
- Would it withstand public scrutiny?

CONFLICT OF INTEREST

A Conflict of Interest is a clash between private interests and public duty. There are two types of conflict: Pecuniary – regulated by the Local Government Act and Department of Local Government and, Non-pecuniary – regulated by Codes of Conduct, ICAC, Ombudsman, Department of Local Government (advice only).

THE TEST FOR CONFLICT OF INTEREST

- Is it likely I could be influenced by personal interest in carrying out my public duty?
- Would a fair and reasonable person believe I could be so influenced?
- Conflict of interest is closely tied to the layperson's definition of "corruption" – using public office for private gain.
- Important to consider public perceptions of whether you have a conflict of interest.

IDENTIFYING PROBLEMS

- 1 Do I have private interest affected by a matter in which I am officially involved?
- 2 Is my official role one of influence or perceived influence over the matter?
- 3 Do my private interests conflict with my official role?

Whilst seeking advice is generally useful, the ultimate decision rests with the person concerned.

AGENCY ADVICE

Officers of the following agencies are available during office hours to discuss the obligations placed on Councillors, officers and community committee members by various pieces of legislation, regulation and codes.

Contact	Phone	Email
Narrandera Shire Council	02 6959 5510	council@narrandera.nsw.gov.au
Department of Local Government	02 4428 4100	olg@olg.nsw.gov.au
ICAC Toll free	02 8281 5999 1800 463 909	icac@icac.nsw.gov.au
NSW Ombudsman Toll Free	02 8286 1000 1800 451 524	nswombo@ombo.nsw.gov.au

COMMUNITY STRATEGIC PLAN THEMES

Our Community

- 1.1 To live in an inclusive, healthy and tolerant community with a positive attitude toward others.
- 1.2 Work together to advocate for quality health, education, youth and social services.
- 1.3 To feel connected and safe.

Our Environment

- 2.1 To value, care for and protect our natural environment.
- 2.2 Enhance our public spaces to enrich our community.
- 2.3 Maximise greater re-use of resources to increase sustainability within our community

Our Economy

- 3.1 Create strong conditions for investment and job creation through quality infrastructure and proactive business support.
- 3.2 Encourage new housing supply to meet the needs of the community.

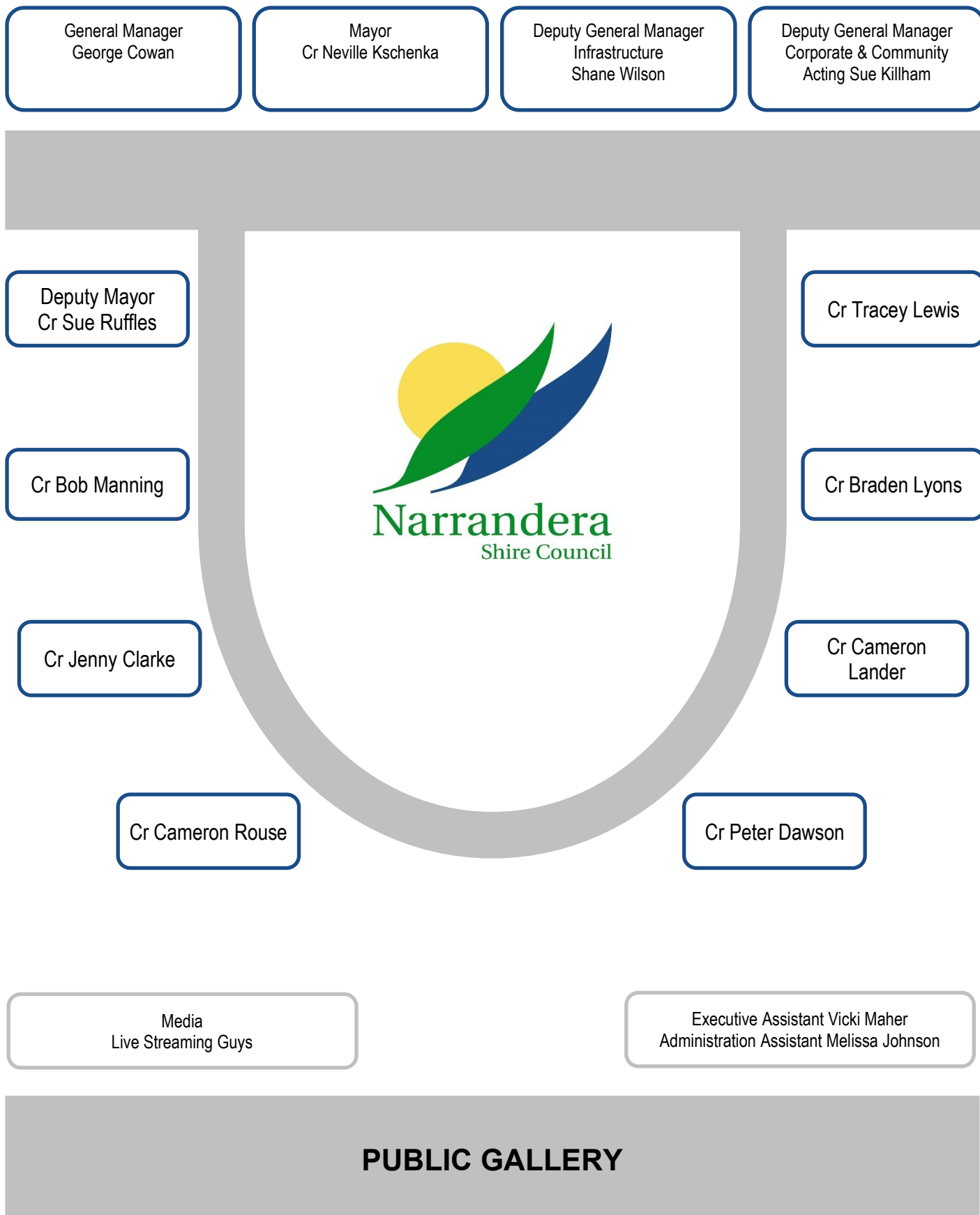
Our Infrastructure

- 4.1 To have an improved and appropriately maintained road network.
- 4.2 Actively investigate opportunities to enhance our potable water quality.
- 4.3 To improve, maintain and value-add to our essential public and recreational infrastructure.

Our Leadership

- 5.1 Have a Council that provides leadership through actions and effective communication.
- 5.2 Promote a community spirit that encourages volunteerism and values effective partnerships.

Council Chambers Seating Plan



**Notice is hereby given that the Ordinary Meeting of the Narrandera
Shire Council will be held in the Council Chambers on:
Tuesday 20 May 2025 at 2pm**

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- 1 Opening of Meeting**
- 2 Acknowledgement of Country**
- 3 Apologies and Applications for Leave of Absence**
- Nil
- 4 Applications for Attendance by Audio-Visual Link**
- 5 Disclosures of Interests**
- 6 Confirmation of Minutes**

Ordinary Council Meeting - 15 April 2025

Extraordinary Council Meeting - 6 May 2025

MINUTES

Ordinary Council Meeting

15 April 2025

**MINUTES OF THE ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS
ON TUESDAY, 15 APRIL 2025 AT 2PM**

OPENING OF PUBLIC FORUM

The Mayor declared the Public Forum opened at **1.30pm** and welcomed the Councillors, Council Officers, Media, and those following on the Live Streaming.

1 ACKNOWLEDGEMENT OF COUNTRY

The Mayor read the following Acknowledgement of Country.

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present.

2 HOUSE KEEPING

Advice provided of Council's Work, Health and Safety (WHS) Evacuation Plan and location of the Amenities.

PUBLIC FORUM

Statewide Mutual Risk Management Award for the Narrandera Shire Skywalk.

1 OPENING OF MEETING

The Mayor declared the meeting opened at **2pm** and welcomed Councillors, Council Officers, media, members of the gallery and those following via livestreaming. Advice was provided of Council's Work, Health and Safety (WHS) Evacuation Plan and locations of amenities.

2 DISCLOSURE OF POLITICAL DONATIONS

Advice provided to those present of the legislative requirement for Disclosure of Political Donations:

The Environmental Planning and Assessment Act 1979, Section 147 requires a person submitting planning applications or submissions regarding a planning application, to disclose any reportable political donation and/or gifts to any local Councillor or employee of Council. Reportable political donations include those of or above \$1,000. The Disclosure Statement forms are available on Council's website or from the Customer Service Centre and must be lodged in accordance with the Act.

There were no Disclosures of Political Donations received by the Chairperson.

Present

Mayor Cr Neville Kschenka, Cr Jenny Clarke OAM, Cr Cameron Lander, Cr Braden Lyons, Cr Bob Manning, Cr Peter Dawson,

In Attendance

George Cowan (General Manager), Shane Wilson, (Deputy General Manager Infrastructure) Cian Middleton (General Manager Corporate Community), Melissa Johnson (Minute Taker), Observer Mel Gilmour.

2 ACKNOWLEDGEMENT OF COUNTRY

The Mayor read the following Acknowledgement of Country.

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present.

3 APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

RESOLUTION 25/055

Moved: Cr Jenny Clarke OAM

Seconded: Cr Cameron Lander

That apologies from Deputy Mayor Sue Ruffles, Cr Tracey Lewis and Cr Cameron Rouse be received and accepted and that leave of absence be granted.

CARRIED

4 APPLICATIONS FOR ATTENDANCE BY AUDIO-VISUAL LINK

Nil

5 DISCLOSURES OF INTEREST

The Mayor reminded Councillors and Council Officers of their obligation under Council's Code of Conduct to disclose and manage any conflicts of interest they may have in matters being considered at the meeting, and invited Councillors and Council Officers to disclose any such interests:

6 CONFIRMATION OF MINUTES

RESOLUTION 25/056

Moved: Cr Jenny Clarke OAM

Seconded: Cr Peter Dawson

That the minutes of the Ordinary Council Meeting held on 18 March 2025 be confirmed.

CARRIED

7 MAYORAL MINUTES

7.1 MAYOR REPORT - MARCH AND APRIL 2025

RESOLUTION 25/057

Moved: Mayor Cr Neville Kschenka

Seconded: Cr Cameron Lander

That Council:

1. Receives and notes the Mayoral Report for March and April 2025.

CARRIED

8 NOTICES OF MOTION AND QUESTIONS WITH NOTICE

Nil

9 REPORTS OF COUNCILLORS

Nil

10 REPORTS OF COMMITTEES

10.1 NARRANDERA AND LEETON SHIRE COUNCILS JOINT AIRPORT MANAGEMENT COMMITTEE - MINUTES - 31 MARCH 2025

RESOLUTION 25/058

Moved: Cr Jenny Clarke OAM

Seconded: Cr Bob Manning

That Council:

1. Receives and notes the Minutes of the Narrandera and Leeton Shire Councils Joint Airport Management Committee held on Monday 31 March 2025.

CARRIED

10.2 ABORIGINAL ELDERS LIASION - MINUTES - 24 MARCH 2025

RESOLUTION 25/059

Moved: Cr Jenny Clarke OAM

Seconded: Cr Braden Lyons

That Council:

Receives and notes the minutes of the Aboriginal Elders Liaison meeting held on Monday 24 March 2025.

CARRIED

11 REPORTS OF THE GENERAL MANAGER

11.1 EXTRAORDINARY COUNCIL MEETING

RESOLUTION 25/060

Moved: Cr Jenny Clarke OAM

Seconded: Cr Cameron Lander

That Council resolve to hold an Extraordinary meeting for the consideration of the IP&R documents on 6 May 2025 commencing at 2.00 PM.

CARRIED

12 REPORTS OF THE DEPUTY GENERAL MANAGER CORPORATE AND COMMUNITY SERVICES

12.1 MONTHLY STATEMENT OF INVESTMENTS - MARCH 2025

RESOLUTION 25/061

Moved: Cr Cameron Lander

Seconded: Cr Peter Dawson

That Council:

1. Receives and notes the Statement of Investments as at 31 March 2025.

CARRIED

12.2 MONTHLY FINANCIAL PERFORMANCE REPORT - MARCH 2025

RESOLUTION 25/062

Moved: Cr Cameron Lander

Seconded: Cr Peter Dawson

That Council:

1. Receives and notes the Monthly Financial Performance Report for the month of March 2025, as detailed in this report.

CARRIED

12.3 PURCHASE OF LOT 86 DP 1183416 - BOUNDARY ROAD, NARRANDERA FOR ROAD PURPOSES

RESOLUTION 25/063

Moved: Cr Jenny Clarke OAM

Seconded: Cr Bob Manning

That Council:

1. Resolves to purchase Lot 86 DP 1183416 from Hall and O'Hare Pty Ltd for \$1.00, with the vendor and Council to make payment of their respective legal costs, and the vendor to make payment of rates and charges to the date of settlement.
2. Following settlement classifies Lot 86 DP 1183416 as operational land for the purpose of a roadway, noting that Section 31(1)(a) of the *Local Government Act, 1993* does not require Council to provide public notice of the classification if the land is acquired for the purpose of a road.
3. Authorises the Mayor and the General Manager to sign and place the Seal of Council on any documents relating to the purchase of Lot 86 DP 1183416.

CARRIED

12.4 JONSEN PARK - EXTENSION OF LICENCE AGREEMENTS WITH NARRANDERA SENIOR CITIZENS WELFARE CLUB AND NARRANDERA TENNIS CLUB INC.

RESOLUTION 25/064

Moved: Cr Jenny Clarke OAM

Seconded: Cr Cameron Lander

That Council:

1. Resolves to extend the existing licence agreements with the Narrandera Senior Citizens Welfare Club and the Narrandera Tennis Club Incorporated for an additional period of 24 months with the existing licence conditions to apply.
2. Notes that a new Plan of Management will be developed for Jonsen Park, enabling new licence agreements to be entered into following the 24-month extension period referenced above.

CARRIED

12.5 GRONG GRONG SPORTSGROUND - REQUEST FROM GRONG GRONG HORSE SPORTS INCORPORATED FOR EXCLUSIVE SHORT-TERM LICENCE

RESOLUTION 25/065

Moved: Cr Jenny Clarke OAM

Seconded: Cr Bob Manning

That Council:

1. Receives and notes the correspondence from Grong Grong Horse Sports Incorporated, appended at *Attachment 1*, requesting an exclusive short-term licence for Reserve 559010 being the Grong Grong Sportsground.
2. Endorses consultation with relevant stakeholders, as detailed in this report, in relation to Grong Grong Horse Sport Incorporated's request.
3. Pursuant to section 2.20 of the *Crown Land Management Act 2016* and clause 31(3) of the *Crown Land Management Regulation 2018*, grants Grong Grong Horse Sports Incorporated an exclusive short-term licence for part of Reserve 559010 being the Grong Grong Sportsgrounds, subject to no adverse submissions being received in the stakeholder consultation process.

CARRIED

12.6 PUBLIC EXHIBITION OF DRAFT DOCTOR ATTRACTION AND RETENTION INCENTIVES POLICY

RESOLUTION 25/066

Moved: Cr Jenny Clarke OAM

Seconded: Cr Cameron Lander

That Council:

1. Endorses the draft Doctor Attraction and Retention Incentives Policy, appended at *Attachment 1*, for public exhibition.
2. Adopts the draft Doctor Attraction Incentives Policy as exhibited, subject to no submissions received.

CARRIED

13 REPORTS OF THE DEPUTY GENERAL MANAGER INFRASTRUCTURE SERVICES

13.1 ADOPTION - SECTION 7.12 LOCAL INFRASTRUCTURE CONTRIBUTION PLAN 2025

RESOLUTION 25/067

Moved: Cr Cameron Lander

Seconded: Cr Braden Lyons

That Council:

1. Adopts Section 7.12 Local Infrastructure Contribution Plan 2025 for commencement on 1 July 2025.

CARRIED

13.2 DEVELOPMENT & ENVIRONMENT SERVICES ACTIVITIES - MARCH 2025

RESOLUTION 25/068

Moved: Cr Jenny Clarke OAM

Seconded: Cr Cameron Lander

That Council:

1. Receives and notes the Development Services Activities Report for March 2025

CARRIED

13.3 BARELLAN MEMORIAL POOL COMPLEX - REQUEST FOR USER CHARGES INCREASE 2025-26

RESOLUTION 25/069

Moved: Cr Bob Manning

Seconded: Cr Cameron Lander

That Council:

1. Supports the request from the lessee to increase user charges at the Barellan Memorial Pool Complex for the 2025-26 financial year, subject to consideration of any submission with regard to the increase during the Fees and Charges public exhibition period.

CARRIED

14 CONFIDENTIAL MATTERS

Nil

15 REPORT OF CONFIDENTIAL RESOLUTIONS

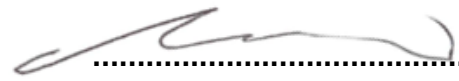
In accordance with clauses 14.22 and 14.23 of Council's Code of Meeting Practice, resolutions passed during a meeting, or a part of a meeting that is closed to the public must be made public by the Chairperson as soon as practicable. Such resolutions must be recorded in the publicly available minutes of the meeting.

16 CONCLUSION OF MEETING

The Meeting closed at 2.58pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 20 May 2025.


.....
GENERAL MANAGER


.....
CHAIRPERSON

MINUTES

Extraordinary Council Meeting

6 May 2025

**MINUTES OF NARRANDERA SHIRE COUNCIL
EXTRAORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS
ON TUESDAY, 6 MAY 2025 AT 2:00 PM**

The Mayor declared the meeting opened at **2pm** and welcomed the Councillors, Staff and Media.

1 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present.

2 HOUSE KEEPING

Advice provided of Council's Work, Health and Safety (WHS) Evacuation Plan and location of the Amenities.

3 DISCLOSURE OF POLITICAL DONATIONS

Advice provided to those present, of the legislative requirement for Disclosure of Political Donations:

The Environmental Planning and Assessment Act 1979, Section 147 requires a person submitting planning applications or submissions regarding a planning application, to disclose any reportable political donation and/or gifts to any local Councillor or employee of Council. Reportable political donations include those of, or above, \$1,000. The Disclosure Statement forms are available on Councils website or from the Customer Service Centre and must be lodged in accordance with the Act.

There were no Disclosure of Political Donations received by the Chairperson.

4 PRESENT

Mayor Cr Neville Kschenka, Deputy Mayor Cr Sue Ruffles, Cr Bob Manning, Cr Cameron Rouse, Cr Peter Dawson, Cr Cameron Lander, Cr Braden Lyons, Cr Tracey Lewis

In Attendance

Shane Wilson (DGMI), George Cowan (GM), Melissa Johnson (CAA), Melissa Gilmour (SCSAO)

5 APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

RESOLUTION 25/070

Moved: Cr Cameron Lander

Seconded: Cr Tracey Lewis

That the apology from Cr Jenny Clarke OAM be received, accepted and that Leave of Absence be granted.

CARRIED

6 DECLARATIONS OF INTEREST

Cr Peter Dawson declared a Non Pecuniary Significant Interest in Item 9.1 under the Local Government Act as *Relative (son) Developer Solicitor. Relative (son) Developers potential builder* and will leave the meeting whilst this item is discussed and voted on.

Cr Tracey Lewis declared a Non Pecuniary Significant Interest in Item 9.1 under the Local Government Act as *My son works for a local builder and I am not sure if his company will be a part of this construction* and will remain in the meeting whilst this item is discussed and voted on. *(This Non Pecuniary Significant Interest was handed to the GM during the meeting, but before the item.)*

7 PUBLIC QUESTION TIME

Nil

8 REPORTS OF THE DEPUTY GENERAL MANAGER CORPORATE AND COMMUNITY SERVICES

8.1 ADOPTION OF COMMUNITY STRATEGIC PLAN 2040 (POST-EXHIBITION)

RESOLUTION 25/071

Moved: Cr Cameron Lander

Seconded: Cr Peter Dawson

That Council:

1. Receives and considers the one (1) submission received on the draft Community Strategic Plan, appended at *Attachment 1*.
2. Pursuant to section 402 of the *Local Government Act 1993*, adopts the draft Community Strategic Plan, appended at *Attachment 2*.

CARRIED

Cr Manning requested his vote be recorded as Against.

8.2 PUBLIC EXHIBITION OF DRAFT DELIVERY PROGRAM 2025-29, WORKFORCE PLAN 2025-29 AND ASSET MANAGEMENT PLAN 2025-35

RESOLUTION 25/072

Moved: Cr Tracey Lewis

Seconded: Cr Cameron Lander

That Council:

1. Endorses the draft Delivery Program 2025-29, appended at *Attachment 1*, for public exhibition.
2. Endorses the draft Workforce Plan 2025-29, appended at *Attachment 2*, for public exhibition.
3. Endorses the draft Asset Management Plan 2025-35, appended at *Attachment 3*, for public exhibition.
4. Receives a further report regarding the draft Delivery Program 2025-29, the Workforce Plan 2025-29 and the Asset Management Plan 2025-35 at the June Ordinary Meeting following completion of the public exhibition period.

CARRIED

Cr Rouse joined the meeting at 2.48pm via Teams.

SUSPENSION OF STANDING ORDERS

RESOLUTION 25/073

Moved: Deputy Mayor Cr Sue Ruffles

Seconded: Cr Bob Manning

A motion was moved that the Council suspend standing orders for discussion on item 8.3.

CARRIED

RESUMPTION OF STANDING ORDERS

RESOLUTION 25/074

Moved: Deputy Mayor Cr Sue Ruffles

Seconded: Cr Bob Manning

A motion was moved that the Council resume standing orders.

CARRIED

8.3 PUBLIC EXHIBITION OF DRAFT OPERATIONAL PLAN & BUDGET 2025-26

RESOLUTION 25/075

Moved: Cr Cameron Lander

Seconded: Cr Tracey Lewis

That Council:

1. Endorses the draft Operational Plan & Budget 2025-26, appended at *Attachment 1*, for public exhibition.
2. Endorses the draft Fees & Charges 2025-26, appended at *Attachment 2*, for public exhibition
3. Receives a further report regarding the draft Operational Plan 2025-26 and Budget 2025-26 at the June Ordinary Meeting following completion of the public exhibition period.

CARRIED

8.4 PUBLIC EXHIBITION OF DRAFT DISABILITY INCLUSION ACTION PLAN 2025-29

RESOLUTION 25/076

Moved: Cr Tracey Lewis

Seconded: Cr Cameron Lander

That Council:

1. Endorses the draft Disability Inclusion Action Plan 2025-29, appended at *Attachment 1*, for public exhibition.
2. Receives a further report regarding the draft Disability Inclusion Action Plan 2025-29 at the June Ordinary Meeting following completion of the public exhibition period

CARRIED

8.5 PUBLIC EXHIBITION OF DRAFT LONG-TERM FINANCIAL PLAN 2025-35

RESOLUTION 25/077

Moved: Cr Tracey Lewis

Seconded: Cr Cameron Lander

That Council:

1. Endorses the draft Long-Term Financial Plan 2025-35, appended at *Attachment 1*, for public exhibition.
2. Receives a further report regarding the draft Long-Term Financial Plan 2025-35 at the June Ordinary Meeting following completion of the public exhibition period

CARRIED

RESOLUTION 25/078

Moved: Cr Cameron Lander

Seconded: Deputy Mayor Cr Sue Ruffles

At this point in time, the Council Meeting will move into a Closed Session in accordance with Section 10A of the Local Government Act 1993.

The Council will enter into closed session to discuss the following item:

9.1 Sale of Land - 68 Elwin Street

This report is confidential in accordance with section 10A (2) (c) of the Local Government Act 1993 as the report contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

That in accordance with Section 10D it is considered that if the matter were discussed in an open Council Meeting, it would on balance, be contrary to the public interest as its information that would if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

Accordingly, members of the press and public are excluded from the closed session and access to the correspondence and reports relating to the items considered during the closed session be withheld.

CARRIED

Cr Dawson declared a non-pecuniary interest at item 9.1 and left the chambers.

9.1 SALE OF LAND - 68 ELWIN STREET

RESOLUTION 25/079

Moved: Cr Tracey Lewis

Seconded: Cr Cameron Lander

That Council:

1. Endorses the sale of Lot 2 DP 1112287, 68 Elwin Street Narrandera, to Molnar Property Group as outlined in the report.
2. Agrees to the contract of sale which includes special conditions as outlined in the report placing ongoing obligations on Molnar Property Group to proceed with the development of the land.
3. Authorises the Mayor and General Manager to sign any documents on behalf of Council in relation to this matter.
4. Authorises the placement of the Seal of Council on any documents relating to this matter

CARRIED

Cr Dawson returned to the chambers.

9.2 OPEN COUNCIL

RESOLUTION 25/080

Moved: Cr Tracey Lewis

Seconded: Cr Bob Manning

That Council:

1. Moves out of Closed Council into Open Council and the Mayor advises of the resolutions endorsed in Closed Session.

CARRIED

10 REPORT OF CONFIDENTIAL RESOLUTIONS

In accordance with clauses 14.22 and 14.23 of Council's Code of Meeting Practice, resolutions passed during a meeting, or a part of a meeting that is closed to the public must be made public by the Chairperson as soon as practicable. Such resolutions must be recorded in the publicly available minutes of the meeting.

11 CONCLUSION OF MEETING

The Meeting closed at 4.23pm.

The minutes of this meeting were confirmed at the Ordinary Meeting of the Narrandera Shire Council held on 20 May 2025.

.....
GENERAL MANAGER

.....
CHAIRPERSON

7 MAYORAL MINUTES

7.1 MAYOR REPORT - APRIL AND MAY 2025

Document ID: 787574

Author: Mayor

Theme: 5 - Our Leadership

Attachments: Nil

RECOMMENDATION

That Council:

1. Receives and notes the Mayor Report for April and May 2025.

BACKGROUND

Since submitting my last Mayor's Report that was presented to the Ordinary Council meeting of 15 April 2025, I attended the following on behalf of our Council:

Meetings with General Manager: Attended regular meetings with the General Manager (GM) George Cowan to discuss various matters. The Deputy Mayor, Cr Sue Ruffles, is also invited to attend the Monday prior to Ordinary Council meetings.

Media Interviews: Over the past reporting period I had a media interview with WIN News, covering recent topics of interest, as well as our local Community Radio, 91.1 Spirit FM monthly segment.

APRIL 2025

Tuesday 15: I chaired the April Ordinary Council meeting, and the unconfirmed Minutes of that meeting are submitted for Council's endorsement.

Wednesday 16: Together with the GM, I joined our regular segment on local Community Radio, 91.1 Spirit FM, where the GM and I advise listeners of outcomes of agenda items from the Council meeting, as well as providing any updates on current projects. This informative segment is standardly held at 8:30am on Wednesday following the monthly Council meeting.

Saturday 19 & Sunday 20: The 40th Annual Narrandera Earlies Hot Rod event was held in Narrandera and participants arrived throughout the week.

The Saturday 'Cruzin no Boozin' was very successful, with visitors coming from far and wide to witness this spectacular event.

The Show & Shine on Easter Sunday was held at Narrandera Sportsground and was also a great success. Presentations were made to the winners of several categories, and local not-for-profit organisations also benefited from donations from the organisation. I had the pleasure of speaking at the beginning of the presentations.



The organisers were very happy with the outcome, as well as the assistance and cooperation received from locals and Narrandera Shire.

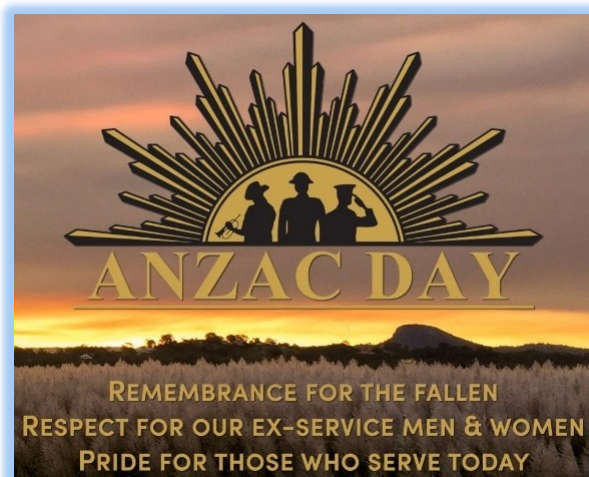
Congratulations and thanks to the 'Earlies' for choosing Narrandera to hold this family event for the past 40 years. We look forward to them returning for many years to come.

Attending the Show n Shine on Sunday

Thursday 24: RSL Lifecare held an ANZAC ceremony for residents in the courtyard at Teloca House. The guest speaker was Deputy General Manager Infrastructure (DGMI) Shane Wilson, while I had the privilege of laying a wreath on behalf of Narrandera Shire Council.

Friday 25: I attended the dawn and main ANZAC services in the Memorial Gardens and laid a wreath at both ceremonies on behalf of Council, along with GM George Cowan at the main service.

All services were well attended, and it was very pleasing to see so many young people representing their respective schools and organisations. They all gave impressive presentations, and the younger generation is sure to continue this important commemoration well into the future.



Congratulations also to the RSL Sub-branch who organised the event with what are now dwindling numbers. I know they welcome volunteers to apply to be associate members so ANZAC Day can continue to be remembered for generations to come.

My thanks to Deputy Mayor Cr Ruffles for representing Council at the Barellan Service and Councillor Dawson for representing at Grong Grong.

Tuesday 29: GM George Cowan and I met with Member for Cootamundra Steph Cooke, Superintendent Ray Stynes, Inspector Jason Clarke, Inspector Tim Clark, and Council's Community Liaison Officer, to discuss crime in the Narrandera Shire.

MAY 2025

Tuesday 6: I chaired an Extraordinary Council meeting, and the unconfirmed Minutes of that meeting are submitted for Council's endorsement.

Wednesday 7: I travelled to Sydney to attend the Rural & Regional Summit and Country Mayor's Association (CMA) General meeting.

Thursday 8: The Rural and Regional Summit hosted a full day of speakers. The day's program shows sessions and speakers.

Program

8.15am	Registration Open	
9.00am	Conference commences	Michael Pascoe , Summit MC
9.05am	Welcome	Cr Phyllis Miller OAM , LGNSW President
9.15am	Session 1	Hon Ron Hoenig MP , Minister for Local Government
9.40am	Session 2 Government Response to Financial Sustainability Review Recommendations	Brett Whitworth , Deputy Secretary, Office of Local Government
10.25am	Morning Tea Foyer	
11.05am	Session 3 Building Reforms for Rural & Regional Areas	James Sherrard , NSW Building Commissioner, Building Commission NSW
11.40am	Session 4 Invasive Species	Dr Marion Healy PSM , NSW Independent Biosecurity Commissioner, Department Primary Industries and Regional Development NSW
12.05pm	Partner Address	Tom O'Dea , Head of nbn Local NSW, Regional Development and Engagement, nbn Local 
12.10pm	Lunch Break Foyer Program partner nbn Local	
1.10pm	Session 5 Local Water Utilities	Hon Rose Jackson MLC , Minister for Water
1.40pm	Session 6 Dealing with a Disaster: Excellence in Recovery	Cr Phyllis Miller OAM , Mayor Forbes Shire Council Cr Steve Krieg , Mayor Lismore City Council Cr Mathew Hatcher , Mayor Eurobodalla Shire Council Cr Kevin Beatty , Mayor Cabonne Council Michael Pascoe , Facilitator and MC
2.50pm	Session 7 Dealing with a Disaster: Working Across Government	Mal Lanyon APM , Acting Chief Executive Officer, NSW Reconstruction Authority Brendan Moon AM , Coordinator General, National Emergency Management Agency Michael Pascoe , Facilitator and MC
3.25pm	Session 8	Wendy Tuckerman MP , Shadow Minister for Local Government
3.45pm	Final comments	Michael Pascoe , Summit MC Cr Phyllis Miller OAM , LGNSW President
4.00pm	Networking Cocktails Foyer	
5.00pm	Summit Concludes	

Friday 9: GM George Cowan and I attended the Country Mayors Association conference at Parliament House Sydney, including the following speakers and topics.

- The Hon Ryan Park Minister for Health.
 - Maternity services. While it is desirable for mothers to give birth as close as possible to home, hospitals need to be properly staffed and the availability of trained staff is an issue, not only in rural NSW but in fact worldwide.
 - There is currently a \$20K incentive available to attract midwives to regional areas, and more nurses are being trained.
 - Incentives also extend to other positions.
 - Housing for staff is also important, and \$200M is budgeted for this.
 - Emergency Departments in the Primary Health Network, are receiving more people who are more unwell because of doctor shortages .
 - A new strategy is required to attract doctors.
- Gurmish Singh, Shadow Minister for Health.
 - He stated that regional health has never been more difficult.
 - He mentioned Allied Health in pharmacies.
 - Ambulance rosters and qualifications.
 - Partners of health professionals also need to be considered when moving to a new location. He suggested that volunteer organisations, such as Little Wings, should be supported by government.
 - A review of Local Health Networks was needed.
- Luke Sloane, Deputy Secretary NSW Rural and Regional Health.
 - Workforce needs to be strengthened.
 - Prevention and education are important for the community's health.
- Ms Kath Hetherington, NSW Rural Doctors Network.
 - An engagement strategy was being considered, including workforce support and systems support.
 - More GPs are being trained this year.
 - Budget constraints are an issue.
- A presentation was made by Mrs Clare Beech, Executive Director - Clinical Capability, Safety and Quality, NSW Ambulance.

Monday 12: GM George Cowan and I joined a meeting with representatives from the NSW Ambulance Service. During the Teams meeting with Mark Gibbs, Alex Mackay and Martin Nicholls, Council was advised of changes that are occurring across NSW within the Ambulance Service. At present, about 100 of the 1100 ambulances are equipped for Intensive Care Paramedics and a similar proportion of paramedics hold that qualification. Narrandera is a 24-hour station working in close cooperation within the Murrumbidgee cluster. Ambulance staff believe the service currently being provided is more than sufficient for this community.

1. *****

I extend my gratitude and thanks to those Councillors who have attended various meetings throughout the past month, either on my behalf, or as elected committee members.

Until next time, Mayor Kschenk

8 NOTICES OF MOTION AND QUESTIONS WITH NOTICE

Nil

9 REPORTS OF COUNCILLORS

Nil

10 REPORTS OF COMMITTEES

10.1 KOALA REGENERATION ADVISORY COMMITTEE - MINUTES - 8 APRIL 2025

Document ID: 797087

Author: Events & Visitor Services Team Leader

Authoriser: General Manager

Attachments: 1. Koala Regeneration Advisory Committee Minutes - 8 April 2025

RECOMMENDATION

That Council:

1. Receives and notes the Minutes of the Koala Regeneration Advisory Committee held on Tuesday 8 April 2025.



MINUTES

Koala Regeneration Committee

8 April 2025

**MINUTES OF NARRANDERA SHIRE COUNCIL
KOALA REGENERATION COMMITTEE
HELD AT THE NARRANDERA DESTINATION AND DISCOVERY HUB
ON TUESDAY, 8 APRIL 2025 AT 5:00 PM**

1 PRESENT

Minute Taker Brenda Hartmire, Member Leigh Mathieson, Member Julie Briggs, Member Gayle Murphy, Member Kimberley Beattie, Member Joanne Connolly, Member Nella Smith,

2 APOLOGIES

COMMITTEE RESOLUTION

Moved: Mrs Gayle Murphy
Seconded: Ms Julie Briggs

That apologies from Member Rachel Labador and Member Lee Reavley be received and accepted.

CARRIED

3 BUSINESS ARISING FROM PREVIOUS MINUTES

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Member Leigh Mathieson
Seconded: Mrs Nella Smith

That the minutes of the Koala Regeneration Committee held on 29 October 2024 be confirmed.

CARRIED

5 REPORTS

6.1 ELECTION OF A CHAIRPERSON FOR KOALA REGENERATION ADVISORY COMMITTEE

COMMITTEE RESOLUTION

Moved: Mrs Gayle Murphy

Seconded: Ms Julie Briggs

That the Committee:

Elect Leigh Mathieson as chairperson to be in office from 8 April 2025 until the Annual General Meeting to be held in March 2026.

CARRIED

6.2 TERMS OF REFERENCE

COMMITTEE RESOLUTION

Moved: Mrs Nella Smith

Seconded: Mrs Gayle Murphy

That the committee:

Receives and acknowledges the Koala Regeneration Advisory Committee Terms of Reference

CARRIED

6.3 CODE OF CONDUCT FOR COMMITTEES

COMMITTEE RESOLUTION

Moved: Ms Julie Briggs

Seconded: Ms Kimberley Beattie

That the Committee:

Receives and acknowledge the Code of Conduct.

CARRIED

6.4 COMMITTEE INDUCTION

COMMITTEE RESOLUTION

Moved: Ms Kimberley Beattie

Seconded: Mrs Gayle Murphy

That the Committee:

1. Acknowledge the requirement for volunteers to be included on Councils volunteer register and undertake the compulsory online volunteer training.

CARRIED

6.5 SETTING FUTURE MEETING DATES

COMMITTEE RESOLUTION

Moved: Mrs Nella Smith

Seconded: Mrs Gayle Murphy

That the Committee:

Discuss and set dates for future meetings.

10 June 2025 5pm, 9 September 2025 5pm, 9 December 2025 5pm & 10 March 2026 5pm (AGM).

CARRIED

Amendment to Background

Meetings are held four times per year with the first one prior to end of March, in addition to an Annual General Meeting.

Committee will meet;

- Second Tuesday of each Season – ie 10 June 2025
- A recurrent reminder to be sent out via Teams with a reminder for agenda items four weeks prior.

6.6 KOALA COUNT TRANSECT MARKERS

COMMITTEE RESOLUTION

Moved: Mrs Gayle Murphy

Seconded: Ms Kimberley Beattie

That the committee:

Accept the design, quote from Littlewoods and content for the Koala Transect Markers after final approval by committee via email.

CARRIED

6.7 KOALA COUNT AND KOALA FESTIVAL PRE-PLANNING

COMMITTEE RESOLUTION

Moved: Member Joanne Connolly

Seconded: Ms Kimberley Beattie

That the committee:

Receives and notes information for pre-planning of the 2025 Koala Count Sunday September 21 and Koala Fest Saturday September 20.

CARRIED

6 GENERAL BUSINESS

Riverina Local Land Services, Charles Sturt University and Murrumbidgee Landcare inc are applying to the NSW Environmental Restoration and Rehabilitation Grants Program.

7 NEXT MEETING

10 June 2026 5pm venue TBA.

8 MEETING CLOSE

Meeting Closed at 6.35pm

The minutes of this meeting were approved by the Chairperson (magiQ #795749) and will be presented to the next meeting for confirmation.

11 REPORTS OF THE GENERAL MANAGER

11.1 WESTERN RIVERINA DROUGHT RESILIENCE PROJECT IMPLEMENTATION

Document ID: 798422

Author: Economic Development Manager

Authoriser: General Manager

Theme: Our Economy

Attachments: 1. Western Riverina Regional Drought Resilience Action Items List

RECOMMENDATION

That Council:

1. Endorses Action 1.4 from the adopted Western Riverina Drought Resilience Plan: *“Council to review stormwater management and town sewerage discharge strategies and approaches to maximise opportunities for reuse of water resources”* from the Western Riverina Drought Resilience Plan as part of the implementation phase.”

PURPOSE

The purpose of this report is to select a suitable action item to implement from the Western Riverina Regional Drought Resilience Plan (RDRP), as identified in conjunction with the three consortium councils of Leeton Shire Council, Murrumbidgee Council and Griffith City Council.

SUMMARY

This report seeks Council’s endorsement of *‘Action 1.4 – Councils to review stormwater management and town sewerage discharge strategies and approaches to maximise opportunities for reuse of water sources’* from the Western Riverina Regional Drought Resilience Plan.

The Western Riverina RDRP is a collaboration between Griffith City Council, Leeton Shire Council, Murrumbidgee Council and Narrandera Shire Council, and their communities, working together to advance the region’s resilience to the impacts of drought. Stage One developed the plan and Stage Two is implementation of the plan, with funding allocated. Narrandera Shire Council is the lead Council for the consortium.

BACKGROUND

The RDRP program is being delivered across Australia and is one of the five focus areas of the Federal Government’s Future Drought Fund. The NSW RDRP program is also jointly funded by the NSW Government, supporting local governments to work together regionally to plan for drought resilience proactively and pragmatically.

The adopted plan has been approved by the NSW Government.

The leadership team from each of the existing consortium councils (Griffith City, Leeton Shire Council, Murrumbidgee Council and Narrandera Shire Council) went through the action list from Western Riverina Regional Drought Resilience Plan to identify priority projects.

All four Councils identified 'Action 1.4 – Council to review stormwater management and town sewerage discharge strategies and approaches to maximise opportunities for reuse of water resources' as a priority.

Other actions which received multiple votes as a priority from several Councils include:

- 2.13 – Review/update regional economic development strategies to include promotion of non- water-based industries, agricultural industries that align with available soils and water, and others that take advantage of available products (Narrandera Shire and Murrumbidgee Councils)
- 3.6 – Promote value added manufacturing for existing and emerging agricultural commodities, such as almonds, grapes, citrus, sugar plums etc (Narrandera Shire and Murrumbidgee Councils).
- 4.3 – Promote programs, financial planning advice and funding available from providers, including Services Australia (Narrandera Shire and Griffith City).

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

4 - Our Infrastructure

Strategy

4.2 - Actively investigate opportunities to enhance our potable water quality.

Action

4.2.3 - Ensure that wastewater returned to the environment is within guidelines from relevant authorities.

ISSUES AND IMPLICATIONS

Policy

- Local Government Act, 1993
- Local Government (General) Regulation, 2005
- EP & A Act, 1979

Financial

- This project was funded jointly through the Federal Government's Future Drought and NSW Government to the Western Riverina Consortium to deliver a RDRP and implements actions for this region.
- **Western Riverina Consortium Regional Drought Resilience Plan**

Regional Drought Resilience Plan development	\$210,000
Regional Drought Resilience Plan implementation	\$350,000 (conditional)
Total	\$560,000

A total of \$34,670 was unspent from the plan development stage and will be pooled with Implementation, bringing the total implementation value to: **\$384,670**.

Legal / Statutory

- Nil.

Community Engagement / Communication

- Significant community consultation was undertaken to develop the RDRP Plan and its action items.

Human Resources / Industrial Relations (if applicable)

- Implementation is reliant upon appropriate staff resourcing to undertake this project as identified within the plan as Council lead.

RISKS

- Identifying which projects are a priority to undertake and how the funds will be allocated to projects which are due for completion November 2025.
- Successful implementation of the plan will rely on the establishment of an active project control group (PCG) that has a wide collection of stakeholder representation.
- Council's available resources to participate in the PCG and deliver projects.
- The amount of projects that identify Council as the main project stakeholder, and the consortium's ability to deliver on those projects.

OPTIONS

1. Council endorses '*Action 1.4 – Council to review stormwater management and town sewerage discharge strategies and approaches to maximise opportunities for reuse of water resources*' from the Western Riverina RDRP as part of the implementation phase. (Recommendation)
2. Council nominates another action from the Western Riverina RDRP which will need to be adopted by the three other councils in the consortium. This may result in a lapse of contractual agreement as per the NSW Government grant deed executed by Council.
3. Any other recommendation of the Council.

CONCLUSION

The four councils of the Western Riverina Consortium have each identified project item 1.4 as the highest priority that is also achievable within the timeframe allocated of November 2025.

Western Riverina Drought Resilience Action Items

Pathway 1						
Action Item	Specific Action	Implementation Pathway - Absorb (short-term and more immediate), Adapt (medium term), or Transform (more transformative in nature and require long-term effort to generate change)	Stakeholders	Priority 1-3	Timeframe	Council supported
1.1	Develop an agreed approach for drought fodder management/distribution with improved governance arrangements overseen by a local independent authority (e.g. using Stock Saleyard operations as a model)	Adapt to strengthen preparedness and ensure coordination of processes	Council		Adapt (medium)	
1.2	Councils to review town water supply restrictions policies and approaches to providing emergency water supplies, recognising the wellbeing benefits of towns being "green" even during dry times, and include water use efficiency approaches.	Adapt to strengthen preparedness and support common good outcomes	Council		Adapt	LSC
1.3	Undertake an independent assessment of the Lake Coolah development proposal with consideration to multiple objectives including flood mitigation, wetland enhancement and water delivery system efficiency	Transform the long-term economic stability through catalyst projects	Council		Transform (long)	
1.4	Councils to review stormwater management and town sewerage discharge strategies and approaches to maximise opportunities for reuse of water resource	Adapt to strengthen preparedness through continuous improvements	Council		Adapt	NSC, MC, LSC, GCC
1.5	Work with International Commission on Irrigation and Drainage Australia and Irrigation Australia to promote the benchmarking of irrigation scheme delivery efficiencies, and explore a "5 Star" approach – that will support regional marketing of agricultural products	Adapt to leverage existing strengths	Industry groups		Adapt	
1.6	Deliver continuing education / training program on the operation of water markets, with irrigators as the target audience	Adapt through increased local understanding of the system	Industry groups Irrigators		Adapt	
1.7	Work with the NSW Government to introduce training and programs for primary producers to further develop rainfall and weather intelligence using drought signals / indicators for use in conjunction with soil moisture and other weather data	Adapt through improved processes to complement planning	Council State Government		Adapt	
1.8	Promote engagement with the One Basin CRC projects delivered through the Griffith Hub, and explore the possibility of a Centre of Excellence building upon the existing Irrigation Research and Extension Committee model	Transform through increased capacity and recognition of local strengths	Council		Transform	
Pathway 2 – Proactively manage business interests						
Action Item	Specific Action	Implementation Pathway - Absorb (short-term and more immediate), Adapt (medium term), or Transform (more transformative in nature and require long-term effort to generate change)	Stakeholders	Priority 1-3	Timeframe	Council supported
2.1	Investigate the reintroduction of previous Services Australia farm exit program	Adapt to facilitate business transition	Council Services Australia (Federal Government)		Adapt	
2.2	Investigate potential to fund local application (using a co-operative approach) of the NSW Farmers' Federation "Ag Career Start" program	Adapt to strengthen preparedness and build local capacity	Council		Adapt	
2.3	Undertake a more detailed analysis of economic flows / benefits done by ABARES prior to the next drought (taking milling and downstream activities into account)	Adapt to strengthen preparedness through understanding of the system	Council		Adapt	NSC
2.4	Undertake a review across all the local education service provider course and curriculum offerings to meet local agricultural industry and supply chain needs including opportunities for rural cadetships, apprenticeship advisors, and how to increase housing with a link to trade apprenticeships	Transform the long-term economic stability through catalyst projects	Council TAFE NSW Local education providers		Transform	
2.5	Support small businesses with computer and internet training	Absorb immediate action to support community capacity	Council		Absorb (short)	
2.6	Promote the benefits of "lifestyle" driving the purpose of business / financial / succession planning, and promote the benefits and delivery of business plans e.g. for improved access to capital	Adapt to strengthen preparedness	Council		Adapt	
2.7	Promote drought assistance programs or financial subsidy programs to "supply chain" businesses when they are impacted by agricultural clients who are impacted by drought	Adapt to support endurance during drought	Council Business owners and operators		Adapt	
2.8	Engage a project officer to help local businesses (small to large) develop their own drought resilience plan - and facilitate access to grant funding from various agencies	Adapt to strengthen preparedness	Council Business owners and operators		Adapt	
2.9	Provide training to local providers on responding to tenders	Absorb immediate action to support local capacity	Council		Absorb	
2.10	Provide local support to Services NSW / Concierge service to provide opportunities for workers displaced by drought to get other local short term work	Adapt to strengthen preparedness and mobilise workforce supply	Council		Adapt	
2.11	Promote the need to broaden the rules for "backpacker" workers to attract more workers for agricultural related industries	Transform the long-term economic stability through catalyst projects and ensure workforce supply	Federal Government Council		Transform	
2.12	Promote opportunities in alternate industries that suit available soils, water and climatic conditions.	Transform the long-term economic stability through catalyst projects	State Government Council		Transform	MC
2.13	Review / update regional economic development strategies to include promotion of non-water based industries, agricultural industries that align with available soils and water, and others that take advantage of available products	Transform the long-term economic stability through catalyst projects and diversification of economy	State Government Council		Transform	NSC, MC
2.14	Undertake regional internet/phone service audit for digital access, along with an energy access audit and advocate for improved connectivity	Absorb immediate action to inform advocacy of key barriers	Council		Absorb	MC
2.15	Advocate for improved consistency in funding for the Rural Financial Counselling Service to support local business operators to take proactive steps toward enhanced drought resilience	Absorb immediate action to provide continuity of services	Council		Absorb	
2.16	Develop a "Generation Ag Link" program modelled on the CSIRO program "Generation STEM Link"	Adapt to strengthen preparedness by building capacity and local industry understanding	Industry groups		Adapt	
Pathway 3 – Support off-farm diversification						
Action Item	Specific Action	Implementation Pathway - Absorb (short-term and more immediate), Adapt (medium term), or Transform (more transformative in nature and require long-term effort to generate change)	Stakeholders	Priority 1-3	Timeframe	Council supported
3.1	Councils to have a strategy for future land release and development, potentially adopting a "cooperative model" approach	Absorb immediate action to identify site potential	Council		Absorb	

3.2	Build on the Regional Arts Development Program - Regional Cultural Tourism report	Absorb immediate action to build existing work foundations	Regional Arts Network Council		Absorb	
3.3	Advocate for public service remote area benefits to attract and retain critical services and workforce	Transform the long-term economic stability through continuity of services	Council		Transform	
3.4	Develop an Ag Industry focussed "Job Keeper" type program (taking principles from the Farm Household Allowance program delivered by Services Australia) for application during drought.	Transform the long-term economic stability through continuity of operations	Industry groups State Government Council		Transform	
3.5	Promote agritourism and a viable diversification strategy	Adapt to strengthen preparedness through economic diversification	Tourism organisations		Adapt	
3.6	Promote value added manufacturing for existing and emerging agricultural commodities, such as almonds, grapes, citrus, sugar plum etc	Adapt to strengthen preparedness through economic diversification	Industry groups		Adapt	NSC, MC
3.7	Investigate a Geographic Indicator designation that would support sustainability accreditation for the Western Riverina agricultural industries	Adapt to leverage existing strengths	Industry groups		Adapt	
3.8	Develop public works / maintenance program of works e.g. town revitalisation, roadside clean-up / maintenance, farm clean outs to be done during drought	Adapt to inform preparedness through ready made actions with impact	Council		Adapt	
3.9	Schedule training during "down time" to upskill people in the agricultural industry	Adapt to strengthen preparedness	Farm business owners and operators		Adapt	
3.10	Outside of drought, promote availability of water in towns as an opportunity for new businesses – include in Economic Development strategies	Adapt to strengthen preparedness through economic diversification	Council		Adapt	
3.11	Promote National and State support for regionalisation strategies such as the Regional Development Australia "Country Change Riverina and Murray" strategy (to encourage movement from cities to regional areas)	Transform the long-term economic stability through continuity of services	Federal Government State Government		Transform	
3.12	Facilitate affordable housing, fast track land development, explore community cooperative approach and private / public partnerships with Council	Transform the long-term economic stability through catalyst projects	Council State Government		Transform	LSC
3.13	Upskill and build capability of local providers in diverse business areas to allow them to compete in the tender and procurement process during drought that support broader business offers.	Adapt to strengthen preparedness through economic diversification	Council		Adapt	
row local co-operative service provision						
ction Item / Specific Action		Implementation Pathway - Absorb (short-term and more immediate), Adapt (medium term), or Transform (more transformative in nature and require long-term effort to generate change)	Stakeholders	Priority 1-3	Timeframe	Council supported
4.1	Establish ongoing "Wellbeing Hubs" connecting community organisations to landholders, business and the community and develop action plans for priorities of each hub	Transform into the long term supporting continuity of services and community network capacity	Community organisations Council		Transform	MC
4.2	Develop cooperative structure models for a range of situations along with guidelines to encourage people and corporations to co-invest in community services	Transform into the long-term supporting continuity of services and community network capacity	Community organisations Services Australia Council		Transform	
4.3	Promote programs, financial planning advice and funding available from providers including Services Australia	Adapt to broaden clarity and uptake of programs	Council		Adapt	NSC, GCC
4.4	Councils to consider the provision of more "drop in" style community services to support locals especially in drought when costs can prohibit travel	Absorb to strengthen local access to support	Council		Absorb	
4.5	Link community-based investment in local infrastructure (e.g. ongoing social activities) with LGA programs including for social connectivity and for places of refuge linked to floods / bushfires etc.	Adapt immediate actions to support ongoing preparedness	Council		Adapt	
4.6	Undertake an audit of Council roads to identify priorities for an "Infrastructure Betterment" program to make access to farms more resilient to droughts, floods and other events	Adapt to direct future funding and support movement networks	Council Landowners		Adapt	
Pathway 5 – Support community cohesion						
ction Item / Specific Action		Implementation Pathway - Absorb (short-term and more immediate), Adapt (medium term), or Transform (more transformative in nature and require long-term effort to generate change)	Stakeholders	Priority 1-3	Timeframe	Council supported
5.1	Include delivery of hard copy documents to households in communications strategies (where requested)	Absorb immediate action support accessibility	Council State Government		Timeframe	Column2
5.2	Advocate for additional subsidies during drought for youth sport and support similar initiatives such as "Active Farmers"	Adapt to utilise existing initiatives and programs	Council		Adapt	
5.3	Councils and community groups to drive / facilitate / promote volunteerism and develop a steering committee (or similar) to direct volunteer deployment in times of drought.	Adapt to strengthen preparedness and capability to respond	Council Community groups		Adapt	
5.4	Develop written and visual history of the region (providing a way for intergenerational involvement and connection)	Transform into the long term through retaining regional identity	Council		Transform	
5.5	Develop a list of groups and associations seeking volunteers, based on examples such as SES community actions teams – link to "Community Hub" Actions	Adapt to strengthen preparedness and capability to respond	Community groups Council		Adapt	
5.6	Council to promote and deliver free "Big Social" events	Adapt to strengthen preparedness and support role of community networks	Community organisation Council		Adapt	MC
5.7	Support existing and promote new "Food Festival" programs to show case locally grown products – invite celebrity chefs	Adapt the long-term economic stability through catalyst projects	Destination groups Council		Adapt	
5.8	Develop a local "Drought Self Help" kit (similar to Red Cross kit)	Adapt to strengthen preparedness	Council Industry groups		Adapt	
5.9	Build on and expand the "Teach the Teachers" program relating to agricultural production and experiences of living in rural communities	Adapt to strengthen preparedness and connection to the region	Schools Council		Adapt	
5.10	Support excursions from city schools to the region and continue to support "Boys to the Bush" program	Adapt to strengthen preparedness build understanding across region to urban areas	Community organisations Department of Education		Adapt	
5.11	Explore opportunities for mentor programs for both men and women, and promote existing programs focused on rural leadership and change makers	Adapt to strengthen preparedness build understanding across region to urban areas	Council Community organisations		Adapt	
5.12	Support delivery of drought resilience programs within schools	Absorb immediate action to strengthen preparedness	Schools		Absorb	

5.13 Continue to invest in the maintenance and enhancement of community facilities to support community cohesion during times of drought	Absorb immediate action to strengthen preparedness	Council		Absorb	MC
5.14 Work with Indigenous groups to "co-solve" water issues	Transform the long-term economic stability through catalyst projects	Council First Nations groups		Transform	

Pathway 6 – Embed environmental stewardship and sustainable agricultural practices

Specific Action	Implementation Pathway - Absorb (short-term and more immediate), Adapt (medium term), or Transform (more transformative in nature and require long-term effort to generate change)	Stakeholders	Priority 1-3	Timeframe	Council supported
Promote and support Landcare in providing opportunities for landholders to demonstrate the benefits derived from their business and land practices (including use of photo diaries)	Adapt to support resilient landscapes	Landcare		Adapt	
Support Landcare and associated programs and advocate for continuity of funding on programs that focus on climate ready revegetation and improving native seed supply	Adapt to support resilient landscapes	Landcare		Adapt	
Promote a policy for fixed riparian zone / corridors for reconstruction and restoration	Adapt the long-term economic stability through catalyst projects	Council		Adapt	
Support actions for on-going carp management within the region's waterway	Absorb immediate actions to support ongoing efforts	State government agencies Council		Absorb	MC
Advocate for and ensure understanding of the impacts of future reviews of the Snowy Water Licence	Adapt into long-term to maintain economic stability	Industry groups		Adapt	MC
Link Landcare with Regional Services Australia to identify funding opportunities for involvement in farm management professional development opportunities	Adapt the long-term economic stability through catalyst projects	Landcare		Adapt	
Promote the landscape and production benefits of sustainable and restorative agricultural practices and focus on driving buy-in through initiatives such as mapping of land use capability	Adapt to support resilient landscapes	Industry groups Landcare		Adapt	
Work with First Nations peoples to bring First Nations ecological practice back to Country	Transform through actions building partnerships and resilient landscapes	First Nations groups			
Support the establishment of Landcare groups across each of the council areas	Adapt to support resilient landscapes	Council Landcare		Adapt	
Develop a program to focus on improvements to road side revegetation for connected corridor	Adapt to support resilient landscapes	Council		Adapt	

11.2 TOWN AND VILLAGE ENTRY SIGNS

Document ID: 798435

Author: Economic Development Manager

Authoriser: General Manager

Theme: Our Economy

Attachments:

1. Current Town and Village Entry Signs
2. Town Entry Sign - Barellan Portrait
3. Town Entry Sign - Narrandera Binya Grong Grong Portrait
4. Town Entry Sign - Narrandera Landscape
5. Town Entry Sign - Barellan Grong Grong Binya Landscape
6. Quote - 14 Landscape Town Signs - Confidential (under separate cover)
7. Quote - 14 Portrait Town Signs - Confidential (under separate cover)

RECOMMENDATION

That Council:

1. Considers the design suite of portrait and landscape town and village entry signs.
2. Places the suite of designs on 28-days' public exhibition for community consultation.

PURPOSE

The purpose of this report is to provide Council with a suite of signage styles to consider as entry points into Narrandera, Barellan, Grong Grong and Binya, and to place the designs on public exhibition seeking feedback on the design style and elements.

SUMMARY

Existing town and village entry signs are not consistent, are outdated and do not complement other significant signage and structures in the shire, such as the Lake Talbot Water Park entry and the Destination & Discovery Hub. This proposed signage design suite provides a format that creates consistency, while highlighting key elements of each town/village and its uniqueness. It also uses materials utilised in other project designs across the shire.

BACKGROUND

The Economic Development Strategy 2024-28 identifies project 2.4: *Signage and Wayfinding Audit*. As part of an ongoing audit, an assessment of existing town and village entry signs was undertaken.

Following a Councillor request, assessment of the Barellan town entry signs was also conducted. This identified a need to replace the signage as each had been destroyed by white ants and reached asset end-of-life.

The review of all town and village entry signs identified a lack of consistency across the shire, outdated information, and a need for a replacement schedule.

After assessing existing infrastructure and design profiles, an external consultant was tasked with delivering a complementary suite of signage providing a unified statement across Narrandera Shire to create cohesion and a sense of community pride.

The brief provided to the consultant included:

- Sign base material: Rock/stone or black legged frame
- Sign material: Corten steel with reverse signage
- Lettering material: 2D Steel that creates a 3D design
- Wording on sign - Front:
 - Welcome to Barellan / Binya / Grong Grong / Narrandera
 - Est. 1909 / 1916 / 1881 / 1863 (all to be confirmed)
 - Wiradjuri Country
 - Narrandera Shire Council Logo
- Wording on sign - Reverse:
 - Thank you for visiting
 - Narrandera Shire / or logo
- Panel size: no greater than 3m x 2m or 2m x 3m.
- Possible elements: Highlight other towns and villages, eg: Barellan, Binya, Grong Grong, Narrandera.
 - Barellan: Clydesdale, wheat or tennis racquet
 - Binya: Nil.
 - Grong Grong: wheat
 - Narrandera: koala or lizard
 - Aboriginal art pressed into the Corten steel
- Design: some 3D elements welcome
- Possible use of minimal solar lighting welcome
- Some curved edging welcome
- Colour palette: minimal additional colour if required (Council palette attached)
- Height: signs more than 1m above ground.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

3 - Our Economy

Strategy

3.1 - Create strong conditions for investment and job creation through quality infrastructure and proactive business support.

Action

3.1.3 - Promotion of Narrandera Shire using our heritage buildings, culture, location, waterways, ecotourism also business and sporting facilities.

ISSUES AND IMPLICATIONS

Policy

- Nil

Financial

- A limited budget of \$20,000 is currently in the 2025-26 Capital Works Program for town entry signage replacement and renewal.
- This town and village sign replacement suite is estimated at \$350,000 to facilitate the removal of previous town entry signs; production, delivery and erection of fourteen (14) new signs across the shire. Of these, thirteen (13) are replacements at existing locations and one (1) for Binya is new.
- This project is currently listed in the Capital Works Program and the majority of works is currently grant dependent.
- The quote identifies the breakdown of costs. Costs such as installation may be revised as the works could be carried out internally by the Council Urban Works crew. This would require a quote for cost comparison.

Legal / Statutory

- Nil.

Community Engagement / Communication

- List this project and design work for 28-days' community consultation on Council's website in the Have Your Say section.
- Share it through the 2025 Listening Posts at Sandigo, Grong Grong, Barellan and Narrandera.

Human Resources / Industrial Relations

- Works crew may be required to remove past signage.

RISKS

The greatest risks associated with this project are the potential community feedback about the project and identifying suitable funding.

OPTIONS

1. Consider the designs and place on public exhibition for a 28-day period for community feedback and review the designs again after any updates are implemented based on community feedback.
2. Provide a new design brief for a complete suite of town replacement signage.
3. Decide to only replace the Barellan town entry signs with an alternate design.

CONCLUSION

This project has been identified as part of Council's Economic Development Strategy as part of the signage audit, to review and where necessary replace old or redundant signage throughout Narrandera Shire.

The entrances to each town and village make a statement to visitors. This design creates a sense of pride; the materials and elements are considered classic, yet modern; and it complements existing Council signs and buildings.

Existing Town and Village Entry Sign Styles

Grong Grong Entry Signs



Barellan Entry Signs



Narrandera Town Entry Signs





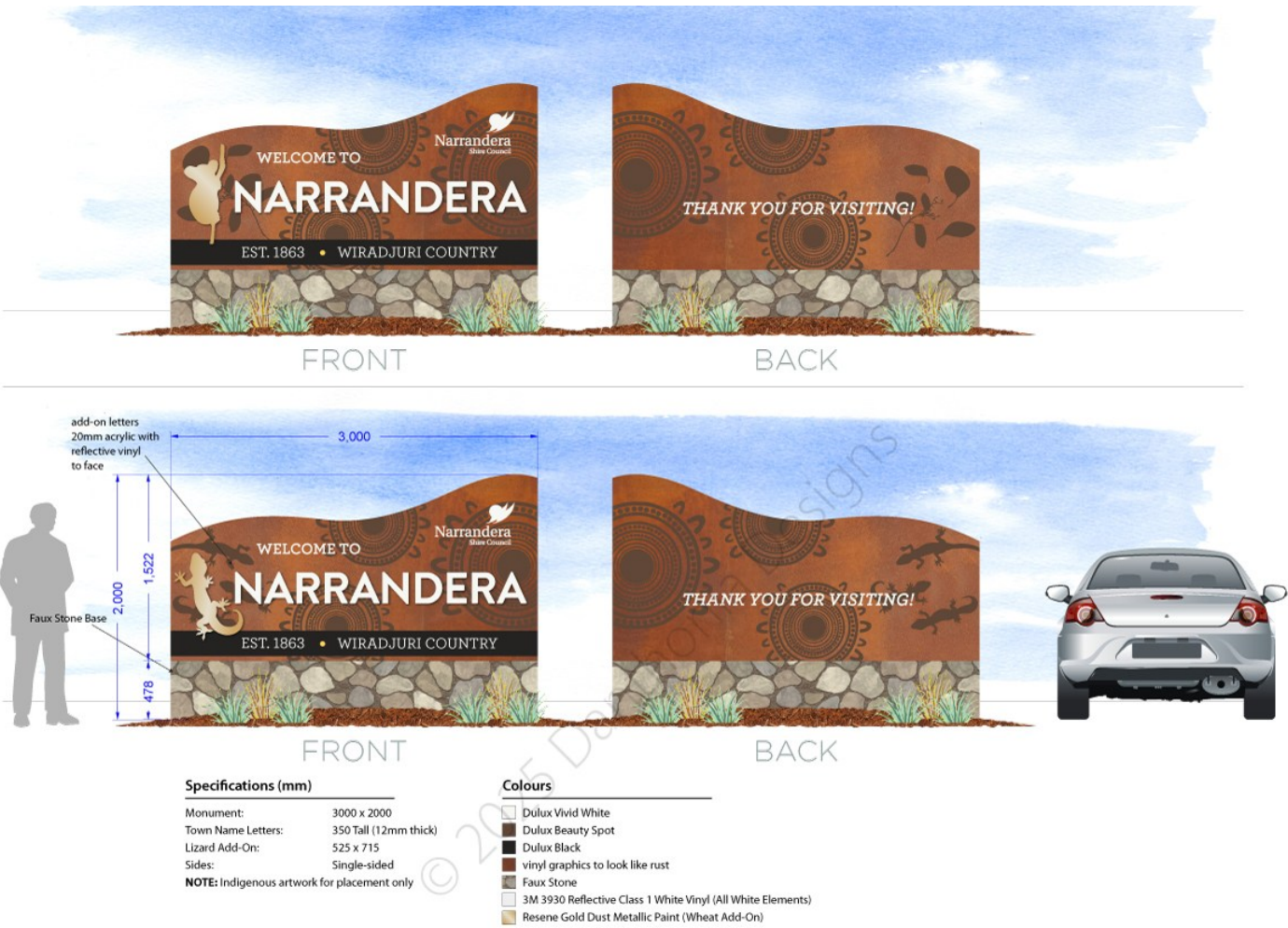
Specifications (mm)

Monument:	2000 x 3000
Town Name Letters:	250 Tall (12mm thick)
Clydesdale Add-On:	785 x 747
Sides:	Single-sided
NOTE: Indigenous artwork for placement only	

Colours

<input type="checkbox"/>	Dulux Vivid White
<input type="checkbox"/>	Dulux Beauty Spot
<input type="checkbox"/>	Dulux Black
<input type="checkbox"/>	vinyl graphics to look like rust
<input type="checkbox"/>	Faux Stone
<input type="checkbox"/>	3M 3930 Reflective Class 1 White Vinyl (All White Elements)
<input type="checkbox"/>	Resene Gold Dust Metallic Paint (Wheat Add-On)







Specifications (mm)		Colours	
Monument:	3000 x 2000		Dulux Vivid White
Town Name Letters:	350/370/220 Tall (12mm thick)		Dulux Beauty Spot
Gold Add-Ons:	Various Sizes		Dulux Black
Sides:	Single-sided		vinyl graphics to look like rust
NOTE: Indigenous artwork for placement only			Faux Stone
			3M 3930 Reflective Class 1 White Vinyl (All White Elements)
			Resene Gold Dust Metallic Paint (Wheat Add-On)

11.3 POLICY REVIEW - POL039 CIVIC RECEPTION**Document ID:** 799171**Author:** Executive Assistant**Authoriser:** General Manager**Theme:** Policy**Attachments:** 1. UNDER REVIEW POL039 Civic Receptions Policy 202Y**RECOMMENDATION**

That Council:

1. Approves the revisions to POL039 Civic Reception Policy.
2. Approves the next review date for 1 July 2029.
3. Adopts the revised policy POL039 Civic Reception Policy.

PURPOSE

The purpose of this report is to present POL039 Civic Reception Policy that has been recently revised and endorsed by the Executive Leadership Team. This revised policy was also presented to Councillors at the 15 April 2025 Councillor Workshop for information.

SUMMARY

Council's Civic Reception Policy was last reviewed in May 2024. The revisions to this policy are minimal and do not alter the policies intent.

AMENDMENTS**Section 5. Evaluation**

2. Setting the reviews from a two to a four-yearly basis, being within the first 12 months of the new Council term, is a more achievable timeframe for reviews to be completed. The next review date for POL039 will be July 2029 instead of 2027.

Section 6.1 Approval

3. Remove expenditure references, leaving approval of civic receptions to be at the discretion of the Mayor and Council by resolution.

Section 8 Roles and Responsibilities

Remove second dot point.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**Theme**

Policy

Strategy

N/A

Action

N/A

ISSUES AND IMPLICATIONS**Policy**

- POL039 Civic Reception

Financial

- Civic Receptions funded from the Civic Ceremonies fund.

Legal / Statutory

- Policy to be reviewed within the first year of the new Council term.

Community Engagement / Communication

- N/A

Human Resources / Industrial Relations (if applicable)

- The Executive Assistant and Council's Administration Assistant complete all arrangements for civic receptions as part of their normal duties

RISKS

- Policy being out of date.
4.

OPTIONS

The options available for Council are to either:

1. Endorse the proposed amendments to the Civic Reception Policy; or
2. Not endorse the proposed amendments to the Civic Reception Policy and require identified changes.

CONCLUSION

The recommendation will be that Council receives the minor changes and adopts POL039 Civic Reception Policy, with the next review date being July 2029.



Civic Receptions Policy 202^Y

POL039



NARRANDERA SHIRE COUNCIL

Chambers: 141 East Street Narrandera NSW 2700
Email: council@narrandera.nsw.gov.au

Phone: 02 6959 5510
Fax: 02 6959 1884



Policy No: POL039
Policy Title: Civic Receptions Policy
Section Responsible: Executive Services
Minute No/Ref: xxxx
Doc ID: 8636

1. INTENT

- To define civic receptions and ceremonies.
- To provide guidelines to the Mayor, Councillors, and staff for the approval and execution of civic receptions and ceremonies.

2. SCOPE

This Policy shall apply to all civic receptions and ceremonies as defined in this policy and held within the Narrandera Shire.

3. OBJECTIVE

The objective of this policy is to specify when Council will hold civic functions and how they should be conducted.

4. POLICY STATEMENT

A civic reception is the highest level of Council function which involves a guest or guests of honour and invited guests. In certain circumstances, Council may wish to recognise outstanding community service or other significant achievements by holding a civic reception or ceremony for the individual or groups involved.

5. EVALUATION

Council will evaluate the civic reception policy on a ~~two-yearly-basis~~ four-year basis, within the first 12 months of the new council term, to assess whether it was effective in assisting the mayor to fulfil civic roles.

6. PROVISIONS

6.1 APPROVAL

Approval for civic and ceremonial functions shall be **at the discretion of the Mayor and Council by resolution.** ~~as follows.~~

Where adequate notice is given:	Approval by Council resolution.
Where expenditure is less than \$500:	Approval either by Council resolution or by the Mayor in conjunction with the General Manager.
Where short notice is given – expenditure between \$500–1000:	Approval by Mayor, subject to funds being available.
Where short notice is given – expenditure more than \$1000:	Verbal agreement by majority of Councillors and confirmation at next Council meeting.

6.2 INVITATION LIST

The standard invitation list for civic and ceremonial functions should include the following:

- All Councillors and partners.
- General Manager and partner.
- Senior staff and partners.
- Civic and community representatives considered by the Mayor, in conjunction with the General Manager, to be appropriate.

6.3 VENUE

Civic Receptions shall be hosted in the Council Chambers unless Council determines otherwise in special circumstances. The official reception will usually be followed by a morning or afternoon tea or dinner with appropriate catering.

6.4 GIFT

The Mayor shall have the discretion to determine whether a gift shall be presented.

7. DEFINITIONS

- **Civic Reception** is appropriate for important dignitaries, celebration of an important event or occasion of major significance.
- **Civic Ceremony, Mayoral Reception or Welcome** is appropriate where recognition is considered appropriate but where the persons or achievement is not of a standing outlined for a Civic Reception. Councillors and other appropriate persons would be advised of the function.

8. ROLES AND RESPONSIBILITIES

- The Mayor is authorised under Section 226 of the Local Government Act 1993: *“to carry out the civic and ceremonial functions of the mayoral office.”*

- ~~• The Mayor, in conjunction with the General Manager, shall have discretion to determine whether a civic reception or ceremony is to be held.~~

9. RELATED LEGISLATION

- N/A

10. RELATED POLICIES AND DOCUMENTS

- Model Code of Conduct for Local Councils in NSW
- Local Government Act 1993; Section 226; (l)
- POL041 Australian Citizenship Policy
- POL042 Australia Day Policy
- POL077 Healthy Catering Options

11. VARIATION

Council reserves the right to review, vary or revoke this policy in accordance with legislation, regulation and award changes, where applicable. Council may also make changes to this policy and the relevant procedures from time-to-time to improve the effectiveness of its operation.

12. PREVIOUS VERSIONS

Reference to a superseded policy number and/or name is also considered a reference to the new policy number. This policy was previously named:

- ES170 Civic Reception Policy
 - C2000 Civic Reception Policy
-

POLICY HISTORY

Responsible Officer	Executive Assistant		
Approved by	General Manager		
Approval Date	DD Month 202Y		
GM Signature <i>(Authorised staff to insert signature)</i>			
Next Review	1 July 2029		
Version Number	Endorsed by ELT	Endorsed by Council	Date signed by GM
1 Adopted	-	-	29/04/1997
2 Reviewed	-	-	4/09/2000
3 Reviewed	-	-	9/12/2008
4 Reviewed	13/07/2015	18/08/2015	18/08/2015
5 Reviewed	17/09/2018	20/11/2018	20/11/2018
6 Reviewed	22/12/2020	16/03/2021	3/05/2021
7 Reviewed	14/05/2024	-	-
8 Reviewed	20/03/2025		

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11.4 POLICY REVIEW - POL041 AUSTRALIAN CITIZENSHIP**Document ID:** 799179**Author:** Executive Assistant**Authoriser:** General Manager**Theme:** Policy**Attachments:** 1. UNDER REVIEW - POL041 Australian Citizenship Policy**RECOMMENDATION**

That Council approves:

1. Approves the revisions to POL041 Australian Citizenship Policy.
2. Approves the next review date for 1 July 2029.
3. Adopts the revised policy, POL041 Australian Citizenship Policy.

PURPOSE

The purpose of this report is to present POL041 Australian Citizenship Policy that has been recently revised and endorsed by the Executive Leadership Team. This revised policy was also presented to Councillors at the 15 April 2025 Councillor Workshop for information.

SUMMARY

Council's Australian Citizenship Policy was last reviewed in May 2024. The revisions to this policy are minimal and do not alter the policies intent.

AMENDMENTS**Section 5.3 Ceremonies**

3rd dot point - Minor update invitation to guests' moving responsibility from Council to recipients.

7th and 8th dot points - New text.

Last dot point - Remove text as media are advised as part of ceremony procedure.

Section 5.4 Special Protocols

5. Third paragraph - New text.

Section 9 Related Policies and Documents

6. Australian Citizenship Ceremonies Code - Updated year.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**Theme**

Policy

Strategy

N/A

Action

N/A

ISSUES AND IMPLICATIONS**Policy**

- POL041 Australian Citizenship

Financial

- Citizenship ceremonies funded from the Civic Ceremonies fund

Legal / Statutory

- Policy to be reviewed within the first year of the new Council term

Community Engagement / Communication

- N/A

Human Resources / Industrial Relations

- The Executive Assistant completes all arrangements for citizenship ceremonies as part of normal duties

RISKS

- Policy being out of date
- Ceremonies not conducted to a high standard

OPTIONS

The options available for Council are to either:

1. Endorse the proposed amendments to the Australian Citizenship Policy; or
2. Not endorse the proposed amendments to the Australian Citizenship Policy and require identified changes.

CONCLUSION

The recommendation will be that Council receives the minor changes and adopts POL041 Australian Citizenship Policy, with the next review date being July 2029.



Australian Citizenship Policy 202X

POL041



NARRANDERA SHIRE COUNCIL

Chambers: 141 East Street Narrandera NSW 2700
Email: council@narrandera.nsw.gov.au

Phone: 02 6959 5510
Fax: 02 6959 1884



Policy No: POL041
Policy Title: Australian Citizenship Policy
Section Responsible: Executive Services
Minute No/Ref: xxxxxx
Doc ID: 8380

1. INTENT

Citizenship ceremonies are public, ceremonial occasions, which provide an important opportunity to formally welcome new citizens as full members of the Australian community. To reflect the significance of the occasion, citizenship ceremonies are formal and meaningful occasions, conducted with dignity and due ceremony and designed to impress upon candidates the responsibilities and privileges of Australian citizenship.

2. SCOPE

This policy is applicable to all citizenship ceremonies organised by Narrandera Shire Council.

3. OBJECTIVE

This policy sets out the responsibilities of Council in relation to the conduct of citizenship ceremonies.

4. POLICY STATEMENT

Australian Citizenship symbolises our unity as a nation. It represents commitment to Australia and its people, the values we share and our common future. It also symbolises the sense of belonging to the country we have been born or where we have decided to make our home.

Choosing to become an Australian citizen is a very important expression of commitment to being part of Australia's future and Council places a high importance on Australian Citizenship and hosts ceremonies on behalf of the Federal Government.

5. PROVISIONS

5.1 BACKGROUND

The final legal step in the acquisition of Australian citizenship, is to make the pledge of commitment at an Australian Citizenship Ceremony. At the citizenship ceremony, conferees pledge that they share Australia's democratic beliefs and respect the rights and liberties of the people of Australia. Under the Australian Citizenship Act 2007, local councils have a role in citizenship ceremonies.

5.2 PRIVACY

Council may provide names and addresses of the new citizens to Local Members of Parliament and Councillors if requested after the ceremony, for the purposes of sending welcome letters and the like to their constituents. Apart from the Department, Council will not provide contact details to any other persons or organisations.

5.3 CEREMONIES

- Council will conduct public citizenship ceremonies as required.
- Ceremonies to be organised at a mutually convenient time and place.
- A general invitation ~~will~~ **may** be extended to the family and friends ~~of~~ **by** intended recipients.
- Along with the Citizenship Certificate, a token gift to be presented on behalf of Narrandera Shire.
- Where appropriate, public ceremonies should be linked to other community activities such as Council meetings, Australia Day or festivals, and be advertised.
- **The Minister for Immigration and Local Members of Parliament are to be invited.**
- **Ceremony to be listed on Council's online social media platforms and local media advised.**
- ~~Local media to be invited, if appropriate.~~

5.4 SPECIAL PROTOCOLS

Certain procedures that relate to before, during, and after the ceremony are included in the Australian Citizenship Ceremonies Code. Additional procedures that support this policy may be approved by the General Manager or nominee.

The Mayor of the Narrandera Shire Council is the Presiding Officer. In the event that the Mayor is not available, the Deputy Mayor acting for the Mayor may fill the role of presiding officer. Should the Deputy Mayor also be unavailable, the General Manager will conduct the ceremony as required.

The ceremony will be conducted in accordance with the Department of Immigration and Citizenship's guideline **and in accordance with the Australian Citizenship Ceremonies Code 2024.**

Private ceremonies will be arranged as required where candidates are able to provide a valid reason.

6. DEFINITIONS

- **NSC:** Narrandera Shire Council

7. ROLES AND RESPONSIBILITIES

7.1 GENERAL MANAGER

- Has overall responsibility for the policy.

7.2 POSITION

- Is responsible for the detailed implementation of the policy.

7.3 POSITION

- Any general responsibilities OR if specific responsibilities.

8. RELATED LEGISLATION

- Australian Citizenship Act 2007
- Australian Citizenship Regulations 2007

9. RELATED POLICIES AND DOCUMENTS

- Australian Citizenship Ceremonies Code – Commonwealth of Australia, ~~2003~~ 2024
- Citizenship Ceremonies Procedure
- POL039 Civic Receptions Policy

10. VARIATION

Council reserves the right to review, vary or revoke this policy in accordance with legislation, regulation and award changes, where applicable. Council may also make changes to this policy and the relevant procedures from time-to-time to improve the effectiveness of its operation.

11. PREVIOUS VERSIONS

Reference to a superseded policy number and/or name is also considered a reference to the new policy number. This policy was previously named:

- ES190 Australian Citizenship Policy
- N1000 Australian Citizenship Policy

POLICY HISTORY

Responsible Officer	Executive Assistant		
Approved by	General Manager		
Approval Date	DD Month 202Y		
GM Signature <i>(Authorised staff to insert signature)</i>			
Next Review	1 July 2029		
Version Number	Endorsed by ELT	Endorsed by Council	Date signed by GM
1 Adopted	-	-	29/04/1997
2 Reviewed	-	21/06/2005	21/06/2005
3 Reviewed	-	17/02/2009	-
4 Reviewed	2/10/2018	-	2/10/2018
5 Reviewed	14/05/2024	-	-
6. Reviewed	20/03/2025		

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12 REPORTS OF THE DEPUTY GENERAL MANAGER CORPORATE AND COMMUNITY SERVICES

12.1 FINANCIAL ASSISTANCE PROGRAM 2025-26 FUNDING

Document ID: 793503

Author: Senior Customer Service Administration Officer

Authoriser: Deputy General Manager Corporate and Community Services

Theme: Our Community

Attachments:

1. Redacted 2025-26 Applications for Financial Assistance (under separate cover)
2. POL008 Financial Assistance Program Policy (under separate cover)
3. Financial Assistance Grants Matrix 2025-26

RECOMMENDATION

That Council:

1. Endorses the recommended distribution of 2025-26 Financial Assistance Program funding to the value of \$3,982.70 in accordance with policy POL008 as follows:

a. Murrumbidgee Mavericks Basketball Association	\$ 320.00
b. Narrandera Tennis Club	\$ 2,000.00
c. Narrandera Little Athletics	<u>\$ 1,662.70</u>
	\$ 3,982.70
2. Endorses the proposed distribution of 2025-26 financial assistance to the value of \$1,100 for academic awards for schools and NSW TAFE in accordance with the policy.

PURPOSE

The purpose of this report is to provide details of applications received for the 2025-26 Financial Assistance Program as provided by the Financial Assistance Program Policy, and to seek a resolution for the distribution of funds.

SUMMARY

Council's Financial Assistance Program recognises that there are many groups within the community that seek to improve the quality of life for residents, workers, and visitors. For the 2025-26 financial year, the proposed funding of \$19,000 is the same as in the previous financial year.

A total of four applications were received during the application period totalling \$6,662.70. Of these, three applicants were successful in 2024-25 and received funding for the same or similar projects. Application numbers were down this year despite extensive advertising in the Narrandera Argus and using social media platforms such as Facebook, Instagram and Council's website.

Groups not requiring an application, such as schools across the shire and NSW TAFE, total \$1,000 recognising academic achievements.

BACKGROUND

Copies of individual applications are included as Attachment 1 to this report. Also attached is a copy of POL008 Financial Assistance Program Policy (Attachment 2), and the scoring matrix (Attachment 3).

Of the four applications received:

- One application scored 100% - recommended for full funding
- One application scored 90% - recommended for full funding
- One application scored 80% - recommended for partial funding
- One application scored 70% - not recommended for funding.

Applications from Narrandera Little Athletics and the Narrandera Tennis Club are recommended for full funding: both projects have strong community connections, goals and outcomes for their respective members but also the wider community.

The application from the Murrumbidgee Mavericks Basketball Association is recommended for partial funding to cover four training sessions at the Narrandera Sports Stadium during 2025-26. A scheduled home game will take place on 14 June 2025 which is outside the 2025-26 financial year funding period.

Narrandera Business Group also submitted an application to cover traffic control and waste management costs for the 2025 Spring Fair. These services are provided by Council but are considered as operational costs and the Financial Assistance Program Policy at Clause 5.1.2 does not provide assistance for 'recurrent operational expenses'.

Theme

5 - Our Leadership

Strategy

5.2 - Promote a community spirit that encourages volunteerism and values effective partnerships.

Action

5.2.2 - Encourage volunteerism within Council operations and across the Shire where possible with recognition of volunteers at key times such as 'National Volunteer Week'.

Policy

- POL008 Financial Assistance Program

Financial

- The proposed Financial Assistance budget allocation for the 2025-26 financial year remains at \$19,000.

Legal / Statutory

- Section 356 of the *Local Government Act 1993* provides for Council to contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions.

Community Engagement / Communication

- The Financial Assistance Grants Program for 2025-26 was advertised within the Narrandera Argus as well as using social media platforms such as Facebook,

Instagram and Council's website during December 2024, January 2025 and February 2025.

RISKS

There are no perceived risks as the allocation of Council funding is based on a scoring matrix developed from Council's adopted POL008 Financial Assistance Program Policy.

OPTIONS

The options available are:

1. Approve the three applications recommended to receive financial assistance for the 2025-26 financial year; or
2. Amend the recommendation for the allocation of financial assistance for the 2025-26 financial year.

CONCLUSION

Three applications are recommended for funding under the Financial Assistance Program for the 2025-26 financial year.

Financial Assistance Grants Applications 2024-25

#	Applicant - due date for submission was 10 February 2025	Amount Requested	Amount Recommended	Council Resolution	Project Details	Eligibility	Clear description goals and outcomes	Connection to community	Clearly defined target group	Builds on community assets	Provides greater independence	Delivers community benefits	Partners/community support and representativeness	Cash/in-kind contributions	Appropriate and sound budget	Previous year grant / other Council funding	TOTAL	
1	Narrandera Little Athletics	\$ 1,662.70	\$ 1,662.70		Infrastructur Upgarde at Henry mathieson Oval	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	N	100%	
2	Murrumbidgee Mavericks Basketball	\$ 1,000.00	\$ 320.00		Stadium Hire for training and home game	Y	Y	Y	Y	N	Y	Y	Y	Y	N	Y	80%	
3	Narrandera Tennis Club	\$ 2,000.00	\$ 2,000.00		Fence replacement at entrance	Y	Y	Y	Y	Y	Y	Y	N	Y	Y	Y	90%	
4	Narrandera Business Group	\$ 2,000.00	\$ -		2025 Narrandera Spring Fair	Y	Y	Y	Y	N	N	Y	Y	Y	N	Y	70%	
5																		
6																		
7																		
8																		
9																		

SUB-TOTAL		\$ 6,662.70	\$ 3,982.70	\$ -														
Groups not requiring application but listed for consideration as per policy (POL008)			2025/26															
Barellan Central School			100															
Binya Public School			100															
Narrandera East Infants School			100															
Narrandera High School			200															
Narrandera Public School			100															
St Joseph's Narrandera			100															
TAFE Narrandera Campus			200															
TAFE Riverina Institute			200															
SUB-TOTAL			\$ 1,100.00															
RECOMMENDED MAYOR / GM FUND			\$ 3,982.70															
GRAND TOTAL			\$ 5,082.70															

12.2 ADMINISTRATION OF COMMUNITY TRANSPORT UNDER COMMONWEALTH HOME SUPPORT PROGRAMME (CHSP)

Document ID: 793762

Author: Community Support Manager

Authoriser: Deputy General Manager Corporate and Community Services

Theme: Our Community

Attachments: 1. Attachment 1 QA - CHSP funding change to Community Transport Service Contracts.pdf

RECOMMENDATION

That Council:

1. Receives the correspondence from Transport for NSW advising of changes to the administration of Community Transport under the Commonwealth Home Support Programme.
2. Notes the administrative change is not expected to materially impact the delivery of Community Transport services by Narrandera Shire Council.

PURPOSE

The purpose of this report is to notify Council of correspondence from Transport for NSW (TfNSW), advising of changes to the administration of Community Transport under the Commonwealth Home Support Programme (CHSP).

SUMMARY

TfNSW has advised that it will exit the CHSP Grant Agreement and will no longer administer CSHP funding from 1 July 2025. As such, all CHSP subcontracting arrangements with TfNSW will cease from 30 June 2025. The Commonwealth Department of Health and Aged Care will instead administer these funding arrangements directly.

Further information on the changes to the CHSP funding is set out in the Questions and Answers (Q&A) publication issued by TfNSW, appended at Attachment 1.

BACKGROUND

Following consideration of the Commonwealth Aged Care Act 2024, the NSW Government has determined that Transport for NSW (TfNSW) will no longer administer the funding for community transport under the Commonwealth Home Support Programs (CHSP) from 1 July 2025. Instead, these contracts will be administered directly through the Department of Health (DoH). No disruption to service delivery is expected.

Under the new arrangement, the DoH will contact current contract providers to offer the CHSP 2025-27 Funding Extension for equivalent funding received in 2024-25 contract with TfNSW (plus indexation).

There will be no changes to the Community Transport Program (CTP). TfNSW will continue to administer this program which targets vulnerable clients who do not meet the CHSP eligibility requirements.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**Theme**

1 - Our Community

Strategy

1.2 - Work together to advocate for quality health, education, youth and social services.

Action

1.2.4 - Continued advocacy for the delivery of integrated health services and well-being programs.

ISSUES AND IMPLICATIONS**Policy**

- There are no policy implications for Council associated with this report.

Financial

- Funding offered will be the equivalent funding received in 2024-25 contract with TfNSW (plus indexation).

Legal / Statutory

- There are no legal or statutory implications for Council associated with this report.

Community Engagement / Communication

- There are no community engagement or communication requirements for Council associated with this report. As noted above, the administrative change is not expected to affect clients of Council's Community Transport service.

RISKS

Failure to move forward with these contracts will significantly impact community access to vital services. It is expected that this change will enable increased autonomy, alignment with CHSP service providers across Australia and a holistic approach with other Commonwealth-funded services that service providers may also provide.

CONCLUSION

Council should be advised of correspondence from Transport for NSW advising of changes to the administration of Community Transport under the Commonwealth Home Support Programme.

Changes to Commonwealth Home Support Programme funding

transport.nsw.gov.au

Q&A

April 2025

This Q&A has been developed by Transport for NSW (Transport) to assist community transport service providers in understanding the changes to the way **Commonwealth Home Support Programme (CHSP) funding** will be administered from 1 July 2025.

For any questions relating to the Department of Health and Aged Care, please contact CHSPprogram@health.gov.au.

The Aged Care Act 2024

Q: Why is Transport no longer administering CHSP funding?

A: Transport will no longer administer CHSP funding from 1 July 2025 to enable the Department of Health and Aged Care to take a holistic approach to the delivery of community transport services.

Transport will exit the Commonwealth Home Support Program Grant Agreement and will no longer receive Commonwealth funding to redistribute to community transport service providers.

All CHSP subcontracting arrangements with Transport will cease from 30 June 2025.

Instead, service providers will be approached by the Commonwealth, seeking their interest in providing transport services and next steps for the CHSP 2025-2027 Funding Extension Grant Opportunity.

Q: Why is Transport making this change now?

A: Following consideration of the new Commonwealth Aged Care Act 2024, the NSW Government has determined that Transport will no longer administer the funding for community transport under the CHSP.



OFFICIAL

Q: How will this change benefit service providers?

A: This change will have many benefits for service providers, including direct contact with the Commonwealth, more autonomy and an integrated approach to the delivery of other Commonwealth-funded services.

It is also anticipated that having a direct relationship between the Commonwealth and service providers will reduce red tape and simplify government processes for the community transport sector.

Funding

Q: Will the funding amount be different?

A: The Commonwealth has advised it will approach service providers, seeking their interest in delivering transport services by applying through the CHSP 2025-2027 Funding Extension Grant Opportunity (GO7466) for the equivalent funding received in their 2024-2025 contracts with Transport plus indexation.

The Commonwealth has committed to maintaining continuity of service provision for clients. Transport is working closely with the Commonwealth on a coordinated transition to CHSP funding arrangements post 30 June 2025.

Q: Will there be opportunities to seek additional funding?

A: Any questions in relation to additional funding should be directed to the Commonwealth.

Q: Does this change affect any other funding Transport provides?

A: The change to CHSP funding will have no impact on the state-funded Community Transport Program (CTP) or Non-Government Organisation (NGO) Grant funding or distribution of that funding to community transport service providers.

Transport will continue to administer the CTP and NGO funding streams and support community transport service providers to deliver these essential services to their communities.

A more simplified Transport agreement is under development. Community Transport Program (CTP) and Non-Government Organisation (NGO) grant funded service providers will be contacted regarding this during April 2025.

OFFICIAL

Community Transport Clients

Q: What will this change mean for community transport clients?

A: The Commonwealth has committed to maintaining continuity of service provision for CHSP clients and has advised that eligibility for clients will remain the same.

There will be no impact on current NSW funded Community Transport Program (CTP) or Non-Government Organisation (NGO) Grant funding arrangements or distribution of that funding to community transport service providers.

Transport remains committed to vulnerable customers who do not meet CHSP eligibility requirements or need non-emergency health related transport.

Q: How do service providers ensure clients can continue to receive services under Commonwealth Home Support Programme (CHSP) funding?

A: Eligibility for clients will remain the same – clients must have been assessed as eligible to receive CHSP services, have a My Aged Care ID and a care plan recorded in My Aged Care describing their assessed care need.

Q: What if a client needs more information regarding their eligibility?

A: If your client needs further information regarding their eligibility for CHSP funded services, they can contact My Aged Care on 1800 200 422 or go to www.myagedcare.gov.au.

Q: How do I communicate this change to my community transport clients?

A: Transport and the Department of Health and Aged Care will equip service providers with the information to communicate with clients. The key message is that there will be continuity of services.

The Transition

Q: How will Transport support my transition?

A: Transport and the Commonwealth will maintain ongoing communication and coordination across the community transport sector to monitor the impact of the transition up to and following 1 July.

The Community Transport team will provide information and updates at governance meetings, industry forums, in Transport's regular industry newsletter and at additional meetings if needed.

Transport and the Department of Health and Aged Care will work closely together to

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respond to questions and keep service providers informed about what they need to do as part of the transition.

Q: What has Transport provided to facilitate a smooth transition?

A: Transport has provided the Department of Health and Aged Care with community transport service provider contract information including funding amounts previously granted, trips delivered, and the region serviced by each provider.

Q: How will the Commonwealth support my transition?

A: The Commonwealth has indicated a commitment to engage with all existing community transport service providers to continue to provide CHSP services.

The Department of Health and Aged Care will contact service providers in April with instructions to apply for the CHSP 2025-2027 Funding Extension Grant Opportunity (GO7466).

Q: When will we hear more from the Commonwealth?

A: The Commonwealth has advised that service providers can expect to receive an email from the Commonwealth in April 2025.

If you have any questions in the meantime, you can email CHSPprogram@health.gov.au.

If you have an existing funding arrangement with the Commonwealth for CHSP, contact your current funding arrangement manager for further information.

Q: Is information from the Commonwealth available now?

A: The Commonwealth has developed a [fact sheet](#) outlining what existing CHSP providers need to know about the 2025-27 extension and associated program changes.

Q: Will the transition process be different between service providers who already have an existing direct contract with the Commonwealth, and those who don't?

A: The Commonwealth has advised it will provide detailed information guiding service providers regardless of their current contract status.

Q: Is Transport working with the Community Transport Organisation (CTO) to assist the transition?

A: Transport and the Department of Health and Aged Care will equip the CTO with the resources necessary to support service providers with the transition into a direct

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Commonwealth-funded agreement.

Transport is committed to ongoing engagement and coordination with the CTO and service providers post 1 July, to monitor the impacts of the transition and provide direct support where necessary.

Q: What do service providers need to do?

A: The Commonwealth has advised it will contact all community transport service providers by email in April 2025 with information on the steps they need to take. Transport will also reach out regarding Community Transport Program (CTP) and Non-Government Organisation (NGO) grant funding.

12.3 APPOINTMENT OF COMMUNITY MEMBERS - ARTS & CULTURAL AND BETTERING BARELLAN ADVISORY COMMITTEES

Document ID: 798211

Author: Community Development Manager

Authoriser: Deputy General Manager Corporate and Community Services

Theme: Our Leadership

Attachments: Nil

RECOMMENDATION

That Council:

1. Endorses the appointment of additional community members to the Arts and Cultural Advisory Committee as detailed in this report.
2. Endorses the appointment of additional community members to the Bettering Barellan Advisory Committee as detailed in this report.

PURPOSE

The purpose of this report is to endorse the appointment of community members to the Arts and Cultural and Bettering Barellan Advisory Committees administered by Council's Corporate and Community Services directorate.

SUMMARY

Following the election of the new Council, nominations were sought for Council's recently reconstituted Section 355 and Advisory Committees. Insufficient nominations to meet the criteria of their Terms of Reference (TOR) were received for the Arts and Cultural and Bettering Barellan Committees.

An extension of the cut-off period for expressions of interest (EOI) for those committees was advertised and generated a positive response with both committees now meeting the requirements for Community Members as set in the TOR.

The nominations listed in *Table 1*, below, have been received for the committees and are submitted to Council for approval.

Table 1 Nominations for Community Members for the Arts and Cultural and Bettering Barellan Advisory Committees

Committee	Community Members
Arts and Culture Advisory Committee	<p>The committee TOR require a minimum of five (5) community members. Additional nominations have now been received. It is recommended that all nominations be accepted.</p> <p>Nominees are:</p> <ul style="list-style-type: none">• Julie Briggs• Alicia Gleeson• Erin Golding• Lindee Russell• Anya Whitehead

Bettering Barellan Advisory Committee	<p>The committee TOR require a minimum of five (5) community members. Five nominations have now been received. It is recommended the additional nomination be accepted.</p> <p>Nominees are:</p> <ul style="list-style-type: none">• Jane Snaith
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BACKGROUND

At its Ordinary Meeting held 15 October 2024, Council appointed Councillor delegates to each of its Section 355 and Advisory Committees. The TOR for the various committees within the Corporate and Community Services directorate's portfolio were subsequently endorsed at the Ordinary Council Meeting held on 10 December 2024.

Following the December Ordinary Meeting, a public EOI process was conducted from 20 December 2024 to 10 February 2025. As the minimum of five Community nominations required were not received for either of the Bettering Barellan and Arts and Cultural Advisory Committees, it was decided at the Ordinary Council Meeting held on 18 March 2025 to extend the EOI process for a further period [Res 25/001].

A total of five community nominations have now been received for both of these committees and are hereby submitted to Council for endorsement.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

5 - Our Leadership

Strategy

5.1 - Have a Council that provides leadership through actions and effective communication.

Action

5.1.2 - Support ethical, transparent and accountable corporate governance.

ISSUES AND IMPLICATIONS

Policy

- There are no policy implications for Council associated with this report.

Financial

- There are no financial implications for Council associated with this report.

Legal / Statutory

- Council committees are required to operate within their approved Terms of Reference and individual committee members must observe the requirements of Council's Code of Conduct.

Community Engagement / Communication

- As noted above, a comprehensive awareness program was facilitated from 20 December 2024 to 10 February 2025 to invite members of the community to submit an EOI to join one of the various committees.

- A supplementary public EOI process was undertaken to invite nominations to fill the vacant positions on the Arts and Culture Advisory and Bettering Barellan Advisory Committees. The supplementary process was successful with additional EOI as listed being submitted for both committees.

Appointment of community members to the committees, as recommended, ensures the committees can operate for the remainder of the current 2024-28 Council term in accordance with the provisions of their TOR.

CONCLUSION

Following adoption of the Committee TOR and subsequent public EOI process, it is recommended that Council endorses the appointment of community members to the committees as detailed in this report.

12.4 DISSOLUTION OF DOMESTIC VIOLENCE ADVISORY COMMITTEE**Document ID:** 799037**Author:** Community Support Manager**Authoriser:** Deputy General Manager Corporate and Community Services**Theme:** Our Leadership**Attachments:** Nil**RECOMMENDATION**

That Council:

1. Notes insufficient nominations were received for the Domestic Violence Advisory Committee via the recent public committee member expression of interest process.
2. Dissolves the Domestic Violence Awareness Committee and repeals the Terms of Reference adopted 10 December 2024.

PURPOSE

The purpose of this report is to seek Council's endorsement for the dissolution of the Domestic Violence Advisory Committee due to insufficient expressions of interest being received from members of the community to serve on the Committee during the 2024-28 Council term.

SUMMARY

As part of the post-election review of Council's Committee Framework, Council resolved at its Ordinary Meeting held 10 December 2024 to re-establish the Domestic Violence Advisory Committee and adopt Terms of Reference (TOR) [Res 24/206]. Expressions of Interest (EOI) to join the Committee were subsequently invited via the public EOI process, which commenced 20 December 2024 and concluded 10 February 2025. A secondary EOI process commenced 24 March 2025 and concluded 28 April 2025.

No nominations to join the Committee were received by Council as at the close of the EOI period on 28 April 2025. As such, due to a lack of community interest, Management is recommending that Council formally dissolves the Committee for the remainder of the 2024-28 Council term.

Despite the proposed dissolution of the Committee, Council's Community Services team will continue delivering the services and activities that the Committee previously oversaw. Specific services and activities include:

- Ensuring Domestic Violence (DV) awareness banners are erected in the Narrandera town centre during the month of May each year to raise awareness of DV.
- Care packages for those fleeing domestic violence, available at Fusion, will be maintained with drop-off bins to be established at suitable locations.
- Wallet-sized cards with links to Council's website outlining available family and domestic violence services will be monitored and updated as necessary.

BACKGROUND

Under its TOR, the Committee was established to provide the following:

- Development, provision and dissemination of information to raise awareness of domestic and family violence issues and support services within Narrandera Shire.
- Participation in activities to raise awareness of domestic violence and to advocate for the safety of all community members.
- Advise Council on strategies and practices that assist in educating the community with regards to domestic violence.
- Advise Council on the enhancement of service provision for people affected by family and domestic violence.

Based on the lack of community representatives and interest in joining the Committee, it is recommended that Council dissolves the Committee for the remainder of the current 2024-28 Council term. Council reviews its Committee Framework each term, and re-establishment of the Committee would be considered via the next review, should the Council of the day wish to do so.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

5 - Our Leadership

Strategy

5.2 - Promote a community spirit that encourages volunteerism and values effective partnerships.

Action

5.2.1 - Through energised Advisory Committees seek input for the improvement of facilities and services under their management.

ISSUES AND IMPLICATIONS

Policy

- There are no policy implications for Council associated with this report.

Financial

- There are no financial implications for Council associated with this report.

Legal / Statutory

- Council does not have any statutory or legislative responsibilities under the *Local Government Act 1993* in relation to domestic, family or sexual violence.

Community Engagement / Communication

- As noted above, Council facilitated two public EOI processes following the December Ordinary Meeting and the March Ordinary Meeting to seek community representatives for each of its Advisory Committees. Committee nominations were advertised on several occasions through social media and the *Narrandera Argus*.

RISKS

Dissolution of the Committee may lead to the perception that Council is neglecting a critical social issue or presenting a service gap if the Committee's functions are not maintained. However, as detailed in this report, Management proposes to maintain delivery of the Committee's functions via Council staff, ensuring no service gaps are created.

CONCLUSION

Council has been unsuccessful in recruiting community representatives to join the Committee. As such, it is recommended that Council dissolves the Committee for the remainder of the current 2024-28 Council term and repeals the Committee's Terms of Reference

12.5 POLICY DRAFT - POL173 HIRE OF COMMUNITY VENUES AND FACILITIES POLICY

Document ID: 800146

Author: Information Systems Officer

Authoriser: Deputy General Manager Corporate and Community Services

Theme: Policy

Attachments:

- 1. DRAFT POL173 Hire of Community Venues and Facilities Policy**
- 2. DRAFT Booking Terms and Conditions - Community Venues**
- 3. DRAFT Booking Terms and Conditions - Sporting Facilities**

RECOMMENDATION

That Council:

1. Endorses the draft POL173 Hire of Community Venues and Facilities Policy as presented for the purpose of public exhibition seeking community comment for a period of 28 days.
2. Deems POL173 Hire of Community Venues and Facilities Policy as adopted should no submissions be received from the community at the conclusion of the exhibition period.

PURPOSE

The purpose of this report is to introduce the draft POL173 Hire of Community Venues and Facilities Policy for Narrandera Shire Council. The draft policy was also presented to Councillors at the 15 April 2025 Councillor Workshop for information.

SUMMARY

The framework to provide consistency, clarity and accountability for bookings and use of Council-owned spaces includes the proposed draft POL173 Hire of Community Venues and Facilities Policy (Attachment 1) and the associated Booking Terms and Conditions (Attachments 2 and 3). The policy outlines fees and charges that may be applicable to bookings, classifications and categories of hirers, fee reduction or waiver eligibility. The supporting terms and conditions outline specific requirements for venues and facilities.

Council committed to implementation of the Bookable online booking system within the wider enterprise management system (EMS) project. Bookable is a market-leading module designed for councils to simplify the process of booking and managing venues, facilities and events. The partnering of magiQ ERP and Bookable will provide booking and event management capabilities, with direct financial integration between the two systems.

Expected benefits of the online booking system include:

- Efficiencies – streamlining manual activities (processing bookings, booking management, invoicing, receipting) and elimination of duplication through automated processes.
- Community satisfaction and potential increased usage – 24/7 self-service capabilities and ease of use for community members, as well as those outside the area, to discover facilities, query, book, manage and pay for use.

- Increased usage – due to expanded online information and public awareness of available venues/facilities, including from users outside Narrandera Shire.
- Increased revenue – potential increase in booking volumes due to ease of use, expanded online information highlighting capability/availability, improved and automated booking processes that limit/eliminate the possibility of error or oversight.

BACKGROUND

Council officers have been working with Attekus to build Council's Bookable platform, initially focusing on community venues (halls, meeting rooms, exhibition spaces, outdoor spaces) and sporting facilities (sportsgrounds, stadium, courts, outdoor spaces). This included identification of venues and facilities, allowable activities, suitable pricing and cancellation conditions, collection of promotional images and details. Event management capabilities will form stage two of the project.

Council's intention is to provide a streamlined customer self-service experience, transparent and equitable booking process, and ability to book single date, multiple and repeat bookings, as well as seasonal bookings. Depending on the site and frequency of proposed use, bookings may be set to either auto-confirm or generate a review/confirm workflow.

This project will meet growing consumer expectation of 24/7 online investigation and management of bookings. The Bookable platform provides an automated process to obtain information, quotes, enter bookings, receive confirmations, submit supporting documents such as Certificates of Currency, process deposit/bond payments, trigger invoicing and payment reminders in advance or arrears, one-off or repeat invoicing, overdue reminders, etc.

Prior to the launch of the Bookable platform, planned for 1 July 2025, a variety of documents have been developed to support Council's booking processes and use of Bookable. These include the draft POL173 Hire of Community Venues and Facilities Policy, operational Booking Terms and Conditions (Council Venues and Sporting Facilities), as well as a proposed user guide under development.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Policy

Strategy

N/A

Action

N/A

ISSUES AND IMPLICATIONS

Policy

- POL173 is a newly drafted policy that a. formalises provisions for the use of Council's community venues and facilities, and b. provides for the use of the Bookable platform.

Financial

- The policy supports fees and charges for use of venues and facilities.
- The use of an online booking system provides for potentially positive financial outcomes through a streamlined user experience, wider exposure of venues/facilities, simplified and automated internal processes.

Legal / Statutory

- The Local Government Act 1993 encourages greater reliance on user charges and less reliance on rates. Council aims to balance these considerations with its community service obligations.

Community Engagement / Communication

- This matter is being recommended for inclusion in the ordinary business paper for discussion and endorsement for public exhibition prior to adoption.

RISKS

There are no perceived risks with Council endorsing this policy for the purpose of public exhibition.

OPTIONS

1. Endorse the policy and send to exhibition.
2. Endorse the policy with revisions and send to exhibition.
3. Refer the policy back to staff for further review.

CONCLUSION

Endorse the policy as presented, direct it to public exhibition seeking community comment, and deem the policy adopted should no submissions be received.



Hire of Community Venues and Facilities Policy 202X

POL173



NARRANDERA SHIRE COUNCIL

Chambers: 141 East Street Narrandera NSW 2700
Email: council@narrandera.nsw.gov.au

Phone: 02 6959 5510
Fax: 02 6959 1884



Policy No: POL173
Policy Title: Hire of Community Venues and Facilities Policy
Section Responsible: Governance
Minute No/Ref: XXXXXXX
Doc ID: 778533

1. INTENT

Narrandera Shire Council (Council) aims to generate an income from the hiring for periodic use of Council venues and facilities such as meeting rooms, exhibition spaces, community halls, sporting fields and courts in order to contribute to the maintenance of those venues for the community. It also seeks to facilitate good community access to amenities and services for groups that support a commitment to equal opportunity, health and wellbeing, and lifelong learning.

2. SCOPE

This policy applies to all Council owned and operated community venues available for periodic hire.

The policy does not apply to facilities managed by s 355 committees. Nor does it apply to commercial properties that are leased from Council and for which contractual lease agreements have been established.

3. OBJECTIVE

To ensure equitable opportunity for potential users by providing a system to allocate hire and concessional rates for Council owned venues and facilities.

4. POLICY STATEMENT

The purpose of this policy is to provide a framework for the equitable, efficient and effective booking and hire of Council's venues and facilities.

The provision of Council venues and facilities for use to the community is a key part of Council's role in meeting the community's needs. This policy sets out the conditions for hiring community venues and facilities.

5. PROVISIONS

5.1 HIRE AGREEMENTS

Hire agreements are offered for defined venues and facilities and are granted on a regular or casual basis. Hire Terms and Conditions outline appropriate conditions of use.

5.1.1 Bookings

Council provides an online booking process via Council's website for all hire events. Unless otherwise formally agreed, no hirer, regardless of concessions awarded under this policy, is exempt from fees and charges relating to their hire.

5.1.2 Hire Applications and Agreement

All requests for bookings must be made through Council's online booking system and assistance from Council officers is available if required by users.

Bookings are not confirmed until the applicant receives an email confirmation of booking from the booking system or seasonal booking confirmation from the responsible officer.

All applicants must comply with the terms and conditions. The terms and conditions of hire are available within the booking system and on Council's website. Confirmation of consent to abide by the terms and conditions is a mandatory step in the booking process.

5.2 FEES & CHARGES

Fees and charges for hire of Council facilities are determined on an annual basis in accordance with the *Local Government Act 1993*. Fee schedules for use of Council venues are set out in Council's Fees and Charges available on Council's website.

Council's Fees and Charges are subject to change each financial year and an increase to fees effective as of 1 July may apply to seasonal users and forward bookings.

5.2.1 Hire Costs

The fees and charges which may be imposed by Council include:

- Fees for hire of the facility.
- Charges for hire of equipment and venue setup, eg: audio/visual equipment, room set up, kitchen facilities.
- Security and key bonds to be paid for some bookings prior to the booking date. Council may retain the bond for breach of the terms and conditions of hire, including any costs associated with cleaning, breaches of security, damage to Council property, or loss of keys or security passes. The bond is refundable after the hire, less any charges for cleaning or damage.
- Cancellation charges are identified in the terms and conditions of hire and may apply depending upon the length of notice given.

- Costs of callouts
 - Security callouts, if it is determined that the hirer did not properly secure a facility following their period of hire.
 - Repair callouts, if it is determined that damage was caused by inappropriate use.
 - Staff callouts, if it is determined that the response was necessary due to negligent or irresponsible behaviour.

5.2.2 Outstanding Fees

Hirers that have failed to pay prior to hire event or with outstanding fees will not be eligible to hire any of Council's venues. Concession applications from hirers with outstanding fees will not be assessed until outstanding fees have been paid in full.

5.3 APPLICATION FOR FEE REDUCTION OR WAIVER

Council provides an opportunity for local not-for-profit groups to apply for a fee reduction or waiver.

5.3.1 Classifications of hirers

There are two classifications of hirers:

Classification	Description
Casual	Up to 11 bookings of a facility during a financial year, usually ad hoc bookings.
Regular	Multiple uses of 12 or more bookings of a facility during a financial year, usually seasonal or recurring bookings.

5.3.2 Categories of hirers

There are four categories of hirers:

Category	Category Type	Fees	Use
A	Commercial, business, political.	Full fees are applicable. Hirers are not able to apply for a concession for venue hire.	<ul style="list-style-type: none"> • Trade fairs • Product launches • All income generating activities for personal or corporate profit • Meetings/conventions of registered political groups/parties.
B	Private/family	Full fees are applicable. Hirers are not able to apply for a concession for venue hire.	<ul style="list-style-type: none"> • Private and family functions.

C	Community not-for-profit organisations and charities (funded).	Eligible to apply for up to 50% concession on the full commercial rate.	Activities of healthy lifestyle and community education organisations and community service/welfare agencies that have the capacity to raise funds.
D	Non-funded, unincorporated small self-help community groups (no opportunity to attract financial support from either the public or private sector, with an extremely limited capacity to pay for venue hire).	Eligible to apply for up to 100% concession on the full commercial rate.	Activities such as self-help/peer support meetings, fund raising for a charity or for an individual/family in crisis, or other activities to be determined by Council. <i>Note: Council aims to facilitate fledgling groups to move towards establishing themselves as financially independent entities.</i>

To be eligible to receive a concession under Categories C or D the Hirer must be a 'Not for Profit' community group or organisation. Groups should demonstrate their:

- Activity/service meets a broader community need, encourages local community participation, and increases community access to activities and services.
- Activity/service embraces Council's commitment to access and equity, health and wellbeing, and lifelong learning.
- The percentage of service users residing in the Narrandera Local Government Area.

Applications where the assessing officer believes an application has significant community benefit, but where the application falls outside the guidelines of these Terms and Conditions concessions, will be referred to the Executive Leadership Team (ELT) for consideration.

For groups or events that don't qualify under these categories, there is provision to make special application to Council for fee reduction or waiver under Council's annual Financial Assistance Grants program.

6. DEFINITIONS

- ELT: Executive Leadership Team
- GM: General Manager
- DGM: Deputy General Manager

7. ROLES AND RESPONSIBILITIES

7.1 MANAGERS

- Day-to-day management and financial oversight of venues and facilities under the control of their section.
- Oversight of the online booking process for venues and facilities under the control of their section.

7.2 GENERAL MANAGER / DEPUTY GENERAL MANAGER

- Review and approval of concession requests.

7.3 EXECUTIVE LEADERSHIP TEAM

- Referring applications that do not meet the listed concession criteria to Council for consideration.

8. RELATED LEGISLATION

- *Local Government Act 1993*

9. RELATED POLICIES AND DOCUMENTS

- Narrandera Shire Council Fees and Charges (financial year).
- Terms and Conditions – Hire of Community Venues (meeting rooms, exhibition spaces and community halls).
- Terms and Conditions – Hire of Sporting Facilities (sports fields, stadium and courts).
- Venue Booking Online – Account Creation & User Guide.

10. VARIATION

Council reserves the right to review, vary or revoke this policy in accordance with legislation, regulation and award changes, where applicable. Council may also make changes to this policy and the relevant procedures from time-to-time to improve the effectiveness of its operation.

11. PREVIOUS VERSIONS

Reference to a superseded policy number and/or name is also considered a reference to the new policy number. This policy was previously named:

- Not applicable.

POLICY HISTORY

Responsible Officer	Position Title		
Approved by	General Manager		
Approval Date	DD Month 202Y		
GM Signature <i>(Authorised staff to insert signature)</i>			
Next Review	DD Month 202Y		
Version Number	Endorsed by ELT	Endorsed by Council	Date signed by GM
1 Adopted	3/04/2025	DD/MM/YYYY	DD/MM/YYYY
2 Reviewed	DD/MM/YYYY	DD/MM/YYYY	DD/MM/YYYY

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TERMS AND CONDITIONS - HIRE OF COMMUNITY VENUES

Narrandera Shire Council (Council) aims to provide the community with a variety of facilities, including meeting rooms, exhibition spaces, community halls and outdoor spaces, that are well maintained, resourced and accessible.

Please read and understand the following terms and conditions of hire to ensure your use of Council's community facility is operationally sound, safe, considerate to others and complies with Council's policies, procedures, and overarching legislation.

Note: Refer to *Terms and Conditions – Hire of Sporting Facilities* for sporting facilities, including fields, courts and stadium.

1. Hire terms and conditions

The organisation/group/individual (Hirer) agrees with Council to use the facility on the following terms:

- a. Applications for hire must be made by persons over 18 years of age.
- b. Booking of Council venues is completed online through Council's website.
<insert Bookable link from Council website>.
- c. Requests to change bookings are completed online through Council's website
<insert Bookable link from Council website>.
- d. The Hirer identifies the nature of the type of activity that is to take place and pays in accordance with the Fees and Charges as adopted by Council.
- e. The facility is used only for the purpose specified, for the agreed time, and in the areas as prescribed in the booking.
- f. No hirer may sublet a venue to another hirer or group, without the prior approval of Council.
- g. A Hirer or person nominated by the Hirer may collect keys at a time suitable with the nominated Council officer.
- h. The Hirer must obtain Council's approval for the erection of any signs within or outside the facility.
- i. The nominated Hirer or delegated person remains at the venue for the duration of the hire and is responsible for providing adequate instructions to all persons attending the activity. All persons attending event/activity are the responsibility of the Hirer or the delegated person.
- j. Observing the smoke free zones of Council buildings and surrounding areas.
- k. All music and noise levels must be kept at an acceptable level and music must cease at 1:00am.
- l. Third-party contractors engaged by the Hirer to provide services, including but not limited to catering, music, etc, are the Hirer's responsibility and will not be covered by Council's liability policy. A copy of contractors' insurance cover must be provided as part of the online booking process.
- m. Activities involving food handling and/or preparation must comply with the relevant legislation.
- n. Damage, breakages, accidents, injuries or incidents must be reported to Council as soon as possible: business hours 02 6959 5510 or after hours <insert #>).

- o. The Hirer is responsible for notifying NSW Police immediately if there is any threat or trouble.
- p. The Hirer is responsible for the full replacement cost of any damage or breakages to the facility, fittings, contents and surrounding grounds or any additional cleaning that is required.

2. Cancellations and refusal of hire by Council

Council reserves the right to refuse or cancel any booking based on its own discretionary assessment of the application.

- a. Council reserves the right to withhold specific details or reasoning of booking assessments. As part of this assessment, Council may impose specific caveats or requirements that the Hirer must agree to which are not outlined here in these Terms and Conditions or accept cancellation or refusal of their booking. Council's right to cancel or refuse a booking application supersedes any confirmation and accompanying financial transaction undertaken.
- b. Council advises that a facility being available does not always result in a booking application's automatic approval. A booking application is effectively an application process that will be assessed and responded to at Council's discretion.
- c. Council reserves the right to refuse or cancel any booking at any point due to non-disclosure of information or supply of misleading, incorrect, or inadequate information by the Hirer.
- d. Council retains the right to refuse, relocate, or cancel bookings at any time if facilities are required for the purpose of Council business. The decision to cancel a booking is at the discretion of the General Manager. In these instances, staff will endeavour to provide impacted parties with due notice and, where possible, offer an alternative facility. If Council is unable to offer an alternative facility, all monies paid in respect of the cancelled booking will be returned to the Hirer. In the instances where there is a difference in hire fees and charges, any pursuit of or return of monies will be at Council's own discretion. Council is not liable to the Hirer for any inconvenience, hardship, loss, or damage suffered because of such cancellation. There is no minimum notice periods or appeals process.

3. Classifications and categories of hirers

There are two classifications of hirers:

Classification	Description
Casual	Up to 11 bookings of a facility during a financial year.
Regular	Multiple uses of 12 or more bookings of a facility during a period during a financial year.

There are three categories of hirers:

Category	Category Type	Fees	Use
A	Commercial, business, political.	Full fees are applicable. Hirers are not able to apply for a concession for venue hire.	<ul style="list-style-type: none"> • Trade fairs • Product launches • All income generating activities for personal or corporate profit • Meetings/conventions of registered political groups/parties.

B	Private/family	Full fees are applicable. Hirers are not able to apply for a concession for venue hire.	<ul style="list-style-type: none"> Private and family functions
C	Community not-for-profit organisations and charities (funded).	Eligible to apply for up to 50% concession on the full commercial rate.	Activities of healthy lifestyle and community education organisations and community service/welfare agencies that have the capacity to raise funds.
D	Non-funded, unincorporated small self-help community groups (no opportunity to attract financial support from either the public or private sector, with an extremely limited capacity to pay for venue hire).	Eligible to apply for up to 100% concession on the full commercial rate.	<p>Activities such as self-help/peer support meetings, fund raising for a charity or for an individual/family in crisis, or other activities to be determined by Council.</p> <p>Note: Council aims to facilitate fledgling groups to move towards establishing themselves as financially independent entities.</p>

Applications where the assessing officer believes an application has significant community benefit, but the application falls outside the guidelines of these Terms and Conditions concessions, will be referred to the Executive Leadership Team (ELT)

4. Repeat bookings

- Bookings may be made up to 12 months in advance.
- Regular bookings are to be paid monthly. Failure to make regular monthly payments will result in the use of the facility being cancelled and future bookings may be denied.
- Council must be provided with an email address that is checked regularly.
- A Hirer must notify Council immediately of changes to contact names and contact details.

5. Fees and charges

Council's fees and charges are reviewed annually and are available on Council's website [Narrandera Shire Council - Fees & Charges](#).

- The hire fees, deposits, bonds, cancellation fees, and the timeframes for payment applicable to each venue are identified in the booking platform.
- Hirers should familiarise themselves with Council's POL173 Hire of Community Facilities Policy. Hirer's may make an application to Council for consideration of fee reduction or waiver and details are available in POL173.

6. Cancellations by Hirer

Cancellation/s or transfer/s of bookings by the Hirer should be completed online [Bookable link from Council website](#).

- a. Refunds in the event of **cancellations to one-off bookings** will apply as follows:

Cancellation notice	Refund Applicable
14+ days prior to hire date	100%
7+ days prior to hire date	50%
Less than 7 days prior to hire date	0%

- b. Fees will not be charged when **cancellation of repeat bookings** is confirmed at least 24 hours prior to the scheduled booking start time.

7. Public liability

Public liability requirements vary as follows. Where required, a copy of the policy must be provided at the time of booking.

Classification	Category	Public liability cover
Casual / Regular	A	Expected to carry sufficient insurance for their activity; at least \$20 million public liability.
Casual	B	Covered under Council's Casual Hirers Policy, but Hirer is responsible for the excess in the event of a claim. Acceptance of the casual Hirer's cover is at the discretion of Council's insurer.
Casual	B, D	Covered under Council's Local Community Insurance Scheme, but Hirer is responsible for the excess in the event of a claim. Acceptance of the casual Hirer's cover is at the discretion of Council's insurer.
Regular	B, C	Expected to carry sufficient insurance for their activity; at least \$20 million public liability.
Regular	D	Covered under Council's Local Community Insurance Scheme, but Hirer is responsible for the excess in the event of a claim. Acceptance of the casual Hirer's cover is at the discretion of Council's insurer.

8. Indemnity and hold harmless clause

The Hirer shall indemnify Council and hold Council harmless against all actions, suits, claims, demands, proceedings, losses, damages, compensation, costs (including solicitor and client costs), charges and any expense whatsoever in respect of:

- Personal injury
- Property damage
- Nuisance.

9. Keys

Keys (including electronic access devices) may be required for access to some facilities.

- A key/security bond may be required upon collection of keys to be refunded once keys are returned to Council.
- The Hirer is responsible for the safekeeping of all keys issued.
- Keys are to be collected from Council's administration offices at 141 East Street by 4:00pm on the day prior to the booking. If the booking is for a Sunday or Monday, the key is to be collected on the Friday prior.

- d. Keys are to be returned to Council's offices on the next working day after completion of the hire.
- e. Where keys and/or electronic access devices are lost or misplaced by the Hirer, the replacement of keys, devices, locks and recalibration of security systems will be at the Hirer's expense.
- f. Hirers are not permitted to make copies of keys. Where key copies are made by the Hirer, the locks will be replaced by Council at the Hirer's expense.
- g. Hirers are not permitted to remove Council padlocks on any gates, amenities, electrical boxes, storage spaces, etc. Where non-Council locks are fitted by the Hirer, the locks will be removed and replaced by Council at the hirer's expense.

10. Event preparation

Depending upon the venue and the event type, site inspection with a Council officer may be required prior to a hire. This will be identified in the online booking platform.

- a. Hirers should note that first aid kits, audio visual cables, extension leads, etc are not supplied by Council.

11. Risk Management Plan

Some events require a risk management plan to be prepared and implemented. This will be identified in the online booking platform. Plans should accompany the booking request, identifying all activities being undertaken during the event. Plans address matters such as a risk assessment of:

- a. Workplace health and safety/safety of people attending the function
- b. Fire prevention
- c. Provision for people with special needs
- d. First aid in the event of an accident
- e. Evacuation procedures
- f. Compliance with legislation applicable to working with children
- g. Safety checks on any equipment brought to the venue.

12. Bookings attended by children

Without limiting the Hirer's obligation to supervise patrons and event crew, the Hirer must ensure that all children under the age of 16 have adequate adult supervision at all times while on the premises. This requirement is for the safety of the children and to ensure that they do not damage or interfere with the proper running of the facility.

13. Permits and licences

It is the Hirer's responsibility to ensure they obtain the necessary permits, such as liquor license, fireworks permit, development application, entertainment licence, etc (if required) for their event or function.

14. Functions where alcohol is available and either, served, sold or provided

The provision and sale of alcohol at functions held in community venues is at the discretion of the Council.

- a. A minimum of 28 days' notice is required.

- b. A minimum of 90 days' notice is required for proposed events to be held in an Alcohol Free Zone (AFZ) to allow the temporary suspension of the AFZ to be processed and authorised.
- c. The Hirer will be responsible for obtaining the appropriate type of Liquor Licence for the event from Liquor & Gaming NSW. A copy of the licence shall be provided to Council at least 14 days prior to the event.
- d. The Hirer is responsible for adhering to all licence conditions of the Liquor Licence.
- e. The supply to and/or consumption of alcohol by a minor in Council venues is prohibited and may result in police action.
- f. Exemption of this clause is by request to Council and may be determined by the General Manager.

15. Venue set-up

A Hire Checklist should be completed and signed by Council and the Hirer pre-hire, and then finalised post-hire. This should include requirements under the conditions to provide a record of issues that may result in the forfeiting of the bond.

- a. Filming and photography with intention to be broadcasted, televised, reproduced and/or recorded for public distribution must be approved by Council in writing. Council and or its facilities should not be represented in a defamatory or unjust way via the Hirers personal use of social media.
- b. Hirers may request a quote for the set-up and clean-up of the facility with 30-days' notice required.
- c. Decorations are welcome to be used, however they should not be secured to walls or ceilings unless there are existing hooks provided.
- d. Throwing of confetti, glitters, sprays, poppers and rice is not permitted in or outside venues.

16. Fire safety

Hirers are to comply with the Environmental Planning and Assessment Act and Regulations.

- a. Evacuation routes are not to be obstructed, including fire exits.
- b. Doors on evacuation routes are not to be locked during use of the venue.
- c. The number of persons at the Hirer's part of the venue is not to exceed the approved maximum number. The number of persons permitted is provided to the Hirer at the time of booking.
- d. Access to fire extinguishers and/or fire hose reels (where installed) must remain clear and free from any obstruction. Deliberate misuse of any fire service equipment will result in the forfeit of deposit and may attract additional penalties.
- e. No naked flames or smoke producing products are to be used. Should any use that results in a fire alarm activation/false alarm, the cost of any call-out will be the responsibility of the Hirer.

17. Venue use

Hirers are to observe booking arrangements.

- a. If access is required before or after an event, or if an event runs late, Council may charge an additional booking fee.

- b. Unsafe facilities should not be used and must be reported to Council immediately.
- c. For out of hours assistance, hirers should contact Council on <insert contact details>. Non-urgent call outs will incur a fee which will be invoiced to the hirer (see Fees and Charges after-hours call out fee).
- d. The venue will be under the Hirer's physical and legal control for the duration of the hire period. It is the Hirer's responsibility to inspect and approve the booked venue as being safe to use for the activity. If the Hirer considers it unsafe at any time during the function, they must cease use immediately and notify the Council of the risk or hazard identified. Use of the venue is deemed to be an acknowledgement that it is fit and proper for the intended use and acceptance that all liability associated with its use shall rest with the Hirer.

18. Closing procedures

Hirers are responsible for ensuring the venue is left clean, properly secured, and appliances turned off as per the Hire Checklist.

- a. The Hirer is required to leave the venue tidy. A cleaning fee will apply if the Hirer has nominated that Council undertakes post-event cleaning, or where this is a standard condition.
- b. Council will inspect the venue within 48 hours of the function.
- c. Refundable deposits will be returned within two weeks of the event date, provided the facility is left in a condition satisfactory to Council.
- d. The bond, or part thereof, shall be withheld should any of the Terms and Conditions not be met.
- e. Any excess costs exceeding the bond amount due to damage is payable by the Hirer if negligence is identified.



TERMS AND CONDITIONS – HIRE OF SPORTING FACILITIES

Narrandera Shire Council (Council) aims to provide the community with a variety of sporting facilities, including fields, courts and stadium, that are well maintained, resourced and accessible.

Please read and understand the following terms and conditions of hire to ensure your use of Council's community facility is operationally sound, safe, considerate to others and complies with Council's policies, procedures, and overarching legislation.

Note: Refer to *Terms and Conditions – Hire of Community Venues* for meeting rooms, exhibition spaces, community halls and outdoor spaces.

1. Hire terms and conditions

Council's decision will be final on the allocation of sports fields, courts and stadium bookings. Booking preference will be given to local sporting clubs and community groups within the Narrandera Shire Council Local Government area.

The organisation/group/individual (Hirer) agrees with Council to use the facility on the following terms:

- a. Applications for hire must be made by persons over 18 years of age.
- b. Booking of Council venues is completed online through Council's website [<insert Bookable link from Council website>](#).
- c. Seasonal booking of Council venues is requested online through Council's website [<insert Bookable link from Council website>](#).
- d. Requests to change bookings are completed online through Council's website [<insert Bookable link from Council website>](#).
- e. The Hirer identifies the nature of the type of activity that is to take place and pays in accordance with the Fees and Charges as adopted by Council.
- f. The facility is used only for the purpose specified, for the agreed time, and in the areas as prescribed in the booking.
- g. No hirer may sublet a venue to another hirer or group, without the prior approval of Council.
- h. A Hirer or person nominated by the Hirer may collect keys at a time suitable with the nominated Council officer.
- i. The Hirer must obtain Council's approval for the erection of any signs within or outside the facility.
- j. The nominated Hirer or delegated person remains at the venue for the duration of the hire and is responsible for providing adequate instructions to all persons attending the activity. All persons attending event/activity are the responsibility of the Hirer or the delegated person.
- k. Observing the smoke free zones of Council buildings and surrounding areas.
- l. The Hirer must manage noise levels so as to not impact on adjoining properties.
- m. Third-party contractors engaged by the Hirer to provide services, including but not limited to catering, music, etc, are the Hirer's responsibility and will not be covered by Council's liability policy. A copy of contractors' insurance cover must be provided as part of the online booking process.

- n. Activities involving food handling and/or preparation must comply with the relevant legislation.
- o. Damage, breakages, accidents, injuries or incidents must be reported to Council as soon as possible: business hours 02 6959 5510 or after hours <insert #>).
- p. The Hirer is responsible for notifying NSW Police immediately if there is any threat or trouble.
- q. The Hirer is responsible for the full replacement cost of any damage or breakages to the facility, fittings, contents and surrounding grounds or any additional cleaning that is required.

2. Cancellations and refusal of hire by Council

Council reserves the right to refuse or cancel any booking based on its own discretionary assessment of the application.

- a. Council reserves the right to withhold specific details or reasoning of booking assessments. As part of this assessment, Council may impose specific caveats or requirements that the Hirer must agree to which are not outlined here in these Terms and Conditions or accept cancellation or refusal of their booking. Council's right to cancel or refuse a booking application supersedes any confirmation and accompanying financial transaction undertaken.
- b. Council advises that a facility being available does not always result in a booking application's automatic approval. A booking application is effectively an application process that will be assessed and responded to at Council's discretion.
- c. Council reserves the right to refuse or cancel any booking at any point due to non-disclosure of information or supply of misleading, incorrect, or inadequate information by the Hirer.
- d. Council retains the right to refuse, relocate, or cancel bookings at any time if facilities are required for the purpose of Council business. The decision to cancel a booking is at the discretion of the General Manager. In these instances, staff will endeavour to provide impacted parties with due notice and, where possible, offer an alternative facility. If Council is unable to offer an alternative facility, all monies paid in respect of the cancelled booking will be returned to the Hirer. In the instances where there is a difference in hire fees and charges, any pursuit of or return of monies will be at Council's own discretion. Council is not liable to the Hirer for any inconvenience, hardship, loss, or damage suffered because of such cancellation. There is no minimum notice periods or appeals process.

3. Classifications and categories of hirers

There are two classifications of hirers:

Classification	Description
Casual	Up to 11 bookings of a facility during a financial year.
Regular	Multiple uses of 12 or more bookings of a facility during a period during a financial year.

There are three categories of hirers:

Category	Category Type	Fees	Use
A	Commercial, business, political.	Full fees are applicable. Hirers are not able to apply for a concession for venue hire.	<ul style="list-style-type: none"> • Trade fairs • Product launches • All income generating activities for personal or corporate profit • Meetings/conventions of registered political groups/parties.
B	Private/family	Full fees are applicable. Hirers are not able to apply for a concession for venue hire.	<ul style="list-style-type: none"> • Private and family functions.
C	Community not-for-profit organisations and charities (funded).	Eligible to apply for up to 50% concession on the full commercial rate.	Activities of healthy lifestyle and community education organisations and community service/welfare agencies that have the capacity to raise funds.
D	Non-funded, unincorporated small self-help community groups (no opportunity to attract financial support from either the public or private sector, with an extremely limited capacity to pay for venue hire).	Eligible to apply for up to 100% concession on the full commercial rate.	<p>Activities such as self-help/peer support meetings, fund raising for a charity or for an individual/family in crisis, or other activities to be determined by Council.</p> <p>Note: Council aims to facilitate fledgling groups to move towards establishing themselves as financially independent entities.</p>

Applications where the assessing officer believes an application has significant community benefit, but the application falls outside the guidelines of these Terms and Conditions concessions, will be referred to the Executive Leadership Team (ELT)

4. Repeat bookings

- Regular bookings are to be paid monthly. Failure to make regular monthly payments will result in the use of the facility being cancelled and future bookings may be denied.
- Council must be provided with an email address that is checked regularly.
- A Hirer must notify Council immediately of changes to contact names and contact details.

5. Seasonal hire

- Summer period of hire:** 1 October to 28 February inclusive.
Council reserves the right to allocate grounds in September for summer user needs, including games and associated training, finals and grand finals, as a priority.
- Winter period of hire:** 1 March to 30 September inclusive.
Council reserves the right to allocate grounds in February for winter user needs, including games and associated training, finals and grand finals, as a priority.
- All outstanding accounts with Council must be paid prior to any future season field/facility bookings.
- Hirers have exclusive use of the booked sports fields and/or courts during their allocated booking time.

- e. Any deferred games, including wet weather games, must be played within the season. Rescheduled games must be played before the end of season.
- f. Storage is only permitted during the period or season of hire and all the hirer's equipment must be removed at the end of each such period or season, except for when prior Council approval has been given. Equipment stored in Council buildings is not covered by Council's insurance and clubs are responsible for obtaining their own contents insurance.
- g. Council accepts no responsibility for loss or damage to a hirer's equipment or goods stored in, or otherwise situated upon, playing fields and/or adjoining facilities.
- h. No unauthorised vehicles are permitted to enter sports grounds beyond the established car parks.
- i. Where facilities are located in residential areas, it is expected that the rights of surrounding residents be respected.
- j. Council reserves the right to relocate users or not allocate grounds/facilities should circumstances necessitate as a result of unforeseen situations, maintenance requirements or other issues that may arise.

6. Fees and charges

Council's fees and charges are reviewed annually and are available on Council's website [Narrandera Shire Council - Fees & Charges](#).

- a. The hire fees, deposits, bonds, cancellation fees, and the timeframes for payment applicable to each venue are identified in the booking platform.
- b. Hirers should familiarise themselves with Council's POL173 Hire of Community Facilities Policy. Hirer's may make an application to Council for consideration of fee reduction or waiver and details are available in POL173.

7. Cancellation by Hirer

Cancellation/s or transfer/s of bookings by the Hirer should be completed online [Bookable link from Council website](#).

- a. Refunds in the event of cancellations to one-off bookings will apply as follows:

Cancellation notice	Refund Applicable
14+ days prior to hire date	100%
7+ days prior to hire date	50%
Less than 7 days prior to hire date	0%

- b. Fees will not be charged when **cancellation of repeat bookings** is confirmed at least 24 hours prior to the scheduled booking start time.

8. Weather-affected bookings

Wet weather ground closures will be communicated by Council to the Hirer's nominated contact. Decisions will be made by 3pm daily.

- a. In the event that Council has not closed fields, a Hirer may make the decision on whether to use the field or not after considering that undue damage could be caused to the playing surface or injury to participants.
- b. Any group allowing training or play on a ground that is rain affected or has been closed by Council will be responsible for restoration costs if damaged and may lose usage of the ground for the remainder of the season.

- c. Cancellation of repeat and seasonal bookings by the Hirer due to unfavourable weather conditions, eg: wet weather, hot weather, should be completed online [<insert Bookable link from Council website>](#). Fees will not be charged when these cancellations are confirmed at least two hours prior to the scheduled booking start time.

9. Public liability

Public liability requirements vary as follows. Where required, a copy of the policy must be provided at the time of booking.

Classification	Category	Public liability cover
Casual / Regular	A	Expected to carry sufficient insurance for their activity; at least \$20 million public liability.
Casual	B, D	Covered under Council's Local Community Insurance Scheme, but Hirer is responsible for the excess in the event of a claim. Acceptance of the casual Hirer's cover is at the discretion of Council's insurer.
Regular	B, C	Expected to carry sufficient insurance for their activity; at least \$20 million public liability.
Regular	D	Covered under Council's Public Liability Policy, but Hirer is responsible for the excess in the event of a claim. Acceptance of the casual Hirer's cover is at the discretion of Council's insurer.

10. Indemnity and hold harmless clause

The Hirer shall indemnify Council and hold Council harmless against all actions, suits, claims, demands, proceedings, losses, damages, compensation, costs (including solicitor and client costs), charges and any expense whatsoever in respect of:

- Personal injury
- Property damage
- Nuisance.

11. Keys

Keys (including electronic access devices) may be required for access to some facilities.

- A key/security bond may be required upon collection of keys to be refunded once keys are returned to Council.
- The Hirer is responsible for the safekeeping of all keys issued.
- Keys are to be collected from Council's administration offices at 141 East Street by 4:00pm on the day prior to the booking. If the booking is for a Sunday or Monday, the key is to be collected on the Friday prior.
- Keys are to be returned to Council's offices on the next working day after completion of the hire.
- Where keys and/or electronic access devices are lost or misplaced by the Hirer, the replacement of keys, devices, locks and recalibration of security systems will be at the Hirer's expense.
- Hirers are not permitted to make copies of keys. Where key copies are made by the Hirer, the locks will be replaced by Council at the Hirer's expense.

- g. Hirers are not permitted to remove Council padlocks on any gates, amenities, electrical boxes, storage spaces, etc. Where non-Council locks are fitted by the Hirer, the locks will be removed and replaced by Council at the hirer's expense.

12. Event preparation

Depending upon the venue and the event type, site inspection with a Council officer may be required prior to a hire. This will be identified in the online booking platform.

- a. Hirers should note that first aid kits, audio visual cables, extension leads, etc are not supplied by Council.

13. Risk Management Plan

Some events require a risk management plan to be prepared and implemented. This will be identified in the online booking platform. Plans should accompany the booking request, identifying all activities being undertaken during the event. Plans address matters such as a risk assessment of:

- a. Workplace health and safety/safety of people attending the function
- b. Fire prevention
- c. Provision for people with special needs
- d. First aid in the event of an accident
- e. Evacuation procedures
- f. Compliance with legislation applicable to working with children
- g. Safety checks on any equipment brought to the venue.

14. Bookings attended by children

Without limiting the Hirer's obligation to supervise patrons and event crew, the Hirer must ensure that all children under the age of 16 have adequate adult supervision at all times while on the premises. This requirement is for the safety of the children and to ensure that they do not damage or interfere with the proper running of the facility.

15. Permits and licences

It is the Hirer's responsibility to ensure they obtain the necessary permits, such as liquor license, fireworks permit, development application, entertainment licence, etc (if required) for their event or function.

16. Events where alcohol is available and either, served, sold or provided

The provision and sale of alcohol at functions held in community venues is at the discretion of the Council.

- a. A minimum of 28 days' notice is required.
- b. A minimum of 90 days' notice is required for proposed events to be held in an Alcohol Free Zone (AFZ) to allow the temporary suspension of the AFZ to be processed and authorised.
- c. The Hirer will be responsible for obtaining the appropriate type of Liquor Licence for the event from Liquor & Gaming NSW. A copy of the licence shall be provided to Council at least 14 days prior to the event.
- d. The Hirer is responsible for adhering to all licence conditions of the Liquor Licence.

- e. The supply to and/or consumption of alcohol by a minor in Council venues is prohibited.
- f. Exemption of this clause is by request to Council and may be determined by the General Manager.

17. Venue set-up

A Hire Checklist should be completed and signed by Council and the Hirer pre-hire, and then finalised post-hire. This should include requirements under the conditions to provide a record of issues that may result in the forfeiting of the bond.

- a. Filming and photography with intention to be broadcasted, televised, reproduced and/or recorded for public distribution must be approved by Council in writing. Council and or its facilities should not be represented in a defamatory or unjust way via the Hirers personal use of social media.
- b. Hirers may request a quote for the set-up and clean-up of the facility with 30-days' notice required.
- c. Decorations are welcome to be used, however they should not be secured to walls or ceilings unless there are existing hooks provided.
- d. Throwing of confetti, glitters, sprays, poppers and rice is not permitted in or outside venues.

18. Fire safety

Hirers are to comply with the Environmental Planning and Assessment Act and Regulations.

- a. Evacuation routes are not to be obstructed, including fire exits.
- b. Doors on evacuation routes are not to be locked during use of the venue.
- c. The number of persons at the Hirer's part of the venue is not to exceed the approved maximum number. The number of persons permitted is provided to the Hirer at the time of booking.
- d. Access to fire extinguishers and/or fire hose reels (where installed) must remain clear and free from any obstruction. Deliberate misuse of any fire service equipment will result in the forfeit of deposit and may attract additional penalties.
- e. No naked flames or smoke producing products are to be used. Should any use that results in a fire alarm activation/false alarm, the cost of any call-out will be the responsibility of the Hirer.

19. Venue use

Hirers are to observe booking arrangements.

- a. Council may charge an additional booking fee if extended access is required before or after an event or if an event runs late.
- b. Suitable footwear only is permitted on playing surfaces.
- c. Hirers are responsible for providing activity-suitable first aid kits/services.
- d. Seasonal hirers are to conduct pre-session inspections and make decisions on a sports facility's fitness for use. Structures should be inspected for safety prior to use. Goal posts must be well secured at all times and in a safe condition. Unsafe facilities should not be used and must be reported to Council immediately.

- e. Seasonal hirers must leave the sporting grounds/facilities including amenities in a clean and tidy condition after each use. Inspection by Council officers will be made throughout the season and additional cleaning fees may be charged.
- f. For out of hours assistance, hirers should contact Council on <insert contact details>. Non-urgent call outs will incur a fee which will be invoiced to the hirer (see Fees and Charges after-hours call out fee).
- g. The venue will be under the Hirer's physical and legal control for the duration of the hire period. It is the Hirer's responsibility to inspect and approve the booked venue as being safe to use for the activity. If the Hirer considers it unsafe at any time during the function, they must cease use immediately and notify the Council of the problem.
- h. Use of the venue is deemed to be an acknowledgement that it is fit and proper for the intended use and acceptance that all liability associated with its use shall rest with the Hirer.

20. Closing procedures

Hirers are responsible for ensuring the venue is left clean, properly secured, and appliances turned off as per the Hire Checklist.

- a. The Hirer is required to leave the venue tidy. A cleaning fee will apply if the Hirer has nominated that Council undertakes post-event cleaning, or where this is a standard condition.
- b. Council will inspect the venue within 48 hours of the function.
- c. Refundable deposits will be returned within two weeks of the event date, provided the facility is left in a condition satisfactory to Council.
- d. The bond, or part thereof, shall be withheld should any of the Terms and Conditions not be met.
- e. Any excess costs exceeding the bond amount due to damage is payable by the Hirer if negligence is identified.

12.6 MONTHLY FINANCIAL PERFORMANCE REPORT - APRIL 2025**Document ID:** 799826**Author:** Corporate Accountant**Authoriser:** Deputy General Manager Corporate and Community Services**Theme:** Our Leadership**Attachments:** Nil**RECOMMENDATION**

That Council:

1. Receives and notes the Monthly Financial Performance Report for the month of April 2025, as detailed in this report.

PURPOSE

The purpose of this report is to provide Council with an overview of the organisation's financial position and performance for the month of April 2025.

SUMMARY**Consolidated Operating Statement**

All figures shown in the below table are shown as they appear in Council's management accounting system. Income is shown as negative (-), and expenses are shown as positive (+) numbers. Any amendments to Council's budget that may be required in response to significant variances are done so via the Quarterly Budget Review ("QBR") process.

Table 1 Consolidated Income Statement – April 2025

Consolidated Income Statement April	Original Budget \$'000	Q2 Budget \$'000	Actual YTD \$'000	Variance YTD \$'000	Actual vs Budget %
Income from continuing operations					
Rates and annual charges	10,638	10,656	10,575	81	99%
User charges and fees	3,225	3,227	1,970	1,257	61%
Other revenues	1,175	1,180	697	483	59%
Grants and contributions - operating	8,985	3,378	2,644	734	78%
Grants and contributions - capital	8,574	7,607	1,128	6,479	15%
Interest and investment revenue	1,112	1,112	1,755	(643)	158%
Other income	233	233	205	28	88%
Net gain from the disposal of assets	92	92	-	92	0%
Total income from continuing operations	34,034	27,485	18,974	8,511	
Expenses from continuing operations					
Employee benefits and on-costs	9,318	9,233	7,419	1,814	80%
Materials and services	7,564	8,581	6,219	2,362	72%
Borrowing costs	151	151	101	50	67%
Depreciation and amortisation	6,737	6,737	5,053	1,684	75%
Impairment of receivables	6	6	4	2	67%
Other expenses	415	415	327	88	79%
Total expenses from continuing operations	24,191	25,123	19,123	6,000	
Operating result from continuing operations	9,843	2,362	(149)	2,511	
Operating result before capital grants & cont.	1,269	(5,245)	(1,277)	(3,968)	

Financial Performance by Fund

The following tables summarise Council's financial performance for the reporting period by Fund.

Table 2 General Fund Operating Statement - April 2025

General Fund Income Statement April	Original Budget \$'000	Q2 Budget \$'000	Actual YTD \$'000	Variance YTD \$'000	Actual vs Budget %
Income from continuing operations					
Rates and annual charges	7,949	7,966	7,960	6	100%
User charges and fees	1,481	1,483	1,006	477	68%
Other revenues	1,175	1,180	697	483	59%
Grants and contributions - operating	8,985	3,378	2,644	734	78%
Grants and contributions - capital	8,156	6,303	964	5,339	15%
Interest and investment revenue	784	784	1,596	(812)	204%
Other income	233	233	205	28	88%
Net gain from the disposal of assets	92	92	-	92	0%
Total income from continuing operations	28,855	21,419	15,072	6,347	
Expenses from continuing operations					
Employee benefits and on-costs	8,565	8,468	6,694	1,774	79%
Materials and services	5,252	5,963	5,034	929	84%
Borrowing costs	21	21	6	15	29%
Depreciation and amortisation	5,555	5,555	4,166	1,389	75%
Impairment of receivables	6	6	4	2	67%
Other expenses	415	415	327	88	79%
Total expenses from continuing operations	19,814	20,428	16,231	4,197	
Operating result from continuing operations	9,041	991	(1,159)	2,150	
Operating result before capital grants & cont.	885	(5,312)	(2,123)	(3,189)	

Table 3 Water Fund Operating Statement – April 2025

Water Fund Income Statement April	Original Budget \$'000	Q2 Budget \$'000	Actual YTD \$'000	Variance YTD \$'000	Actual vs Budget %
Income from continuing operations					
Rates and annual charges	940	941	948	(7)	101%
User charges and fees	1,277	1,277	618	659	48%
Other revenues	-	-	-	-	0%
Grants and contributions - operating	-	-	-	-	0%
Grants and contributions - capital	10	150	(106)	256	-71%
Interest and investment revenue	281	281	140	141	50%
Other income	-	-	-	-	0%
Net gain from the disposal of assets	-	-	-	-	0%
Total income from continuing operations	2,508	2,649	1,600	1,049	
Expenses from continuing operations					
Employee benefits and on-costs	379	391	418	(27)	107%
Materials and services	1,507	1,692	829	863	49%
Borrowing costs	-	-	-	-	0%
Depreciation and amortisation	704	704	528	176	75%
Impairment of receivables	-	-	-	-	0%
Other expenses	-	-	-	-	0%
Total expenses from continuing operations	2,590	2,787	1,775	1,012	
Operating result from continuing operations	(82)	(138)	(175)	37	
Operating result before capital grants & cont.	(92)	(288)	(69)	(219)	

Table 4 Sewer Fund Operating Statement – April 2025

Sewer Fund Income Statement April	Original Budget \$'000	Q2 Budget \$'000	Actual YTD \$'000	Variance YTD \$'000	Actual vs Budget %
Income from continuing operations					
Rates and annual charges	1,749	1,749	1,667	82	95%
User charges and fees	467	467	346	121	74%
Other revenues	-	-	-	-	0%
Grants and contributions - operating	-	-	-	-	0%
Grants and contributions - capital	408	1,154	270	884	23%
Interest and investment revenue	47	47	19	28	40%
Other income	-	-	-	-	0%
Net gain from the disposal of assets	-	-	-	-	0%
Total income from continuing operations	2,671	3,417	2,302	1,115	
Expenses from continuing operations					
Employee benefits and on-costs	374	374	307	67	82%
Materials and services	805	926	356	570	38%
Borrowing costs	130	130	95	35	73%
Depreciation and amortisation	478	478	359	119	75%
Impairment of receivables	-	-	-	-	0%
Other expenses	-	-	-	-	0%
Total expenses from continuing operations	1,787	1,908	1,117	791	
Operating result from continuing operations	884	1,509	1,185	324	
Operating result before capital grants & cont.	476	355	915	(560)	

Investments and Borrowings

Clause 212 of the *Local Government (General) Regulation 2021* requires the Responsible Accounting Officer (Chief Financial Officer) provide Council with a monthly written report setting out details of Council's investments under section 625 of the *Local Government Act 1993* ("the Local Government Act"). Accordingly, details of Council's investments and borrowings as at 30 April 2025 are set out in a separate report included in this Business Paper.

Capital Works

As at 30 April 2025, capital expenditure is \$12,399,969 against a YTD budget of \$19,914,150 for the same period, and a 2024-25 FY budget of \$23,896,980. Commitments (approved purchase orders to external suppliers) of \$676,675 have been raised for delivery this year.

Current expenditure against budget indicates that delivery of works is trending slightly behind of anticipated timing, noting that delivery of works typically accelerates in the second half of the financial year. Delivery of works can be impacted by several factors, including weather conditions, availability of suppliers, and any required procurement and approval processes.

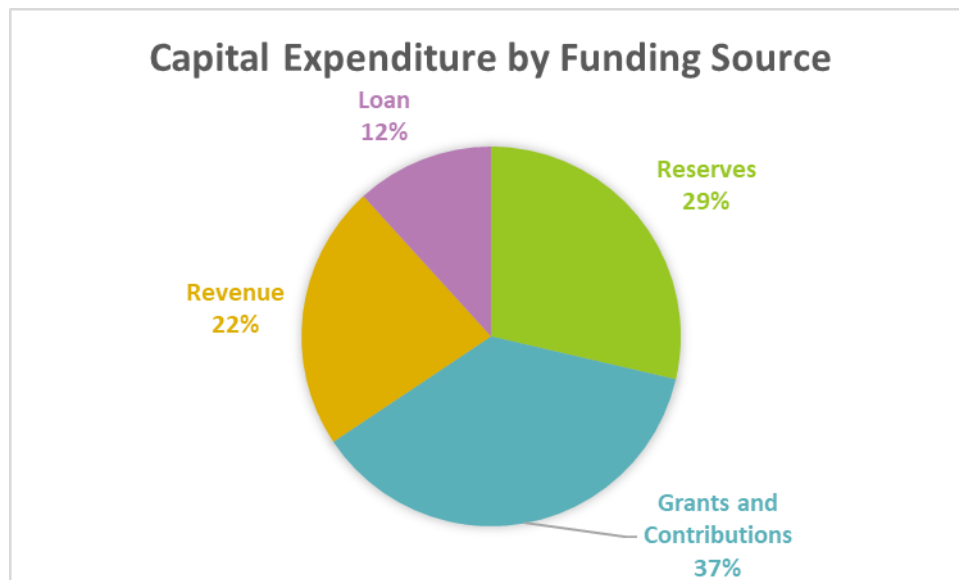
Detailed information on the delivery of Council's Capital Works Program is contained in quarterly Capital Works Reports provided to Council.

Table 5 Capital Expenditure - April 2025

Department	Original Budget	Revised Budget	Committed	YTD Actuals	Balance
	000's	000's	000's	000's	000's
Administration	630	762	76	440	246
Environment	3,345	3,966	36	143	3,787
Housing & Community Amenities	-	121	-	10	111
Transport & Communication	4,772	8,108	286	4,218	3,604
Economic Affairs	6,670	1,857	117	805	934
Recreation and Culture	493	3,645	146	2,302	1,198
Water Supply Network	754	1,599	15	578	1,006
Sewerage Network	737	3,802	1	3,903	-
Public Order & Safety	-	37	-	1	36
	17,402	23,897	677	12,400	10,820

Council's capital expenditure is funded via a combination of grants, contributions, restricted funds and general revenue. *Figure 1* illustrates capital expenditure for the reporting period by funding source.

Figure 1 Capital Expenditure by Funding Source



Bank Balances

The table below sets out the funds held in Council's operating account as at 30 April 2025.

Table 6 Bank Balances – April 2025

Bank Balances	Amount
Cash Book	
Opening Cash Book Balance	\$ 661,029.20
Plus Receipt	\$ 4,114,557.14
Less Payments	-\$ 3,630,930.97
CURRENT CASH BOOK BALANCE	\$ 1,144,655.37
Statement Summary	
Opening Statement Balance	\$ 581,764.86
Plus Receipts	\$ 2,953,892.58
Less Payments	-\$ 3,421,523.24
	\$ 114,134.20
Uncleared receipts/payments	\$ 1,030,521.17
Closing statement balance	\$ 1,144,655.37
Overdraft Limit arranged with Bank 01/01/1989	\$ 350,000.00

Rates and Receipts

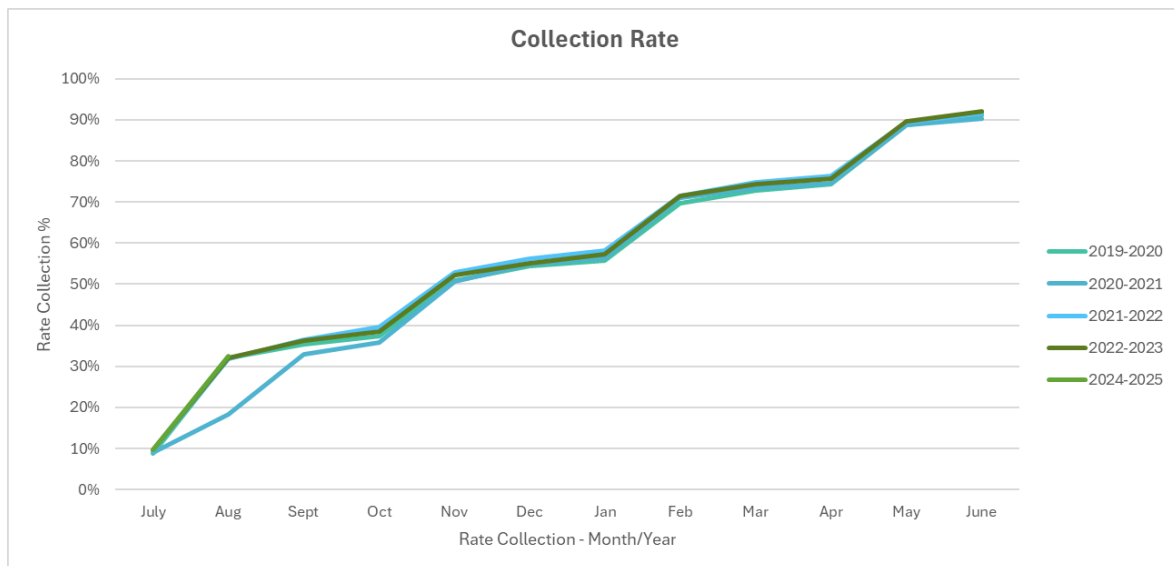
The table below sets out Council's rates reconciliation as at 6 May 2025.

Table 7 Rates Reconciliation – April 2025

Rates & Charges	
Previous years owing as at 07.04.2025	583,475.18
24/25 Rates levies & Supplementary levies (excl. PP)	10,668,297.64
Interest levied	66,020.00
Court Costs incurred for debt recovery	20,685.60
	11,338,478.42
Less Pensioner Rebates	- 204,052.60
NETT BALANCE	11,134,425.82
Less Receipts	- 8,441,021.90
Total rates left owing as at 07.04.2025	2,693,403.92
Actual % Rate Collection to Net Balance as at 06.05.2025	75.81%
Comparative % Collection to Net Balance as at 30.04.2024	75.73%
Anticipated % Collection Rate as at 30.06.2025	94.00%

Water Consumption/Sewer Usage Charges	
Arrears as at 01.07.2024	251,837.21
24/25 Water / Sewer usage charges, supplementary levies	672,985.85
Interest levied	33,527.86
Net Balance	958,350.92
Less Receipts	- 609,513.88
Total Water balance owing	348,837.04
Actual % Water Collection to Net Balance as at 30.04.2025	
	63.60%

Collection rate



BACKGROUND

The monthly Financial Performance Report has been prepared by Council's Responsible Accounting Officer (Chief Financial Officer) in accordance with the requirements of the:

- *Local Government Act 1993,*
- *Local Government (General) Regulation 2021,*
- *Local Government Code of Accounting Practice and Financial Reporting, and*
- *Australian Accounting Standards.*

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**Theme**

5 - Our Leadership

Strategy

5.1 - Have a Council that provides leadership through actions and effective communication.

Action

5.1.2 - Support ethical, transparent and accountable corporate governance.

ISSUES AND IMPLICATIONS**Policy**

- There are no policy implications for Council associated with this report.

Financial

- This report illustrates Council's financial position as at the end of the reporting month.

Legal / Statutory

- Section 8B of the Local Government Act mandates the principles of sound financial management that apply to local councils. Specifically, section 8B(c) provides that councils should have effective processes for performance management and reporting in place to support effective financial decision-making.

Community Engagement / Communication

- There are no community engagement or communication requirements for Council associated with this report.

RISKS

As noted above, Council is required to implement appropriate processes for performance management and reporting to support informed financial decision-making. Provision of this monthly report enables Councillors to better understand the organisation's financial position and overall performance, thereby supporting informed decision-making.

CONCLUSION

Council's financial position remains sound. It is recommended that Council resolves to receive and note the Financial Performance Report for the month of April 2025.

12.7 MONTHLY STATEMENT OF INVESTMENTS - APRIL 2025**Document ID:** 799828**Author:** Corporate Accountant**Authoriser:** Deputy General Manager Corporate and Community Services**Theme:** Our Leadership**Attachments:** 1. Narrandera Monthly Report - April 2025 (under separate cover)**RECOMMENDATION**

That Council:

1. Receives and notes the Statement of Investments as at 30 April 2025.

PURPOSE

The purpose of this report is to provide details to Council of its investment portfolio as at 30 April 2025, and confirm that Council's Responsible Accounting Officer has certified that the investments listed have been made in accordance with the *Local Government Act 1993* ("the Act"), the *Local Government (General) Regulation 2021* ("the Regulation") and Council's Investment Policy.

SUMMARY

In accordance with clause 212 of the Regulation, the Responsible Accounting Officer must provide Council with a monthly written report setting out details of Council's investments under section 625 of the Act. The report must also include certification that Council's investments have been made in accordance with the Act, the Regulation, and Council's adopted Investment Policy.

Table 1 summarises the value of Council's investments. As illustrated, Council's investments totalled \$28.031M as at 30 April 2025. Actual interest income to 30 April 2025 is \$1.278M which compares favourably with the cumulative budgeted amount of \$883,333.00.

Table 1 Summary of Council's investments as at 30 April 2025

Fund	Balance
General	\$20,611,980.37
Water	\$6,092,150.27
Sewerage	\$1,269,623.09
Trust	\$57,598.21
Total	\$28,031,351.94

BACKGROUND

Council's Chief Financial Officer monitors the organisation's cash flow daily, with surplus funds being invested in accordance with Council's Investments Policy, as well the statutory requirements outlined in the Act and the Regulation.

Subject to those constraints, Council's objective when investing funds is to obtain the most favourable rate of interest, whilst taking into consideration the risks and security associated with the investment, as well as ensuring that Council's liquidity requirements are also being met.

Council seeks independent advice for investments and consults with its investment advisor (Arlo Advisory Pty Ltd) in managing the portfolio to ensure that returns are maximised, considering diversification and risk. A complete analysis of the performance is addressed in the Monthly Investment Review Report, appended at *Attachment 1*, prepared by the investment advisor.

Included in this report are the following items that highlight Council's investment portfolio performance for the month and an update on the investment environment:

- a. Council's investment for the month
- b. Application of Investment Funds
- c. Investment Portfolio Performance
- d. Investment Commentary
- e. Responsible Officer Certification

This report concludes with the Responsible Officer's Certification.

Council Investments

Institution	Long Term Credit Rating	Short Term Credit Rating	Closing Balance Invested 31/3/25 \$	Closing Balance Invested 30/4/25 \$	April EOM Current Yield %	April EOM % of Portfolio	Investment Date	Maturity Date	Term (months)
At Call Accounts									
NAB	AA-	A-1+	1,228,244	1,129,098	1.15%	4.03%	N/A	N/A	N/A
NAB	AA-	A-1+	661,029	1,144,655	0.00%	4.08%	N/A	N/A	N/A
Total At Call Accounts			1,889,273	2,273,754	0.57%	8.11%			
Short Term Deposits									
Suncorp	AA-	A-1+	1,000,000	0	0.00%	0.00%	30/05/2024	30/04/2025	11
CBA	AA-	A-1+	1,000,000	0	0.00%	0.00%	27/06/2024	14/04/2025	10
Westpac	AA-	A-1+	1,000,000	1,000,000	5.29%	3.57%	30/05/2024	30/05/2025	12
Westpac	AA-	A-1+	1,000,000	1,000,000	5.31%	3.57%	27/06/2024	12/06/2025	11
Bendigo-Adelaide	A-	A-2	1,000,000	1,000,000	5.18%	3.57%	27/06/2024	14/05/2025	11
CBA	AA-	A-1+	1,000,000	1,000,000	4.94%	3.57%	29/07/2024	5/06/2025	10
NAB	AA-	A-1+	200,000	200,000	5.45%	0.71%	1/07/2024	1/07/2025	12
CBA	AA-	A-1+	1,000,000	0	0.00%	0.00%	20/06/2024	10/04/2025	10
NAB	AA-	A-1+	1,000,000	1,000,000	5.35%	3.57%	12/07/2024	11/07/2025	12
Bendigo-Adelaide	A-	A-2	1,000,000	1,000,000	5.13%	3.57%	28/06/2024	26/06/2025	12
Westpac	AA-	A-1+	1,000,000	1,000,000	4.94%	3.57%	2/09/2024	2/09/2025	12
CBA	AA-	A-1+	1,000,000	1,000,000	4.94%	3.57%	29/07/2024	19/05/2025	10
Westpac	AA-	A-1+	1,000,000	1,000,000	4.83%	3.57%	28/08/2024	28/08/2025	12
Suncorp	AA-	A-1+	1,000,000	1,000,000	5.13%	3.57%	4/12/2024	22/09/2025	10
NAB	AA-	A-1+	1,000,000	1,000,000	5.00%	3.57%	24/12/2024	19/11/2025	11
Westpac	AA-	A-1+	1,000,000	1,000,000	5.10%	3.57%	25/11/2024	25/11/2025	12
NAB	AA-	A-1+	1,000,000	1,000,000	5.10%	3.57%	26/11/2024	26/11/2025	12
NAB	AA-	A-1+	1,000,000	1,000,000	5.05%	3.57%	4/12/2024	4/12/2025	12
NAB	AA-	A-1+	1,000,000	1,000,000	5.00%	3.57%	24/12/2024	19/12/2025	12
Westpac	AA-	A-1+	1,000,000	1,000,000	4.89%	3.57%	9/01/2025	9/01/2026	12
Suncorp	AA-	A-1+	1,000,000	1,000,000	4.96%	3.57%	20/01/2025	20/01/2026	12
Suncorp	AA-	A-1+	1,000,000	1,000,000	5.00%	3.57%	22/01/2025	20/10/2025	9
CBA	AA-	A-1+	1,000,000	1,000,000	4.75%	3.57%	3/02/2025	1/10/2025	8
IMB	0	A-2	1,000,000	1,000,000	4.75%	3.57%	10/02/2025	22/07/2025	5
Westpac	AA-	A-1+	1,000,000	1,000,000	4.70%	3.57%	28/02/2025	27/02/2026	12
NAB	AA-	A-1+	1,000,000	1,000,000	4.70%	3.57%	28/02/2025	14/08/2025	5
Westpac	AA-	A-1+	1,000,000	1,000,000	4.63%	3.57%	3/03/2025	3/03/2026	12
Bank of Us	BBB+	A-2	1,000,000	1,000,000	4.64%	3.57%	11/03/2025	11/03/2026	12
Suncorp	AA-	A-1+	500,000	500,000	4.70%	1.78%	25/03/2025	29/12/2025	9
Total Short Term Deposits			27,700,000	24,700,000	4.97%	88.12%			
Medium Term Deposits									
Bank Vic	#N/A	#N/A	0	1,000,000	4.40%	3.57%	14/04/2025	14/04/2027	24
Total Medium Term Deposits			0	1,000,000	4.40%	3.57%			
Funds held in Trust									
NAB - Art Gallery	AA-	A-1+	57,598	57,598	5.20%	0.21%	1/08/2024	1/08/2025	12
Total Funds Held in Trust			57,598	57,598	0.01%	0.21%			
TOTAL CASH ASSETS & INVESTMENTS			29,646,871	28,031,352		96.43%			

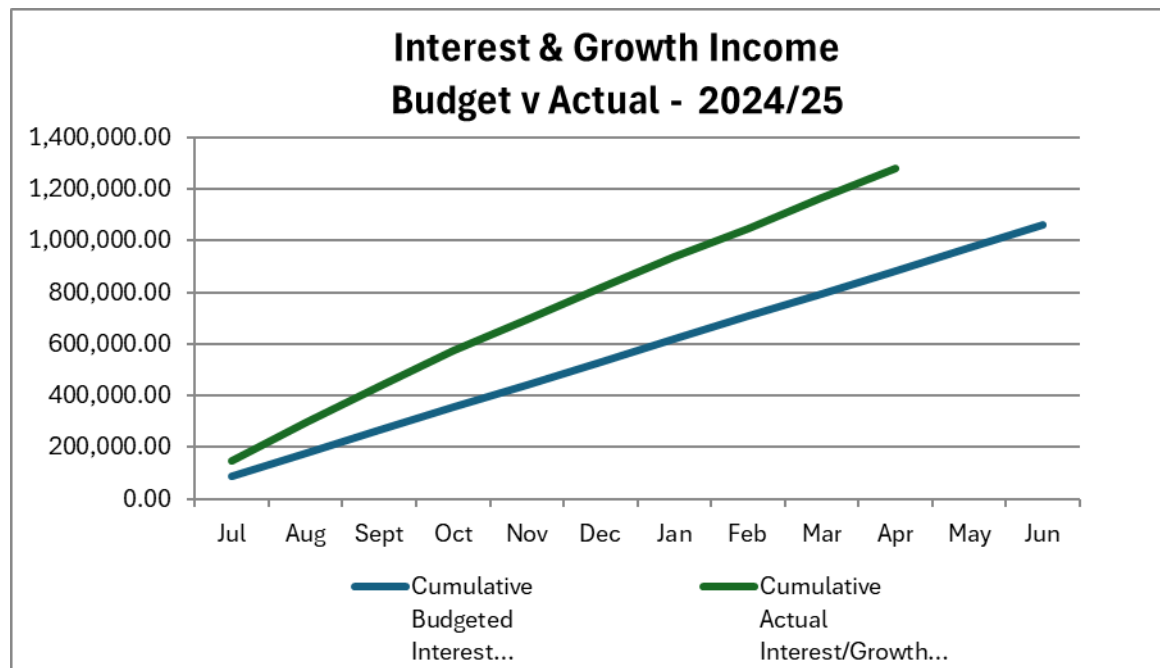
Application of Investment Funds

RESERVES SUMMARY					
30/04/2025					
	Closing Balance 23/24	Adopted Reserve Transfers	Budget Variations approved up to 15 April 2025	Proposed changes for council resolution	Balance as at 30 April 2025
<i>Externally Restricted</i>					
Water Fund	(6,181,036.59)	88,052.00	901,113.80		(5,191,870.79)
Sewer Fund	(2,939,541.86)	11,454.00	2,106,926.51		(821,161.35)
Specific Purpose Unexpended Grants	(8,158,914.91)	1,351,618.00	4,906,692.16		(1,900,604.75)
Other Contributions	(103,248.64)	-	-		(103,248.64)
Upsent Grant & Contributions Liability	(1,416,209.68)	-	-		(1,416,209.68)
Developer Contributions	(559,308.86)	(65,000.00)	54,697.96		(569,610.90)
Waste Management	(1,646,629.74)	(6,939.00)	647,937.33		(1,005,631.41)
Stormwater	(40,685.14)	893,908.00	(885,946.00)		(32,723.14)
Crown Reserves	(422,685.51)	(80,774.00)	93,700.57		(409,758.94)
Total Externally Restricted	(21,468,260.92)	2,192,319.00	7,825,122.33	-	(11,450,819.59)
<i>Internally Restricted</i>					
Plant & vehicle replacement	(2,155,286.87)	(119,941.00)	-		(2,275,227.87)
Employee Leave Entitlements	(1,301,000.00)	-	-		(1,301,000.00)
Carry over works	(1,416,520.31)	-	1,416,520.31		0.00
Community Transport	(365,525.36)	-	-		(365,525.36)
Organisational strategy and governance	(1,562,775.69)	48,500.00	-		(1,514,275.69)
Cemetery Perpetual	(482,762.88)	(23,472.00)	20,000.00		(486,234.88)
Council Committees	(63,891.61)	-	-		(63,891.61)
Information Technology Replacement	(600,349.98)	317,006.00	81,006.94		(202,337.04)
Property Development	(609,464.95)	720,000.00	(633,054.00)		(522,518.95)
Organisational service assets and projects	(909,626.55)	14,965.00	(1,265,796.39)		(3,085,049.49)
Quarry Rehabilitation	(179,838.29)	(15,000.00)	-		(194,838.29)
Financial Assistance Grant	(5,558,351.00)	-	5,558,351.00		-
Reverse Cycle Vending Machine	(4,360.29)	(3,210.00)	-		(7,570.29)
Bonds, Retentions & Trusts	(228,519.79)	-	-		(228,519.79)
Total Internally Restricted	(15,438,273.57)	938,848.00	5,177,027.86	-	(10,246,989.26)
Total Restricted	(36,906,534.49)	3,131,167.00	13,002,150.19	-	(21,697,808.85)
Total Unrestricted	(585,320.51)				(6,333,543.09)
Total Cash & Investments	(37,491,855.00)				(28,031,351.94)

Investment Portfolio Performance

Interest/growth/capital gains for the month totalled \$111,783.95, which compares favourably with the budget for the period of \$88,333.33 – outperforming budget for the month by \$23,450.61.

Council's outperformance to budget for April is mainly due to better than budgeted returns of Council investment portfolio as well as a higher than anticipated investment portfolio balance.



Council's Cash and At-Call accounts are utilised for daily cash flow management and need to be available to meet operating and contractual payments as they fall due.

For the month of April, the portfolio (excluding cash) provided a solid return of +0.41% (actual) or +5.14% p.a (annualised), outperforming the benchmark AusBond Bill Index return of +0.35% (actual) or +4.38% p.a (annualised).

As at the end of April 2025. Council's deposit portfolio was yielding 4.95% p.a (down 3bp from the previous month), with a weighted average duration of around 177 days (~6 months). Arlo Advisory have recommended Council incrementally increase this duration up to a minimum of 9 months this calendar year, to optimise returns in the long run.

With additional rate cuts and a global economic downturn priced in over 2025, it is advised that Council consider allocating some longer-term surplus funds and undertake an insurance policy by investing across one-five year fixed deposits and locking in rates above 4.25-4.5% p.a. This will provide some protection if the RBA decides to continue cutting rates over 2025 and into 2026.

Performance (Actual)	1 month	3 months	6 months	FYTD	1 year
Official Cash Rate	0.33%	0.98%	2.07%	3.55%	4.29%
AusBond Bank Bill Index	0.35%	1.04%	2.18%	3.70%	4.46%
Council's Portfolio [^]	0.41%	1.21%	2.49%	4.23%	5.10%
Outperformance	0.06%	0.17%	0.31%	0.53%	0.65%

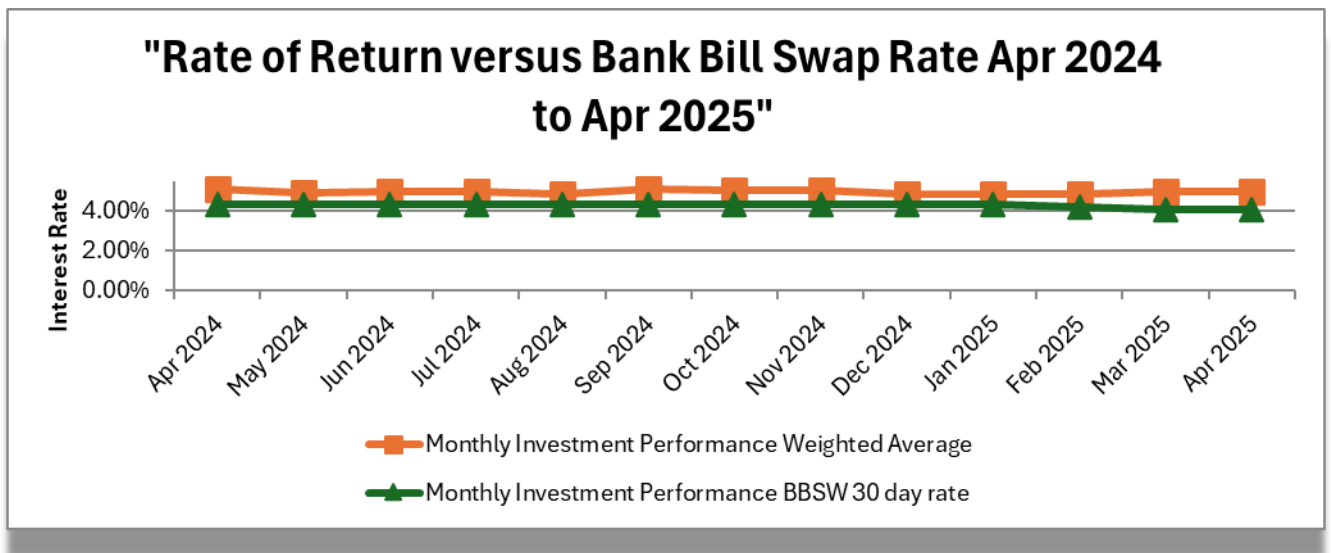
[^]Total portfolio performance excludes Council's cash account holdings. Quoted returns longer than 3 months are indicative as we do not have historical positions of the portfolio.

Performance (Annualised)	1 month	3 months	6 months	FYTD	1 year
Official Cash Rate	4.10%	4.10%	4.23%	4.28%	4.29%
AusBond Bank Bill Index	4.38%	4.34%	4.44%	4.46%	4.46%
Council's Portfolio [^]	5.14%	5.06%	5.08%	5.10%	5.10%
Outperformance	0.76%	0.72%	0.64%	0.64%	0.65%

[^]Total portfolio performance excludes Council's cash account holdings. Quoted returns longer than 3 months are indicative as we do not have historical positions of the portfolio.

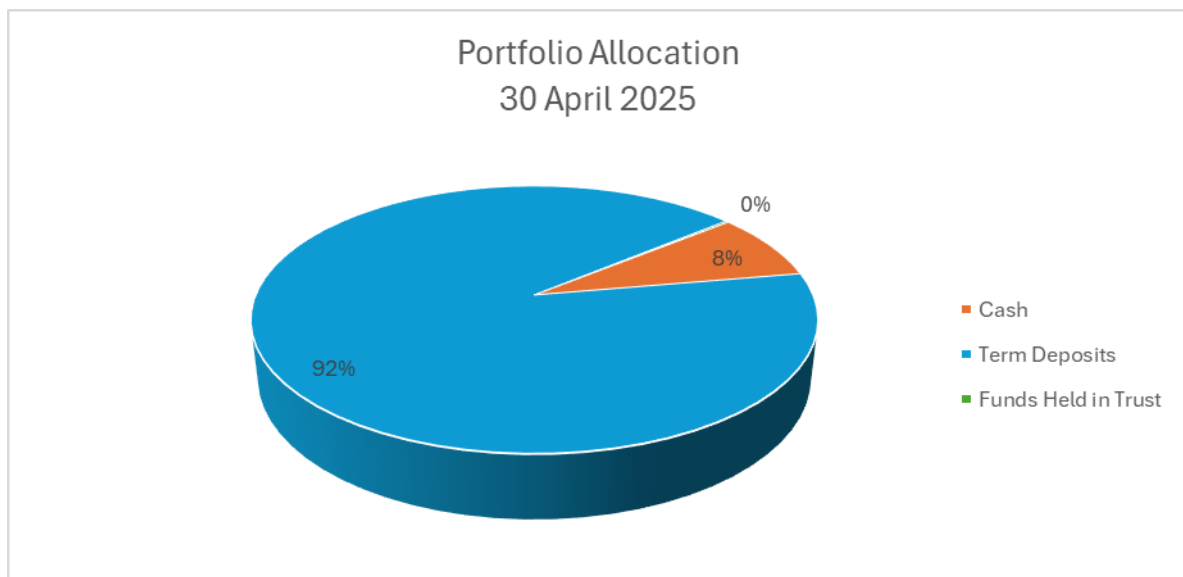
*The AusBond Bank Bill index is the leading benchmark for the Australian fixed income market. It is interpreted from the RBA Cash rate, 1 month and 3-month Bank Bill Swap Rates.

Monthly Investment Performance				
Period Ending	Investments	Weighted Average	BBSW 30 day rate	Variance
Apr 2024	27,812,376.68	5.11%	4.30%	0.63%
May 2024	28,462,881.68	4.93%	4.30%	0.63%
Jun 2024	31,204,406.83	4.95%	4.30%	0.65%
Jul 2024	36,208,784.99	4.95%	4.31%	0.64%
Aug 2024	35,812,613.44	4.86%	4.30%	0.56%
Sep 2024	32,414,513.16	5.11%	4.31%	0.80%
Oct 2024	30,914,233.25	5.04%	4.31%	0.73%
Nov 2024	28,915,399.86	5.03%	4.32%	0.71%
Dec 2024	30,166,930.45	4.83%	4.32%	0.51%
Jan 2025	29,118,266.47	4.81%	4.31%	0.50%
Feb 2025	29,919,725.82	4.81%	4.16%	0.65%
Mar 2025	29,646,871.46	4.97%	4.09%	0.88%
Apr 2025	28,031,351.94	4.97%	4.09%	0.88%

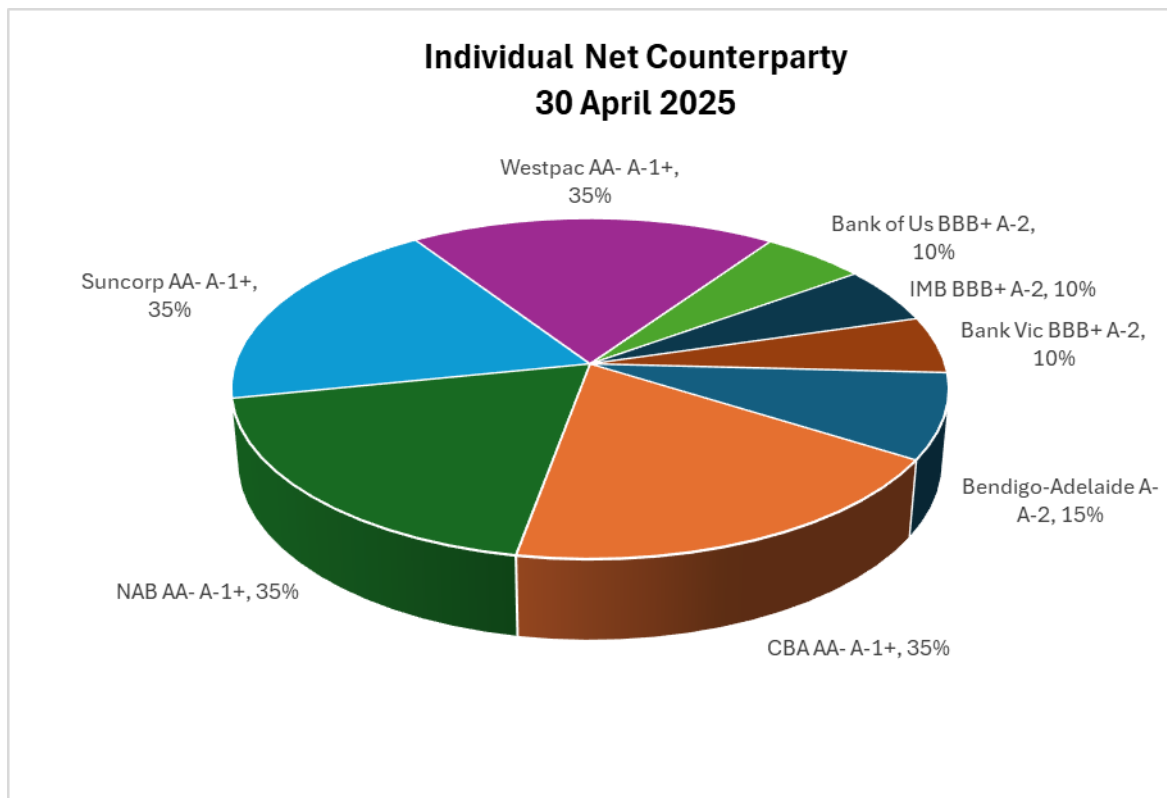


7. Investment Commentary

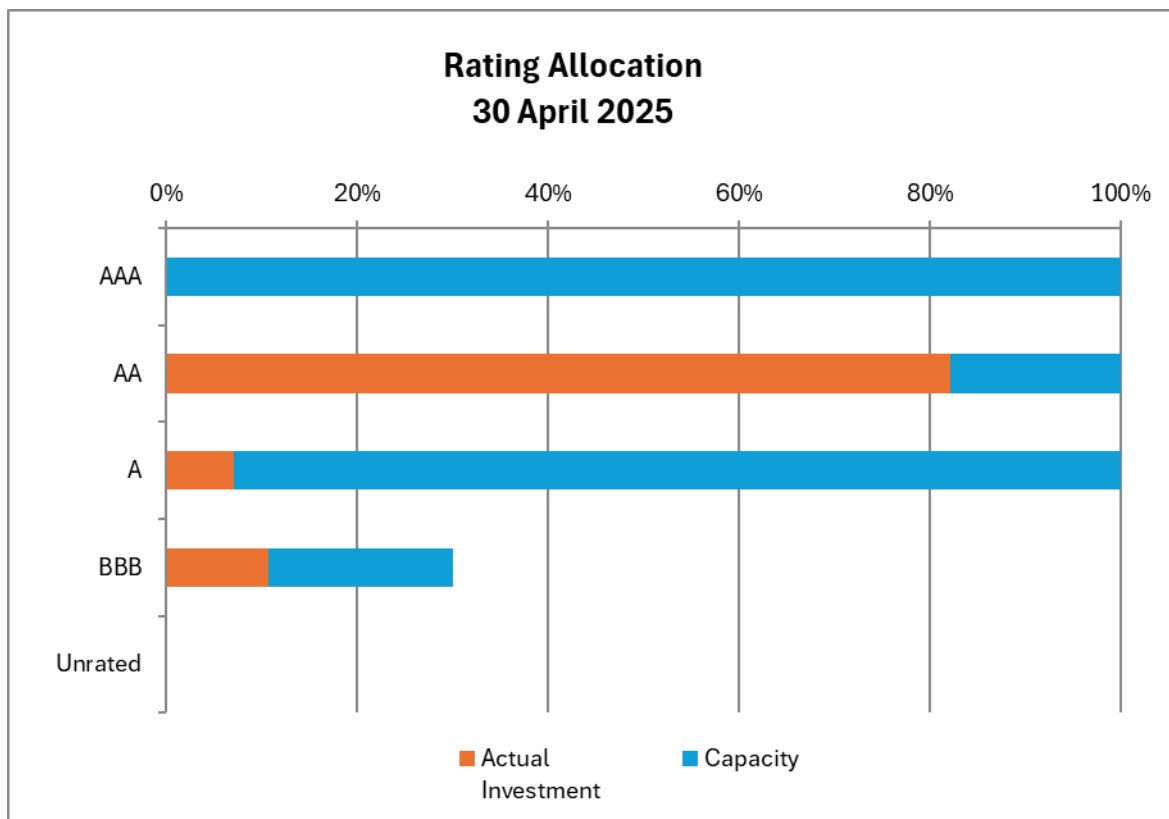
Council's investment portfolio is dominated by Term Deposits, equating to 91.68% of the portfolio across a range of counterparties. Cash equates to 8.11% and funds held in trust around 0.21% of the portfolio.



Council's investment portfolio is well diversified in complying assets across the entire credit spectrum. It is also well diversified from a rating perspective. Credit quality is diversified and is predominately invested amongst the investment grade Authorised Deposit-taking Institutions (ADI's) (being BBB+ or higher).



All investments are with the defined Policy limits, as outlined in the Rating Allocation chart below:



Investment Portfolio Balance

Council's investment portfolio balance decreased over the past month by \$616K from \$29.6M to \$28.03M. This decrease is reflective of recalling investments to allow payments for our creditors.

		Closing Balance Invested 28/02/25 \$	Closing Balance Invested 31/03/25 \$	Closing Balance Invested 30/4/25 \$
TOTAL NSC CASH ASSETS, CASH EQUIVALENTS & INVESTMENTS		29,118,266	29,646,871	28,031,352

Monthly Investment Movements

Redemptions/Sales – Council redeemed the following investments securities during April 2025.

Institution and Type	Amount	Investment Term	Interest Rate	Comments
CBA (A-1+) Term Deposit	\$1,000,000	9 months	4.90%	This term deposit was redeemed on maturity to help with the cash flow for paying Wages & Salaries and creditors.
CBA (A-1+) Term Deposit	\$1,000,000	9 months	5.07%	This term deposit was redeemed on maturity and a new 2-year term deposit was placed with Bank Vic at 4.4%. The next best rate for this term was 4.13% with Suncorp
Suncorp (A-1+) Term Deposit	\$1,000,000	11 months	5.25%	This term deposit was redeemed and a new Term Deposit was placed in May with Bank Vic.

New Investments – Council purchased the following investment securities during April 2025.

Institution and Type	Amount	Investment Term	Interest Rate	Comments
Bank Vic (BBB+) Term Deposit	\$1,000,000	2 Years	4.4%	Bank Vic rate of 4.4% compared favourably to the rest of the market for this term. The next best rate was 4.13% from Suncorp (A-1+) and Hume Bank at 4.1% (BBB+)

Rolled Investments – Council did not roll over any investment securities during April 2025.

RESPONSIBLE ACCOUNTING OFFICER (RAO) CERTIFICATION

- a. I hereby certify that the investments listed above have been made in accordance with section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2021* and Council's Investment Policy.
- b. Council's Investment Policy was reviewed and adopted on 15 March 2024.

12.8 QUARTERLY BUDGET REVIEW STATEMENT (QBR) - MARCH 2025 (QUARTER 3)

Document ID: 800461

Author: Chief Financial Officer (Responsible Accounting Officer)

Authoriser: Deputy General Manager Corporate and Community Services

Theme: Our Leadership

Attachments: 1. March 2025 Quarterly Budget Statement
2. March Capital Expenditure Statement

RECOMMENDATION

That Council:

1. Receives and notes the March 2025 Quarterly Budget Review Statement, appended at *Attachment 1*, and endorses the variations contained therein.

PURPOSE

The purpose of this report is to present the March Quarterly budget Review Statement

SUMMARY

The General fund forecast net operating result from continuing operations after the quarter is a surplus \$47,000 compared to the original budget forecast result of a surplus of \$8,238,000.

The General Fund forecast net operating result before grants and contributions provided for capital after the quarter is a deficit of \$6.118 million compared to original budget forecast of \$832,000. This is a result of the Financial Assistance Grant prepayment of \$5,558,351 in 2023-24 and deferral of the Red Hill expansion project to 2025-26.

Table 1 outlines each of Council's Funds' operating positions before capital grants.

Table 1 Operating position before capital grants and contributions

Operating Position before Capital Grants				
Fund	Original (000's)	September (000's)	December (000's)	March (000's)
General	832	-5,276	-6,024	-6,118
Water	-92	-288	-288	-420
Sewer	476	356	356	334
Consolidated	1,216	-5,164	-5,956	-6,204

BACKGROUND

Clause 203 of the *Local Government (General) Regulation 2021* ("the LG Regulation") provides that the Responsible Accounting Officer must submit to Council, not later than two months after the end of each quarter (except the June Quarter), a statement that shows by reference to the estimate of income and expenditure set out in the Operational Plan that Council has adopted for the current year, a revised estimate of the income and

expenditure for that year. The budget statement must include a note by the Responsible Accounting Officer as to whether or not she believes that the financial position of Council is satisfactory, having regard to the original estimate of income and expenditure.

The LG Regulation mandate a minimum of six statements that must be produced. These include:

1. Statement by the Responsible Accounting Officer
2. Income and Expenses Statement
3. Capital Budget Statement
4. Cash and Investments Position Statement
5. Key Performance Indicators, and
6. Statement of Contracts and Other Expenses.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

5 - Our Leadership

Strategy

5.1 - Have a Council that provides leadership through actions and effective communication.

Action

5.1.2 - Support ethical, transparent and accountable corporate governance.

ISSUES AND IMPLICATIONS

- Nil.

Policy

- Nil.

Financial

- Council's short-term financial position (the level of working capital) is satisfactory as at 31 March 2025.

Legal / Statutory

- This report ensures Council's compliance with the *Local Government (General) Regulation 2021*, Part 9 Division 3 Clause 203.

Community Engagement / Communication

- There are no community consultation requirements for Council associated with this report.

RISKS

Council's budgets are monitored in accordance with the adopted Operational Plan and Long-Term Financial Plan. It is essential for Council to monitor programs against budget to avoid depending on savings from other programs and to utilise reserves that had been set aside for other specific purposes.

VARIATIONS

Variations during the March quarter are detailed in *Attachment 1* with an overall summary below by Fund and Activity.

General Fund

Other revenues

Council's revenue from legal costs on charged to ratepayers decreased by \$14,000, which was offset by a corresponding reduction in legal expenditure.

Operating grants and contributions

Council has secured several operating grants and contributions to support community programs and services. These include:

- Emergency services levy preliminary works: \$25,000
- Transport access regional partnership grant: \$12,000
- Holiday program activities: \$5,500
- Weeds program: Additional \$1,000, bringing the total budget to \$45,000
- Traffic lighting subsidy: Additional \$2,000, increasing the total budge to \$35,000

Capital grants and contributions

Adjustments were made to Council's grants and contributions for the following:

Successful Grants

- EV charging station: A grant of \$43,000 has been secured to support the installation of an electric vehicle charging station.
- Country passenger transport: A grant of \$13,000 has been obtained to perform footpath maintenance works near Narrandera High School.

Unsuccessful Grants

- Narrandera cemetery furniture: A proposed grant of \$5,000 for new furniture at Narrandera cemetery was unsuccessful and has been removed from the budget.
- Barellan cemetery furniture: Similarly, a proposed grant of \$5,000 for new furniture at Barellan cemetery was also unsuccessful and has been removed from the budget.

Interest on investments

Council's investment portfolio yielded favourable returns, generating an additional \$81,000 in revenue beyond the anticipated budget.

Other income

Council's other income sources increased by \$2,000, primarily due to higher income from tower license fees.

User charges and fees

Council has observed a \$6,000 increase in revenue from domestic tip fees, reflecting a rise in community engagement with waste disposal services

Employee benefits and oncosts

Council has realised a net reduction of \$59,000 in employee benefits and oncosts, attributed to the following adjustments:

- Reallocation of \$179,000 to materials and services, aligning costs with actual service delivery.
- Additional \$120,000 budget allocation for employee expenses incurred for works performed on the system implementation project, reflecting the Council's investment in enhancing operational efficiency and reporting.

Materials and services

Council's materials and services expenditure has increased by \$293,000, attributed to the following factors:

- Reallocation of \$179,000 previously allocated to employee benefits and oncosts have been transferred to the materials and services category to better reflect actual service delivery costs.
- An additional \$110,000 has been allocated to workshop expenses funded from the plant reserve, supporting increased maintenance and operational activities.
- \$80,600 for additional compliance resources has been transferred to reserve. These funds will be reconciled at the end of the financial year, with compliance-related costs to be drawn from the reserve as needed.
- Finance contractor expenses have increased by \$28,000 due to the support provided during the system implementation phase.
- An increase of \$10,000 in finance charges (brokerage fees) related to the sale of water allocations.
- An additional \$10,000 has been allocated for plans of management, supporting strategic planning and asset management initiatives.
- Community Transport vehicle operating expenses have increased by \$25,000, facilitating enhanced services and expanded access to transportation options for the community.
- Vehicle insurance costs increased \$27,000, reflecting adjustments in premiums.
- The inclusion of \$11,660 in grant funding for the Regional Partnerships Grant Program, supporting community development.
- Depot expenses have increased by \$14,600 with reallocation of staff to this site, reflecting enhanced operational capabilities and improved service delivery.
- Travel expenses have increased by \$20,000 to facilitate site visits and inspections, ensuring effective oversight and compliance.
- Official Opening Expenses increased \$6,000, supporting community engagement with official opening and event activities.
- Reallocation from tourism expenses to capital expenditure for signage works (\$28,000) and the Destination & Discovery Hub fit out (\$50,000).

Legal expenses

Expenses related to debt recovery decreased \$20,000. It is anticipated costs in relation to debt recovery will resume at the end of financial year and progress as usual in the upcoming financial year.

Capital expenditure

Capital expenditure has decreased by \$151,000, reflecting adjustments across various projects:

- Cemetery furniture grants: The Narrandera and Barellan cemetery furniture projects, each budgeted at \$5,000, were unsuccessful in securing grant funding. Consequently, these allocations have been removed from the capital expenditure plan.
- Network cabling replacement: A \$20,000 allocation for the replacement of network cabling at the depot and community support building has been funded through the internal computer reserve.
- Country transport passenger grant: inclusion of the \$13,500 successful grant for footpath works near the Narrandera high school.

- EV charging station: An allocation of \$43,000 has been included for the installation of an electric vehicle (EV) charging station, supporting sustainable infrastructure initiatives.
- Gateway/Entrance signs: \$28,000 has been reallocated from materials and services to fund the development of gateway and entrance signs, enhancing the community's visual identity.
- Destination & Discovery Hub (DDH) Fit out: A \$275,000 allocation for the DDH fit out has been included, with \$225,000 reallocated from roads resheeting. This reallocation is due to the roads project now being funded under the Office of Local Government (OLG) Lismoyle Road project.
- The Quarterly Capital report for March is appended at *Attachment 2*.

Reserve transfers

Council made several transfers from various reserves to support specific operational and capital initiatives:

- Community transport reserve: \$52,000 been allocated to cover operating expenses (\$25,000) and vehicle lease costs (\$27,000), ensuring the continued provision of community transport services.
- Plant replacement reserve: Funds transferred to support additional workshop operating expenses and increased vehicle insurance costs, maintaining the operational readiness of Council's plant and equipment.
- Financial management reserve: \$68,000 allocated to cover additional costs associated with the system implementation, enhancing Council's financial management capabilities.
- Computer replacement reserve: \$20,000 transferred to fund network cabling upgrades at the HACC and depot facilities, supporting improved IT infrastructure.
- Special variation reserve: \$154,000 allocated to cover stormwater loan interest, and \$80,000 to support additional compliance activities, ensuring the effective management of Council's special variation projects.

Water Fund

The Water Fund experienced a net transfer of \$132,000 from reserves, reflecting adjustments in revenue and expenditure:

Revenue adjustments:

- Rates and charges increased by \$4,000, aligning with revised billing and collection outcomes.
- Interest on overdue accounts increased \$15,000 above the anticipated budget.
- User charges decreased \$19,000 below budget, primarily due to lower-than-anticipated water consumption and billing discrepancies.

Expenditure variations:

- Employee expenses and materials and services costs increased by \$132,000, driven by urgent repairs to bore infrastructure and a low-level pump failure, necessitating immediate attention and resources.

Capital expenditure:

- No adjustments were made to water capital initiatives during this period.

These financial movements reflect the dynamic nature of water utility operations, with fluctuations in revenue and unexpected maintenance costs impacting the overall financial position.

Sewer Fund

The Sewer Fund experienced a net transfer of \$505,000 from reserves, reflecting adjustments in revenue, operating and capital expenditure:

Revenue adjustments:

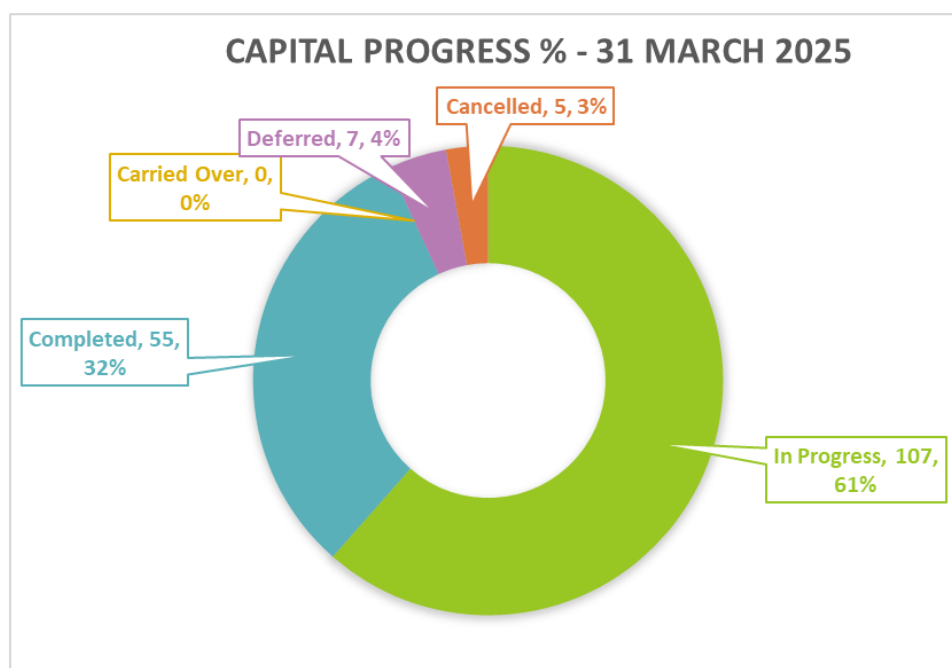
- Rates and annual charges decreased \$76,000 due to the original budget anticipating a full-year levy of the access charge for the Barellan sewer. This charge was pro-rated based on the project completion date, resulting in reduced income.
- User charges increased by \$40,000, driven by higher-than-budgeted connection fees.
- Interest on overdue accounts increased \$5,000 above the anticipated budget.

Expenditure variations:

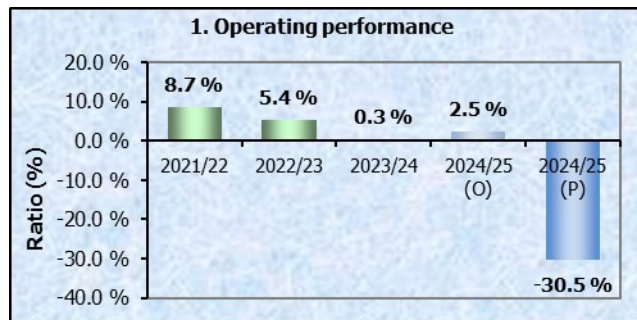
- Materials and services rose by \$11,000, primarily due to increased insurance premium costs.

Capital expenditure adjustments:

- Barellan sewer project: inclusion of \$1.008 million, supporting the revised design and construction costs of the Barellan sewer infrastructure.
- Project Deferrals totalled \$532,000 including \$432,000 for sewer main relines, \$50,000 for SCADA online analysers, and \$50,000 for backup power points. These deferrals are aligned with project timelines and funding availability.



Key Performance Indicators



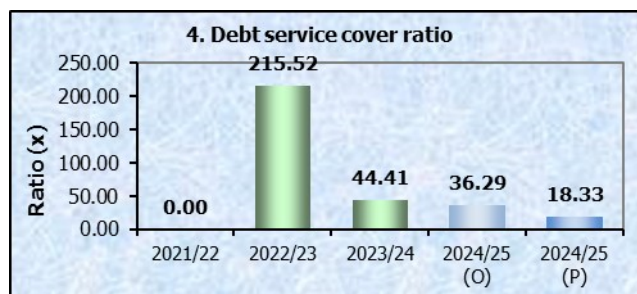
This ratio measures Council's achievement of containing operating expenditure within operating revenue.



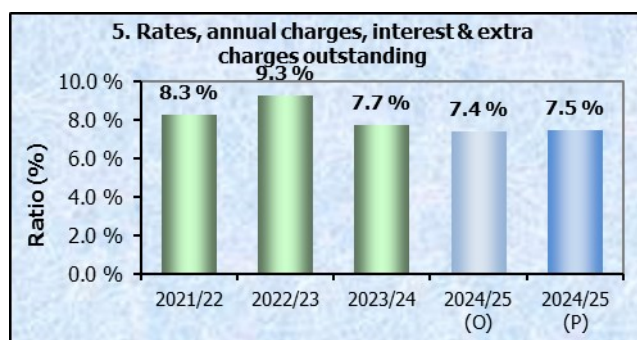
This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants & contributions.



To assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council.



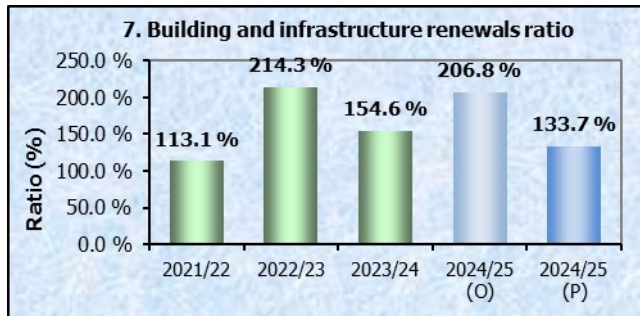
This ratio measures the availability of operating cash to service debt including interest, principal and lease payments.



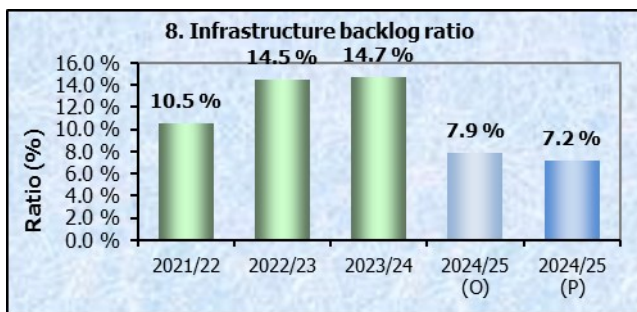
To assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts.



This liquidity ratio indicates the number of months a Council can continue paying for its immediate expenses without additional cash inflow.



To assess the rate at which these assets are being renewed relative to the rate at which they are depreciating.



This ratio shows what proportion the backlog is against the total value of a Council's infrastructure.



Compares actual vs. required annual asset maintenance. A ratio above 1.0 indicates Council is investing enough funds to stop the Infrastructure Backlog growing.

CONCLUSION

That Council receives, notes and endorses the March Quarterly review in accordance with the Local Government Financial Regulations.

Narrandera Shire Council

Quarterly Budget Review Statement
for the period 01/01/25 to 31/03/25

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Narrandera Shire Council

Quarterly Budget Review Statement
for the period 01/01/25 to 31/03/25

Report by responsible accounting officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

31 March 2025

It is my opinion that the Quarterly Budget Review Statement for Narrandera Shire Council for the quarter ended 31/03/25 indicates that Council's projected financial position at 30/6/25 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed: 

Rebecca Best
Rebecca Best
Responsible accounting officer

date:

12/05/2025

Narrandera Shire Council

Quarterly Budget Review Statement

for the period 01/01/25 to 31/03/25

Income & expenses budget review statement

Budget review for the quarter ended 31 March 2025

Income & expenses - Council Consolidated

(\$000's)	Original budget 2024/25	Approved Changes				Revised budget 2024/25	Variations for this Mar Qtr		Notes	Projected year end result	Actual YTD figures
		Carry forwards	Other than by QBRS	Sept QBRS	Dec QBRS						
Income											
Rates and annual charges	10,638	-	-	18	(7)	10,649	(75)			10,574	10,539
User charges and fees	3,225	-	-	2	-	3,227	27			3,254	1,874
Other revenues	1,175	37	-	5	27	1,244	(14)			1,230	528
Grants and contributions - operating	8,985	(5,499)	-	(56)	38	3,468	45			3,513	2,599
Grants and contributions - capital	7,824	2,654	-	(3,670)	614	7,422	47			7,469	1,083
Interest and investment revenue	1,112	-	-	-	108	1,220	101			1,321	628
Net gain from disposal of assets	92	-	-	-	-	92	-			92	-
Other income	234	-	-	-	-	234	2			236	177
Total income from continuing operations	33,285	(2,808)	-	(3,701)	780	27,556	133			27,689	17,428
Expenses											
Employee benefits and on-costs	9,318	3	-	(88)	(143)	9,090	16			9,106	6,775
Borrowing costs	205	-	-	-	2	207	(4)			203	101
Materials and services	7,518	577	-	439	1,045	9,579	342			9,921	5,731
Depreciation and amortisation	6,736	-	-	-	10	6,746	-			6,746	5,060
Impairment of receivables	6	-	-	-	-	6	-			6	4
Legal costs	47	-	-	-	-	47	(20)			27	12
Consultants	-	-	-	-	-	-	-			-	-
Other expenses	415	-	-	-	-	415	-			415	327
Total expenses from continuing operations	24,245	580	-	351	914	26,090	334			26,424	18,010
Net operating result from continuing operations	9,040	(3,388)	-	(4,052)	(134)	1,466	(201)			1,265	(582)
Discontinued operations - surplus/(deficit)						-				-	
Net operating result from all operations	9,040	(3,388)	-	(4,052)	(134)	1,466	(201)			1,265	(582)
Net Operating Result before Capital Items	1,216	(6,042)	-	(382)	(748)	(5,956)	(248)			(6,204)	(1,665)

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 31/03/25 and should be read in conjunction with the total QBRS report

Narrandera Shire Council
10 Year Financial Plan for the Years ending 30 June 2035
INCOME STATEMENT - CONSOLIDATED
Scenario: 2025/26 Incl. Special Variation (Yr1, Yr2)

	Actuals 2023/24 \$	Current Year 2024/25 \$	2025/26 \$	2026/27 \$	2027/28 \$	2028/29 \$	Projected Years					
							2029/30 \$	2030/31 \$	2031/32 \$	2032/33 \$	2033/34 \$	2034/35 \$
Income from Continuing Operations												
Revenue:												
Rates & Annual Charges	8,940,000	10,575,231	12,107,177	12,501,629	12,935,526	13,275,589	13,624,802	13,749,750	14,108,693	14,477,200	14,855,535	15,243,968
User Charges & Fees	3,797,000	3,254,116	3,053,697	3,167,386	3,265,225	3,366,285	3,470,679	4,567,373	4,718,337	4,874,577	5,036,283	5,203,654
Other Revenues	2,155,000	1,200,881	1,188,060	1,188,060	1,188,060	1,188,060	1,188,060	1,188,060	1,188,060	1,188,060	1,188,060	1,188,060
Grants & Contributions provided for Operating Purposes	12,549,000	3,543,277	9,435,664	9,573,021	9,712,683	9,855,147	9,151,594	9,299,843	9,451,072	9,607,176	9,608,576	9,611,890
Grants & Contributions provided for Capital Purposes	9,510,000	7,469,553	16,528,875	1,437,250	1,301,375	8,595,500	9,763,000	5,125,500	238,000	238,000	238,000	238,000
Interest & Investment Revenue	1,777,000	1,317,001	944,369	803,701	770,277	900,010	685,810	631,310	614,810	611,810	618,810	626,810
Other Income:												
Net Gains from the Disposal of Assets	-	91,500	91,500	91,500	91,500	91,500	91,500	91,500	91,500	91,500	91,500	91,500
Fair value increment on investment properties	-	-	-	-	-	-	-	-	-	-	-	-
Reversal of revaluation decrements on IPPE previously expensed	-	-	-	-	-	-	-	-	-	-	-	-
Reversal of impairment losses on receivables	-	-	-	-	-	-	-	-	-	-	-	-
Other Income	251,000	235,413	242,022	245,171	248,396	251,701	255,088	258,557	262,112	265,755	269,487	273,311
Joint Ventures & Associated Entities - Gain	-	-	-	-	-	-	-	-	-	-	-	-
Total Income from Continuing Operations	38,979,000	27,686,972	43,591,365	29,007,717	29,513,042	37,523,793	38,230,532	34,911,893	30,672,585	31,354,077	31,906,250	32,477,193
Expenses from Continuing Operations												
Employee Benefits & On-Costs	8,869,000	9,907,303	10,034,714	10,327,655	10,580,150	10,838,988	11,104,330	11,587,147	11,870,076	12,160,078	12,457,330	12,762,014
Borrowing Costs	66,000	197,474	178,315	420,670	392,281	369,411	761,611	806,360	770,855	734,070	695,745	660,459
Materials & Contracts	8,706,000	9,045,367	7,162,036	7,193,943	7,411,035	7,654,880	7,692,847	8,236,717	8,461,582	8,677,735	8,812,125	9,012,699
Depreciation & Amortisation	6,640,000	6,847,035	6,802,807	6,858,524	6,939,483	6,993,625	7,053,937	7,536,948	7,607,978	7,680,355	7,754,104	7,829,252
Impairment of investments	-	-	-	-	-	-	-	-	-	-	-	-
Impairment of receivables	72,000	6,120	6,520	6,520	6,520	6,520	6,520	6,520	6,520	6,520	6,520	6,520
Other Expenses	433,000	416,033	454,326	467,176	478,205	489,510	501,098	512,976	525,150	537,629	550,420	563,530
Interest & Investment Losses	-	-	-	-	-	-	-	-	-	-	-	-
Net Losses from the Disposal of Assets	796,000	-	-	-	-	-	-	-	-	-	-	-
Revaluation decrement/impairment of IPPE	(1,034,000)	-	-	-	-	-	-	-	-	-	-	-
Fair value decrement on investment properties	-	-	-	-	-	-	-	-	-	-	-	-
Joint Ventures & Associated Entities	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenses from Continuing Operations	24,548,000	26,419,332	24,638,717	25,274,489	25,807,674	26,352,936	27,120,342	28,686,668	29,242,161	29,796,387	30,276,243	30,834,473
Operating Result from Continuing Operations	14,431,000	1,267,639	18,952,648	3,733,229	3,705,369	11,170,857	11,110,190	6,225,225	1,430,423	1,557,691	1,630,007	1,642,720
Discontinued Operations - Profit/(Loss)	-	-	-	-	-	-	-	-	-	-	-	-
Net Profit/(Loss) from Discontinued Operations	-	-	-	-	-	-	-	-	-	-	-	-
Net Operating Result for the Year	14,431,000	1,267,639	18,952,648	3,733,229	3,705,369	11,170,857	11,110,190	6,225,225	1,430,423	1,557,691	1,630,007	1,642,720
Net Operating Result before Grants and Contributions provided for Capital Purposes	4,921,000	(6,201,914)	2,423,773	2,295,979	2,403,994	2,575,357	1,347,190	1,099,725	1,192,423	1,319,691	1,392,007	1,404,720

Narrandera Shire Council

Quarterly Budget Review Statement

for the period 01/01/25 to 31/03/25

Income & expenses budget review statement

Budget review for the quarter ended 31 March 2025

Income & expenses - General Fund

(\$000's)	Original budget 2024/25	Approved Changes				Revised budget 2024/25	Variations for this Mar Qtr		Notes	Projected year end result	Actual YTD figures
		Carry forwards	Other than by QBRS	Sept QBRS	Dec QBRS						
Income											
Rates and annual charges	7,949	-	-	17	(7)	7,959	-			7,959	7,960
User charges and fees	1,481	-	-	2	-	1,483	6			1,489	911
Other revenues	1,175	37	-	5	27	1,244	(14)			1,230	528
Grants and contributions - operating	8,985	(5,499)	-	(56)	38	3,468	45			3,513	2,599
Grants and contributions - capital	7,406	1,768	-	(3,670)	614	6,118	47			6,165	919
Interest and investment revenue	784	-	-	-	108	892	81			973	468
Net gain from disposal of assets	92	-	-	-	-	92	-			92	-
Other income	234	-	-	-	-	234	2			236	177
Total income from continuing operations	28,106	(3,694)	-	(3,702)	780	21,490	167			21,657	13,562
Expenses											
Employee benefits and on-costs	8,565	3	-	(100)	(143)	8,325	(59)			8,266	6,126
Borrowing costs	75	-	-	-	2	77	-			77	6
Materials and services	5,205	577	-	134	1,045	6,961	293			7,254	4,658
Depreciation and amortisation	5,555	-	-	-	10	5,565	-			5,565	4,174
Impairment of receivables	6	-	-	-	-	6	-			6	4
Legal costs	47	-	-	-	-	47	(20)			27	12
Consultants	-	-	-	-	-	-	-			-	-
Other expenses	415	-	-	-	-	415	-			415	327
Total expenses from continuing operations	19,868	580	-	34	914	21,396	214			21,610	15,307
Net operating result from continuing operations	8,238	(4,274)	-	(3,736)	(134)	94	(47)			47	(1,745)
Discontinued operations - surplus/(deficit)						-				-	
Net operating result from all operations	8,238	(4,274)	-	(3,736)	(134)	94	(47)			47	(1,745)
Net Operating Result before Capital Items	832	(6,042)	-	(66)	(748)	(6,024)	(94)			(6,118)	(2,664)

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 31/03/25 and should be read in conjunction with the total QBRS report

Narrandera Shire Council
10 Year Financial Plan for the Years ending 30 June 2035
INCOME STATEMENT - GENERAL FUND
Scenario: 2025/26 Incl. Special Variation (Yr1, Yr2)

	Actuals 2023/24 \$	Current Year 2024/25 \$	2025/26 \$	2026/27 \$	2027/28 \$	2028/29 \$	Projected Years					
							2029/30 \$	2030/31 \$	2031/32 \$	2032/33 \$	2033/34 \$	2034/35 \$
Income from Continuing Operations												
Revenue:												
Rates & Annual Charges	6,494,000	7,958,932	9,261,392	9,550,025	9,788,332	10,032,596	10,282,966	10,539,596	10,802,641	11,072,263	11,348,625	11,631,896
User Charges & Fees	2,150,000	1,489,007	1,534,296	1,588,871	1,627,859	1,667,823	1,708,785	1,750,771	1,793,807	1,837,919	1,883,134	1,929,479
Other Revenues	2,155,000	1,200,881	1,188,060	1,188,060	1,188,060	1,188,060	1,188,060	1,188,060	1,188,060	1,188,060	1,188,060	1,188,060
Grants & Contributions provided for Operating Purposes	12,549,000	3,543,277	9,435,664	9,573,021	9,712,683	9,855,147	9,151,594	9,299,843	9,451,072	9,607,176	9,608,576	9,611,890
Grants & Contributions provided for Capital Purposes	5,769,000	6,165,825	16,285,000	667,500	682,500	1,077,500	3,245,000	607,500	220,000	220,000	220,000	220,000
Interest & Investment Revenue	1,323,000	972,001	711,350	592,750	560,550	513,350	426,750	455,550	443,750	435,750	437,750	440,750
Other Income:												
Net Gains from the Disposal of Assets	-	91,500	91,500	91,500	91,500	91,500	91,500	91,500	91,500	91,500	91,500	91,500
Fair value increment on investment properties	-	-	-	-	-	-	-	-	-	-	-	-
Reversal of revaluation decrements on IPPE previously expensed	-	-	-	-	-	-	-	-	-	-	-	-
Reversal of impairment losses on receivables	-	-	-	-	-	-	-	-	-	-	-	-
Other Income	251,000	235,413	242,022	245,171	248,396	251,701	255,088	258,557	262,112	265,755	269,487	273,311
Joint Ventures & Associated Entities - Gain	-	-	-	-	-	-	-	-	-	-	-	-
Total Income from Continuing Operations	30,691,000	21,656,836	38,749,284	23,496,898	23,899,880	24,677,678	26,349,742	24,191,377	24,252,943	24,718,422	25,047,131	25,386,886
Expenses from Continuing Operations												
Employee Benefits & On-Costs	8,025,000	9,067,387	9,273,925	9,544,252	9,776,284	10,014,116	10,257,894	10,507,766	10,763,886	11,026,408	11,295,493	11,571,306
Borrowing Costs	29,000	76,858	65,530	316,252	297,785	286,200	273,665	259,482	247,992	236,176	223,814	210,914
Materials & Contracts	6,219,000	6,378,828	5,183,357	5,158,123	5,289,473	5,479,408	5,462,089	5,577,588	5,735,974	5,883,987	5,948,533	6,077,517
Depreciation & Amortisation	5,498,000	5,665,259	5,598,149	5,630,528	5,654,181	5,683,372	5,718,232	5,753,717	5,789,837	5,826,605	5,864,033	5,902,134
Impairment of investments	-	-	-	-	-	-	-	-	-	-	-	-
Impairment of receivables	72,000	6,120	6,520	6,520	6,520	6,520	6,520	6,520	6,520	6,520	6,520	6,520
Other Expenses	383,000	416,033	454,326	467,176	478,205	489,510	501,098	512,976	525,150	537,629	550,420	563,530
Interest & Investment Losses	-	-	-	-	-	-	-	-	-	-	-	-
Net Losses from the Disposal of Assets	599,000	-	-	-	-	-	-	-	-	-	-	-
Revaluation decrement/impairment of IPPE	(1,034,000)	-	-	-	-	-	-	-	-	-	-	-
Fair value decrement on investment properties	-	-	-	-	-	-	-	-	-	-	-	-
Joint Ventures & Associated Entities - Loss	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenses from Continuing Operations	19,791,000	21,610,486	20,581,807	21,122,852	21,502,448	21,959,126	22,219,498	22,618,049	23,069,359	23,517,324	23,888,813	24,331,921
Operating Result from Continuing Operations	10,900,000	46,350	18,167,478	2,374,047	2,397,432	2,718,551	4,130,244	1,573,328	1,183,584	1,201,098	1,158,318	1,054,965
Discontinued Operations - Profit/(Loss)	-	-	-	-	-	-	-	-	-	-	-	-
Net Profit/(Loss) from Discontinued Operations	-	-	-	-	-	-	-	-	-	-	-	-
Net Operating Result for the Year	10,900,000	46,350	18,167,478	2,374,047	2,397,432	2,718,551	4,130,244	1,573,328	1,183,584	1,201,098	1,158,318	1,054,965
Net Operating Result before Grants and Contributions provided for Capital Purposes	5,131,000	(6,119,475)	1,882,478	1,706,547	1,714,932	1,641,051	885,244	965,828	963,584	981,098	938,318	834,965

Narrandera Shire Council

Quarterly Budget Review Statement

for the period 01/01/25 to 31/03/25

Income & expenses budget review statement

Budget review for the quarter ended 31 March 2025

Income & expenses - Water Fund

(\$000's)	Original budget 2024/25	Approved Changes				Revised budget 2024/25	Variations for this Mar Qtr		Notes	Projected year end result	Actual YTD figures
		Carry forwards	Other than by QBRS	Sept QBRS	Dec QBRS						
Income											
Rates and annual charges	940	-	-	1	-	941	4			945	946
User charges and fees	1,277	-	-	-	-	1,277	(19)			1,258	617
Other revenues	-	-	-	-	-	-	-			-	-
Grants and contributions - operating	-	-	-	-	-	-	-			-	-
Grants and contributions - capital	10	140	-	-	-	150	-			150	(106)
Interest and investment revenue	281	-	-	-	-	281	15			296	140
Net gain from disposal of assets	-	-	-	-	-	-	-			-	-
Other income	-	-	-	-	-	-	-			-	-
Total income from continuing operations	2,508	140	-	1	-	2,649	-			2,649	1,597
Expenses											
Employee benefits and on-costs	379	-	-	12	-	391	75			466	370
Borrowing costs	-	-	-	-	-	-	-			-	-
Materials and services	1,507	-	-	185	-	1,692	57			1,749	741
Depreciation and amortisation	704	-	-	-	-	704	-			704	528
Impairment of receivables	-	-	-	-	-	-	-			-	-
Legal costs	-	-	-	-	-	-	-			-	-
Consultants	-	-	-	-	-	-	-			-	-
Other expenses	-	-	-	-	-	-	-			-	-
Total expenses from continuing operations	2,590	-	-	197	-	2,787	132			2,919	1,639
Net operating result from continuing operations	(82)	140	-	(196)	-	(138)	(132)			(270)	(42)
Discontinued operations - surplus/(deficit)						-				-	
Net operating result from all operations	(82)	140	-	(196)	-	(138)	(132)			(270)	(42)
Net Operating Result before Capital Items	(92)	-	-	(196)	-	(288)	(132)			(420)	64

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 31/03/25 and should be read in conjunction with the total QBRS report

Narrandera Shire Council

10 Year Financial Plan for the Years ending 30 June 2035

INCOME STATEMENT - WATER FUND

Scenario: 2025/26 Incl. Special Variation (Yr1, Yr2)

	Actuals 2023/24 \$	Current Year 2024/25 \$	2025/26 \$	2026/27 \$	2027/28 \$	2028/29 \$	Projected Years					
							2029/30 \$	2030/31 \$	2031/32 \$	2032/33 \$	2033/34 \$	2034/35 \$
Income from Continuing Operations												
Revenue:												
Rates & Annual Charges	886,000	946,189	983,834	1,023,917	1,065,602	1,108,956	1,154,043	967,260	1,006,680	1,047,676	1,090,312	1,134,654
User Charges & Fees	1,454,000	1,257,692	1,328,244	1,380,947	1,434,858	1,490,893	1,549,135	2,598,523	2,701,000	2,807,539	2,918,302	3,033,458
Other Revenues	-	-	-	-	-	-	-	-	-	-	-	-
Grants & Contributions provided for Operating Purposes	-	-	-	-	-	-	-	-	-	-	-	-
Grants & Contributions provided for Capital Purposes	247,000	149,651	235,875	461,750	235,875	6,760,000	5,760,000	4,510,000	10,000	10,000	10,000	10,000
Interest & Investment Revenue	338,000	298,923	211,269	185,586	170,869	331,600	194,000	122,700	126,000	126,000	126,000	126,000
Other Income:												
Net Gains from the Disposal of Assets	-	-	-	-	-	-	-	-	-	-	-	-
Fair value increment on investment properties	-	-	-	-	-	-	-	-	-	-	-	-
Reversal of revaluation decrements on IPPE previously expensed	-	-	-	-	-	-	-	-	-	-	-	-
Reversal of impairment losses on receivables	-	-	-	-	-	-	-	-	-	-	-	-
Other Income	-	-	-	-	-	-	-	-	-	-	-	-
Joint Ventures & Associated Entities - Gain	-	-	-	-	-	-	-	-	-	-	-	-
Total Income from Continuing Operations	2,925,000	2,652,455	2,759,222	3,052,199	2,907,204	9,691,448	8,657,177	8,198,484	3,843,680	3,991,215	4,144,615	4,304,111
Expenses from Continuing Operations												
Employee Benefits & On-Costs	467,000	465,689	395,503	407,368	418,605	430,155	442,026	665,035	681,661	698,703	716,170	734,075
Borrowing Costs	-	-	-	-	-	-	416,728	488,218	477,357	466,167	454,638	442,758
Materials & Contracts	1,745,000	1,748,837	1,275,133	1,311,168	1,344,794	1,379,285	1,414,665	1,822,635	1,868,201	1,914,906	1,962,778	2,011,848
Depreciation & Amortisation	740,000	704,306	717,873	731,711	745,827	760,224	774,909	1,211,455	1,235,165	1,259,350	1,284,018	1,309,179
Impairment of investments	-	-	-	-	-	-	-	-	-	-	-	-
Impairment of receivables	-	-	-	-	-	-	-	-	-	-	-	-
Other Expenses	50,000	-	-	-	-	-	-	-	-	-	-	-
Interest & Investment Losses	-	-	-	-	-	-	-	-	-	-	-	-
Net Losses from the Disposal of Assets	187,000	-	-	-	-	-	-	-	-	-	-	-
Revaluation decrement/impairment of IPPE	-	-	-	-	-	-	-	-	-	-	-	-
Fair value decrement on investment properties	-	-	-	-	-	-	-	-	-	-	-	-
Joint Ventures & Associated Entities - Loss	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenses from Continuing Operations	3,189,000	2,918,831	2,388,509	2,450,247	2,509,225	2,569,664	3,048,328	4,187,344	4,262,385	4,339,125	4,417,604	4,497,859
Operating Result from Continuing Operations	(264,000)	(266,377)	370,714	601,952	397,979	7,121,784	5,608,849	4,011,140	(418,705)	(347,910)	(272,989)	(193,748)
Discontinued Operations - Profit/(Loss)	-	-	-	-	-	-	-	-	-	-	-	-
Net Profit/(Loss) from Discontinued Operations	-	-	-	-	-	-	-	-	-	-	-	-
Net Operating Result for the Year	(264,000)	(266,377)	370,714	601,952	397,979	7,121,784	5,608,849	4,011,140	(418,705)	(347,910)	(272,989)	(193,748)
Net Operating Result before Grants and Contributions provided for Capital Purposes	(511,000)	(416,028)	134,839	140,202	162,104	361,784	(151,151)	(498,860)	(428,705)	(357,910)	(282,989)	(203,748)

Narrandera Shire Council

Quarterly Budget Review Statement

for the period 01/01/25 to 31/03/25

Income & expenses budget review statement

Budget review for the quarter ended 31 March 2025

Income & expenses - Sewer Fund

(\$000's)	Original budget 2024/25	Approved Changes				Revised budget 2024/25	Variations for this Mar Qtr		Notes	Projected year end result	Actual YTD figures
		Carry forwards	Other than by QBRS	Sept QBRS	Dec QBRS						
Income											
Rates and annual charges	1,749	-	-	-	-	1,749	(79)			1,670	1,633
User charges and fees	467	-	-	-	-	467	40			507	346
Other revenues	-	-	-	-	-	-	-			-	-
Grants and contributions - operating	-	-	-	-	-	-	-			-	-
Grants and contributions - capital	408	746	-	-	-	1,154	-			1,154	270
Interest and investment revenue	47	-	-	-	-	47	5			52	20
Net gain from disposal of assets	-	-	-	-	-	-	-			-	-
Other income	-	-	-	-	-	-	-			-	-
Total income from continuing operations	2,671	746	-	-	-	3,417	(34)			3,383	2,269
Expenses											
Employee benefits and on-costs	374	-	-	-	-	374	-			374	279
Borrowing costs	130	-	-	-	-	130	(4)			126	95
Materials and services	806	-	-	120	-	926	(8)			918	332
Depreciation and amortisation	477	-	-	-	-	477	-			477	359
Impairment of receivables	-	-	-	-	-	-	-			-	-
Legal costs	-	-	-	-	-	-	-			-	-
Consultants	-	-	-	-	-	-	-			-	-
Other expenses	-	-	-	-	-	-	-			-	-
Total expenses from continuing operations	1,787	-	-	120	-	1,907	(12)			1,895	1,065
Net operating result from continuing operations	884	746	-	(120)	-	1,510	(22)			1,488	1,205
Discontinued operations - surplus/(deficit)						-				-	
Net operating result from all operations	884	746	-	(120)	-	1,510	(22)			1,488	1,205
Net Operating Result before Capital Items	476	-	-	(120)	-	356	(22)			334	935

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 31/03/25 and should be read in conjunction with the total QBRS report

Narrandera Shire Council

10 Year Financial Plan for the Years ending 30 June 2035

INCOME STATEMENT - SEWER FUND

Scenario: 2025/26 Incl. Special Variation (Yr1, Yr2)

	Actuals 2023/24 \$	Current Year 2024/25 \$	2025/26 \$	2026/27 \$	2027/28 \$	2028/29 \$	Projected Years					
							2029/30 \$	2030/31 \$	2031/32 \$	2032/33 \$	2033/34 \$	2034/35 \$
Income from Continuing Operations												
Revenue:												
Rates & Annual Charges	1,560,000	1,670,110	1,861,951	1,927,687	2,081,592	2,134,037	2,187,794	2,242,894	2,299,372	2,357,261	2,416,598	2,477,418
User Charges & Fees	193,000	507,417	191,158	197,568	202,507	207,570	212,759	218,078	223,530	229,119	234,847	240,718
Other Revenues	-	-	-	-	-	-	-	-	-	-	-	-
Grants & Contributions provided for Operating Purposes	-	-	-	-	-	-	-	-	-	-	-	-
Grants & Contributions provided for Capital Purposes	3,494,000	1,154,077	8,000	308,000	383,000	758,000	758,000	8,000	8,000	8,000	8,000	8,000
Interest & Investment Revenue	116,000	51,500	25,019	26,551	39,027	55,060	65,060	53,060	45,060	50,060	55,060	60,060
Other Income:												
Net Gains from the Disposal of Assets	-	-	-	-	-	-	-	-	-	-	-	-
Fair value increment on investment properties	-	-	-	-	-	-	-	-	-	-	-	-
Reversal of revaluation decrements on IPPE previously expensed	-	-	-	-	-	-	-	-	-	-	-	-
Reversal of impairment losses on receivables	-	-	-	-	-	-	-	-	-	-	-	-
Other Income	-	-	-	-	-	-	-	-	-	-	-	-
Joint Ventures & Associated Entities - Gain	-	-	-	-	-	-	-	-	-	-	-	-
Total Income from Continuing Operations	5,363,000	3,383,105	2,086,128	2,459,806	2,706,127	3,154,667	3,223,613	2,522,032	2,575,962	2,644,440	2,714,505	2,786,196
Expenses from Continuing Operations												
Employee Benefits & On-Costs	377,000	374,227	365,286	376,035	385,261	394,717	404,410	414,346	424,529	434,967	445,667	456,633
Borrowing Costs	37,000	126,039	116,054	105,604	94,664	83,211	71,218	58,659	45,506	31,727	17,293	6,787
Materials & Contracts	742,000	917,702	703,546	724,652	776,769	796,188	816,092	836,495	857,407	878,842	900,813	923,334
Depreciation & Amortisation	402,000	477,470	486,784	496,285	539,475	550,030	560,795	571,776	582,976	594,400	606,053	617,939
Impairment of investments	-	-	-	-	-	-	-	-	-	-	-	-
Impairment of receivables	-	-	-	-	-	-	-	-	-	-	-	-
Other Expenses	-	-	-	-	-	-	-	-	-	-	-	-
Interest & Investment Losses	-	-	-	-	-	-	-	-	-	-	-	-
Net Losses from the Disposal of Assets	10,000	-	-	-	-	-	-	-	-	-	-	-
Revaluation decrement/impairment of IPPE	-	-	-	-	-	-	-	-	-	-	-	-
Fair value decrement on investment properties	-	-	-	-	-	-	-	-	-	-	-	-
Joint Ventures & Associated Entities - Loss	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenses from Continuing Operations	1,568,000	1,895,438	1,671,671	1,702,576	1,796,169	1,824,146	1,852,516	1,881,275	1,910,418	1,939,937	1,969,826	2,004,693
Operating Result from Continuing Operations	3,795,000	1,487,666	414,457	757,230	909,958	1,330,522	1,371,097	640,757	665,544	704,503	744,679	781,503
Discontinued Operations - Profit/(Loss)	-	-	-	-	-	-	-	-	-	-	-	-
Net Profit/(Loss) from Discontinued Operations	-	-	-	-	-	-	-	-	-	-	-	-
Net Operating Result for the Year	3,795,000	1,487,666	414,457	757,230	909,958	1,330,522	1,371,097	640,757	665,544	704,503	744,679	781,503
Net Operating Result before Grants and Contributions provided for Capital Purposes	301,000	333,589	406,457	449,230	526,958	572,522	613,097	632,757	657,544	696,503	736,679	773,503

Narrandera Shire Council

Quarterly Budget Review Statement
for the period 01/01/25 to 31/03/25

Capital budget review statement

Budget review for the quarter ended 31 March 2025

Capital budget - Council Consolidated

(\$000's)	Original budget 2024/25	Approved changes				Revised budget 2024/25	Variations for this Mar Qtr	Notes	Projected year end result	Actual YTD figures
		Carry forwards	Other than by QBRS	Sept QBRS	Dec QBRS					
Capital expenditure										
New assets										
- Plant & Equipment	1,093	-	-	-	450	1,543	8		1,551	156
- Land & Buildings	4,975	37	-	(4,900)	62	174	7		181	64
- Office Equipment	35	11	-	-	16	62	-		62	19
- Other Structures	500	1,536	-	78	-	2,114	377		2,491	1,082
- Roads Bridges & Footpaths	841	331	-	-	-	1,172	14		1,186	483
- Recreational	110	623	-	20	-	753	-		753	-
- Drainage	3,000	220	-	-	-	3,220	-		3,220	17
- Water	260	291	-	65	57	673	-		673	226
- Sewer	500	3,125	-	-	-	3,625	908		4,533	3,864
- Pool	-	-	-	-	-	-	-		-	-
Renewal assets (replacement)										
- Plant & Equipment	-	-	-	-	-	-	-		-	-
- Land & Buildings	552	7	-	-	(6)	553	-		553	418
- Roads, Bridges, Footpaths	4,729	4,216	-	(95)	(712)	8,138	(225)		7,913	4,088
- Office Equipment	615	170	-	-	(65)	720	20		740	366
- Other Structures	559	931	-	(260)	34	1,264	(39)		1,225	851
- Library Books	33	-	-	-	-	33	-		33	9
- Recreational	5	-	-	-	-	5	-		5	-
- Drainage	135	17	-	(135)	-	17	3		20	13
- Water	494	490	-	-	(57)	927	-		927	262
- Sewer	637	690	-	(450)	(300)	577	(426)		151	15
- Pool	120	-	-	-	-	120	(14)		106	1
Loan repayments (principal)	289	-	-	-	-	289	2		291	217
Total capital expenditure	19,482	12,695	-	(5,677)	(521)	25,979	635		26,614	12,151
Capital funding										
Rates & other untied funding	4,248	1,303	-	(25)	16	5,542	73		5,615	3,276
Capital grants & contributions	8,471	7,127	-	(4,412)	(684)	10,502	55		10,557	4,507
Reserves:										
- External restrictions/reserves	4,269	3,734	-	(520)	150	7,633	487		8,120	3,596
- Internal restrictions/reserves	2,494	531	-	(720)	(3)	2,302	20		2,322	772
New loans										
Receipts from sale of assets										
- Plant & equipment	-	-	-	-	-	-	-		-	-
- Land & buildings	-	-	-	-	-	-	-		-	-
Total capital funding	19,482	12,695	-	(5,677)	(521)	25,979	635		26,614	12,151
Net capital funding - surplus/(deficit)	-	-	-	-	-	-	-		-	-

This statement forms part of Council's Quarterly Budget Review Statement (QBRs) for the quarter ended 31/03/25 and should be read in conjunction with the total QBRs report

Cash & investments budget review statement

for the period 01/01/25 to 31/03/25

Budget review for the quarter ended 31 March 2025

Cash & investments - Council Consolidated

\$000's)	Balance 30-Jun-24	Original Balance 2024/25	Approved changes				Revised Balance 2024/25	Variations Balance Mar Qtr	Projected year end result	Actual YTD figures
			Balance forwards	Other than by QBRS	Sept QBRS	Dec QBRS				
Externally restricted ⁽¹⁾										
Developer Contributions	559	65	(44)	-	-	(11)	569	-	569	566
Specific Purpose Unexpended Grants	8,159	(1,352)	(4,891)	-	-	-	1,916	(52)	1,864	7,000
Unspent Grants & Contributions Liability	1,519	-	-	-	-	(16)	1,503	-	1,503	254
Water Supplies	6,181	(88)	(641)	-	(260)	-	5,192	(132)	5,060	5,917
Sewerage Service	892	(11)	(690)	-	330	300	821	(505)	316	891
Waste Management	1,647	7	(218)	-	20	(450)	1,006	2	1,008	2,078
Stormwater Management	41	(894)	-	-	885	1	33	(4)	29	115
Crown Lands	423	81	(94)	-	-	-	410	-	410	444
Unspent Internal Loans	2,047	-	(2,047)	-	-	-	-	-	-	-
Total externally restricted	21,468	(2,192)	(8,625)	-	975	(176)	11,450	(691)	10,759	17,265
1) Funds that must be spent for a specific purpose										
Internally restricted ⁽²⁾										
Employee Leave Entitlements	1,301	-	-	-	-	-	1,301	-	1,301	1,301
Replacement - Plant & Vehicles	2,155	120	-	-	-	-	2,275	(137)	2,138	2,922
Carried Over Works	1,417	-	(1,417)	-	-	65	65	-	65	240
Information Technology Replacement	600	(317)	(146)	-	-	-	137	(20)	117	332
Cemetery Perpetual	483	24	(20)	-	-	-	487	-	487	482
Organisational Strategy & Governance	1,563	(49)	-	-	-	-	1,514	(68)	1,446	1,446
Special Variation	-	-	-	-	-	-	-	234	234	234
Community Transport	366	-	-	-	-	-	366	-	366	365
Council Committees	64	-	-	-	-	-	64	-	64	64
Property Development	609	(720)	-	-	720	(87)	522	-	522	527
Organisational Service Assets & Projects	910	(15)	(365)	1,969	-	587	3,086	-	3,086	3,808
Quarry Rehabilitation	180	15	-	-	-	-	195	-	195	179
Financial Assistance Grant	5,558	-	(5,558)	-	-	-	-	-	-	-
Reverse Cycle Vending Machine	4	3	-	-	-	-	7	-	7	7
Bonds, Retentions & Trusts	229	-	-	-	-	-	229	-	229	229
Total internally restricted	15,439	(939)	(7,506)	1,969	720	565	10,248	9	10,257	12,136
2) Funds that Council has earmarked for a specific purpose										
Unrestricted (ie. available after the above Res)	585	-	-	-	-	-	585	-	366	260
Total Cash & investments	37,492	(3,131)	(16,131)	1,969	1,695	389	22,283	(682)	21,382	29,661

Narrandera Shire Council

Quarterly Budget Review Statement
for the period 01/01/25 to 31/03/25

Cash & investments budget review statement

Investments

Investments have been invested in accordance with Council's Investment Policy.

Cash

The Cash at Bank figure included in the Cash & Investment Statement totals \$29,661,470

This Cash at Bank amount has been reconciled to Council's physical Bank Statements.
The date of completion of this bank reconciliation is 31/03/25

Reconciliation status

The YTD cash & investment figure reconciles to the actual balances held as follows

		March \$ 000's
Cash at bank (as per bank statements)		665
Investments on hand		28,996
less: unpresented cheques	(Timing Difference)	-
add: undeposited funds	(Timing Difference)	-
less: identified deposits (not yet accounted in ledger)	(Require Actioning)	-
add: identified outflows (not yet accounted in ledger)	(Require Actioning)	-
less: unidentified deposits (not yet actioned)	(Require Investigation)	-
add: unidentified outflows (not yet actioned)	(Require Investigation)	-
Reconciled cash at bank & investments		29,661
Balance as per QBRs review statement:		29,661
Difference:		-

Narrandera Shire Council

Quarterly Budget Review Statement
for the period 01/01/25 to 31/03/25

Contracts budget review statement

Budget review for the quarter ended 31 March 2025
Part A - Contracts listing - contracts entered into during the quarter

Contractor	Contract detail & purpose	Contract value (GST inc.)	Start date	Duration of contract	Budgeted (Y/N)	Notes
Cumulus Engineering	Narrandera Airport and Nallabooma estate Levee Feasibility Study	\$ 141,312	24/03/25	13 months	Y	

- Notes:
- 1. Minimum reporting level is 1% of estimated income from continuing operations of Council or \$50,000 - whatever is the lesser.
 - 2. Contracts listed are those entered into during the quarter being reported and exclude contractors on Council's Preferred Supplier list.
 - 3. Contracts for employment are not required to be included.

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 31/03/25 and should be read in conjunction with the total QBRS report

Narrandera Shire Council

Quarterly Budget Review Statement
 for the period 01/01/25 to 31/03/25
Consultancy & legal expenses budget review statement

Consultancy & legal expenses overview

Expense	YTD expenditure (actual dollars)	Budgeted (Y/N)
Consultancies	578,640	Y
Legal Fees	12,399	Y

Definition of a consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

Comments

Expenditure included in the above YTD figure includes:

Details**Legal Fees**

Rates and Debtors Legal Costs	\$	5,229
General Legal Expenses	\$	5,771
Other Legal Expenses	\$	1,399

Consultancies

Amato Management	Finance Support	\$	34,920
Habitat Planning	Red Hill Planning proposal	\$	10,500
Kim Biggs Consulting	Museum Advisor	\$	18,683
Laurie Knight	Finance Support	\$	3,200
LOGO Management	Engineering services	\$	205,115
Mitchell Hanlon Consulting	Surveying	\$	12,500
MJM Consulting Engineers	Site Inspections	\$	13,650
Morrison Low	Asset management plans	\$	7,700
R&R Corporate Health Pty Ltd	Employee training programs	\$	114,032
Riverina Agriconsultants	Plans of management	\$	10,000
Trustee for design & build recruitment	EMS project management	\$	97,185
Xeros Piccolo Consulting Engineers	Environmental & Design - Old Wagga Rd	\$	51,155

RESERVE DETAILS 2024-2025											
RESERVE DETAILS	Balance 30 Jun 2024	Budget Transfer 24/25	Other	Carry over	Sept	Dec	March	Net Transfer 24/25	Balance 30 Jun 2025	25/26 Budget Movement	Balance 30 Jun 2026
GENERAL FUND - DETAILS											
Employee's Leave Entitlement											
Employee's Leave Entitlement	\$ 1,301,000.00							\$ -	\$ 1,301,000.00		\$ 1,301,000.00
Plant & Vehicle Replacement											
Plant & Vehicle Replacement	\$ 2,155,286.87	\$ 119,941.00					-\$ 136,505.00	-\$ 16,564.00	\$ 2,138,722.87	-\$ 299,857.00	\$ 1,838,865.87
Information Technology Replacement											
Street Camera Replacement	\$ 1,000.00			-\$ 1,000.00				-\$ 1,000.00	\$ -		\$ -
Computer Replacement	\$ 599,349.98	-\$ 317,006.00		-\$ 145,006.94		\$ 65,000.00	-\$ 20,000.00	-\$ 417,012.94	\$ 182,337.04		\$ 182,337.04
Carry Over Works											
Carry Over Operating Program	\$ 113,483.77			-\$ 113,483.77				-\$ 113,483.77	\$ 0.00		\$ 0.00
Carry Over Capital Program	\$ 1,303,036.54			-\$ 1,303,036.54				-\$ 1,303,036.54	\$ 0.00		-\$ 0.00
Organisational service assets and projects											
Public Art & Festive Tree Maintenance	\$ 49,228.36	\$ 20,000.00						\$ 20,000.00	\$ 69,228.36		\$ 69,228.36
Infrastructure Replacement & Renewal	\$ 188,984.01	-\$ 84,965.00	\$ 1,659,000.00	-\$ 365,217.90				\$ 1,208,817.10	\$ 1,397,801.11	\$ 49,000.00	\$ 1,446,801.11
Narrandera Business Centre Master Plan	\$ 18,191.03		\$ 309,919.84			\$ 586,686.00		\$ 896,605.84	\$ 914,796.87		\$ 914,796.87
Delivery of Aged strategies	\$ 201,666.15							\$ -	\$ 201,666.15		\$ 201,666.15
Shire Property Renewal & Cyclical Maint.	\$ 354,483.00							\$ -	\$ 354,483.00		\$ 354,483.00
Renewable Energy	\$ 86,898.00	\$ 50,000.00						\$ 50,000.00	\$ 136,898.00		\$ 136,898.00
Narrandera Park Landscape	\$ 10,176.00							\$ -	\$ 10,176.00		\$ 10,176.00
Organisational strategy and governance											
Election & Integrated Planning Exp	\$ 59,195.91	-\$ 48,500.00						-\$ 48,500.00	\$ 10,695.91		\$ 10,695.91
Financial Management Reserve Strategy	\$ 1,461,079.78						-\$ 67,881.00	-\$ 67,881.00	\$ 1,393,198.78		\$ 1,393,198.78
Employee Training Programs	\$ 42,500.00							\$ -	\$ 42,500.00		\$ 42,500.00
Special Variation											
Stormwater (loan interest)	\$ -						\$ 153,743.00	\$ 153,743.00	\$ 153,743.00		\$ 153,743.00
Technology	\$ -							\$ -	\$ -		\$ -
Additional Resources - compliance	\$ -						\$ 80,600.00	\$ 80,600.00	\$ 80,600.00		\$ 80,600.00
Asset Backlog - OSR	\$ -							\$ -	\$ -		\$ -
Asset Backlog - Buildings	\$ -							\$ -	\$ -		\$ -
Asset Backlog - Roads	\$ -							\$ -	\$ -		\$ -
Community Transport											
Community Transport	\$ 365,525.36							\$ -	\$ 365,525.36		\$ 365,525.36
Financial Assistance Grant											
Financial Assistance Grant	\$ 5,558,351.00			-\$ 5,558,351.00				-\$ 5,558,351.00	\$ -		\$ -
Council Committees											
Committee - Barellan Museum	\$ 4,156.68							\$ -	\$ 4,156.68		\$ 4,156.68
Committee - Koala Committee	\$ 18,616.46							\$ -	\$ 18,616.46		\$ 18,616.46
Committee - Railway Station	\$ 11,642.60							\$ -	\$ 11,642.60		\$ 11,642.60
355 Committee - Parkside Museum	\$ 4,071.36							\$ -	\$ 4,071.36		\$ 4,071.36
Committee - Barellan Hall	\$ 22,663.95							\$ -	\$ 22,663.95		\$ 22,663.95
Committee - Grong Grong Community Hall	\$ 2,553.66							\$ -	\$ 2,553.66		\$ 2,553.66
Committee - Domestic Violence	\$ 186.90							\$ -	\$ 186.90		\$ 186.90
Cemetery Perpetual											
N'dra Cemetery - Perpetual mtnce all	\$ 482,762.88	\$ 23,472.00		-\$ 20,000.00				\$ 3,472.00	\$ 486,234.88	\$ 23,472.00	\$ 509,706.88
Property Development											
Property Development (Red Hill)	\$ 609,464.95	-\$ 720,000.00			\$ 720,000.00	-\$ 86,946.00		-\$ 86,946.00	\$ 522,518.95		\$ 522,518.95
Quarry Rehabilitation											
Quarry Rehabilitation	\$ 52,112.07	\$ 15,000.00						\$ 15,000.00	\$ 67,112.07	\$ 15,000.00	\$ 82,112.07
Quarry Maintenance	\$ 127,726.22							\$ -	\$ 127,726.22		\$ 127,726.22
Reverse Cycle Vending Machine											
Reverse Cycle Vending Machine	\$ 4,360.29	\$ 3,210.00						\$ 3,210.00	\$ 7,570.29	\$ 2,715.00	\$ 10,285.29

RESERVE DETAILS 2024-2025												
RESERVE DETAILS	Balance 30 Jun 2024	Budget Transfer 24/25	Other	Carry over	Sept	Dec	March	Net Transfer 24/25	Balance 30 Jun 2025	25/26 Budget Movement	Balance 30 Jun 2026	
Waste Management												
Narrandera Waste Depot	\$ 884,584.45	\$ 6,939.00		-\$ 217,876.33	\$ 19,939.00	-\$ 450,000.00	\$ 2,396.00	-\$ 638,602.33	\$ 245,982.12	\$ 192,724.00	\$ 438,706.12	
Narrandera Waste Depot - Excavation	\$ 104,704.00							\$ -	\$ 104,704.00		\$ 104,704.00	
Narrandera Waste Depot - Rehabilitation	\$ 368,644.00							\$ -	\$ 368,644.00		\$ 368,644.00	
Barellan Waste Depot	\$ 76,421.29							\$ -	\$ 76,421.29		\$ 76,421.29	
Barellan Waste Depot - Excavation	\$ 36,592.00							\$ -	\$ 36,592.00		\$ 36,592.00	
Barellan Waste Depot - Rehabilitation	\$ 53,429.00							\$ -	\$ 53,429.00		\$ 53,429.00	
Narrandera Depot Compactor Expenses	\$ 48,379.00							\$ -	\$ 48,379.00		\$ 48,379.00	
Grong Grong Waste Depot Rehabilitation	\$ 73,876.00							\$ -	\$ 73,876.00		\$ 73,876.00	
Crown Reserves												
Lake Talbot Tourist Park	\$ 422,685.51	\$ 80,774.00		-\$ 94,102.57	\$ 402.00			-\$ 12,926.57	\$ 409,758.94	\$ 80,318.00	\$ 490,076.94	
Stormwater												
Narrandera Stormwater Reserve	\$ 29,045.16	-\$ 902,758.00			\$ 884,996.00	\$ 1,150.00	-\$ 3,480.00	-\$ 20,092.00	\$ 8,953.16	\$ 13,525.00	\$ 22,478.16	
Barellan Stormwater Reserve	\$ 11,639.98	\$ 8,850.00				-\$ 200.00		\$ 8,650.00	\$ 20,289.98		\$ 20,289.98	
Developer Contributions												
Section 7.11 (94)	\$ 60,273.84							\$ -	\$ 60,273.84		\$ 60,273.84	
Section 7.12 (94A)	\$ 235,299.31			-\$ 43,597.96				-\$ 43,597.96	\$ 191,701.35		\$ 191,701.35	
Section 7.4 - Youth activities	\$ 211,100.00					-\$ 11,100.00		-\$ 11,100.00	\$ 200,000.00		\$ 200,000.00	
Section 7.4	\$ 52,635.71	\$ 65,000.00						\$ 65,000.00	\$ 117,635.71	\$ 65,000.00	\$ 182,635.71	
Bonds, Retentions & Trusts												
Kaniva Quarry	\$ 30,000.00							\$ -	\$ 30,000.00		\$ 30,000.00	
Arts Centre Trust	\$ 55,489.63							\$ -	\$ 55,489.63		\$ 55,489.63	
Sale of Land	\$ 139,490.86							\$ -	\$ 139,490.86		\$ 139,490.86	
Barellan Toddler Pool Retention	\$ 3,539.30							\$ -	\$ 3,539.30		\$ 3,539.30	
External Restrictions (Note 6 order)												
Water Fund												
Asset Replacement	\$ 5,303,713.99	-\$ 98,052.00	\$ -	\$ -	-\$ 260,158.00	\$ -	-\$ 132,123.00	-\$ 490,333.00	\$ 4,813,380.99	-\$ 322,496.00	\$ 4,490,884.99	
Carry Over Works	\$ 640,955.80	\$ -	\$ -	-\$ 640,955.80	\$ -	\$ -	\$ -	-\$ 640,955.80	\$ -	\$ 0.00	-\$ 0.00	
Section 64	\$ 236,366.80	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00	\$ 246,366.80	\$ 10,000.00	\$ 256,366.80	
Sewer Fund												
Asset Replacement	\$ 103,539.92	-\$ 19,454.00	\$ -	\$ -	\$ 330,011.00	\$ 300,000.00	-\$ 505,372.00	\$ 105,185.00	\$ 208,724.92	\$ 53,615.00	\$ 262,339.92	
Carry Over Works	\$ 690,120.77	\$ -	\$ -	-\$ 690,120.77	\$ -	\$ -	\$ -	-\$ 690,120.77	\$ -	\$ 0.00	-\$ 0.00	
Unspent Loan	\$ 2,046,816.74	\$ -	\$ -	-\$ 2,046,816.74	\$ -	\$ -	\$ -	-\$ 2,046,816.74	\$ -	\$ 0.00	-\$ 0.00	
Section 64	\$ 99,064.43	\$ 8,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,000.00	\$ 107,064.43	\$ 8,000.00	\$ 115,064.43	
General Fund - External Restrictions												
Specific Purpose Unexpended Grants	\$ 8,158,914.91	-\$ 1,351,618.00	\$ -	-\$ 4,890,510.16	\$ -	-\$ 16,182.00	-\$ 52,303.00	-\$ 6,310,613.16	\$ 1,848,301.75	-\$ 1,374,767.00	\$ 473,534.75	
Other Contributions	\$ 103,248.64	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 103,248.64		\$ 103,248.64	
Unspent grant & contributions Liability	\$ 1,416,209.68	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,416,209.68		\$ 1,416,209.68	
Developer Contributions	\$ 559,308.86	\$ 65,000.00	\$ -	-\$ 43,597.96	\$ -	-\$ 11,100.00	\$ -	\$ 10,302.04	\$ 569,610.90	\$ 65,000.00	\$ 634,610.90	
Waste Management	\$ 1,646,629.74	\$ 6,939.00	\$ -	-\$ 217,876.33	\$ 19,939.00	-\$ 450,000.00	\$ 2,396.00	-\$ 638,602.33	\$ 1,008,027.41	\$ 192,724.00	\$ 1,200,751.41	
Stormwater	\$ 40,685.14	-\$ 893,908.00	\$ -	\$ -	\$ 884,996.00	\$ 950.00	-\$ 3,480.00	-\$ 11,442.00	\$ 29,243.14	\$ 13,525.00	\$ 42,768.14	
Crown Reserves	\$ 422,685.51	\$ 80,774.00	\$ -	-\$ 94,102.57	\$ 402.00	\$ -	\$ -	-\$ 12,926.57	\$ 409,758.94	\$ 80,318.00	\$ 490,076.94	
Total External Restrictions	\$ 21,468,260.92	-\$ 2,192,319.00	\$ -	-\$ 8,623,980.33	\$ 975,190.00	-\$ 176,332.00	-\$ 690,882.00	-\$ 10,708,323.33	\$ 10,759,937.59	-\$ 1,274,081.00	\$ 9,485,856.59	

RESERVE DETAILS 2024-2025												
RESERVE DETAILS	Balance 30 Jun 2024	Budget Transfer 24/25	Other	Carry over	Sept	Dec	March	Net Transfer 24/25	Balance 30 Jun 2025	25/26 Budget Movement	Balance 30 Jun 2026	
Internal Restrictions (Note 6 order)												
Plant & vehicle replacement	\$ 2,155,286.87	\$ 119,941.00	\$ -	\$ -	\$ -	\$ -	\$ 136,505.00	-\$ 16,564.00	\$ 2,138,722.87	-\$ 299,857.00	\$ 1,838,865.87	
Employee Leave Entitlements	\$ 1,301,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,301,000.00	\$ -	\$ 1,301,000.00	
Carry over works	\$ 1,416,520.31	\$ -	\$ -	-\$ 1,416,520.31	\$ -	\$ -	\$ -	-\$ 1,416,520.31	-\$ 0.00	\$ -	-\$ 0.00	
Community Transport	\$ 365,525.36	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 365,525.36	\$ -	\$ 365,525.36	
Organisational strategy and governance	\$ 1,562,775.69	-\$ 48,500.00	\$ -	\$ -	\$ -	\$ -	-\$ 67,881.00	-\$ 116,381.00	\$ 1,446,394.69	\$ -	\$ 1,446,394.69	
Cemetery Perpetual	\$ 482,762.88	\$ 23,472.00	\$ -	-\$ 20,000.00	\$ -	\$ -	\$ -	\$ 3,472.00	\$ 486,234.88	\$ 23,472.00	\$ 509,706.88	
Council Committees	\$ 63,891.61	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 63,891.61	\$ -	\$ 63,891.61	
Information Technology Replacement	\$ 600,349.98	-\$ 317,006.00	\$ -	-\$ 146,006.94	\$ -	\$ 65,000.00	-\$ 20,000.00	-\$ 418,012.94	\$ 182,337.04	\$ -	\$ 182,337.04	
Property Development	\$ 609,464.95	-\$ 720,000.00	\$ -	\$ -	\$ 720,000.00	\$ 86,946.00	\$ -	-\$ 86,946.00	\$ 522,518.95	\$ -	\$ 522,518.95	
Organisational service assets and projects	\$ 909,626.55	-\$ 14,965.00	\$ 1,968,919.84	-\$ 365,217.90	\$ -	\$ 586,686.00	\$ -	\$ 2,175,422.94	\$ 3,085,049.49	\$ 49,000.00	\$ 3,134,049.49	
Special Variation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 234,343.00	\$ 234,343.00	\$ 234,343.00	\$ -	\$ 234,343.00	
Quarry Rehabilitation	\$ 179,838.29	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000.00	\$ 194,838.29	\$ 15,000.00	\$ 209,838.29	
Financial Assistance Grant	\$ 5,558,351.00	\$ -	\$ -	-\$ 5,558,351.00	\$ -	\$ -	\$ -	-\$ 5,558,351.00	\$ -	\$ -	\$ -	
Reverse Cycle Vending Machine	\$ 4,360.29	\$ 3,210.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,210.00	\$ 7,570.29	\$ 2,715.00	\$ 10,285.29	
Bonds, Retentions & Trusts	\$ 228,519.79	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 228,519.79	\$ -	\$ 228,519.79	
Total Internal Restrictions	\$ 15,438,273.57	-\$ 938,848.00	\$ 1,968,919.84	-\$ 7,506,096.15	\$ 720,000.00	\$ 564,740.00	\$ 9,957.00	-\$ 5,181,327.31	\$ 10,256,946.26	-\$ 209,670.00	\$ 10,047,276.26	
Total Restrictions	\$ 36,906,534.49	-\$ 3,131,167.00	\$ 1,968,919.84	-\$ 16,130,076.48	\$ 1,695,190.00	\$ 388,408.00	-\$ 680,925.00	-\$ 15,889,650.64	\$ 21,016,883.85	-\$ 1,483,751.00	\$ 19,533,132.85	

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2024-25 AS AT - 31 March 2025

Complete	Carryover	Deferred	Grant Dependent	Cancelled	Revote	Key Operational
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No.	Project	Adopted Budget	Mar	Committed	Revised Budget	Total Expenditure	Balance	%	Comments
1	Councillor iPad Project	20,000	-2,448	0	17,552	17,552	0	100%	Project completed.
2	GDA Dataset Transition & Imagery	-		0	11,466	-	11,466	0%	To be completed 25/26
3	Chambers Access Control System Replacement	-		0	25,186	-	25,186	0%	Completed - awaiting invoice
4	Chambers Network Cabling replacement	40,000		0	-	-	0	0%	Deferred to 25/26
5	Replace Desktops/Laptops	20,000	2,448	0	22,448	2,727	19,722	12%	Will order replacements starting in April.
6	Software Licencing	30,000		8,991	30,000	-	21,009	30%	Will review throughout the financial year.
7	Replace Backup Hardware	5,000		0	-	-	0	0%	Complete
8	Upgrade Phone System	60,000		0	60,000	-	60,000	0%	Quote accepted works to commence
9	Business Continuity Site	10,000		0	10,000	1,803	8,198	18%	Reviewing DR requirements
10	Electronic Signature Software	20,000		0	20,000	-	20,000	0%	To be completed 25/26
11	Council Chambers Streaming Upgrades	5,000		480	5,000	3,482	1,038	79%	Completed - awaiting invoice
12	Integrated Software System	380,000		40,000	525,007	343,816	141,191	73%	magiQ Cloud ERP implementation in progress
13	Depot & HACC Replace network cabling	20,000	20,000	19,579	20,000	-	421	98%	Works progressing
14	Chambers HACC & Library - Alarm & Access Control	20,000		9,519	20,000	-	10,481	48%	Awaiting installation of new Access Control system at the Chambers
15	Website replacement	-		0	15,500	15,500	0	100%	Works progressing
16	Landervale Fire Shed	-		0	29,828	512	29,316	2%	Shed complete with power easement being finalised
17	Gillenbah Station Amenities	-		0	7,105	455	6,650	6%	Construction complete, awaiting formal advice from RFS.
18	OSR - Asset Backlog (funded by Special Variation)	60,000		0	100,000	-	100,000	0%	Adjustment to be made in Sept QBR \$40k try from Irrigation at the Dog Park. 60k will be allocated to fund the MBP Infants area refurbishment
19	CRIF 23-24 Weeds Program grant	-		0	47,871	4,191	43,680	9%	Plant Items to be procured commencing May 2025. Control programs have underway in the Bundidgerry area
20	New security fencing and CCTV (Narrandera Waste Depot)	-		35,788	128,240	35,483	56,970	56%	Continued upgrade works
21	Purchase of new Traxcavator	-		0	450,000	-	450,000	0%	
22	Further Masterplan works stage 1	-		0	89,636	89,636	-0	100%	Complete
23	Greenwaste handling facility	150,000		0	150,000	-	150,000	0%	Planning underway
24	Stormwater improvement Works	134,996	3,480	0	3,480	3,480	0	100%	Cancelled
25	Narrandera Urban Stormwater Upgrade	3,000,000		0	3,000,000	-	3,000,000	0%	Awaiting successful grant funding and second part SV
26	Library - Book & Resources annual replacement	32,787		1,730	32,787	9,363	21,694	34%	Procurement is ongoing throughout the year
27	Library - Replacement of Service Desk	5,000		0	5,000	-	5,000	0%	Procurement underway
28	LT Pool - Access improvements	25,000	-6,519	0	18,481	1,127	17,354	6%	Planning underway
29	Barellan Pool - Safety Signage & Pool Marking to Current Standards	7,000	-7,000	0	7,000	-	7,000	0%	To be completed after the pool season
30	Barellan Pool - Replace Café Furniture	3,000		0	3,000	-	3,000	0%	To be completed after the pool season
31	Ndra Park Irrigation Management System	-		19,284	104,638	7,000	78,353	25%	Flow meters installed, systems progressing trialling water sensors
32	Ndra Memorial Park lawn areas & garden beds	-		0	2,989	-	2,989	0%	Minor landscaping works planned, previous allocation used for essential fountain repairs.
33	Adventure playground upgrade - Infant area	300,000		11,818	-	361,996	-373,814	0%	cancelled duplicate of 300-1046
34	Brln Playground - Upgrades and festive decorations	5,000		0	5,000	-	5,000	0%	Barellan Hall playground repairs
35	OLG DRF - Construction of flood relief gates	-		0	120,000	3,220	116,780	3%	Planning commenced with MI.
36	OLG DRF - Replacement of soft fall in MBP	-		0	150,000	74,590	75,410	50%	Infants area completed - receiving proposals for additional areas
37	OLG DRF - Flood levies at water supply bores	-		0	100,000	13,643	86,357	14%	Design options being finalised
38	OLG DRF - Ndra Library Stormwater structure	-		0	17,387	9,278	8,109	53%	Works continuing
39	OLG DRF - Youth development program	-		0	175,000	35,633	139,367	20%	Planning underway

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2024-25 AS AT - 31 March 2025

Complete	Carryover	Deferred	Grant Dependent	Cancelled	Revote	Key Operational
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No.	Project	Adopted Budget	Mar	Committed	Revised Budget	Total Expenditure	Balance	%	Comments
40	OLG DRF - Community Information Boards	-	7,000	14,826	57,000	45,630	-3,455	106%	Planning underway
41	OLG DRF - Economic Development Strategy & Signage	-	-6,048	0	11,552	11,552	-0	100%	the remaining funds are to be put towards the Community Notice Boards in the same grant stream.
42	OLG DRF - Lismoyle Road Betterment Project	-		269,660	200,000	-	-69,660	135%	Works underway sealing planned May
43	OLG DRF - Replacement of trees	-		0	85,000	-	85,000	0%	Works currently being scoped -planting will be identified in 2020-25 tree audit
44	LRCI R3 Brewery Flat Boat ramp & Toilets	-		0	20,976	34,894	-13,917	166%	Complete
45	LRCI R3 Brewery Flat - Connecting Walkway	-		0	497	21,156	-20,659	4257%	Completed, creek crossing construction to be investigated under the reconnecting rivers proposals
46	LRCI R3 Barellan Sportsground Scoreboard	-	-14,622	0	114,793	96,727	18,066	84%	Scoreboard complete Telstra grant successful BUFNC 12,500, Cricket NSW grant successful 15,000. remaining funds to contribute to LRCI 3 Park Safety Program Complete
47	LRCI 4 Barellan Pool - Toddler Pool	-		0	505,562	495,842	9,720	98%	Project complete
48	LRCI 4 D&DH Interpretative Fit Out	-	275,000	0	524,315	163,337	360,979	31%	This budget should now how
49	LRCI 4 MBP - Playground Upgrade Stage 1	-		0	317,308	-	317,308	0%	Complete
50	LRCI 4 Narrandera Footpaths Upgrade	-		0	245,692	147,534	98,158	60%	Victoria Ave footpath completed, East St works planned to commence end of April
51	LRCI 4 Narrandera Laneway Upgrades	-		8,321	325,246	314,345	2,580	99%	Four laneways completed, remaining being scheduled in conjunction Council funds
52	LRCI 3 Park Safety Program	-	14,622	0	83,657	98,279	-14,622	117%	Grant \$43455.00 saving from Barellan scoreboard to contribute to this project - complete
53	CRIP Upgrade Lake talbot Reserve - stairs, BBQ shelter, walking trails and seating.	-	-52,789	0	84,890	31,443	53,446	37%	Stairs to be installed, disable parking bay to be completed, planned February 2025. Remaining funds to go towards LT Rec Area - Accessibility project. Complete
54	SCCF5 - Community Safety Upgrade Program (CCTV)	-		300	261,630	164,680	96,650	63%	Project Progressing.
55	SCCF5 - Recreation Upgrade Narrandera Water tower	-		0	103,831	44,732	59,099	43%	Fencing to be installed
56	EV Charging station	-	43,445	0	43,445	788	42,657	2%	Grant funding approved - Planning Commenced
57	LT Rec Area - Accessibility project	-	52,789	0	42,200	94,989	-52,789	225%	Bundidgerry Walking track upgrade works complete. Signage to be ordered pending available funds from CRIP Lake Talbot project - Complete
58	Stadium & Sportsground Masterplan	30,000		0	30,000	-	30,000	0%	Scope being prepared- Stadium committee discontinued -Project group to be established May 2025
59	Cemetery management plans and mapping software	-		0	120,853	10,000	110,853	8%	Draft Plan of Management and records review completed, Master plans in final draft stage for review May 2025 - cemetery software program proposals to be received
60	Urban Roads Construction	140,106		0	140,106	-	140,106	0%	Planning stage
61	Urban Emergency Drainage Works - January Event	53,562		0	53,562	3,971	49,591	7%	Works continuing between other major projects
62	Urban Roads Construction - Laneways	43,640		0	43,640	-	43,640	0%	Planning stage, in conjunction with LRCI4 laneways
63	Urban Reseals	335,522			335,522		137,229	59%	Completed, remaining projects need additional works
64	Old Narrandera Rd – Barellan Rd to Martin Rd – Reseal			0		37,588			Complete
65	Barellan St – Junee St to Willandra St – Reseal			0		-			Complete
66	Willandra St – Berrembed St to Barellan St – Reseal			0		6,781			Complete
67	Barellan St – Junee St to Willandra St – Reseal			0		8,691			Complete
68	River St – CH 0.74 – Watermain St – Reseal			0		6,441			Complete
69	Frank St – Adam St to Bradley St – Reseal			0		17,401			Complete
70	Clifford Rd – Bells St to CH 0.43 – Reseal			0		15,076			Complete
71	Dalgetty St – Camellia Dr to Stanley St – Reseal			0		27,873			Complete
72	Stanley St – Boundary Rd to Dalgetty St – Reseal			0		9,889			Complete

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2024-25 AS AT - 31 March 2025

Complete	Carryover	Deferred	Grant Dependent	Cancelled	Revote	Key Operational
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No.	Project	Adopted Budget	Mar	Committed	Revised Budget	Total Expenditure	Balance	%	Comments
73	Margaret St – Ferrier St to Dalgetty St – Reseal			0		-			
74	May St – Start to End – Reseal			0		-			
75	Riverine St – Start to End – Reseal			0		41,395			Complete
76	Grosvenor St – Margaret St to Elizabeth St – Reseal			0		15,777			Complete
77	Garner Rd – Bells Rd to Dangar Dr – Reseal			0		11,381			Complete
78	Urban Pavement Rehabilitation	141,255		0	141,255	-	141,255	0%	Planning stage
79	Urban K&G Replacement	16,806		0	16,806	-	16,806	0%	Works planned for May
80	Urban Footpath Replacement	11,204		0	11,204	-	11,204	0%	Planning stage
81	Rural Roads Reseals	205,022			401,481		-136	100%	
82	Sandy Creek Rd – CH 0.94-1.44			0		31,790			Complete
83	Brobenah Hall Rd - CH 11.0-13.1			0		119,965			Complete
84	Back Morundah Rd - Nortons Rd – CH6.60			0		249,862			Complete
85	FLR R1 - Brewarrana Bridge Retrofitting	-	2,938	0	226,949	226,949	-0	100%	Complete
86	Rural Sealed Roads Construction	339,015	-2,938		151,486		146,465	3%	Planning stage
87	Pethers Roads Sealing			0		5,021			Complete
88	FLR R4 - Old Wagga Road Rehab	-		50,624	839,479	134,141	654,714	22%	Works commenced
89	Flood Damage Repairs AGRN1001	-			740,399		101,335	86%	
90	Holloway Rd Culvert			0		389,268			Complete, finalising costs
91	Grong Grong River Road			0		212,768			Complete, finalising costs
92	Grong Grong River Road			0		19,374			Complete (Middle Rd)
93	Grong Grong River Road			0		17,654			Complete (Kingston Rd)
94	Roads Resheeting (Unsealed roads)	337,924	-225,000	0	297,849	-	297,849	0%	Planning stage in conjunction with RERRF works and AGRN1001 resheeting material costs
95	Regional Roads Capital Works (Block grant)	356,400			344,760		68,812	80%	
96	MR243 - Canola Way to (GG, Ganmain, Matong & Coolamon)			0		56,526			Complete
97	MR370 - To Lockhart			0		1,474			Will be reviewed throughout the financial year
98	MR596 - Back Yamma Road (south-west of Morundah)			0		689			Will be reviewed throughout the financial year
99	MR7608 - Barellan Road			0		217,260			Construction complete, linemarking remaining
100	Roads to Recovery RTR	1,391,842			1,296,576		195,559	85%	
101	Loobys Rd CH1.75-4.08 Resheet	-		0		68,605			Completed
102	Dows Rd CH 0.0-5.64 Resheet	-		0		145,698			Completed
103	Davies Rd CH 0.0-2.37 Resheet	-		0		61,602			Completed
104	Junee St CH 0.43-0.7 Rehabilit	-		0		46,406			Completed
105	Federal Park Rd CH 0.0-0.57	-		0		132,109			Completed
106	Quilters Rd CH0.0-4.85 Resheet	-		0		98,785			Completed
107	Settlement Rd CH 1.70-4.44 Resheet	-		9,000		84,543			Completed
108	Glen Moor Rd CH 4.80-5.30 Resheet	-		5,091		13,556			Completed
109	Landervale Rd CH2.04-4.70 New Seal	-		0		148,266			Completed
110	Centenary Rd CH16.12-18.70	-		0		87,714			Completed
111	Geddes Rd CH 2.41-5.65 Resheet	-		0		102,214			Completed
112	Tubbs Rd CH 0.0-062 Resheet	-		0		26,069			Completed
113	Bullock tank Rd CH 9.77-11.19 New Seal	-		71,358		-			Works complete, finalising costs
114	Lismoye Rd Part-CH 6.93-12.28								
115	REGIONAL EMERGENCY ROAD REPAIR FUND	1,400,000		0	2,841,669		1,715,584	40%	
116	Minor Heavy Patches - Urban	-		0		46,268			Commenced, reviewing as needs
117	Minor Heavy Patches - Rural	-		0		105,957			Commenced, reviewing as needs
118	Sealed Roads Shoulder Grading	-		0		64,728			Ongoing operational costs - Planned to avoid wet weather
119	Gravel Roads Grading	-		0		52,181			Ongoing operational costs

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Complete	Carryover	Deferred	Grant Dependent	Cancelled	Revote	Key Operational
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No.	Project	Adopted Budget	Mar	Committed	Revised Budget	Total Expenditure	Balance	%	Comments
120	Formed Roads Grading	-		0		12,174			Ongoing operational costs - Planned to avoid wet weather
121	Nolans Rd CH 0.0-1.5 resheet	-		0		28,946			Completed
122	Nolans Rd CH 1.9-2.9 resheet	-		0		38,731			Completed
123	Mejum Rd CH 4.6-5.63 Resheet	-		5,091		75,006			Completed
124	Davies Rd CH 2.53-4.53 Resheet	-		0		69,604			Completed
125	Erigolia Rd Heavy Patching	-		0		185,110			Completed
126	Bunganbil Rd CH 3.26-3.66 Reha	-		0		1,092			Planning stage
127	Bunganbil Rd CH 8.0-9.16 Rehab	-		0		-			Planning stage
128	Donaldson Rd CH 2.0-6.62 Reshe	-		0		87,127			Completed
129	Cove Rd CH 0.0-1.2 Resheet	-		5,091		46,314			Completed
130	Bulloak Tank CH 9.77-11.19 Resheet	-		5,000		95,182			Works complete, finalising costs
131	Landervale Rd CH 2.04-4.70 Resheet	-		0		52,456			Completed
132	Quandong Park Rd CH 4.80-5.80 Resheet	-		9,000		38,821			Completed
133	RERRF Lismoye Rd Ch 6.93-12.28 Resheet	-				102,206			Works Underway
134	Country Passenger Transport Grant	-	13,500	0					
135	Red Hill Industrial Expansion - Design	-		0	51,946	51,946	0	100%	Complete
136	Red Hill Industrial Expansion - Sewer	930,000		0	-	-	0	0%	Project deferred awaiting successful grant funding
137	Red Hill Industrial Expansion	3,970,000		0	10,000	10,000	0	100%	Project deferred awaiting successful grant funding
138	Gateway/Entrance signs	-	28,000	1,270	37,355	1,920	34,165	9%	This money has now been reallocated to the Hub Fit Out 0816-4208-0000 - please retain line item with a total budget request of \$250,000 grant dependent.
139	LT Tourist Park - Reseal driveways	-		33,010	74,103	6,463	34,630	53%	Project will commence in 2025
140	Light Vehicles	213,375		0	213,375	51,606	161,769	24%	Program under review
141	Trucks & Trailers	93,000		0	93,000	11,529	81,471	12%	Program under review
142	Heavy Plant Purchases	766,470		77,716	766,470	88,547	600,207	22%	Program under review
143	Other Plant Capital	20,000		0	20,000	4,024	15,976	20%	Program under review
144	Building renewal & upgrades in portfolio	152,327		19,942	153,483	117,142	16,399	89%	Scheduled renewal and unplanned works have commenced
145	PAM - Buildings Asset Backlog (funded by Special Variation)	400,000		47,085	400,000	301,247	51,669	87%	Scheduled renewal works have commenced
146	GG Sportsground - Toilet / Shower Fit out	25,000	6,519	30,095	31,519	1,423	0	100%	Procurement commenced
147	SES Airport Hanger	-		0	13,894	13,893	0	100%	Project complete - QBR adjustment in December report
148	Airport - Replace Wind Socks	50,000		29,640	50,000	14,378	5,982	88%	Delivery 28-30 April, installation May early June complete.
149	Airport - Amenity building for SES	50,000		0	50,000	-	50,000	0%	Being undertaken by Project/Assets section.
150	Water - Services Replacements	20,000		0	20,000	20,492	-492	102%	As needed
151	Water - WTP filter/Upgrade design	-		0	28,569	1,138	27,431	4%	
152	Water - North Zone Pressure Pump - low pressure issues	37,434		0	37,434	201	37,234	1%	RFQ to be sought
153	Water - Main Replacements	300,000		900	243,244	156,304	86,040	65%	
154	Water - Main Replacements 2023-24	-		787	266,419	46,738	218,893	18%	Rupert street nearing completion, Whitton Street to commence next
155	Water - Hydrant and Valve replacements	65,000		0	152,712	5,046	147,666	3%	To be scheduled
156	Water - IWCM Additional Works	-		0	74,783	-	74,783	0%	Final report pending
157	Water - WTP Scoping Study	-		0	111,419	35,938	75,481	32%	Awaiting final report
158	Water - Gordon St fencing	-		0	14,548	498	14,051	3%	procurement to be undertaken
159	Water - Cul-de-sac ring mains	-		17,823	118,121	174,759	-74,461	163%	Works completed
160	Water - Telemetry hardware upgrade	-		0	135,792	31,807	103,984	23%	Design complete, tender for construction commenced
161	Water - Pine Hill Pumps Replacement	26,401		0	26,401	1,007	25,394	4%	RFQ to be sought
162	Water - Main Pump Overhaul and Maintenance	45,000		0	45,000	-	45,000	0%	RFQ to be sought

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2024-25 AS AT - 31 March 2025

Complete	Carryover	Deferred	Grant Dependent	Cancelled	Revote	Key Operational
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No.	Project	Adopted Budget	Mar	Committed	Revised Budget	Total Expenditure	Balance	%	Comments
163	Water - SCADA online analysers	70,000		0	70,000	-	70,000	0%	To be completed in conjunction with SCADA upgrade in 2025
164	Water - Back power inputs for pump stations	70,000		0	70,000	-	70,000	0%	To be completed in conjunction with SCADA upgrade in 2025
165	Water - Automatic hydrant flushing	120,000		0	120,000	-	120,000	0%	RFQ to be sought
166	Water - Renew Bore Flowmeters	-		0	65,000	13,756	51,244	21%	Installation underway
167	Sewer - Service Replacements	-	6,070	0	6,070	6,070	0	100%	
168	Sewer - Barellan Sewer	-	1,008,000	618	4,132,902	3,863,758	268,526	94%	Nearing completion, final costings being collated. Report to be sent to March council meeting once variations have been finalised
169	Sewer - Telemetry hardware upgrade	97,457		0	97,457	-	97,457	0%	Design complete, tender for construction commenced
170	Sewer - Telemetry software upgrade	40,000		0	40,000	707	39,293	2%	Design complete, tender for construction commenced
171	Sewer - Main Relines	350,000	-432,336	0	7,785	7,785	-0	100%	Project deferred to 25/26
172	Sewer - Manhole Replacements	150,000	81	0	81	81	-0	100%	Deferred
173	Sewer - SCADA online analysers	50,000	-50,000	0	-	-	0	0%	To be completed in conjunction with SCADA upgrade in 2025
174	Sewer - Backup power inputs for pump stations	50,000	-50,000	0	-	-	0	0%	To be completed in conjunction with SCADA upgrade in 2025
175	Grant Dependant			0					
176	Narrandera Cemetery - Furniture	5,000	-5,000	0	-	-	0	0%	grant dependent
177	Barellan Cemetery - Furniture	5,000	-5,000	0	-	-	0	0%	grant dependent
178	LT Pool - Replace Remaining Fencing (125m)	50,000		0	50,000	-	50,000	0%	grant dependent
179	LT Pool - Shotcrete Treatment crib wall	35,000		0	35,000	-	35,000	0%	grant dependent
180	Brln Sportsground - Lighting Upgrades Eastern	84,000		0	84,000	-	84,000	0%	grant dependent
181	Brln Sportsground - Storm water drainage works	30,000		0	30,000	-	30,000	0%	grant dependent
182	Ndra Sportsground Hot mixing spectator walkways	50,000		0	50,000	-	50,000	0%	grant dependent
183	Irrigation Dog Park CRIF2023/24	40,000		0	40,000	-	40,000	0%	grant depended - council funds of \$40k to be allocated in Sept QBR to the OSR backlog project
184	Grong Grong Park - Furniture	5,000		0	5,000	2,285	2,715	46%	grant dependent
185	MBP Paths & Uplighting	120,000		0	120,000	-	120,000	0%	grant dependent
186	MBP PowerPoint vendor sites	30,000		0	30,000	-	30,000	0%	grant dependent
187	Brln Park - Furniture	10,000		0	10,000	-	10,000	0%	grant dependent
188	Barellan Main Street Planter Boxes	40,000		0	40,000	-	40,000	0%	grant dependent
189	Replace Barellan Main street BBQ shelter	50,000		0	50,000	-	50,000	0%	grant dependent
190	Ndra Park - Lighting/uplighting memorials & trees	30,000		0	30,000	-	30,000	0%	grant dependent
191	Ndra Memorial Park - Larmer St - Irrigation, driveways, curb etc.	180,000		0	180,000	-	180,000	0%	grant dependent
192	Boating Pontoon x 3	30,000		0	30,000	-	30,000	0%	grant dependent
193	Stadium Lighting Replacement	5,000		0	5,000	-	5,000	0%	grant dependent
194	Parkside Museum - Outdoor Space Upgrade	50,000		0	50,000	-	50,000	0%	grant dependent
195	Get NSW Active	627,000		0	627,000	-	627,000	0%	grant dependent
196	Sewer - Primary Filter	400,000		0	400,000	-	400,000	0%	Grant funding to be sought
197	Operational			0					
198	Newell Hwy Contribution Grong Grong Reseal		1,667	0	94,717	-	94,717	0%	Ongoing operational costs
199	Newell Hwy Contribution Grong Grong town entrance signs		-1,667	0	0	-	0	0%	Completed
200	Grong Grong Earth Park - RMS			0	-	-	0	0%	Ongoing operational costs
201	Urban Roads Maintenance	880,596		2,914	880,596	631,486	246,195	72%	Ongoing operational costs
202	Sealed Rural Roads Maintenance	339,584		6,600	339,584	207,938	125,046	61%	Ongoing operational costs
203	Rural Unsealed Roads Expenses	712,907	25,000	850	737,907	725,263	11,794	98%	Ongoing operational costs
204	Regional Roads (M&R Grant)	251,240		0	251,240		62,093	75%	Ongoing operational costs

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Complete	Carryover	Deferred	Grant Dependent	Cancelled	Revote	Key Operational
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No.	Project	Adopted Budget	Mar	Committed	Revised Budget	Total Expenditure	Balance	%	Comments
205	MR243 - Canola Way to (GG, Ganmain, Matong & Coolamon)			0		36,964			Ongoing operational costs
206	MR370 - To Lockhart			0		41,029			Ongoing operational costs
207	MR596 - Back Yamma Road (south-west of Morundah)			0		53,247			Ongoing operational costs
208	MR7608 - Barellan Road			0		57,906			Ongoing operational costs
209	REGIONAL EMERGENCY ROAD REPAIR FUND			0	-		-59,082	0%	Ongoing operational costs
210	Potholes/Patching - Local Roads			0		59,082			Ongoing operational costs
211	Sealed Roads Pavement Maint			0		-			Ongoing operational costs
212	Noxious Weeds Expenses	219,467		2,927	219,467	179,407	37,133	82%	Ongoing operational costs
213	Public Toilets Expenses	122,828		0	122,828	83,665	39,163	68%	Ongoing operational costs
214	Cemetery Expenses	163,895		0	163,895	119,858	44,037	73%	Ongoing operational costs
215	Sports Ground Expenses	329,795		0	329,795	203,064	126,731	62%	Ongoing operational costs
216	Parks Expenses	750,575		0	750,575	665,856	84,719	89%	Ongoing operational costs
217	Lawn Areas	40,000		0	40,000	37,498	2,502	94%	Ongoing operational costs
218	East Street - Street Scaping	22,963		7,531	22,963	33,500	-18,068	146%	Ongoing operational costs
219	Street Trees	320,170		9,530	320,170	235,900	74,740	74%	Ongoing operational costs
220	Lake Talbot Expenses	26,358		0	26,358	11,342	15,016	43%	Ongoing operational costs
221	Sports Stadium Expenses	122,523		0	122,523	88,194	34,329	72%	Ongoing operational costs
222	Water incident and emergency management plan	12,500		0	12,500	-	12,500	0%	works commencing
223	Backflow prevention administration	5,000		0	5,000	-	5,000	0%	works commencing
224	DWMS annual review	12,500		0	12,500	-	12,500	0%	works commencing
225	DWMS external review	30,000		0	30,000	-	30,000	0%	works commencing
226	Asset condition ratings	60,000		0	60,000	350	59,650	1%	works commencing
227	Recycled water management plan review and implementation	22,500		0	22,500	-	22,500	0%	works commencing
228	Recycled water asset condition ratings	15,000		0	15,000	-	15,000	0%	works commencing
229	Data Digitisation Project			1,500	-		-1,500	0%	works commencing
230	Bores Expenses	52,247		0	52,247	120,725	-68,478	231%	Ongoing operational costs
231	Pump Station Expenses	140,802		84	140,802	207,129	-66,412	147%	Ongoing operational costs
232	Mains Expenses	360,629		13,374	360,629	340,816	6,439	95%	Ongoing operational costs
233	Recycled Water	53,718		0	53,718	12,709	41,009	24%	Ongoing operational costs
234	Reservoirs Expenses	29,359		50	29,359	42,119	-12,810	143%	Ongoing operational costs
235	Reservoirs cleaning expense	22,500		22,500	22,500	2,441	-2,441	11%	works commencing
236	Water Supply Licence	31,953		0	31,953	4,402	27,551	14%	Ongoing operational costs
237	Water modelling software licence	15,000		14,123	15,000	7,062	-6,185	47%	
238	Chlorine & Chemicals Expenses	24,401		0	24,401	29,810	-5,409	122%	Ongoing operational costs
239	Meter Reading Expenses	46,036		0	46,036	1,542	44,494	3%	Ongoing operational costs
240	Telemetry System Maintenance	9,619		0	9,619	3,653	5,966	38%	Ongoing operational costs
241	Hydrant Flushing Program	77,343		0	77,343	13,730	63,613	18%	Ongoing operational costs
242	Pump Stations Electricity Expenses	309,000		0	309,000	225,488	83,512	73%	Ongoing operational costs
243	Sewer Incident & Emergency Plan	12,500		0	12,500	-	12,500	0%	
244	Trade waste administration	5,000		0	5,000	-	5,000	0%	
245	Sewer asset condition ratings	60,000		0	60,000	1,551	58,449	3%	
246	Sewer Main Augmentation Design	-		0	70,000	37,240	32,760	53%	
247	Pump Station Expenses	113,552		0	113,552	76,414	37,138	67%	Ongoing operational costs
248	Mains Expenses	222,562		5,380	222,562	191,462	25,719	86%	Ongoing operational costs
249	Treatment Works Expenses	289,257		22,149	289,257	224,718	42,389	78%	Ongoing operational costs

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2024-25 AS AT - 31 March 2025

Complete	Carryover	Deferred	Grant Dependent	Cancelled	Revote	Key Operational
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No.	Project	.	Adopted Budget	.	Mar	Committed	Revised Budget	Total Expenditure	Balance	%	Comments
250	Telemetry System Maintenance		2,185			0	2,185	66	2,119	3%	Ongoing operational costs
251	Sewer Heating & Electricity		103,000			0	103,000	50,379	52,621	49%	Ongoing operational costs

13 REPORTS OF THE DEPUTY GENERAL MANAGER INFRASTRUCTURE SERVICES

13.1 FUTURE USE OF LAND - CORNER OF LARMER AND CADELL STREETS, NARRANDERA AND ENTRANCE STATEMENT

Document ID: 797439

Author: Deputy General Manager Infrastructure

Authoriser: Deputy General Manager Infrastructure

Theme: Our Infrastructure

Attachments: 1. Submissions - Entrance Statement (under separate cover)

RECOMMENDATION

That Council:

1. Acknowledges and thanks the community for the interest shown in this matter.
2. Considers the future usage of the vacant block on the corner of Larmer and Cadell Streets, Narrandera.

PURPOSE

The purpose of this report is for Council to consider community feedback on the potential installation of an entrance statement or other land use preferences for the vacant block on the corner of Larmer and Cadell Streets, Narrandera.

SUMMARY

Council at the 18 February 2025 ordinary Council meeting considered a report for the potential placement of an entrance statement to be erected on the Council-owned vacant block on the corner of Larmer and Cadell Streets, Narrandera.

At the meeting, Council resolved [Res 25/001] that the item *13.4 Lay on the Table with a further report returned to council post community feedback and on usage options (signage, resale, structures) for this land at the Corner Larmer and Cadell Streets*.

Public consultation was undertaken from 10 March to 10 April 2025, with thirty-four (34) submissions received during the exhibition period. Twenty-five (25) submissions nominated to sell the subject land, with the remaining nine (9) nominating to retain the land and suggesting some potential other suitable uses.

BACKGROUND

Entrance Statement

Council at the 18 February 2025 ordinary Council meeting a report was considered for the potential placement of an entrance statement to be erected on the Council owned vacant block on the corner of Larmer and Cadell Streets, Narrandera (copy attached).

At the meeting, Council resolved [Res 25/001] that:

1. *Item 13.4 Lay on the Table with a further report returned to council post community feedback.*
2. *Council place on exhibition for public consultation on usage options (signage, resale, structures) for this land at the Corner Larmer and Cadell Streets.*

3. *Council place on exhibition for public consultation for the placement of a Lizard Sculpture at the Destination Discovery Hub (DDH).*

Public consultation was undertaken from 10 March to 10 April 2025, with thirty-four (34) submissions received during the exhibition period. Twenty-five (25) submissions were against the proposal and nominated to sell the subject land. The remaining nine (9) nominated retaining the land and some suggesting alternative uses. Copies of submissions are separately attached.

Comments provided within the submissions have been grouped below to reflect the common themes:

Against the proposal and nominated to sell the subject land:

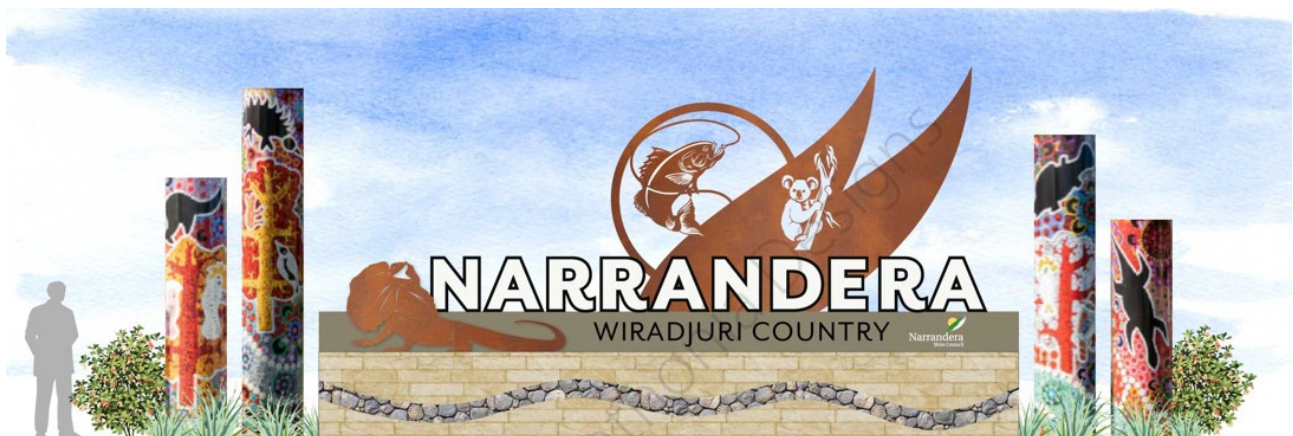
- This lot is in the wrong spot for an entrance statement.
- A water wheel would be inappropriate.
- Sell to a developer and build units.
- Funds from sale of the land be used to progress priorities for the Shire.

Supportive or unclear on retaining the land:

- Develop as town entrance.
- Against spending money on entrance.
- Sell land or different design.
- Water wheel - Sir Samuel McCaughey Park.
- Create a picnic area.
- Native garden or sensory Park.
- Build a community building for meetings and birthday parties.

In reviewing the submissions, there would seem to be little support for the installation of the proposed entrance statement as presented to the February Council meeting, as illustrated below.

Option 1



Option 2

No further costings or designs have been undertaken for the potential use of the land, as this will be required once the Council makes a determination on the future use of the space.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**Theme**

4 - Our Infrastructure

Strategy

4.3 - To improve, maintain and value-add to our essential public and recreational infrastructure.

ISSUES AND IMPLICATIONS**Policy**

- Nil

Financial

- As previously reported the entrance statement is estimated at \$180,000 supply and installation cost, including lighting and landscaping; an annual operational cost of \$4,000; plus depreciation. It is noted that this project has been identified within the future projects list with an estimated budget of \$250,000.
- There is currently no budget allocation for the entrance statement or any other improvements on the subject land. Should Council wish to proceed with any improvement works, these will need to be costed, and a budget nominated in the future.

Legal / Statutory

- Nil

Community Engagement / Communication

- Public consultation was undertaken from 10 March to 10 April 2025, with thirty-four (34) submissions received during the exhibition period. Twenty-five (25) submissions were against the proposal and nominated to sell the subject land with the remaining nine (9) nominating to retain the land and some suggesting potential other suitable uses.

RISKS

The greatest risk associated with this report and the subsequent decision is the potential community opinion about the project and more specifically, the allocation of funds. This is especially the case given that the majority have made submission seeking that the land be sold.

OPTIONS

Council may consider resolving to:

1. Undertake improvements on the site including the selection of the preferred entrance statement design and allocation of funds in a future budget.
2. Discontinue any potential improvements and seek to sell the land.
3. Leave the land and future improvements for consideration in the future.

CONCLUSION

The future use of the land has raised community interest which is to be acknowledged. The potential future use of the land will be subject to future funding as there has been no allocation in the draft budgets for the 2025-26 year.

13.2 BEARDED DRAGON SCULPTURE

Document ID: 798605

Author: Deputy General Manager Infrastructure

Authoriser: Deputy General Manager Infrastructure

Theme: Our Infrastructure

Attachments: 1. Submissions - Bearded Dragon (under separate cover)

RECOMMENDATION

That Council:

1. Acknowledges and thanks the community for the interest shown in this matter.
2. Considers the future potential installation of a Bearded Dragon sculpture in front of the Destination & Discovery Hub.

PURPOSE

The purpose of this report is for Council to consider community feedback on the potential installation of a Bearded Dragon sculpture in front of the Destination & Discovery Hub.

SUMMARY

Council at the 18 February 2025 ordinary Council meeting considered a report for the potential installation of a Bearded Dragon sculpture in front of the Destination & Discovery Hub.

At the meeting, Council resolved [Res 25/001] that the item *13.4 Lay on the Table with a further report returned to council post community feedback for the placement of a Lizard Sculpture at the Destination Discovery Hub (DDH)*.

Public consultation was undertaken from 10 March to 10 April 2025, with twenty-six (26) submissions received during the exhibition period. Fifteen (15) submissions were against the proposal, nine (9) supported the installation, and two (2) were unclear on their preference.

BACKGROUND

Bearded Dragon Sculpture

Council at the 18 February 2025 ordinary Council meeting considered a report for the potential placement of a Lizard Sculpture at the Destination Discovery Hub.

At the meeting, Council resolved [Res 25/001] that:

1. *Item 13.4 Lay on the Table with a further report returned to council post community feedback.*
2. *Council place on exhibition for public consultation on usage options (signage, resale, structures) for this land at the Corner Larmer and Cadell Streets.*
3. *Council place on exhibition for public consultation for the placement of a Lizard Sculpture at the Destination Discovery Hub (DDH).*

Public consultation was undertaken from 10 March to 10 April 2025, with twenty-six (26) submissions received during the exhibition period. Fifteen (15) submissions were against

the proposal, nine (9) supported the installation, and two (2) were unclear on their preference.

Comments provided within the submissions have been grouped below to reflect the common themes:

Against the proposal:

- Money could be spent on water and drainage.
- Waste of money.
- I think it's ridiculous.
- I think it looks strange and out of place. Please don't do this.
- I think there are more important things to spend money on.
- The cost of it should be better spent on the aim for better water quality.
- Keeping what beautiful areas we have well maintained and vandal free is enough for now.
- Would prefer lower rates.

Supportive or unclear of the proposal:

- Supported if it is grant funded.
- Depends on specifications, more information required.
- A more organic piece would be beneficial.
- I would hope that the sculpture is anatomically correct.
- As long as it is low maintenance and central.
- I think it is a wonderful idea. Don't let people climb on it.
- I think people should be able to climb on it.

In reviewing the submissions there would seem to be mixed support for the installation of the proposed Bearded Dragon sculpture in front of the Destination & Discovery Hub as presented to the February Council meeting.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

4 - Our Infrastructure

Strategy

4.3 - To improve, maintain and value-add to our essential public and recreational infrastructure.

Action

N/A

ISSUES AND IMPLICATIONS

Policy

- Nil

Financial

- As previously reported the Bearded Dragon sculpture is estimated at \$55,000 – supply and installation cost, including lighting and landscaping, with only depreciation costs on an annual basis.
- There is currently no budget allocation for the Bearded Dragon sculpture. Should Council wish to proceed with the project it will need to be costed, and a budget nominated in the future.

Legal / Statutory

- Nil

Community Engagement / Communication

- Public consultation was undertaken from 10 March to 10 April 2025, with twenty-six (26) submissions received during the exhibition period. Fifteen (15) submissions were against the proposal, nine (9) supported the installation, and two (2) were unclear on their preference.

RISKS

The greatest risk associated with this report and the subsequent decision is the potential community opinions about the project and allocation of funds more specifically.

OPTIONS

Council may consider resolving to:

1. Undertake the installation of the Bearded Dragon sculpture in the proposed location and allocate funds in a future budget.
2. Undertake the installation of the Bearded Dragon sculpture in an alternate location and allocate funds in a future budget.
3. Discontinue with the proposal.

CONCLUSION

The proposal has received mixed community opinion and all those who have contributed are thanked and acknowledged.

13.3 DEVELOPMENT & ENVIRONMENT SERVICES ACTIVITIES - APRIL 2025**Document ID:** 799892**Author:** Administration Assistant**Authoriser:** Deputy General Manager Infrastructure**Theme:** Our Environment**Attachments:** Nil**RECOMMENDATION**

That Council:

1. Receives and notes the Development Services Activities Report for April 2025

PURPOSE

The purpose of this report is to inform Council of Development Applications and other development services provided during April 2025.

BACKGROUND**Development & Complying Development Applications**

A summary of Development and Complying Development Applications processed during the reporting month/s detailed in the following table:

Stage Reached	April
Lodged	5
Stop-the-Clock / Under Referral / Awaiting Information	0
Determined	6

The value of Development and Complying Development Applications approved by Council during the reporting month is detailed in the following tables:

Development Type	2024-2025			
	APRIL		Year to Date	
	Number	Value \$	Number	Value \$
Residential	6	\$ 555,900	31	\$ 6,064,625
Industrial	-	\$ -	0	\$ -
Commercial	-	\$ -	9	\$ 2,983,629
Rural Residential	-	\$ -	1	\$ 120,000
Subdivisions	-	\$ -	2	\$ -
Other	-	\$ -	0	\$ -
TOTAL	6	\$ 555,900	43	\$ 9,168,254

Under the provisions of section 4.59 of the Environmental Planning and Assessment Act Narrandera Shire Council determined the following development applications, applications for modification of development consents and complying development certificate applications during the reporting month.

April 2025

No	Type	Address	Development Type	Determination	STC / RFI Days	ACTIVE Business Days
DA 029 24-25	L/C	33 Peters St NARRANDERA	Patio	Conditionally Approved	-	11
DA 030 24-25	L/C	11 Ferrier St NARRANDERA	Fence (front boundary)	Conditionally Approved	-	10
DA 031 24-25	L/C	55 Elwin St NARRANDERA	Shed (residential)	Conditionally Approved	-	16
DA 032 24-25	L/C	6 Charles St NARRANDERA	Patio and carport	Conditionally Approved	-	10
DA 034 24-25	L/C	2 Chantilly St NARRANDERA	Fence (front boundary)	Conditionally Approved	-	10
CDC 005 24-25	L/C	22 Racecourse Rd NARRANDERA	Dwelling	Conditionally Approved	-	5

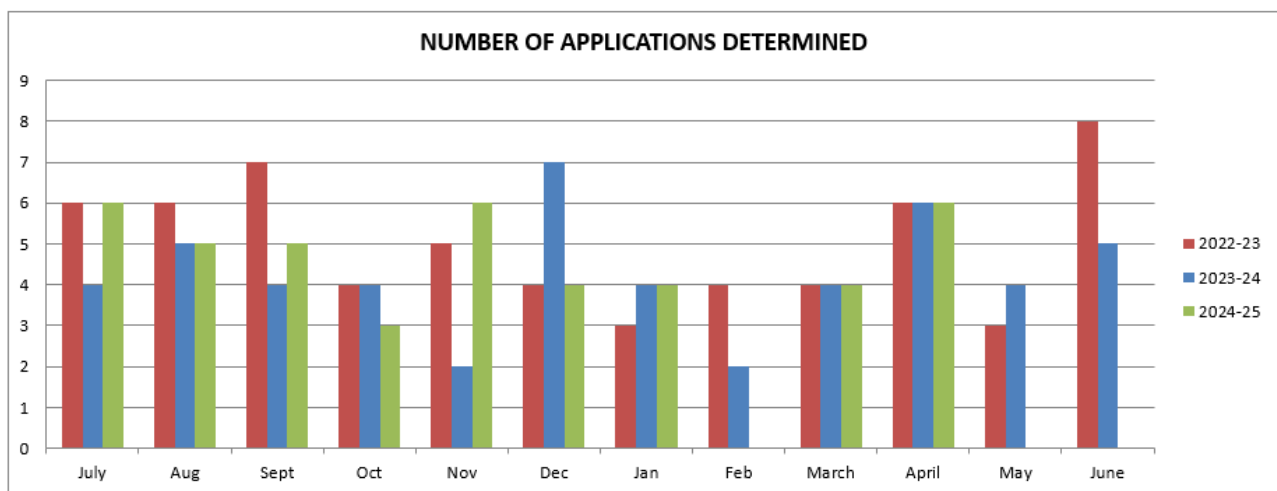
Type explanation

Local (L) – Delegated authority	Merit based assessment where development consent is required. Target determination time of 40 business days.
Council (L/C)	Local development determined by Council at an ordinary meeting.
Integrated (I)	Merit based assessment where approval from other authorities, such as TfNSW, RFS, DPI, is required in addition to development consent. The referral process extends the target determination time to 60 business days.
Modification (M)	Revision of previously approved application. No target determination time.
Stop the Clock (STC)	Calculation of active days stops while additional information required to complete the assessment is obtained from the applicant.
Request for further information	Request for further information.
Complying (CDC)	Fast track approval process without the need for a full development application if specific criteria are met.

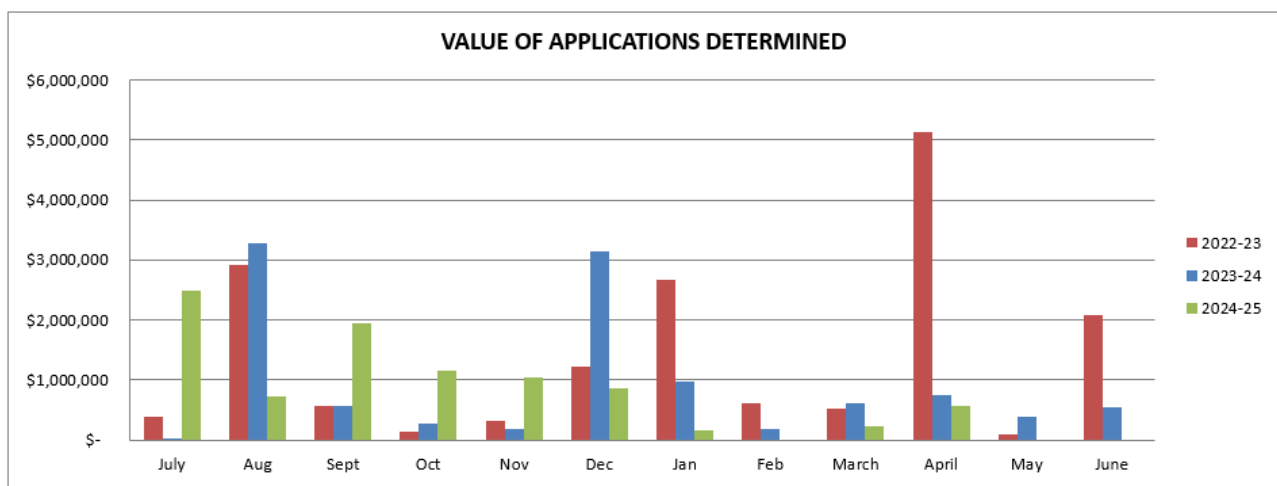
Comparison determination times

2020-21	Narrandera Shire Council average	30 days
2021-22	Narrandera Shire Council average	25 days
2022-23	Narrandera Shire Council average	18.6 days
2023-24	Narrandera Shire Council average	12.9 days
2024-25	Narrandera Shire Council average YTD	12.3 days

This graph details the comparative number of Development and Complying Development Applications determined by month over the past three years.



This graph details the comparative value of Development and Complying Development Applications determined by month over the past three years.



*2022-23 June figures exclude \$14,200,758 for industrial workshop

Certificates Issued

A summary of other development services activities undertaken during the reporting month is detailed in the following table:

Certificate Type	April
Construction Certificates	3
Building Certificates	-
Subdivision Certificates	-
Occupation Certificates	1
Section 10.7 (previously 149) Certificates	20
Swimming Pool Compliance Certificates	-
S68 Approvals	-

Construction Activities

A summary of Critical Stage building inspections undertaken during the reporting month is detailed in the following tables:

Building Surveyor Inspections	April
Critical Stage Inspections	19

Compliance Activities

A summary of compliance services activities undertaken during the reporting month is detailed in the following tables:

Companion Animal Activity – Dogs	April
Impounded	11
Returned	8
Rehomed	8

Companion Animal Activity – Cats	April
Impounded	3
Returned	1
Rehomed	8

Compliance Activity	April
Call outs	15
Infringement warnings/fines issued	-
Menacing/Dangerous dog incidents	1

14 Confidential Matters

Nil

15 Report of Confidential Resolutions

16 Conclusion of Meeting