



# **MINUTES**

**Ordinary Council Meeting**

**15 April 2025**

**MINUTES OF THE ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS  
ON TUESDAY, 15 APRIL 2025 AT 2PM**

## **OPENING OF PUBLIC FORUM**

The Mayor declared the Public Forum opened at **1.30pm** and welcomed the Councillors, Council Officers, Media, and those following on the Live Streaming.

### **1 ACKNOWLEDGEMENT OF COUNTRY**

The Mayor read the following Acknowledgement of Country.

*I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present.*

### **2 HOUSE KEEPING**

*Advice provided of Council's Work, Health and Safety (WHS) Evacuation Plan and location of the Amenities.*

## **PUBLIC FORUM**

Statewide Mutual Risk Management Award for the Narrandera Shire Skywalk.

### **1 OPENING OF MEETING**

The Mayor declared the meeting opened at **2pm** and welcomed Councillors, Council Officers, media, members of the gallery and those following via livestreaming. Advice was provided of Council's Work, Health and Safety (WHS) Evacuation Plan and locations of amenities.

### **2 DISCLOSURE OF POLITICAL DONATIONS**

Advice provided to those present of the legislative requirement for Disclosure of Political Donations:

*The Environmental Planning and Assessment Act 1979, Section 147 requires a person submitting planning applications or submissions regarding a planning application, to disclose any reportable political donation and/or gifts to any local Councillor or employee of Council. Reportable political donations include those of or above \$1,000. The Disclosure Statement forms are available on Council's website or from the Customer Service Centre and must be lodged in accordance with the Act.*

There were no Disclosures of Political Donations received by the Chairperson.

**Present**

Mayor Cr Neville Kschenka, Cr Jenny Clarke OAM, Cr Cameron Lander, Cr Braden Lyons, Cr Bob Manning, Cr Peter Dawson,

**In Attendance**

George Cowan (General Manager), Shane Wilson, (Deputy General Manager Infrastructure) Cian Middleton (General Manager Corporate Community), Melissa Johnson (Minute Taker), Observer Mel Gilmour.

**2 ACKNOWLEDGEMENT OF COUNTRY**

The Mayor read the following Acknowledgement of Country.

*I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present.*

**3 APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE****RESOLUTION 25/055**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Cameron Lander

That apologies from Deputy Mayor Sue Ruffles, Cr Tracey Lewis and Cr Cameron Rouse be received and accepted and that leave of absence be granted.

**CARRIED**

**4 APPLICATIONS FOR ATTENDANCE BY AUDIO-VISUAL LINK**

Nil

**5 DISCLOSURES OF INTEREST**

The Mayor reminded Councillors and Council Officers of their obligation under Council's Code of Conduct to disclose and manage any conflicts of interest they may have in matters being considered at the meeting, and invited Councillors and Council Officers to disclose any such interests:

**6 CONFIRMATION OF MINUTES****RESOLUTION 25/056**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Peter Dawson

That the minutes of the Ordinary Council Meeting held on 18 March 2025 be confirmed.

**CARRIED**

**7 MAYORAL MINUTES**

**7.1 MAYOR REPORT - MARCH AND APRIL 2025**

**RESOLUTION 25/057**

Moved: Mayor Cr Neville Kschenka

Seconded: Cr Cameron Lander

That Council:

1. Receives and notes the Mayoral Report for March and April 2025.

**CARRIED**

**8 NOTICES OF MOTION AND QUESTIONS WITH NOTICE**

Nil

**9 REPORTS OF COUNCILLORS**

Nil

**10 REPORTS OF COMMITTEES**

**10.1 NARRANDERA AND LEETON SHIRE COUNCILS JOINT AIRPORT MANAGEMENT COMMITTEE - MINUTES - 31 MARCH 2025**

**RESOLUTION 25/058**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Bob Manning

That Council:

1. Receives and notes the Minutes of the Narrandera and Leeton Shire Councils Joint Airport Management Committee held on Monday 31 March 2025.

**CARRIED**

**10.2 ABORIGINAL ELDERS LIASION - MINUTES - 24 MARCH 2025**

**RESOLUTION 25/059**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Braden Lyons

That Council:

Receives and notes the minutes of the Aboriginal Elders Liaison meeting held on Monday 24 March 2025.

**CARRIED**

**11 REPORTS OF THE GENERAL MANAGER****11.1 EXTRAORDINARY COUNCIL MEETING****RESOLUTION 25/060**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Cameron Lander

That Council resolve to hold an Extraordinary meeting for the consideration of the IP&R documents on 6 May 2025 commencing at 2.00 PM.

**CARRIED**

**12 REPORTS OF THE DEPUTY GENERAL MANAGER CORPORATE AND COMMUNITY SERVICES****12.1 MONTHLY STATEMENT OF INVESTMENTS - MARCH 2025****RESOLUTION 25/061**

Moved: Cr Cameron Lander

Seconded: Cr Peter Dawson

That Council:

1. Receives and notes the Statement of Investments as at 31 March 2025.

**CARRIED**

**12.2 MONTHLY FINANCIAL PERFORMANCE REPORT - MARCH 2025****RESOLUTION 25/062**

Moved: Cr Cameron Lander

Seconded: Cr Peter Dawson

That Council:

1. Receives and notes the Monthly Financial Performance Report for the month of March 2025, as detailed in this report.

**CARRIED**

**12.3 PURCHASE OF LOT 86 DP 1183416 - BOUNDARY ROAD, NARRANDERA FOR ROAD PURPOSES****RESOLUTION 25/063**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Bob Manning

That Council:

1. Resolves to purchase Lot 86 DP 1183416 from Hall and O'Hare Pty Ltd for \$1.00, with the vendor and Council to make payment of their respective legal costs, and the vendor to make payment of rates and charges to the date of settlement.
2. Following settlement classifies Lot 86 DP 1183416 as operational land for the purpose of a roadway, noting that Section 31(1)(a) of the *Local Government Act, 1993* does not require Council to provide public notice of the classification if the land is acquired for the purpose of a road.
3. Authorises the Mayor and the General Manager to sign and place the Seal of Council on any documents relating to the purchase of Lot 86 DP 1183416.

**CARRIED**

#### **12.4 JONSEN PARK - EXTENSION OF LICENCE AGREEMENTS WITH NARRANDERA SENIOR CITIZENS WELFARE CLUB AND NARRANDERA TENNIS CLUB INC.**

##### **RESOLUTION 25/064**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Cameron Lander

That Council:

1. Resolves to extend the existing licence agreements with the Narrandera Senior Citizens Welfare Club and the Narrandera Tennis Club Incorporated for an additional period of 24 months with the existing licence conditions to apply.
2. Notes that a new Plan of Management will be developed for Jonsen Park, enabling new licence agreements to be entered into following the 24-month extension period referenced above.

**CARRIED**

#### **12.5 GRONG GRONG SPORTSGROUND - REQUEST FROM GRONG GRONG HORSE SPORTS INCORPORATED FOR EXCLUSIVE SHORT-TERM LICENCE**

##### **RESOLUTION 25/065**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Bob Manning

That Council:

1. Receives and notes the correspondence from Grong Grong Horse Sports Incorporated, appended at *Attachment 1*, requesting an exclusive short-term licence for Reserve 559010 being the Grong Grong Sportsground.
2. Endorses consultation with relevant stakeholders, as detailed in this report, in relation to Grong Grong Horse Sport Incorporated's request.
3. Pursuant to section 2.20 of the *Crown Land Management Act 2016* and clause 31(3) of the *Crown Land Management Regulation 2018*, grants Grong Grong Horse Sports Incorporated an exclusive short-term licence for part of Reserve 559010 being the Grong Grong Sportsgrounds, subject to no adverse submissions being received in

the stakeholder consultation process.

**CARRIED**

## **12.6 PUBLIC EXHIBITION OF DRAFT DOCTOR ATTRACTION AND RETENTION INCENTIVES POLICY**

### **RESOLUTION 25/066**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Cameron Lander

That Council:

1. Endorses the draft Doctor Attraction and Retention Incentives Policy, appended at *Attachment 1*, for public exhibition.
2. Adopts the draft Doctor Attraction Incentives Policy as exhibited, subject to no submissions received.

**CARRIED**

## **13 REPORTS OF THE DEPUTY GENERAL MANAGER INFRASTRUCTURE SERVICES**

### **13.1 ADOPTION - SECTION 7.12 LOCAL INFRASTRUCTURE CONTRIBUTION PLAN 2025**

#### **RESOLUTION 25/067**

Moved: Cr Cameron Lander

Seconded: Cr Braden Lyons

That Council:

1. Adopts Section 7.12 Local Infrastructure Contribution Plan 2025 for commencement on 1 July 2025.

**CARRIED**

### **13.2 DEVELOPMENT & ENVIRONMENT SERVICES ACTIVITIES - MARCH 2025**

#### **RESOLUTION 25/068**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Cameron Lander

That Council:

1. Receives and notes the Development Services Activities Report for March 2025

**CARRIED**

**13.3 BARELLAN MEMORIAL POOL COMPLEX - REQUEST FOR USER CHARGES INCREASE 2025-26**

**RESOLUTION 25/069**

Moved: Cr Bob Manning

Seconded: Cr Cameron Lander

That Council:

1. Supports the request from the lessee to increase user charges at the Barellan Memorial Pool Complex for the 2025-26 financial year, subject to consideration of any submission with regard to the increase during the Fees and Charges public exhibition period.

**CARRIED**

**14 CONFIDENTIAL MATTERS**

Nil

**15 REPORT OF CONFIDENTIAL RESOLUTIONS**

In accordance with clauses 14.22 and 14.23 of Council's Code of Meeting Practice, resolutions passed during a meeting, or a part of a meeting that is closed to the public must be made public by the Chairperson as soon as practicable. Such resolutions must be recorded in the publicly available minutes of the meeting.

**16 CONCLUSION OF MEETING**

The Meeting closed at 2.58pm.

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 20 May 2025.**

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**GENERAL MANAGER**

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**CHAIRPERSON**