



# **MINUTES**

**Ordinary Council Meeting**

**16 April 2024**

**MINUTES OF NARRANDERA SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS  
ON TUESDAY, 16 APRIL 2024 AT 2PM**

The Mayor declared the meeting opened at **2pm** and welcomed the Councillors, Staff, Media and those watching via live stream.

**1 ACKNOWLEDGEMENT OF COUNTRY**

*I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present.*

**2 HOUSE KEEPING**

*Advice provided of Council's Work, Health and Safety (WHS) Evacuation Plan and location of the Amenities.*

**3 DISCLOSURE OF POLITICAL DONATIONS**

Advice provided to those present of the legislative requirement for Disclosure of Political Donations:

*The Environmental Planning and Assessment Act 1979, Section 147 requires a person submitting planning applications or submissions regarding a planning application, to disclose any reportable political donation and/or gifts to any local Councillor or employee of Council. Reportable political donations include those of or above \$1,000. The Disclosure Statement forms are available on Council's website or from the Customer Service Centre and must be lodged in accordance with the Act.*

There were no Disclosures of Political Donations received by the Chairperson.

**4 REQUEST TO ATTEND BY AUDIO-VISUAL LINK**

No requests to join via audio-visual link in April.

**5 PRESENT**

Mayor Cr Neville Kschenka, Deputy Mayor Cr Sue Ruffles, Cr Narelle Payne, Cr Jenny Clarke OAM, Cr Kevin Morris, Cr Peter Dawson, Cr Cameron Lander, Cr Braden Lyons, Cr Tracey Lewis

**In Attendance**

George Cowan (GM), Shane Wilson (DGMI), Martin Hiscox (DGMCC), Vicki Maher (EA),  
Melissa Johnson (CAA)

## **6 APOLOGIES**

Nil

## **7 DECLARATIONS OF INTEREST**

Nil

## **8 CONFIRMATION OF MINUTES**

### **RESOLUTION 24/054**

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That the minutes of the Ordinary Council Meeting held on 19 March 2024 be confirmed.

**CARRIED**

## **9 MAYORAL REPORT**

### **9.1 MAYORAL REPORT - MARCH 2024**

#### **RESOLUTION 24/055**

Moved: Mayor Cr Neville Kschenka

Seconded: Deputy Mayor Cr Sue Ruffles

That Council:

1. Receives and notes the Mayoral Report for March 2024.

**CARRIED**

### **9.2 INCLUDE TO AGENDA**

#### **RESOLUTION 24/056**

Moved: Cr Narelle Payne

Seconded: Deputy Mayor Cr Sue Ruffles

That Council endorse an unlisted item being brought into the Agenda for the Extraordinary Council Meeting to be held in May 2024, as this meeting needs to be held prior to the next Ordinary Council meeting.

**CARRIED**

**9.3 EXTRAORDINARY MEETING - MAY 2024****RESOLUTION 24/057**

Moved: Cr Narelle Payne

Seconded: Cr Cameron Lander

That Council hold an Extraordinary Council Meeting at 2pm Wednesday 8 May 2024 for the purpose of considering and adopting the IP&R documents for 2024/2025 for Public Exhibition.

**CARRIED**

**10 COUNCILLOR REPORTS**

Nil

**11 NOTICES OF RESCISSION**

Nil

**12 NOTICES OF MOTION**

Nil

**13 QUESTION WITH NOTICE**

Nil

**14 OUR COMMUNITY****14.1 LAKE TALBOT WATER PARK - REQUEST FOR FEE INCREASE 2024-25****RESOLUTION 24/058**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Narelle Payne

That Council:

1. Supports the request by Eskapold Logistics P/L to increase user charges at the Lake Talbot Water Park for the 2024-25 financial year, subject to consideration of any submission with regard to the increase during the Fees and Charges public exhibition period.

**CARRIED**

Cr Tracey Lewis requested her vote be recorded as Against the Motion.

**15 OUR ENVIRONMENT**

Nil

**16 OUR ECONOMY**

Nil

**17 OUR INFRASTRUCTURE**

Nil

**18 OUR LEADERSHIP****18.1 LOCAL EMERGENCY MANAGEMENT COMMITTEE - MERGER TRIAL****RESOLUTION 24/059**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Peter Dawson

That Council:

1. Approves a trial merger of the Narrandera and Leeton Local Emergency Management Committees be conducted for a period of 12 months commencing 11 June 2024, with a report to Council to be prepared at the completion of the trial.

**CARRIED****19 DEVELOPMENT APPLICATION**

Nil

**20 PROCUREMENT**

Nil

**21 POLICY****21.1 POLICY REVIEW - POL035 COUNCILLOR INDUCTION AND PROFESSIONAL DEVELOPMENT****RESOLUTION 24/060**

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

That Council:

1. Reviews and endorses POL035 Councillor Induction and Professional Development Policy subject to the review of induction and professional development programs being reduced to two yearly, for the purpose of public exhibition seeking community comment for a period of 28 days.
2. Deems POL035 Councillor Induction and Professional Development Policy as adopted should no submissions be received from the community at the conclusion

of the exhibition period.

**CARRIED**

## **22 COMMITTEE REPORTS**

### **22.1 LOCAL EMERGENCY MANAGEMENT COMMITTEE - MINUTES - 13 FEBRUARY 2024**

#### **RESOLUTION 24/061**

Moved: Cr Tracey Lewis

Seconded: Cr Jenny Clarke OAM

That Council:

1. Receives and notes the Minutes of the Local Emergency Management Committee held on Tuesday 13 February 2024.

**CARRIED**

### **22.2 NARRANDERA - LEETON SHIRE COUNCILS JOINT AIRPORT MANAGEMENT COMMITTEE - MINUTES - 25 MARCH 2024**

#### **RESOLUTION 24/062**

Moved: Cr Tracey Lewis

Seconded: Cr Jenny Clarke OAM

That Council:

1. Receives and notes the Minutes of the Narrandera - Leeton Shire Councils Joint Airport Management Committee held on Monday 25 March 2024.

**CARRIED**

### **22.3 YOUTH ADVISORY COUNCIL - MINUTES - 4 DECEMBER 2023**

#### **RESOLUTION 24/063**

Moved: Cr Tracey Lewis

Seconded: Cr Braden Lyons

That Council:

1. Receives and notes the Minutes of the Youth Advisory Council held on Monday 4 December 2023.

**CARRIED**

**22.4 YOUTH ADVISORY COUNCIL - MINUTES - 11 MARCH 2024****RESOLUTION 24/064**

Moved: Cr Tracey Lewis

Seconded: Cr Braden Lyons

That Council:

1. Receives and notes the Minutes of the Youth Advisory Council held on Monday 11 March 2024.

**CARRIED**

**23 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS****23.1 DEVELOPMENT & ENVIRONMENT SERVICES ACTIVITIES - FEBRUARY 2024****RESOLUTION 24/065**

Moved: Cr Cameron Lander

Seconded: Cr Peter Dawson

That Council:

1. Receives and notes the Development Services Activities Report for March 2024.

**CARRIED**

**24 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS****24.1 CAPITAL WORKS PROGRAM - MARCH 2024****RESOLUTION 24/066**

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the information contained in the Capital Works report as at 31 March 2024.

**CARRIED**

**24.2 INCOME STATEMENT - MARCH 2024****RESOLUTION 24/067**

Moved: Cr Narelle Payne

Seconded: Cr Cameron Lander

That Council:

1. Receives and notes the information contained in the Income Statement report for the period ending 31 March 2024.

**CARRIED**

**24.3 STATEMENT OF INVESTMENTS - MARCH 2024****RESOLUTION 24/068**

Moved: Cr Tracey Lewis

Seconded: Cr Peter Dawson

That Council:

1. Receives and notes the report indicating Council's Fund Management position.
2. Notes the Certificate of the Responsible Accounting Officer and adopts the report as at 31 March 2024.

**CARRIED**

**24.4 STATEMENT OF BANK BALANCES - MARCH 2024****RESOLUTION 24/069**

Moved: Cr Narelle Payne

Seconded: Deputy Mayor Cr Sue Ruffles

That Council:

1. Receives and notes the information contained in the Statement of Bank Balances report as of 31 March 2024.

**CARRIED**

**24.5 STATEMENT OF RATES AND RECEIPTS - MARCH 2024****RESOLUTION 24/070**

Moved: Cr Tracey Lewis

Seconded: Deputy Mayor Cr Sue Ruffles



That Council:

1. Receives and notes the information contained in the Statement of Rates and Receipts report as at 31 March 2024.

**CARRIED**

**25 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS**

Nil

**26 CONFIDENTIAL BUSINESS PAPER REPORTS**

Nil

**The Meeting closed at 2.38pm.**

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 21 May 2024.**

.....  
**GENERAL MANAGER**

.....  
**CHAIRPERSON**

Unconfirmed