



MINUTES

Ordinary Council Meeting

17 October 2023

**MINUTES OF NARRANDERA SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS
ON TUESDAY, 17 OCTOBER 2023 AT 2PM**

The Mayor declared the meeting opened at **2pm** and welcomed the Councillors, Staff, Media, Members of the Gallery and those watching via Live Streaming.

1 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present

2 HOUSE KEEPING

Advice provided of Council's Work, Health and Safety (WHS) Evacuation Plan and location of the Amenities.

3 DISCLOSURE OF POLITICAL DONATIONS

Advice provided to those present of the legislative requirement for Disclosure of Political Donations:

The Environmental Planning and Assessment Act 1979, Section 147 requires a person submitting planning applications or submissions regarding a planning application, to disclose any reportable political donation and/or gifts to any local Councillor or employee of Council. Reportable political donations include those of or above \$1,000. The Disclosure Statement forms are available on Council's website or from the Customer Service Centre and must be lodged in accordance with the Act.

There were no Disclosures of Political Donations received by the Chairperson.

4 REQUEST TO ATTEND BY AUDIO-VISUAL LINK

No requests to join via audio-visual link in October.

5 PRESENT

Mayor Cr Neville Kschenka, Cr Sue Ruffles, Cr Narelle Payne, Cr Jenny Clarke OAM, Cr Peter Dawson, Cr Cameron Lander, Cr Braden Lyons

In Attendance

George Cowan (General Manager), Shane Wilson (Deputy General Manager Infrastructure), Rebecca Best (Acting Deputy General Manager Corporate & Community), Vicki Maher (Executive Assistant), Melissa Johnson (Council Administration Assistant/Minute Taker)

6 APOLOGIES**RESOLUTION 23/177**

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That apologies from Cr Kevin Morris be received and accepted and that Leave of Absence be granted.

CARRIED

7 DECLARATIONS OF INTEREST

Nil

8 CONFIRMATION OF MINUTES**RESOLUTION 23/178**

Moved: Cr Narelle Payne

Seconded: Cr Sue Ruffles

That the minutes of the Ordinary Council Meeting held on 19 September 2023 be confirmed.

CARRIED

MOTION – BRING AGENDA ITEMS FORWARD**RESOLUTION 23/179**

Moved: Cr Cameron Lander

Seconded: Cr Narelle Payne

That That Items 14.1 and 24.6 be brought forward in the Agenda for consideration following the presentations by Gayle Murphy and Dannielle MacKenzie.

CARRIED

SUSPENSION OF STANDING ORDERS**RESOLUTION 23/180**

Moved: Cr Narelle Payne

Seconded: Cr Cameron Lander

A motion was moved that Council suspend standing orders.

CARRIED

Presentation 1

ARIC member Gayle Murphy gave a presentation on the 2023 ARIC Report (in chambers).

Presentation 2

Council's Auditor Dannielle MacKenzie of Crowe Australasia, via virtual link and joined by Hong Wee Soh for the NSW Auditor General, gave a presentation on the 2022-23 General Purpose Financial Statements.

RESUMPTION OF STANDING ORDERS**RESOLUTION 23/181**

Moved: Cr Narelle Payne

Seconded: Cr Cameron Lander

A motion was moved that Council resume standing orders.

CARRIED

14.1 AUDIT, RISK AND IMPROVEMENT S355 COMMITTEE - MINUTES - 4 OCTOBER 2023**RESOLUTION 23/182**

Moved: Cr Tracey Lewis

Seconded: Cr Cameron Lander

That Council:

1. Receives and notes the Minutes of the Audit, Risk and Improvement S355 Committee held on Wednesday 4 October 2023, specifically noting the following Committee Resolutions.

1. 6.2 PRESENTATION OF THE 2022-23 FINANCIAL STATEMENTS**COMMITTEE RESOLUTION**

That the Audit, Risk and Improvement Committee:

1. Receives and reviews the audited 2022-23 financial statements; and
2. Recognise the provision by the external auditor of an unmodified audit opinion; and
3. Recommend that Council proceed with the publication of the 2022-23 financial statements; and
4. Convey appreciation to the finance team of Council also the external auditor in the preparation and finalisation of the 2022-23 financial statements.

CARRIED

2. 6.3 CHAIRPERSON ANNUAL REPORT

COMMITTEE RESOLUTION

That the Audit, Risk and Improvement Committee:

1. Support the 2022-23 Audit, Risk and Improvement Committee, Chairperson Annual Report which will be presented to Council at the 17 October 2023 meeting.

CARRIED

3. 6.8 COMPLIANCE WITH THE AUDIT, RISK AND IMPROVEMENT COMMITTEE GUIDELINES

COMMITTEE RESOLUTION

That the Audit, Risk and Improvement Committee:

1. Recommend to Council that the Audit, Risk and Improvement Committee operate in accordance with the guidelines issued by the Office of Local Government dated December 2022 titled Draft Guidelines for Risk Management and Internal Audit for Local Government in NSW – the date of adherence to the guidelines being 21 November 2023.
2. The draft policy titled 'Payments to ARIC Independent Members' be circulated to Committee members for comment prior to presentation of the policy to Council at the briefing session 17 October 2023.

CARRIED

CARRIED

24.6 AUDIT REPORT 2022-23 GENERAL PURPOSE FINANCIAL STATEMENTS**RESOLUTION 23/183**

Moved: Cr Tracey Lewis

Seconded: Cr Cameron Lander

That Council:

1. Adopts the 2022-23 Financial Statement and Auditors Report as presented and notes the advertisement advising the public that the reports are available for viewing and comment.

CARRIED

9 MAYORAL REPORT**9.1 MAYORAL REPORT - SEPTEMBER / OCTOBER 2023****RESOLUTION 23/184**

Moved: Mayor Cr Neville Kschenka

Seconded: Cr Jenny Clarke OAM

That Council:

1. Receives and notes the Mayoral Report for September/October 2023.

CARRIED

10 QUESTION WITH NOTICE

Nil

11 NOTICES OF RESCISSION

Nil

12 NOTICES OF MOTION

Nil

13 COUNCILLOR REPORTS

13.1 CR DAWSON - ATTENDANCE AT NATIONAL ROADS CONGRESS

RESOLUTION 23/185

Moved: Cr Peter Dawson

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes my report on my attendance at the National Roads Congress held 6-7 September 2023 at Canberra.

CARRIED

14 COMMITTEE REPORTS

Item 14.1 has been considered at another section.

14.2 ECONOMIC TASKFORCE COMMITTEE - MINUTES - 3 OCTOBER 2023

RESOLUTION 23/186

Moved: Cr Sue Ruffles

Seconded: Cr Jenny Clarke OAM

That Council:

1. Receives and notes the Minutes of the Economic Taskforce Committee held on Tuesday 3 October 2023.

CARRIED

14.3 YOUTH ADVISORY COUNCIL - MINUTES - 28 AUGUST 2023**RESOLUTION 23/187**

Moved: Cr Tracey Lewis

Seconded: Cr Braden Lyons

That Council:

1. Receives and notes the Minutes of the Youth Advisory Council held on Monday 28 August 2023.
2. Endorses the application by Izabella Brew to join the Youth Advisory Council.

CARRIED**14.4 AUSTRALIA DAY PLANNING ADVISORY COMMITTEE - MINUTES - 10 AUGUST 2023****RESOLUTION 23/188**

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That Council:

1. Receives and notes the Minutes of the Australia Day Planning Advisory Committee held on Thursday 10 August 2023.

CARRIED**14.5 AUSTRALIA DAY PLANNING ADVISORY COMMITTEE - MINUTES - 31 AUGUST 2023****RESOLUTION 23/189**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Braden Lyons

That Council:

1. Receives and notes the Minutes of the Australia Day Planning Advisory Committee held on Thursday 31 August 2023.

CARRIED

14.6 AUSTRALIA DAY PLANNING ADVISORY COMMITTEE - MINUTES - 28 SEPTEMBER 2023**RESOLUTION 23/190**

Moved: Cr Narelle Payne

Seconded: Cr Sue Ruffles

That Council:

1. Receives and notes the Minutes of the Australia Day Planning Advisory Committee held on Thursday 28 September 2023.

CARRIED

14.7 ARTS AND CULTURE ADVISORY COMMITTEE - MINUTES - 7 SEPTEMBER 2023**RESOLUTION 23/191**

Moved: Cr Tracey Lewis

Seconded: Cr Cameron Lander

That Council:

1. Receives and notes the Minutes of the Arts and Culture Advisory Committee held on Thursday 7 September 2023.
2. Notes that Julie Briggs has been elected as Chairperson for the next term.
3. Considers the allocation of \$2,478.00 from the Mayor and General Manager's Discretionary fund to be utilised for the activation of the Narrandera Arts Centre through the subsidisation of costs for Not For Profit Community Groups utilising the Centre for arts and cultural activities for the community.

CARRIED

14.8 GRONG GRONG COMMUNITY ADVISORY COMMITTEE - MINUTES - 28 AUGUST 2023**RESOLUTION 23/192**

Moved: Cr Peter Dawson

Seconded: Cr Sue Ruffles

That Council:

1. Receives and notes the Minutes of the Grong Grong Community Advisory Committee held on Monday 28 August 2023.
2. Notes that Reiner Meier has been elected as Chairperson for the next term.

CARRIED

14.9 RAILWAY STATION FACILITY ADVISORY COMMITTEE - MINUTES - 7 SEPTEMBER 2023**RESOLUTION 23/193**

Moved: Cr Tracey Lewis

Seconded: Cr Sue Ruffles

That Council:

1. Receives and notes the Minutes of the Railway Station Facility Advisory Committee held on 7 September 2023.
2. Notes that Josie Middleton has been elected as Chairperson for the next term.
3. Sends a formal letter of thanks to Tony Andracchio for his volunteer work maintaining and providing access to railway facilities over the past six months.
4. Mayor write to Transport for NSW regarding access to the toilets and waiting room.

CARRIED

14.10 ABORIGINAL ELDERS LIAISON - MINUTES - 25 SEPTEMBER 2023**RESOLUTION 23/194**

Moved: Cr Braden Lyons

Seconded: Cr Tracey Lewis

That Council:

1. Receives and notes the Minutes of the Aboriginal Elders Liaison held on Monday 25 September 2023.

CARRIED

15 PROCUREMENT**15.1 T-22-23-03 ENTERPRISE MANAGEMENT SYSTEM****RESOLUTION 23/195**

Moved: Cr Cameron Lander

Seconded: Cr Narelle Payne

That Council:

1. Accepts the tender by MagiQ Software of \$559,255 ex GST to supply and implement the MagiQ Cloud enterprise management system including the first year's annual fees.
2. Endorses inclusion of the ongoing annual licensing and cloud hosting costs in future

budgets.

CARRIED

16 DEVELOPMENT APPLICATION

Nil

17 OUR COMMUNITY

17.1 ECONOMIC TASKFORCE COMMITTEE - ADOPTION OF TERMS OF REFERENCE AND APPOINTMENT OF COUNCILLOR DELEGATE

RESOLUTION 23/196

Moved: Cr Jenny Clarke OAM

Seconded: Cr Tracey Lewis

That Council:

1. Adopts the Draft Terms of Reference for the Economic Taskforce Committee.
2. Elects a third Councillor Delegate to the Economic Taskforce committee.

Following self-nomination, Cr Lander was elected as the third Councillor Delegate.

CARRIED

18 OUR ENVIRONMENT

Nil

19 OUR ECONOMY

Nil

20 OUR INFRASTRUCTURE

Nil

21 OUR LEADERSHIP

Nil

22 POLICY

Nil

23 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS

23.1 DEVELOPMENT & ENVIRONMENT SERVICES ACTIVITIES - SEPTEMBER 2023

RESOLUTION 23/197

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the Development Services Activities Report for September 2023.

CARRIED

24 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS

24.1 STATEMENT OF BANK BALANCES - SEPTEMBER 2023

RESOLUTION 23/198

Moved: Cr Cameron Lander

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the information contained in the Statement of Bank Balances report as of 30 September 2023.

CARRIED

24.2 STATEMENT OF INVESTMENTS - SEPTEMBER 2023

RESOLUTION 23/199

Moved: Cr Narelle Payne

Seconded: Cr Sue Ruffles

That Council:

1. Receives and notes the report indicating Council’s Fund Management position.
2. Notes the Certificate of the Responsible Accounting Officer and adopts the report as at 30 September 2023.

CARRIED

24.3 STATEMENT OF RATES AND RECEIPTS - SEPTEMBER 2023**RESOLUTION 23/200**

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

That Council:

1. Receives and notes the information contained in the Statement of Rates and Receipts report as at 02 October 2023.

CARRIED

24.4 INCOME STATEMENT - SEPTEMBER 2023**RESOLUTION 23/201**

Moved: Cr Cameron Lander

Seconded: Cr Braden Lyons

That Council:

1. Receives and notes the information contained in the Income Statement report for the period ending 30 September 2023.

CARRIED

24.5 CAPITAL WORKS PROGRAM - SEPTEMBER 2023**RESOLUTION 23/202**

Moved: Cr Narelle Payne

Seconded: Cr Peter Dawson

That Council:

1. Receives and notes the information contained in the Capital Works report as at 30 September 2023.

CARRIED

Item 24.6 has been considered at another section.

25 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS

25.1 ANNUAL DISCLOSURE OF PECUNIARY INTEREST RETURNS FOR COUNCILLORS AND DESIGNATED PERSONS 2022-23

RESOLUTION 23/203

Moved: Cr Cameron Lander

Seconded: Cr Sue Ruffles

That Council:

1. Acknowledges the attached annual Disclosure of Pecuniary Interest returns lodged by both Councillors and designated persons within Narrandera Shire Council for the 2022-23 financial year; and
2. Publishes the documents to the community via Council's website.

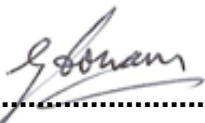
CARRIED

26 CONFIDENTIAL BUSINESS PAPER REPORTS

Nil

The Meeting closed at 3.40pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 21 November 2023.



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GENERAL MANAGER



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CHAIRPERSON