



BUSINESS PAPER

Ordinary Council Meeting

15 March 2022

ETHICAL DECISION MAKING & CONFLICT OF INTEREST

A Guiding Checklist for Councillors, Officers & Community Committees

ETHICAL DECISION MAKING

- Is the decision or conduct legal?
- Is it consistent with Government policy, Council's objectives and Code of Conduct?
- What will the outcome be for you, your colleagues, the Council, anyone else?
- Does it raise a conflict of Interest?
- Could your possible conflict of interest lead to private gain or loss at public expense?
- Can the decision be justified in terms of public interest?
- Would it withstand public scrutiny?

CONFLICT OF INTEREST

A Conflict of Interest is a clash between private interests and public duty. There are two types of conflict: Pecuniary – regulated by the Local Government Act and Department of Local Government and, Non-pecuniary – regulated by Codes of Conduct, ICAC, Ombudsman, Department of Local Government (advice only).

THE TEST FOR CONFLICT OF INTEREST

- Is it likely I could be influenced by personal interest in carrying out my public duty?
- Would a fair and reasonable person believe I could be so influenced?
- Conflict of interest is closely tied to the layperson's definition of "corruption" – using public office for private gain.
- Important to consider public perceptions of whether you have a conflict of interest.

IDENTIFYING PROBLEMS

- 1 Do I have private interest affected by a matter I am officially involved in?
- 2 Is my official role one of influence or perceived influence over the matter?
- 3 Do my private interests conflict with my official role?

Whilst seeking advice is generally useful, the ultimate decision rests with the person concerned.

AGENCY ADVICE

Officers of the following agencies are available during Office Hours to discuss the obligations placed on Councillors, Officers and Community Committee members by various pieces of legislation, regulation and codes.

| <u>Contact</u> | <u>Phone</u> | <u>Email</u> |
|--------------------------------|--------------|--|
| Narrandera Shire Council | 02-6959 5510 | council@narrandera.nsw.gov.au |
| ICAC | 02-8281 5999 | icac@icac.nsw.gov.au |
| Toll Free | 1800 463 909 | |
| Department of Local Government | 02-4428 4100 | olg@olg.nsw.gov.au |
| NSW Ombudsman | 02-8286 1000 | nswombo@ombo.nsw.gov.au |
| Toll Free | 1800 451 524 | |

COMMUNITY STRATEGIC PLAN

Themes

Agenda Section 16 ~ Our Community

- 1.1 To live in a healthy community and one that demonstrates a positive attitude
- 1.2 To advocate for quality educational and cultural opportunities
- 1.3 To live in an inclusive and tolerant community
- 1.4 To feel connected and safe

Agenda Section 17 ~ Our Environment

- 2.1 To value, care for and protect our natural environment
- 2.2 To effectively manage and beautify our public spaces
- 2.3 To live in a community where there are sustainable practices

Agenda Section 18 ~ Our Economy

- 3.1 To encourage new business and industry that can be sustained
- 3.2 To support local business and industry to grow and prosper
- 3.3 To strongly promote our Shire and to improve its attractiveness
- 3.4 To grow our population

Agenda Section 19 ~ Our Infrastructure

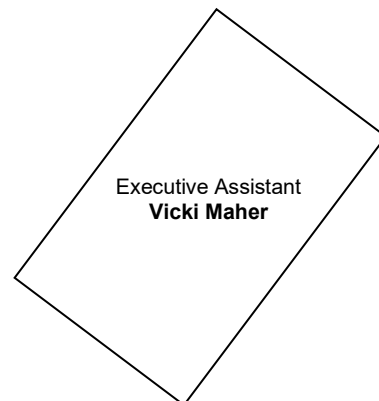
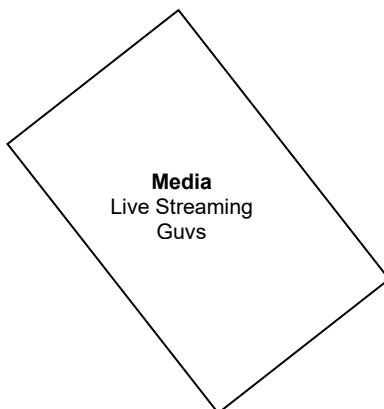
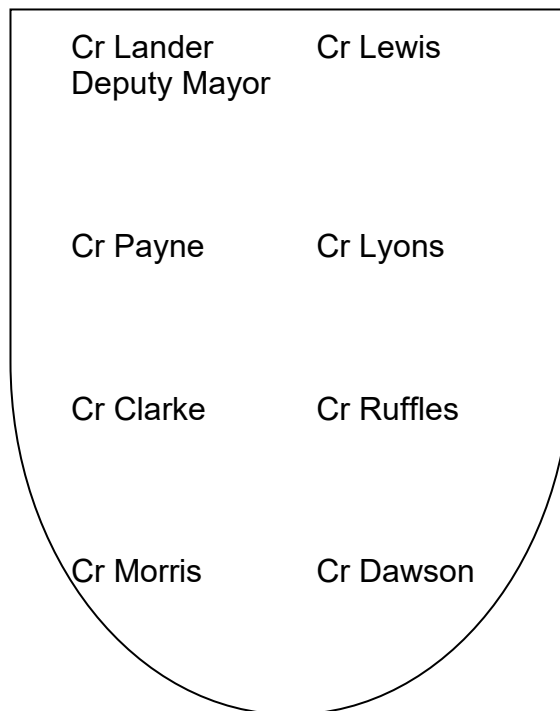
- 4.1 To have an improved and adequately maintained road network
- 4.2 To improve, maintain and value-add to our public and recreational infrastructure
- 4.3 To improve and enhance our water and sewer networks
- 4.4 To have a say when planning for new facilities or refurbishing existing facilities

Agenda Section 20 ~ Our Civic Leadership

- 5.1 To have a Council that demonstrates effective management consistently
- 5.2 To have a progressive Council that communicates and engages well with all of the community and is a role model for inclusivity
- 5.3 To have a community and a Council that works collaboratively with harmony, respect and understanding

SEATING

| | | | |
|---------------------|------------------------|--|---|
| General Manager | MAYOR | Deputy General Manager Infrastructure | Deputy General Manager Corporate & Community |
| George Cowan | Cr Kschenka | Shane Wilson | Martin Hiscox |



**Notice is hereby given that the Ordinary Meeting of the Narrandera
Shire Council will be held in the Council Chambers on:
Tuesday 15 March 2022 at 2pm**

Order Of Business

| | | |
|-----------|---|------------|
| 1 | Acknowledgement of Country | 7 |
| 2 | House Keeping | 7 |
| 3 | Disclosure of Political Donations | 7 |
| 4 | Present | 7 |
| 5 | Apologies | 7 |
| 6 | Declarations of Interest..... | 7 |
| 7 | Confirmation of Minutes | 7 |
| | Ordinary Council Meeting - 15 February 2022 | |
| 8 | Mayoral Report | 25 |
| | 8.1 Mayoral Report February/March 2022 | 25 |
| 9 | Question with Notice..... | 28 |
| | Nil | |
| 10 | Notices of Rescission | 28 |
| | Nil | |
| 11 | Notices of Motion | 29 |
| | 11.1 Notice of Motion - 2022 Federal Election Campaign..... | 29 |
| 12 | Councillor Reports | 33 |
| | Nil | |
| 13 | Committee Reports | 34 |
| | 13.1 Minutes - Economic Taskforce Committee (Open) - 22 February 2022 | 34 |
| | 13.2 Aboriginal Elders Liaison - Minutes - 21 February 2022 | 105 |
| | 13.3 Youth Advisory Council - Minutes - 16 February 2022..... | 111 |
| | 13.4 Parks and Gardens Advisory Committee - Minutes - 3 March 2022 | 116 |
| | 13.5 Narrandera Stadium Advisory Committee - Minutes - 2 March 2022..... | 121 |
| | 13.6 Lake Talbot Environs Advisory Committee - Minutes - 3 March 2022 | 126 |
| | 13.7 Sports Facilities Advisory Committee - Minutes - 2 March 2022..... | 132 |
| 14 | Our Community | 136 |
| | 14.1 Youth Advisory Council Nominations..... | 136 |
| | 14.2 2022-2023 Council Financial Assistance Program for Community Organisations..... | 140 |
| 15 | Our Environment | 219 |
| | 15.1 Policy Review - POL062 Mobile Food Trading | 219 |

| | | |
|-----------|--|------------|
| 16 | Our Economy..... | 229 |
| | Nil | |
| 17 | Our Infrastructure..... | 230 |
| 17.1 | Tender T21-22-05 - Replacement Jet Patcher | 230 |
| 17.2 | Tender EL0421 - Participation in Supply of Renewable Electricity | 234 |
| 18 | Our Civic Leadership | 238 |
| 18.1 | Superannuation Contributions for Councillors | 238 |
| 18.2 | 2018-2022 Delivery Program - 31 December 2021 Performance Report ... | 243 |
| 18.3 | Barellan Sewer Scheme - Transfer of Crown Managed Roadways and Laneways to Council..... | 281 |
| 18.4 | 2022 LGNSW Special Conference | 285 |
| 19 | Statutory and Compulsory Reporting – Development Services Reports | 288 |
| 19.1 | February 2022 Development Services Activities | 288 |
| 20 | Statutory and Compulsory Reporting – Financial / Audit Reports | 292 |
| 20.1 | February Capital Works Program | 292 |
| 20.2 | February Income Statement | 314 |
| 20.3 | February Statement of Investments..... | 320 |
| 20.4 | February Statement of Rates and Receipts..... | 325 |
| 20.5 | February Statement of Bank Balances | 328 |
| 20.6 | Additional Special Variation for 2022-23..... | 330 |
| 21 | Statutory and Compulsory Reporting – Other Reports..... | 338 |
| | Nil | |
| 22 | Confidential Business Paper Reports | 338 |
| | Nil | |

- 1 ACKNOWLEDGEMENT OF COUNTRY**
- 2 HOUSE KEEPING**
- 3 DISCLOSURE OF POLITICAL DONATIONS**
- 4 PRESENT**
- 5 APOLOGIES**
- 6 DECLARATIONS OF INTEREST**
- 7 CONFIRMATION OF MINUTES**

Ordinary Council Meeting - 15 February 2022



MINUTES

Ordinary Council Meeting

15 February 2022

**MINUTES OF NARRANDERA SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS
ON TUESDAY, 15 FEBRUARY 2022 AT 2PM**

The Mayor declared the Public Forum opened at **1.30pm** and welcomed the Councillors, Staff, Media, Members of the Gallery and those following on the Live Streaming.

PUBLIC FORUM

Presentation

Mayor announced the winners of the 2021 Narrandera Shire Council Christmas Competition for Best Decorated Residents, Business, Mailbox and Street.

Best Grong Grong House – Mark Tilyard – 76 Bunganbil Street

Best Narrandera House – Tania Longford – 175 Audley Street

Best Binya House – Jan Evans – 33 Francis Street

Best Barellan House – Patricia Waide – 46 Wilga Street

Best Business – Vintage Designs – Joanne Rolfe - 6 East Street

Best Street in Narrandera – Shady Street.

Nominated by residents Bob and Lyn Cahill who were in attendance to receive the award.

The Mayor declared the Ordinary Council Meeting opened at **2pm**

1 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present

2 HOUSE KEEPING

Advice provided of Council's Work, Health and Safety (WHS) Evacuation Plan and location of the Amenities.

3 DISCLOSURE OF POLITICAL DONATIONS

Advice provided to those present, of the legislative requirement for Disclosure of Political Donations:

The Environmental Planning and Assessment Act 1979, Section 147 requires a person submitting planning applications or submissions regarding a planning application, to

disclose any reportable political donation and/or gifts to any local Councillor or employee of Council. Reportable political donations include those of, or above, \$1,000. The Disclosure Statement forms are available on Councils website or from the Customer Service Centre and must be lodged in accordance with the Act.

There were no Disclosure of Political Donations received by the Chairperson.

4 PRESENT

Cr Neville Kschenka, Cr Cameron Lander, Cr Narelle Payne, Cr Jenny Clarke OAM, Cr Kevin Morris, Cr Peter Dawson, Cr Sue Ruffles, Cr Braden Lyons, Cr Tracey Lewis

In Attendance

George Cowan (General Manager), Shane Wilson (Deputy General Manager Infrastructure), Martin Hiscox (Deputy General Manager Corporate & Community), Vicki Maher (EA/Minute Taker), Amanda Collins (CAA/Minute Taker)

22/034

5 APOLOGIES

Nil

6 DECLARATIONS OF INTEREST

Cr Braden Lyons declared a Non Pecuniary Non Significant Interest in Item 18.5 under the Local Government Act as *Ongoing involvement with Youth Advisory Council* and will remain and take part in discussion and voting.

7 CONFIRMATION OF MINUTES

RESOLUTION 22/034

Moved: Cr Jenny Clarke OAM

Seconded: Cr Narelle Payne

That the minutes of the Ordinary Council Meeting held on 18 January 2022 be confirmed.

CARRIED

8 MAYORAL REPORT**8.1 MAYORAL REPORT JANUARY / FEBRUARY 2022****RESOLUTION 22/035**

Moved: Cr Neville Kschenka

Seconded: Cr Cameron Lander

That Council:

1. Receives and notes the Mayoral Report for January / February 2022.

CARRIED

9 QUESTION WITH NOTICE

Nil

10 NOTICES OF RESCISSION

Nil

11 NOTICES OF MOTION**11.1 NOTICE OF MOTION - TREE MAINTENANCE****MOTION**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Sue Ruffles

That Council:

1. For the sake of safety, cuts and removes foliage from the base of all plane trees in all streets.
2. Determine the source of funding.
3. The Peppercorn trees at Barellan be clipped.
4. Residents do not empty lawn clipping at the base of street trees.

LOST

11.2 NOTICE OF MOTION - BREWERY FLAT SHELTERS - BOLLARDS

MOTION

Moved: Cr Jenny Clarke OAM

Seconded: Cr Narelle Payne

That Council Approve:

1. A bollard be set in place at each end of the Shelters on Brewery Flat.
2. Reallocation of remainder funds from Parks and Gardens maintenance budget.

LOST

12 COUNCILLOR REPORTS

Nil

13 COMMITTEE REPORTS

13.1 AUSTRALIA DAY PLANNING COMMITTEE - MINUTES - 2 FEBRUARY 2022

RESOLUTION 22/036

Moved: Cr Narelle Payne

Seconded: Cr Braden Lyons

That Council:

1. Receives and notes the minutes of the Australia Day Planning Committee held on Wednesday 2 February 2022.

CARRIED

13.2 AUSTRALIA DAY PLANNING COMMITTEE - MINUTES - 19 JANUARY 2022

RESOLUTION 22/037

Moved: Cr Narelle Payne

Seconded: Cr Cameron Lander

That Council:

1. Receives and notes the Minutes of the Australia Day Planning Committee held on Wednesday 19 January 2022.

CARRIED

14 OUR COMMUNITY

Nil

15 OUR ENVIRONMENT**15.1 DEVELOPMENT APPLICATION 004-2021-2022 - MULTI-DWELLING HOUSING AT 26 KING STREET NARRANDERA****RESOLUTION 22/038**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Cameron Lander

That Council:

1. Resolves to vary Clause 7.4.3 of the Narrandera Development Control Plan to reduce the minimum rear setback from five metres (5m) to three metres (3m) in relation to Development Application 4-2021-2022 for the construction of three dwellings at 26 King Street Narrandera.
2. Approves the deferred commencement for DA-004-2021-2022 for the construction of three dwellings and a community title scheme on Lot B in DP 312689, 26 King Street, Narrandera subject to the Conditions of Consent in accordance with section 4.16 of the Environmental Planning and Assessment Act for the following reasons:
 - The development complies with the Narrandera LEP 2013 and the Environmental Planning and Assessment Act 1979.
 - The subject site is suitable for the proposed development.
 - The proposed development is unlikely to have any unreasonable impact on the environment and appropriate conditions have been imposed to mitigate the effects where an adverse impact has been identified.
 - The proposed development does not raise any matter contrary to the public interest.
3. Conducts a Division to record the voting of Councillors.

In Favour: Crs Neville Kschenka, Braden Lyons, Cameron Lander, Jenny Clarke OAM, Kevin Morris, Narelle Payne, Peter Dawson, Sue Ruffles and Tracey Lewis

Against: Nil

CARRIED 9/0**CARRIED****16 OUR ECONOMY**

Nil

17 OUR INFRASTRUCTURE**17.1 DEVELOPMENT APPLICATION 27/2021-2022 - SUBDIVISION OF LOT 74 DRISCOLL ROAD NARRANDERA****RESOLUTION 22/039**

Moved: Cr Braden Lyons

Seconded: Cr Narelle Payne

That Council:

1. Approves DA-027-2021-2022 for a three (3) lot Torrens Title subdivision of Lot 74 in 1278531, Driscoll Road, Narrandera subject to the Conditions of Consent in accordance with section 4.16 of the Environmental Planning and Assessment Act for the following reasons:
 - The development complies with the Narrandera LEP 2013 and the Environmental Planning and Assessment Act 1979.
 - The subject site is suitable for the proposed development.
 - The proposed development is unlikely to have any unreasonable impact on the environment and appropriate conditions have been imposed to mitigate the effects where an adverse impact has been identified.
 - The proposed development does not raise any matter contrary to the public interest.
2. Conducts a Division to record the voting of Councillors.

In Favour: Crs Neville Kschenka, Braden Lyons, Cameron Lander, Jenny Clarke OAM, Kevin Morris, Narelle Payne, Peter Dawson, Sue Ruffles and Tracey Lewis

Against: Nil

CARRIED 9/0

CARRIED

17.2 STORM EVENTS - JANUARY 2022**RESOLUTION 22/040**

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

That Council:

1. Notes the report.
2. Acknowledges the efforts of the emergency services, Essential Energy, Council staff and the Narrandera community for their fantastic efforts and community spirit shown during and post the January 2022 storm events.
3. Writes to the local member and Minister for Resilience and Emergency Services,

Steph Cooke and thank her and the NSW State Government for their support during and following these events.

4. Endorses the emergency funding approval given by Mayor Kschenka to undertake critical stormwater upgrades post the 6 January 2022 storm event.
5. Authorises the General Manager to engage appropriate consultants to review the stormwater system in Narrandera and provide Council with recommendations on improvements to address the recently experienced flooding issues.

CARRIED

17.3 PROPOSED CHANGES TO INFRASTRUCTURE CONTRIBUTIONS

RESOLUTION 22/041

Moved: Cr Cameron Lander

Seconded: Cr Tracey Lewis

That Council:

1. Notes the Department of Planning, Infrastructure and Environment review into infrastructure contributions, and
2. Acknowledges the need to undertake a review of the existing plan as detailed within the report.

CARRIED

18 OUR CIVIC LEADERSHIP

18.1 INTENTION TO RESOLVE TO CLASSIFY LAND AS OPERATIONAL LAND - LOT 1 DP 1277925

RESOLUTION 22/042

Moved: Cr Tracey Lewis

Seconded: Cr Braden Lyons

That Council:

1. Acknowledges that no submissions were received following the publicly advertised notice of intention to classify Lot 1 DP 1277925 as Operational Land on 9 December 2021 for a period of 28 days;
2. Resolves to classify Lot 1 DP 1277925 as Operational Land in accordance with Section 31 of the *Local Government Act 1993*.

CARRIED

18.2 REVISION OF THE CODE OF MEETING PRACTICE**RESOLUTION 22/043**

Moved: Cr Cameron Lander

Seconded: Cr Tracey Lewis

That Council:

1. Considers the revised Narrandera Shire Code of Meeting Practice 2022 and adopts the proposed Code of Meeting Practice for the purpose of exhibition.
2. Deems the Code of Meeting Practice 2022 as adopted should no submissions be received from the community at the conclusion of the exhibition period.

CARRIED

18.3 RENEWAL OF LEASE AGREEMENT - 6 VICTORIA SQUARE NARRANDERA**RESOLUTION 22/044**

Moved: Cr Tracey Lewis

Seconded: Cr Jenny Clarke OAM

That Council:

1. Supports the Executive Leadership Team endorsed lease agreement with the Health Administration Corporation for three years commencing 1 March 2022 and concluding 28 February 2025 for the use and occupation of 6 Victoria Square, Narrandera as a pathology collection centre; and
2. Provides delegated authority for the Mayor and the General Manager to sign and execute the lease agreement; and
3. Approves the placement of the Seal of Council to this document and any other documents associated with this matter.

CARRIED

18.4 ADOPTION OF TERMS OF REFERENCE FOR CORPORATE & COMMUNITY COMMITTEES**RESOLUTION 22/045**

Moved: Cr Narelle Payne

Seconded: Cr Sue Ruffles

That Council:

1. Retains the committees listed below within the committee structure for this term of

Council.

2. Endorses the revised Terms of Reference for each of the committees listed below:

- i. Arts and Culture Advisory
- ii. Bettering Barellan Advisory
- iii. Domestic Violence Advisory
- iv. Grong Grong Community Advisory
- v. Railway Station Facility Advisory
- vi. Parkside Cottage Museum S355

CARRIED

18.5 YOUTH ADVISORY COUNCIL - TERMS OF REFERENCE REVIEW

RESOLUTION 22/046

Moved: Cr Tracey Lewis

Seconded: Cr Braden Lyons

That Council:

1. Endorses the revised Narrandera Shire Youth Advisory Council Terms of Reference for adoption.

CARRIED

18.6 AUDIT RISK & IMPROVEMENT COMMITTEE

RESOLUTION 22/047

Moved: Cr Cameron Lander

Seconded: Cr Narelle Payne

That Council:

1. Extends the term of ARIC independent members Mr John Batchelor and Mrs Gayle Murphy until the end of this Council term in 2024.
2. Recruits one further independent member to the ARIC with a term until the end of this Council term in 2024.
3. Adopts the existing ARIC Charter pending the release of ARIC guidelines or code by the Office of Local Government.

CARRIED

19 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS

19.1 JANUARY 2022 DEVELOPMENT SERVICES ACTIVITIES

RESOLUTION 22/048

Moved: Cr Narelle Payne

Seconded: Cr Braden Lyons

That Council:

1. Receives and notes the Development Services Activities Report for January 2022.

CARRIED

20 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS

20.1 POLICY REVIEW - POL025 INVESTMENTS POLICY

RESOLUTION 22/049

Moved: Cr Cameron Lander

Seconded: Cr Braden Lyons

That Council:

1. Reviews and endorses policy POL025 Investments Policy as presented for the purpose of public exhibition seeking community comment for a period of 28 days.
2. Deems POL025 Investments Policy as adopted should no submissions be received from the community at the conclusion of the exhibition period.

CARRIED

20.2 DECEMBER 2021 QUARTERLY BUDGET REVIEW

RESOLUTION 22/050

Moved: Cr Jenny Clarke OAM

Seconded: Cr Narelle Payne

That Council:

1. Receives, notes and adopts the information and variations contained in the December Quarterly Review.

CARRIED

20.3 JANUARY INCOME STATEMENT**RESOLUTION 22/051**

Moved: Cr Tracey Lewis

Seconded: Cr Sue Ruffles

That Council:

1. Receives and notes the information contained in the Income Statement report for the period ending 31 January 2022.

CARRIED

20.4 JANUARY STATEMENT OF INVESTMENTS**RESOLUTION 22/052**

Moved: Cr Tracey Lewis

Seconded: Cr Braden Lyons

That Council:

1. Receives and notes the report indicating Council's Fund Management position.
2. That the Certificate of the Responsible Accounting Officer be noted and the report adopted as at 31 January 2022.

CARRIED

20.5 JANUARY CAPITAL WORKS PROGRAM**RESOLUTION 22/053**

Moved: Cr Braden Lyons

Seconded: Cr Jenny Clarke OAM

That Council:

1. Receives and notes the information contained in the Capital Works report as of 31 January 2022.

CARRIED

20.6 JANUARY STATEMENT OF BANK BALANCES

RESOLUTION 22/054

Moved: Cr Sue Ruffles

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the information contained in the Statement of Bank Balances report as of 31 January 2022.

CARRIED

20.7 JANUARY STATEMENT OF RATES AND RECEIPTS

RESOLUTION 22/055

Moved: Cr Narelle Payne

Seconded: Cr Braden Lyons

That Council:

1. Receives and notes the information contained in the Statement of Rates and Receipts report as at 31 January 2022.

CARRIED

21 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS

Nil

22 CONFIDENTIAL BUSINESS PAPER REPORTS

RESOLUTION 22/056

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the *Local Government Act 1993*:

22.1 Major Land Sale - Red Hill Industrial Estate

This matter is considered to be confidential under Section 10A(2) - di, dii and diii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it, information that would, if disclosed, confer a commercial advantage on a competitor of the council and information that would, if disclosed, reveal a trade secret.

22.2 Purchase of Land for Barellan Sewer Project

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

22.1 Mayoral Report - General Manager 2021/22 Six Month Review

This matter is considered to be confidential under Section 10A(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

22.2 Mayoral Report - General Manager Contract Renewal

This matter is considered to be confidential under Section 10A(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

CARRIED

22.1 MAJOR LAND SALE - RED HILL INDUSTRIAL ESTATE**RESOLUTION 22/057**

Moved: Cr Kevin Morris

Seconded: Cr Tracey Lewis

That Council:

1. Accepts the offer from Bhullar Group to purchase 70,000 square metres of land in two equal sized lots of 35,000 square metres each, identified as lots B and C (see plan attached) for \$5 per square metre plus GST.
2. Offers Bhullar Group the right of first refusal to purchase lot A (see plan attached) until 31 July 2022, or to an extended date as agreed between the parties, with a suitable holding deposit to be paid to the agents QPL.
3. Subdivides the required lots being A, B and C at no cost to the purchaser.
4. Allocates \$430,000 from the Property Development Reserve for the required construction of new sealed road, concrete kerb and gutter and provision of services for the subject lots.
5. Transfers the proceeds of the sale of the subject lots into the Property Development Reserve upon completion
6. Authorises the Mayor and General Manager to sign any documents on behalf of Council in relation to this matter.
7. Authorises the placement of the Seal of Council on any documents relating to this matter.

CARRIED

22.2 PURCHASE OF LAND FOR BARELLAN SEWER PROJECT**RESOLUTION 22/058**

Moved: Cr Kevin Morris

Seconded: Cr Tracey Lewis

That Council:

1. Approves the purchase of approximately 15 hectares of Lot 7 DP751672 being 436 Kolkilbertoo Road, Barellan for the amount detailed within the report.
2. Authorises the Mayor and General Manager to sign any documents on behalf of Council resultant to the sale and purchase.
3. Authorises the placement of the Seal of Council on any documents relating to this matter.
4. Classifies the land purchased as operational.

CARRIED

At this point, time being 3.26pm, all staff left the meeting during discussion and voting on Items 22.1 and 22.2.

22.1 MAYORAL REPORT - GENERAL MANAGER 2021/22 SIX MONTH REVIEW

RESOLUTION 22/059

Moved: Cr Kevin Morris

Seconded: Cr Cameron Lander

INFORMATION

That Council:

1. Accept the General Manager Performance Review Committee's appraisal of the General Manager's mid-term review as being assessed as "More Than Satisfactory" with an average rating of 7.1/10.

CARRIED

22.2 MAYORAL REPORT - GENERAL MANAGER CONTRACT RENEWAL

RESOLUTION 22/060

Moved: Cr Braden Lyons

Seconded: Cr Cameron Lander

INFORMATION

That:

1. Council renews the General Manager's contract of employment as per the General Manager's written request dated 26 November 2021.
2. That the new contract be a standard General Manager performance-based contract for a period of five (5) years commencing 28 February 2022 to 27 February 2027.
3. That the General Manager's current Total Remuneration Package and any other benefit, transition as is, to the new contract.

CARRIED

At this point, time being 3.34pm, all staff returned to the meeting.

23 OPEN COUNCIL

RESOLUTION 22/061

Moved: Cr Kevin Morris

Seconded: Cr Narelle Payne

That Council moves out of Closed Council into Open Council and the Mayor advise of the resolutions endorsed in Closed Session.

CARRIED

The Meeting closed at 3.42pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 15 March 2022.

.....
GENERAL MANAGER

.....
CHAIRPERSON

8 MAYORAL REPORT**8.1 MAYORAL REPORT FEBRUARY/MARCH 2022****Document ID:** 600958**Author:** Mayor**Theme:** Our Civic Leadership**Attachments:** Nil**RECOMMENDATION**

That Council:

1. Receives and notes the Mayoral Report for February/March 2022.

BACKGROUND

Since submitting my last Mayor's Report that was presented to the Ordinary Council meeting of 15 February 2022, I have had the privilege to attend the following on behalf of our Council:

Meetings with General Manager

Attended regular Monday, and unscheduled, meetings with the General Manager (GM) George Cowan to discuss various matters. Deputy Mayor also attends these meetings.

All Councillors and I attend a weekly Zoom meeting with the General Manager.

Media Interviews

I had a media interview with Triple M Wagga over the past reporting period covering recent topics of interest, as well as our local Community Radio, 91.1 Spirit FM monthly segment.

FEBRUARY 2022**Tuesday 8, Wednesday 9 and Thursday 10 February**

Together with fellow Councillors, General Manager and senior staff, I attended the Annual Listening Post sessions held at Sandigo, Grong Grong, Barellan, Binya and Narrandera to meet with residents and find out what current issues are causing concern, what projects, repairs, works and road maintenance that constituents wish to see undertaken, and also to gain feedback on current projects. This tour also gives Council the opportunity to conduct site visits to current projects and potential projects. This year Narrandera and Barellan sessions were also live-streamed, receiving questions online from community members.

Monday 14

Along with Deputy Mayor Cr Lander, Crs Morris, Lewis and Ruffles, I attended the General Manager's mid-term review. Mark Anderson from LGNSW Recruitment conducted the review with committee members in the Council Chambers. Council subsequently resolved to extend the General Manager's contract for an additional five-year term to 2027, continuing with the existing remuneration.

Tuesday 15

I chaired the monthly Councillors Briefing Session and Ordinary Council Meeting. Unconfirmed Minutes of the Council Meeting are submitted for Council's endorsement.

Monday 21

Together with the General Manager, I enjoyed our segment on the local Community Radio, 91.1 Spirit FM, where GM George Cowan and I advise the listeners on outcomes of agenda items from the February Council meeting as well as providing any updates on current projects. This segment has a new day, now held at 8:30am, the Monday following the monthly Council meeting.

Monday 21

I chaired the Aboriginal Elders Liaison Group Committee quarterly meeting. Unconfirmed minutes of the meeting are submitted for Council's endorsement.

Tuesday 22

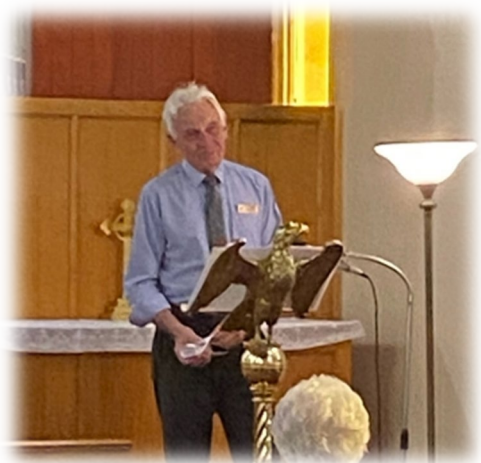
Together with fellow committee members, I attended and chaired the monthly Economic Taskforce meeting. Minutes of the meeting, together with the latest update to the Economic Development Strategy, are presented to Council.

Wednesday 23

Together with GM George Cowan, my wife Carmel and I attended the Rotary Club New Residents evening at the Narrandera Golf Club. It was pleasing to see so many new residents being welcomed. The General Manager was invited to talk about Narrandera and the Shire, and also to extend a welcome on behalf of Council. I was able to provide each new resident with an information pack.

Saturday 26

I accepted an invitation from the Parish Council of St Thomas' Anglican Church Narrandera to attend the welcome of the incoming parish priest, the Reverend Scott Mudd. The previous priest, the Reverend Michael Perrott, retired at the end of last year, having faithfully served the congregation for 10 years. As did Reverend Michael, Reverend Scott will also serve as priest for the Anglican Parish of Coolamon, and he will divide his week between the two parishes. Reverend Scott and his wife Melissa, a high school teacher, will reside at the rectory in Coolamon.

**MARCH 2022****Monday 28 Feb, Tuesday 1 and Wednesday 2 March**

The Local Government NSW Special Conference was held at the Hyatt Regency Sydney from Monday 28 February to Wednesday 2 March 2022.

The Deputy Mayor, Cameron Lander, and GM George Cowan also attended.

The conference featured a range of keynote speakers and almost 100 motions were submitted by member councils. These were debated and voted on throughout Tuesday.

The greatest concern raised by those in attendance was the decision by the Independent Pricing and Regulatory Tribunal (IPART) to cap the shire rate increase at 0.7% which will put great pressure on council budgets and service delivery.

Rural health was also discussed at a workshop. Difficulty in attracting doctors and other health professionals was a common issue for rural councils.

Other topics of discussion were Government Financial Assistance Grants (FAGs), Joint Regional Planning Panel (JRPP), Emergency Services levies, climate change and renewable energy. Concerns were also raised about long-term maintenance and depreciation for projects completed from recent grant funding.

If these issues are not addressed, councils could face challenging times ahead.

Monday 3

I joined in a Zoom meeting with Murrumbidgee Local Health District (MLHD) Chief Executive Jill Ludford for continued discussion and updates on health matters across the district.

Monday 3

Together with fellow committee members, I attended the Lake Talbot Environs Advisory Committee meeting. Minutes of the meeting are further presented to Council.

I extend my gratitude and thanks to those Councillors who have attended various meetings throughout the past month, either on my behalf, or as elected committee members.

Until next time, Mayor Kschenka

RECOMMENDATION

That Council:

- 1.Receives and notes the Mayoral Report for February/March 2022.

9 QUESTION WITH NOTICE

Nil

10 NOTICES OF RESCISSION

Nil

11 NOTICES OF MOTION**11.1 NOTICE OF MOTION - 2022 FEDERAL ELECTION CAMPAIGN****Document ID:** 602056**Author:** Cr Cameron Lander**Theme:** Our Civic Leadership**Attachments:** Nil

I, Councillor Cameron Lander, hereby submit the following Notice of Motion to the Narrandera Shire Council's Ordinary Meeting of Council be held on 15 March 2022.

MOTION

That Council:

1. Notes the national funding priorities of the Australian Local Government Association (ALGA) for the upcoming 2022 Federal Election.
2. Agrees to support and participate in the ALGA's advocacy of these priorities by authorising the Mayor to write on behalf of Council to the local Federal Member of Parliament, all known Federal Election candidates for the local electorate, and the President of the ALGA to:
 - a. Express support for ALGA's funding priorities
 - b. Identify local projects and programs that could be progressed with the additional financial assistance from the Federal Government being sought under the ALGA's funding priorities; and
 - c. Seek funding commitments from the member, candidates, and their parties for these identified local projects and programs.

BACKGROUND

The next Federal Election is expected to be held in May 2022.

Working in conjunction with its member state and territory associations, the Australian Local Government Association (ALGA) developed a framework and resources for a national advocacy campaign that will run in the lead up to this election.

Based around the tagline of "Don't Leave Local Communities Behind", the goal is to secure funding and policy commitments that will support every Australian council and community, and ensure all Australians have an equal opportunity to share in the benefits of Australia's post-pandemic recovery.

All Australian councils have been asked to participate in this campaign to ensure a coordinated approach that will deliver the best possible outcomes.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**Theme**

Our Civic Leadership

Goal

To strongly promote our Shire and to improve its attractiveness

Strategy

Advocate for appropriate representation of the needs of the community to State and Federal government and other stakeholder bodies.

Action

To support and participate in the ALGA's advocacy of their 2022 Federal Election funding priorities by authorising the mayor to write on behalf of Council to the local Federal Member of Parliament, all known Federal Election candidates for the local electorate and the President of the ALGA to:

- Express support for ALGA's funding priorities
- Identify local projects and programs that could be progressed with the additional financial assistance from the Federal Government being sought under the ALGA's funding priorities; and
- Seek funding commitments from the member, candidates and their parties for these identified local projects and programs.

LIST OF ALGA NATIONAL 2022 FEDERAL ELECTION FUNDING PRIORITIES

The full list of national Federal Election priorities that will be promoted through the ALGA 2022 Federal election campaign are:

Economic recovery

1. An initial injection of Financial Assistance Grants to local government of \$1.3 billion to support communities and jobs and also resolve the current practice of bringing forward two quarterly Financial Assistance Grant payments each year.
2. A commitment to return Financial Assistance Grants to at least one percent of Commonwealth taxation revenue via a phased approach.

Transport and community infrastructure

3. \$500 million per annum for a four-year continuation of the Local Roads and Community Infrastructure Program.
4. A strategic local roads investment program of \$300 million per annum over four years to address road transport first and last mile issues and congestion on local roads.
5. An increase in Roads to Recovery to \$800 million per annum (an additional \$300 million per annum) and the Black Spot Program to \$200 million per annum over four years, while addressing the South Australian road funding anomaly by making the additional \$20 million per annum to SA in 2021-22 and 2022-23 permanent.
6. Continuing the Stronger Regional Digital Connectivity Package at \$55 million over four years.
7. \$200 million over four years to assist councils to develop and implement innovative housing partnerships.

Building resilience

8. A targeted disaster mitigation program of \$200 million per annum for four years which will reduce the costs of response and recovery and strengthen community resilience.

9. A commitment to ensuring betterment funding as a core element of disaster recovery funding arrangements.
10. A commitment to include community infrastructure that is publicly accessible and owned, and local government waste, water and wastewater assets under Disaster Recovery Funding Arrangements.
11. A Local Government Climate Response Partnership Fund of \$200 million over four years to enable planning and preparation to minimise the impacts of climate change in local communities and enable councils to achieve climate neutrality as soon as practicable.
12. \$100 million per annum over four years provided directly to local governments to support the capabilities of Indigenous councils and the implementation of the Closing the Gap local/regional voice.

Circular economy

13. Support to provide guidance and advice to councils on how to unlock the circular economy locally, particularly in rural, regional, and remote areas.
14. Support to investigate and, if feasible, implement a national bin harmonisation program that will improve kerbside recycling, reduce contamination, and maximise opportunities for reuse.
15. \$100 million per annum over four years to fund local government circular waste innovation projects.

Intergovernmental relations

16. Reinstating local government representation to the primary intergovernmental forum in Australia, the National Cabinet.
17. Ensuring local government's ongoing voting membership of other relevant Ministerial forums.

RECOMMENDATION

That Council:

1. Notes the national funding priorities of the Australian Local Government Association (ALGA) for the upcoming 2022 Federal Election.
2. Agrees to support and participate in the ALGA's advocacy of these priorities by authorising the Mayor to write on behalf of Council to the local Federal Member of Parliament, all known Federal Election candidates for the local electorate, and the President of the ALGA to:
 - a. Express support for ALGA's funding priorities
 - b. Identify local projects and programs that could be progressed with the additional financial assistance from the Federal Government being sought under the ALGA's funding priorities; and
 - c. Seek funding commitments from the member, candidates, and their parties for these identified local projects and programs.

12 COUNCILLOR REPORTS

Nil

13 COMMITTEE REPORTS**13.1 MINUTES - ECONOMIC TASKFORCE COMMITTEE (OPEN) - 22 FEBRUARY 2022****Document ID: 596594****Author: Council Administration Assistant****Authoriser: General Manager****Theme: Our Economy****Attachments:**

- 1. Economic Taskforce Meeting Minutes**
- 2. Tourism Stimulus Projects**
- 3. Economic Stimulus Projects**
- 4. Economic Development Strategy**

RECOMMENDATION

That Council:

1. Receives and notes the Minutes of the Economic Taskforce Committee meeting held 22 February 2022.
2. Receives and notes the Tourism Stimulus Projects (non-confidential) as at February 2022.
3. Receives and notes the Economic Stimulus Projects (non-confidential) as at February 2022.
4. Receives and notes the Economic Development Strategy (non-confidential) as at February 2022.

RECOMMENDATION

That Council:

1. Receives and notes the Minutes of the Economic Taskforce Committee meeting held 22 February 2022.
2. Receives and notes the Tourism Stimulus Projects (non-confidential) as at February 2022.
3. Receives and notes the Economic Stimulus Projects (non-confidential) as at February 2022.
4. Receives and notes the Economic Development Strategy (non-confidential) as at February 2022.

**MINUTES OF NARRANDERA SHIRE COUNCIL
ECONOMIC TASKFORCE COMMITTEE
HELD AT THE VIA ZOOM
ON TUESDAY, 22 FEBRUARY 2022 AT 2PM**

The meeting commenced at 2.05pm

1 PRESENT

Cr Neville Kschenka, Cr Jenny Clarke OAM, Cr Sue Ruffles, GM George Cowan, EDM Peter Dale, TEDC Toneale O'Connell

2 APOLOGIES

Cr Kevin Morris

3 DECLARATIONS OF PECUNIARY INTEREST

Nil

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Cr Jenny Clarke OAM

Seconded: Cr Neville Kschenka

CONFIRMED

That the minutes of the Economic Taskforce Committee held on 2 November 2021 be confirmed.

CARRIED

5 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

6 REPORTS**6.1 TOURISM STIMULUS PROJECTS - NARRANDERA ENERGISED****COMMITTEE RESOLUTION**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Sue Ruffles

That the Economic Taskforce Committee:

1. Receive and note the Tourism and Economic Stimulus reports.
2. Endorse items written in [Blue](#) within the Tourism and Economic Stimulus reports for submission to the next Council Business Paper Agenda for consideration in Open Council.

CARRIED

6.2 ECONOMIC STIMULUS PROJECTS**COMMITTEE RESOLUTION**

Moved: Cr Sue Ruffles

Seconded: Cr Jenny Clarke OAM

That the Economic Taskforce Committee:

1. Receive and note the Economic Stimulus reports.
2. Endorse items written in [Blue](#) within the Economic Stimulus reports for submission to the next Council Business Paper Agenda for consideration in Open Council.

CARRIED

6.3 ECONOMIC DEVELOPMENT STRATEGY**COMMITTEE RESOLUTION**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Neville Kschenka

That the Economic Taskforce Committee:

1. Receive, note, and discuss listed projects
2. Endorse items written in [Blue](#) within the Economic Development Strategy for submission to the next Council Business Paper Agenda for consideration in Open Council
3. Endorse full Economic Development Strategy for submission to the next Council Business Paper Agenda for consideration in Closed Council

CARRIED

6.4 OPEN UNIVERSITIES AUSTRALIA**COMMITTEE RESOLUTION**

Moved: Cr Neville Kschenka

Seconded: Cr Sue Ruffles

That the Committee

1. Receives and notes the Open Universities Australia report.

CARRIED

6.5 NRMA EV FAST CHARGER AT NARRANDERA**COMMITTEE RESOLUTION**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Sue Ruffles

That The Committee

1. Receives and notes the report and,
2. Receives and notes the usage statistics for the NRMA Fast Charger for the period 1 December 2020 to 31 December 2021.

CARRIED

7 GENERAL BUSINESS

Mayor Kschenka

1. Recommendation to council seek to reduce the 100km to 80km – Red Hill Road start of 100km zone. Council to request the Traffic committee access the area.
2. Issue of little to no NBN in Narrandera since floods?

8 CORRESPONDENCE

Nil

9 NEXT MEETING

Tuesday 5 April 2022 – 9am – Chambers or Zoom TBC

10 MEETING CLOSE

The Meeting closed at 3.31pm.

The minutes of this meeting were confirmed at the Economic Taskforce Committee held on .

.....
CHAIRPERSON

Tourism Stimulus Projects

| Item | Project | Status | Comments |
|------|--|--|--|
| 1 | Joint Marketing Initiative - Murrumbidgee Trails | <p>Collaboration of Narrandera, Leeton, Lockhart and Murrumbidgee Councils. Graphic Designer/ Copy writer engaged.</p> <p>Development of Booking form and advertising prospectus -Advertisers currently being sort.</p> <p>Developing information for guide.</p> | <p>Draft content now being reviewed and graphic designer laying out pages for adverts and content.</p> <p>Joint initiative underway with 21 local Narrandera businesses taking up advertising, local council owned operated places ads for as well</p> <p>(including Parkside, Lake Talbot, etc) Murrumbidgee Trails posters to be placed in high traffic areas in Narrandera.</p> <p>Social Media Campaign continuing.</p> <p>See 12 Month Review Below.</p> |
| 2 | Social Media | <p>Facebook and Instagram</p> <p>Creation of posts using new imagery</p> <p>#visitnarrandera</p> <p>#lovenarrandera and</p> <p>#DreamNowVisitLater Free Webinar Series – A Digital Response to Covid 19 – 3 sessions in June and July professionally hosted through Zoom</p> | <p>Video being edited to be displayed in Visitor Centre and via social media channels</p> <p>Riverina Outdoor Art trail Instagram /Facebook posts being created regularly.</p> <p>Visitor Centre staff creating Narrandera Tourism posts with new photo catalogue.</p> |
| 3 | Water Tower | <p>Postage stamp feature launched by Australia Post.</p> <p>Riverina Outdoor Art Trail component</p> | <p>Water tower postage stamp</p> <p>Approached Narrandera signs to develop tourist photo op spot – a frame to be installed so people can take their photo “in a stamp” this could lead to a tourism initiative around town – for example a postcard frame for Sunrise of Lake Talbot etc.</p> |
| 4 | Tourism Website | <p>Developing and posting blog posts to interact with travelers Auditing website pages.</p> <p>Developing information and product for pages</p> | <p>Blog posts have begun.</p> <p>Web page information is being audited and updated as needed</p> |
| 5 | Tourism Newsletter | <p>Currently monthly, communicate information and resources.</p> <p>Business NSW, Tourism Australia, Destination Networks (DRM, DNSW)</p> | <p>Successfully getting information out to tourism operators and business</p> <p>Goal to gain more subscribers Tourism newsletter growth and information sharing.</p> |

MagiQ F- 5133 – D-

| Item | Project | Status | Comments |
|------|-----------------------------|--|--|
| 6 | Australian Regional Tourism | Current member of ART Valuable resource for information | Current Financial Member of Australian Regional Tourism. Networking and information on Visitor Centre's, Marketing Opportunities and events. |
| 7 | Visit Riverina | Current board member Involvement in campaigns - Social Media, Newsletters, website Using #DreamNowVisitLater Riverina Outdoor Art Trail - social media platforms | Partnership program with member councils for a big promotional campaign – draft of destination audits was completed by participating Councils and a campaign is being developed for review. Visit Riverina Facebook/ Instagram posts – series of posts organized over the coming months. Thrive updating website with Narrandera information. |
| 8 | Destination Riverina Murray | Supporting the campaigns developed by DRM #LoveNSW | Scheduled a series of posts that DRM and DNSW, thrive via visit Riverina Social Page Facebook page analytics below table Love NSW Campaign is underway. Influencers – The Blonde Nomads visited Narrandera and posted frequently. Posts and stories included content on Narrandera Koalas, Murrumbidgee River & The Water Tower Art Work Campaign Completed Destination Riverina Murray Conducting a Review of Visit Riverina in order to establish a better working relationship/increase engagement. |
| 9 | Country Change | Member of Country Change Use of Country Change social media and website inclusion Initiative by Regional Development Australia - Riverina | Narrandera to feature in July 2021 edition of country change. Owners of Pretty Little Lattes café to feature. Currently updating Country Change Image Library. See below feature. Adverts & Editorial submitted for Country Change Magazine -see adverts below. |
| 10 | Narrandera – Leeton Airport | Tourism initiatives – branding entry point Airport signage | The application of tourism and marketing collateral within the airport can have the potential to help generate a positive mood and attitude of passengers enhancing their experience from the start. Quote is being developed for design concepts with a graphic designer, |

MagiQ F- 5133 – D-

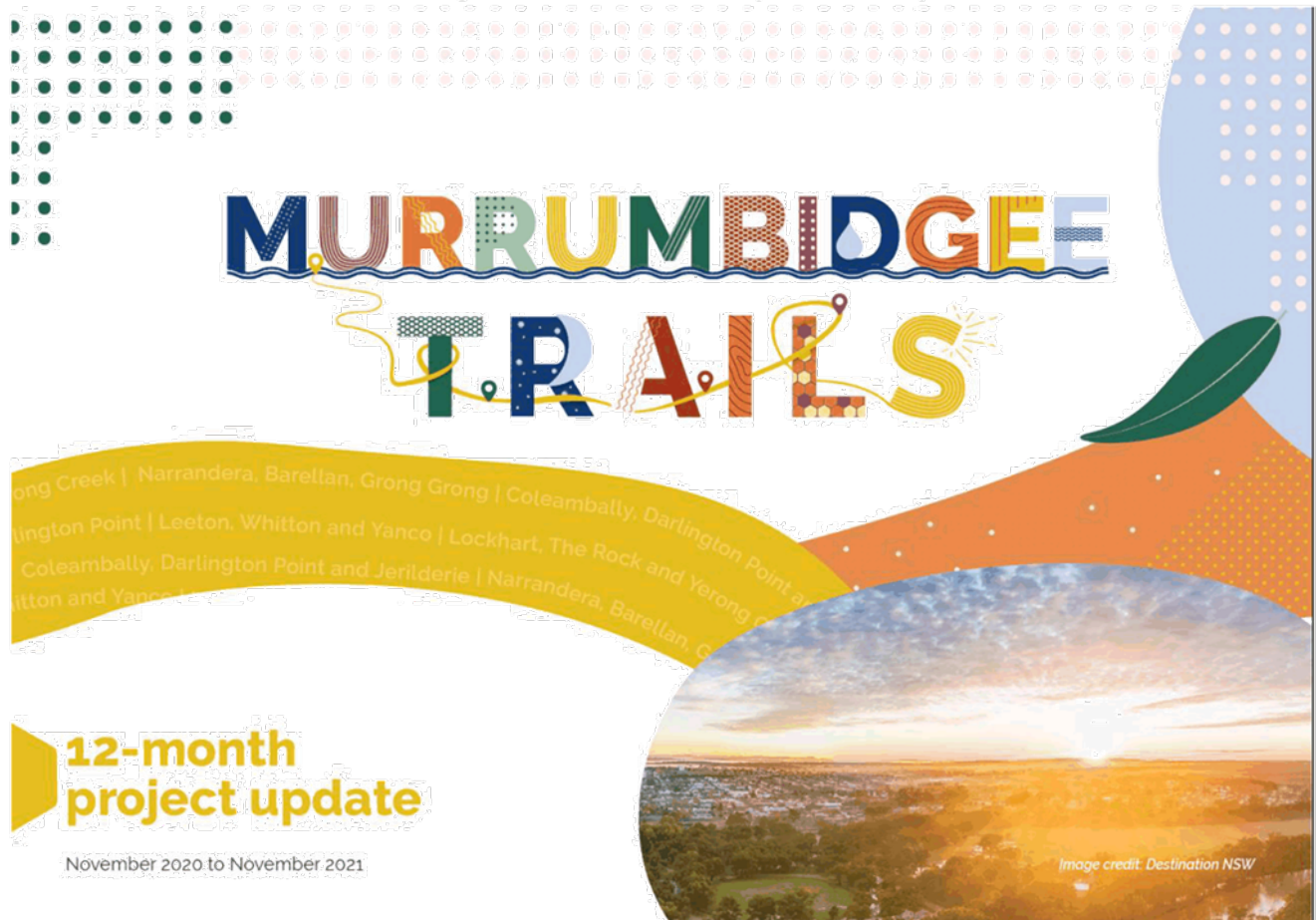
| Item | Project | Status | Comments |
|------|--|--|---|
| | | | Narrandera Signs have measured and are quoting on installation costs. Signage complete |
| 11 | Narrandera – Welcome Banners | Tourism initiatives – branding entry point Narrandera Welcome Banners | Replacement of existing banners at Gillenbah island and entry from Newell Highway as previous banners are faded and damaged. Newly designed image banners & replacement banners at printers. Updated Banner images below with Narrandera Signs for Printing Banners to be placed on new banner poles along Irrigation Way. |
| 12 | Narrungdera Earth Festival | Building Better Regions grant funded 3 day Wiradjuri Cultural Festival | Expressions of interest for a Wiradjuri event coordinator currently open. Closing 03 July Information on event provided to Narrandera Argus Event Coordinator appointed – Rosie Powell was the successful expression of interest. Updated Program Below |
| 13 | Narrandera Destination and Discovery Hub | A multi- faceted project that will be the tourism showpiece in the region. Scheduled to commence construction in November 2021 for completion in October 2022. Significant employment during construction and continuing employment in the Visitor Information Centre component and in other active workspaces within the Hub. | Project team has been formed Generation of ideas for planning spaces Out for public viewing and feedback on concept plans. Review of needs of new Centre including staffing, deliver of services, stock, activities and experiences. S2 Architects have been engaged, updated plans to be delivered in May. Meeting to discuss internal fit out of NDDH with S2 Architects to occur in July. Fit out for Visitor Information Centre area determined. Meeting with Narrandera Fisheries to discuss fish tank fit out requirements Exhibition Space Designer selected and engaged. Consultation Arranged |

| Item | Project | Status | Comments |
|------|--|--|---|
| 14 | Upcoming Advertisements | List of all advertisements Narrandera Tourism Team under work or in publication | <p>Caravan and camping Magazine – Autumn advert & editorial complete</p> <p>Out and About – Autumn advert & editorial complete</p> <p>Central West Lifestyle Magazine segment & advertisement complete</p> <p>Caravanning Australia Spring Edition Complete</p> <p>Out & About Spring Edition – Complete</p> <p>Out & About Summer Edition –Editorial & Advert</p> <p>HerCanberra – December Digital Marketing Campaign Complete – Preview Below</p> <p>Visit Wagga Digital Marketing Campaign</p> |
| 15 | Narrandera Regional Tourism Famil | Narrandera Tourism team has created a famil for regional visitor center's, Narrandera accommodation providers, Regional Development Australia & Destination Riverina Murray to attend to increase promotional opportunities and showcase what Narrandera has to offer. This will provide an educational opportunities for Visitor Services Officers in surrounding regions. | <p>Invites sent to attendees</p> <p>Local Businesses and Tour Operators Booked Completed</p> |
| 16 | REA Wagga Wagga Horse Trials Report | Councils Tourism & Economic Development Coordinator assisted Wagga REA Horse Trials in submitting a report to council for support. | Council resolved to support the ambulance fees for the event. Wagga REA Horse Trials were provided a feedback form by council to distribute to event participants. |
| 17 | Wagga Wagga (Late) Spring Road tripping Marketing Cooperative. | Wagga Wagga City Council was successful in receiving funding support through the recent NSW Government's Tourism Industry Marketing Support – Grants Program for the delivery of a road tripping campaign. The campaign will highlight the Wagga Wagga + Surrounds region through day trips from Wagga Wagga to our neighbouring shires. Each day trip will start and finish in Wagga Wagga and highlight attractions along the journey, as well as when in-destination, a visitor can experience. The itineraries | <p>Interactive mapping</p> <p>Webpages for the campaign will be housed on the Visit Wagga Wagga website and will showcase regions and drive itineraries through interactive mapping software. Visitors will be able to easily see suggested itineraries as well create their own custom itineraries on the platform. All mapping and itineraries created will remain on the visitwagga.com website for a period of 12 months – however, targeted marketing for this campaign will stop on November 30, 2021.</p> <p>Videography/photography</p> <p>Hero videography and photography will be captured to elevate, and 'bring to life' each road trip itinerary. Videos will be shot in a</p> |

MagiQ F- 5133 – D-

| Item | Project | Status | Comments |
|------|---------|---|--|
| | | <p>will feature between two and five attractions so they can be completed in a typical day trip. Featured attractions may include: bookable experiences, things to see + do when in region – especially unique and authentic experiences, places to eat and drink, shopping etc. Itinerary building for the campaign will be done in consultation with the partnering shire, and, where possible will also highlight individual Wagga Wagga Tourism Partner Program members in each destination.</p> <p>Campaign objectives To boost awareness and improve knowledge of the Wagga Wagga + Surrounds region/experiences To build on the desire to explore your own backyard following COVID-19 Drive conversion by focusing on region-specific experiences and travel drivers ie. regional restaurants, unique experiences, unique stays</p> | <p>style that includes audio narration – both scripted pre-recorded and live when in region shooting, adding an authentic, story-telling element to the content. Creative content to be captured and delivered includes: 1 x dedicated 2-3min video showcasing road trip from Wagga Wagga to destination and return to Wagga Wagga 1 x preview 30-60sec video of road trip Feature in hero promotional video for campaign Unlimited high-resolution photography when in region Host talent to feature in video Opportunity to include local</p> <p><u>Additional marketing</u> The above deliverables will be marketed in the following ways: Paid social media through Visit Wagga Wagga Facebook and Instagram Media/influencer buying EDM newsletters Social media sharing – partnering shires, tourism partner program platforms, additional Wagga Wagga City Council and Wagga Wagga community pages Partnerships – with Wagga Wagga and regional businesses offering promotions that align to the campaign.</p> <p>This campaign may be delayed due to COVID19, there are 3 other contingency plans.</p> <p>Preview Images Below</p> |

Murrumbidgee Trails Social Media Report – February 2022



MagiQ F- 5133 – D-

Visitor Guide

20,000
copies printed

11,000
distributed in first
12 months

112
advertisements

155
QR code scans

43
calendar
events listed

2,518
online
impressions

687
online reads

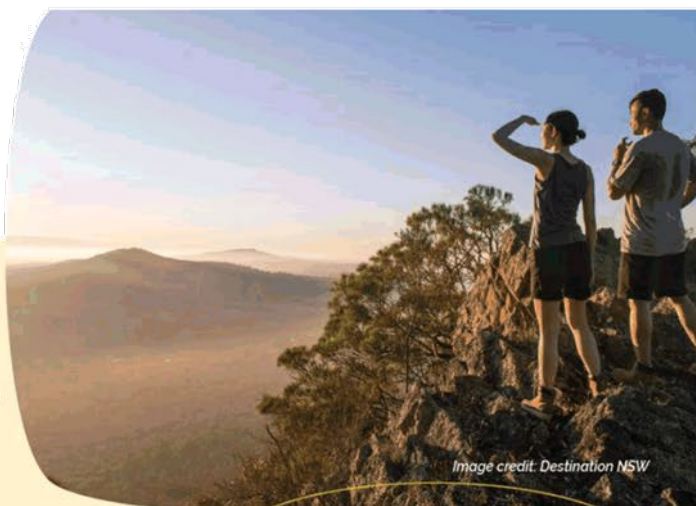


Image credit: Destination NSW

Our 100-page visitor guide was released in November 2020 and is expected to be in market until November 2022.

Maps and trails

6 themed trails
adapted from visitor
guide content

5,047
impressions

'most popular'

- Highlights
- History and heritage
- Art and culture
- Nature
- Swim and slide
- Stay: Free camping and dump points*

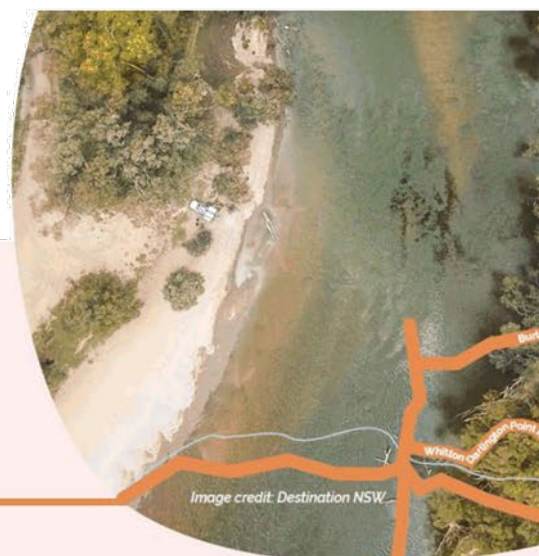


Image credit: Destination NSW

MagiQ F- 5133 – D-

Social media

Facebook + Instagram

Focus of marketing efforts to build brand awareness

More than 3,000 followers

454
posts

685,000
impressions

55,000
engagements

#MurrumbidgeeTrails
User-generated content from
#MurrumbidgeeTrails



Website

murrumbidgeetrails.com.au

A simple website to support our marketing

Houses our visitor guide, maps and trails and a blog

Directs visitors to already-established council tourism websites

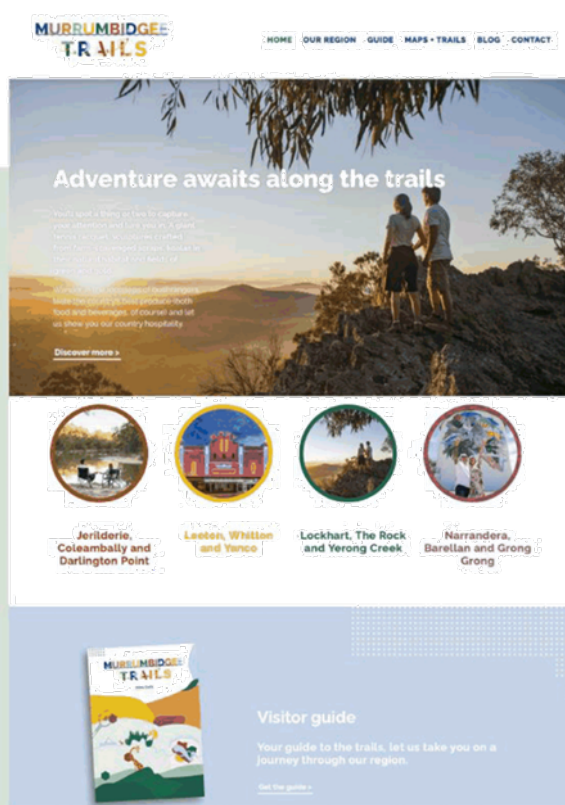
Almost 60% of visitors used a mobile device

2,610
visitors

3,158
sessions

5,973
page views

4
blog post



MagiQ F- 5133 – D-

Plans for 2022

Continued organic social media efforts

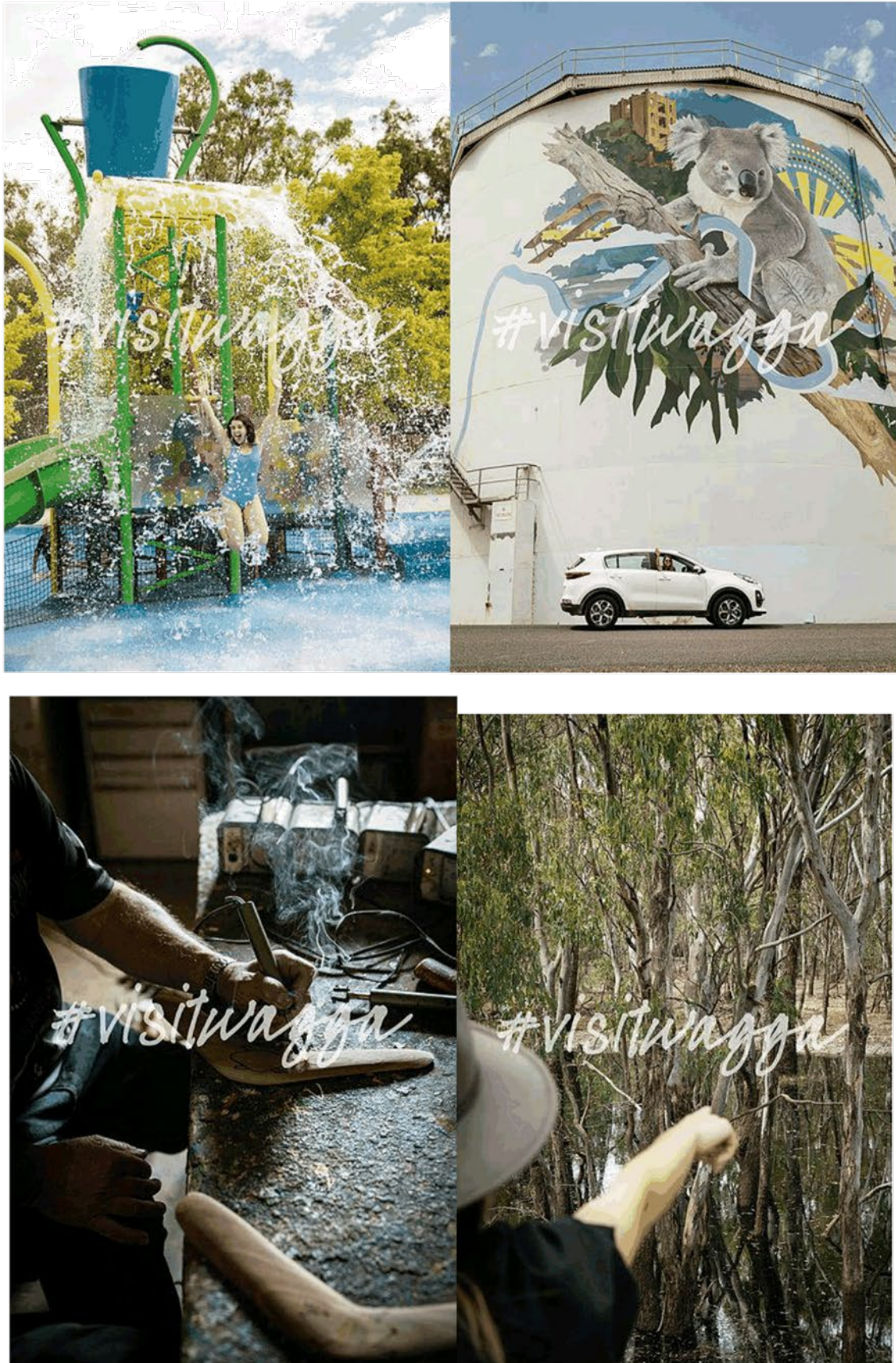
Visitor guide reprint – 5,000 copies

Murrumbidgee Trails stand at Caravan and Camping Show in Canberra (planned, event may be subject to COVID-19 restrictions)



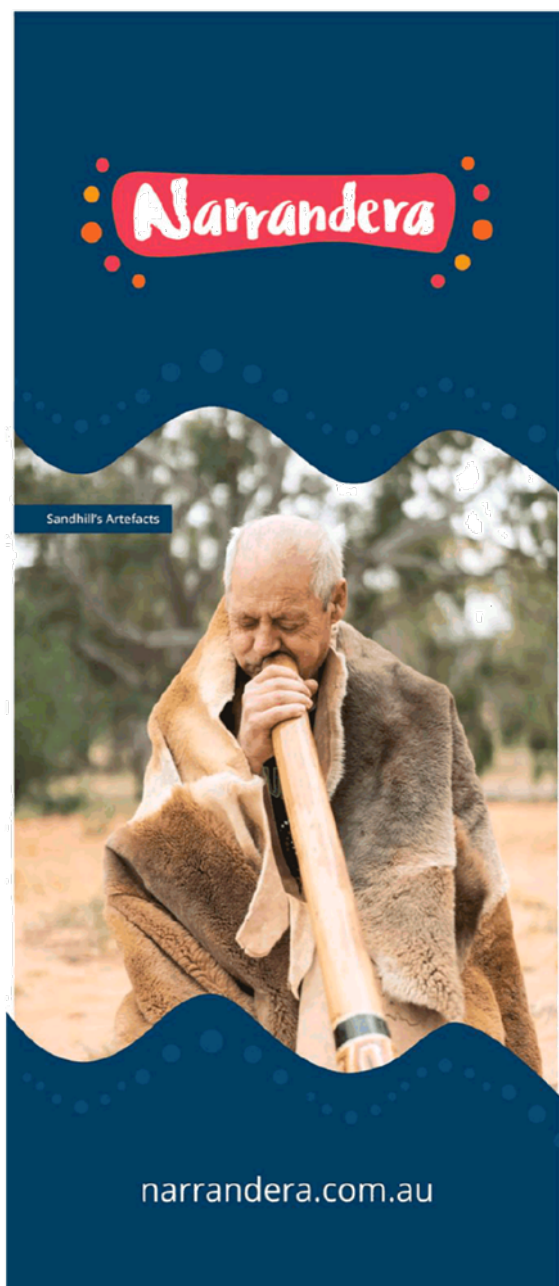
MagiQ F- 5133 – D-

Visit Wagga Marketing Campaign – Image Sneak Peak



MagiQ F- 5133 – D-

Tourism Welcome Banner Image & Text Banners

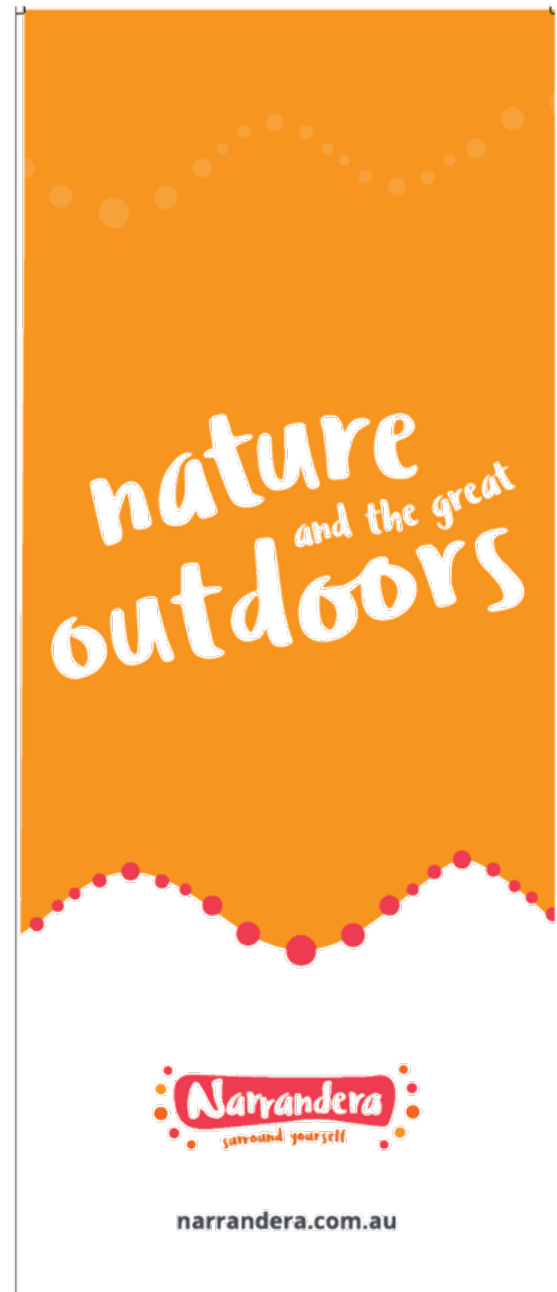
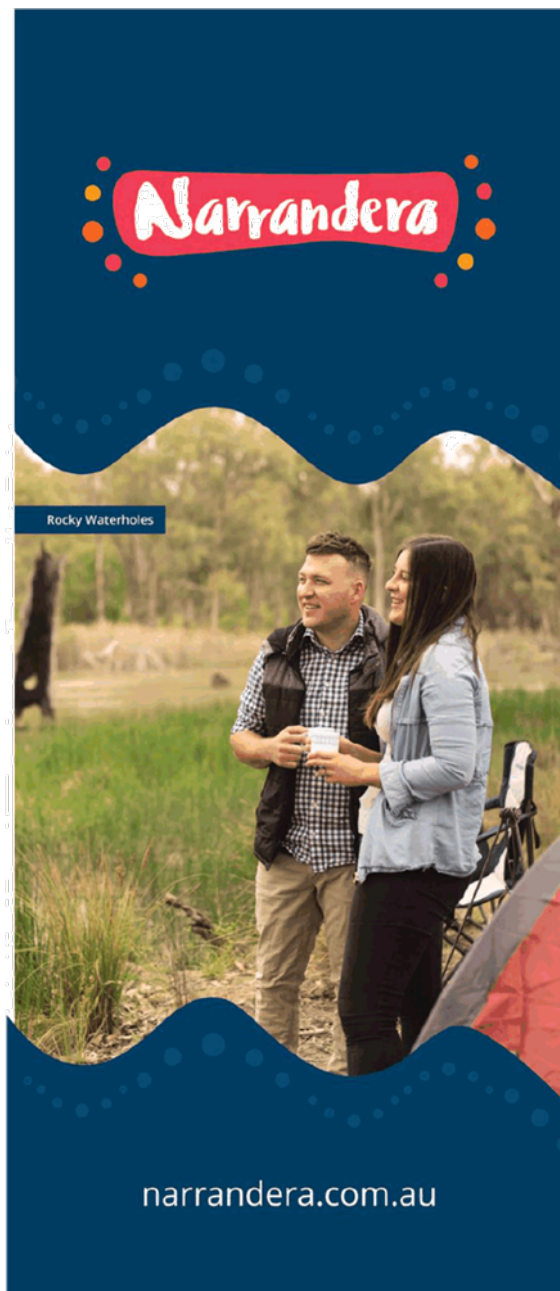


MagiQ F- 5133 – D-

Tourism Welcome Banner Image & Text Banners



MagiQ F- 5133 – D-



MagiQ F- 5133 – D-



MagiQ F- 5133 – D-

Narrungdera Earth Fest 2022

“Connecting to Country – Celebrating Culture!”

May 20 to 22, 2022

The Narrungdera Earth Fest is a three-day festival honouring and celebrating the Wiradjuri peoples of the Narrungdera Clan (Narrandera), their culture and practices.

PROGRAM OF EVENTS

Friday 20 May –

- Welcome Event - 10am to 1pm
- Aboriginal Art workshop with Owen Lyons – 1:30 to 3:30pm
- Cultural Tour– Sandhills Artefacts 2:00 to 4:00pm
- Night at Koori’s Beach with Didgeridoo competition - 6pm

Saturday 21 May –

- Cultural Day Event – 10am to 5pm
- Cultural tour – Sandhills Artefacts 2pm to 4pm
- Narrungdera NAIDOC Trivia night 7pm start

Sunday 22 May –

- Wiradjuri Wall opening????
- Cultural tour – Sandhills Artefacts 9am to 11am
- First Nations Fashion talk with Lilardia Briggs-Houston 10am to 11:30am
- Lunch with Celebrity chef Black Olive & Bush Tucker talk with Uncle Michael - 12 to 4pm

FRIDAY 20th MAY

MagiQ F- 5133 – D-

WELCOME EVENT

Time: Starting at 10am – 1pm

Location: Narrandera Fisheries

Event overview: The Welcome event is a community event opening the three-day festival and welcoming visitors to Narrandera.

The welcome event will include a welcome to country, a smoking ceremony, a traditional welcome dance and a Mayoral Civic Welcome. Followed by a bush tucker lunch by Uncle Michael Lyons

ABORIGINAL ART WITH OWEN LYONS

Time: 1:30 to 3:30pm

Location: TBC

Event overview: Contemporary Wiradjuri Artist Owen Lyons to talk about Aboriginal art, use of symbols and different techniques. Participants will then paint a small canvas to take home. Open to children & adults

CULTURAL TOUR WITH SANDHILLS ARTEFACTS

Time: 2pm to 4pm

Location: Starting at Narrandera Visitors centre

Event overview: Cultural Tour of Narrandera significant Aboriginal sites

Limited to 20 people each tour

NIGHT EVENT AT KOORI'S BEACH

Time: 6:30pm – 9:30pm

Location: Koori's Beach

Event overview: Fun night at Koori's beach includes live music, didgeridoo playing competition, traditional foods cooked by local Elders including fish & kangaroo cooked in underground ovens. CAD Factory to provide lighting on trees and river.

SATURDAY 21st MAY

MagiQ F- 5133 – D-

CULTURAL DAY

Time: 10am to 5pm

OPENING CEREMONY – 10:30 to 12:00

Location: Narrandera Showground

Event overview: This event is a day of knowledge sharing, celebrating, and showcasing Aboriginal culture. The event will include:

- Welcome to Country & Smoking Ceremony
- Traditional Dance Performance
- Kids area – rock climbing, painting, storytelling, dancing, games and activities.
- Aboriginal Market stalls – giftware, Aboriginal art, and food – All Aboriginal businesses and community groups
- Live music – local Aboriginal musicians and visiting musicians
- Aboriginal art showcase
- Animal encounters
- Weaving workshop
- Black Olive cooking demo

CULTURAL TOUR WITH SANDHILLS ARTEFACTS

Time: 2pm to 4pm

Location: Starting at Narrandera Showground – parking at bottom gate

Event overview: Cultural Tour of Narrandera significant Aboriginal sites

Limited to 20 people each tour

NARRUNGDERA NAIDOC COMMITTEE TRIVIA NIGHT

Time: 7pm to 10pm

Location: Pioneer Hall

Event overview: Organised & hosted by the Narrungdera NAIDOC committee a fundraising trivia night; theme Aboriginal culture, history and local knowledge.

SUNDAY 22nd MAY

MagiQ F- 5133 – D-

CULTURAL TOUR WITH SANDHILLS ARTEFACTS

Time: 9am to 11am

Location: Start Visitor Information centre

Event overview: Cultural Tour of Narrandera significant Aboriginal sites

Limited to 20 people

WIRADJURI WALL OPENING CEREMONY TBC

Time: 10:00 to 12:00

Location: Marie Bashir Park – Wiradjuri Honour Wall

Event overview: TBC

FIRST NATIONS FASHION TALK

Time: 10:00 to 12:00

Location: TBC (ideally garden venue)

Event overview: First Nations fashion designer and artists Lillardia Briggs delivers talk on her experiences as a fashion designer and show some of her work. Includes a morning tea.

BUSH LUNCH

Time: 12pm – 4pm

Location: Koori's Beach

Event overview: This will be a ticketed event – 50 to 60 guests. Event includes lunch cooked by celebrity chef Black Olive and a bush tucker talk by Wiradjuri Elder Uncle Michael Lyons

MagiQ F- 5133 – D-

HerCanberra Digital Marketing Campaign



Erin Cross
Editorial Coordinator

SHARE



Meet your next country getaway – Narrandera



POSTED ON 10 DECEMBER, 2021

MagiQ F- 5133 – D-

Elegant country charm, a corridor of gorgeous red gums and an oasis surrounded by nature...say hello to your next getaway.

Located in the heart of the Riverina on beautiful Wiradjuri Country, Narrandera Shire and its villages blend the best of Australia's native environment and history. Known for its acclaimed wines and the stunning sandy beaches on the banks of the Murrumbidgee River, it's the perfect spot to enjoy the summer sun while welcoming in the new year.

Not sure where to start? There's plenty to see and do in Narrandera Shire—here are just some of the experiences you need to tick off the list.

Shop, Eat, Swim



MagiQ F- 5133 – D-

With plenty of comfy accommodation options available nearby, drop off your bags and kick your trip off with boutique shopping before popping into a local café for a delicious meal. The Narrandera Bakery is a must-visit for foodies; family-owned and operated since 1998 it has a delicious selection of freshly baked bread, cakes, pastries and sausage rolls while the Lazy Lizard offers country style meals in a retro restaurant.

If the weather is warm and you're craving something cool, visit the Lake Talbot Water Park to take a plunge via one of the three new slides, including a dual racer for an exhilarating high speed experience. Open everyday except for Christmas, there's even a boat ramp adjacent to the pools, perfect for water skiers.

For plant lovers, the Shady Gum Nursery has everything you need including a unique range of specialty plants but if you need to entertain the little ones, Narrandera's Big Playable Guitar is a mandatory photo stop (just remember you need two musicians to play this monster of music). For sports fans, there is also Barellan's Big Tennis Racquet, a tribute to tennis great Evonne Goolagong Cawley, a Wiradjuri woman who grew up in the town and won Wimbledon twice.

Head to the Tiger Moth Memorial to see a comprehensive collection of model airplanes and photographic memorabilia, or to entertain the whole family, the Grong Grong Earth Park is a must. Filled with natural playscapes, picnic tables, food gardens and a mud pie station, they'll be entertained for hours.

Step back in time



Step back in time and enjoy the history of this river town with a rich past. There's plenty for history buffs to see and do, including visiting the Royal Doulton Hankinson Memorial Fountain, the second of its kind in existence.

Start off at the Kiesling Lane Heritage Walk to learn more about Narrandera and some of its famous landmarks before heading to the Wiradjuri Honour Wall. Standing in Marie Bashir Park to honour the people of the Narrungdera Clan who have passed and the Wiradjuri people of the Narrandera Shire, the wall is made of rammed earth, making it both stunning and symbolic. You can also browse the Sandhills Artefacts workshop to see beautiful crafted handmade works by Wiradjuri descendant Michael Lyons.

MagiQ F- 5133 – D-

Charles Stuart Memorial is full of local history, commemorating explorer Captain Charles Stuart passing through Narrandera in 1829 on his journey along the Murrumbidgee River to discover an inland sea, but if you're an adventurer yourself, the Paddle Steamer Wagga Wagga Wreck is worth a look. After spending forty years servicing the waterways between Mildura and Wagga Wagga, it sprang a leak in 1918 and was run aground on a sandbar and left to rot. You can still see it to this day using the viewing platform.

Get back to nature



A visit to Narrandera isn't complete until you explore the beautiful surroundings and spot a furry native or two.

Go koala watching among the red gums at the Narrandera Flora and Fauna Reserve, or sit back and keep an eye for the native bird life before taking to the trails and following a scenic route along Lake Talbot that showcases the best of Narrandera's nature experiences. You can even hire a bike and choose from three separate cycling tracks to see a different side of the streetscapes and parks.

It's not summer until you visit the beach and with some of the best beaches along the Murrumbidgee River found in Narrandera, a day spent splashing in the sun will be well spent. You can even grab a kayak and enjoy the water while taking in the native wildlife or to make a day of it, why not pack a picnic rug and some snacks and head to some of Narrandera's best picnic spots?

Pitch a tent and take a few days to fully immerse yourself, the city can wait a little while longer.

For more information visit narrandera.com.au



MagiQ F- 5133 – D-



44 likes

hercanberra Elegant country charm, a corridor of gorgeous red gums and an oasis surrounded by nature...say hello to your next getaway.

Located in the heart of the Riverina on beautiful Wiradjuri Country, @narranderashirecouncil its villages blend the best of Australia's native environment and history. Known for its acclaimed wines and the stunning sandy beaches on the

Economic Stimulus Projects

| Item | Project | Status |
|------|-----------------------------------|---|
| 1 | Yarrabee Solar farm | <p>Directors of Yarrabee advise that, as at July 2020, they are still confident of financial closure by the end of 2020 and commencement of construction in the first half of 2021.</p> <p>Directors Tony Concannon and David Webster address Council on 17th November 2020. Yarrabee Solar on track for commencement mid to late 2021.</p> <p>Directors Tony Concannon and David Webster address Council Briefing session on 15 June and advise that revised commencement of construction is expected to occur in 1st half of 2022</p> |
| 2 | Avonlie Solar farm | <p>Executive representative of RES confirms in July that Siemen/Gamesa have withdrawn as preferred EPC as the whole company representation has withdrawn from Australia. RES will appoint a replacement EPC and are hopeful of construction commencement in first half of 2021.</p> <p>As at 28 June 2021 construction commencement is expected to be imminent. Further delays due to Covid restrictions. Possible commencement now likely in September 2021.</p> <p>As at September 29 by Press Release RES advises that it has sold its Avonlie Solar farm development to Iberdrola.</p> <p>Road constructions works associated with construction commencement are imminent as at 25 October.</p> <p>Contact made with Beon (the EPC) the solar farm builder. In Narrandera week of 8 November.</p> <p>Various meetings with Beon project team headed by Justin Coburn. Beon hold information evening at Ex services Club about 40 people attend.</p> <p>As at 15 February Beon has appointed two Indigenous Community Engagement Employees to make recruited workforce job-ready.</p> |
| 3 | AAPA at Narrandera/Leeton airport | <p>Briefing facility established in Council owned airport residence on \$0 rental arrangement for 12 months lease, Sign established by AAPA describes the facility as 'Briefing Centre Narrandera Campus. Casa approves use of facility, Narrandera airport and airspace around Narrandera for AAPA training requirements.</p> <p>Briefing Facility on Narrandera Campus officially opened by Chris Hine CEO of AAPA and Mayor Kschenka of Narrandera and Mayor Maytom from Leeton.</p> <p>As at 23 April 2021 Chris Hine, CEO of AAPA, advises that AAPA has received preliminary funding approval, subject to submission of more details, from NSW Job Creation Fund for development of a further AAPA Campus.</p> <p># Confidential memo attached.</p> <p>As at June 2021 no further developments.</p> <p>As at September 2021 no further developments</p> <p>As at October 25th 2021 no further developments</p> <p>Zoom meeting held late December 2021 with Chris Hine CEO of AAPA who advises that as a result of successful intake of overseas students AAPA will be increasing flying training activities at Narrandera airport and airspace.</p> |
| 4 | Parallel taxiway at the airport | <p>Preferred quotation received for taxiway design and technical services team negotiating variations to the taxiway proposal.</p> <p>Funding application submitted as at December 2020 to Regional Airports program for funds to build the parallel taxiway.</p> <p>As at June 2021 no word on the funding submission.</p> <p>Council successful with funding application and planning underway for parallel taxiway. AAPA advised.</p> |

| Item | Project | Status |
|------|---|--|
| 5 | Energy Connect-High voltage interconnect 6between S.A and NSW | This project is progressing although it will not pass through Narrandera Shire although it will pass approximately 50kms from the Shire. Significant advertising of this project has offered opportunity for locals in Narrandera Shire to obtain employment. |
| 6 | Development at Red Hill Industrial Estate- | Significant sales activity on Red Hill Industrial Estate. Lot 71 Driscoll sold to a purchaser who plans to develop modular factory units for lease, lot 72 has been sold to a trucking company, lot 73 has been sold to a purchaser who proposes to develop a recreational vehicle storage facility; lot 75 has been sold to a modular home building group, lot 76 has been sold to the same modular home group for major factory development; 2 adjoining sites of 3.5ha each have been sold and contracts progressing for a major engineering group. The latter two developments are relocations from Metro Sydney and are potential big employers. |
| 7 | Independent Living Village Concept. Cnr Elwin and Crescent Streets Narrandera | Noel Thomson Architect prepares concept report from brief provided and presents options for consideration by ELT. Proposal referred back to Noel for expansion of concept proposal and resubmission to Council in due course. Council approves marketing strategy for this land with preference for an Independent Living Village with community facility. Expressions of Interest to be invited from various providers through direct letters and advertisements in metro, regional and local media as well as online. Commencing Jan 19 2021 and submissions close on 26 Feb 2021. No Expressions of Interest received. Discussions continuing with several potential developers. As at June 2021 discussions are being held with the CEO of Argyle Housing and a private builder to examine the feasibility of a mixed housing development on the subject site. As at 1 September 2021 Further discussions being held with Anglicare as to their possible interest in a mixed housing development on the site. As at October 25 th discussions have occurred with QPL Real Estate on possible interest by a potential developer which is considering a mixed housing development on the site incorporating Independent Living components. As at February 2022 continuing discussions are being held with Argyle Housing which group is interested in possible mixed development on the site including Independent Living and affordable housing. |
| 8 | Affordable Housing | Several meetings have been held with Argyle Housing a major developer of affordable housing in NSW. Argyle considering the feasibility of developing a mixed housing estate on Cnr Elwin and Crescent Streets. and is discussing the prospects for this with a known builder/developer. No further contact as at 25 October 2021. See comment in 7 above. |
| 9 | Playground on the Murrumbidgee | Project management team established under Emily Currie as Project Manager. Initial meeting held and timelines and activities matrix accepted. Various additional meetings held to consider operational and space usage issues. Review of Pre-design report by project team for Destination and Discovery Hub-report provided by Studio S2 architects of Melbourne. Review of Pre-design report by project team for Destination and Discovery Hub-report provided by Studio S2 architects of Melbourne. Further visit by architects planned for July. Meeting held on 2 September with Martin Asmus, Narrandera Fisheries, to discuss specifications for the proposed aquarium and arrangements for subsequent population of the aquarium by rare native freshwater fish species. As at 25 October Draft MOU prepared for consideration by the parties |

| Item | Project | Status |
|------|--|---|
| | | MOU signed by Council and Narrandera Fisheries for the provision of endemic fish varieties for the proposed aquarium planned for installation in the Destination and Discovery Hub |
| 10 | Grant funded projects and projects in budget | Over \$30 million in projects will provide much need work for many locals. Emerging opportunities with road work projects associated with improvements to the Newell Highway. Overview of Council projects presented in a power-point presentation to a Regional Outreach meeting of RDA Riverina held in Narrandera on 3 June. |

1. Planning for the economy of the future

Initiative 1: Our Shire is 'Open for Business'

A 'can do' attitude is fundamental to stimulating economic growth. To attract new business and investment and to ensure that our existing businesses continue to grow and prosper, Council will provide a positive, supportive and responsive investment environment.

| Strategies | | Key Actions | | Progress |
|------------|---|-------------|---|--|
| 1.1 | Be a proactive, supportive and coordinated Council | 1.1.1 | Continue to employ an Economic Development Manager and provide funds and resources for economic development. | Achieved |
| | | 1.1.2 | Establish an Economic Development Taskforce to drive economic development and implement this Strategy with Council, key industry and key community membership | Achieved Note: No industry or community members Committee to consider frequency of ED taskforce meetings on a monthly or bi-monthly basis. Ed Taskforce meetings to be held bi-monthly with next meeting scheduled for 22 Feb 2022. Discuss scheduling for new Council in 2022 |
| | | 1.1.3 | Review Council's policies, plans and regulations to ensure that they facilitate and support development. | Ongoing EDM has drafted a Business Recovery Plan as a short/medium term measure to indicate how Council can support local businesses during the Covid 19 emergency. This plan is designed to dovetail with the current Economic Development Strategy 2017-2020 which will be fully reviewed and updated when the health emergency is considered to be over. Narrandera Energised-Business Recovery Strategy 2020 will be presented to Council's briefing session and then to regular meeting on July 21 meeting for adoption. Narrandera Energised-Business Recovery Strategy 2020 adopted by Council at its meeting on 21 July. Separate report tables recording Economic Development Stimulus projects and Tourism Stimulus projects reported under separate cover. Pol ES 270 reviewed and now new Pol 048 Red Hill Industrial Estate has been adopted by Council and is active in the register. Small Business Incentive Strategy Pol 010 adopted by Council and submitted for public exhibition. Policy placed on register and unchanged following exhibition. |

| Strategies | | Key Actions | Progress |
|------------|--|--|--|
| | | 1.1.4 Ensure that Council's systems and procedures for handling and processing development and investment enquiries are welcoming, stream-lined and customer service focussed. | Ongoing |
| | | 1.1.5 Purchase access to online, interactive statistical data and modelling tools (eg id profile, REMPLAN) to provide comprehensive demographic, social and economic data for the Shire. | REMPPLAN subscription renewed to 2022 REMPPLAN Training session for staff on 9 July (subject to Covid restrictions) Training session conducted by zoom connection. |
| | | 1.1.6 Produce information and data that will assist businesses, investors and potential residents in their decision-making, and enable Council to monitor performance. | Effective use of REMPLAN into the future for development applications, grant applications etc. January 2019: REMPLAN introduces Business Analysis Model (BAM) Current data transferred from ABR and now available in Economy/Business tab in Remplan. Businesses within selected local geography reported to committee Survey of attendees at 39 th National Cavy Show to inform future event arrangements. ED team through Marketing Tourism and ED Coordinator have produced a Facebook initiative called Narrandera Takeaway and Delivery Service and Business as usual in conjunction with Narrandera Business Group as well as creating a business online directory which is under development. The Facebook initiative is to assist business to keep operating and it has been very well received with 500 followers. As at June 2020 there are 640 followers As at July there are 700+ followers. Updated quarterly Small Area labour market data for Narrandera. December qtr. 2019 reveals unemployment rate of 5.9% and 180 unemployed out of total workforce of 3075. March qtr. 2020 reveals unemployment rate of 6.3% and 194 unemployed out of a total workforce of 3093. This is consistent with trend across the Riverina and is considered not yet reflecting impact of Covid 19 pandemic. June qtr. 2020 SALM data reveals unemployment rate of 6.7% and 202 unemployed out of labour force of 3003. |

| Strategies | | Key Actions | | Progress |
|------------|--|-------------|---|--|
| | | | | <p>Sept.2020 SALM data reveals unemployment rate of 7.4% 218 unemployed out of labour force of 2937.</p> <p>Dec. 2020 SALM data reveals unemployment rate of 6.6% 193 unemployed out of labour force of 2930.</p> <p>March 2021 QTR SALM data reveals unemployment rate of 5.5% with 158 unemployed out of labour force 2898.</p> <p>June 2021 QTR SALM reveals unemployment rate of 4.1% with 120 unemployed out of labour force of 2905.</p> <p>Sept 2021 reveals unemployment rate of 3.3% with 96 unemployed out of a labour force of 2878</p> |
| | | 1.1.7 | Include comprehensive information on economic development and business assistance on Council's website. | <p>Economic Development Department has contributed to planning of Council's Website upgrade.</p> <ul style="list-style-type: none"> • Economic Development Strategy on Website. • REX Community fare on website • Information on BEC workshops for business on website/Facebook |
| 1.2 | Continue to build partnerships and strategic alliances | 1.2.1 | <p>Strengthen relationships with Government Agencies, regional organisations and service providers through:</p> <ul style="list-style-type: none"> • Active participation in regional programs, forums and workshops. • Briefing and updating these organisations on the Shire's needs and priorities. • Advocating strongly for improved facilities, infrastructure and services. • Ensuring that the Shire's priorities and projects are recognised in regional plans and strategies. | <ul style="list-style-type: none"> • ED participates in RDA Riverina forums, RAMROC, Destination Riverina Murray and Thrive meetings. • EDM attended Economic Development Officers Forum in Temora-27/9. Various speakers and networking. • Shire's priorities contained in Western Riverina Regional Economic Development Strategy (REDS) officially completed as at February 2019. • Council facilitated Bee Forum to address issues arising from any accidents and emergencies on our region's roads involving the transportation of live bees with the aim of identifying gaps, finding solutions and increasing preparedness. • Forum formulates and endorses a 3 point action plan for positive outcome. • DPI representative Daryl Cooper working with Apiarists to develop an Action List Protocol that can be used by all emergency services responding to a vehicle accident involving the transportation of live bees in hives. • Wed 22 April EDM participated in regional zoom forum of Economic Development officers from Western Riverina Councils organised by Nicola James-AusIndustry. • EDM to participate in Skills Forum as a component of the Riverina Skills Audit conducted by CSU research team (9 October zoom meeting) |

| Strategies | | Key Actions | | Progress |
|------------|--------------------------------|-------------|--|--|
| | | | | <ul style="list-style-type: none"> • EDM participated in RDA Skills Forum with report due from CSU in due course. • EDM to participate in Regional Australia Institute presentation of Deputy PM pre budget speech on 30 September • RDA Riverina committee holds Regional Outreach meeting in Narrandera on 3 June 2021 at Arts and Community Centre. Mayor gives welcome and EDM makes power-point presentation on economic development, business activity and capital works. |
| | | 1.2.2 | Build and strengthen strategic alliances with Councils within the Riverina Region and along strategic road and rail corridors. | <ul style="list-style-type: none"> • Narrandera and Leeton representatives noted above agree to the strategic alliance between Narrandera and Leeton being called 'The Narrandera/Tocumwal Rail Line & Intermodal Support Alliance.' • Council provided letter of support for Wagga Wagga City Council's bid for the Qantas Cadet Training facility. • Working relationships with Western Riverina Councils known as Functional Economic Regions • Council working on Tourism joint initiative for digital visitors guide with Murrumbidgee Leeton and Lockhart Shires. Presentation to Councillors at briefing session 19 Nov 19. • Development of marketing prospectus and strong support from advertisers. • Murrumbidgee Trails name and logo adopted. • Strong response across the targeted region for advertising in the new guide which is scheduled for launch in November 2020. • Official launch of guide on 18 November. • The Murrumbidgee Trails Council Group has made a submission to the NSW Local Government Excellence Awards for the Murrumbidgee Trails Visitor Guide initiative in the 'Special Projects' category. Submission identified as a Finalist in the Excellence Awards. • The above submission was unsuccessful • The Murrumbidgee Trails Council Group has made a joint bid for the March 2022 Destination NSW Tourism Conference to be held at Whitton Malthouse with accommodation and tours shared between Narrandera, Leeton, Lockhart and Murrumbidgee. • The above submission was unsuccessful |
| 1.3 | Engage pro-actively with local | 1.3.1 | Build knowledge and understanding of local economic sectors and businesses, including | <p>Ongoing</p> <p>17/9 Visit to Glendale completed</p> |

| Strategies | | Key Actions | | Progress |
|------------|---|-------------|---|--|
| | businesses and business / industry organisations | | organising a program of industry briefings and tours for Councillors and Council staff. | <p>ED team working closely with Narrandera Business Group to provide assistance to business during Covid 19 business closures and limitations.</p> <p>As at June 2020 proposed new Narrandera Business Chamber not yet functional.</p> <p>Narrandera Business Group meetings suspended during Covid 19 health crisis.</p> <p>Narrandera Business Group to reconvene at meeting on 10 August .</p> <p>Narrandera Business Group meets on 10 August. Christmas Fun fair and Markets to be discussed at September meeting.</p> <p>Industry tours to recommence when Covid 19 emergency has passed.</p> <p>Council members and staff toured the Agri Australia facility on 14 April.</p> <p>Manager Claudio Cavallini briefed the tour on the operations at the farm which grows and propagates hazelnuts.</p> <p>Tour on 7 July of Australian Mohair Marketing Organisation (Deferred until July 2022)</p> |
| | | 1.3.2 | Encourage and facilitate opportunities for professional development, networking and innovation. | <p>EDM attends Narrandera Business Group.</p> <p>Attended Narrandera Business Group meeting 14 October</p> <p>Planning progressed for Small Business Month October with arrangements in place and invitations issued for Narrandera Connected (2) on 23 October at TAFE CLC.</p> <p>Sponsorships received from Service NSW, Business Group, TAFE and Articulate Pear.</p> <p>Workshop planned for 28 October at TAFE CLC to be delivered by BEC. NSC and Narrandera Business Group jointly sponsor Social Media Connectivity.</p> <p>Successful Small Business October events with 30 people in attendance at each event in 2019.</p> <p>Tiffany attends Regional Economic Development Officers Forum at Whitton Malthouse on 19 November.</p> <p>EDM and Toneale attend RDA Regional Forum for EDOs at Temora.</p> <p>Networking Event held on 9 Dec 2021 in conjunction with Narrandera Business Group and BEC</p> |

| Strategies | | Key Actions | | Progress |
|------------|--|-------------|--|---|
| | | | | Networking event is planned for 10 March 2022 in conjunction with Narrandera Business Group and TAFE CLC Narrandera-as part of Small Business Month March. |
| | | 1.3.3 | Establish effective networks and communication channels. | Bi -monthly newsletter for business prepared and circulated by EDM since start of 2019. Most recent circulation in March 2021. Newsletter published in June 2021. Business Newsletter circulated October 2021 |
| | | 1.3.4 | Support business groups and networks. | Ongoing. Arrange business breakfast with CEO of Tomra James Dorney 6 Sept in conjunction with Narrandera Business Group. 34 people attend successful breakfast. Involve Business Group in Small Business Month October event planned for 23 October at TAFE CLC-Narrandera Connected (2) Acting Secretary for Narrandera Business Group upon resignation of Secretary until new Secretary appointed-...Josie Marks appointed Secretary on 14 October 2019. Formation meeting for Narrandera Business Chamber held on 3 Feb 2020 and interim committee established. Questionnaire in circulation early July Regular distribution of information and advice on business recovery to business database. Information received from State and Federal Government, EDA, Regional Australia Institute, Business NSW, AusIndustry, BEC, etc on recovery and support initiatives during covid 19 pandemic. Ongoing interaction with Narrandera Business Group (NBG). Tiffany Thornton communicates training needs strategy information to NBG. Attend special NBG meeting 26 October to arrange Christmas brochure insert to Argus with support and cooperation from the Editor and Krystal Maytom from Leeton BEC. Support publication of Christmas brochure insert to promote "Shop Locally" initiative. Attend Business Group AGM. Assist in Christmas Stocking prize draw. Present Vibe survey results to April meeting on Narrandera Business Group Continuing attendance at Narrandera Business Group meetings. September meeting cancelled-Covid impact Partnered with Riverina Murray Business (BEC) and Narrandera Business Group to hold a networking gathering on 9 December at TAFE CLC Narrandera. Planning well underway for Small Business Month March 2022 events including bus familiarisation tour of Avonlie Solar farm on 10 March for potential |

| Strategies | | Key Actions | | Progress |
|------------|---|-------------|---|---|
| | | | | employees and trades plus networking function at TAFE CLC in the evening. Partners for the day's events are NSC, NBG and TAFE CLC. |
| | | 1.3.5 | Harness skills and experience available in the Shire and surrounding region (eg through forming task forces and working groups) to address specific challenges and realise opportunities. | <p>To be addressed as opportunities and shared purposes arise.</p> <p>Negotiate with Klaus Baumgartel of ICN for audit of services in Narrandera Shire to support the imminent development requirements for the 3 new solar farms.</p> <p>Organise small taskforce from the community to address the goods and services audit for solar farm development.</p> <p>Klaus Baumgartel contacts all people on EOI list to ensure they have direct registration particulars for Avonlie Solar.</p> <p>Organised Steering Committee for Central West Lifestyle Magazine project.</p> <p>Mr Rick Shaw of Finley is working with regional EPCs to mobilise service providers to take advantage of work at the various solar farms, including those proposed for Narrandera.</p> <p>Survey of motels in Dec 2019 indicates approx. 60 solar farm workers from Darlington Point project staying in Narrandera facilities.</p> <p>February survey reveals 30+ Darlington Point Solar farm workers accommodated in Narrandera.</p> <p>Solar Farm Reference Group considers final draft of Accommodation and Employment Strategy for Avonlie Solar farm.</p> <p>Strategy adopted and endorsed by Dept of Planning</p> |
| 1.4 | Build a strong, positive profile for Narrandera Shire | 1.4.1 | Implement the branding strategy and signage strategy. | <p>Council agrees on style, wording and location of 6 new town entry sign at its 18 June 2019 meeting.</p> <p>Designs of signs agreed and signs ordered. Installation around end of August/early September.</p> <p>All 6 signs installed as at 16 September.</p> <p>3 signs installed at prominent locations promoting the Easter Rod Run Show and Shine</p> <p>Planning underway for new banners and window decals at the airport promoting Narrandera. Window decals installed.</p> <p>Draft design for Wiradjuri welcome message prepared and approved by elders group.</p> <p>New pole banners designed and ready to go into production. Installation due in March 2022. New signage under development by Tourism and ED Coordinator.</p> |

| Strategies | | Key Actions | Progress |
|------------|--|--|--|
| | | 1.4.2 Develop and implement a communications strategy, including articulating key messages. | Reinforce process with ED staff for communicating event arrangements to ensure no breakdown in arrangements. EDM prepares media releases as appropriate as well as items for Council communique and newsletter. |
| | | 1.4.3 Build the Shire's digital presence, including launching a new Council website, embracing social media and capitalising on opportunities provided by third party data bases, websites and apps. | Development of Council website underway. EDO is on development team. New website launched Partnership with BEC for a digital and online marketing workshop on 6 December 2018. Review Federal Government's National Digital Economy Strategy released Dec 2018 titled "Australia's Tech Future". Review Federal Government Small Business Digital taskforce Report March 2018. Review Business Listings category for new website. Prepare new list and content. |
| | | 1.4.4 Effectively market and promote the Shire, to raise its profile and increase awareness of its strengths, assets and opportunities. | Ongoing. Progressive and targeted distribution of Winter Edition 2019 of Central West Lifestyle Magazine featuring Narrandera o people of influence in various organisations. Provide comment for NRMA Annual Report 2019 on invitation from NRMA regarding installation of EV fast Charger at Narrandera. Australia post announces that it has developed a postage stamp featuring the image of the lizard on the National Award -winning Narrandera Water Tower. Supporting postcard also produced depicting the Koala fascia of the water tower. Enter the Reverse Vending Machine-Return and Earn project in the relevant section of the Keep Australia Beautiful Awards. CEO of Keep Australia Beautiful Council visits Narrandera in September and inspects town and the RVM Judging of applications in KAB awards deferred until March 2021. Council advised that it is a finalist in the Return and Earn prize category and will either be the overall winner or highly commended. Council receives award in Local Government category Return and Earn litter prevention award and is commended for social, economic and environmental outcomes. EDM accepts award on behalf of Council at KAB Awards function in Murrurundi on Saturday 13 March. Tiffany organises several key publication advertisements. |

| Strategies | | Key Actions | | Progress |
|------------|--|-------------|--|--|
| | | | | Advertisement prepared for Regional Lifestyle Magazine Collectors Edition 2 due for publication in October 2021 featuring Lake Talbot Award Winning Water Park and Water Tower art. Regional Lifestyle Magazine published October 21 including Narrandera feature. |
| | | 1.4.5 | Encourage the community to be advocates for the Shire, including speaking about the positives. | Ongoing |
| | | 1.4.6 | Re-develop the Narrandera Visitor Information Centre as focal point for both tourism and economic development. | Awaiting response from 'Playground on the Murrumbidgee' NSW State Funding application. Considering application for current round of funding with BBRF. Funding confirmed from NSW Government of \$8 Million for Playground on Murrumbidgee project including the replacement of the VIC with the Narrandera Destination and Discovery Hub. VIC closed during Corona Virus Pandemic and staff either working from home or redeployed. Possible reopening 1 June 2020 VIC reopens on 1 June with strict social distancing requirements in place. Perspex barriers installed to protect staff and customers. Enquiry levels reduced compared to normal times but public is travelling again in reduced numbers. 23/7 First meeting of project team to progress the construction of the Destination and Discovery Hub-Emily Curry as Project Manager. Project plan and timelines established. April/May meetings with Amy Smedley from Studio S2 Architects to review pre-design report for Narrandera Destination and Discovery Hub. Further meeting with architects in July. Preparations underway for vacating the VIC on 10/11 September and moving into the Arts and Community centre. Transition from old VIC to Arts and Community Building completed as planned and excellent temporary facility established. Architects engaged, Interpretive design and fitout consultants engaged and builder selected ready to commence construction as at March 2022. |

✓ Additional resources required in Year 1 to build the framework to support implementation in Years 2 and 3.

Initiative 2: Enhancing our Liveability

Lifestyle and work-life balances play a major role in relocation and investment decisions. Working with our community, Narrandera Shire Council will continue to develop, position and promote Narrandera Shire as:

- A welcoming, caring and safe community.
- Having quality, comprehensive facilities and services.
- Offering a contemporary, vibrant, affordable lifestyle in a physically attractive setting.
- Providing a positive business environment with strong locational advantages and diverse investment opportunities.

| Strategies | | Key Actions | | Progress |
|------------|---|-------------|--|---|
| 2.1 | Continue to improve presentation – creating positive first impressions | 2.1.1 | Implement the Narrandera CBD Masterplan – subject to funding and staging –further developing the town centre as an attractive place to shop and socialise, including provision of free public WIFI in main street. | Ongoing |
| | | 2.1.2 | Develop attractive gateway arrival points and entry corridor to the Shire, Narrandera and villages. | Refer 1.4.1 for Town entry signage Pole banners installed at Grong Grong highway entry point. Window decals promoting Narrandera are now in place at the airport and new Community Fare Banner on display. |
| | | 2.1.3 | Improve the presentation of the Shire's industrial areas. | Ongoing. 4 new poles and banners erected at entry to Red Hill Industrial Estate at Cnr Driscoll Rd and Barellan Rd. |
| 2.2 | Enhance lifestyle | 2.2.1 | Continue to improve and expand recreation, sporting and leisure facilities within the Shire. | Ongoing |
| | | 2.2.2 | Develop and diversify arts and cultural activities. | Ongoing |
| | | 2.2.3 | Continue to develop and promote a dynamic and vibrant program of events and activities. | Express support for possible future Annual General Meeting of NSW National Party in Narrandera in 2020. Arrange 2 events for Small Business Month October in conjunction with Narrandera Business Group. Marketing Tourism and Economic Development Coordinator making contact with National Party Conference Organiser to offer support. National Party Conference deferred till health emergency passes Cavy Show cancelled |

| Strategies | | Key Actions | | Progress |
|------------|--|-------------|---|--|
| | | | | <p>Good old Days cancelled Rockin' on East cancelled Fully booked pop - up drive in theatre event for 3 October with 120 vehicles booked to attend. Highly successful event with 135 in attendance and positive feedback from patrons. Successful Show 'n Shine event in conjunction with Easter Rod Run 2021. 5,000 tickets issued for Shown N Shine on Easter Sunday. 350 vehicles on display at Narrandera Sportsground. Positive feedback on the event from organisers Steve and Ray Alldrick. Discussions with Rockin on East committee around possible festival on October long weekend 2021. Rockin on east planning progressing. Events and Visitor Services Team leader Brenda Hartmire assisting Rockin on East committee. Rockin on East Event cancelled-Covid impacts Good ol' Days Barellan Cancelled-Covid impacts Preparations in hand for Rod Run easter 2022. Planning meeting held on 4 Feb 2022 with Rod Run Organisers/promoters.</p> |
| 2.3 | Advocate for the retention and expansion of facilities and services | 2.3.1 | Advocate for improved childcare, health care, aged care and social assistance facilities and services within the Shire. | <p>Preparing for Health Alliance meeting to bring together primary health and aged care and associated agencies in Narrandera Shire. EDM to meet with Dr Romeo who is unavailable until end of July 2019. Requested meeting with Dr and Mrs Romeo Meeting with Dr and Mrs Romeo held and support expressed for Alliance meeting. Alliance meeting arranged for 29 November in Narrandera with representatives of agencies will discuss proposal for a Narrandera Health Alliance. Meeting arranged with Federal MP Sussan Ley and State MP Stephanie Cooke to discuss Health issues 29 November at 2pm Narrandera Health Advisory Group formed at meeting held on 29 November in Narrandera. Meeting with Minister Mark Coulton Thurs 13th Feb at which he advises that the MLHD has had its "Pathway" GP trainee program approved. Meeting of Narrandera Health Advisory Group convened for 5 March to consider pilot Pathway program developed by MLHD. CEO of MLHD outlines Rural Generalist GP Training pilot that will provide doctors in GP practice and at hospitals in rural area of the MLHD.</p> |

| Strategies | | Key Actions | | Progress |
|------------|--|-------------|--|--|
| | | | | <p>New Doctor commences at Dr Romeo's practice in May 2020 for 12 months. 2 new Doctors to commence at Dr Romeo's Practice early in new financial year 2020 on long term contract.</p> <p>Dr Sonia Volante has finished as at 26 October 20 with Dr Romeo Practice and she has left Narrandera and is practising in Canberra. She has vacated 19 Argyle st and a new Doctor at the Romeo practice, Dr Abdallah, is renting the house for \$150 per week for 6 months initially from commencement on 22 Dec 2020.</p> <p>Jill Ludford advises that a new VMO is commencing in Narrandera in 2021 Narrandera Health Advisory Group in recess during Covid pandemic recognising the significant workload on all those in the health sector.</p> <p>NHAG holds first meeting on 2 Dec 2021 by zoom . Meetings in recess since start of Covid Pandemic in recognition of workload stress on health sector participants in NHAG. Next meeting scheduled for 4 March 2022</p> |
| | | 2.3.2 | Ensure that facilities and services have the capacity to support 'aging in place'. | <p>Strategy included in Western Riverina REDS.</p> <p>Council considering at its March meeting the preferred quote to develop a concept plan for an Independent Living Village at 1.4 ha site at Cnr Crescent and Elwin Streets.</p> <p>Council accepts quote from Noel Thomson Architecture of Wagga Wagga. Prerequisite reports required by Noel Thomson include land survey, environmental report and geotechnical report. Qualified providers engaged and work in progress.</p> <p>All reports completed and provided to Noel Thomson. Concept plans (Draft) expected to be presented to seniors' group in July.</p> <p>3 Options of concept plan prepared by Noel Thomson are to be refined and together with a report presented to ELT on 11 August then to the seniors' group on 17 August prior to Council briefing and Council meeting on 18 August.</p> <p>Noel Thomson concept plans presented to ELT and referred back to architect to further develop alternative concepts for development of the subject land. It is expected that amended submission will be available for Council in October. Final drafts expected to be presented to ELT on 13 October and then to Council.</p> <p>Final drafts presented to Council briefing session by EDM and Noel Thomson architect. Proposals to be presented to seniors' group and to November Council with emphasis on marketing plan for Independent Living complex.</p> |

| Strategies | | Key Actions | | Progress |
|------------|---|-------------|---|--|
| | | | | <p>Marketing Plan adopted by Council and invitations to provider organisations to provide Expressions of Interest in negotiating the purchase of land at Cnr Elwin and Crescent to develop an Independent Living Village were circulated on 18 January 2021 supported by metro, regional and local media with closing date for submissions being 26 February 2021.</p> <p>No Expressions of interest received but discussions continuing with possible interested parties. Meeting with seniors' group and surveys issued to members to determine preferred model.</p> <p>Meetings held with Argyle Housing CEO Wendy Middleton to discuss possible mixed housing model with independent living and affordable housing. Discussions commenced with recognised builder to work in conjunction with Argyle. Ongoing discussions.</p> <p>Further discussions with Anglicare as a possible interested developer of a mixed housing complex on Elwin/Crescent Streets site.</p> <p>Discussions with QPL real estate about making an approach to a developer to determine if they might be interested in a proposal to develop land at Cnr and Elwin to meet Independent Living Village requirements with a possible mixed development approach.</p> |
| | | 2.3.3 | Explore options / advocate for improved education outcomes within the Shire, including the re-opening of the Grong Grong Public School (if warranted), and the redevelopment of the TAFE campus as a ONE TAFE Flexible Learning Centre. | The Grong Grong School Building was sold in 2017. |
| | | 2.4.1 | Explore opportunities for providing information, activities and programs that will help new residents and people on temporary work visas assimilate into the community. | <p>Liaise with RDA skilled migration unit.</p> <p>EDM attended multicultural meeting in Leeton with all relevant agencies present to evaluate what services might be available to Narrandera residents as an outreach service. Focus on migrants and refugees.</p> <p>PIC piggeries apply for Labour agreement for skilled piggery workers that could see as many as 40 workers over the 5year period of the agreement with 19 potential permanent residents in years 4 and 5 of the agreement.</p> |
| | 2.4 Encourage and support opportunities for community development | 2.4.2 | Continue to support activities (eg events, sport, creative arts etc) that encourage | Easter Rod Run and Shown N Shine a huge success. Council de-brief held with external group debrief to follow. |

| Strategies | | Key Actions | | Progress |
|------------|-----------------------|-------------|---|---|
| | | | engagement and social inclusion and build pride in, and commitment to, the local community. | Corona Virus response advocated by Federal Government and Senior Health Officials includes avoiding gatherings in excess of 500 people. This will impact proposed events such as Folk Festival on 20-22 March and Rod Run Events on 11-12 April. These events have been cancelled. Meeting held with Ray and Steve Alldrick late 2020 and confirmed that the Rod Run will be held at Easter 2021 under closely managed arrangements to satisfy any Covid restrictions in place at the time. Show and Shine to be conducted at the Sports Ground on Easter Sunday. Successful Show and Shine event. New Events and Visitor Services Team Leader Brenda Hartmire commences at VIC in June. |
| | | 2.4.3 | Support community initiatives to develop, grow and enhance the liveability of the Shire. | ED Dept. continues to contribute to preparation of funding applications such as Stronger Country Communities, Fixing Country Roads Regional Growth Fund etc. Narrandera Imperials Football Netball Club has been invited to apply for funds to build a new Club House through the NSW Government's Regional Sports Infrastructure Fund. ED staff have assisted with preparation of the Business Case and other requirements where needed. |
| 2.5 | Attract new residents | 2.5.1 | Develop and implement a Resident Attraction and Retention Strategy. | Winter Edition 2019 of Central West Lifestyle Magazine highlights opportunities in Narrandera for new residents. New promotional videos produced Narrandera is feature month in January 2021 for Country Change program with Facebook banner proclaiming 'Live the Dream in Narrandera'. Narrandera is feature month for Country Change in July 2021. |

Initiative 3: Economic Growth and Diversification

Economic growth will come through growing and strengthening existing economic activities and businesses, and attracting new businesses and investment.

| Strategies | | Key Actions | | Progress |
|------------|-----------------------|-------------|---|--|
| 3.1 | Encourage and nurture | 3.1.1 | Provide access to information and business advisory services. | <ul style="list-style-type: none"> Information received from a variety of agencies eg RDA, Business Connects, RDA, EDA, Regional Australia Institute and others disseminated to Narrandera Business database from time to time as received. |

| Strategies | | Key Actions | | Progress |
|------------|--|-------------|--|---|
| | business start-ups | 3.1.2 | Assess feasibility of hosting business start-up events to link people with business ideas to business advisory and support services (eg Many Rivers, BEC etc). | <p>Ongoing</p> <p>Hosting Small Business month October on October 14 2021 at TAFE CLC in conjunction with Narrandera Business Group and TAFE-speakers and networking-eats/drinks.</p> <p>TAFE will be a financial contributor to this event if it can proceed-depends on Covid restrictions.</p> <p>Small Business Month October 2021 postponed by State Government until March 2022 when an event to be developed in conjunction with Narrandera Business Group and Narrandera TAFE CLC</p> |
| 3.2 | Support and nurture existing businesses | 3.2.1 | Provide access to information, advice and leverage opportunities for information sharing. | <p>Distribute information cards for NSW Business Connect eg through Business Group and at NSC front counter</p> <p>Refer public enquiries to Remplan Community and Economic profile</p> <p>Electronically distribute via group emails to local business, advice on Corona Virus support programs from AusIndustry, Business NSW, RDA, EDA and others.</p> <p>Continuing distribution electronically of business advice and programs received from various agencies.</p> |
| | | 3.2.2 | Encourage and support 'buy local' initiatives. | <p>Installation of new RVM at Narrandera Landfill will provide vouchers redeemable at Coles Narrandera.</p> <p>Last 3 weeks data from RVM as follows:</p> <p>Week ended 5/4 \$1496.90</p> <p>Week ended 12/4 \$1367.60</p> <p>Week ended 19/4 \$2649.20#</p> <p>Total voucher redemptions in May as advised by Coles is \$17,500(over 5 weeks)</p> <p>This is increased spending at Coles by locals thereby contributing to local employment and minimising shopper bleed to Leeton etc.</p> <p>Total voucher redemptions in June total \$12,500 (over 4 weeks)</p> <p>Total voucher redemptions in July total \$12,522 (over 4 weeks)</p> <p>Total Voucher redemptions for August total \$15,081(over 5 weeks)</p> <p>CEO of Tomra advises that as at September 2020 over 1,100,000 containers deposited in Narrandera RVM (approx. 35,000 per week)</p> <p>Total voucher redemptions for September \$13,178.80 (4 weeks)</p> <p>Total Voucher redemptions for October, November and December 2020 are \$13,983, \$19,439 and \$16.804 respectively.</p> |

| Strategies | | Key Actions | | Progress |
|------------|--|-------------|--|---|
| | | | | <p>RVM total voucher redemptions for January 2021 are \$23,480 (5 weeks) RVM total voucher redemptions for February 2021 are \$18,593 (4 weeks) RVM voucher redemptions for March 2021 are \$14,799 (4 weeks) RVM voucher redemptions for April 2021 are \$16,255 over 4 weeks RVM voucher redemptions for May 2021 are \$15,294 over 4 weeks RVM voucher redemptions for June 2021 are \$15,983 over 5 weeks RVM voucher redemptions for July 2021 are \$13,025 over 4 weeks RVM Voucher redemptions for August 2021 are \$9,348 over 4 weeks RVM Voucher redemptions for September 2021 are \$20,402 over 5 weeks RVM Voucher redemptions for October 2021 are \$16,499 over 4 weeks RVM voucher redemptions for November 2021 are \$15,126 over 4 weeks RVM Voucher redemptions for December 2021 are \$23,663 over 5 weeks</p> <p>Assist with advice to Mayor on controversial issue of Marketplace in Wagga Wagga seeking to provide free bus from Narrandera to their shopping complex and provision of gifts, vouchers etc. to shoppers from Narrandera. Temora, Cootamundra and Tumut also targeted. Lobbying by the Mayors stops this potentially very negative impact on our retailers in Narrandera and similarly in the other towns. Early 2020 investigate 'Why Leave Town Promotions' Community Gift Card program in conjunction with Narrandera Business Group. Join COSBOA Facebook group to access campaign digital content and supporter material and toolkit for a Government supported "Go Local First" campaign-no cost to Council. This complements the Narrandera 'Buy Local' initiative. Tiffany to attend 9 December Narrandera Business Group meeting to again discuss Why Leave Town Gift Card initiative as a 'buy local' initiative. Official opening by Mayor of new IGA supermarket postponed because of Covid lockdown. Supermarket is open to the public effective 18 August</p> |
| | | 3.2.3 | Raise awareness of business advisory and support services and encourage businesses to participate in business and skills development programs. | <p>ED maintains a business distribution list and uses it to share information re opportunities for businesses in the Shire. Small Business Month October activities and facilitate BEC Skills for Business Success Workshops. Advise business database of series of short courses available at TAFE at no cost to people who enrol.</p> |

| Strategies | | Key Actions | | Progress |
|------------|--|-------------|--|---|
| | | | | Circulate business recovery material from various government agencies to local business database as received. |
| | | 3.2.4 | Facilitate opportunities for professional development, networking and innovation. | <ul style="list-style-type: none"> Site at landfill confirmed as suitable for 4- point RVM kiosk. Site plans prepared and execution of licence agreement with Tomra/Cleanaway completed by Council. Site plans and construction plan and power supply design commenced. Partnership with Tomra/Cleanaway and Council to mount a display in the Exhibition Hall at Narrandera Show on 7 September. This display will inform the public of the operational and container deposit requirements for the RVM. CEO of Tomra/Cleanaway to attend and address a business breakfast on 6 September. Joint venture Council and Narrandera Business Group. CEO of TOMRA/Cleanaway addresses a business breakfast with 34 in attendance on 6 September. TOMRA/Cleanaway and Council join to manage a stand at Narrandera Show with information on the Return and Earn program and the RVM. Preparation of site progressing at Narrandera Landfill entrance to accommodate the RVM. Actively promote Small Business Month October activities for professional development, networking and business tips. RVM scheduled for installation on 25 Feb 2020. RVM installed and operational with generator power on 28 Feb 2020 with solid use over first weekend. EDM and Marketing Tourism and ED Coordinator attend webinars by Economic Development Australia, Treasury on Covid 19 business support and recovery strategies Partner with Riverina Murray Business (BEC) and NRG for networking event to be held at TAFE CLC on 9 December. Event successfully held at Gallery room at Arts and Community centre |
| | | 3.2.5 | Identify training programs and resources available on-line from Government Agencies and training providers and provide links to these from the Economic Development page of Council's website. | Local Government NSW sponsors Inclusive Tourism: Economic Opportunities. A new online learning course now available to explain how you can better service this market. VIC staff to undertake. |

| Strategies | | Key Actions | | Progress |
|------------|--|-------------|--|---|
| | | 3.2.6 | Raise the profile of local businesses by providing opportunities to showcase, market and promote businesses products and services. | Ongoing Narrandera to feature in November 2019 Country Change program. In response to Covid 19 challenges to all business the Ed team through Tiffany Thornton has developed an online strategy through Facebook that at last report (July) had over 700 followers. Recurring opportunity provided through the Easter Rod Run Events. Circulate information from Geoff Reardon Manger ICN Southern Region on opportunities arising from proposed construction works for Energy Connect project. |
| | | 3.2.7 | Encourage businesses to list on relevant industry data bases and websites and participate in programs such as trade missions. | As advised to NBG |
| | | 3.2.8 | Encourage and assist local businesses to register on Federal, State and Council procurement data bases. | Developing relationship with Klaus Baumgartel, Regional Manager for Industry Capability Network to assist local industry connect with procurement data bases. Klaus to make contact with Uarah Fisheries and solar power companies considering locating in Narrandera Shire. Klaus Baumgartel has retired, and his replacement is Geoff Reardon. Circulate advice from Geoff Reardon to local business database about registration of EOIs for provision of goods and services to Energy Connect project. |
| | | 3.2.9 | Work with major project proponents to identify the goods and services required and provide introductions to local businesses. | Database provided to Siemens/Gamesa the EPC for Avonlie Solar at Sandigo. Siemens Gamesa provide direct email contact address for expressions of interest from businesses wanting to register to provide their services to solar farm construction. Beon Energy takeover construction of Avonlie from Siemens Gamesa to be finalised before end of 2019. As at 18 Feb 2020 information received which points to delay in Avonlie project which is unlikely to commence before May/June as a result of grid capacity constraints. Confirmed by Mike Whitbread of RES. As at May 2020 RES advises that Siemens/Gamesa is confirmed as their EPC and Accommodation and Employment Strategy finalised for sign-off by the Department. As at July 2020 Siemens /Gamesa withdraws from Australia and therefore from Avonlie project. RES to appoint new EPC and advise Council in due course. |

| Strategies | | Key Actions | | Progress |
|------------|---------------------------------|-------------|--|--|
| | | | | Register via ICN for opportunities associated with the Energy Connect project-new transmission line from South Australia to Wagga Wagga. |
| | | 3.2.10 | Encourage and assist businesses to prepare for the NBN and embrace digital / on-line business and marketing opportunities. | <ul style="list-style-type: none"> Local businesses were offered the opportunity to attend Digital Ready Course and free face to face merchandising consult during 2017. GM provide report on meeting with NBN. Met with Field Solutions personnel together with NSC IT personnel to discuss range of their alternative telecommunications and digital services. Partner with BEC Small Business Advisory Service to present a Digital and Online Marketing workshop on 6 December. NSC and Narrandera Business Group sponsor the BEC Social Media Masterclass on 28 October with approx. 25 attending at TAFE CLC. Meeting with Mark Wilkie to discuss future meeting of Digital Economy Group. Work with RAMJO to participate in Regional Connectivity program to improve online data capabilities. |
| | | 3.2.11 | Facilitate access by business and community groups to funding programs. | A data base of funding programs is maintained and provided to community groups. Media releases and funding program announcements emailed to business group database. |
| 3.3 | Strengthen and grow key sectors | 3.3.1 | Agriculture and Agri Business <ul style="list-style-type: none"> Develop a producer data base and establish networks and communication channels. | <p>Sandigo Solar farm.</p> <p>2018-01-30 – Developers have met with Council on the proposal.</p> <p>Sandigo or Avonlie Solar project, an initiative of Renewable Energy Systems (RES), was explained during community consultation sessions. RES has proposed a \$250,000 community fund component as one of its initiatives. This proposal is currently being reviewed by staff. Avonlie scheduled to provide notice to proceed in March 2019 with commercial operation May 2020.</p> <p>Avonlie awarded Development Consent on 8 August 2019.</p> <p>Council representatives meet with Jacobs Consulting appointed by Siemens/Gamesa, the EPC for Avonlie Solar, to review the Accommodation and Employment Strategy. Updates strategy presented for review to solar reference group.</p> <p>Accommodation and Employment Strategy reviewed and completed.</p> <p>Avonlie development now not expected to commence until H1 2021 as EPC Siemens Games has withdrawn from Australian projects and therefore RES need to appoint a new EPC (solar farm builder).</p> |

| Strategies | | Key Actions | | Progress |
|------------|-------|--------------------|---|---|
| | | | | <p>As at September 2021 commencement of construction of "Avonlie" Solar farm is believed to be imminent.</p> <p>As at 29 September RES advises that it has sold its interest in the Avonlie Solar farm to Iberdrola which operates one of the largest portfolios of renewable energy assets in Australia. Iberdrola senior management has already made contact with the General Manager.</p> <p>Beon Energy Solutions appointed as EPC to commence construction in March 2022 and recruitment program underway as at February 2022</p> |
| | | | <ul style="list-style-type: none"> Continue to advocate for water security. | Ongoing |
| | | | <ul style="list-style-type: none"> Encourage and support adoption of new activities and technologies, sustainable land management practices, and innovative business models. | EV fast charger installed January 2019 |
| | | | <ul style="list-style-type: none"> Advocate for and assist producers to develop strategies to address labour and skills shortages and develop the local workforce. | <p>EDM attended Workforce Futures Forum presented by RDA Riverina in Griffith on 10 May.</p> <p>Piggery Forum held in Narrandera addressed by industry experts on 30 August. 45 people present.</p> <p>Explore possible opportunities for the pig industry resulting from the African Swine Fever sweeping China and other Asian countries.</p> <p>Advice received from DPI International Engagement Division that Australia does not have a pork export arrangement with China.</p> <p>PIC Australia apply for Pork Industry labour Agreement for Grong Grong Piggery. Letter of support provided.</p> <p>EDM to participate in focus group on 9 October for CSU Research project being Riverian Skills Audit.</p> |
| | | | <ul style="list-style-type: none"> Explore opportunities for and encourage development of new processing and value-adding opportunities and utilisation of waste products. | <p>Ongoing.</p> <p>Enquiry from investor about establishing pig abattoir on Red Hill Industrial Estate. Investor provided with development guidelines.</p> |
| | 3.3.2 | Aquaculture | | |
| | | | <ul style="list-style-type: none"> Support the expansion of the aquaculture industry within the Shire. | <p>Preliminary discussions held with Uarah Fisheries on Old Wagga Rd. Dr John Yu. He is planning expansion at the fishery estimated to cost \$2.5 million. Arranged for Wayne Murphy, Export Adviser to contact John Yu. Also arranged</p> |

| Strategies | | Key Actions | | Progress |
|------------|--|-------------|--|---|
| | | | | <p>for Klaus Baumgartel of ICN to contact Dr Yu to offer him assistance with his expansion planning. Advised possible sources of funding. Uarah advises late May that DA is imminent.</p> <p>Assist Dr Yu with information on how to source an apprentice in aquaculture.</p> <p>14 Jan 2021 Dr Yu submits Development Application for large shed at Uarah Fisheries.</p> <p>DA approved and consent issued to applicant. April 26 2021.</p> <p>EDM Assisted Uarah Fisheries to obtain Government Funding support through the Regional Job Creation Fund to the value of \$140,000 to expand activity at the fishery.</p> |
| | | | <ul style="list-style-type: none"> Build skills and knowledge about the industry within Council and the local community. | Ongoing |
| | | | <ul style="list-style-type: none"> Explore the possibility of positioning the Narrandera Fisheries Research Centre as a Centre of Excellence for the Murray Cod industry. | <p>Under consideration</p> <p>Meet with Manager Narrandera Fisheries and establish partnership arrangement for development of large inland fish aquarium at proposed Narrandera Destination and Discovery Hub.</p> <p>Murray cod to feature on stage 2 mural for Narrandera water tower. Completion of the mural delayed as a result of Covid restrictions.</p> <p>Narrandera Fisheries selected as safe facility to relocate distressed Murray Cod and other species transferred from other environments under stress as a result of the drought.</p> |
| | | 3.3.3 | Retail & Wholesale | |
| | | | <ul style="list-style-type: none"> Position and promote Narrandera as a lifestyle centre. | <p>Central West Lifestyle Magazine Winter Edition launched on 24 May 2019 and targeted distribution by Council to strategic individuals and organisations commenced.</p> <p>Reserved 12 pages dedicated to Narrandera in Collector's Edition no. 2 of Regional Lifestyle Magazine. \$4500. Free one page advert and 20 complimentary issues for Council. To be circulated October. 6000 copies to be printed. Estimated readership 25,000 to 30,000.</p> <p>One page advertisement featuring Lake Talbot Water Park and Water Tower Murals prepared and lodged with Regional Lifestyle magazine. Due for publication in October 2021.</p> |

| Strategies | | Key Actions | Progress |
|------------|--|--|--|
| | | | Special feature on Narrandera appears in Collector's Edition of Regional Lifestyle Magazine October 2021. |
| | | <ul style="list-style-type: none"> Encourage and facilitate training (customer service, merchandise display, e.commerce etc) | Ongoing |
| | | <ul style="list-style-type: none"> Encourage development of and participation in cooperative marketing and promotional campaigns. | <p>Invited Griffith, Leeton and Lockhart to send brochures with staff to Adelaide for Caravan and Camping Expo. New Country Change promotion by RDA is imminent.</p> <p>Country Change program launched by RDA.</p> <p>Enrolled in Country change for 2020.</p> <p>Country Change magazine launched by Deputy PM in September 2020</p> <p>Country Change participant for 2021. Narrandera as feature location January 2021.</p> <p>Narrandera Koalas and lifestyle issues to feature in Whatsup Downunder documentary filmed in Narrandera on 22 April.</p> |
| | | 3.3.4 Tourism / Visitor Economy | |
| | | <ul style="list-style-type: none"> Continue to develop products, experiences and activities, including events. | <p>Ongoing</p> <p>Tourism team organising pop-up drive-in cinema experience for 3 October with good early registrations. At Henry Mathieson Oval. 120 vehicles registered to comprise a full house.</p> <p>Successful movie event as reported.</p> <p>REA Wagga Horse Trials conducted in Narrandera weekend 24/25 October with very positive feedback. Possible future development of this event in Narrandera is being researched by events team.</p> <p>Communication from Emily of Wagga Horse Trials 13 Jan 2021 indicated desire to stage next major event in Narrandera in August 2021 and in subsequent years. Events and Tourism team to make contact and facilitate arrangements between Narrandera Pony Club and the Wagga Horse Trials people. Pony Club representative indicates that are happy to host the Wagga Horse Trials event in August 2021.</p> <p>EDM and team finalise artwork with Apparition Media for stage 2 mural on the water tower and schedule the artwork for 23 August following completion of remedial paintwork to the water tower in June. Painting of the mural delayed indefinitely due to Covid restrictions.</p> <p>Painting rescheduled for around end of January 2022</p> |

| Strategies | | Key Actions | | Progress |
|------------|--|-------------|---|--|
| | | | | <p>Apparition media commence the third artwork on 31 Jan 2022 and complete the impressive mural in 4 days.</p> <p>Funding application made to the Regional Tourism Activation Fund to establish formal mountain bike trails on Rocky Waterholes Crown lands precinct. Expecting an announcement in November</p> <p>As at February 2022 it appears that the application has been unsuccessful</p> <p>Discuss Koala Research Centre proposal with Tourism Team and arrange to attend Koala Committee meeting to discuss the proposal on 3 November</p> <p>Attend Koala Committee and update the committee on Council's decision to facilitate the establishment of a Koala Research centre in Narrandera. As at February 2022 negotiations underway and continuing with Charles Sturt University School of vet Science to progress the Research Centre idea.</p> |
| | | | <ul style="list-style-type: none"> Continue to improve infrastructure, facilities and services for visitors | <p>Awaiting outcome of 'Playground on the Murrumbidgee' funding application under NSW funding program.</p> <p>Funding of \$8 million approved by NSW State Government</p> <p>VIC closed during health emergency</p> <p>VIC reopens to public on 1 June 2020</p> <p>Positive feedback from participants in REA Equestrian competition held in Narrandera on 24/25 October. Future development of this event being explored by events team.</p> |
| | | | <ul style="list-style-type: none"> Update and improve information and promotional collateral. | <ul style="list-style-type: none"> Ongoing Purchased promotional backpacks for insertion of information on Narrandera supported by vouchers redeemable at local businesses. Backpacks to be distributed F.O.C from time to time by V.I.C. staff to visiting caravanners and campers at Brewery Flats. Survey box to be installed on amenities block at Brewery Flats for survey collection. Survey Box installed and positive responses being received. Data collected will be advised to the Taskforce in due course |
| | | | <ul style="list-style-type: none"> Effectively market and promote the Shire, including implementing the branding strategy and expanding the Shire's on-line presence and capitalising on digital and social media opportunities. | <ul style="list-style-type: none"> Ongoing Joint promotion between Narrandera, Murrumbidgee, Lockhart and Leeton to utilise digital capacity to develop a state-of-the-art visitors guide for the sub region Plan new banners/flags at Airport terminal as a branding exercise |

| Strategies | | Key Actions | | Progress |
|------------|--|-------------|--|--|
| | | | | <ul style="list-style-type: none"> • Distinctive painted images promoting Narrandera on side curtains of Hayllars semi-trailer. • Regular Newsletters prepared and distributed throughout the close down of Narrandera Argus prior to it changing hands. Newsletters continuing to be prepared and distributed by Communications Officer |
| | | 3.3.5 | Transport and Logistics <ul style="list-style-type: none"> • Leverage off Narrandera's strategic location to position and develop the Shire as a road transport hub. | <ul style="list-style-type: none"> • Ongoing • Discussions with Janus Electrics GM on the desirability of establishing Narrandera as a changeover hub for batteries for electric trucks. To be addressed in stage 2 or 3 of Janus Electrics strategy. |
| | | 3.3.6 | Health Care & Social Assistance <ul style="list-style-type: none"> • Advocate for continued improvements in health, aged care and social assistance services, programs and facilities. | <ul style="list-style-type: none"> • Communicate with local health sector agencies to seek support for program initiated by the Gwydir Health Alliance. Proposal is to convene a meeting in Narrandera to form a local health alliance. Little indication of support and limited response to petition aimed at bringing shortages of rural doctors to the attention of Government. • Plan for Health Alliance meeting after Easter 2019 break. Meet with Dr Romeo, obtain feedback from RAMJO Health Group to prepare for possible meeting in June/July. • Meeting with Dr Romeo and Liz completed. • Health Alliance meeting planned for 29 November in Narrandera • Narrandera Health Advisory Group (NHAG) established on 29 November 2019. • NHAG meeting on 5 March to consider pilot Pathway program developed by MLHD and approved by Government. • CEO of MLHD outlines program that will provide more trainee Generalist Pathway trainee doctors into local health system as GPs and at the hospital • New GP commencing in Narrandera at Dr Romeo's practice on 9 May 2020. Dr Sonia Volante is coming from another NSW rural location and is independent of the MLHD Generalist Pathway program.. • Dr Volante has left Dr Romeo practice as at 26 October 2020. • Dr Abdallah has commenced with Dr Romeo Practice as at 22 December 2020 and is occupying 19 Argyle St as tenant at \$150/week with Council subsidy \$100 per week (market rent \$250 per week) |
| 3.4 | Target and attract new businesses and activities | 3.4.1 | Investigate possible investment attraction incentives and formulate an Economic Development Assistance Policy that | <p>Policy ES 270 under review and going to ELT Jan 2021. Investigating new subdivision potential for Paterson Place in Red Hill Industrial Estate.</p> <p>POL ES 270 to new number POL 048 endorsed by Council for public exhibition. Exhibition period concludes 26 April 2021. Policy now in the policy register.</p> |

| Strategies | | Key Actions | Progress |
|------------|--|--|---|
| | | articulates the support that Council can offer new businesses and investors. | <p>New Small Business Incentive Scheme adopted by Council and operational as Policy POL 010.</p> <p>EDM attends Direct Foreign Investment Training in Sydney presented by Andreas Dressler an international identity, formerly with KPMG for 23 years, who has extensive experience representing countries and large corporations seeking foreign investment opportunities. Arranged by DPC.</p> <p>Council provides response to EOI request from Australian Airline Pilot Academy and Rex Group for extended flying school academy. Narrandera/Leeton Airport facility submitted as ideal location in extensive proposal.</p> <p>Council representatives meet with senior Rex and AAPA officials on 27 Feb in Sydney. Strong indication that Narrandera will be selected as a training campus with facility development to occur at the airport.</p> <p>AS at April 16 CEO of AAPA planning visit to Narrandera in near future as a requirement to provide information to CASA authorising AAPA use of facilities at the airport.</p> <p>2 May inspect airport house with AAPA senior representatives Andrew Messer Head of Operations at Ballarat and Geoff Cook head of Operation at Wagga Wagga. Discuss other aspects of airport for AAPA use.</p> <p>15 May arrange zoom meeting with above AAPA representatives with key users Craig day from Aero Club and Steve Burgess of Millbrae Quarries. Craig Day provides AAPA with aerial map of South Western training area at Narrandera.</p> <p>Airport residence lease signed by AAPA and they take possession on 1 June. Awaiting confirmation of media opportunity for announcement of AAPA use of the residence as a briefing facility. AAPA awaiting CASA confirmation of arrangements.</p> <p>July 2020 CASA formally approves use of airport facilities and Narrandera airspace by AAPA. AAPA have commissioned construction and installation of a sign at front of airport residence. This will provide a media opportunity with AAPA involvement.</p> <p>AAPA sign completed and installed in front of airport residence now promoted as "AAPA Briefing centre-Narrandera Campus" Awaiting advice from AAPA as to a mutually convenient date for a media event.</p> |

| Strategies | | Key Actions | | Progress |
|------------|--|-------------|---|---|
| | | | | <p>AAPA briefing centre officially opened with Chris Hine CEO of AAPA and Mayor Kschenka and Mayor Maytom of Leeton. Extensive and positive media exposure for this event</p> <p>Small Business Incentive Policy prepared and presented to Council for adoption and public exhibition. Policy 010 refers.</p> <p>5 blocks of industrial land on Red Hill Estate in process of sale to various business developers. New businesses expected to be developed include a truck depot, an apiary business, a storage facility for large recreational vehicles, a modular home construction business, a milling facility for modular homes construction.</p> |
| | | 3.4.2 | Produce information and promotional collateral – in both digital and print formats. | See above – collateral: Industry Prospectus, Redhill Prospectus, Lifestyle Insert, 4 Redhill Videos, billboard sign, Land For Sale signs. |
| | | 3.4.3 | Participate in forums, expos, trade missions etc that have the potential to bring new businesses / investment into the Shire. | <p>Ongoing</p> <p>EDM attends Direct Foreign Investment training in Sydney in March organised by DPC. Program emphasises the importance of thoroughly developing and communicating Narrandera's value proposition.</p> <p>Local forum organised July 2019 for hospitality/accommodation sector to exchange information and learn of assistance available through Destination NSW to attract conferences to Narrandera.</p> <p>Facilitated Bee Forum 17/7/19. Ref 1.2.1</p> <p>Participated in Service NSW Regional Engagement Forum August 2019</p> <p>Participated in Ernst Young Inland Rail Regional Opportunities Forum 12 August.</p> <p>Participated in Dept of Infrastructure, Transport, Cities and Regional Development Forum at Wagga Wagga on 9 Oct 2019 on Inland Rail—Inland Rail Interface Improvement Plan.</p> <p>Attend National Renewables in Agriculture Conference and Expo 14 Nov 19</p> |
| | | 3.4.4 | Explore opportunities to leverage off Council's Sister City programs. | <p>Current relationship with Urumqi is problematic given ongoing serious ethnic unrest in that city and its region, Xinjiang.</p> <p>As at November no response to August 2018 Communication to Chinese Ambassador seeking support for relationship with Urumqi.</p> <p>Feb 2019 still no communications from Chinese Ambassador</p> |

| Strategies | | Key Actions | Progress |
|------------|--|--|--|
| | | <p>3.4.5 Investigate the potential of emerging / new activities:</p> <ul style="list-style-type: none"> • Government and service sector • Intensive agriculture • Niche / boutique agriculture and agri-businesses • Manufacturing – value-adding and processing • Renewable energy and use of waste products | <p>Opportunities discussed to capitalise on the Smart Cities funding program, in particular the opportunity to develop projects around the renewable energy, solar farm developments planned for Narrandera Shire.</p> <p>Ongoing development with 3 renewable energy companies developing major solar farms in the Shire.</p> <p>Wrote to Australian Renewable Energy Agency (ARENA) to seek opportunity to discuss Narrandera's unique position in the Renewables development in Australia i.e., 3 Solar Farms and TransGrid duplication of 330KV line S.A to NSW. As at 19 June 2019.</p> <p>ARENA response from Alison Wiltshire, Director Business Development by phone 12/7/19 advising that this is not an issue for ARENA and we should contact Clean Energy Council and possibly Minister Taylor.</p> <p>Contact made with Clean Energy Council and Meeting arranged with key personnel.</p> <p>Met with CEC representatives in Melbourne (see separate report).</p> <p>Attended Renewables in Agriculture National Conference in Wagga wagga and obtained valuable information and made useful contacts with experts from the renewable energy sector,</p> <p>Arranging teleconference with Jessica Berry of Pitt and Sherry to assess solar farm development opportunities on Council land.</p> <p>Recent purchase of lots 163 and 164 Driscoll Road to accommodate an industrial development involving road construction materials manufacture with site construction expected to commence early 2021 and up to 13 employees over time.</p> <p>Lot 169 Driscoll Road sold to owner of two adjoining lots. Under contract.</p> <p>Sale of lot 169 settled.</p> <p>New enquiry for industrial process on lot 12 Driscoll Road (1.98 ha).</p> <p>Power availability being researched through Essential Energy.</p> <p>Discussions held with Geoff Reardon on potential business opportunities around solar farm construction in the Shire-eg waste disposal associated with solar components packaging.</p> |
| | | <p>3.4.6 Market the Shire's strengths, assets and opportunities.</p> | <p>See above. Also, recent launch of new Visitor Information Booklet. ongoing</p> |

Initiative 4: Planning for the Economy of the Future

Economic development is dependent upon having suitable land and premises and utility and transport infrastructure to accommodate and facilitate growth as well as access to a work force. The focus will be on ensuring that these 'foundation blocks' are in place.

| Strategies | | Key Actions | | Progress |
|-----------------|--|-------------|---|---|
| Land & Premises | | | | |
| 4.1 | Ensure sufficient supply of land and premises to facilitate and support growth | 4.1.1 | Annually review land use plans and strategies to ensure sufficient land is zoned to accommodate growth for industrial and residential activities. | <p>Reviewed 2017</p> <p>Ref 3.4. Investigating an overlay plan for Paterson Place to provide for future subdivision to provide small to medium industrial zoned land for sale. 10,000 sq metres of land being part lot 12 Driscoll Road sold by agents QPL for trucking depot. Endorsed by Council with conditions.</p> <p>6000 square metres of land sold on Cnr Driscoll Rd and Paterson Place for large vehicle (Caravans/motor homes) storage. Endorsed by Council with conditions.</p> <p>DAs approved for subdivision to provide the above two parcels of land. Contracts exchanged in both sales. Awaiting roadworks, K&G and land clearing to commence in Driscoll Rd. Western end.</p> <p>Future subdivision plans for Red Hill Industrial Estate being reviewed to accommodate increasing enquiry.</p> <p>Continuing interest in Red Hill Industrial Estate as at February 2022 will necessitate the identification of further land for zoning and subdivision for industrial purposes.</p> |
| | | 4.1.2 | Investigate the need for a light industrial / business park land and/or premises in Narrandera, and if needed, encourage owners of vacant and/or underutilised land in the Narrandera West (Leeton Road) and Pine Hill Industrial Estates to bring this land into production (subdivision, sale, lease or development). | <p>To be reviewed.</p> <p>As at September 2020 review opportunity to subdivide some small/medium sized lots in Red Hill Industrial Estate to be made available to small to medium enterprises. Presently only one subdivided lot available for sale.</p> <p>See 4.1.1 The need has now arisen to identify potential future land suitable for industrial zoning and subdivision.</p> |
| 4.2 | Facilitate further development of the Red Hill | 4.2.1 | Retain general / heavy industry zoning and preserve buffer areas around the Estate. | <p>Buffers are noted as an important selling point in our Redhill Marketing and Communications Strategy.</p> <p>Current offer to purchase lot 169 Driscoll Rd to be communicated to ELT and then to Council at 21 July meeting</p> |

| Strategies | | Key Actions | | Progress |
|------------|--|-------------|---|--|
| | Industrial Estate | | | Offer to purchase lot 169 Driscoll Rd accepted by Council and contracts prepared and provided to purchaser's solicitors. Contracts exchanged and deposit paid. Sale settled Ref 3.4 and 4.1.1 |
| | | 4.2.2 | Develop a sales policy for Council-owned land in the Estate that provides incentives for developers, fosters a quick development timeline, and discourages land banking. | Under consideration To be addressed in update of Policy ES 270 currently under review. New Policy POL048 submitted to March 2021 Council meeting. Endorsed for public exhibition which ends on 26 April. Policy now in the register. Draft Business Incentive Policy developed and presented to ELT and then to Council in July with amendments. Ref. 3.4.1. New Small Business Incentive Policy adopted by Council and submitted for public exhibition POL 010. Policy now fully endorsed and accessible on Councils online policy register. |
| | | 4.2.3 | Formulate and implement a marketing plan for the Estate that includes quality promotional material and supporting information, as well as conceptual subdivision layouts and servicing plans. | Current. See earlier comments. New bright 'for sale' signs and 3mx2m billboard erected on Red Hill Industrial Estate. Gateway entrance poles and banners installed. Promotional flyer provided to real estate agents who have listed Red Hill Industrial Estate for sale. |
| | | 4.2.4 | Organise famils of the Estate (and Narrandera) for regional development agency (eg RDA, Industry NSW, BEC) staff and regularly update these agencies regarding the availability of commercial and industrial land and premises within Narrandera. | Under consideration. Review the signage on the estate to reflect the current sales and availability of remaining land as at February 2022 |
| | | 4.2.5 | Advocate for Government Funding to assist in providing enabling infrastructure to facilitate subdivision and development. | ED Dept contributed to successful submission re Truckwash under Fixing Country Truckwash Grant. Nothing currently available at NSW state level-enquiry through Dept of Regional Development. |
| 4.3 | Ensure that the power supply can accommodate growth | 4.3.1 | Advocate for on-going improvements in the power supply in Narrandera Shire. | Consideration being given as a component of the Smart Cities funding program. Power extension negotiated with Essential Energy to service proposed RVM at Landfill site. Power to site in progress. Low voltage completed. |

| Strategies | | Key Actions | | Progress |
|------------|--|-------------|--|--|
| | | | | Investigations continuing to assess Red Hill Ind Estate as a location to develop a solar farm initiative. |
| | | 4.3.2 | Advocate for and assist local businesses access grant funds for 'last mile' infrastructure. | For consideration |
| | | 4.3.3 | Support the development of renewable / green energy producers within the Shire. | Ongoing. Assessing Council land suitability for solar farm development. Various briefings by the proponents of the Haystack Solar Farm at Grong Grong known as solar gardening. Formation of a cooperative imminent and construction work expected to commence early 2021. Engaged in discussions with Reach Solar (David Webster) to examine mutually beneficial opportunities that may present through accessing the Regional and Remote Communities Reliability Fund (Federal) for Microgrids. Explore suitability of Red Hill Industrial Estate, Reach Solar not interested in involvement in Microgrid projects development |
| 4.4 | Improve telecommunications | 4.4.1 | Develop and implement a Digital Strategy in consultation with industry and community groups. | Monitor development of National Digital Strategy for compatibility. National Digital Strategy released December 2018. Under review. |
| 4.5 | Increase the capacity of the road network in the Shire to accommodate increased truck movements and higher productivity vehicles | 4.5.1 | Develop a Road Improvement Strategy, identifying strategically important production and freight routes within and through the Shire and the works required to remove 'pinch points' and expand capacity to accommodate HPVs. | Flood-proofing of Sturt Hwy at Gillenbah included in Regional Economic Development Strategy for Western Riverina. |
| | | 4.5.2 | Advocate for the Shire's road needs to be included in regional and State freight and transport strategies. | Refer Draft NSW Ports and Freight Plan and Western Riverina REDS. |
| | | 4.5.3 | Advocate for and seek funding to upgrade and maintain strategically important roads. | As above. Brought to attention of Federal Minister for Local Government the Hon Dr John McVeigh at a RAMROC Councils meeting held in Albury on 15 May |
| 4.6 | Provide infrastructure and facilities to support the road transport sector. | 4.6.1 | Plan for improved infrastructure and/or facilities for trucks in Narrandera – Gillenbah and Barellan. | Truckwash to be constructed at Redhill. DA now in the planning system. Construction commences June 2019 Narrandera Stock and Bitumen Truckwash completed March 2020. Update industrial estate signage with Truckwash details. 1ha of Industrial land on Red Hill Industrial Estate planned for truck depot. |

| Strategies | | Key Actions | | Progress |
|------------|--|-------------|---|---|
| 4.7 | Continue to improve rail infrastructure | 4.7.1 | Advocate for ongoing improvements to the Hay Branch line (Junee through to Griffith via Narrandera), taking the line from Class C to Class A to facilitate longer and heavier trains. | ARTC proposing to improve the line to accommodate 80ft flat top rolling stock with 25 tonne axle capacity to take 2x40ft containers. Govt allocates \$60 million for line improvements. New lines and upgrades being planned at Illabo/Stockinbingal as part of Inland Rail connectivity to other rail systems. |
| | | 4.7.2 | As required, support rail and freight service providers secure 'paths' for rail freight from the Western Riverina. | Ongoing. Refer Western Riverina REDS. EDM and GM attend National Supply Chain Freight and Logistics Strategy Scenario Planning workshop in Griffith on 9 Oct. Meet with Hermione Parsons of Deakin University to discuss possibility of future alternative study for Narrandera if Lycopodium study unable to be used. Executive summary from Transport NSW received Feb 2019. Localised and independent freight demand study under consideration in partnership with Leeton and Griffith. Consultant engaged and work commenced. Attend Port of Melbourne briefing on 15 April in Wagga. PoM announces \$300 million investment on Melbourne Port to bring 4 dual rail sidings onto the dock each to accommodate 600m trains that will be deconstructed from longer trains at outlying intermodals. This eliminates 'last mile' transfer costs from train to truck. Attend Inland Rail Forum in Wagga on 9 Oct-Details of Inland Rail Interface Improvement Program. |
| 4.8 | Plan for freight infrastructure to meet growing demand | 4.8.1 | Liaise with local producers (eg Agri Australis, Proten, Grants Sawmilling, Hutchins Bros Engineering) to determine likely future freight transport requirements. | Discussions with Paterson's Transport re local/regional freight task. Consider in context of Lycopodium report. Document remains confidential to Council. Participate in forums on Inland Rail presented by CSIRO and Ernst Young and Dept of Infrastructure, Transport, Cities and Regional Development. Highlight Narrandera's industries as potential freight sources. |
| | | 4.8.2 | Advocate to have the Narrandera-Tocumwal rail corridor recognised as strategic infrastructure and protected and preserved for future use. | Finalised. 15 September 2020-Mayoral letter of support to Strathbogie Shire in Victoria supporting their proposal with other stakeholders to reopen the Tocumwal to Narrandera Rail Line to complement an intermodal facility under consideration at Mangalore VIC. Letter of support addresses Strathbogie's submission of an EOI to the Federal Government's Inland Rail Interface Improvement program in a bid to gain funding for a business case for the conversion to standard gauge of the Goulburn Valley rail line between Mangalore Junction and |

| Strategies | | Key Actions | | Progress |
|------------|--|-------------|--|---|
| | | | | <p>Tocumwal and the refurbishment of the rail line between Tocumwal and Narrandera. No financial involvement is contemplated for Narrandera Shire Council.</p> <p>No further action on this proposal</p> |
| | | 4.8.3 | Plan for a small intermodal terminal / freight receival site in Narrandera. | <p>Amazon has been provided with relevant information highlighting Narrandera as a potential site for an Amazon distribution facility. 22/3/18.</p> <p>Shooters Fishers and Farmers party negotiating to have the Narrandera Tocumwal rail study declassified as confidential so findings can be publicly released. Ongoing.</p> |
| 4.9 | Retain commercial air services to Narrandera | 4.9.1 | Continue to upgrade the Narrandera – Leeton Airport to ensure on-going compliance. | <p>Give consideration to future proofing the airport infrastructure with possible aircraft type obsolescence.</p> <p>Potential development opportunity with Wagner Group interest in freight opportunities.</p> <p>Assess potential producers and processors, types of exports and tonnages and frequency of export for advice to Wagners. Advice again provided to Wagners on export task potential from Narrandera-Leeton airport, as at February 2019. John Wagner advised of KPMG study, as advised by DPC.</p> <p>Contacted Deputy Chair of Rex The Hon John Sharp to determine Rex Airline future fleet requirements and operations. Fleet of SAAB 340s not expected to be replaced for 10-15 years. Discussions with Warrick Lodge of Rex (General Manager-Network Strategy) regarding upgrade to main runway to accommodate foreseen RPT traffic movements. Rex will assist in developing case for funding if required</p> <p>Contact specialist consultancy group BECA who provide outline for a Draft Airport Masterplan and Business Case for Narrandera/Leeton Airport in context of \$100million Regional Airport Fund soon to be opened.</p> <p>Regional Airport Fund announced 11 Oct 2019. Under consideration by Manager Works and EDM.</p> <p>Funding application being developed for \$950,000 main runway reseal at airport.</p> <p>Banners commissioned to advertise community fares.</p> <p>Rex supported by Council during Covid 19 emergency through waiving head taxes between 1 April 2020 and 31 December 2020.</p> <p>Rex operating 3 flights per week through Covid emergency.</p> |

| Strategies | | Key Actions | | Progress |
|------------|--|-------------|--|---|
| | | | | <p>Funding received to re-seal main runway and improve lighting & fencing. Quotes imminent for design of parallel taxiway to support AAPA training activities.</p> <p>Quotes received for parallel taxiway and under consideration by technical services team</p> <p>Design proposal accepted and preliminary studies have commenced-eg survey, geotechnical etc.</p> <p>Funding application to Regional Airports program for construction of parallel taxiway -December 2020.</p> <p>Qantas announces commencement of a Griffith/Sydney service scheduled for February 2020.</p> <p>Seeking meeting with REX and AAPA to discuss aviation matters impacting Narrandera/Leeton airport.</p> <p>Meeting held with REX and AAPA (Warrick Lodge and Chris Hine) on 12 Jan 2021 when assurances given by REX that there will be a continuation of services to Narrandera for foreseeable future and they don't expect the commencement of Qantas service into Griffith will impact Rex services to Narrandera/Leeton airport.</p> <p>July 2021 \$1.1 million approved by Federal Government through Regional Airports Fund Round 2. Council approves matching funding to enable work to proceed to construct a parallel taxiway. This will future proof the airport and provide opportunity for future aviation business expansion.</p> |
| | | 4.9.2 | Implement the Airport Strategic Plan. | Ongoing |
| | | 4.9.3 | Build patronage on the route by diversifying the market base – eg through growing the conference, meetings and events markets. | <p>Venue guide produced in 2017.</p> <p>Community fare agreement negotiated with Rex for the benefit of airline commuters out of Narrandera/Leeton Airport. Five (5) year agreement with Rex commencing 4 October 2018.</p> <p>AS at 20 April 2020 Rex confirms it has received Government support to enable 2 services per week to be continued for next 6 months.</p> <p>Currently up to 4 services per week into Narrandera/Leeton airport.</p> <p>Full services resume to/from Narrandera as at 29 March 2021.</p> <p>Services affected mid 2021-current- as a result of Covid lockdowns across the State.</p> <p>Limited services continuing in and out of Narrandera as at February 2022</p> |

| Strategies | | Key Actions | | Progress |
|------------|--|-------------|---|---|
| 4.10 | Diversify and improve accommodation available in the Shire | 4.10.1 | Monitor demand for motel and hotel accommodation and, when needed, advocate for the development of new accommodation within the Shire. | Tourism activities will now be reported to Council via this Strategic Plan Report. Barellan has gained recognition as an RV Friendly destination. Early November 30-60 electricians from Darlington Point expected to occupy local motels until February-organised by Rick Shaw. Survey of Motels in December 2019 reveals approx. 60 workers from Darlington Point project accommodated in Narrandera. Survey Feb 2020 reveals 30+ Darlington Point workers still in accommodation in Narrandera. |
| | | 4.10.2 | Advocate for improved supply of rental housing and other accommodation for temporary and seasonal workers and position Narrandera as the accommodation hub to service the Narrandera – Leeton area. | EDM attends Workforce Futures Forum in Griffith on 10 May when discussion was held about overall accommodation shortages in the Western Riverina and consideration given to possible strategies to address. Discussions commenced with appointed EPC for RES Solar (Siemens/Gamesa) and their appointed consultants Jacobs to commence preparation of the Employment and accommodation strategy required as condition of consent. Met with Zara Durnan Senior Consultant for Jacobs on 20 August and discussed 1 st draft of accommodation and employment strategy which is to be reviewed by Solar Reference Group. Strategy reviewed by Solar farm Reference Group and submitted to Jacobs. Accommodation and Employment Strategy finalised. August 2021 made a submission to the NSW Housing Taskforce outlining the current and likely future housing needs in Narrandera. |
| | | 4.10.3 | Undertake a review of camping areas and facilities in the Shire to maximise economic benefits. | For consideration. Survey box with forms to be installed on amenities block at Brewery Flats and complimentary branded information bag with information and vouchers to be distributed to campers/travellers from time to time. Ref.3.3.4 Survey box installed and branded information backpacks being distributed to campers/travellers at Brewery Flats. Camping areas closed due to Corona Virus related Government direction. Camping areas reopened as at 1 June 2020 subject to social distancing requirements. Up grade of brewery flats facilities and management arrangements being implemented. |

| Strategies | | Key Actions | | Progress |
|------------|--|-------------|---|---|
| 4.11 | Grow the local workforce, ensuring that it is aligned with local and regional industry needs | 4.11.1 | Profile and articulate existing and future local and regional workforce requirements and jobs and skills gaps. | Refer 4.10.2 |
| | | 4.11.2 | Work with regional organisations and education and training providers to address job and skill gaps and formulate and deliver 'job readiness' and skills development opportunities. | Refer 4.10.2 Participate in RDA skills survey Facilitate contact between TAF at Narrandera and Avonlie project owners RES and EPC Siemens /Gamesa to discuss development of relevant courses to support solar farm works. |
| | | 4.11.3 | Participate in relevant employment and skills development programs and initiatives (eg the 'Grow our Own' program being implemented in the Western Riverina). | Refer 4.10.2 Riverina Skills audit involvement in focus group. |
| | | 4.11.4 | Encourage proponents of major developments to 'grow their own' workforce by employing local residents and investing in training and skills development. | Refer 4.10.2 Ref. 4.11.2 |
| | | 4.11.5 | Work with the Shire's Aboriginal community and residents who are socially disadvantaged, to improve training and employment outcomes. | For consideration Two Aboriginal Community Engagement Officers employed by Beon to assist Aboriginals in Beon workforce to be job ready. |
| | | 4.11.6 | Work with industry and businesses to attract skilled workers to the Shire to fill vacant positions and address skills gaps. | For consideration Riverina Skills Audit ref 4.11.3 |
| | | 4.11.7 | Investigate opportunities to harness skills of visitors to the Shire (eg retirees, back packers) to address labour shortages, particularly for seasonal work (eg harvesting, picking, truck drivers). | For consideration |
| | | 4.11.8 | Advocate for improved access to education and training services and flexible approaches to workplace training, apprenticeships and traineeships. | Use event opportunities to promote TAFE and its services and courses and to utilise TAFE Narrandera Connected Learning centre e.g. Small Business Month October events |
| | | 4.11.9 | Retain young people within the community, through programs such as | For consideration |

| Strategies | | Key Actions | | Progress |
|------------|--|-------------|--|-----------------------------------|
| | | | school based vocational training, transition to work / work ready, offering apprentice and traineeships and providing access to tertiary training. | |
| | | 4.11.10 | Develop and implement programs to welcome and orientate new employees and integrate them into the community. | For consideration |

13.2 ABORIGINAL ELDERS LIAISON - MINUTES - 21 FEBRUARY 2022

Document ID: 600957

Author: Executive Assistant

Authoriser: General Manager

Attachments: 1. Aboriginal Elders Liaison Minutes - 21 February 2022

RECOMMENDATION

That Council:

1. Receives and notes the Minutes of the Aboriginal Elders Liaison held on Monday 21 February 2022..



MINUTES

Aboriginal Elders Liaison Meeting

21 February 2022

**MINUTES OF NARRANDERA SHIRE COUNCIL
ABORIGINAL ELDERS LIAISON MEETING
HELD AT THE EMERGENCY OPERATIONS CENTRE
ON MONDAY, 21 FEBRUARY 2022 AT 12PM FOR 12.30PM**

Meeting commenced at 12.30pm

WELCOME TO COUNTRY

Welcome to Country by Elder Michael Lyons

ACKNOWLEDGEMENT OF COUNTRY BY MAYOR CR NEVILLE KSCHENKA

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present.

1 PRESENT

Chairperson Neville Kschenka, Cr Braden Lyons, Cr Tracey Lewis, GM George Cowan, Elder Dean Ingram, Elder Dexter Briggs, Elder Jennifer Johnson, Elder Joy Ingram, Elder Michael Lyons, Observer Vivian Christian, CLO Suzanne Litchfield, Observer Cr Jenny Clarke.

2 APOLOGIES

COMMITTEE RECOMMENDATION

Moved: Cr Tracey Lewis

Seconded: Cr Braden Lyons

That apologies from Elder Beverly Williams, Elder Brenda Poole, Elder Cherry Johnson, Elder Clem Christian, Elder Colleen Ingram, Elder David Ivanoff, Elder Hank Lyons, Elder Jean Galluzzo, Elder Natalie Bright, Elder Phillip Higgins, Elder Raylene Williams, Elder Robert Carroll, Elder Ronny Williams, Elder Tommy Lyons, Elder Tracey Prior and CSM Stacie Mohr be received and accepted.

3 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Elder Dexter Briggs

Seconded: Cr Braden Lyons

That the minutes of the Aboriginal Elders Liaison Meeting held on 30 November 2021 be confirmed.

CARRIED

5 REPORTS

5.1 UPDATES ON PREVIOUS MATTERS

COMMITTEE RESOLUTION

Moved: Cr Tracey Lewis

Seconded: Elder Jennifer Johnson

That the Aboriginal Elders Liaison Group:

1. Receive and discuss the Updates on Previous Matters listing.

CARRIED

Wiradjuri Honour Wall in Marie Bashir Park

- The listing of plaque names to be included on the inside of the wall are to include Elders Family names of families who lived on the hill. Their stories and stories of others who are role models in the community are to be included in the accompanying book.
- Architects currently finalising structural drawings, so Council can then put the concrete works out for quoting.
- Text is still to be confirmed, and text will be laser cut into steel.
- Picture of medals required to ensure correct wording.
- Black granite has been sourced and is from Australia.
- Design is still to be finalised however concrete works can proceed once contracted in the meantime.
- Currently only Mr William Lyons has a plaque at the Victoria Square Memorial Gardens.

Aboriginal Artefacts, Sites and Ovens

- Site visits/inspections with a site officer need to be conducted before works are carried out by Council or 3rd parties to land areas of significance to ensure sites and artefacts are not disturbed, damaged or removed.
- A confidential master plan with geo-mapping(GPS locations) and images needs to be created to list all significant land sites/locations, for reference with any futures works, eg fire trails and clearing for new roads.
- The tree at Poison Waterholes needs to be fenced.
- Site inspection needs to be done to see if anything of significance has been lost with the fire trail being cleared at Rocky Waterholes, the road graded and Rocky Waterholes and from the new roadway at Red Hill Industrial estate.
- Generic signage to be installed with the regulations signage at the entrances to areas that include sites of significance advising/acknowledging that there are sites of significance and for people to take caution, eg Koori Beach, Rocky Waterholes.

Task: DGMI

1. To conduct site mapping with site officer, Rowly Williams and/or Michael Lyons to map areas of significance, and also check Rocky Waterholes and Red Hill Industrial Estate for any damage to sites.
2. To organise generic signage as listed above.

Name Change Town Beach to Koori Beach

- Currently on hold - the Narrandera Local Lands Council is still waiting for the Aboriginal Land Commissioner's review of this land and other claims.
- Mayor and General Manager George advised they met with the Minister for Lands and raised the issue that these claims need to progressed.

Task GM:

1. Invite Warren Ingram from Narrandera Local Lands Council to come and explain how the process works and where it is up to.

Community Transport

- Issues around cost of transport.
- \$5 Vouchers are also available through Community Transport to go towards Narrandera (Flag) Taxi.
- There is also access to IPTAAS.

Corroboree**Task Minute Taker:**

1. Remove this item from the listing.

Aboriginal Logo (Lizard) for Town Street Signs within the Shire

- At the next AELC meeting present the exact image of the lizard wished to be placed on town signs. To be presented to Council.
- Discussion on how the lizard image will be decided, suggestion of competition or using the lizard from the Narrandera Town Entry Signs which are also being used by Narrandera Lizards Rugby League.

Banners in East Street

- There will be no banners for the March NAIDOC Celebration, but using images from the March celebration, there may be banners for the July NAIDOC Celebration.
- Possible competition for kids to create artworks for the banners.

Koori Beach – Lawns mowed, Remove old fence, Rubbish Bins, Access**NAIDOC Week**

- Due to COVID restrictions in 2021 and events being cancelled. The Narrandera NAIDOC Committee are planning to host an event on 12 March 2022. Planning for the annual NAIDOC Week 2022 celebrations in July is in progress.
- March event needs to be promoted.

Railway Bridge

- No further action on this project at this time. John Holland rail contract to end soon, when the new contractor takes on the railway system GM George Cowan will begin petitioning again.

Covid Vaccination Clinic**Task Minute Taker:**

1. [Remove this item from the listing.](#)

Narrungdera Earth Festival

- Rosie was unable to attend and will instead be invited to the next meeting.
- 200 people will be coming over from Griffith (Griffith Tourism organised event) on the Sunday and will be doing a session with Michael in the afternoon, they are also attending Morundah Hotel. Recommend letting Griffith Tourism now that this event is also on.

TASK – CLO Suz

1. [Invite Rosie to 28 March 2022 meeting.](#)

12:45pm Shane Wilson entered meeting.

1:35pm Shane Wilson left meeting.

6 GENERAL BUSINESS

Consultation for the Destination and Discovery Hub is on Thursday 3 March.

7 NEXT MEETING

Monday 28 March 2022 - 12pm for lunch - 12:30pm start

8 MEETING CLOSE

Meeting Closed at 2.05pm.

13.3 YOUTH ADVISORY COUNCIL - MINUTES - 16 FEBRUARY 2022**Document ID: 601630****Author: Community Support Manager****Authoriser: Deputy General Manager Corporate and Community****Attachments: 1. Youth Advisory Council Minutes - 16 February 2022****RECOMMENDATION**

That Council:

1. Receives and notes the Minutes of the Youth Advisory Council held on Wednesday 16 February 2022.



MINUTES

Youth Advisory Council Meeting

16 February 2022

**MINUTES OF NARRANDERA SHIRE COUNCIL
YOUTH ADVISORY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS
ON WEDNESDAY, 16 FEBRUARY 2022 AT 3.30**

1 PRESENT

Mayor Braden Lyons, Deputy Mayor Wesley Bamblett, Cr Alyssa Sanders, Cr Madeline Fraser, Cr Memphis Singh, CLO Suzanne Litchfield, CSM Stacie Mohr

2 APOLOGIES

Nil

3 BUSINESS ARISING FROM PREVIOUS MINUTES

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Cr Madeline Fraser

Seconded: Cr Alyssa Sanders

That the minutes of the Youth Advisory Council Meeting held on 13 December 2021 be confirmed.

CARRIED

5 REPORTS

5.1 YOUTH ADVISORY COUNCIL - TERMS OF REFERENCE REVIEW

COMMITTEE RESOLUTION

Moved: Cr Alyssa Sanders

Seconded: Cr Memphis Singh

The Council:

1. Receives and notes the recommended changes of the Narrandera Shire Youth Advisory Council Terms of Reference
2. Progresses the recommended changes of the Narrandera Shire Youth Advisory Council Terms of Reference to the 15 February 2022 Council meeting for consideration.

CARRIED

5.2 YOUTH ADVISORY COUNCIL NOMINATIONS

COMMITTEE RESOLUTION

Moved: Cr Madeline Fraser

Seconded: Cr Alyssa Sanders

That Council:

1. Endorse the Youth Advisory Council nominees and appoint the nominees to the Youth Advisory Council.

CARRIED

5.3 YOUTH SPACE OPEN DAYS

COMMITTEE RESOLUTION

Moved: Cr Memphis Singh

Seconded: Deputy Mayor Wesley Bamblett

The Youth Council:

1. Discuss and provide a plan to create an inviting space to gather in the Youth Space during Open Door afternoons

CARRIED

5.4 OPPORTUNITY FOR YOUTH INVOLVEMENT

COMMITTEE RESOLUTION

Moved: Deputy Mayor Wesley Bamblett

Seconded: Cr Memphis Singh

The Youth Council:

1. Receive and note the opportunity presented by the Community Liaison for involvement in Community Activities by the Youth Advisory Council

CARRIED

5.5 SLIME RUN

COMMITTEE RESOLUTION

Moved: Cr Alyssa Sanders

Seconded: Cr Memphis Singh

The Youth Council:

1. Receive and note the update from the Community Liaison Officer about the Slime Run to be held in February 2022

CARRIED

6 GENERAL BUSINESS

7 NEXT MEETING

14 April 2022

8 MEETING CLOSE

Meeting Closed at 4.30

13.4 PARKS AND GARDENS ADVISORY COMMITTEE - MINUTES - 3 MARCH 2022**Document ID: 602260****Author: Open Space and Recreation Manager****Authoriser: Deputy General Manager Infrastructure****Attachments: 1. Parks and Gardens Advisory Committee Minutes - 3 March 2022****RECOMMENDATION**

That Council:

1. Receives and notes the Minutes of the Parks and Gardens Advisory Committee held on Thursday 3 March 2022.
2. Thanks the retiring members of the Committee for their contributions.



MINUTES

Parks and Gardens Advisory Committee Meeting

3 March 2022

**MINUTES OF NARRANDERA SHIRE COUNCIL
PARKS AND GARDENS ADVISORY COMMITTEE MEETING
HELD AT THE EMERGENCY OPERATIONS CENTRE
ON THURSDAY, 3 MARCH 2022 AT 10.00AM**

1 PRESENT

Mr John Sullivan, Cr Jenny Clarke OAM, Cr Sue Ruffles, Cr Narelle Payne, Ms Annette Crowe, Mrs Betty Bradney, DGMI Shane Wilson, OSR Peter Bloomfield

2 APOLOGIES

Cr Kschenka, OSRM Roger Evansl

3 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RECOMMENDATION

Moved: Ms Annette Crowe

Seconded: Cr Sue Ruffles

That the minutes of the Parks and Gardens Advisory Committee Meeting held on 3 June 2021 be confirmed.

5 REPORTS

5.1 REVIEW COMMITTEE OF EXISTING TERMS OF REFERENCE

COMMITTEE RECOMMENDATION

Moved: Ms Annette Crowe

Seconded: Mrs Betty Bradney

The Committee:

1. Endorse the Parks and Gardens Advisory Committee Terms of Reference as presented, and
2. Acknowledge the Expression of Interest to be called for new members.

5.2 MATTERS RAISED BY COMMITTEE MEMBER ANNETTE CROWE

COMMITTEE RECOMMENDATION

Moved: Ms Annette Crowe

Seconded: Cr Jenny Clarke OAM

That the Committee discuss update on recent tree damage and tree re-planting plans.

1. OSR Team leader Peter Bloomfield gave an overview of the tree damage in the Shire from recent storms and the replanting tree program.
2. It was raised and discussed about Essential Energy vegetation management in tree pruning works, that the trees are being poorly pruned and have created damage to trees.
3. It was resolved to write a letter to the relevant Minister regarding Essential Energy vegetation pruning methods and need to considered the condition of the whole tree.

5.3 VOLUNTEERS BREWERY FLATS AREA

RECOMMENDATION

That the Committee discuss potential volunteer groups for Brewery Flats.

1. It was agreed that the Brewery Flat area is in no need for any further improvements, therefore no need for volunteer groups to provide general maintenance to the area.
2. It was suggested that more furniture be placed in the gazebo to stop visitors using it as a carport.
3. It was suggested if Landcare would be interested in expanding operations beyond Wetlands for extra tree planting at Brewery Flat.

6 GENERAL BUSINESS

1. The Committee receive and noted the resignation of member Mr David Farley.
2. Member John Sullivan congratulated the OSR team for the Keisling Lane development.
3. Member Betty Bradney enquired about the spiny burr at Red Hill Estate. DGMI advised that Council were aware and all measures being undertaken to prevent further spread.
4. Cr Payne enquired about Hankinson Park and required an update as to when the rock will be installed. Cr Payne also raised concerns that the cameilla plants are not looking healthy.

5. Cr Ruffles requested an update about maintenance of Grong Grong Cemetery and advised that there is spiny burr in the Narrandera Cemetery which needs to be attended to.
6. Cr Ruffles enquired about the cost of replacing trees and would Council consider a donate a tree from anyone in the community. DGMI advised that Council could consider any suitable areas that need tree planting and explore this issue at the next Parks and Gardens Meeting.
7. Member Annette Crowe enquired if roots guards will be going around the new tree plantings.
8. Member Annette Crowe enquired about the camellias at Hankinson Park, she advised the soil is alkaline and the camellias need feeding and mulching. DGMI advised that staff will address the soil and feeding issues.
9. Cr Clarke enquired about the rock plaque wording. This issue to be listed for the next Parks and Gardens Meeting.
10. Cr Clarke raised concerns about the grass trees on the northside of the Lake Talbot Water Park entrance seem unhealthy.
11. Cr Clarke raised concerns about suckers on trees that are potentially impacting sight visabilty from road that need to be removed.
12. A general discussion with the Committee members about educating the community through the local Newsletter to not to place lawn clippings around trees and for people to trim and maintain the lower branches of the street trees.

7 NEXT MEETING

To be advised

8 MEETING CLOSE

Meeting Closed at 11.20am

13.5 NARRANDERA STADIUM ADVISORY COMMITTEE - MINUTES - 2 MARCH 2022**Document ID: 602267****Author: Open Space and Recreation Manager****Authoriser: Deputy General Manager Infrastructure****Attachments: 1. Narrandera Stadium Advisory Committee Minutes - 2 March 2022****RECOMMENDATION**

That Council:

1. Receives and notes the Minutes of the Narrandera Stadium Advisory Committee held on Wednesday 2 March 2022.



MINUTES

Narrandera Stadium Advisory Committee Meeting

2 March 2022

**MINUTES OF NARRANDERA SHIRE COUNCIL
NARRANDERA STADIUM ADVISORY COMMITTEE MEETING
HELD AT THE NARRANDERA STADIUM
ON WEDNESDAY, 2 MARCH 2022 AT 6.15PM**

1 PRESENT

Chairperson Gayle Murphy, Member Lee Longford, Member Martin Hiscox, Member Melissa Brooker, Cr Braden Lyons, Cr Narelle Payne, DGMI Shane Wilson, OSRM Roger Evans, Rex Evans (Observer)

2 APOLOGIES

Mr Steve Buchanan, Ms Kelly Stockdale

3 BUSINESS ARISING FROM PREVIOUS MINUTES

OSRM provided an update on the players and officials shelter for the outdoor courts explaining that they will be constructed inhouse as staff could not secure a contractor for the project.

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RECOMMENDATION

Moved: Member Lee Longford

Seconded: Cr Braden Lyons

That the minutes of the Narrandera Stadium Advisory Committee Meeting held on 11 February 2021 and the Extraordinary Narrandera Stadium Advisory Committee Meeting held on 11 February 2021 be confirmed.

5 REPORTS

5.1 REVIEW COMMITTEE OF EXISTING TERMS OF REFERENCE

COMMITTEE RECOMMENDATION

Moved: Member Lee Longford

Seconded: Cr Braden Lyons

That the Committee:

1. Considers the existing Terms of Reference, which have been transitioned into the updated format, and makes recommendations to Council where changes are considered necessary.

The Committee endorse the Terms of Reference with no changes and support the invitation for new members to join the committee.

5.2 DRAFT - FEES AND CHARGES 2022/2023

COMMITTEE RECOMMENDATION

Moved: Cr Braden Lyons

Seconded: Member Melissa Brooker

The Committee:

1. Note and receive the Draft Fees and Charges 2022/2023

5.3 BUDGET AND EXPENDITURE

COMMITTEE RECOMMENDATION

Moved: Member Lee Longford

Seconded: Member Martin Hiscox

The Committee:

1. Note and receive current Budget and Expenditure update.

5.4 MATTERS RAISED BY COMMITTEE MEMBER GAYLE MURPHY

RECOMMENDATION

That the Committee discuss the items received from member Gayle Murphy.

Ms Gayle Murphy raised the need for a master plan to identify and prioritise projects like the additional storage space at the stadium. The master plan would help to access grants for shovel ready projects.

5.5 MATTERS RAISED BY COMMITTEE MEMBER MELISSA BROOKER

RECOMMENDATION

That the Committee discuss the items received from member Melissa Brooker.

Ms Melissa Brooker raised the need for outdoor court surfacing and a full Cola roof shelter. The Committee discussed the projects and agreed that these projects could be added to a master plan for consideration.

6 GENERAL BUSINESS

1. The Committee reported that they have received many compliments with the improvements to the stadium and changerooms.

2. DGMI informed the Committee of the completion of the spectator heating and changerooms along with providing an update on the lining of the internal stadium walls.
3. Ms Gayle Murphy informed the Committee that she would like more notice for the meeting.

7 NEXT MEETING

To be advised

8 MEETING CLOSE

Meeting Closed at 7:04pm

13.6 LAKE TALBOT ENVIRONS ADVISORY COMMITTEE - MINUTES - 3 MARCH 2022**Document ID: 602278****Author: Open Space and Recreation Manager****Authoriser: Deputy General Manager Infrastructure****Attachments: 1. Lake Talbot Environs Advisory Committee Minutes - 3 March 2022****RECOMMENDATION**

That Council:

1. Receives and notes the Minutes of the Lake Talbot Environs Advisory Committee held on Thursday 3 March 2022.



MINUTES

Lake Talbot Environs Advisory Committee Meeting

3 March 2022

**MINUTES OF NARRANDERA SHIRE COUNCIL
LAKE TALBOT ENVIRONS ADVISORY COMMITTEE MEETING
HELD AT THE NARRANDERA EXSERVICEMENS CLUB
ON THURSDAY, 3 MARCH 2022 AT 6.00PM**

1 PRESENT

Chairperson Rex Evans, Mr Peter Beal, Mr Jeff Kirk, Ms Helen McDermott, Mr Ken Murphy, Cr Neville Kschenka, DGMI Shane Wilson, OSRM Roger Evans

2 APOLOGIES

Cr Cameron Lander, Darren Knagge, Vince Mercuri, Mr David Farley

3 BUSINESS ARISING FROM PREVIOUS MINUTES

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RECOMMENDATION

Moved: Mr Jeff Kirk

Seconded: Cr Neville Kschenka

That the minutes of the Lake Talbot Environs Advisory Committee Meeting held on 17 June 2021 be confirmed.

5 REPORTS

5.1 REVIEW COMMITTEE OF EXISTING TERMS OF REFERENCE

COMMITTEE RECOMMENDATION

Moved: Mr Jeff Kirk

Seconded: Chairperson Rex Evans

That the Committee:

1. Endorse the Terms of Reference with the only recommended amendment being a minimum of 4 representatives for a quorum.
2. Endorsed advertising for new members for the Lake Talbot Advisory Committee.

5.2 LAKE TALBOT DEEPENING PROJECT

COMMITTEE RECOMMENDATION

Moved: Mr Ken Murphy

Seconded: Mr Peter Beal

The Committee resolved to confirm Councils support of the progression of the Lake Talbot deepening project by requesting a delegation to the Minister of Agriculture, Dugald Saunders through our local member Steph Cooke and also Sussan Ley to make representation on the following issues:

1. Briefing on the project
2. Present a case for exemption for the “no net loss of habitat” policy as required by NSW DPI. Proposals for new instream structures will generally not be supported by DPI but may be considered on a case by case basis.

5.3 SKYWALK PROJECT

COMMITTEE RECOMMENDATION

Moved: Chairperson Rex Evans

Seconded: Mr Jeff Kirk

The Committee:

1. Endorse the Skywalk project including the improvements of the access and lake frontage as presented with all those present in favour.

Mr Peter Beal requested to be noted as voting against the support of the project.

5.4 CARPARKING CONCERNS AND ISSUES

RECOMMENDATION

That the Committee discuss issues with carparking at Lake Talbot.

- DGMI commented that he will address the issues with approaching the police for extra patrols during peak periods and also additional signage.

5.5 MATTERS RAISED BY COMMITTEE MEMBER KEN MURPHY**RECOMMENDATION**

That the Committee discuss the items below as received from member Ken Murphy.

- The DGMI will confirm the extent of works on the bank between the channel and Lake Talbot.

5.6 MATTERS RAISED BY COMMITTEE MEMBER REX EVANS**RECOMMENDATION**

That the Committee discuss the items below as received from member Rex Evans.

- The DGMI will investigate repair options for the turning area at the Lake Talbot boat ramp.
- The DGMI will also look into additional signage for a drop off area and disabled parking area as this had been previously tabled.

5.7 MATTERS RAISED BY COMMITTEE MEMBER JEFFERY KIRK**RECOMMENDATION**

That the Committee discuss the items below as received from member Jeffery Kirk.

- OSRM Manager will confirm how many geo tech bags are available and advise Mr Jeff Kirk.

6 GENERAL BUSINESS

1. Mayor Kshenka advised the Committee of the erosion of the walking tracks at the Rotary lookout. The DGMI advised the committee that the area will be assessed before any works can be planned.
2. Mr Peter Beal advised the Committee of the erosion on the channel bank, and also erosion of the track network north of Lake Talbot. DGMI and OSRM will assess the area before any works are planned.
3. Mr Peter Beal advised of ants becoming a problem on the channel walking track.
4. Mr Peter Beal advised Council staff of 4wd driving courses taking place within the Bundiderry reserve area. DGMI will investigate and put in measures to stop the commercial 4wd course.

7 NEXT MEETING

To be advised (3 months)

8 MEETING CLOSE

Meeting Closed at 7:25pm

13.7 SPORTS FACILITIES ADVISORY COMMITTEE - MINUTES - 2 MARCH 2022**Document ID: 602280****Author: Open Space and Recreation Manager****Authoriser: Deputy General Manager Infrastructure****Attachments: 1. Sports Facilities Advisory Committee Minutes - 2 March 2022****RECOMMENDATION**

That Council:

1. Receives and notes the Minutes of the Sports Facilities Advisory Committee held on Wednesday 2 March 2022.

**MINUTES OF NARRANDERA SHIRE COUNCIL
SPORTS FACILITIES ADVISORY COMMITTEE
HELD AT THE COUNCIL CHAMBERS
ON WEDNESDAY, 2 MARCH 2022 AT 5.00PM**

1 PRESENT

Mr Gavin Sullivan, Mr Ron Absolom, Mr Shane Longmore, Member Lee Longford, Cr Jenny Clarke OAM, Alternate Tracey Lewis, Member Gayle Murphy, DGMI Shane Wilson, OSRM Roger Evans, Cr Sue Ruffles (Observer)

2 APOLOGIES

Mr Shaun Lyons, Mr Brent Lawence, Mr Graham Flynn

3 DECLARATIONS OF PECUNIARY INTEREST

Nil

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Mr Ron Absolom

Seconded: Mr Shane Longmore

That the minutes of the Sports Facilities Advisory Committee held on 17 June 2021 be confirmed.

CARRIED

5 BUSINESS ARISING FROM PREVIOUS MINUTES

OSRM provided an update on the new scoreboard with the scoreboard being installed and currently getting commissioned.

6 REPORTS

6.1 REVIEW OF EXISTING COMMITTEE TERMS OF REFERENCE

COMMITTEE RESOLUTION

Moved: Member Gayle Murphy

Seconded: Member Lee Longford

That the Committee:

1. The Committee endorse the Terms of Reference with the only recommendation to change the meeting frequency to a minimum of 2 meetings not quarterly.
2. The Committee endorsed the calling for new members (with existing members needing to re apply) along with an expression of interest to be sent to Barellan and other sporting communities to have representatives on the Committee.

CARRIED

6.2 MATTERS RAISED BY COMMITTEE MEMBER GAVIN SULLIVAN

RECOMMENDATION

That the Committee discuss the item below as received by member Gavin Sullivan.

- The Committee was provided an update on the drainage project that will take place adjacent to the South Eastern side of the ground.

7 GENERAL BUSINESS

1. Mr Shane Longmore enquired about the dirt piles adjacent to the club house and also the washes on the pedestrian walkways. The OSR Manager informed the Committee that the dirt piles will be removed by a contractor when the site dries out and the wash ways will also be filled with road base when resources become available.
2. The DGMI provided an update on current projects including the accessibility ramp and old changeroom repairs. Future projects will include the demolition of the old clubroom and construction of a covered spectator viewing area.
3. Ms Gayle Murphy passed on her congratulations to all involved with the Club house and changerooms. Ms Murphy went onto congratulate Gavin Sullivan for his works over the many years to bring the project to fruition.
4. Mr Gavin Sullivan passed on the praise the venue had been receiving from the user groups including GWS and the Murray Bushrangers who had recently played at the Sportsground.

Mr Gavin Sullivan informed the Committee that AFL and Rugby League memorabilia will be installed at the clubhouse in the oncoming weeks.

Mr Gavin Sullivan and the DGMI explained that they are still trying to coordinate a date for the formal opening with Council staff trying to secure a date with the relevant Ministers officials.

8 CORRESPONDENCE

Nil

9 NEXT MEETING

To be advised

10 MEETING CLOSE

The Meeting closed at 5:37pm.

The minutes of this meeting were confirmed at the Sports Facilities Advisory Committee held on .

.....
CHAIRPERSON

14 OUR COMMUNITY**14.1 YOUTH ADVISORY COUNCIL NOMINATIONS****Document ID: 595828****Author: Community Support Manager****Authoriser: Deputy General Manager Corporate and Community****Theme: Our Community**

Attachments:

- 1. Youth Advisory Council Nomination Forms - New - Confidential (under separate cover)**
- 2. Youth Advisory Council Nominations - Existing - Confidential (under separate cover)**

RECOMMENDATION

That Council:

1. Appoints the following members to the Youth Advisory Council.
 - Wesley Bamblett
 - Madeline Fraser
 - Alyssa Sanders
 - Memphis Singh
 - Ruby Hewitt
 - Colby Irons
 - Alex Luck
 - Clare McDonald
 - Harrison Rowe
 - Mikalie Vearing

PURPOSE

The purpose of this report is to inform Council of the nominees for the Youth Advisory Council and for Council to appoint members to the Youth Advisory Council for its new term.

SUMMARY

The Narrandera Youth Advisory Council has received six new nominations and four nominations from returning members.

BACKGROUND

The primary role of the Youth Advisory Council is to be an advocacy and advisory committee to represent the voice of young people aged 12-21 who live, work, study in or have significant links to Narrandera Shire. The Youth Advisory Council brings together young people and provides a platform for programs, activities, cooperation, and discussion.

The Youth Advisory Council has run several programs and events aimed at involving young people and inspiring future leaders within the community. Along with providing a platform for community involvement, the Youth Advisory Council also operates as an advisory arm. The advisory arm provides all levels of government and business with the opportunity to connect with young people and seek their advice and recommendations on a range of issues.

As per the terms of reference, a selection panel was convened consisting of the Community Liaison Officer, Community Support Manager, the Community Development Manager, a representative of Human Resources and an independent community member (Gary Ingram). The panel determined that all nominations met the selection criteria and would be suitable members of the Youth Advisory Council.

Returning Nominees for the Committee

- Wesley Bamblett
- Madeline Fraser
- Alyssa Sanders
- Memphis Singh

Nominations from New Members

- Ruby Hewitt
- Colby Irons
- Alex Luck
- Clare McDonald
- Harrison Rowe
- Mikalie Vearing

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Civic Leadership

Strategy

3.2 - Population growth, retention and identify needs for our youth

Action

3.2.1 - Strategic advocacy to support population retention with particular focus on the youth of our Shire

ISSUES AND IMPLICATIONS

Policy

- Code of Meeting Practice
- Model Code of Conduct
- WHS Policies and Procedures

Financial

- N/A

Legal / Statutory

- Council must ensure it is meeting all obligations under the NSW Local Government Act 1993.

Community Engagement / Communication

- Previously there has been extensive advertising of the nomination process through the Council's webpage, Facebook page and Instagram page. Posts were also shared to community groups on Facebook. The process was also advertised in the local newspaper.
- Council provided access to application packs through local and surrounding schools and at the Council Chambers.

Human Resources / Industrial Relations (if applicable)

- The Youth Advisory Council will be supported by the Community Liaison Officer.

RISKS

Council must ensure the nominees have clear and precise understanding around the extent of the Youth Advisory Council's powers and expectations of the elected Councillors to protect Council's reputation.

OPTIONS

1. Endorse the nominees without amendments.
2. Endorse the nominees with amendments.
3. Refer the nominations back to staff for amendment or further recruitment.

CONCLUSION

It is recommended that Council endorse the nominations for the Youth Advisory Council as outlined in the report.

RECOMMENDATION

That Council:

1. Appoints the following members to the Youth Advisory Council.
 - Wesley Bamblett
 - Madeline Fraser
 - Alyssa Sanders
 - Memphis Singh
 - Ruby Hewitt
 - Colby Irons
 - Alex Luck
 - Clare McDonald
 - Harrison Rowe
 - Mikalie Vearing

14.2 2022-2023 COUNCIL FINANCIAL ASSISTANCE PROGRAM FOR COMMUNITY ORGANISATIONS**Document ID: 600809****Author: Senior Customer Service Administration Officer****Authoriser: Deputy General Manager Corporate and Community****Theme: Our Civic Leadership****Attachments:**
1. **Redacted Applications for Financial Assistance**
2. **2022-2023 Financial Assistance Program Matrix**
3. **POL008 Financial Assistance Program Policy****RECOMMENDATION**

That Council:

1. Endorses the proposed distribution of 2022-2023 financial assistance to the value of \$7,750 as per policy POL008 as follows:

| | |
|---|----------|
| a. Australian Air League Leeton-Narrandera Squadron | \$ 1,300 |
| b. Barellan & District Netball Association | \$ 1,500 |
| c. CWA Narrandera Evening Branch | \$ 1,000 |
| d. Narrandera Meals on Wheels | \$ 2,000 |
| e. Narrandera Pre School | \$ 1,950 |
2. Endorses the proposed distribution of 2022-2023 financial assistance to the value of \$860 for Shire school academic awards and \$10,000 reserved for the Mayor and General Manager to provide other support where necessary as per policy POL008:

| | |
|-----------------------------------|-----------|
| a. Schools and TAFE | \$ 860 |
| b. Mayor and General Manager fund | \$ 10,000 |

PURPOSE

The purpose of this report is to provide details of the applications received for the 2022-2023 Financial Assistance Program as per POL008 Financial Assistance Program Policy and for Council to endorse the proposed recommendation for the distribution of funds.

SUMMARY

Council's financial assistance program recognises there are many groups within the community that assist to improve the quality of life for residents, workers and visitors. For the 2022-2023 financial year, proposed funding has been reduced from \$25,000 to \$18,610 being a reduction of \$6,390.

A total of nine applications were received, requesting \$14,740 in financial assistance. Copies of individual applications are available as a separate confidential attachment.

Some groups not requiring an application to be submitted are listed for consideration as per Council's POL008 Financial Assistance Program Policy. These groups include TAFE

and schools across the Shire for their academic awards allocation totalling \$860. A copy of Policy POL008 and the scoring matrix is attached to this report.

BACKGROUND

A range of applications for 2022-2023 funding was received, with nominated projects ranging from the purchase of netball training kits, kitchen upgrade, volunteer uniforms, flag poles and a significant milestone celebration for a local volunteer group.

Of the nine applications received: two met 90%, two met 80% and three met 70% of the criteria established by the policy.

The projects recommended for funding have strong goals and strategic outcomes including support for sporting activities, the enhancement of a community facility, support for long-term community groups. Projects recommended to be endorsed met the assessment criteria ranging from 70% to 90%.

Other requests have not been recommended as Council has either allocated funds within other areas of the 2022-2023 budget to assist with expenses (such as traffic management costs), the application relates to an event that will occur within the 2021-2022 financial year, or applications do not satisfy the program requirements.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Civic Leadership

Strategy

5.1 - To have a Council that demonstrates effective management consistently, also a Council that communicates and engages well with the community and works collaboratively

Action

5.1.1 - Accountable, transparent and ensure open communication between the community and Council

ISSUES AND IMPLICATIONS

Policy

- POL008 Financial Assistance Program

Financial

- The proposed financial assistance budget allocation for the 2022-2023 financial year has been reduced from \$25,000 to \$18,610.

Legal / Statutory

- Section 356 of the *Local Government Act 1993* provides for Council to contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions.

Community Engagement / Communication

- Hardcopy application forms and a copy of policy POL008 Financial Assistance Program were sent to numerous organisations during December 2021 with the funding process advertised within the print local media, promoted on Council's website and social media pages during December 2021 and January 2022. The closing date for applications was Friday 4 February 2022.

Human Resources / Industrial Relations (if applicable)

- Nil

RISKS

The allocation of Council funding has been based on an assessment of the application in accordance with Council's adopted Financial Assistance Program.

OPTIONS

Options available to Council:

1. Approve the schedule of applications as presented for financial assistance for the 2022-2023 financial year; or
2. Amend the schedule of applications as presented for financial assistance for the 2022-2023 financial years.

CONCLUSION

Following the assessment of all applications received against the criteria established by POL008 Financial Assistance Program Policy, five applications are recommended for funding for 2022-2023.

RECOMMENDATION

That Council:

1. Endorses the proposed distribution of 2022-2023 financial assistance to the value of \$7,750 as per policy POL008 as follows:

| | |
|---|----------|
| a. Australian Air League Leeton-Narrandera Squadron | \$ 1,300 |
| b. Barellan & District Netball Association | \$ 1,500 |
| c. CWA Narrandera Evening Branch | \$ 1,000 |
| d. Narrandera Meals on Wheels | \$ 2,000 |
| e. Narrandera Pre School | \$ 1,950 |
2. Endorses the proposed distribution of 2022-2023 financial assistance to the value of \$860 for Shire school academic awards and \$10,000 reserved for the Mayor and General Manager to provide other support where necessary as per policy POL008:

| | |
|-----------------------------------|-----------|
| a. Schools and TAFE | \$ 860 |
| b. Mayor and General Manager fund | \$ 10,000 |

Application for Financial Assistance

Financial Year 2022-2023

4 FEB 2022

SECTION A – GROUP INFORMATION

Group Details

| | |
|---|---|
| Group name | AUSTRALIAN AIR LEAGUE LEETON - NARRANDERA SQUADRON |
| Group address | c/o 110 cypress rd. NARRANDERA NSW 2700 |
| Is the group an incorporated body or other legally identified body? | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| If yes, provide ABN, ACN, etc | ABN 58 805 308 832 |
| Is group registered to claim GST? | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| Contact person name | R. MANNING |
| Position held in group | Officer Commanding |
| Contact phone number | MOBILE = 0428 592 553 |
| Contact email address | [REDACTED] |

Eligibility

| | |
|---|---|
| Organisation (must tick both to be eligible) | <input checked="" type="checkbox"/> Not-for-profit organisation <input checked="" type="checkbox"/> Not a government agency/department/committee |
| Project (must tick both to be eligible) | <input checked="" type="checkbox"/> Not-for-profit project <input checked="" type="checkbox"/> Not for a government agency/department/committee |

Financial Assistance Request

| | |
|--|--|
| Amount requested including GST (maximum \$2000) | \$ 1,300 |
| Supporting documentation | <input type="checkbox"/> \$250 or less – complete Sections A and B <input type="checkbox"/> Over \$250 – complete Sections A, B and C |

I certify that:

- I have read the POL008 Financial Assistance Program Policy, and the guidelines provided in this form.
- I have approval and authority to submit this application on behalf of the group.
- the information provided is correct at date of signing.

Signature

Date

magiQ #590438

Page 3

Application for Financial Assistance

Financial Year 2022-2023

| SECTION B - OUTCOMES | |
|---|---|
| Project name | SQUADRON HALL KITCHEN |
| Description of project | KITCHEN REFURBISHMENT SEE QUOTE. |
| Group's connection to the community | YOUTH PROVIDING ESSENTIAL SKILLS TO ENTER AVIATION INDUSTRY and. giving direction & knowledge & CONFIDENCE TO ALL YOUTH INVOLVED. ALSO TO PARTICIPATE IN COMMUNITY |
| Project target group | YOUTH to 18 years old. Both Male and Female. |
| Will existing community assets will be enhanced by Council assisting this project? If yes, provide details. | UPGRADE of Kitchen. |
| Will this project allow the group greater independence? If yes, provide details. | |
| How will the community benefit by Council assisting this project? | GREATER HYGIENE and cleanliness from mice and bacteria |
| Are there any other partners associated with this project? If yes, provide details of how they contribute to the project. | NO HOWEVER WE MAY REQUEST ASSISTANCE FROM OTHERS. |
| What other cash or 'in kind' contributions will the group make to the project? | CLUB FUNDS |

Please attach additional pages if you wish to supply further information to support your application.

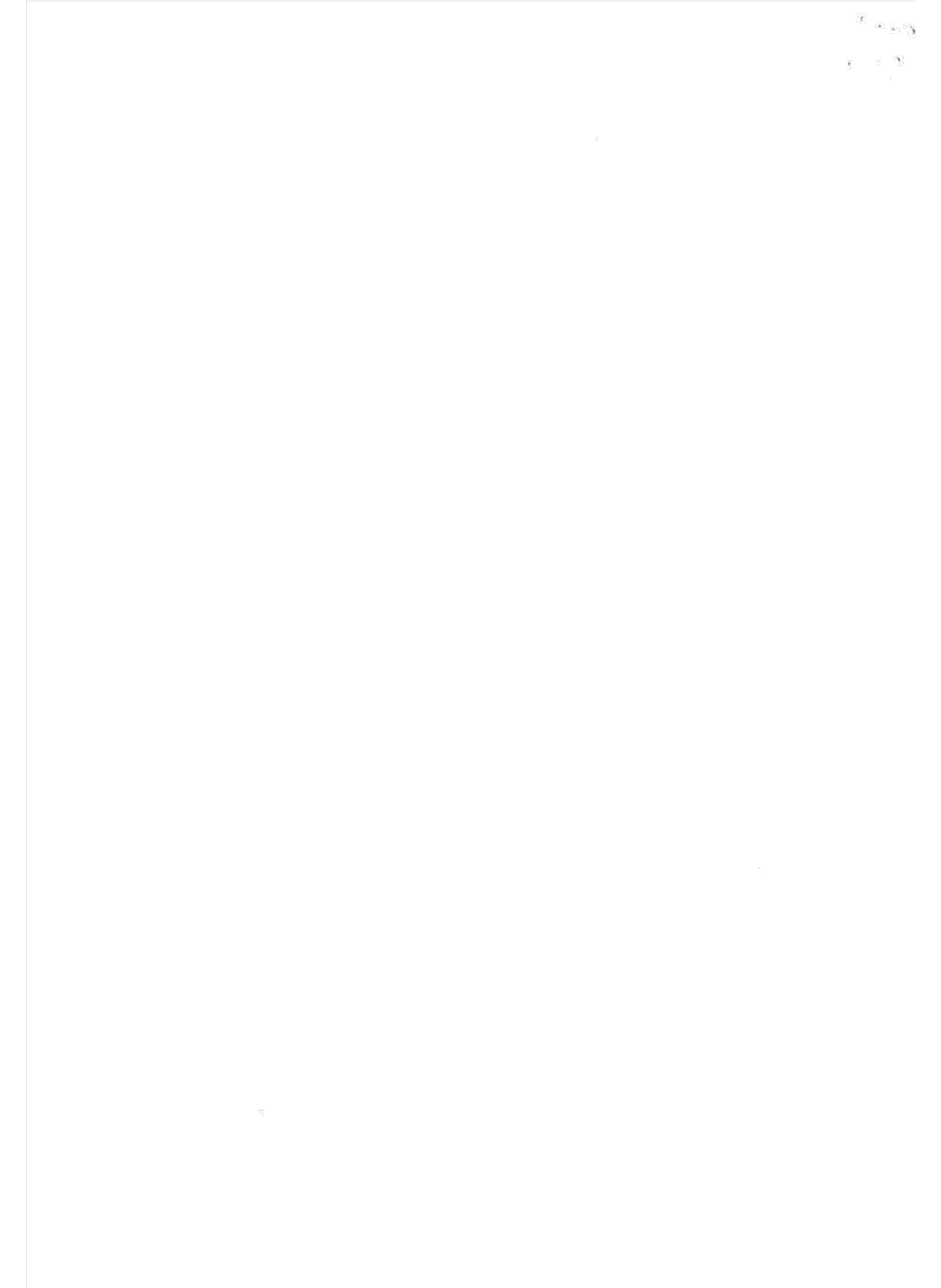
Application for Financial Assistance

Financial Year 2022-2023

| SECTION C - FINANCIAL | |
|--|-----------------|
| Projected contributions towards this project | |
| Cash FUNDS | \$ 2,000 |
| Estimated value of 'in kind' support. KITCHENS BEST FITTED BY SKILLED PEOPLE | \$ |
| Other grants or donations | \$ |
| Sub-total | \$ |
| Proposed contribution from Council (if successful) | \$ 1,300 |
| TOTAL (inclusive of GST) | \$ 3,300 |
| Proposed expenditure of this project | |
| Salaries or wages | \$ |
| Materials | \$ |
| Equipment | \$ |
| Documentation | \$ |
| Promotion | \$ |
| Administration | \$ |
| Other expenses | \$ |
| TOTAL (inclusive of GST) | \$ 3,300 |

Supporting documents to supply with application:

- Quotes for material, equipment, services, etc.
- Letters of support from parent bodies, other organisation, project partners, etc.





Makeham's Cabinets
21 Redgum St, Narrandera NSW 2700
Phone: 02 6959 2233 | Mobile: 0414 856 510
Email: info@makehamscabinets.com.au
www.makehamscabinets.com.au
ABN: 75 690 510 140 | Lic: 68720C

4 February 2022

Leeton–Narrandera Air League Squadron

EFTS 8 Hall

Narrandera Airport

NARRANDERA NSW 2700

Attention: Bob Manning.

Thank you for the opportunity to submit the following quotation for your consideration.

Kitchenette Quotation Includes:

- 16mm Polytec laminate doors and panels with 1mm PVC edge.
- 33mm Polytec laminate bench tops.
- 16mm White high moisture resistant cabinets with 1mm PVC edge.
- 1 X 4 Blum Tandembox Antaro soft drawer bank with cutlery insert.
- 1 X Blum Tandembox Antaro integrated soft close twin bin drawer.
- Handles.
- 1 X Platinum single bowl stainless steel sink.
- 1 X Standard mixer tap.

Supply, deliver and install to detail: **\$3,300.00 Inc GST.**

Excludes: Plumbing, electrical, floor coverings, plastering, tiling, splashbacks, appliances, painting, recessed handles, removal of existing kitchen and items not stated in inclusions.

Excludes: Floating floors will be another site visit to install kicker fronts after the floating floors are down. This will attract a call out fee and hourly install rate.

-2-

Makeham's Cabinets • 21 Redgum St, Narrandera NSW 2700 • Phone: 02 6959 2233 • Mobile: 0414 856 510
• Email: info@makehamscabinets.com.au • www.makehamscabinets.com.au

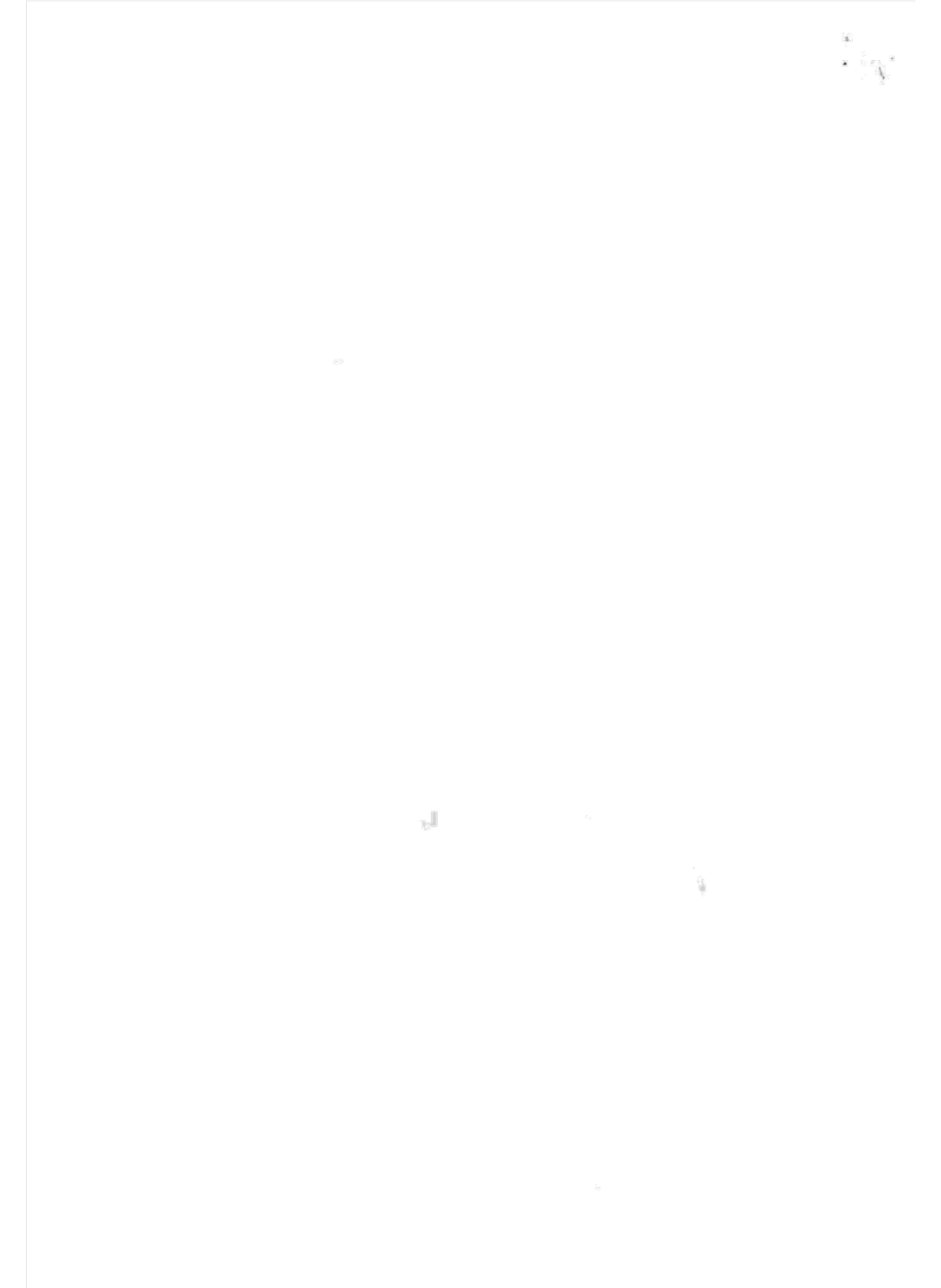


Makeham's Cabinets
21 Redgum St, Narrandera NSW 2700
Phone: 02 6959 2233 | Mobile: 0414 856 510
Email: info@makehamscabinets.com.au
www.makehamscabinets.com.au
ABN: 75 690 510 140 | Lic: 68720C

If you have any questions please do not hesitate to contact me. Quote valid for 14 days.

Regards

Ashley Makeham



Narrandera Shire Council

**Application for Financial
Assistance 2022-2023**





Application for Financial Assistance Financial Year 2022-2023

Please read the following information before completing and submitting this application. You will be required to acknowledge that you have read and understood Council's Financial Assistance Program Policy (POL008), as well as the following guidelines before submitting your application.

Eligibility:

- Assistance provide **MUST** support local projects and activities that benefit the community or communities within the Shire.
- Preference shall be given to applications from groups that were unsuccessful during the previous financial year, unless a subsequent ad hoc contribution was granted.
- Assistance will only be provided to groups - individuals will only be granted assistance in exceptional circumstances and shall assessed on a case-by case basis.
- Applicants **MUST** display a substantial degree of community support and representativeness.
- Applicants applying for donations **MUST** operate on a not-for-profit basis.

To be considered for financial assistance:

- Submissions **MUST** be received by 4pm Friday 4 February 2022. Late submissions will not be considered.
- Responses must be provided for each question.
- Determinations will be made annually as part of Council's budget deliberations, with the maximum value of financial assistance provided to any individual applicant limited to \$2,000 (incl GST if applicable).
- Applications must be made on the attached application and submitted along with any supporting documentation.
- Applications are limited to one per financial year with only one fulfilment per financial year made if the application is successful.
- Applicants **MUST** nominate identifiable outcomes.
- Financial assistance acquittal information may be required at the end of the project or the end of the financial year.
- Schools within the Shire, Narrandera TAFE and TAFE NSW Riverina shall be automatically considered for financial assistance with no application required.

If successful:

- Acquittal may be required for successful requests for financial assistance of \$250 or more. This means that groups need to provide evidence of funds being used in accordance with the information supplied in this application.
- To assist with acquittal, please retain any receipts or documentation relating to the project.

Application for Financial Assistance

Financial Year 2022-2023

| SECTION A – GROUP INFORMATION | |
|---|---|
| Group Details | |
| Group name | Barellan & Districts Netball Association |
| Group address | PO Box 101 Barellan NSW 2665 |
| Is the group an incorporated body or other legally identified body? | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| If yes, provide ABN, ACN, etc | |
| Is group registered to claim GST? | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| Contact person name | Carolyn Burgess |
| Position held in group | Rep Netball Co ordinator |
| Contact phone number | 0400555620 |
| Contact email address | |
| Eligibility | |
| Organisation (must tick both to be eligible) | <input checked="" type="checkbox"/> Not-for-profit organisation <input checked="" type="checkbox"/> Not a government agency/department/committee |
| Project (must tick both to be eligible) | <input checked="" type="checkbox"/> Not-for-profit project <input checked="" type="checkbox"/> Not for a government agency/department/committee |
| Financial Assistance Request | |
| Amount requested including GST (maximum \$2000) | \$ 1,500.00 |
| Supporting documentation | <input type="checkbox"/> \$250 or less – complete Sections A and B <input checked="" type="checkbox"/> Over \$250 – complete Sections A, B and C |
| <p>I certify that:</p> <ul style="list-style-type: none"> • I have read the POL008 Financial Assistance Program Policy, and the guidelines provided in this form. • I have approval and authority to submit this application on behalf of the group. • the information provided is correct at date of signing. | |
| Signature | Date 4/2/22 |

magiQ #590438

Page 3

Application for Financial Assistance

Financial Year 2022-2023

| SECTION B - OUTCOMES | |
|---|---|
| Project name | Representative Netball Training Kits |
| Description of project | Purchase new training equipment for the 6 Representative teams that make up BDNA. The existing equipment requires replacing due to ageing and excessive use. |
| Group's connection to the community | Barellan & Districts Netball Association (BDNA) is a representative netball association, which covers an area of approx 400 square kilometres, with Barellan at it's centre. |
| Project target group | Youth Sporting Group |
| Will existing community assets will be enhanced by Council assisting this project? If yes, provide details. | By purchasing the equipment this will enhance the community and social skills of the girls at training sessions by providing them with the most current training equipment giving them confidence in their skills competing in carnival representing Barellan. |
| Will this project allow the group greater independence? If yes, provide details. | The equipment is transportable allowing teams to train if needed at other facilities within the shire. This is required at times as an example, due to weather and indoor training is arranged or location is changed due player availability. |
| How will the community benefit by Council assisting this project? | Barellan is a great community and the people support each other. By purchasing this equipment BDNA will be able offer the children training drills using the most current equipment increasing the coaches ability to enhance the childrens skills and abilities. |
| Are there any other partners associated with this project? If yes, provide details of how they contribute to the project. | No |
| What other cash or 'in kind' contributions will the group make to the project? | We rely heavily on fundraising and sponsorships to maintain the associations financial requirements to develop our representative teams and their participation in carnivals. BDNA will be contributing to this project from monies raised. |

Please attach additional pages if you wish to supply further information to support your application.





Application for Financial Assistance

Financial Year 2022-2023

| SECTION C - FINANCIAL | |
|---|--------------------|
| Projected contributions towards this project | |
| Cash | \$ 389.20 |
| Estimated value of 'in kind' support | \$ |
| Other grants or donations | \$ |
| Sub-total | \$ |
| Proposed contribution from Council (if successful) | \$ 1,500.00 |
| TOTAL (inclusive of GST) | \$ 1,889.30 |
| Proposed expenditure of this project | |
| Salaries or wages | \$ |
| Materials | \$ |
| Equipment | \$ 1,889.30 |
| Documentation | \$ |
| Promotion | \$ |
| Administration | \$ |
| Other expenses | \$ |
| TOTAL (inclusive of GST) | \$ 1,889.30 |

Supporting documents to supply with application:

- Quotes for material, equipment, services, etc.
- Letters of support from parent bodies, other organisation, project partners, etc.

| Product | Qty | Price (inc GST) | Unit | Total (inc GST) |
|---|--|-----------------|------|-----------------|
|  HART Foam Reaction Ball II Code: 16-059 In Stock | 5 | \$11.90 | each | \$59.50 |
| | Note Update Remove | | | |
| *BACKORDER* | | | | |
|  HART Super Reaction Ball Set Code: 6-631 Out of Stock Due approx. 14-FEB-2022 | 5 | \$21.50 | set | \$107.50 |
| | Note Update Remove Notify Me When In Stock | | | |
|  HART Foam 3-in-1 Plyo Box - Small Code: 6-280 In Stock | 2 | \$129.00 | each | \$258.00 |
| | Note Update Remove | | | |
|  HART Foam 3-in-1 Plyo Box - Medium Code: 6-281 In Stock | 2 | \$239.00 | each | \$478.00 |
| | Note Update Remove | | | |

| | | | | | |
|---|---|--|----------|------|----------|
|  | HART Foam 3-in-1 Plyo Box - Large Code 6-283 In Stock | 1 <input type="button" value="+"/> <input type="button" value="Note"/> <input type="button" value="Update"/> <input type="button" value="Remove"/> | \$329.00 | each | \$329.00 |
|  | HART Lateral Step Trainers Medium Code 6-616 In Stock | 2 <input type="button" value="+"/> <input type="button" value="Note"/> <input type="button" value="Update"/> <input type="button" value="Remove"/> | \$29.90 | each | \$59.80 |
|  | HART Rubber Blade Squeegee Code 19-410 In Stock | 2 <input type="button" value="+"/> <input type="button" value="Note"/> <input type="button" value="Update"/> <input type="button" value="Remove"/> | \$209.00 | each | \$418.00 |
| ▲ *BACKORDER* | | | | | |
|  | HART Weighted Netball Code 13-131 Out of Stock | 6 <input type="button" value="+"/> <input type="button" value="Note"/> <input type="button" value="Update"/> <input type="button" value="Remove"/> <input type="button" value="Notify Me When In Stock"/> | \$29.90 | each | \$179.40 |

Quick Order

| Product | Qty | Notes |
|--------------|-----|-------|
| Product Code | | Notes |

Add To Cart

Have A Promo Code?

Enter Code Here

Apply Code

Subtotal (inc GST)

\$1,889.20

Total (inc GST)

\$1,889.20

GST

\$171.74

f

@

in

\$1,889.20 (21 items)

Login/Register

HART
SPORT

Product Search

Q

Application for Financial Assistance

Financial Year 2022-2023

| SECTION A - GROUP INFORMATION | |
|---|---|
| Group Details | |
| Group name | CWA NARRANDOOKA EVENING BRANCH |
| Group address | C/-54-68 ELWIN STREET, NARRANDOOKA, NSW, 2700 |
| Is the group an incorporated body or other legally identified body? | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| If yes, provide ABN, ACN, etc | 82 318 909 926 |
| Is group registered to claim GST? | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| Contact person name | JOSIE MARKE |
| Position held in group | SECRETARY |
| Contact phone number | [REDACTED] |
| Contact email address | [REDACTED] |
| Eligibility | |
| Organisation (must tick both to be eligible) | <input checked="" type="checkbox"/> Not-for-profit organisation <input type="checkbox"/> Not a government agency/department/committee |
| Project (must tick both to be eligible) | <input checked="" type="checkbox"/> Not-for-profit project <input type="checkbox"/> Not for a government agency/department/committee |
| Financial Assistance Request | |
| Amount requested including GST (maximum \$2000) | \$ 1,000 |
| Supporting documentation | <input type="checkbox"/> \$250 or less - complete Sections A and B <input checked="" type="checkbox"/> Over \$250 - complete Sections A, B and C |
| <p>I certify that:</p> <ul style="list-style-type: none"> I have read the POL008 Financial Assistance Program Policy, and the guidelines provided in this form. I have approval and authority to submit this application on behalf of the group. the information provided is correct at date of signing. | |
| Signature [REDACTED] | Date 4/2/22 |

Application for Financial Assistance

Financial Year 2022-2023

SECTION B - OUTCOMES

| | |
|---|--|
| Project name | 100 YEAR CWA NSW NARRANDERIA HIGH TEA CELEBRATION |
| Description of project | WE ARE PLANNING A HIGH TEA TO CELEBRATE THE 100 YEAR CWA NSW ANNIVERSARY. THIS WOULD INCLUDE A CELEBRATION OF OUR LOCAL CWA HISTORY, ESTIMATED - 100 PARTICIPANTS |
| Group's connection to the community | NARRANDERIA HAS HAD A CWA BRANCH IN TOWN SINCE 1929 AND OUR BRANCH STARTED IN 2005. WE HOLD MANY COMMUNITY EVENTS & CONTRIBUTE TO SCHOOLS & OTHER ORGANISATION BOTH MONETARILY & ASSIST WITH OTHER GROUPS EVENTS |
| Project target group | NARRANDERIA & SURROUNDING COMMUNITY & MEMBERS OF OTHER NEARBY CWA BRANCH |
| Will existing community assets will be enhanced by Council assisting this project? If yes, provide details. | NO - THIS IS A ONE OFF EVENT |
| Will this project allow the group greater independence? If yes, provide details. | YES IN TERMS THAT THE FUNDING WILL ALLOW US TO RETAIN MORE OF OUR FUNDS - THEREFORE HAVE MORE TO GIVE TO SCHOOLS & OTHER NARRANDERIA ORGANISATIONS. |
| How will the community benefit by Council assisting this project? | - FREE OR LOW COST ENTRY TO THE EVENT FOR COMMUNITY MEMBERS, PROMOTE A GREATER AWARENESS OF THE BENEFITS OF BELONGING TO A COMMUNITY GROUP. |
| Are there any other partners associated with this project? If yes, provide details of how they contribute to the project. | NO |
| What other cash or 'in kind' contributions will the group make to the project? | 50/50 IN KIND |

Please attach additional pages if you wish to supply further information to support your application.

Application for Financial Assistance

Financial Year 2022-2023

| SECTION C - FINANCIAL | |
|--|----------|
| Projected contributions towards this project | |
| Cash | \$ |
| Estimated value of 'in kind' support | \$ 1,000 |
| Other grants or donations | \$ |
| Sub-total | \$ 1,000 |
| Proposed contribution from Council (if successful) | \$ 1,000 |
| TOTAL (inclusive of GST) | \$ 2,000 |
| Proposed expenditure of this project | |
| Salaries or wages | \$ |
| Materials - CARPENTRY COSTS | \$ 650 |
| Equipment - SOUND SYSTEM / LECTURN HIRE | \$ 200 |
| Documentation | \$ |
| Promotion - ADVERTISING / INVITES | \$ 200 |
| Administration | \$ |
| Other expenses VENUE HIRE / MUSIC / GUEST SPEAKER TRAVEL / ACCOMMODATION 2 GIFT / CWA | \$ 950 |
| TOTAL (inclusive of GST) MOMENTO FOR PARTICIPANTS | \$ 2,000 |

Supporting documents to supply with application:

- Quotes for material, equipment, services, etc.
- Letters of support from parent bodies, other organisation, project partners, etc.

Josephine Marks

From: BigPond <[REDACTED]>
Sent: Thursday, 3 February 2022 2:48 PM
To: Josephine Marks
Subject: [External]Fwd: Narrandera Evening grant application

CAUTION: This email originated from outside of TAFE NSW. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Sent from my iPhone

Begin forwarded message:

From: Sturt Group CWA <sturtcwa@gmail.com>
Date: 3 February 2022 at 1:51:04 pm AEDT
To: Josie Marks [REDACTED] Beryl Brain [REDACTED]
Subject: Narrandera Evening grant application

To whom it may concern,
The Sturt Group of the CWA of NSW supports the Narrandera Evening's branch's application for a grant to hold a community High Tea function to celebrate 100 years of the CWA of NSW. The 100 years of CWA in NSW is a significant milestone that needs to be celebrated and recognised in the community.

Regards,

Penny Sloane
President
Sturt Group of NSW

--
Sturt Group CWA
email: sturtcwa@gmail.com



Narrandera Shire Council

**Application for Financial
Assistance 2022-2023**





Application for Financial Assistance Financial Year 2022-2023

Please read the following information before completing and submitting this application. You will be required to acknowledge that you have read and understood Council's Financial Assistance Program Policy (POL008), as well as the following guidelines before submitting your application.

Eligibility:

- Assistance provide **MUST** support local projects and activities that benefit the community or communities within the Shire.
- Preference shall be given to applications from groups that were unsuccessful during the previous financial year, unless a subsequent ad hoc contribution was granted.
- Assistance will only be provided to groups - individuals will only be granted assistance in exceptional circumstances and shall assessed on a case-by case basis.
- Applicants **MUST** display a substantial degree of community support and representativeness.
- Applicants applying for donations **MUST** operate on a not-for-profit basis.

To be considered for financial assistance:

- Submissions **MUST** be received by 4pm Friday 4 February 2022. Late submissions will not be considered.
- Responses must be provided for each question.
- Determinations will be made annually as part of Council's budget deliberations, with the maximum value of financial assistance provided to any individual applicant limited to \$2,000 (incl GST if applicable).
- Applications must be made on the attached application and submitted along with any supporting documentation.
- Applications are limited to one per financial year with only one fulfilment per financial year made if the application is successful.
- Applicants **MUST** nominate identifiable outcomes.
- Financial assistance acquittal information may be required at the end of the project or the end of the financial year.
- Schools within the Shire, Narrandera TAFE and TAFE NSW Riverina shall be automatically considered for financial assistance with no application required.

If successful:

- Acquittal may be required for successful requests for financial assistance of \$250 or more. This means that groups need to provide evidence of funds being used in accordance with the information supplied in this application.
- To assist with acquittal, please retain any receipts or documentation relating to the project.

Application for Financial Assistance

Financial Year 2022-2023

| SECTION B - OUTCOMES | |
|---|--|
| Project name | Volunteer Uniforms & name badges |
| Description of project | To purchase a name badge for all of our volunteer's, plus uniform polo & wet weather jacket for those requiring. |
| Group's connection to the community | Delivering Commonwealth Home Support Program by delivering meals to vulnerable people in our community |
| Project target group | Volunteer's of Narrandera meals on wheels |
| Will existing community assets will be enhanced by Council assisting this project? If yes, provide details. | Yes, helps make volunteers of Narrandera meals on wheels identifiable |
| Will this project allow the group greater independence? If yes, provide details. | Yes, this will enhance volunteer's enthusiasm as being part of the team of Narrandera meals on wheels. |
| How will the community benefit by Council assisting this project? | This project allows meals on wheels volunteers to be identifiable. |
| Are there any other partners associated with this project? If yes, provide details of how they contribute to the project. | No |
| What other cash or 'in kind' contributions will the group make to the project? | N.I |

Please attach additional pages if you wish to supply further information to support your application.

Application for Financial Assistance

Financial Year 2022-2023

SECTION A - GROUP INFORMATION

Group Details

| | |
|---|---|
| Group name | Meals on Wheels, Narrandera Branch Inc. |
| Group address | Suite 3, 4 Victoria Square Narrandera 2700 |
| Is the group an incorporated body or other legally identified body? | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| If yes, provide ABN, ACN, etc | 89 955 684 050 |
| Is group registered to claim GST? | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| Contact person name | Sonya Hammer |
| Position held in group | Coordinator |
| Contact phone number | [REDACTED] |
| Contact email address | [REDACTED] |

Eligibility

| | |
|---|---|
| Organisation (must tick both to be eligible) | <input checked="" type="checkbox"/> Not-for-profit organisation <input checked="" type="checkbox"/> Not a government agency/department/committee |
| Project (must tick both to be eligible) | <input checked="" type="checkbox"/> Not-for-profit project <input checked="" type="checkbox"/> Not for a government agency/department/committee |

Financial Assistance Request

| | |
|--|---|
| Amount requested including GST (maximum \$2000) | \$ 1950.00 |
| Supporting documentation | <input type="checkbox"/> \$250 or less - complete Sections A and B <input checked="" type="checkbox"/> Over \$250 - complete Sections A, B and C |

I certify that:

- I have read the POL008 Financial Assistance Program Policy, and the guidelines provided in this form.
- I have approval and authority to submit this application on behalf of the group.
- the information provided is correct at date of signing.

Signature

[REDACTED]

Date

2/2/22

Application for Financial Assistance

Financial Year 2022-2023

| SECTION C - FINANCIAL | |
|---|------------|
| Projected contributions towards this project | |
| Cash | \$ |
| Estimated value of 'in kind' support | \$ |
| Other grants or donations | \$ |
| Sub-total | \$ |
| Proposed contribution from Council (if successful) | \$ 1950.00 |
| TOTAL (inclusive of GST) | \$ 1950.00 |
| Proposed expenditure of this project | |
| Salaries or wages | \$ |
| Materials | \$ |
| Equipment | \$ |
| Documentation | \$ |
| Promotion | \$ |
| Administration | \$ |
| Other expenses | \$ 1950.00 |
| Volunteer polo's, wet weather jackets, name badges | |
| TOTAL (inclusive of GST) | \$ 1950.00 |

Supporting documents to supply with application:

- Quotes for material, equipment, services, etc.
- Letters of support from parent bodies, other organisation, project partners, etc.



Meals on Wheels
New South Wales

| Item | Image of Product | Sizes and Quantity | Cost |
|--|------------------|--|---|
| Male/Unisex T-Shirt White (MMTSW) (Full colour logo and green trademark 'more than just a meal' on the sleeve) | | S _____ M _____ L _____ XL _____ 2XL _____ | \$25 per unit |
| SUB TOTAL – QUANTITY & DOLLARS | | | \$ |
| Male/Unisex T-Shirt Navy (MMTSN) (White logo and trademark 'more than just a meal' on the sleeve) | | S _____ M _____ L _____ XL _____ 2XL _____ | \$17.50 per unit |
| SUB TOTAL – QUANTITY & DOLLARS | | | \$ |
| Male Polo Shirt White (MMPSW) (Navy logo) | | S _____ M _____ L _____ XL _____ 2XL _____ 3XL _____ 5XL _____ | \$30 per unit <i>@ 20</i> |
| SUB TOTAL – QUANTITY & DOLLARS | | | \$ <i>600</i> |

**Note: no exchange or refund policy applies to all orders.*

Meals on Wheels NSW

Level 4, 80 Cooper Street, Surry Hills, NSW 2010

Locked Bag 1100, Surry Hills, NSW 2010

T (02) 8219 4200 F (02) 8219 4299

U 87 418 074 604

E nswmow@nswmealsonwheels.org.au

www.nswmealsonwheels.org.au





Meals on Wheels
New South Wales

| Item | Image of Product | Sizes and Quantity | Cost |
|---|------------------|--|--------------------------------|
| Male Business Shirt White (MMBSW) (Navy logo) | | M _____ L _____ XL _____ 2XL _____ 3XL _____ 4XL _____ 5XL _____ | \$42 per unit |
| SUB TOTAL – QUANTITY & DOLLARS | | | \$ |
| Male Business Shirt Navy (MMBSN) (White logo) | | M _____ L _____ XL _____ 2XL _____ 3XL _____ 4XL _____ 5XL _____ | \$42 per unit |
| SUB TOTAL – QUANTITY & DOLLARS | | | \$ |

**Note: no exchange or refund policy applies to all orders.*

Meals on Wheels NSW

Level 4, 80 Cooper Street, Surry Hills, NSW 2010

Pocked Bag 1100, Surry Hills, NSW 2010

T (02) 8219 4200 F (02) 8219 4299

02 8219 4200

E nswmow@nswmealsonwheels.org.au

www.nswmealsonwheels.org.au





Meals on Wheels
New South Wales

| Item | Image of Product | Sizes and Quantity | Cost |
|---|------------------|--|---|
| Female T-Shirt White (MFTSW) (Full colour logo and trademark 'more than just a meal' on the sleeve) | | 10 _____ 12 _____ 14 _____ 16 _____ 18 _____ | \$25 per unit |
| SUB TOTAL – QUANTITY & DOLLARS | | | \$ |
| Female T-Shirt Navy (MFTSN) (White logo and trademark 'more than just a meal' on the sleeve) | | 10 _____ 12 _____ 14 _____ 16 _____ 18 _____ | \$17.50 per unit |
| SUB TOTAL – QUANTITY & DOLLARS | | | \$ |
| Female Polo Shirt White (MFPSW) (Navy logo) | | 10 _____ 12 _____ 14 _____ 16 _____ 18 _____ 20 _____ 22 _____ 24 _____ | \$30 per unit <i>@ 20</i> |
| SUB TOTAL – QUANTITY & DOLLARS | | | <i>\$600</i> |

**Note: no exchange or refund policy applies to all orders.*

Meals on Wheels NSW

Level 4, 80 Cooper Street, Surry Hills, NSW 2010

Packaged Bag 1100, Surry Hills, NSW 2010

(02) 8219 4200 F (02) 8219 4299

11 87 419 074 004



E nswmow@nswmealsonwheels.org.au

www.nswmealsonwheels.org.au





Meals on Wheels
New South Wales

| Item | Image of Product | Sizes and Quantity | Cost |
|--|---|--|----------------------|
| | SUB TOTAL – QUANTITY & DOLLARS | | |
| Female Business Shirt White ¾ Sleeve (MFBSW) (Navy logo) |  | 10 _____ 12 _____ 14 _____ 16 _____ 18 _____ 20 _____ 22 _____ 24 _____ 26 _____ | \$48 per unit |
| | SUB TOTAL – QUANTITY & DOLLARS | | \$ |
| Female Business Shirt Navy ¾ Sleeve (MFBSN) (White logo) |  | 10 _____ 12 _____ 14 _____ 16 _____ 18 _____ 20 _____ 22 _____ 24 _____ 26 _____ | \$48 per unit |
| | SUB TOTAL – QUANTITY & DOLLARS | | \$ |

**Note: no exchange or refund policy applies to all orders.*

Meals on Wheels NSW

Level 4, 80 Cooper Street, Surry Hills, NSW 2010

Locked Bag 1100, Surry Hills, NSW 2010

T (02) 8219 4200 F (02) 8219 4299

E nswmow@nswmealsonwheels.org.au

W www.nswmealsonwheels.org.au





Meals on Wheels
New South Wales

| Item | Image of Product | Sizes and Quantity | Cost |
|---|---|--|-------------------------------------|
| Base Jacket Unisex (Navy) (MUBJN) Only 2 size ranges 100% Polyester Hood with drawstring (White MOW logo screen printed – left hand chest) |  Les is wearing an Adults size | Adults (S – XL) _____ Oversized (2XL – 5XL) _____ | \$25 per unit e 10 |
| SUB TOTAL – QUANTITY & DOLLARS | | | \$ 250 |
| Female Trinity Vest (Navy) (MFFVN) 100% Polyester, Lightweight Micro Fleece, low pill Experience warmth without the weight! (White MOW logo embroidered on the left hand chest) |  Kathryn is wearing a size Small | S _____ M _____ L _____ XL _____ 2XL _____ | \$36 per unit |
| SUB TOTAL – QUANTITY & DOLLARS | | | \$ |
| Male Trinity Vest (Navy) (MMFVN) 100% Polyester, Lightweight Micro Fleece, low pill Experience warmth without the weight! White MOW logo embroidered on the left hand chest |  WARMTH WITHOUT WEIGHT | S _____ M _____ L _____ XL _____ 2XL _____ 3XL _____ | \$36 per unit |
| SUB TOTAL – QUANTITY & DOLLARS | | | |

*Note: no exchange or refund policy applies to all orders.

Meals on Wheels NSW

Unit 4, 80 Cooper Street, Surr Hills NSW 2100

Locked Bag 1100, Surr Hills, NSW 2100

(02) 8219 4200 F (02) 8219 4299

N 87 418 074 604

E nswmow@nswmealsonwheels.org.au

www.nswmealsonwheels.org.au





Meals on Wheels
New South Wales

| Item | Image of Product | Sizes and Quantity | Cost |
|--|--|--------------------|-------------------------|
| Kitchen Apron (MA) (White logo) |  | | \$20 per unit |
| SUB TOTAL – QUANTITY & DOLLARS | | | \$ |
| LANYARD (LA) (White logo) Polyester lanyard with breakaway and alligator clips. Size: 2cm x 90cm |  (reflects design) | | \$20 per 5 units |
| SUB TOTAL – QUANTITY & DOLLARS | | | \$ |
| Envirosax Bag – Green (MEBN) (White logo) |  | | \$8 per unit |
| SUB TOTAL – QUANTITY & DOLLARS | | | \$ |
| Envirosax Bag – Blue (MEBN) (White logo) |  | | \$8 per unit |
| SUB TOTAL – QUANTITY & DOLLARS | | | \$ |

**Note: no exchange or refund policy applies to all orders.*

Meals on Wheels NSW
Level 4, 80 Cooper Street, Surry Hills NSW 2010
Locked Bag 1100, Surry Hills NSW 2010
T (02) 8219 4200 F (02) 8219 4299
EN 02 410 071 001

E nswmow@nswmealsonwheels.org.au
www.nswmealsonwheels.org.au





Badge Style 3

| Item | Image of product | Details |
|--|------------------|--|
| First name, Surname and Position (full colour logo and national dark blue used for the font, Font Size 17) | | <ul style="list-style-type: none"> • Impact classic – 70mm x 30mm • Round corners, magnetic fastening • Diamond finish (epoxy resin) • Font: National dark blue/Arial • Shipped direct <p>Price per badge: \$12.50 (incl. GST & postage)</p> <p><u>**This product is not suitable for anyone that has a pacemaker**</u></p> |

In the space provided please type the name as you want it to appear on the badge.

| | | | | | | | | | |
|-----------------------------------|--|--|--|--|--|--|--|--|--|
| Line 1 – First name and | | | | | | | | | |
| Badge 1 | | | | | | | | | |
| Line 2 – Surname and | | | | | | | | | |
| Line 3 – Title to appear on badge | | | | | | | | | |
| Line 1 – First name and | | | | | | | | | |
| Badge 2 | | | | | | | | | |
| Line 2 – Surname and | | | | | | | | | |
| Line 3 – Title to appear on badge | | | | | | | | | |

Narrandera Shire Council

Application for Financial Assistance 2022-2023





Application for Financial Assistance Financial Year 2022-2023

Please read the following information before completing and submitting this application. You will be required to acknowledge that you have read and understood Council's Financial Assistance Program Policy (POL008), as well as the following guidelines before submitting your application.

Eligibility:

- Assistance provide **MUST** support local projects and activities that benefit the community or communities within the Shire.
- Preference shall be given to applications from groups that were unsuccessful during the previous financial year, unless a subsequent ad hoc contribution was granted.
- Assistance will only be provided to groups - individuals will only be granted assistance in exceptional circumstances and shall assessed on a case-by case basis.
- Applicants **MUST** display a substantial degree of community support and representativeness.
- Applicants applying for donations **MUST** operate on a not-for-profit basis.

To be considered for financial assistance:

- Submissions **MUST** be received by 4pm Friday 4 February 2022. Late submissions will not be considered.
- Responses must be provided for each question.
- Determinations will be made annually as part of Council's budget deliberations, with the maximum value of financial assistance provided to any individual applicant limited to \$2,000 (incl GST if applicable).
- Applications must be made on the attached application and submitted along with any supporting documentation.
- Applications are limited to one per financial year with only one fulfilment per financial year made if the application is successful.
- Applicants **MUST** nominate identifiable outcomes.
- Financial assistance acquittal information may be required at the end of the project or the end of the financial year.
- Schools within the Shire, Narrandera TAFE and TAFE NSW Riverina shall be automatically considered for financial assistance with no application required.

If successful:

- Acquittal may be required for successful requests for financial assistance of \$250 or more. This means that groups need to provide evidence of funds being used in accordance with the information supplied in this application.
- To assist with acquittal, please retain any receipts or documentation relating to the project.

Application for Financial Assistance Financial Year 2022-2023

| SECTION A - GROUP INFORMATION | |
|---|---|
| Group Details | |
| Group name | Narrandera Preschool |
| Group address | 48-52 Elwin Street Narrandera, NSW 2700 |
| Is the group an incorporated body or other legally identified body? | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| If yes, provide ABN, ACN, etc | 79389647500 |
| Is group registered to claim GST? | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| Contact person name | Karen Hunt & Therese Vearing |
| Position held in group | Directors |
| Contact phone number | 69591942 |
| Contact email address | admin@narranderapreschool.com.au |
| Eligibility | |
| Organisation (must tick both to be eligible) | <input checked="" type="checkbox"/> Not-for-profit organisation <input type="checkbox"/> Not a government agency/department/committee |
| Project (must tick both to be eligible) | <input checked="" type="checkbox"/> Not-for-profit project <input checked="" type="checkbox"/> Not for a government agency/department/committee |
| Financial Assistance Request | |
| Amount requested including GST (maximum \$2000) | \$ 2000 |
| Supporting documentation | <input type="checkbox"/> \$250 or less – complete Sections A and B <input checked="" type="checkbox"/> Over \$250 – complete Sections A, B and C |
| <p>I certify that:</p> <ul style="list-style-type: none"> I have read the POL008 Financial Assistance Program Policy, and the guidelines provided in this form. I have approval and authority to submit this application on behalf of the group. the information provided is correct at date of signing. | |
| Signature | Date 04/02/2022 |

Application for Financial Assistance

Financial Year 2022-2023

| SECTION B - OUTCOMES | |
|---|--|
| Project name | Flag poles |
| Description of project | Narrandera Preschool has been working on embedding Indigenous culture and learning a part of our everyday practice. To help promote this within the community we would like to install 2 flag poles in the front garden that welcomes families on arrival to our Preschool. |
| Group's connection to the community | Narrandera Preschool is a community based not for profit long standing Early childhood service that has and continues to provide education and care to children aged 3-5 years in the Narrandera shire community. |
| Project target group | All children and family members of the Preschool. The flags will be visible and on display for the community to see when passing by. |
| Will existing community assets will be enhanced by Council assisting this project? If yes, provide details. | Narrandera Preschool lease the land from Narrandera Shire so all works completed to improve the service, are of benefit to the local Narrandera community. |
| Will this project allow the group greater independence? If yes, provide details. | |
| How will the community benefit by Council assisting this project? | The installation and purchase of flag poles are quite expensive and a successful grant application will allow us to proceed with this project and make it financial for us to do so. The project promotes inclusiveness to our Wiradjiri community and will aim to promote our service and what we have to offer. |
| Are there any other partners associated with this project? If yes, provide details of how they contribute to the project. | Steph Cookes office has kindly donated both flags to our service. |
| What other cash or 'in kind' contributions will the group make to the project? | The Preschool will contribute any additional costs that are required, provided they are not too high. |

Please attach additional pages if you wish to supply further information to support your application.

Application for Financial Assistance

Financial Year 2022-2023

| SECTION C - FINANCIAL | |
|---|---------|
| Projected contributions towards this project | |
| Cash | \$ 700 |
| Estimated value of 'in kind' support | \$ |
| Other grants or donations | \$ |
| Sub-total | \$700 |
| Proposed contribution from Council (if successful | \$ 2000 |
| TOTAL (inclusive of GST) | \$ 2000 |
| Proposed expenditure of this project | |
| Salaries or wages | \$ |
| Materials (see attached quote) | \$ 2700 |
| Equipment | \$ |
| Documentation | \$ |
| Promotion | \$ |
| Administration | \$ |
| Other expenses | \$ |
| TOTAL (inclusive of GST) | \$ 2700 |

Supporting documents to supply with application:

- Quotes for material, equipment, services, etc.
- Letters of support from parent bodies, other organisation, project partners, etc.





QUOTE

Narrandera Pre-school

Date
3 Feb 2022

Quote Number
QU-0148

ABN
94 650 799 634

Windamere Welding Pty
Ltd

Mark Ivanoff
0404860736

| Description | Quantity | Unit Price | GST | Amount AUD |
|---|----------|------------|-----|------------|
| Supply and install 2 powder coated flag poles | 1.00 | 2,454.55 | 10% | 2,454.55 |
| Subtotal | | | | 2,454.55 |
| TOTAL GST 10% | | | | 245.45 |
| TOTAL AUD | | | | 2,700.00 |

Terms

50% Payment required on ordering of steel Balance on completion of Job.





Narrandera Shire Council

Application for Financial Assistance 2022-2023





Application for Financial Assistance Financial Year 2022-2023

Please read the following information before completing and submitting this application. You will be required to acknowledge that you have read and understood Council's Financial Assistance Program Policy (POL008), as well as the following guidelines before submitting your application.

Eligibility:

- Assistance provide **MUST** support local projects and activities that benefit the community or communities within the Shire.
- Preference shall be given to applications from groups that were unsuccessful during the previous financial year, unless a subsequent ad hoc contribution was granted.
- Assistance will only be provided to groups - individuals will only be granted assistance in exceptional circumstances and shall assessed on a case-by case basis.
- Applicants **MUST** display a substantial degree of community support and representativeness.
- Applicants applying for donations **MUST** operate on a not-for-profit basis.

To be considered for financial assistance:

- Submissions **MUST** be received by 4pm Friday 4 February 2022. Late submissions will not be considered.
- Responses must be provided for each question.
- Determinations will be made annually as part of Council's budget deliberations, with the maximum value of financial assistance provided to any individual applicant limited to \$2,000 (incl GST if applicable).
- Applications must be made on the attached application and submitted along with any supporting documentation.
- Applications are limited to one per financial year with only one fulfilment per financial year made if the application is successful.
- Applicants **MUST** nominate identifiable outcomes.
- Financial assistance acquittal information may be required at the end of the project or the end of the financial year.
- Schools within the Shire, Narrandera TAFE and TAFE NSW Riverina shall be automatically considered for financial assistance with no application required.

If successful:

- Acquittal may be required for successful requests for financial assistance of \$250 or more. This means that groups need to provide evidence of funds being used in accordance with the information supplied in this application.
- To assist with acquittal, please retain any receipts or documentation relating to the project.

Application for Financial Assistance

Financial Year 2022-2023

SECTION A - GROUP INFORMATION

Group Details

| | |
|---|---|
| Group name | Narrungdera NAIDOC Committee |
| Group address | 78 Audley St Narrandera |
| Is the group an incorporated body or other legally identified body? | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| If yes, provide ABN, ACN, etc | 86 303 364 700 |
| Is group registered to claim GST? | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| Contact person name | Nioka Dupond |
| Position held in group | Treasurer |
| Contact phone number | [REDACTED] |
| Contact email address | narrungderenaidoccommittee@gmail.com |

Eligibility

| | |
|---|--|
| Organisation (must tick both to be eligible) | <input checked="" type="checkbox"/> Not-for-profit organisation <input type="checkbox"/> Not a government agency/department/committee |
| Project (must tick both to be eligible) | <input checked="" type="checkbox"/> Not-for-profit project <input type="checkbox"/> Not for a government agency/department/committee |

Financial Assistance Request

| | |
|--|---|
| Amount requested including GST (maximum \$2000) | \$ 2000 |
| Supporting documentation | <input type="checkbox"/> \$250 or less - complete Sections A and B <input checked="" type="checkbox"/> Over \$250 - complete Sections A, B and C |

I certify that:

- I have read the POL008 Financial Assistance Program Policy, and the guidelines provided in this form.
- I have approval and authority to submit this application on behalf of the group.
- the information provided is correct at date of signing.

Signature

[REDACTED]

Date

03/02/2022

Application for Financial Assistance

Financial Year 2022-2023

| SECTION B - OUTCOMES | |
|---|---|
| Project name | Narrungdera NAIDOC and Community Events |
| Description of project | As a newly formed Committee our goal is to support and promote our culture for all of Narrandera by obtaining supplies and mind assets |
| Group's connection to the community | Each community member of the Narrungdera NAIDOC Committee (NNC) is a local Wiradjuri person who continually contributes to their family & wider community through employment, volunteering & social encounters |
| Project target group | Our target group is the whole community. We wish to provide our community with opportunities to participate in Aboriginal Cultural activities. The activities will bring people together and help close the gap |
| Will existing community assets will be enhanced by Council assisting this project? If yes, provide details. | Yes, Supplies and assets will also be utilised by other community groups and/or events |
| Will this project allow the group greater independence? If yes, provide details. | Yes. If we are successful in receiving the funds we will be able to purchase our own supplies and assets which will allow us to not rely on hiring or borrowing from others. |
| How will the community benefit by Council assisting this project? | This funding opportunity will allow our Committee to provide code standard materials that are safe for all users. Having the right resources will our committee and other community clubs to host events in our town. |
| Are there any other partners associated with this project? If yes, provide details of how they contribute to the project. | - Narrandera Shire Council - Gundjarrri |
| What other cash or 'in kind' contributions will the group make to the project? | - Volunteer hours - Venue hire - Sponsorship - fundraising |

Please attach additional pages if you wish to supply further information to support your application.

MAGIQ #590438

Page 4

Application for Financial Assistance

Financial Year 2022-2023

SECTION C - FINANCIAL**Projected contributions towards this project**

| | |
|--|----------------|
| Cash | \$ 500 |
| Estimated value of 'in kind' support | \$ 1500 |
| Other grants or donations | \$ 4000 |
| Sub-total | \$ |
| Proposed contribution from Council (if successful) | \$ 2000 |
| TOTAL (inclusive of GST) | \$ 8000 |

Proposed expenditure of this project

| | |
|---------------------------------|----------------|
| Salaries or wages | \$ 3500 |
| Materials | \$ 1000 |
| Equipment | \$ 1000 |
| Documentation | \$ 500 |
| Promotion | \$ — |
| Administration | \$ 500 |
| Other expenses | \$ 1500 |
| TOTAL (inclusive of GST) | \$ 8000 |

Supporting documents to supply with application:

- Quotes for material, equipment, services, etc.
- Letters of support from parent bodies, other organisation, project partners, etc.



161 East Street
 Narrandera NSW 2700
 PH: 02 6959 1677 FX: 02 6959 2177
 ACN:654 337 630 ABN:92 654 337 630

Quotation No : 12000294

Charge To

Deliver To

NARRUNGDERA NAIDOC COMMITTEE

| Bus Ph | Home Ph | Fax No | Mobile | Ref No. | ABN: | Map Ref | Job No | Taken By |
|--------------|---------|--------|--------------|----------|------|---------|--------|----------|
| 0448 018 086 | | | 0448 018 086 | 12000294 | | | | |

| Date | Time | Account | Salesperson | Customer Order # | Comments | Date Reqd | Terminal | Page |
|----------|------|---------|-------------|------------------|----------|-----------|----------|--------|
| 03-02-22 | | 005356 | 82 Toni | | | 03-02-22 | TERM01 | 1 of 1 |

| Product Code | Description | Qty | Price Inc | Per | Disc | Total Inc | Gst \$ |
|---|---------------------------------------|-----|-----------|------|------|-----------|--------|
| 758552 | GAZEBO 3M DELUXE BLUE OZTRAIL | 1 | 299.00 | EACH | | 299.00 | 27.18 |
| 780880 | TABLE BLOW MOULD BIFOLD - GREY 183CM | 1 | 89.00 | EACH | | 89.00 | 8.09 |
| 753936 | STORAGE CONTAINER CLEAR 80L BUY RIGHT | 1 | 17.00 | EACH | | 17.00 | 1.55 |
| <p>Quote valid for 7 days and for the items on this document only. Quote alterations may be subject to price changes.</p> <p><i>It is the committee's intention to buy more than 1 of each item.</i></p> | | | | | | | |

Total EX GST : \$368.18
 Total Inc GST (\$36.82) : \$405.00

TONI THANKS YOU FOR YOUR CUSTOM



Gundyarri
Narrandera Aboriginal Corporation
Narrandera NSW 2700
gundyarri1@outlook.com.au



4 February 2022

To whom it may concern

RE: Letter of Support for Funding Application

We are aware that the Narrandera NAIDOC Committee is currently making an application for funding, if successful in this application, it will allow this committee will support the Narrandera Aboriginal Community in future NAIDOC events within the community.

The Gundyarri Narrandera Aboriginal Corporation fully supports the Narrandera NAIDOC Committee in their application.

Yours sincerely

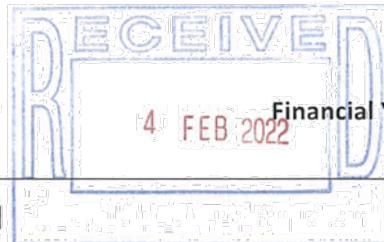
Brenda Poole
Director





Application for Financial Assistance

Financial Year 2022-2023



SECTION A – GROUP INFORMATION

Group Details

| | |
|---|---|
| Group name | ROCKIN' ON EAST FESTIVAL |
| Group address | 7 ARTHUR STREET NARRANDERA 2100 |
| Is the group an incorporated body or other legally identified body? | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| If yes, provide ABN, ACN, etc | 34238601953 |
| Is group registered to claim GST? | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| Contact person name | ARWAN LAW |
| Position held in group | PRESIDENT |
| Contact phone number | [REDACTED] |
| Contact email address | ROCKINONEAST@GMAIL.COM |

Eligibility

| | |
|---|---|
| Organisation (must tick both to be eligible) | <input checked="" type="checkbox"/> Not-for-profit organisation <input checked="" type="checkbox"/> Not a government agency/department/committee |
| Project (must tick both to be eligible) | <input checked="" type="checkbox"/> Not-for-profit project <input checked="" type="checkbox"/> Not for a government agency/department/committee |

Financial Assistance Request

| | |
|--|--|
| Amount requested including GST (maximum \$2000) | \$ 2000 |
| Supporting documentation | <input type="checkbox"/> \$250 or less – complete Sections A and B <input type="checkbox"/> Over \$250 – complete Sections A, B and C |

I certify that:

- I have read the POL008 Financial Assistance Program Policy, and the guidelines provided in this form.
- I have approval and authority to submit this application on behalf of the group.
- the information provided is correct at date of signing.

Signature

Date

3.2.2021

Application for Financial Assistance

Financial Year 2022-2023

| SECTION B - OUTCOMES | |
|---|--|
| Project Name | RockinOnEast Festival 2022 |
| Description of project | Three day Rock and Roll music and dance festival |
| Group's connection to the community | <p>The RockinOnEast Festival's inaugural event was on the October long weekend in 2015 and has been held annually since that time (excluding COVID enforced cancellations in 2020 and 2021)</p> <p>The group's connection to the community is our annual project has provided residents from Narrandera and surrounding towns the opportunity to be entertained by events not elsewhere showcased in Narrandera or surrounding districts. It also allows local and visiting Rock and Roll dance groups to connect and show off their amazing 50s and 60s fashion and dancing</p> <p>Professional Rock and Roll dance groups also provide some extra fun for everyone by conducting dance classes on the Saturday and Sunday mornings of the October long weekend</p> |
| Project target group | Music and dance lovers everywhere, local, intrastate and interstate dance groups |
| What existing community assets will be enhanced by Council assisting this project? If yes, provide details | Nil |
| Will this project allow the group greater independence? If yes, provide details | No – the group is already completely independent in its operations |
| How will the community benefit by council assisting this project? | <p>The last Festival was held in 2019 – that event attracted over 3500 visitors to the town, with a large percentage staying in local accommodation. Hotels, Motels, Caravan Parks, restaurant, local food outlets and other retailers will all benefit from this Festival being held in Narrandera. All Hotel, Motel and Caravan Park details will be posted to our website</p> <p>Both the Narrandera Ex-Servicemen's Club and the Narrandera Bowling Club will also benefit throughout the year because our group conducts several fundraising quiz nights at these venues</p> |
| Are there any partners associated with this project? If yes, provide details of how they contribute to the project | The Board of Directors of the Narrandera Ex-Servicemen's Club have agreed to allow our group the use of the Club's auditorium from Friday 30 September to Sunday 2 October 2022 to facilitate our Festival. Their contribution to the project is fee free for the event and ensuring the Festival is conducted in a COVID safe environment |
| What other cash or in kind" contributions will the group make to the project? | The group will expend all existing funds on the Festival as well as fundraising throughout the year to ensure we conduct a real quality event e.g. quiz nights, raffles and food van sales at other events. |
| Supporting documentation | <p>A copy of the Narrandera Ex-Servicemen's Club letter agreeing to hold our event at that venue is attached</p> <p>No formal quotes have been obtained from the providers who support the Festival. However, verbal commitments from bands, DJs and equipment providers have been obtained and this practice has worked very well in the past</p> |
| Other comments | Financial assistance from Council will allow the group to update our website , banners , signage to better promote our Festival and our town |

Application for Financial Assistance

Financial Year 2022-2023

SECTION C - FINANCIAL

Projected contributions towards this project

| | |
|--|--------------|
| Cash | \$ 15,000.00 |
| Estimated value of 'in kind' support | \$ 4,500.00 |
| Other grants or donations | \$ NIL |
| Sub-total | \$ 19,500.00 |
| Proposed contribution from Council (if successful) | \$ 2,000.00 |
| TOTAL (inclusive of GST) | \$ 21,500.00 |

Proposed expenditure of this project

| | |
|--------------------------------|--------------|
| Salaries or wages | \$ NIL |
| Materials | \$ 500.00 |
| Equipment - INCLUDING DELIVERY | \$ 3,500.00 |
| Documentation | \$ 200.00 |
| Promotion | \$ 2,000.00 |
| Administration | \$ NIL |
| Other expenses | \$ 18,000.00 |
| TOTAL (inclusive of GST) | \$ 21,200.00 |

Supporting documents to supply with application:

- Quotes for material, equipment, services, etc.
- Letters of support from parent bodies, other organisation, project partners, etc.



Narrandera Ex-Servicemen's Club Limited

ABN 90 001 054 735
BOLTON STREET, NARRANDERA

PO Box 62, Narrandera, NSW 2700
Telephone: (02) 6959 1266
6959 1117
Facsimile: (02) 6959 1639

Address all Correspondence to
General Manager

Thursday, 2 December 2021

Mr. Alan Law

President

Rockin On East Committee

Dear Sir,

The Board of Directors has received your letter explaining how the 2022 Rockin on East Festival is expected to run.

The Board has resolved to accept your application for use of the Clubs Auditorium from Friday 30th September to Sunday 2nd October and to waive all rental fees for this period.

Yours sincerely

Rick Boller

CEO

53

133

Narrandera Shire Council

**Application for Financial
Assistance 2022-2023**





Application for Financial Assistance Financial Year 2022-2023

Please read the following information before completing and submitting this application. You will be required to acknowledge that you have read and understood Council's Financial Assistance Program Policy (POL008), as well as the following guidelines before submitting your application.

Eligibility:

- Assistance provide **MUST** support local projects and activities that benefit the community or communities within the Shire.
- Preference shall be given to applications from groups that were unsuccessful during the previous financial year, unless a subsequent ad hoc contribution was granted.
- Assistance will only be provided to groups - individuals will only be granted assistance in exceptional circumstances and shall assessed on a case-by case basis.
- Applicants **MUST** display a substantial degree of community support and representativeness.
- Applicants applying for donations **MUST** operate on a not-for-profit basis.

To be considered for financial assistance:

- Submissions **MUST** be received by 4pm Friday 4 February 2022. Late submissions will not be considered.
- Responses must be provided for each question.
- Determinations will be made annually as part of Council's budget deliberations, with the maximum value of financial assistance provided to any individual applicant limited to \$2,000 (incl GST if applicable).
- Applications must be made on the attached application and submitted along with any supporting documentation.
- Applications are limited to one per financial year with only one fulfilment per financial year made if the application is successful.
- Applicants **MUST** nominate identifiable outcomes.
- Financial assistance acquittal information may be required at the end of the project or the end of the financial year.
- Schools within the Shire, Narrandera TAFE and TAFE NSW Riverina shall be automatically considered for financial assistance with no application required.

If successful:

- Acquittal may be required for successful requests for financial assistance of \$250 or more. This means that groups need to provide evidence of funds being used in accordance with the information supplied in this application.
- To assist with acquittal, please retain any receipts or documentation relating to the project.

Application for Financial Assistance

Financial Year 2022-2023

| SECTION A - GROUP INFORMATION | |
|---|---|
| Group Details | |
| Group name | Spirit FM |
| Group address | Narrandera Railway station |
| Is the group an incorporated body or other legally identified body? | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| If yes, provide ABN, ACN, etc | ABN : 594-853-726-32 |
| Is group registered to claim GST? | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| Contact person name | Briana Bryan |
| Position held in group | President |
| Contact phone number | [REDACTED] |
| Contact email address | [REDACTED] |
| Eligibility | |
| Organisation (must tick both to be eligible) | <input checked="" type="checkbox"/> Not for profit organisation <input checked="" type="checkbox"/> Not a government agency/department/committee |
| Project (must tick both to be eligible) | <input checked="" type="checkbox"/> Not-for-profit project <input checked="" type="checkbox"/> Not for a government agency/department/committee |
| Financial Assistance Request | |
| Amount requested including GST (maximum \$2000) | \$ 990.00 |
| Supporting documentation | <input type="checkbox"/> \$250 or less complete Sections A and B <input type="checkbox"/> Over \$250 - complete Sections A, B and C |
| <p>I certify that:</p> <ul style="list-style-type: none"> • I have read the POL008 Financial Assistance Program Policy, and the guidelines provided in this form. • I have approval and authority to submit this application on behalf of the group. • the information provided is correct at date of signing. | |
| Signature | [REDACTED] Date 4-2-2022 |

Application for Financial Assistance

Financial Year 2022-2023

| SECTION B - OUTCOMES | |
|---|--|
| Project name | Spirit FM roller disco (Pioneer Hall) |
| Description of project | Roller skating disco. Fundraiser for radio station. Family friendly local event. Bring people together to remember how vibrant Nidra can be. |
| Group's connection to the community | Community radio station |
| Project target group | families, teenagers, couple |
| Will existing community assets will be enhanced by Council assisting this project? If yes, provide details. | The radio station is an asset. Any profits from event will go towards new headphones & new signage. |
| Will this project allow the group greater independence? If yes, provide details. | Average yearly cost to run station is \$20,000. With covid we can't rely just on sponsors & membership |
| How will the community benefit by Council assisting this project? | Ability to fundraise will provide greater opportunities to raise money for station. |
| Are there any other partners associated with this project? If yes, provide details of how they contribute to the project. | NO. |
| What other cash or 'in kind' contributions will the group make to the project? | - |

Please attach additional pages if you wish to supply further information to support your application.

| | |
|---------------|-----------|
| Subtotal | A\$900.00 |
| GST (10%): | A\$90.00 |
| Invoice Total | A\$990.00 |
| Amount Paid | A\$0.00 |
| Balance Due | A\$990.00 |

Notes

Paying via Direct Deposit

To pay via direct deposit, please transfer payment to this account (put your name or invoice number in the reference):

BSB: 062-500

Account No: 1059 0130

Account Name: THE PARTNERS OF K.R WAWSZKOWICZ AND R WAWSZKOWICZ

Phone Bec on 0427 075 600 if you have any questions

Invoice #0000460

Issue Date: Jan 29, 2022
Due Date: Feb 13, 2022

Customer Info:
Briana Bryon
brianabryon@gmail.com
Phone: 0422704220

Narrandera Roller Disco

| Product or Service | Price | Quantity | Line Total |
|---|-----------|----------|------------|
| Roller Skating Disco Event Provision of 4 hour (2 x 2hr sessions) Roller Disco Event for the Narrandera Community on Saturday 2nd April 2022 | A\$900.00 | 1 | A\$900.00 |

Application for Financial Assistance

Financial Year 2022-2023

| SECTION C - FINANCIAL | |
|---|------------------|
| Projected contributions towards this project | |
| Cash ticket sales goal = 84 | \$ 1,000 |
| Estimated value of 'in kind' support raffle prizes | \$ 400 |
| Other grants or donations none at this stage | \$ |
| Sub-total | \$ |
| Proposed contribution from Council (if successful | \$ 990.00 |
| TOTAL (inclusive of GST) | \$ 2,390 |
| Proposed expenditure of this project | |
| Salaries or wages hire of roller skating company | \$ 990.00 |
| Materials | \$ 100 |
| Equipment | \$ |
| Documentation | \$ |
| Promotion | \$ 200 |
| Administration | \$ 100 |
| Other expenses | \$ |
| TOTAL (inclusive of GST) | \$ 1,390. |

Supporting documents to supply with application:

- Quotes for material, equipment, services, etc.
- Letters of support from parent bodies, other organisation, project partners, etc.

Narrandera Shire Council

**Application for Financial
Assistance 2022-2023**





Application for Financial Assistance Financial Year 2022-2023

Please read the following information before completing and submitting this application. You will be required to acknowledge that you have read and understood Council's Financial Assistance Program Policy (POL008), as well as the following guidelines before submitting your application.

Eligibility:

- Assistance provide **MUST** support local projects and activities that benefit the community or communities within the Shire.
- Preference shall be given to applications from groups that were unsuccessful during the previous financial year, unless a subsequent ad hoc contribution was granted.
- Assistance will only be provided to groups - individuals will only be granted assistance in exceptional circumstances and shall assessed on a case-by case basis.
- Applicants **MUST** display a substantial degree of community support and representativeness.
- Applicants applying for donations **MUST** operate on a not-for-profit basis.

To be considered for financial assistance:

- Submissions **MUST** be received by 4pm Friday 4 February 2022. Late submissions will not be considered.
- Responses must be provided for each question.
- Determinations will be made annually as part of Council's budget deliberations, with the maximum value of financial assistance provided to any individual applicant limited to \$2,000 (incl GST if applicable).
- Applications must be made on the attached application and submitted along with any supporting documentation.
- Applications are limited to one per financial year with only one fulfilment per financial year made if the application is successful.
- Applicants **MUST** nominate identifiable outcomes.
- Financial assistance acquittal information may be required at the end of the project or the end of the financial year.
- Schools within the Shire, Narrandera TAFE and TAFE NSW Riverina shall be automatically considered for financial assistance with no application required.

If successful:

- Acquittal may be required for successful requests for financial assistance of \$250 or more. This means that groups need to provide evidence of funds being used in accordance with the information supplied in this application.
- To assist with acquittal, please retain any receipts or documentation relating to the project.

Application for Financial Assistance

Financial Year 2022-2023

| SECTION A - GROUP INFORMATION | |
|--|---|
| Group Details | |
| Group name | WOMEN OF WESTERN RIVERINA NETWORKING - becoming RIVERINA WOMEN CONNECT |
| Group address | 41 Grove Hill, Reas Lane, Gullenbah NARRANDERAH NSW 2700 |
| Is the group an incorporated body or other legally identified body? | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No becoming incorporated |
| If yes, provide ABN, ACN, etc | 77 261 595 530 |
| Is group registered to claim GST? | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| Contact person name | TAMMY GALVIN |
| Position held in group | FOUNDER |
| Contact phone number | [REDACTED] |
| Contact email address | [REDACTED] |
| Eligibility | |
| Organisation (must tick both to be eligible) | <input checked="" type="checkbox"/> Not-for-profit organisation <input checked="" type="checkbox"/> Not a government agency/department/committee |
| Project (must tick both to be eligible) | <input checked="" type="checkbox"/> Not-for-profit project <input checked="" type="checkbox"/> Not for a government agency/department/committee |
| Financial Assistance Request | |
| Amount requested including GST (maximum \$2000) | \$ 2000, inclusive of GST (GST \$181.82) |
| Supporting documentation | <input type="checkbox"/> \$250 or less - complete Sections A and B <input checked="" type="checkbox"/> Over \$250 - complete Sections A, B and C |
| I certify that: <ul style="list-style-type: none"> • I have read the POL008 Financial Assistance Program Policy, and the guidelines provided in this form. • I have approval and authority to submit this application on behalf of the group. • the information provided is correct at date of signing. | |
| Signature | [REDACTED] Date 1-2-2022 |

Application for Financial Assistance

Financial Year 2022-2023

| SECTION B - OUTCOMES | |
|---|---|
| Project name | Celebrating International Rural Women. |
| Description of project | This project celebrates International Rural Women's Day 15 October 2022. A gathering on farm will take place followed by a skills workshop in a cultural context. |
| Group's connection to the community | Rural women play a major part in supporting community by supporting, motivating & facilitating skills improvement & community development. |
| Project target group | Rural women of Narrandera Shire |
| Will existing community assets will be enhanced by Council assisting this project? If yes, provide details. | A natural asset of the shire is rural women. |
| Will this project allow the group greater independence? If yes, provide details. | Yes, by providing financial support for rural women to celebrate International Rural Women's Day & enhance skills of supporting each other. |
| How will the community benefit by Council assisting this project? | The community will benefit through injected motivation of rural women. |
| Are there any other partners associated with this project? If yes, provide details of how they contribute to the project. | Narrandera CMA Riverina LHS - in kind form. |
| What other cash or 'in kind' contributions will the group make to the project? | Cash in-kind of \$100 - Tammy Galvin |

Please attach additional pages if you wish to supply further information to support your application.

10/03/2022

Page 6

Application for Financial Assistance

Financial Year 2022-2023

| SECTION C - FINANCIAL | |
|--|-----------|
| Projected contributions towards this project | |
| Cash | \$ 100 |
| Estimated value of 'in kind' support <i>21 hours x \$35/hour</i> | \$ 735 |
| Other grants or donations | \$ |
| Sub-total | \$ 835 |
| Proposed contribution from Council (if successful) | \$ 2000 |
| TOTAL (inclusive of GST) | \$2,835 |
| Proposed expenditure of this project | |
| Salaries or wages <i>Guest Speaking \$</i> | \$ 1,000 |
| Materials <i>Thank you gift.</i> | \$ |
| Equipment | \$ |
| Documentation | \$ |
| Promotion | \$ |
| Administration | \$ 835 |
| Other expenses <i>Catering 30 x \$33</i> | \$ 1000 |
| TOTAL (inclusive of GST) | \$ 2,835. |

Supporting documents to supply with application:

- Quotes for material, equipment, services, etc.
- Letters of support from parent bodies, other organisation, project partners, etc.

Financial Assistance Grants Applications 2022-2023

| # | Applicant | Amount Requested | Amount Recommended | Council Resolution | Project Details | Eligibility | Clear description goals and outcomes | Connection to community | Clearly defined target group | Builds on community assets | Provides greater independence | Partnership/ community support and representativeness | Cash/in-kind contributions / Appropriate and sound budget | Meets one or more objectives of Community Strategic Plan | Did not receive previous year grant / other Council funding | TOTAL | Comments | |
|--|---|------------------|--------------------|--------------------|--|-------------|--------------------------------------|-------------------------|------------------------------|----------------------------|-------------------------------|---|---|--|---|-------|----------|--|
| 1 | Australian Air League Leeton-Narrandera Squadron | \$ 1,300.00 | \$ 1,300.00 | | Squadron Hall kitchen refurbishment | Y | Y | Y | Y | Y | N | Y | N | Y | 7 | Y | 80% | Allocation based on guidance Matrix. Quote included |
| 2 | Barellan & District Netball Association | \$ 1,500.00 | \$ 1,500.00 | | Representative netball training kits | Y | Y | Y | Y | N | Y | Y | N | Y | 17 | N | 70% | Allocation based on guidance Matrix. Quote included |
| 3 | CWA Narrandera Evening Branch | \$ 1,000.00 | \$ 1,000.00 | | 100 Year CWA NSW Narrandera high tea celebration | Y | Y | Y | Y | N | Y | Y | N | Y | 16 | Y | 80% | Allocation based on guidance Matrix. No quotes included |
| 4 | Narrandera Meals on Wheels | \$ 1,950.00 | \$ 1,950.00 | | Volunteer uniforms and name badges | Y | Y | Y | Y | N | Y | Y | N | N | 1 | Y | 70% | Allocation based on guidance Matrix. Quotes included |
| 5 | Narrandera PreSchool | \$ 2,000.00 | \$ 2,000.00 | | Flag poles | Y | Y | Y | Y | Y | N | Y | Y | Y | 13 | Y | 90% | Eligibility not answered correctly. Quote included |
| 6 | Narrungdera NAIDOC Committee | \$ 2,000.00 | \$ - | | Supplies and mind assets | Y | N | Y | N | N | Y | N | Y | N | 13 | Y | 50% | Non-allocation based on guidance Matrix. Quote provided for goods less than requested amount. |
| 7 | Rockin on East Festival | \$ 2,000.00 | \$ - | | Rockin on East Festival 2022 | Y | N | Y | Y | Y | N | Y | Y | Y | 16, 17 | N | 70% | Events has funds allocated from Events Budget \$2000 Personal ABN of Alan Law. |
| 8 | Spirit FM | \$ 990.00 | | | Spirit FM roller disco | Y | Y | Y | Y | Y | Y | Y | N | Y | 16, 17 | Y | 90% | Event will occur within FY 2021-2022 makes funding ineligible as funds are not released until 2022-2023 FY |
| 9 | Women of Western Riverina Networking (late application) | \$ 2,000.00 | \$ - | | Celebrating international rural women | Y | N | N | N | N | N | N | Y | N | 16 | Y | 30% | Non-allocation based on guidance Matrix. Late application. Personal ABN of contact person |
| SUB-TOTAL | | \$ 14,740.00 | \$ 7,750.00 | \$ - | | | | | | | | | | | | | | |
| Groups not requiring application but listed for consideration as per policy (POL008) | | | | | | | | | | | | | | | | | | |
| Barellan Central School | | \$ 80.00 | 80 | | | | | | | | | | | | | | | |
| Binya Public School | | \$ 80.00 | 80 | | | | | | | | | | | | | | | |
| Narrandera East Infants School | | \$ 80.00 | 80 | | | | | | | | | | | | | | | |
| Narrandera High School | | \$ 160.00 | 160 | | | | | | | | | | | | | | | |
| Narrandera Public School | | \$ 80.00 | 80 | | | | | | | | | | | | | | | |
| St Joseph's Narrandera | | \$ 80.00 | 80 | | | | | | | | | | | | | | | |
| TAFE Narrandera Campus | | \$ 150.00 | 150 | | | | | | | | | | | | | | | |
| TAFE Riverina Institute | | \$ 150.00 | 150 | | | | | | | | | | | | | | | |
| SUB-TOTAL | | \$ 860.00 | \$ 860.00 | \$ - | | | | | | | | | | | | | | |
| RECOMMENDED MAYOR / GM FUND | | | \$ 7,750.00 | \$ - | | | | | | | | | | | | | | |
| GRAND TOTAL | | \$ 15,600.00 | | \$ - | | | | | | | | | | | | | | |



Financial Assistance Program Policy 2021 POL008



NARRANDERA SHIRE COUNCIL

Chambers: 141 East Street Narrandera NSW 2700
Email: council@narrandera.nsw.gov.au

Phone: 02 6959 5510
Fax: 02 6959 1884



Policy No: POL008
Policy Title: Financial Assistance Program Policy
Section Responsible: Corporate and Community Services
Minute No: 20/238
Doc ID: 12269

1. INTENT

Narrandera Shire Council is committed to making our Shire a great place to live, work and visit. Council recognises that voluntary groups and community groups are often key partners in improving the quality of life for residents, workers, and visitors.

To support the work of these groups, Council provides limited financial assistance to selected voluntary groups and community groups under this policy on an annual basis.

2. SCOPE

This policy applies to the administration and management of Council's Financial Assistance Program.

3. OBJECTIVE

This document provides a framework of management for the allocation of any financial assistance to eligible local groups under Section 356 of the Local Government Act, 1993.

This policy also ensures that the administration of the financial assistance program is managed in a transparent, accountable, merit-based manner and that all applications received for funding are assessed fairly and without bias.

4. POLICY STATEMENT

Summarily Section 356 Local Government Act 1993 provides that a Council may "contribute money or otherwise give financial assistance to persons for the purpose of exercising its functions".

5. PROVISIONS

5.1 ELIGIBILITY

5.1.1 Financial assistance will be provided

Financial assistance will be provided to support activities, services, projects and/or programs by groups which:

- encourage resident participation in activities that benefit the community as a whole and that facilitates the inclusion of people who are disenfranchised and/or financially disadvantaged.
- have established clear goals and outcomes that enhance community harmony and social cohesion within a particular target group.
- encourages people and groups to help themselves.
- have leaders of the project that belong to or can demonstrate a strong connection with the community they seek to assist.
- able to build on existing community assets, such as a service, physical building, bases of knowledge and community skills.
- have relevant project partners with an appropriate and sound budget.
- show cash or in-kind contributions to the project.
- align with one or more of the strategies contained within the Community Strategic Plan.

5.1.2 Financial assistance will not be provided

Financial assistance will not be provided for:

- use by an individual.
- the waiver of rates and charges - being the ordinary rate levied on the land value for a rateable property, with charges being for the provision of or access to services provided by Council.
- the payment or reimbursement of recurrent operational expenses.
- an applicant that is likely to secure funding through an alternate source such as another service provider or an agency or branch of a Federal, State or another Local Government authority.
- illegal activities.
- funding requests of more than \$2,000.
- political activities.
- commercial activities.
- legal costs.
- reimbursement of expenses for projects that have already commenced or been completed.
- branches of charities that fundraise for projects outside of Narrandera Shire.

5.1.3 Other

Notwithstanding the established criteria, Council at its discretion may make a variation where it is demonstrated that financial assistance is required and that residents of the Narrandera Shire will benefit from the financial assistance.

5.2 OPERATION

- Determinations will be made annually for the following financial year, as part of Council's budget process.
- Applications must be submitted in the required format and must use the relevant application document.
- Applicant organisations will be asked to forward submissions by the first week in February each year.
- Applications must have supporting documentation such as quotations for the supply of goods and or services to be funded through this program.
- Applications will be received once per financial year.
- Impromptu applications may still be considered but will be assessed against the same assessment criteria as the formal applications and a weighted score derived.
- Recipient groups must nominate identifiable outcomes in the project/service program and will be assessed against the eligibility criteria.
- Recipient groups may be asked to provide an acquittal at the end of the nominated project.
- A report will be submitted to Council following the application closure date at which time a copy of all applications will be provided with a scoring against the eligibility criteria with a concluding recommendation.
- Groups financially assisted in one year will not automatically receive ongoing funding in future years.
- Precedence will be given to applicants who did not receive financial assistance during the previous financial year.
- Where a request to waive fees or charges (such as the cost to hire a Council owned or managed facility) is approved by Council, the value of the amount waived is to be deducted from the Mayor and General Manager donations funds.
- Schools within the Shire, TAFE NSW Narrandera Campus and the TAFE NSW regional governing body will be provided with an annual donation towards academic prizes and as such are an automatic inclusion for consideration.

6. DEFINITIONS

- **Acquittal:** The report that recipients of financial assistance from Council may be asked to provide on the final outcomes of the project and the expenditure of funds received.
- **Automatic Inclusion:** A recipient where Council recognises the group's enhancement of the social capital within the Shire community and a written application for financial assistance is not required.
- **Eligibility Criteria:** The measures against which an application is assessed.

- **Financial Assistance Program:** The community funding grants program in which Council supports non-profit groups and community groups in accordance with this policy.
- **Formal Application:** An application submitted using an approved format during the formal advertising period within which Council seeks requests for financial assistance.
- **Impromptu Application:** An application received outside the formal period within which Council seeks requests for financial assistance.
- **Not-for-profit:** Refers to voluntary groups or community groups that operate on a not-for-profit basis with no financial gain to individual members.

7. ROLES AND RESPONSIBILITIES

The Financial Assistance Program is managed within the Corporate and Community Services function of Council.

Council will:

- Register all applications received.
- Create a workflow to the appropriate officer for action.
- Assess each application to ensure that it has been completed in full and that any referenced material also copies of quotations for the supply of goods and or services are attached to support the application.
- Record the application in an assessment spreadsheet where each criteria is weighted and a total scoring derived.
- Prepare a report to Council with recommendations.
- Advise applicants of the determination of applications.

8. RELATED LEGISLATION

- Section 356 of the Local Government Act, 1993

9. RELATED POLICIES AND DOCUMENTS

- NSC Application for Financial Assistance

10. VARIATION

Council reserves the right to review, vary or revoke this policy in accordance with legislation, regulation and award changes, where applicable. Council may also make changes to this policy and the relevant procedures from time-to-time to improve the effectiveness of its operation.

11. PREVIOUS VERSIONS

Reference to a superseded policy number and/or name is also considered a reference to the new policy number. This policy was previously named:

- CS20 Financial Assistance Program Policy 2018.

POLICY HISTORY

| Responsible Officer | Governance & Engagement Manager | | |
|--|---|---------------------|-------------------|
| Approved by | General Manager | | |
| Approval Date | 23 September 2021 | | |
| GM Signature (Authorised staff to insert signature) |  | | |
| Next Review | 1 December 2022 | | |
| Version Number | Endorsed by ELT | Resolved by Council | Date signed by GM |
| 1 Adopted | - | - | 30/09/1996 |
| 2 Reviewed | - | - | 4/09/2000 |
| 3 Reviewed | - | - | 20/03/2007 |
| 4 Reviewed | - | - | 15/07/2008 |
| 5 Reviewed | - | - | 11/12/2013 |
| 6 Reviewed | - | - | 15/04/2014 |
| 7 Reviewed | - | - | 17/11/2015 |
| 8 Reviewed | - | - | 5/01/2016 |
| 9 Reviewed | - | - | 27/09/2016 |
| 10 Reviewed | 15/01/2018 | 20/02/2018 | 20/02/2018 |
| 11 Reviewed | 11/08/2020 | 20/07/2021 | 23/09/2021 |

NOTE: This is a controlled document. If you are reading a printed copy, please check that you have the latest version via Council's website (external) or MagiQ (internal). Printed or downloaded versions of this document are uncontrolled.

15 OUR ENVIRONMENT**15.1 POLICY REVIEW - POL062 MOBILE FOOD TRADING****Document ID: 596485****Author: Deputy General Manager Infrastructure****Authoriser: Deputy General Manager Infrastructure****Theme: Our Environment****Attachments: 1. DRAFT POL062 Mobile Food Trading Policy****RECOMMENDATION**

That Council:

1. Endorses POL062 Mobile Food Trading Policy as presented for the purpose of public exhibition seeking community comment for a period of 28 days.
2. Deems POL062 Mobile Food Trading Policy as adopted should no submissions be received from the community at the conclusion of the exhibition period.

PURPOSE

The purpose of this report is to introduce for discussion and eventual adoption the draft Mobile Food Trading POL062 Policy regarding the control of commercial mobile food traders on Council controlled land.

SUMMARY

The intent of this draft policy is to identify suitable Council controlled land on which commercial mobile food traders may be permitted to operate with consent.

BACKGROUND

This report has been developed in response to interest from commercial mobile food traders seeking approval to operate on Council controlled land. Council staff are currently directing these inquiries to privately owned sites in and around the Narrandera main street precinct.

The draft policy standardises an approach to the approval of these operators and aims to identify suitable community or public land or public places on which Council will permit mobile food traders to operate.

The identification of suitable Council controlled land has also been problematical given the potential issues associated with the operation of a mobile food trading site, such as traffic issues resulting from client car parking, increased number of vehicles in a concentrated area and increased pedestrian activity at the site, as well the potential for noise and litter issues.

Discussion about potential suitable sites for the operations of commercial mobile food traders (subject to approval) was undertaken, with two locations being identified being Marie Bashir Park and Brewery Flats.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**Theme**

Our Environment

Strategy

3.1 - To encourage new business and industry that can be sustained also support local business and industry to grow and prosper

Action

3.1.1 - Continued delivery of actions contained within the Economic Development Strategy

ISSUES AND IMPLICATIONS**Policy**

- The draft POL062 Mobile Food Trading Policy will be a new policy.

Financial

- N/A

Legal / Statutory

- To consider an application to use Council controlled land for the purpose of commercial mobile food trading, Council should adopt a policy that creates an approved structure outlining Council's requirements to anyone wishing to operate as a commercial mobile food trader.

Community Engagement / Communication

- It will be recommended that, if endorsed by Council at the March 2022 meeting, the draft Mobile Food Trading Policy be placed on public exhibition for 28 days for community consultation. The recommendation will be that, should no submissions be received during the exhibition period, the policy would be considered as adopted and implemented.

Human Resources / Industrial Relations (if applicable)

- N/A

RISKS

Compliance with an adopted policy is required to reduce risks from commercial mobile food traders operating on Council controlled land.

OPTIONS

1. Resolve to permit commercial mobile food trading to occur on all areas of Council controlled land subject to approval under Section 68 of the Local Government Act.
2. Resolve to prohibit commercial mobile food trading on all areas of Council controlled land.
3. Resolve to permit commercial mobile food trading to suitable Council controlled land with approval under Section 68 of the Local Government Act.

CONCLUSION

That Council considers the draft Mobile Food Trading Policy and Council controlled land on which commercial mobile food traders may be permitted operate with consent.

RECOMMENDATION

That Council:

1. Endorses POL062 Mobile Food Trading Policy as presented for the purpose of public exhibition seeking community comment for a period of 28 days.
2. Deems POL062 Mobile Food Trading Policy as adopted should no submissions be received from the community at the conclusion of the exhibition period.



Mobile Food Trading Policy 2022

POL062



NARRANDERA SHIRE COUNCIL

Chambers: 141 East Street Narrandera NSW 2700
Email: council@narrandera.nsw.gov.au

Phone: 02 6959 5510
Fax: 02 6959 1884



Policy No: POL062
Policy Title: Mobile Food Trading Policy
Section Responsible: Development & Environment
Minute No/Ref: XXXXXXXX
Doc ID: 572080

1. INTENT

The purpose of this policy is to identify Council controlled land where commercial mobile food trading may be approved to operate and to provide a functional framework for managing the approval and operation of commercial mobile food traders on these sites.

2. SCOPE

This policy applies to all commercial mobile food trading on Council controlled land where that trading is at:

- any time or day, regardless of the frequency or duration
- a single location only
- multiple locations at different times, or simultaneously.

This policy identifies approved Council controlled land, listed in Appendix 1 to this Policy, on which commercial mobile food trading will be permitted.

This policy does not apply to mobile food trading, where that trading:

- i. meets the following development standards specified by the NSW State Environmental Planning Policy (Exempt and Complying Development Codes - Subdivision 27A Mobile food and drink outlets), where the trading:
 - a. has the consent of the owner of the land, being land that is not Council controlled land, on which the development is carried out, and
 - b. does not restrict any vehicular or pedestrian access to or from the land or entry to any building on the land, and
 - c. does not obstruct the operation of, or access to, any utility services on the land or on adjacent land, and
 - d. is not located within the canopy of, or result in damage to, any tree growing on the land or on adjacent land, and
 - e. does not result in any damage to public property on the land or on adjacent land, and

- f. if carried out on land within or immediately adjacent to a residential zone—is only carried out between 7.00 am and 7.00 pm on any day, and
 - g. if located on a public place—has any approval required under section 68 of the [Local Government Act 1993](#), and
 - h. if located on private land—be limited to 1 development on that land and not contravene any conditions of a development consent for any other use carried out on the land.
- ii. is conducted on Council controlled land, but controlled by others under a lease, licence or agreement, and that mobile food trading is sanctioned by the lessee, sub-lease, licensee or other
- iii. is part of an event, where that mobile food trading is sanctioned by the event organiser and covered by the event organiser's public liability and professional indemnity insurance
- iv. is undertaken by a locally based, not for profit, volunteer-based group.

3. OBJECTIVE

This policy seeks to:

- Provide a fair and balanced approach to the use of public space
- Ensure safe, orderly and appropriate activation of public space
- Provide clarity and certainty for the community
- Formalise roles and responsibilities
- Manage the public risk

4. POLICY STATEMENT

The use of public land for commercial purposes is a privilege not a right. Council seeks to strike a balance between supporting mobile food trading for the benefits of public space activation and preserving those spaces for use by all. This policy seeks to provide assurance to the community that Council will manage mobile food trading on public land transparently, fairly and for the benefit of all.

5. PROVISIONS

5.1 GENERAL

Narrandera Shire Council's general position regarding mobile food trading will:

- support activation of public spaces
- ensure community safety is not compromised
- encourage diversity
- facilitate equitable access
- balance potential competitive and complementary impacts on other traders
- have regard to the social and economic impacts on Narrandera Shire

- require the prior approval from Council before engaging in mobile food trading on any approved Council controlled land in accordance with the requirements of Section 68 of the Local Government Act 1993.

5.2 LAND TO WHICH THIS POLICY APPLIES

Commercial mobile food trading will only be permitted on the Council controlled land identified on the Map of Approved Locations, as amended from time to time by NSC (Attachment 1 to this policy).

6. DEFINITIONS

- **Authorised officer:** any person appointed by Council for the purposes of the administration and enforcement of any Act, regulations or local laws which relate to the functions and powers of the Council.
- **Commercial Mobile Food Trading:** means a business based commercial operation that sells or offers for sale any food or drink for human consumption from a vehicle, caravan, table, stall or other similar structure on a not for profit basis.
- **Council:** means Narrandera Shire Council.
- **Council controlled land:** means any of the following

Land under the ownership of Narrandera Shire Council

Community land: being land that has been classified by Council as 'Community Land'.

Public land: being land that is any of the following

- a public road
- Crown Land under the management and control of NSC
- A Common under the management and control of NSC

Public place: being land that is any of the following

- a public reserve
 - public swimming pool
 - a public road or bridge
 - a Crown reserve under the control and management of NSC
- **Locally based, not for profit, volunteer-based group:** includes but is not limited to a local school, community group, service club, Council committee, Church or emergency service organisation undertaking a fund raising event for community purposes.
 - **Mobile food trader:** any person or persons who sell or offers to sell any food or drink for human consumption from a vehicle, caravan, table, stall or other similar structure.
 - **Mobile food trading:** the sale or offering for sale of any food or drinks from a vehicle, caravan, trailer, table, stall or similar structure.

- **Suitably authorised person:** a person in a position with delegated authority to represent an organisation or agency.

7. ROLES AND RESPONSIBILITIES

7.1 COUNCILLORS

- Adoption of the policy.
- Identifying highly desirable and sustainable sites.

7.2 COUNCIL STAFF

- Administrative review of the policy and all associated reporting to Council
- Applying the policy
- Assessing and determining applications for mobile food trading under Section 68 of the Local Government Act 1993
- Ensuring permit holders comply with all conditions of approval
- Providing administrative support and oversight of tender processes
- Providing administrative support and oversight of leases, licences agreements

7.3 PERMIT HOLDERS

- Ensuring that approved mobile food trading is always conducted in accordance with all conditions specified in the approval by NSC
- Ensuring that a copy of the permit or agreement is always available at the location the itinerant trading is occurring.

8. RELATED LEGISLATION

- Environmental Planning & Assessment Act 1979
- Environmental Planning & Assessment Regulations 2000
- Food Act 2003
- Local Government Act 1993
- Privacy Act 1988

9. RELATED POLICIES AND DOCUMENTS

- Economic Development Strategy 2017 – 2020
- Product Development and Destination Marketing Strategy 2011

10. VARIATION

Council reserves the right to review, vary or revoke this policy in accordance with legislation, regulation and award changes, where applicable. Council may also make

changes to this policy and the relevant procedures from time-to-time to improve the effectiveness of its operation.

11. PREVIOUS VERSIONS

Reference to a superseded policy number and/or name is also considered a reference to the new policy number. This policy was previously named:

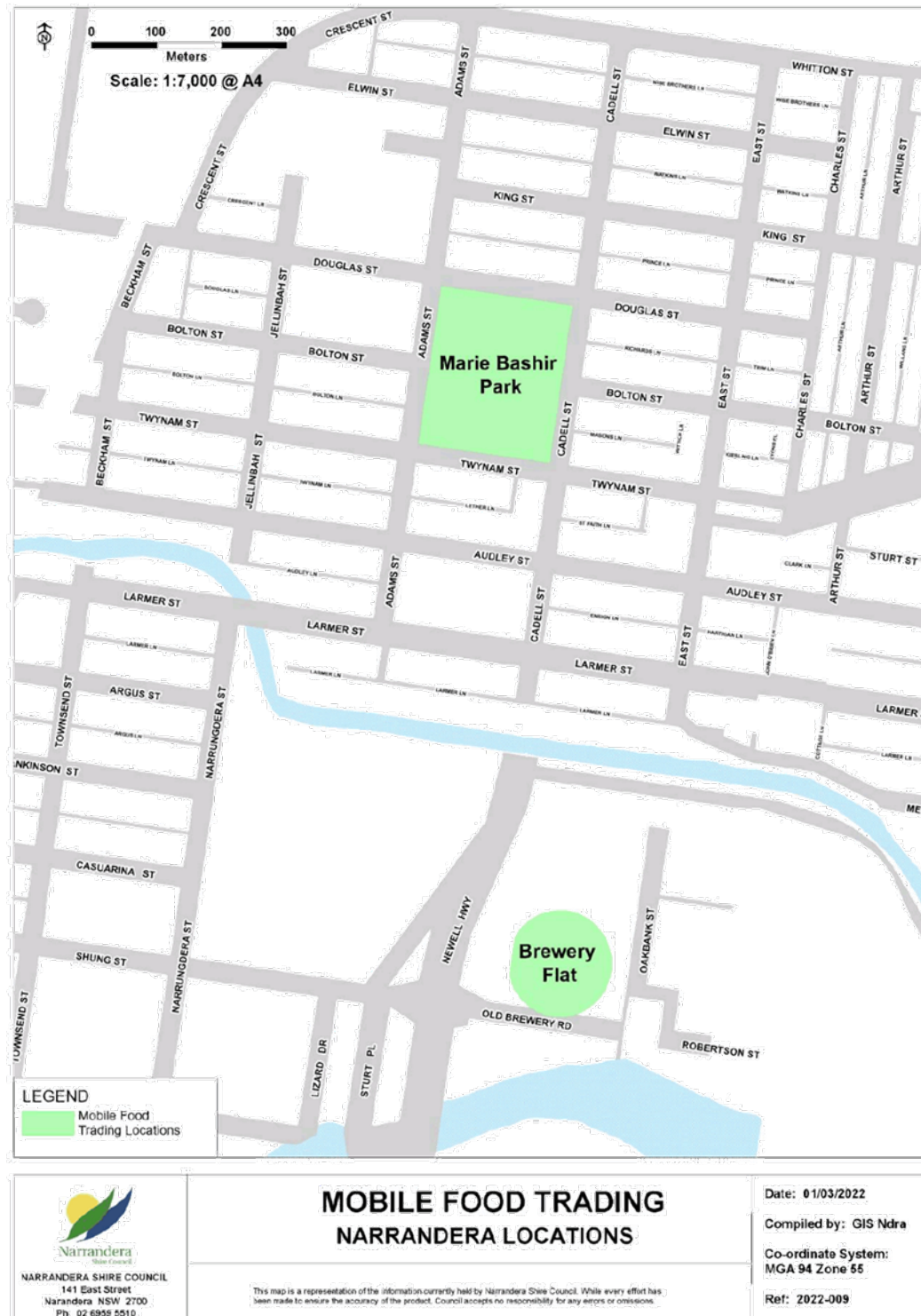
- Not applicable.

POLICY HISTORY

| | | | |
|--|-----------------------------------|------------------|----------------------|
| Responsible Officer | Manager Development & Environment | | |
| Approved by | General Manager | | |
| Approval Date | DD Month 202Y | | |
| GM Signature (Authorised staff to insert signature) | | | |
| Next Review | March 2025 | | |
| Version Number | Endorsed by ELT | Endorsed Council | by Date signed by GM |
| 1 Adopted | 26/10/2021 | DD/MM/YYYY | DD/MM/YYYY |
| 2 Reviewed | DD/MM/YYYY | DD/MM/YYYY | DD/MM/YYYY |

NOTE: This is a controlled document. If you are reading a printed copy, please check that you have the latest version via Council's website (external) or MagiQ (internal). Printed or downloaded versions of this document are uncontrolled.

Attachment 1: Mobile Food Trading Map of Approved Locations



16 OUR ECONOMY

Nil

17 OUR INFRASTRUCTURE**17.1 TENDER T21-22-05 - REPLACEMENT JET PATCHER****Document ID: 601470****Author: Works Manager****Authoriser: Deputy General Manager Infrastructure****Theme: Our Infrastructure**

Attachments:

- 1. T 21-22-05 Jet Patcher price summary.pdf - Confidential (under separate cover)**
- 2. T 21-22-05 Jet Patcher overall summary.pdf**
- 3. NSC Jet Patcher auction estimate - Pickles.pdf - Confidential (under separate cover)**

RECOMMENDATION

That Council:

1. Approves the purchase of Option 1 for the supply and delivery of a new Jetmaster from Ausroad Systems Pty Ltd for the net amount of \$527,044.10 including GST in accordance with Section 55 of the Local Government Act 1993.

PURPOSE

The purpose of this report is to advise Council of the tenders received for the supply and delivery of one new jet patcher and to recommend the purchase as detailed in the report.

SUMMARY

In accordance with Council's 10-year Plant Replacement Program, tenders/quotations were called for the new replacement of a jet patcher.

BACKGROUND

The Local Government Act 1993 Section 55 outlines the requirements for the tendering process for councils.

Tender T-21-22-05 for the supply and delivery of one new jet patcher was called in December 2021 through Local Government Procurement (LGP). The submission of tenders from suppliers closed at 4.00pm AEST on Thursday 20 January 2022. At the time of closing, Council received tenders from two companies, providing three different jet patcher options.

Tenders were received from:

- Paveline International Pty Ltd \$ 534,634.43
- Ausroad Systems Pty Ltd \$ 527,044.10

All of the received tenders were deemed to be conforming. One company provided options for their nominated road patching unit mounted on two different truck bodies. Initially, the lowest price options from both companies were considered to progress through to the physical assessment stage.

Both companies declined to trade Council's old unit, so an auction estimate has therefore been sourced from Pickles Auctions.

A plant evaluation was performed by plant operators and mechanics to determine suitability against numerous criteria. An overall summary of the evaluation scores can be found as an attachment to this report. Additionally, a summary of the tendered prices and auction estimates can also be found as confidential attachment under separate cover.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Infrastructure

Strategy

4.1 - To have an improved and adequately maintained road network

Action

4.1.3 - Maintain the condition rating of the road network across the Shire in accordance with agreed service levels

ISSUES AND IMPLICATIONS

Policy

- Tender undertaking in accordance with the Narrandera Shire Council procurement policy.

Financial

- This proposed plant replacement is in accordance with Council's Plant Replacement Program.

Legal / Statutory

- The Local Government Act 1993 Section 55 outlines the requirements for the tendering process for councils.

Community Engagement / Communication

- This matter is being presented in the ordinary business paper for discussion.

Human Resources / Industrial Relations (if applicable)

- Plant operators and mechanics were involved in the plant evaluation process.

RISKS

The current unit is at an age and condition where it requires frequent maintenance and major repairs. Delaying the replacement of this machine will result in more maintenance and higher running costs.

OPTIONS

1. Select the supply of a new Jetmaster from Ausroads Systems Pty Ltd with Isuzu cab chassis. Narrandera Shire has previously found the Ausroads machines, the

company's aftersales service, and machine reliability to be sufficient to our needs. This is also the cheapest option.

2. Select the supply of a new Jetmaster from Ausroads Systems Pty Ltd with Hino cab chassis. Narrandera Shire has previously found the Ausroads machines, the company's aftersales service, and machine reliability to be sufficient to our needs. This, however, is the most expensive option.
3. Select the supply of a new Paveline from Paveline International Pty Ltd. The assessment of the machine by the mechanics, plant operator did not result in the Paveline machine being weighted as the preferred option. An additional issue the Council staff discovered was that the Paveline machine was physically taller than the existing machine, thus potentially requiring pruning of numerous trees to be able to operate the machine around town. This is a more expensive option.
4. Reject all submitted tenders and keep the existing road patching unit. This option is not recommended as the unit is at an age and condition where it requires frequent maintenance and major repairs.

CONCLUSION

The jet patcher supply tender from Ausroad Systems Pty Ltd for the Jetmaster with Isuzu cab chassis is more suitable to Narrandera Shire Council's needs and therefore deemed to be the best value more money.

RECOMMENDATION

That Council:

1. Approves the purchase of Option 1 for the supply and delivery of a new Jetmaster from Ausroad Systems Pty Ltd for the net amount of \$527,044.10 including GST in accordance with Section 55 of the Local Government Act 1993.

| | Ausroads | Jet master | Isu | Paveline | Ausroads | Jetmaster | Hino | 0 | 0 | 0 | Weighting |
|---------------|----------|------------|-----|----------|----------|-----------|------|---|---|---|-----------|
| Finance | 1 | | | 2 | | 3 | | 6 | 6 | 6 | 40% |
| Workshop | 1 | | | 3 | | 1 | | 6 | 6 | 6 | 30% |
| Functionality | 1 | | | 1.25 | | 1.5 | | 6 | 6 | 6 | 30% |
| Total | 1 | | | 2.075 | | 1.95 | | 6 | 6 | 6 | 100% |

Best Score 1 belongs to Ausroads Jet master Isuzu
if there is a equal best score please check

17.2 TENDER EL0421 - PARTICIPATION IN SUPPLY OF RENEWABLE ELECTRICITY**Document ID: 601665****Author: Executive Engineer****Authoriser: Deputy General Manager Infrastructure****Theme: Our Environment****Attachments: Nil****RECOMMENDATION**

That Council:

1. Provides delegated authority for the General Manager to enter into a supply agreement with the successful energy provider appointed by the Local Government Procurement Tender Evaluation Team.

PURPOSE

The purpose of this report is to provide the information required to enable Council to participate in a Local Government Procurement Tender EL0421 for the supply of Renewable Electricity.

SUMMARY

Section 55 of the Local Government Act 1993 provides the legislative framework to promote best practice standards in local government tendering. Purchase contracts in excess of \$250,000 require Council to call for tenders.

Tenders are normally evaluated and reported to Council ordinary meetings for formal acceptance. Alternatively, Council is able to purchase from Government-negotiated contracts and Local Government Procurement (LGP), which have already gone through the tender process.

LGP is currently preparing a tender for the supply of renewable electricity to a number of councils. As electricity prices have a short validity period, General Managers must have the appropriate delegation to enter into a supply agreement once LGP awards the contract.

BACKGROUND

Every three years, Council participates in a tender process to select an energy provider to meet Council's electricity needs. Our current contract finishes at the end of 2022.

LGP has invited interested councils to combine their power requirements to attract a competitive tender for the supply of renewable energy.

Council's average annual power requirement is over 2,100MWh, costing \$550,000 and producing 1,916t of CO2 emissions over 61 sites. This equates to an average cost of 23c/KWh.

In February 2020, Council resolved to adopt the Narrandera Shire Council – Climate Action Strategy. This strategy consisted of a number of energy-saving strategies including:

- Generation of power using behind-the-meter solar PV systems
- Increase energy efficiency
- Use of sustainable transport
- Buying clean energy using Renewable Energy Power Purchase Agreements (PPA)

Council has identified 13 Council sites which are suitable to construct behind-the-meter solar PV and has applied for funding under Round 6 of the Building Better Regions Fund. This project also includes a number of energy efficiency projects including power factor correction, voltage optimisation and the installation of an Electronic Vehicle (EV) charging station. Council has already implemented energy efficiency for our unmetered sites by upgraded streetlights to LED.

The biggest opportunity for Council to reduce emissions, however, is to purchase renewable energy. This tender empowers Council to substantially meet the renewable energy targets identified in the Climate Action Strategy.

Evaluation Process

Some 20 councils are expected to participate in this tender, which will commence supply on 1 January 2023. LGP will conduct a tender for the supply of renewable energy to be supplemented with traditional power sources as needed.

More competitive pricing is achieved by extending the contract period from three to seven years to take advantage of PPA, which spread the initial renewable infrastructure cost over a longer period.

Once energy retailers submit their tender prices, an evaluation report will be prepared by LGP for the Tender Evaluation Team to review and give feedback.

Should the Tender Evaluation Team consider that the submissions are not reflective of the market at the time, no contract will be awarded.

LGP will release the confidential evaluation report to General Managers of participating councils and allow up to 48 hours for feedback. Assuming there are no significant issues, LGP will determine the outcome in accordance with section 55 of the Local Government Act 1993 as amended and the participating entities will be bound by the outcome.

For this purpose, General Managers must have the appropriate delegation in consideration of the monetary value involved.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Environment

Strategy

2.1 - To value, care for and protect our natural environment

Action

2.3.1 - Consider and where possible implement sustainable environmental practices

ISSUES AND IMPLICATIONS

Policy

- This tender substantially assists Council in achieving the renewable energy targets identified in Council's Climate Action Strategy.
- The Tender complies with Council's Procurement policy.

Financial

- This Tender will commit Council to the electricity rates and tariffs of the most competitive retailer identified by the LGP Tender Evaluation Team.

Legal / Statutory

- This Tender complies with Section 55 of the Local Government Act 1993.
- Participating councils will be bound to the outcome determined by LGP.

Community Engagement / Communication

- This matter is being presented in the ordinary business paper for discussion.

Human Resources / Industrial Relations (if applicable)

- N/A

RISKS

LGP is setting a worst-case scenario, or maximum energy price of \$92.6/MWh flat rate for Large Sites and Unmetered Streetlighting. For small sites, the maximum price for energy is \$96.5/MWh or 20% discount to the retailers' standard tariffs.

The General Manager will have an opportunity to review and provide feedback to the Tender Evaluation Working Group on the tender evaluation report prior to determination.

OPTIONS

1. Council empowers the General Manager with delegated authority to enter into a supply agreement with the successful energy provider appointed by the Local Government Procurement (LGP) Tender Evaluation Team. This will enable Council to take advantage of LGP combining the bulk purchase needs of participating councils to secure the most competitive rates for renewable energy supply.
2. Council advises LGP that it does not wish to be part of Tender EL0421 for renewable energy supply and elects to purchase power on the spot market at the completion of Council's existing contract in December 2022. This reduces Council's bargaining power and does not assist Council in meeting its renewable energy targets identified in the Narrandera Shire Council Climate Action Strategy.
3. Council seeks an alternative renewable energy Power Purchase Agreement (PPA) with an alternative energy provider with bundled electricity and large-scale Generation Certificates to meet Council's renewable energy targets. Establishing a corporate PPA is complex, time-consuming and contains approaches and risks not previously considered by most consumers. These take time and resources to assess and manage and are generally outside the existing skill set of most councils.

CONCLUSION

This tender is timely as it will enable Council to identify a suitably competitive renewable energy power supplier before existing energy contracts expire at the end of 2022.

Providing the General Manager with appropriate delegation to participate in the Local Government Procurement LGP tender will enable Council to take advantage of greater purchasing power of participating councils, and will significantly assist Council in meeting the emissions reduction targets identified in the Climate Action Strategy.

RECOMMENDATION

That Council:

1. Provides delegated authority for the General Manager to enter into a supply agreement with the successful energy provider appointed by the Local Government Procurement Tender Evaluation Team.

18 OUR CIVIC LEADERSHIP**18.1 SUPERANNUATION CONTRIBUTIONS FOR COUNCILLORS****Document ID: 597970****Author: Deputy General Manager Corporate and Community****Authoriser: Deputy General Manager Corporate and Community****Theme: Our Civic Leadership****Attachments: 1. Local Governemnt Act 1993 Section 254B****RECOMMENDATION**

That Council:

1. Adopts the provisions of Section 254B of the Local Government Act 1993 to make superannuation contributions to Councillors commencing July 2022.
2. Increases the Council governance budget for the 2022-23 financial year by \$14,910 to fund contributions.

PURPOSE

The purpose of this report is for Council to consider the payment of superannuation contributions for Councillors from 1 July 2022.

SUMMARY

Amendments to the Local Government Act.1993 (The Act) allows Council to make superannuation contributions to Councillors as if the Councillor were an employee of Council.

The revised provisions of the Act can be implemented from 1 July 2022 following a resolution of Council to make superannuation contribution to Councillors.

On the adoption of these provisions, Council's governance budget for the 2022-23 year will require an additional \$14,910 to fund contributions.

BACKGROUND

The Local Government Amendment Act 2021 introduced Section 254B to the Local Government Act 1993. A copy of Section 254B is attached to this report.

This amendment allows Council to make superannuation contributions to Councillors as if the Councillor were an employee. These provisions commence 1 July 2022.

Councillors are not considered employees of Council and as such have not been captured by the Commonwealth Superannuation Guarantee provisions. Council can now resolve to make superannuation contributions to Councillors. Should contributions be made, Councillors will not be taken to be employees of Council and the contribution will not constitute salary.

Contributions will be determined by applying the rate prescribed in the Commonwealth Superannuation Guarantee (Administration) Act 1992 to the annual Councillor and Mayoral fee set each year by the Remuneration Tribunal. The rate commencing 1 July 2022 will be 10.5%, increasing by 0.5% each year to reach 11.5% in July 2024. The cost of contributions for the 2022-23 financial year will be \$14,910.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**Theme**

Our Civic Leadership

Strategy

5.1 - To have a Council that demonstrates effective management consistently, also a Council that communicates and engages well with the community and works collaboratively

Action

5.1.1 - Accountable, transparent and ensure open communication between the community and Council

ISSUES AND IMPLICATIONS**Policy**

- N/A

Financial

- The Governance budget for the initial year 2022-23 will require an additional \$14,910 to fund contributions. This will increase annually in line with the Commonwealth superannuation guarantee rate and Remuneration Tribunal determinations.

Legal / Statutory

- Local Government Act 1993 Section 254B.

Community Engagement / Communication

- Council resolution to make superannuation contributions to Councillors must be passed in an open meeting of Council.

Human Resources / Industrial Relations

- Additional administration resources to manage the payment of superannuation contributions outside of Council's payroll system.

RISKS

If superannuation contributions are not made to Councillors, their remuneration may be considered inequitable.

OPTIONS

1. Council resolves to adopt the provisions of Section 254B of the Local Government Act 1993 to make superannuation contribution to Councillors.
2. Council resolves to not adopt the provisions of Section 254B of the Local Government Act.
3. Council refers the report back to staff for review.

CONCLUSION

Council resolves to adopt the provision of Section 254B of the Local Government Act 1993 to make superannuation contribution to Councillors.

RECOMMENDATION

That Council:

1. Adopts the provisions of Section 254B of the Local Government Act 1993 to make superannuation contributions to Councillors commencing July 2022.
2. Increases the Council governance budget for the 2022-23 financial year by \$14,910 to fund contributions.



Australasian Legal Information Institute

New South Wales Consolidated Acts

LOCAL GOVERNMENT ACT 1993 - SECT 254B Payment for superannuation contributions for councillors

LOCAL GOVERNMENT ACT 1993 - SECT 254B

Payment for superannuation contributions for councillors

254B PAYMENT FOR SUPERANNUATION CONTRIBUTIONS FOR COUNCILLORS

- (1) A council may make a payment (a **"superannuation contribution payment"**) as a contribution to a superannuation account nominated by a councillor, starting from the financial year commencing 1 July 2022.
- (2) The amount of a superannuation contribution payment is the amount the council would have been required to contribute under the Commonwealth superannuation legislation as superannuation if the councillor were an employee of the council.
- (3) A superannuation contribution payment is payable with, and at the same intervals as, the annual fee is payable to the councillor.
- (4) A council is not permitted to make a superannuation contribution payment--
 - (a) unless the council has previously passed a resolution at an open meeting to make superannuation contribution payments to its councillors, or
 - (b) if the councillor does not nominate a superannuation account for the payment before the end of the month to which the payment relates, or
 - (c) to the extent the councillor has agreed in writing to forgo or reduce the payment.
- (5) The Remuneration Tribunal may not take superannuation contribution payments into account in determining annual fees or other remuneration payable to a mayor or other councillor.

(6) A person is not, for the purposes of any Act, taken to be an employee of a council and is not disqualified from holding civic office merely because the person is paid a superannuation contribution payment.

(7) A superannuation contribution payment does not constitute salary for the purposes of any Act.

(8) [Sections 248A](#) and [254A](#) apply in relation to a superannuation contribution payment in the same way as they apply in relation to an annual fee.

(9) In this section--

"Commonwealth superannuation legislation" means the [Superannuation Guarantee \(Administration\) Act 1992](#) of the Commonwealth.

"superannuation account" means an account for superannuation or retirement benefits from a scheme or fund to which the Commonwealth superannuation legislation applies.

18.2 2018-2022 DELIVERY PROGRAM - 31 DECEMBER 2021 PERFORMANCE REPORT**Document ID: 598958****Author: Governance and Engagement Manager****Authoriser: Deputy General Manager Corporate and Community****Theme: Our Civic Leadership****Attachments: 1. 31 December 2021 Delivery Program update.pdf****RECOMMENDATION**

That Council:

1. Endorses the 2018-2022 Delivery Program performance report with comments as at 31 December 2021 as presented, and publish the report to the community on Council's website.

PURPOSE

The purpose of this report is for Council to endorse the 2018-2022 Delivery Program performance report at 31 December 2021. Since that date, events such as storm activity and flooding have necessitated rescheduling of some proposed works.

SUMMARY

The attached performance report contains updated actions at 31 December 2021 from the 2018-2022 Delivery Program.

BACKGROUND

Section 402 of the Local Government Act 1993 (the Act) requires each local government area to have a Community Strategic Plan (CSP) that contains the visions and aspirations of the community and Council for at least a 10-year horizon. Supporting the CSP are several strategic documents, including a Resourcing Strategy, Delivery Program and an Operational Plan. The Delivery Program contains the strategies, goals and actions to achieve the objectives contained within the CSP.

Section 404 of the Act requires the General Manager to provide reports to Council at least every six months on the progress of actions within the Delivery Program. These reporting periods are 31 December and 30 June.

The report provides action statements and percentage completion indicators for those strategies contained within the 2018-2022 Delivery Program as at 31 December 2021. There are 60 actions contained within the 2018-2022 Delivery Program, with the status of these actions as of 31 December 2021:

- 1 action or 1.6% has not commenced or reporting data has not been obtained for this reporting quarter
- 33 actions or 55.0% are progressing for this reporting quarter
- 22 actions or 36.7% have an ongoing commitment for this reporting quarter
- 4 actions or 6.7% have been completed

At 1 July each year, the action status for each line item is generally reset to zero with each quarter measured according to completion. There are some line items, such as communication, however where there is an ongoing commitment with other line items progressing across the reporting quarters.

Highlights of the 31 December 2021 reporting period:

- Council engaged with the community through many broadcasting channels. The Mayor and General Manager conducted monthly radio interviews with Narrandera Community Radio and Triple M Griffith. Council published a total of 146 posts on Facebook. The top engaged post was about the Narrandera Earth Festival, with 6,300 reaches, 64 comments, 443 'likes' and 30 'shares'. Pages on Council's website had 32,714 unique pageviews, with news and media collectively totalling 380 unique views for the news page and 24 media releases. Council released five print and digital newsletters and 10 print advertisements.
- Council published five community newsletters online. Documents published to the website included the statutory End of Term Report and the 2020-2021 Annual Report. Videos published included two posts promoting consultation for the development of a new Community Strategic Plan and two supporting the Domestic Violence Awareness Committee. Community activities included a job application workshop for youth and a series of consultation sessions, with the assistance of Sea & Star Advisory Pty Ltd who were engaged to assist with community consultation to develop a new Community Strategic Plan.
- Efforts continued to highlight health services for Narrandera Shire residents. The Mayor and General Manager presented to the NSW Upper House inquiry into rural health services, which supported the earlier submission made on issues such as dialysis, ambulance services and community transport. A meeting of allied health professionals was held using zoom technology on 1 December 2021, again highlighting the health needs of smaller communities.
- The Cultural Plan 2021-2031 was completed and adopted by Council, and consultation details used to inform the development of a new Community Strategic Plan. Due to a further COVID-19 lockdown and restrictions, events in the Arts Centre were limited, however two events were able to be run in December. The Visitor Information Centre completed its relocation to the Narrandera Arts and Community Centre and began temporarily operating from the temple area of the centre. Council agreed to a program of exhibitions by local artists in the exhibition space over the following 12 months while the Visitor Information Centre is in residence. The first of these exhibitions was scheduled to launch in January 2022.
- Council continued to maintain the existing cameras in the CCTV system and installed cameras at the Narrandera works depot. Council staff completed a review with an external consultant of the public facing CCTV equipment to enable long term plans to be created. During the reporting period Council received one request from NSW Police to view footage.
- A site meeting workshop was conducted with Spiire Infrastructure Consultants to review the design of Bolton Street, and also the design of the intersection of Bolton and East Streets. All funding for this project will be derived from the Narrandera Business Centre Masterplan funding reserves.
- The reverse vending container facility at the Narrandera Landfill facility continued to be well utilised. Council continued to divert bulk green waste, metal and tyres, as well

as batteries, oils paints, gas bottles, hazardous chemicals, fluorescent light tubes and empty fire extinguishers from being placed in the landfill cell.

During the reporting period, the following of loads of waste were diverted for later reuse:

Metal - 394 loads

Green waste - 1,338 loads

Tyres - 8 loads

During the reporting period, the following approximate volumes of waste were diverted from the landfill disposal cell via the community recycling centre:

Fire extinguishers - 180 kg

Gas cylinders - 235 kg

Oils - 1,002 kg

Paints - 1,010 kg.

- Significant sales enquiries for land on the Red Hill Industrial Estate were received, with several sales proceeding to contract and further negotiations expected to continue in early 2022. Large land sales were predicted to produce new development with strong employment possibilities from sustainable new industry developments.
- The Narrandera Youth Advisory Council held two formal meetings and four informal meetings during the reporting period. During the meetings, members continued to move forward on the Food Trailer project. The trailer made its debut at the Christmas Farmers Markets and was very well received by the community. The Community Liaison Officer continued to provide support to the Narrandera High School Girls Group each week, creating fun activities and programs for participants to learn and enjoy, however this was placed on hold due to the COVID-19 restrictions. Planning commenced for an extensive school holiday program to be run in the future.
- The following works were completed in the reporting period: 9.63 kilometres of gravel resheet works, 83 kilometres of maintenance grading works, 0.18 kilometres of new sealed road construction at west Driscoll Road, and 0.8 kilometres of upgrade and seal of the Rocky Waterholes precinct entrance road.
- The Drought Stimulus Grant (Playground on the Murrumbidgee program) Destination and Discovery Hub project progressed well, with demolition works completed and planning underway for the construction tender. Construction works for the camp kitchen and amenity building at the Lake Talbot Tourist Park were nearing completion. The Sportsground disabled access ramp works were committed and quotes called to widen the players' tunnel pedestrian walkway. Council was advised that two grant submissions for projects under the Building Better Regions Round 5 program, for the upgrade of the powered sites at the Lake Talbot Tourist Park and an energy efficiency project looking to install 270 KW of solar power panels at various Council sites, was unsuccessful. Staff will resubmit the project applications under Round 6 of the program. Council was successful in gaining funding for identified projects under Round 4 of the Stronger Country Community Funding.
- The 2021-2022 capital works program progressed and was on schedule. Significant works included completion of the Sewer Main Relining program and the final stages of the completion of the new Pine Hill Water Reservoir construction project. The water and sewer operations telemetry system upgrade will begin in 2022.
- From the end of September 2021, 20 Development Applications were received. In the same reporting period for the 2020-2021 year 15 Development Applications were lodged and in 2019-2020 15 Development Applications were received.

- During the reporting period the average development assessment timeframe was 32 days. The statutory period within which councils are required to assess Development Applications is 40 days.

1.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Civic Leadership

Strategy

5.1 - To have a Council that demonstrates effective management consistently, also a Council that communicates and engages well with the community and works collaboratively

Action

5.1.1 - Accountable, transparent and ensure open communication between the community and Council

ISSUES AND IMPLICATIONS

There are no perceived issues or implications.

Policy

- Nil

Financial

- Nil

Legal / Statutory

- *Local Government Act 1993*
- *Local Government (General) Regulation 2021*
- Integrated Planning and Reporting Guidelines published September 2021.

Community Engagement / Communication

- Achieved by discussing the 31 December 2021 Delivery Program performance report in an open forum of Council and the placement of the report on Council's website following endorsement.

Human Resources / Industrial Relations (if applicable)

- Nil

RISKS

Nil

OPTIONS

1. Endorse the 31 December 2021 performance report of the 2018-2022 Delivery Program as presented and publish the document using Council's website.
2. Not endorse the 31 December 2021 performance report of the 2018-2022 Delivery Program as presented and require amendments to be made before publishing the document to the community.

CONCLUSION

The attached performance report contains a comprehensive update of actions from the 2018-2022 Delivery Program as of 31 December 2021.

It will be recommended that Council endorses the 2018-2022 Delivery Program performance report dated 31 December 2021 as presented and publish the document to the community on Council's website.

RECOMMENDATION

That Council:

1. Endorses the 2018-2022 Delivery Program performance report with comments as at 31 December 2021 as presented, and publish the report to the community on Council's website.



2018-2022 Delivery Program Review

**6 monthly reporting of 2021-2022 actions as at
31 December 2022**

THEME 1 - OUR COMMUNITY

STRATEGY 1 - TO LIVE IN AN INCLUSIVE, TOLERANT AND HEALTHY COMMUNITY WHICH DEMONSTRATES A POSITIVE ATTITUDE

| ACTION | Measured By | Performance Target | Comments at 31 December 2021 | Responsible Officer Position | Status | Progress |
|--|---|--|--|------------------------------|--------------------|----------|
| ACTION 1 - Develop relationships with both local and regional communities fostering a healthy and community attitude | The number of items broadcast for each reporting period with cumulative totals combined along with available web page and Facebook statistics. In 2020 the community survey will measure success since the 2016 survey. | Regular media items broadcast to the community. | As at 31 December 2021 - Council has engaged with the community through many broadcasting channels. The Mayor and General Manager conducted monthly radio interviews with Narrandera Community Radio and Triple M Griffith. This quarter Council published a total of 146 posts on Facebook - the top engaged post was about about the Narrungdera Earth Festival, with 6,300 reaches, 64 comments, 443 'likes' and 30 'shares'. Pages on Council's website have had 32,714 unique pageviews this quarter with news and media collectively totalling 380 unique views for the news page and 24 media releases. Council released 5 print and digital newsletters and 10 print advertisements. | Communications Officer | Ongoing commitment | 100% |
| ACTION 1 - Develop relationships with both local and regional communities fostering a healthy | Details of engagement opportunities for each reporting period with cumulative totals. | Number of formal Councillor and Senior Staff engagement opportunities. | As at 31 December 2021 - Council published 5 community newsletters online, documents published to the website included the statutory End Of Term Report and the 2020-2021 Annual Report. Videos published included 2 posts promoting consultation for the development of a new | Communications Officer | Ongoing commitment | 100% |

| ACTION | Measured By | Performance Target | Comments at 31 December 2021 | Responsible Officer Position | Status | Progress |
|--|--|---|--|---------------------------------|-------------|----------|
| and community attitude | | | Community Strategic Plan and 2 supporting the Domestic Violence Awareness Committee. Community activities included a job application workshop for youth and a series of consultation sessions with the assistance of Sea & Star Advisory Pty Ltd who have been engaged to assist with community consultation to develop a new Community Strategic Plan. | | | |
| ACTION 1 - Develop relationships with both local and regional communities fostering a healthy and community attitude | Proactive committees with meetings conducted as per terms of reference and held as scheduled. Minutes of Committees made available to Council and the community. | Proactive S.355 Committees with the monitoring of outcomes achieved and compliance with the Local Government Act, 1993. | As at 31 December 2021 - Committees have largely resumed following the COVID-19 interruptions to operations. Committees have considered their Terms of Reference and where necessary made recommendations to the incoming Council as to changes for the upcoming Council term. Staff will report to the new Council with reviewed Terms of Reference for consideration. The new Council will also determine a committee structure and delegations to committees for the upcoming Council term. | Deputy GM Corporate & Community | Progressing | 50% |
| ACTION 2 - Continue with strategic advocacy for the delivery of integrated health and wellbeing programs | Details of advocacy efforts during the reporting period and outcomes. | Details of the number of meetings held and details of outcomes from these meetings. | As at 31 December 2021 - Council continued its efforts to highlight health services for Narrandera Shire residents. The Mayor and the General Manager presented to the NSW Upper House inquiry into rural health services which supported the earlier submission made on issues such as dialysis, ambulance services and | General Manager | Progressing | 50% |

| ACTION | Measured By | Performance Target | Comments at 31 December 2021 | Responsible Officer Position | Status | Progress |
|--|---|--|---|------------------------------|-------------|----------|
| | | | community transport. A meeting of allied health professionals was held using zoom technology on 1 December 2021 again highlighting the health needs of smaller communities. | | | |
| ACTION 3 - Continue positive interactions with the Narrandera Interagency also the Aboriginal representative bodies within the community | Number of meetings attended and outcomes from the meetings. | Where possible attend meetings with the outcome being stronger links for inclusiveness in service planning and delivery. | As at 31 December 2021 - The Narrandera Interagency continues to meet, with new members attending regularly. The Aboriginal Elders Liaison Committee continues to meet quarterly to discuss important issues surrounding the Aboriginal community, including upcoming Council projects. The newly formed Narrandera NAIDOC Committee have met regularly to plan the 2021 NAIDOC Celebrations, however due to the current COVID-19 pandemic the planned events were unfortunately postponed. The committee plans to host a series of workshops early 2022. | Community Support Manager | Progressing | 50% |
| ACTION 4 - Implementation and monitoring of the Positive Aging Strategy & Disability Inclusion Action Plan | Details of progressive achievements measured against the relevant plan. | Documented achievements arising from both the Positive Aging Strategy and the Disability Inclusion Action Plan. | As at 31 December 2021 - The Narrandera Shire Library continues to offer activities catering to the needs of our senior community members and those living with a disability including movie days for seniors and mobile library services as well as offering a space for the Kurrajong participants to socialise. The Library continues to host the Knattering Knitters and offers volunteer opportunities as well. | Community Support Manager | Progressing | 50% |

| ACTION | Measured By | Performance Target | Comments at 31 December 2021 | Responsible Officer Position | Status | Progress |
|---|--|---|--|------------------------------|-------------|----------|
| | | | <p>Bidgee Boxing and Trinity Yoga continue to offer low impact exercise classes and Third Year Yoga. The Community Transport and Home Support Programs along with Meals on Wheels and other community organisations continue to offer services such as meal delivery, social support and transport to ensure senior residents and those living with a disability are well supported. Council commenced the community consultation phase of the development of a new Disability Inclusion Action Plan facilitated by Sea and Star Advisory.</p> | | | |
| ACTION 5 - Transport options are available to identified members of the community | The number of clients provided with community transport during the reporting period. | Details of the number of clients utilising the service and cumulative totals categorised as Aged, Transport Disadvantaged and Aboriginal. | <p>As at 31 December 2021 - Narrandera Leeton Community Transport provided 2,663 trips to residents of the Narrandera and Leeton Shires during the reporting period. Of these trips 1,108 trips were delivered to clients aged 65 years or older, or 50 years for Aboriginal and Torres Strait Islander, a total of 1,177 trips were delivered to those who are transport disadvantaged. The remainder of the trips were delivered through non-emergency health related transport, to NDIS participants and through brokerage agreements.</p> | Community Support Manager | Progressing | 50% |

| ACTION | Measured By | Performance Target | Comments at 31 December 2021 | Responsible Officer Position | Status | Progress |
|---|--|--|--|------------------------------|-------------|----------|
| ACTION 6 - Information about community services that are accessible within the Shire to be broadcast through various means | The currency and accuracy of information available to the community also the number of website page hits and Facebook page likes. | Current information delivered through traditional print material and also Council social media opportunities. | As at 31 December 2021 - The various Council social media posts received wide attention from the Community - these included information on the following items such as COVID-19 updates, playground upgrades, Oz Harvest Van, vaccination hubs, Christmas Lights and competitions, Women's Health Screening clinics and the launch of the Youth Advisory Council's Food Trailer. | Community Support Manager | Progressing | 50% |
| ACTION 7 - Where possible ensure socially disadvantaged members of the community have access to or are advised of how services can reduce their isolation | The number of persons that have been assisted with social support during the reporting period who may have been referred through the My Aged Care portal or NDIS planners. | Through other activities of Council such as Ageing, Disability and Home Care identify members of the community where social isolation may be an issue. | As at 31 December 2021 - The Narrandera Leeton Social Support program provided 578 hours of Social Support and 28 hours of Flexible Respite to individual clients aged 65 years and over, or 50 years and over for Aboriginal and Torres Strait Islander - all clients are referred through the MyAgedCare Portal. An additional 24 hours of Social Support was provided to National Disability Insurance Scheme participants. Social Support is an individualised service aimed at reducing social isolation amongst vulnerable members of the community - activities include assisting with shopping and errands, home visits, outings and over the phone support. | Community Support Manager | Progressing | 50% |

STRATEGY 2 - TO ADVOCATE FOR QUALITY EDUCATIONAL AND CULTURAL OPPORTUNITIES

| ACTION | Measured By | Performance Target | Comments at 31 December 2021 | Responsible Officer Position | Status | Progress |
|---|---|---|---|---|-------------|----------|
| ACTION 1 - Continued strategic advocacy for strengthening of the Narrandera centres of learning | When required details of advocacy efforts. | Outcomes of advocacy efforts for Narrandera TAFE as well as early childhood centres to secondary schools. | As at 31 December 2021 - Council provided financial support to all learning centres across the Shire during December 2021 in the form of academic awards. School based traineeships have been offered to Narrandera High School students that are scheduled to commence in 2022. | General Manager | Progressing | 50% |
| ACTION 2 - Develop a Narrandera Shire Cultural Plan to increase community participation in the Arts and cultural activities | Details of events held at the centre including type of event and attendance statistics. | Increased usage and patronage of the Narrandera Arts and Community Centre. | As at 31 December 2021 - The Cultural Plan 2021-2031 has been completed and adopted by Council and consultation details are being used to inform the development of a new Community Strategic Plan. Due to a further COVID-19 lockdown and restrictions, events in the Arts Centre have been limited, however 2 events were able to be run in December. The Visitor Information Centre has completed its temporary relocation to the Narrandera Arts and Community Centre and is operating from the temple area of the centre. Council has agreed to a program of exhibitions by local artists being run in the exhibition space over the next 12 months while the Visitor Information Centre is in residence, the first of these exhibitions will be launched in January 2022. | Community Development (including Library) Manager | Progressing | 80% |
| ACTION 2 - Develop a Narrandera Shire | Regular review of strategies and target groups in | Events that cater for a wide spectrum of the | As at 31 December 2021 - The Narrandera Shire Cultural Plan has been completed and adopted by Council. The Narrandera Arts | Community Development (including | Progressing | 60% |

| ACTION | Measured By | Performance Target | Comments at 31 December 2021 | Responsible Officer Position | Status | Progress |
|---|-------------------------------|---|---|------------------------------|--------|----------|
| Cultural Plan to increase community participation in the Arts and cultural activities | response to event statistics. | community, making the Arts accessible and increasing community involvement. | and Cultural Committee in partnership with Narrandera Arts and Creative Network also Local Community Arts Installation Narrandera has developed a plan to activate the gallery side of the Narrandera Arts and Community Centre. The proposed plan has been adopted by Council with the first artist sourced with the exhibition to commence during January 2022. | Library) Manager | | |

STRATEGY 3 - TO FEEL CONNECTED AND SAFE

| ACTION | Measured By | Performance Target | Comments at 31 December 2021 | Responsible Officer Position | Status | Progress |
|--|--|---|---|--------------------------------|--------------------|----------|
| ACTION 1 - Strategic advocacy for an enhanced Police presence, at the very least the maintenance of current levels | Number of advocacy interactions and outcomes. | Details on the number of advocacy meetings held with decision makers. | As at 31 December 2021 - The quarterly meeting between senior police, Leeton Shire representatives and Narrandera Shire representatives was held with both Councils receiving an update on the crime statistics. Crime rates across all major categories showed improvements. The Mayor and the General Manager spoke with Inspector Justin Cornes on a number of other occasions dealing with specific issues. | General Manager | Progressing | 50% |
| ACTION 2 - Maintain and enhance the current network of | Number of cameras within current network and a timeline for upgrade and/or | Maintain current CCTV cameras in working order and plan for enhancements so | As at 31 December 2021 - Council continues to maintain the existing cameras in the CCTV system and have recently installed cameras at the Narrandera works depot. Council staff have completed a review with an external | Information Technology Manager | Ongoing commitment | 100% |

| ACTION | Measured By | Performance Target | Comments at 31 December 2021 | Responsible Officer Position | Status | Progress |
|-------------------------------|---|---|---|------------------------------|--------|----------|
| CCTV cameras in key locations | the installation of new cameras; also ongoing statistical information on how many times the footage has been requested for viewing by NSW Police. | to assist the Police and the local community to discourage crime and anti-social behaviour. | consultant of the public facing CCTV equipment to enable long term plans to be created. During the reporting period Council received 1 request to view footage from the NSW Police. | | | |

THEME 2 - OUR ENVIRONMENT**STRATEGY 1 - TO VALUE, CARE FOR AND PROTECT OUR NATURAL ENVIRONMENT**

| ACTION | Measured By | Performance Target | Comments at 31 December 2021 | Responsible Officer Position | Status | Progress |
|--|--|---|--|-------------------------------------|--------------------|-----------------|
| ACTION 1 - Encourage and promote environmental awareness | Project delivery and works programs result in minimal environmental harm. | Council's key environmentally sensitive areas are managed to ensure those areas are protected and enhanced. | As at 31 December 2021 - Council staff take measures to ensure minimal harm is caused to the environment through detailed project planning and addressing the compliance requirements through other agencies such as NSW Fisheries and the Environment Protection Authority. Consideration and assessment of all environmental factors are undertaken prior and during all projects. | Deputy GM Infrastructure | Ongoing commitment | 100% |
| ACTION 1 - Encourage and promote environmental awareness | Statistical information on the number of inspections performed also a summary of the inspections results - are we being effective, are we achieving control. | Update on targeted 300 property inspections across the Shire for noxious weeds. | As at 31 December 2021 - Property inspections are ongoing with recruitment to replace a Biosecurity Officer is progressing. | Open Space Recreation Manager | Progressing | 50% |
| ACTION 1 - Encourage and promote environmental awareness | Works finalised against the schedule of works, progressive and comparative | Update on programs for works originating from the 2nd generation Tree Audit with the aim to do the | As at 31 December 2021 - 5 trees have been removed with no additional plantings proposed until March 2022 when summer is over. | Open Space Recreation Manager | Progressing | 70% |

| ACTION | Measured By | Performance Target | Comments at 31 December 2021 | Responsible Officer Position | Status | Progress |
|--|--|---|--|-------------------------------|-------------|----------|
| | statistical data on trees removed, trees replaced and new plantings. | utmost to preserve and maintain our signature treescape. | | | | |
| ACTION 1 - Encourage and promote environmental awareness | Strategies and plans to preserve a unique feature of our native fauna. | Update on preservation measures to protect our unique koala population. | As at 31 December 2021 - The Narrandera Flora and Fauna Reserve remains inundated with flood water, a drive by tree assessment will place when the reserve becomes accessible. | Open Space Recreation Manager | Progressing | 50% |

STRATEGY 2 - TO EFFECTIVELY MANAGE AND BEAUTIFY OUR PUBLIC SPACES

| ACTION | Measured By | Performance Target | Comments at 31 December 2021 | Responsible Officer Position | Status | Progress |
|---|--|--|---|-------------------------------------|---------------|-----------------|
| ACTION 1 - Focus on the Narrandera CBD Masterplan | Achieving project milestones. | Finalise design concepts, costings and identify funding opportunities for the Narrandera CBD upgrade. | As at 31 December 2021 - A site meeting workshop was conducted with Spiire Infrastructure Consultants to review the design of Bolton Street, also the design of the intersection of Bolton Street and East Street. The consultants will provide an updated design proposal based on the adopted masterplan by early January 2022. All funding for this project will be derived from the Narrandera Business Centre Masterplan funding reserves. | Projects and Assets Manager | Progressing | 30% |
| ACTION 1 - Focus on the Narrandera CBD Masterplan | Spaces where the needs of the community as a whole are considered. | The needs of all members of the community are considered within designs such as pedestrian access, disabled parking and loading zones. | As at 31 December 2021 - Stage 1 of the Narrandera CBD Master Plan comprising the upgrade of Bolton Street, Narrandera is in the detailed planning stage with a meeting held with the design consultants. The works are expected to commence in the second quarter of 2022. Further grant funding is being sourced for additional upgrade works within East Street, Narrandera in accordance with the approved Master Plan. | Deputy GM Infrastructure | Progressing | 75% |
| ACTION 2 - Develop a small parks strategy | Accessible parks that provide for local play, passive recreation, general open space and urban | The needs of the community for parks and recreation opportunities are met through a hierarchy of parks. | As at 31 December 2021 - A grant funding application has been submitted for upgrades at the Narrandera Marie Bashir Park Adventure Playground. | Open Space Recreation Manager | Progressing | 50% |

| ACTION | Measured By | Performance Target | Comments at 31 December 2021 | Responsible Officer Position | Status | Progress |
|--------|--|--------------------|------------------------------|------------------------------|--------|----------|
| | beautification within easy access of residents and visitors. | | | | | |

STRATEGY 3 - TO LIVE IN A COMMUNITY WHERE THERE ARE SUSTAINABLE PRACTICES

| ACTION | Measured By | Performance Target | Comments at 31 December 2021 | Responsible Officer Position | Status | Progress |
|--|---|--|--|-------------------------------------|-------------|----------|
| ACTION 1 - Consider and where possible implement sustainable environmental practices | Progress of the Masterplan also statistical data on the tonnage of waste diverted from landfill by recycling and other waste diversion methods. Lobbying efforts for and promotion of a container deposit scheme facility for Narrandera. | Develop a Waste Management Masterplan to minimise waste to landfill and promoting recycling and resource recovery. | <p>As at 31 December 2021 - A reverse vending container facility has been established at the Narrandera Landfill facility and is well utilised. Council currently diverts bulk green waste, metal and tyres, as well as batteries, oils paints, gas bottles, hazardous chemicals, fluorescent light tubes and empty fire extinguishers from being placed in the landfill cell.</p> <p>During this quarter the following of loads of waste were diverted for later reuse: Metal - 394 loads Green waste - 1,338 loads Tyres - 8 loads</p> <p>During this quarter the following approximate volumes of waste were diverted from the landfill disposal cell via the community recycling centre; Fire extinguishers - 180 kg Gas cylinders - 235 kg Oils - 1,002 kg Paints - 1,010 kg</p> | Development and Environment Manager | Progressing | 50% |
| ACTION 1 - Consider and where possible implement sustainable | Actions taken by Council to reduce its environmental footprint such as | Council continues to implement energy saving infrastructure at its facilities to reduce | As at 31 December 2021 - Council has committed \$300,000 to construct behind the meter solar photovoltaic materials and devices on more Council facilities. Council has also submitted a grant funding | Executive Engineer | Progressing | 45% |

| ACTION | Measured By | Performance Target | Comments at 31 December 2021 | Responsible Officer Position | Status | Progress |
|--|--|---|--|-------------------------------|-------------|----------|
| environmental practices | quantifiable billing trends. | costs and CO2 emissions where economically viable. | application using the Building Better Regions Grant funding source which is hoped to fund additional sites and implement energy efficiency options identified within Councils Climate Action Strategy. | | | |
| ACTION 1 - Consider and where possible implement sustainable environmental practices | Council managed parks and reserves to be watered with re-use or untreated water rather than potable water. | Initiate projects to water community parks and reserves with re-use or untreated water rather than potable water. | As at 31 December 2021 - The Victoria Avenue, water reuse irrigation scheme has been completed. | Open Space Recreation Manager | Progressing | 90% |

THEME 3 - OUR ECONOMY

STRATEGY 1 - TO ENCOURAGE NEW BUSINESS AND INDUSTRY THAT CAN BE SUSTAINED ALSO SUPPORT LOCAL BUSINESS AND INDUSTRY TO GROW AND PROSPER

| ACTION | Measured By | Performance Target | Comments at 31 December 2021 | Responsible Officer Position | Status | Progress |
|---|---|--|--|------------------------------|-------------|----------|
| ACTION 1 - Continued delivery of actions contained within the Economic Development Strategy | Information to Council and the community on efforts to encourage new business and industry but also support existing enterprises. | Report on actions and outcomes contained within the Economic Development Strategy (EDS). | As at 31 December 2021 - Continuing strong activity at the Red Hill Industrial Estate with the sale of 2 lots to a potential large employer, 3.5 hectares and 5,397 square metres of adjoining land have been sold and is progressing to Contract. Sale of 9,614 square metres at end of the newly constructed cul de sac on Driscoll Rd for small industrial worksite units. Negotiations underway for sale of 3 adjoining large sites of 3.5ha each to a potential large employer. Driscoll Rd extension has been sealed and new kerb and gutter completed. Support continues for the Narrandera Business Group with a breakfast held in October 2021 with Sea & Star Advisory Pty Ltd to obtain comments to develop a new Community Strategic Plan. | Economic Development Manager | Progressing | 50% |
| ACTION 1 - Continued delivery of actions contained within the Economic Development Strategy | Attend Narrandera Business Group Meetings; facilitate guest speakers at | Support and nurture existing businesses - EDS 3.2 | As at 31 December 2021 - Regular attendance at Narrandera Business Group Meetings. Joint Networking Function on 9 December with Business Group and Riverina Murray Business(BEC). Meetings with Beon Energy project team, the EPC for Avonlie Solar farm construction at Sandigo | Economic Development Manager | Progressing | 60% |

| ACTION | Measured By | Performance Target | Comments at 31 December 2021 | Responsible Officer Position | Status | Progress |
|---|---|--|---|------------------------------|--------------------|----------|
| | Business Group functions; provide information, advice and leverage opportunities for information sharing. | | to discuss workforce arrangements and assist in the promotion of opportunities for the local community through provision of goods and services for the solar farm activities. Arrange function for 10 March 2022 to celebrate Small Business Month - events will include addresses by solar farm representatives, a bus tour and lunch on site at Avonlie and attendance by NSW Government Minister, the evening function will have a keynote speaker on business opportunities related to the solar farms developments planned for Narrandera Shire followed by networking function. | | | |
| ACTION 1 - Continued delivery of actions contained within the Economic Development Strategy | Facilitate an industry specific forum to inform landholders and investors of opportunities in the Shire for the pig and chicken industry. | Strengthen and grow key sectors; explore new development opportunities for processing and value-adding opportunities also use of waste products - EDS 3.3. | As at 31 December 2021 - No action in this quarter as previous activities unable to generate any interest from the industry sectors being targetted. | Economic Development Manager | Ongoing commitment | 100% |
| ACTION 1 - Continued delivery of actions contained within | Review sales policy for Council owned land in the | Facilitate further development of the Red Hill Industrial Estate - EDS 4.2. | As at 31 December 2021 - Significant sales enquiry for land on the Red Hill Industrial Estate with several sales proceeding to contract with further negotiations continuing | Economic Development Manager | Progressing | 75% |

| ACTION | Measured By | Performance Target | Comments at 31 December 2021 | Responsible Officer Position | Status | Progress |
|-----------------------------------|---|--------------------|--|------------------------------|--------|----------|
| the Economic Development Strategy | Industrial Estate to address incentives for developers; enhance appearance of the Estate with signage, flags and landscaping including 'gateway' treatment. | | early 2022. Large land sales predicted to produce new development with strong employment possibilities from sustainable new industry developments. | | | |

STRATEGY 2 - POPULATION GROWTH, RETENTION AND IDENTIFY NEEDS FOR OUR YOUTH

| ACTION | Measured By | Performance Target | Comments at 31 December 2021 | Responsible Officer Position | Status | Progress |
|---|--|---|---|------------------------------|-------------|----------|
| ACTION 1 - Strategic advocacy to support population retention with particular focus on the youth of our Shire | Youth projects and engagement opportunities. | Report on the outcomes achieved by the Youth Development Officer. | As at 31 December 2021 - The Narrandera Youth Advisory Council held 2 formal meetings and 4 informal meetings during the reporting period. During these meetings members continued to move forward on the Food Trailer project. The trailer made its debut at the Christmas Farmers Markets and was very well received by the community. The Community Liaison Officer continues to provide support to the Narrandera High School Girls Group each week, creating | Community Support Manager | Progressing | 50% |

| ACTION | Measured By | Performance Target | Comments at 31 December 2021 | Responsible Officer Position | Status | Progress |
|---|--|--|--|------------------------------|-------------|----------|
| | | | fun activities and programs for participants to learn and enjoy, however, this was placed on hold due to the COVID-19 restrictions. Planning has commenced for an extensive school holiday program to be run in January 2022. | | | |
| ACTION 2 - Strategic advocacy for diverse housing options | Enhanced accommodation options that may be made available to members of the community. | When opportunities arise advocate for accommodation options that align with our population demographics. | As at 31 December 2021 - Council continues to increase support services available to residents of the Shire. The 2 residential aged care facilities at Narrandera continue to provide both long term and short term care for those living with a disability as well as the frail aged community members who can no longer live safely at home. Narrandera Home Modifications and Maintenance continues to support residents with lawn mowing services and safety related home modifications. | Community Support Manager | Progressing | 50% |

THEME 4 - OUR INFRASTRUCTURE

STRATEGY 1 - TO HAVE AN IMPROVED AND ADEQUATELY MAINTAINED ROAD NETWORK

| ACTION | Measured By | Performance Target | Comments at 31 December 2021 | Responsible Officer Position | Status | Progress |
|--|---|---|--|------------------------------|-------------------|----------|
| ACTION 1 - Through advocacy seek funding commitments for identified roadway projects and strategies | Advocacy efforts and the reporting of successful outcomes using a timeline. | Secure funding from each of the transport strategy funding streams. | As at 31 December 2021 - During the reporting quarter Council submitted no applications for grant funding. Council received successful notification for the one of the 5 grant application for the upgrade to bus routes under the Fixing Local Roads Program Round 3. | Works Manager | Progressing | 50% |
| ACTION 2 - Road assets are managed in accordance with the road service review and asset management plans | Strategic mapping of reseal, re-sheeting or grading works made available to the community also details of works undertaken during the reporting period. | The road service review and asset management plans are to be consulted when planning for works. | As at 31 December 2021 - The following works have been completed for the reporting period, 9.63 kilometres of gravel resheet works, 83 kilometres of maintenance grading works, 0.18 kilometres of new sealed road construction at west Driscoll Road and 0.8 kilometres of upgrade and seal of the Rocky Waterholes precinct entrance road. | Works Manager | Progressing | 50% |
| ACTION 3 - Maintain the condition rating of the road network across the Shire in accordance with agreed service levels | A complete and reliable asset management plan. | Maintain the road network in accordance with adopted levels of service. | As at 31 December 2021 - No footpath condition data was collected during the reporting period. | Works Manager | Not yet commenced | 0% |

STRATEGY 2 - TO IMPROVE, MAINTAIN AND VALUE-ADD TO OUR ESSENTIAL PUBLIC AND RECREATIONAL INFRASTRUCTURE

| ACTION | Measured By | Performance Target | Comments at 31 December 2021 | Responsible Officer Position | Status | Progress |
|--|---|---|--|------------------------------|-------------|----------|
| ACTION 1 - Plan and source funding for redevelopment of or the construction of key facilities and infrastructure | Availability of accurate and relevant data for all classes of assets. | Implementation of an asset management system. | As at 31 December 2021 - The Drought Stimulus Grant (Playground on the Murrumbidgee program) Destination and Discovery Hub project is progressing well with demolition works completed and construction Tender being advertised. Construction works for the camp kitchen and amenity building at the Lake Talbot Tourist Park are nearing completion. The Sports Ground disabled access ramp works have been committed and quotes have been called to widen the players tunnel pedestrian walkway. Council was advised that 2 grant submissions for projects under the Building Better Regions Round 5 program for the upgrade of the powered sites at the Lake Talbot Tourist Park and an energy efficiency project looking to install 270 KW of solar power panels at various Council sites was unsuccessful. Staff will be resubmitting the project applications under Round 6 of the program. Council was successful in gaining funding for identified projects under round 4 of the Stronger Country Community Funding. | Projects and Assets Manager | Progressing | 40% |

| ACTION | Measured By | Performance Target | Comments at 31 December 2021 | Responsible Officer Position | Status | Progress |
|--|--|---|---|------------------------------|--------------------|----------|
| | | | | | | |
| ACTION 1 - Plan and source funding for redevelopment of or the construction of key facilities and infrastructure | Completion of projects identified within projected timeframe and budget. | Preparation of future plans for the renewal or replacement of assets. | As at 31 December 2021 - Milestone activities are being met with the Playground on the Murrumbidgee Program. The construction of a new amenities block and camp kitchen at the Lake Talbot Tourist Park is nearing completion and is scheduled to be completed by February 2022. Project activities identified under the Local Roads and Community Infrastructure grant program Round 2 are all proceeding as scheduled and on budget. Staff are in the planning stage for projects identified under the Stronger Country Community Grants Round 4. | Projects and Assets Manager | Progressing | 40% |
| ACTION 1 - Plan and source funding for redevelopment of or the construction of key facilities and infrastructure | Details of applications submitted and the outcome. | Funding opportunities to replace key facilities and infrastructure. | As at 31 December 2021 - No new applications submitted during the reporting quarter. An application for Water Treatment Plant scoping study submitted in 2018 was approved in October 2021 with the Funding Deed to be signed in January 2022. | Water Sewer Manager | Ongoing commitment | 100% |
| ACTION 2 - Continuation and monitoring of the Integrated Water Cycle Management Plan (IWCMP). | Reporting of milestones achieved within the IWCMP. | Implement IWCMP; report on direct actions derived from the IWCMP with relevant timeline and Key | As at 31 December 2021 - The Integrated Water Cycle Management strategy additional works including the Groundwater Sustainability Study is now underway with completion expected during January 2022. | Water Sewer Manager | Progressing | 95% |

| ACTION | Measured By | Performance Target | Comments at 31 December 2021 | Responsible Officer Position | Status | Progress |
|---|---|---|--|------------------------------|-------------|----------|
| | | Performance Indicators. | | | | |
| ACTION 3 - An ongoing program of capital works for both water and sewer operations of Council | Progress of proposed works followed by the completion of projects within budget and effectiveness measured by a timeline. | Ongoing 10 year Capital Works Program within funding. | As at 31 December 2021 - The 2021-2022 capital works program is progressing and on schedule. Significant works include completion of the Sewer Main Relining program and the final stages of the completion of the new 2 Pine Hill Water Reservoir construction project. The water and sewer operations telemetry system upgrade will begin in 2022. | Water Sewer Manager | Progressing | 50% |

THEME 5 - OUR CIVIC LEADERSHIP**STRATEGY 1 - TO HAVE A COUNCIL THAT DEMONSTRATES EFFECTIVE MANAGEMENT CONSISTENTLY, ALSO A COUNCIL THAT COMMUNICATES AND ENGAGES WELL WITH THE COMMUNITY AND WORKS COLLABORATIVELY**

| ACTION | Measured By | Target | Comments at 31 December 2021 | Responsible Officer Position | Status | Progress |
|---|---|--|--|-------------------------------------|---------------|-----------------|
| ACTION 1 - Accountable, transparent and ensure open communication between the community and Council | Delivery Program update report submitted to Council and community during September, December, March and June annually on outcomes achieved. | Continued three monthly reporting on measureables contained within the Delivery Program. | As at 31 December 2021 - The reporting on measurables within in the adopted Delivery Program continues on a three monthly basis. Responsible Officers are encouraged to provide accurate action comments and where necessary support the comments by providing relevant statistical information or other supporting information. | Governance & Engagement Manager | Ongoing | 100% |
| ACTION 1 - Accountable, transparent and ensure open communication between the community and Council | Scheduled for early 2020 and will inform Council of the views of the community against industry benchmarks. | Undertake a second Community Survey early 2020. | As at 31 December 2021 - The completed 2021 Community Survey has been posted to the website of Council for community viewing; also placed on the website are the findings from the 2016 Community Survey for comparative purposes. | Governance & Engagement Manager | Completed | 100% |

| ACTION | Measured By | Target | Comments at 31 December 2021 | Responsible Officer Position | Status | Progress |
|---|---|--|--|---------------------------------|-----------|----------|
| ACTION 1 - Accountable, transparent and ensure open communication between the community and Council | Outcomes promised by Council in its Fit for the Future Improvement Plan. | Report on Fit for the Future strategies. | As at 31 December 2021 - Council's 2020-2021 Financial Statements have been audited and published. Fit for the Future benchmarks were achieved with the exception of the Own Source Revenue target of 60%. Council's Own source Revenue has been below 60% for the past two financial years. This is driven by the unusually high level of external funding, predominately grants that Council has secured over this period. This additional external funding reduces Council's own source revenue as a percentage of total revenue. | Deputy GM Corporate & Community | Completed | 100% |
| ACTION 1 - Accountable, transparent and ensure open communication between the community and Council | Amendments to the Customer Service Charter to be made by 31 December 2018 also review the Customer Request System reporting to ensure requests are being dealt with as per the Charter and determine ways to gauge if the customer is happy with the outcome. | Update the Customer Service Charter to include reference to AS/NZS 1002:2014 'Guidelines for complaint management in organisations'. | As at 31 December 2021 - The refreshed Customer Service Charter is now on the website of Council for community viewing with the Senior Customer Service Administration Officer tasked with informing Council staff of the contents of the Charter. | Governance & Engagement Manager | Completed | 100% |

| ACTION | Measured By | Target | Comments at 31 December 2021 | Responsible Officer Position | Status | Progress |
|---|---|--|---|---------------------------------|----------|----------|
| ACTION 1 - Accountable, transparent and ensure open communication between the community and Council | Council to consider any requests in accordance with the Community Strategic Plan 2017-2030. | Where possible support community projects where groups or organisations have clear goals and outcomes. | As at 31 December 2021 - Any requests for financial support are considered in accordance with strategic documents and budgetary constraints. Applications for 2022-2023 financial year community funding were sent to prospective applicants by mail prior to the end of December 2021 with an advertisement placed in the Narrandera Argus; also the application process will continue to be promoted using Council social media. | Governance & Engagement Manager | Ongoing | 100% |
| ACTION 1 - Accountable, transparent and ensure open communication between the community and Council | Compliance with Australian Government Digital Service Standard also details of website content review and where possible details of website visits and pages most frequently visited. | Ensure that the Council website is compliant with current industry standards. | As at 31 December 2021 - Council's website remains compliant with the respective standards and is equipped with a compliance checking system before internal staff publish information. A website check for compatibility can be completed through WAVE Report https://wave.webaim.org/report#/https://www.narrandera.nsw.gov.au During this quarter the website was viewed 32,741 times by 9,526 unique users. The top 10 pages included the Home Page, Local Government Elections, Contact Us, COVID-19 update, Positions Vacant, Waste and Recycling, Lake Talbot Water Park, Council Meetings (x2) and Waste Disposal Depot operation hours. | Communications Officer | Ongoing | 100% |
| ACTION 1 - Accountable, transparent and ensure open | Revise Council's Procurement Policy by 31 December 2018. | Council's procurement provides best value and protects | As at 31 December 2021 - Council has adopted the revised Procurement Policy with the Procurement Manual endorsed by the Executive Leadership Team. The Procurement Policy, the Procurement Manual and may other template documents | Governance & Engagement Manager | Complete | 100% |

| ACTION | Measured By | Target | Comments at 31 December 2021 | Responsible Officer Position | Status | Progress |
|---|---|---|---|-------------------------------|---------|----------|
| communicati on between the community and Council | | against fraud and corruption. | have now been placed on the home page of MAGIQ under the tab called 'Procurement'. | | | |
| ACTION 2 - A highly skilled and motivated workforce | Reviewed at least every 2 years or when there is legislative or award changes. | Ensure workforce policies remain current in a changing work environment. | As at 31 December 2021 - During this quarter seven policies have either been developed or reviewed. These policies are categorised under three broad areas, the first area is to improve the skills of employees, the second area is to provide a better work life balance the third is to keep employees safe at work. The policies are the Study Assistance Policy, Purchased Leave Policy, Workplace Harassment and Bullying prevention Policy, Vaccination Policy, Work Health and Safety Policy, Claims Management and Protective Clothing Policy. | Human Resources Manager | Ongoing | 50% |
| ACTION 2 - A highly skilled and motivated workforce | Action recommendations within the Workforce Strategic Plan 2017-2021; report September annually on staff demographics in comparison to previous 3 years. | Develop and implement succession planning. | As at 31 December 2021 - As previously reported the Human Resources Team continue to report monthly to the Executive Leadership Team (ELT) on staff demographics. These statistics follow the format of the Workforce Strategic Plan with the Senior Management Team Meeting also provided with a condensed version of this information. As part of the HR teams efforts to keep staff informed Council's Consultative Committee now also receives this information. On 17 December 2021 Council received The Price Waterhouse Cooper Comparison report. The HR team have been participating in this survey for a number of years, with the report comparing similar sized councils across all facets of workforce reporting including turnover rates, leave statistics and associated costs. After the results are | Human Resources Manager | Ongoing | 100% |

| ACTION | Measured By | Target | Comments at 31 December 2021 | Responsible Officer Position | Status | Progress |
|---|--|---|--|------------------------------|---------|----------|
| | | | analysed a report will be tabled at the 23 February 2022 ELT meeting. | | | |
| ACTION 2 - A highly skilled and motivated workforce | Amendments are made as soon as possible; report September annually performance appraisal outcomes. | Implement approved revisions of the salary administration and Employee Performance Management System. | As at 31 December 2021 - The Human Resources team continue to assisted managers and supervisors in completing their requirements within the Pulse Performance Management module. Available statistics clearly shows a marked improvement in the completion of the Pulse Set Phase requirements: In December 2020 - 2 Not started, Started 27, Completed 86. In December 2021 - 0 Not started, Started 5, Completed 106. Of the 5 started - 2 of these employees have only recently commenced work with Council. The Human Resources Team has completed documentation for all step increases and training requests are being processed as time permits. | Human Resources Manager | Ongoing | 80% |
| ACTION 2 - A highly skilled and motivated workforce | Information presented is accurate, relevant and easy to read. | Identified Council staff to undertake training for excellent written communication and presentation skills. | As at 31 December 2021- Local Government Baseline Training in report writing has been provided to managers and supervisors in the past. Internal reminders to staff are issued when necessary about the importance of creating accurate, relevant and easy to read documents. Strategic documents, Corporate Reports and Business Papers are all proof read before publication. The Human Resources Team will source advanced report writing skills refresher training to capture new staff or those identified as requiring assistance. | Human Resources Manager | Ongoing | 90% |

| ACTION | Measured By | Target | Comments at 31 December 2021 | Responsible Officer Position | Status | Progress |
|---|---|---|---|--------------------------------|-------------|----------|
| ACTION 3 - As an organisation the information management capability meets the needs of the users and the community | Implement actions within the Information Management Strategy 2014-2019 also review and update the Information Strategy 2014-2019 during 2020. | Maintain an Information Management Strategy providing best value contemporary services. | As at 31 December 2021 - The Information Management Strategy 2014-2019 continues to be reviewed each year as part of the capital works budget process to include suitable projects. Council Information Technology staff are currently updating the strategy. | Information Technology Manager | Progressing | 50% |
| ACTION 4 - Financial sustainability is critical with maximum rate revenue to be achieved and other income sources maximised | Recommendations to maximise Council's financial position. | Monitor Council's financial situation and progress against Fit for the Future benchmarks. | As at 31 December 2021 - Council's Revenue Officer closely monitors assessments which may become rateable during the financial year; this includes the sale of vacant Department of Housing land or land sold by religious institutions or instances where Crown authorities that are currently non-rateable become rateable. The Finance Manager regularly reviews financial investments in accordance with the Investment Policy and reports on investments to Council on a monthly basis. The budget is reviewed on a quarterly basis and reported to Council with any variations that have been made during the reporting period. | Finance Manager | Ongoing | 80% |
| ACTION 4 - Financial sustainability is critical with maximum rate revenue | Have systems in place that details grants applied for, and where successful that | Monitor the level of State and Federal Government grants | As at 31 December 2021 - Council has developed a register that details the name of the Council officer who has applied for grant funding and from where the funding is being sourced. Should the funding be successful then the date and the amount of the funding received, the date of acquittal needs to be finalised and the actual date of acquittal are | Finance Manager | Ongoing | 80% |

| ACTION | Measured By | Target | Comments at 31 December 2021 | Responsible Officer Position | Status | Progress |
|---|---|--|--|-------------------------------------|---------|----------|
| to be achieved and other income sources maximised | monies have been received, expended and acquitted in accordance with the funding body requirements. | payable to Council. | recorded. At present, the Finance Manager and an Information Technology Officer are undertaking a review of the register and an upgraded version will be available soon. | | | |
| ACTION 4 - Financial sustainability is critical with maximum rate revenue to be achieved and other income sources maximised | Reported monthly to Council against a timeline. | Ensure that Council funds are invested in accordance with legislative provisions and income yield is maintained within Council's risk profile. | As at 31 December 2021 - A monthly report detailing the invested monies of Council is presented to each Council meeting. The report details all transactions that have taken place within the preceding month and gives a snapshot of the portfolio and credit limits to make sure that Council remains within the prescribed amount allowed for each financial institution. | Finance Manager | Ongoing | 80% |
| ACTION 5 - The community displays a high level of understanding and compliance with | Updated statistics for each reporting period with cumulative totals also to be reported. | Number of dogs registered under the Companion Animals Act. | As at 31 December 2021 - During the reporting quarter a total of; 1. 50 dogs were microchipped and 24 were registered; 2. 7 cats were microchipped and 1 was registered. | Development and Environment Manager | Ongoing | 50% |

| ACTION | Measured By | Target | Comments at 31 December 2021 | Responsible Officer Position | Status | Progress |
|--|--|--|---|-------------------------------------|-------------|----------|
| legislative in regard to the keeping of and control of companion animals and other animals | | | | | | |
| ACTION 5 - The community displays a high level of understanding and compliance with legislative in regard to the keeping of and control of companion animals and other animals | Updated statistics for each reporting period with cumulative totals also to be reported. | Number of cats registered under the Companion Animals Act. | As at 31 December 2021 - During the reporting quarter: 1. A total of 52 dogs were impounded, with 23 returned to their owners, 27 rehomed and 2 euthanized; 2. A total of 58 cats were impounded with 23 being rehomed and 35 being euthanized; 3. 8 bulls were impounded and returned to their owner; 4. 6 parking infringement notices were issued; 5. 2 Companion Animal infringement notices were issued; 6. 50 general callouts were undertaken. | Development and Environment Manager | Ongoing | 50% |
| ACTION 6 - The Narrandera Shire Local Environmental Plan 2013 (LEP) is | Review the current LEP within the timeframe established by the Department | Maintain the LEP to meet community aspirations, land needs and | As at 31 December 2021 - Preparatory work has commenced to review the Local Environmental Plan (LEP). The first review will be a 'housekeeping' task to rectify any minor anomalies and omissions with a comprehensive review to align with the completion of the studies identified within the Local Strategic Planning Statements over the next four years. An initial discussion has been held with | Deputy GM Infrastructure | Progressing | 75% |

| ACTION | Measured By | Target | Comments at 31 December 2021 | Responsible Officer Position | Status | Progress |
|--|---|--|--|-------------------------------------|---------|----------|
| reviewed within a 5 year cycle | of Planning and Environment. | environmental outcomes. | Department of Planning, Industry and Environment staff on the potential assistance that they could provide. | | | |
| ACTION 7 - Planning instruments reflect the intent and direction of land use strategies and facilitate development and growth of the Shire | Compliance with guidelines from the Department of Planning and Environment. | Documents are reviewed against intended outcomes. | As at 31 December 2021 - The Community Participation Plan was adopted by Council in December 2019. The Local Strategic Planning Statement was adopted by Council in August 2020 and preparatory work has commenced to review the Local Environmental Plan. Revisions and additions of other planning instruments are now being conducted in accordance with the adopted and agreed timeline. | Deputy GM Infrastructure | Ongoing | 100% |
| ACTION 8 - Development Applications received and assessed within statutory timeframes | The number of Development Applications received during the reporting period also financial year cumulative totals also provide comparative yearly data to past 2 year's data. | Statistical data on Development Applications received, also comparing to previous years. | As at 31 December 2021 - During this reporting quarter 20 Development Applications were received. In the same quarter for the 2020-2021 year 15 Development Applications were lodged and in 2019-2020 15 Development Applications were received. | Development and Environment Manager | Ongoing | 50% |

| ACTION | Measured By | Target | Comments at 31 December 2021 | Responsible Officer Position | Status | Progress |
|---|---|--|--|-------------------------------------|---------|----------|
| ACTION 8 - Development Applications received and assessed within statutory timeframes | Comparison of assessment timeframe against Department of Planning & Environment averages. | Compliance with statutory timeframes for assessment. | As at 31 December 2021 - During the reporting quarter the average development assessment timeframe was 32 days. The statutory period within which Councils are required to assess Development Applications is 40 days. | Development and Environment Manager | Ongoing | 50% |
| ACTION 9 - Maintain a strong voice in regional groups such as RAMROC, the proposed RAMJO also Destination NSW | Details of engagement opportunities. | Proactive engagement at appropriate forums and continued political lobbying with our partners. | As at 31 December 2021 - Both the Mayor and the General Manager were active in RAMJO meetings and other essential Committee meetings. | General Manager | Ongoing | 50% |

18.3 BARELLAN SEWER SCHEME - TRANSFER OF CROWN MANAGED ROADWAYS AND LANEWAYS TO COUNCIL**Document ID:** 601872**Author:** Water and Sewer Engineering Officer**Authoriser:** Deputy General Manager Infrastructure**Theme:** Our Civic Leadership**Attachments:** Nil**RECOMMENDATION**

That Council:

1. Resolves to accept management of Crown controlled roadways and laneways within the proposed Barellan sewer reticulation network, and
2. Prepares an application to the NSW Department of Industry – Lands and Water requesting the transfer of the Crown managed roadways and laneways to Council within the area bounded by and including the following roadways: Yapunyah Street, Barellan to the north; Box Street, Barellan to the east; Kurrajong Street, Barellan to the south and Kurrawang Street, Barellan to the east.

PURPOSE

This report seeks a resolution from Council to accept control of Crown managed roadways and laneways within Barellan village for the purpose of sewer infrastructure.

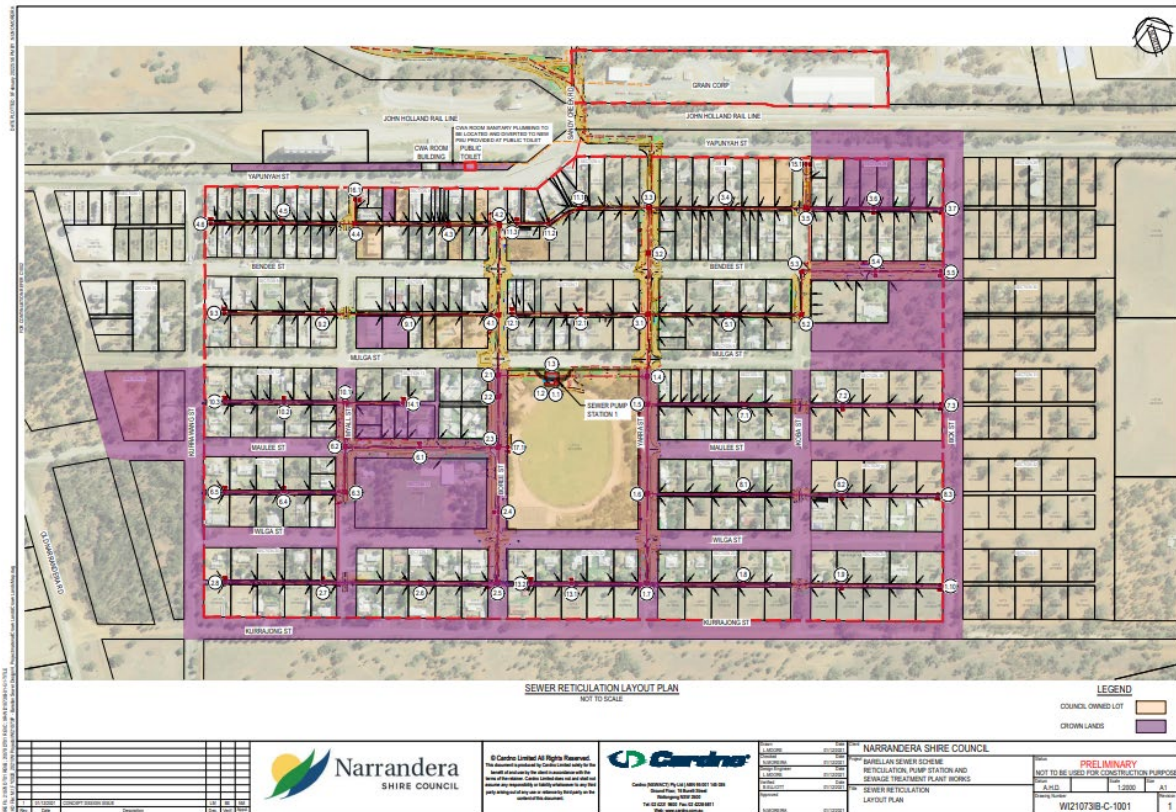
SUMMARY

As the design works for the Barellan sewer project progress, several roadways and laneways within the village have been identified as being under the management of the Crown. These areas need to be transferred to Council so that infrastructure works can be installed.

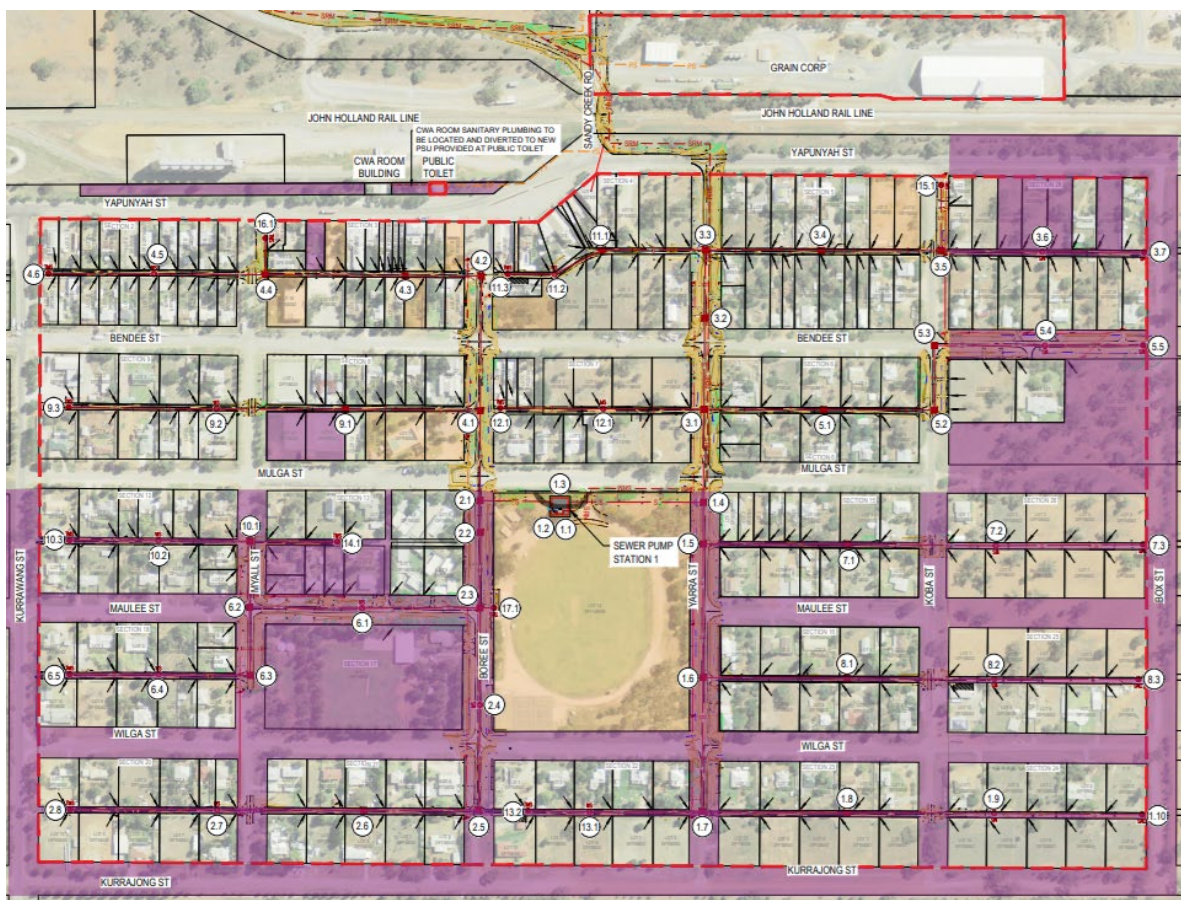
BACKGROUND

The consultant working with Council to design the Barellan sewer reticulation network has provided a map of the area to be serviced and the proposed location of infrastructure. The maps on the following page also identify roadways and laneways that are currently under the control of the Crown and which need to be transferred to the management of Council.

Enquiries with the Griffith office of Crown Lands indicate that applications for the transfer of roadways and laneways are dealt with locally and can be expedited, if necessary, although not mentioned there is likely to be a fee payable in the vicinity of \$500.



Locality map of proposed Borellan sewer scheme



Crown managed roadways and laneways identified in purple colouring

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES--**Theme**

Our Civic Leadership

Strategy

4.2 - To improve, maintain and value-add to our essential public and recreational infrastructure

Action

4.2.3 - An ongoing program of capital works for both water and sewer operations of Council

ISSUES AND IMPLICATIONS**Policy**

- N/A

Financial

- Apart from the initial application fee, if applicable, there is the ongoing maintenance of the new roadways and laneways. It is likely, however, that this is already being undertaken by Council

Legal / Statutory

- *Crown Land Management Act 2016*
- *Local Government Act 1993*
- *Local Government (General) Regulation 2021*
- *Roads Act 1993*

Community Engagement / Communication

- Presented within the ordinary business paper for discussion at the 15 March 2022 meeting of Council. Any consultation, if required, under the Roads Act will be undertaken during the application process with the Crown.

Human Resources / Industrial Relations (if applicable)

- There are no perceived implications with this proposal.

RISKS

There are no perceived risks with the land identified by this proposal.

OPTIONS

1. Endorse the recommendations as presented; or
2. Not endorse and amend the recommendations presented, and refer back to staff for review

CONCLUSION

The proposed Barellan sewer scheme will have significant benefit to the local community. To progress the scheme, all lands proposed to have infrastructure must be under the control of Council. The recommendation will be for Council to endorse the proposal to accept management of Crown controlled roadways and laneways within the Barellan sewer reticulation network.

RECOMMENDATION

That Council:

1. Resolves to accept management of Crown controlled roadways and laneways within the proposed Barellan sewer reticulation network, and
2. Prepares an application to the NSW Department of Industry – Lands and Water requesting the transfer of the Crown managed roadways and laneways to Council within the area bounded by and including the following roadways: Yapunyah Street, Barellan to the north; Box Street, Barellan to the east; Kurrajong Street, Barellan to the south and Kurrawang Street, Barellan to the east.

18.4 2022 LGNSW SPECIAL CONFERENCE**Document ID: 602061****Author: Councillor****Authoriser: General Manager****Theme: Our Civic Leadership****Attachments: Nil****RECOMMENDATION**

That Council:

1. Notes the report on the 2022 Local Government NSW (LGNSW) Special Conference.

BACKGROUND

The 2022 LGNSW Special Conference was an opportunity to share ideas, seek inspiration and help determine the sector's policy directions for the coming year through the consideration of policy motions in its business paper.

The conference allows Mayors, Deputy Mayors, Councillors and General Managers to meet and listen to guest speakers and panellists including State politicians and Ministers on a range of issues currently being experienced across the State.

It also allows for the strengthening of relationship across the sector and the capacity to seek information and advice from a range of resources both public and private.

DISCUSSION

Along with the consideration of motions, the conference included:

- Workshops on:
 - Council involvement in the new national agreement on Closing the Gap
 - Rural and Regional Health – issues and solutions
 - Investing in you – verbal judo for councillors
 - Domestic violence prevention – councils as part of the solution
- Australian Local Government Women's Association Breakfast
- Addresses from:
 - The Hon Wendy Tuckerman MP, NSW Minister for Local Government
 - Michael Pascoe
 - Greg Pickhaver AM (HG Nelson)
 - Cr Linda Scott, President ALGA
 - Cr Darriea Turley, President LGNSW
- Panel discussions on:
 - The Economic Outlook – 2022-23 and beyond
 - Climate Change – the gap between recognition and action
 - Working together to combat the Housing Crisis; and
- Exhibitions from a range of trade suppliers.

MAIN ISSUES/CONCERNS

Topics of concern related to the potential dismantling of local government raised during the conference were:

- The appropriateness of the current funding model for local councils including:
 - Cost shifting to councils, especially by the State government
 - Revenue not being returned to the council where it is raised
 - Rate pegging
 - Development contributions including the impact of an increasing number of State significant developments
 - Federal Assistance Grants; and
 - Other State and Federal grants
- The difficulties faced in managing council assets, including the:
 - Classification of roads, particularly in regional and rural areas
 - Disaster recovery funding only allowing for a return to an 'as is' state rather than improved risk management
 - Federal disaster recovery funding not being expended in line with commitments
 - Attribution of assets not under council control, such as Rural Fire Service assets; and
 - Impact of maintenance and depreciation costs on councils
- Council elections including the:
 - Validity of the December results, especially for those elections that remain contested in the courts
 - Use of iVote and aspects of its implementation; and
 - Reduction in the current term and whether this should be extended to March 2025 and then every four years
- The integrity of Government at all levels including the party system, ICAC funding and transparency of grant decisions.

Overall, presenters and attendees considered that the economic and political climate for 2022-23 and beyond would present considerable challenges to councils, especially in terms of housing strategies, financial management and governance, and disaster/pandemic recovery.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**Theme**

Our Civic Leadership

Goal

To have a Council that demonstrates effective management consistently.

Strategy

Ensure strategies are implemented to allow Narrandera Shire to continue to remain a standalone council.

Action

That Council notes the report on the 2022 LGNSW Special Conference and information at <https://lgnswconference.org.au>

RECOMMENDATION

That Council:

1. Notes the report on the 2022 Local Government NSW (LGNSW) Special Conference.

19 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS**19.1 FEBRUARY 2022 DEVELOPMENT SERVICES ACTIVITIES****Document ID:** 602020**Author:** Administration Assistant**Authoriser:** Deputy General Manager Infrastructure**Theme:** Statutory and Compulsory Reporting – Development Services**Attachments:** Nil**RECOMMENDATION**

That Council:

1. Receives and notes the Development Services Activities Report for February 2022.

PURPOSE

The purpose of this report is to inform Council of Development Applications and other development services provided during February 2022 as of 28 February 2022.

BACKGROUND**Development & Complying Development Applications**

A summary of Development & Complying Development Applications processed during February 2022 detailed in the following table:

| Stage Reached | Number |
|--|--------|
| Lodged | 6 |
| Stop-the-Clock / Under Referral / Awaiting Information | 2 |
| Under Assessment | 4 |
| Determined | 5 |

The value of Development & Complying Development Applications approved by Council during February 2022 is detailed in the following table:

| Development Type | 2021/2022 | | | |
|-------------------|-----------|---------------------|--------------|----------------------|
| | February | | Year to Date | |
| | Number | Value \$ | Number | Value \$ |
| Residential | 1 | \$ 957,800 | 27 | \$ 3,965,838.00 |
| Industrial | | | 0 | \$ - |
| Commercial * | 2 | \$ 85,000 | 15 | \$ 18,085,709.00 |
| Rural Residential | | | 2 | \$ 817,000.00 |
| Subdivisions | 1 | \$ - | 3 | \$ - |
| Other | | | 0 | \$ - |
| TOTAL | 4 | \$ 1,042,800 | 47 | \$ 22,868,547 |

Commercial includes 2 x micro solar valued at approximately \$7M each

Under the provisions of section 4.59 of the Environmental Planning and Assessment Act Narrandera Shire Council determined the following development applications, applications for modification of development consents and complying development certificate applications during February 2022.

| No | Lot | DP/SP | Address | Development Type | Determination | STC / RFI Days | ACTIVE Business Days |
|-----------------|-----|---------|----------------------------------|-----------------------------|------------------------|----------------|----------------------|
| 027-21-22 | 7 | 1208980 | Driscoll Road NARRADERA | 1 into 3 lot subdivision | Conditionally Approved | - | 14 |
| 029-21-22 | A | 381503 | 98 Whitton St NARRADERA | Multi dwelling development | Conditionally Approved | - | 22 |
| 030-21-22 | 3 | 1210706 | 16321-16335 Newell Hwy GILLENBAH | Replacement signage | Conditionally Approved | - | 19 |
| 070-20-21 Mod 1 | 1 | 791067 | 7-11 Twynam St NARRADERA | Telecommunications Facility | Conditionally Approved | - | 2 |
| 004-21-22 | B | 312689 | 26 King St NARRADERA | Multi dwelling development | Conditionally Approved | 143 | 54 |

Type explanation

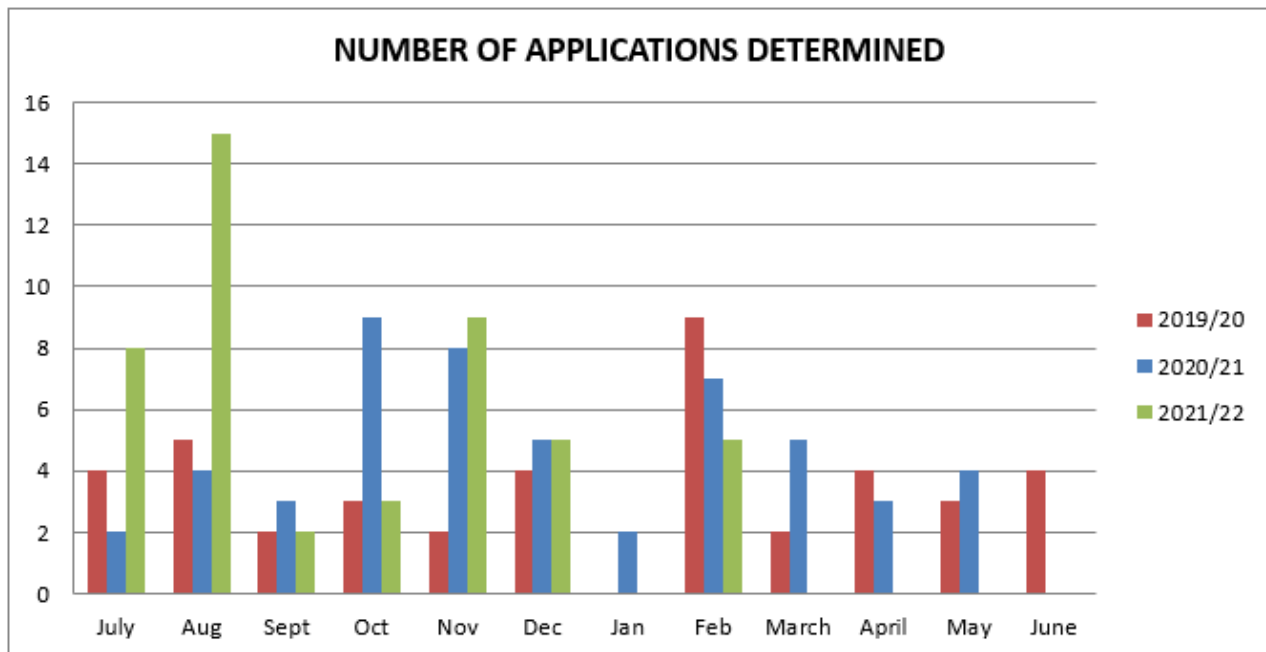
| | |
|----------------------|--|
| Local (L) | Merit based assessment where development consent is required. Target determination time of 40 business days. |
| Integrated (I) | Merit based assessment where approval from other authorities, such as RMS, RFS, DPI, is required in addition to development consent. The referral process extends the target determination time to 60 business days. |
| Modification (M) | Revision of previously approved application. No target determination time. |
| Stop the Clock (STC) | Calculation of active days stops while additional information required to complete the assessment is obtained from the applicant. |

| | |
|---------------|--|
| Complying (C) | Fast track approval process without the need for a full development application if specific criteria are met. Target 10 to 20 business days. |
|---------------|--|

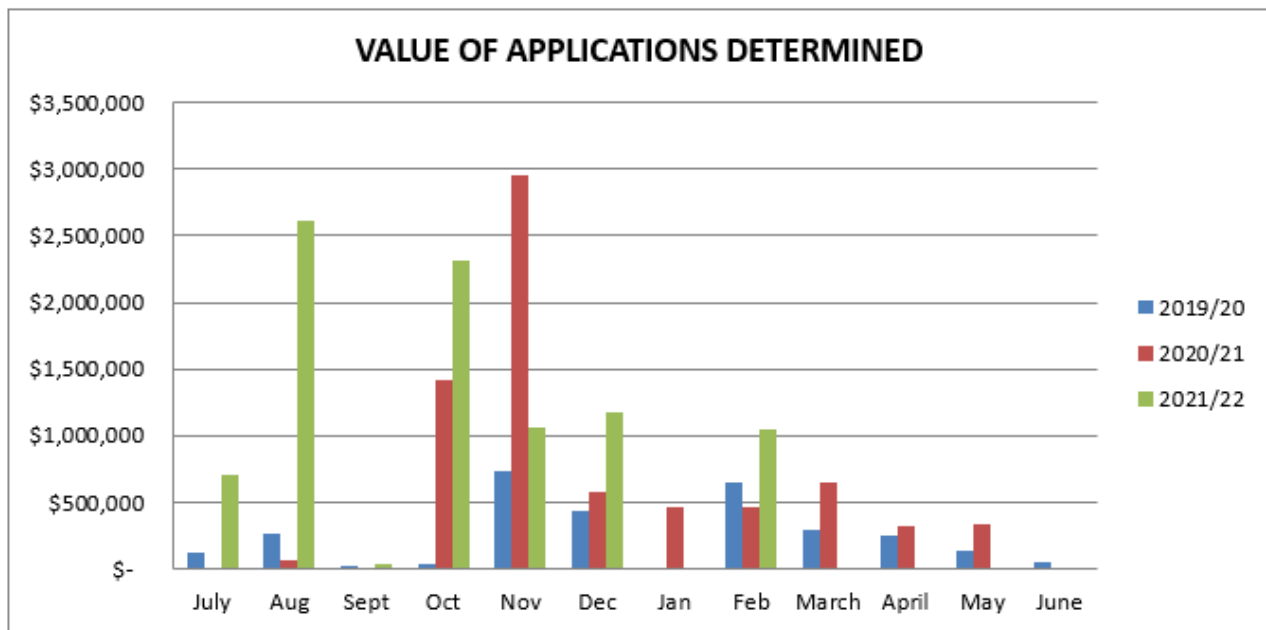
Comparison determination times

| | | |
|---------|--------------------------------------|-----------|
| 2019/20 | Narrandera Shire Council average | 32 days |
| 2020/21 | Narrandera Shire Council average | 30 days |
| 2021/22 | Narrandera Shire Council average YTD | 31.9 days |

This graph details the comparative number of Development & Complying Development Applications determined by month since 2019/20.



This graph details the comparative value of Development & Complying Development Applications determined by month since 2019/20.



Certificates Issued

A summary of other development services activities undertaken during February 2022 is detailed in the following table:

| Certificate Type | Number Issued |
|---|---------------|
| Construction Certificates | 3 |
| Building Certificates | 1 |
| Subdivision Certificates | - |
| Occupation Certificates | 1 |
| Compliance Certificates | - |
| Section 10.7 (previously 149) Certificates | 33 |
| Swimming Pool Compliance Certificates | 2 |
| On-Site Septic Management System Certificates | - |

RECOMMENDATION

That Council:

1. Receives and notes the Development Services Activities Report for February 2022.

20 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS

20.1 FEBRUARY CAPITAL WORKS PROGRAM

Document ID: 600658

Author: Senior Finance Officer

Authoriser: Deputy General Manager Corporate and Community

Theme: Statutory and Compulsory Reporting – Financial / Audit

Attachments:

1. February 2022 Capital Works Program
2. February 2022 Capital Expenditure
3. February 2022 Operational Expenditure

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Capital Works report as of 28 February 2022.

PURPOSE

The purpose of this report is to enable Council to track the progress of capital works programs. This report is for the period ending 28 February 2022.

BACKGROUND

Works listed in the attachment are for works against new budgeted projects for the 2021/2022 year. Key operational expenses are also included in this report and have been highlighted separately.

PROGRESS TO DATE IN EACH AREA

Administration

Administration projects are scheduled as follows:

- IT is migrating software to the new SQL 2019 server for the SQL Server Software Licenses project.
- The grant submission for the main street CCTV system was unsuccessful.
- Current Disaster Recovery plans are being reviewed for the before organising the consultant.
- Mobile Device Management is currently being implemented.
- Investigation into an Integrated Software System is continuing.
- Quotes are being organised for the Replacement of Firewall project and Secure Wireless Network.
- GIS Imagery acquisition and Replacement of Network Switches to commence in March/April.
- Replacement of Desktops and Laptops to commence in May.
- The MagiQ Publishing Portal implementation, the Councillor iPad project, Azure Premium P1 Implementation and the GDA and SSA Implementation are complete.

Public Order & Safety

- Quotations for the purchase and installation of a gatekeeper's shelter for the Waste Depot Improvement Works at Barellan Landfill are currently being sought.
- Construction of the cattery structure is complete for the Pound Cattery Holding system.
- Rural Fire Service is arranging works for the Barellan RFS Station Amenities.

Environment

- Narrandera West Drainage Improvements projects has been deferred due to land ownership issues; funds to be reallocated to Driscoll Road Drainage improvements in March QBR.
- Awaiting on the design for the retaining wall to be completed prior to completing the roadworks for the Narrandera Landfill Masterplan improvement works.
- The pipes and gabions are on site for the Drainage Improvements at Driscoll Road, construction to commence late April.
- Scope and quotation specifications are currently being developed for the Cemetery Management Plans and Mapping software, as per the cemetery service review. Quotations are to commence in March.
- The insurance claim has been submitted for the Building Flood Damage works at the Library, Sports Stadium, changerooms under Grandstand and the Chambers electrical cable damage.
- Completed works; Larmer Street Flood Mitigation Works - Stage 2.

Housing & Community Amenities

- Additional furniture to be ordered in March for the Narrandera and Grong Grong Cemetery.
- Quotes are being sought again due to contractor unavailability for the Barellan Cemetery entrance gate.

Recreation & Culture

- Quotations are being sought for the Lake Talbot Pool Remediation works.
- Final design is complete for the Lake Talbot Pool installation of shade structures and seating, with a contractor being engaged.
- The scope and timeframe for delivery is being determined for the Narrandera Park Oval Grandstand upgrade. An external contractor is being engaged.
- The new Narrandera Sportsground Clubrooms have been handed over to the Narrandera Imperial Football and Netball club, with external works to be undertaken by Council.
- The Outdoor Court Furniture and shelters are expected to be completed in March 2022.
- The Narrandera Sportsground drainages and soak works are scheduled for March.
- OSR New Shed has been ordered with construction pending.
- Signs have been installed at Grong Grong Earth Park and Henry Mathieson Oval for the Remote Signage Project. Sign upgrades are in progress for Brewery Flats.
- A meeting has taken place with representatives for the Marie Bashir Park Irrigation Management System. Quotation specifications have been developed.
- Marie Bashir Park drinking fountains/bottle fillers will be ordered in March.

- Procurement is expected in March for the Narrandera Playgrounds Upgrades.
- The Narrandera Adventure Playground Upgrades have been deferred for major playground upgrades in 2022-2023.
- Other Town Park upgrades landscaping is scheduled for April.
- Procurement issues have been experienced for the Barellan Playground Upgrades and festive decorations project.
- The Tree Audit is complete, with a reassessment in progress to document tree conditions after January's storm events.
- IT is ensuring the Biosecurity Mapping Systems are compatible with Council's document management system.
- Purchase options for a boat are being explored.
- Scope of works are currently being developed for the Lake Talbot Recreation toilet block landscaping; works are planned to commence in March.
- The scope of works is to be developed for the Lake Talbot seating and shelter revamp project.
- Book and Resources annual replacement purchasing is on target.
- Parkside Museum renewal works have commenced. Kitchen cabinets are now complete. Procurement of external painting is underway and is scheduled to be completed in March.
- Project is being scoped for the Adventure Playground inclusive Spaces.
- Lake Talbot Tourist Park repairs of damaged units are complete.

Drought Community Funding (Round 2)

- Narrandera Stadium Upgrade works are complete.

Stronger Country Communities (Round 3)

- The Creating Future Farmers project planning is underway, it is anticipated the workshop will be held during Youth week in April 2022.
- The Youth Food Van project is complete.

Stronger Country Communities (Round 4)

- Quotations are being sought for the Narrandera Sportsground changeroom facilities to upgrade existing amenities to meet women in sport requirements.
- Tenders will be called in March for the Barellan Netball Courts upgrade.
- Procurement documentation is being developed for the Narrandera Sports Stadium for approved acoustics and thermal comfort.
- Construction is to commence in late April for the Lake Talbot Water Park Entrance upgrade and fencing.
- Project is being scoped for the Water Refill Stations along the walk/cycle paths in five locations.

Playground on the Murrumbidgee

- Tender has been awarded for the build of the Destination and Discovery Hub. Construction is to start in March.
- The project is being scoped for the Extension of the Bike and Hike Trails, with the aim to be completed by April.

- The footpath has been completed for the Northbank Walking Track project, with minor works to be undertaken. The remaining funds are to be used for the access to the canal bridge.
- Tender has been awarded for the Northbank Pedestrian Bridge, with construction to start in April.
- The playground has been completed at the Lake Talbot Tourist Park, with the shade structure to be installed.
- A survey and detailed design have commenced for the Elevated Walk and Platform Deck, prior to the design and construction tender.
- Lake Talbot deepening works are grant dependent.
- Lake Talbot Tourist Park Amenity Block and Camp Kitchen completed.

Local Roads and Community Infrastructure Round 1

- A decorative screen is to be procured for the Kiesling Lane Beautification project.
- Audit requirement costs are to be covered by LRCI program.
- Completed projects include Weir Park and Ridgeview Roads, Brewery Flat Improvements, Art Centre Storage, Water Tower Surrounds, Tree planting – all towns, and Melbourne Street kerb and gutter works.

Local Roads and Community Infrastructure Round 2

- Pump track modular units have been ordered for the Barellan Pump Track; delivery is expected in April.
- The construction of the shed is complete for the Grong Grong Village storage facility and toilet; the final fit out to commence in mid-April.
- Revised plans have been developed for the Wiradjuri Memorial Wall stage 1 with detailed engineering being finalised prior to tender.
- Works are well underway for the Barellan Cemetery installation of unisex toilet and sewerage management system. The procurement of a modular toilet structure has been committed; anticipated delivery in March. Water and septic contracted works have commenced and the slab has been poured.
- Installation is nearly complete for the Narrandera Sportsground disabled spectator access areas.
- The Digital Scoreboard is installed at the Narrandera Sportsground, with commissioning being undertaken.
- Design options are being considered for the Narrandera Flora and Fauna Reserve.

Community Building Partnership

- Art on the Water Tower project has been completed.

Crown Lands Infrastructure

- The construction of drainage and sealing of the remaining access road at Rocky Water Hole project is now complete.

Fixing Local Roads Round 1

- Design is complete for the Brewarrana Bridge Retrofitting. Works are to be scheduled when water levels drop. Necessary approvals are currently being obtained.
- Completed works are Paintings Bridge Road.

Fixing Local Roads Round 2

- Signs are still to be received for the FCR - Sandigo Kywong School Bus Route.

Fixing Local Roads Round 3

- Roads Resheeting (Unsealed Rural Roads Resheeting) is co-contribution to match Fixing Local Roads Round 3 grant application.
- Narrandera Bus route rural road reseals; works have commenced for Pamandi and Cowabbie Roads; works scheduled for Brookong; works still to be scheduled for Mejum Park Road.
- Completed works are HSVPP Kamarah, Boree, Red Hill and Bassetts Roads.

Fixing Country Bridges

- The tender has been awarded for Molly's Bridge and Somerset Bridge. Survey, Geotech, review of environmental factors and design have been completed.

Transport & Communication

- Works to be scheduled are: Urban Laneways Upgrade – Additional, Culvert/Bridge assessment works and Urban reseals including Bendee, Bolton, Boundary, Dalgetty, Douglas, Mallee, Shady, Wilga Streets and Victoria Avenue. Innovation for Rural Infrastructure Management, Urban Laneway Upgrade – Arthur and Willans Lanes, Urban Kerb and Gutter Replacement, Urban Footpath Replacement, Active transport – Walking, and PAMP – Urban Footpath Cadell Street (Twynam and Audley Streets). and Barellan Stormwater Design.
- A detailed storm water design and analysis is being undertaken prior to final design and construction for Bolton Street and East Street (between Twynam and Bolton Street) as part of the Narrandera Business Centre Master Plan.
- Urban Roads Construction – Laneways: Peters and Arthur Lanes - King to Whitton Street projects have been deferred due to lack of funding. Works are to be scheduled for Arthur Lane – Victoria to Bolton Streets.
- Procurement has commenced for the Improvement of Water Haulage project.
- The Urban Footpath to railway overpass project is awaiting the grant funding announcement.
- Rural Sealed Roads Construction works are yet to be scheduled for Euratha Road.
- Roads to Recovery resheeting projects works to be scheduled include Holloway, Birrego, Baldwins, The Gap, Rehabilitation Sandigo, Square Knob, Brewarrana and Stradbroke Roads. Bogolong Road and Merribee Road works have commenced. McDonalds Road project has been cancelled.
- Reseal Works to be scheduled include Federal Park and Sandy Creek Roads.
- Regional Roads Capital component of block grant include MR243, MR370, MR596 and MR7608, which will be completed as required. Barellan Road works to be completed in the third quarter.
- School Zone Infrastructure Program (SZI) – Larmer, Adams and Douglas Streets are in design phase.
- Poles have been installed for the Banner Poles Leeton Road project, with the banners to be ordered.
- Emergency Drainage works are continuing.
- Completed works include: Arthur, Baylis, Box Streets; Druces, Pethers, Galore Park, Pinehope, Galore Forest, Donaldsons, Jackson, Driscoll Roads. Roads to Recovery projects; culvert Manderlay Road 7.78km, culvert McKenzies Road, Anzac/Kiesling

Drive intersection, East/Larmer Streets Intersection, Red Gum and Adams Streets heavy patching and LED Street Lighting replacement project.

Economic Affairs

- The site map is to be upgraded on the estate for Red Hill Signage.
- Gateway Entrance Signs project is under review, funds are to be reallocated.
- Council Chambers cleanout of storage facility works activities have been delayed due to COVID-19 restrictions.
- Construction of Solar Panels has been deferred, pending outcome of Building Better Regions Round 5 (BBR5).
- Building Renewal and Upgrades annual program have been identified, scoped and procurement underway. Barellan Street Stall is now complete. Various building fixtures and renewal activities have been committed.
- The Workshop Vehicle Wash Bay Shed is complete, with wash equipment and filtration yet to be installed.
- Quotes are currently being sought to undertake works for the Security and Wildlife Perimeter fencing.
- Scope is being developed for Light Vehicles, Trucks and Trailers, Heavy Plant Sales and Other Plant Capital.
- Completed Runway, Taxiway and Apron resealing and re-mark project and the Installation (3) of the Apron Flood lights.

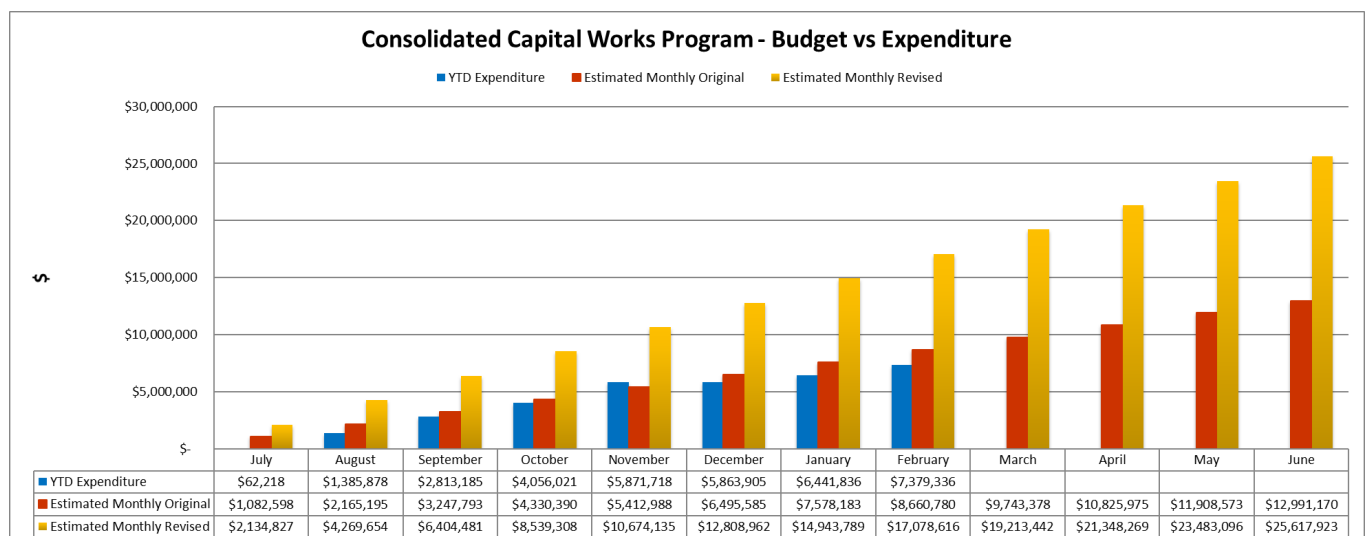
Water Supplies

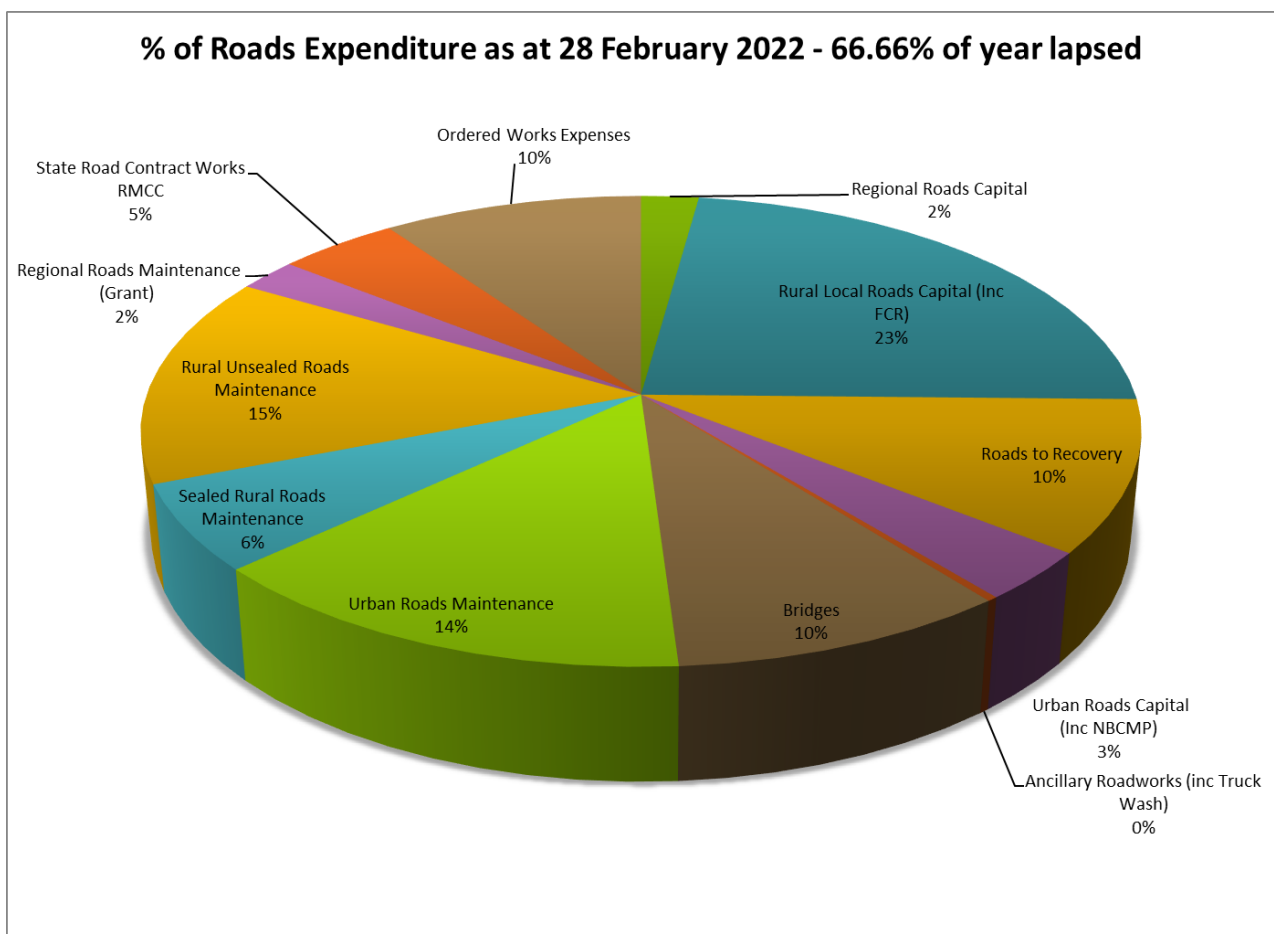
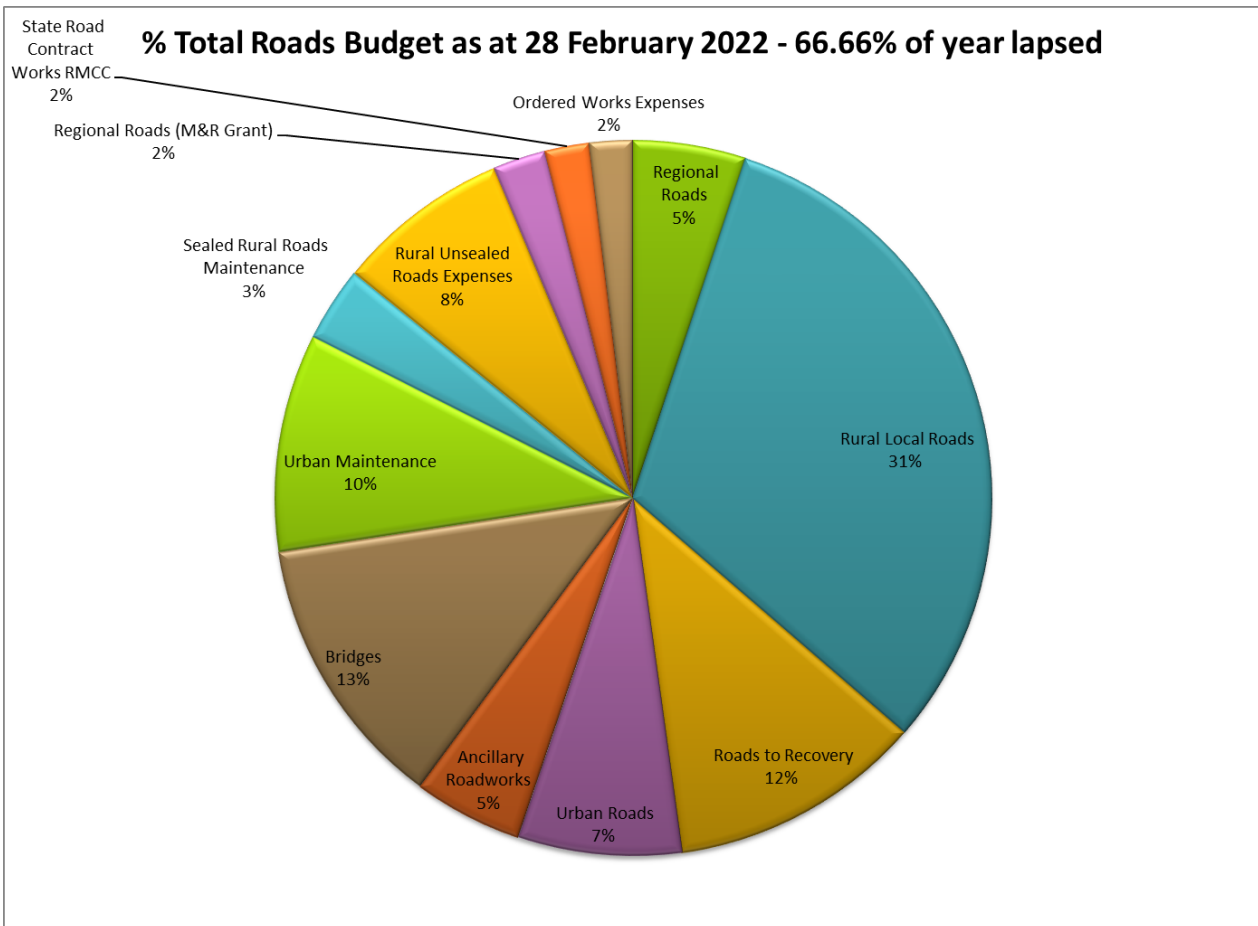
- Hydrant and Valve replacements program is being developed. Works are to begin early 2022.
- Service replacements will commence as required.
- Hydraulic model is complete for the North Zone Pressure Pump low pressure issues. Specifications are being developed.
- Grosvenor, Adams, and King Streets Water Main replacements have commenced.
- The Draft deed from Restart is required for the Scoping Study for the Water Treatment Plant (WTP) prior to commencement.
- The Scoping study is being prepared for the Water Treatment plant (WTP) filter/Upgrade design.
- Pine Hill Reservoir Upgrade tank construction is complete. Final commissioning is underway. Internal civil works to be undertaken.
- Pine Hill Reservoir fencing project to commence upon completion of the new Reservoir.
- The Pine Hill Pumps Replacement to be programmed after the Reservoir construction is complete.
- Program is being developed for the cul-de-sac ring mains; works to commence upon completion of the watermain replacements.
- The survey and procurement is underway for the Gordon Street fencing site.
- Department of Planning Industry and Environment (DPIE) concurrence for Groundwater Study has been provided for the Integrated Water Cycle Management (IWCM) Additional works; consultant has been engaged and study is underway. Expected completion in mid-2022.

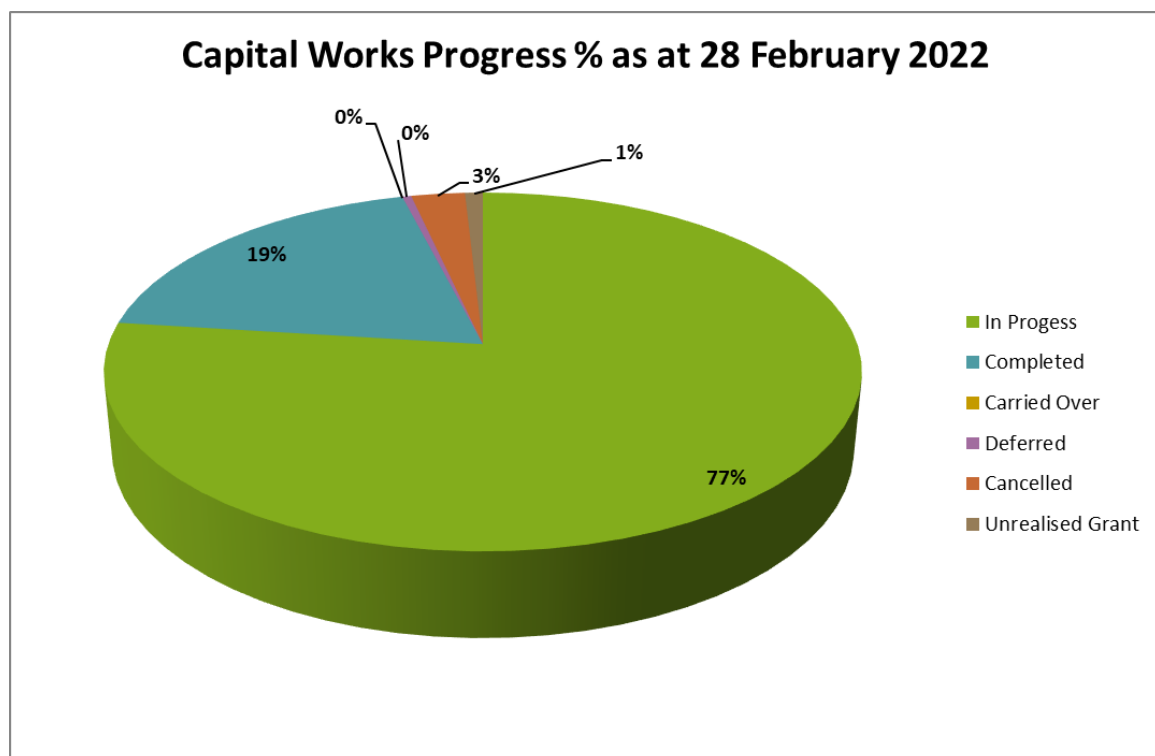
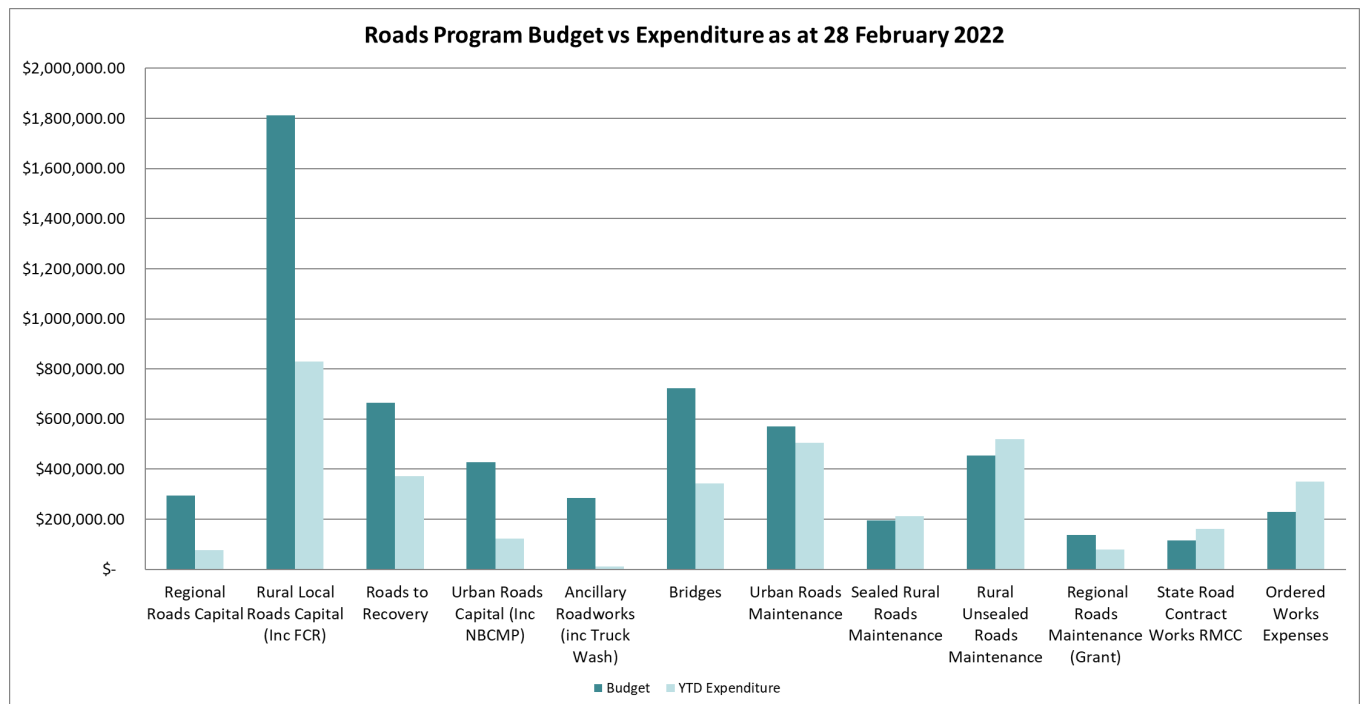
- Taggle Software and implementation is underway. Expected to be operational for the next billing cycle.
- The third batch of filter installations is underway for the Household Filter Project. 80 filters have been installed, with 20 pending.
- Telemetry Software Upgrade and Hardware Upgrade specifications are complete; procurement to commence early 2022.
- Quotes have been received for the Valve Exerciser and Non-destructive digger; review is being undertaken.
- Solar Panel scope is being prepared with additional grant funding being sought.
- Lake Talbot Tourist Park Fire Service Water Main is underway and is expected to be completed in March.
- Completed projects: Reservoir cleaning and structural assessments and Water Main replacement at Sawmill Road Extension.

Sewerage Supplies

- The Barellan Sewer design tender has been awarded and is underway with anticipated completion early 2022.
- The design has been updated for the Primary Filter EPA (Environment Protection Authority) with procurement underway.
- Manhole and Sewer Service Replacements will be performed as required.
- Quotes have been received for the Flow Meters for Sewer Pump Stations 2, 3 and 4 with a review to be undertaken.
- Public consultation to be undertaken in March for the Narrandera West Sewer Extension.
- Scope is being prepared for the Solar Panel project; additional grant funding is being sought.
- Telemetry Software Upgrade and Hardware Upgrade specifications are complete, Procurement to commence in early 2022.
- Completed works: Sewer Main Relines.







TERMINOLOGY

This report contains an explanation of terminology and headings used in the capital works report. Key terms and terminology are as follows:

Ledger Number - This is a reference number for staff to link the report to Council's accounting records.

Capital works are funded from several sources. Codes that denote revenue sources are:

- **Revenue** – Projects funded from revenue raised from Rates & Annual charges, User Fees and Other Revenue.
- **Reserve** – Jobs funded from Council's reserves and unspent grants.
- **Grant & Contributions** - Funding from other Government departments, Councils or organisations.

Budget – This is the total allocation to complete the project.

YTD Exp – Total expenditure allocated to project as of report date, including commitments.

Balance – Amount of unspent funds for each program at reporting date.

Graph – The graph at the top of the report displays the original budget adopted by Council, the revised budget and year to date expenditure, including commitments.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Infrastructure

Goal

To have an improved and adequately maintained road network

Strategy

56 - Commence identified actions from the Roads Review including implementation of an effective road hierarchy

Action

56.1 - Funding for and any identified projects and opportunities from the strategy to be included and considered by Council as part of the annual budget process

ISSUES AND IMPLICATIONS

Policy

- N/A

Financial

- Advises Council of the status of the Capital Works Program.

Legal / Statutory

- N/A

Community Engagement / Communication

- N/A

Human Resources / Industrial Relations (if applicable)

- N/A

RISKS

N/A

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Capital Works report as of 28 February 2022.

Capital Expenditure as at 28 February 2022

| | Sum of Adopted Budget | Sum of Revised Budget | Sum of YTD Expenditure | Sum of Balance |
|--|-----------------------|-----------------------|------------------------|-----------------|
| Administration | | | | |
| Information Technology | \$ 225,000.00 | \$ 296,166.64 | \$ 72,397.97 | \$ 213,337.49 |
| Environment | | | | |
| Stormwater | \$ 88,000.00 | \$ 98,936.99 | \$ 32,171.30 | \$ 62,845.33 |
| Barellan Waste | \$ 87,000.00 | \$ 87,000.00 | \$ - | \$ 87,000.00 |
| Narrandera Landfill | \$ - | \$ 149,963.91 | \$ 13,660.00 | \$ 136,303.91 |
| Housing & Community Amenities | | | | |
| Narrandera Cemetery | \$ 75,000.00 | \$ 75,000.00 | \$ - | \$ 75,000.00 |
| Street Lighting | \$ 350,000.00 | \$ 350,000.00 | \$ - | \$ 48,868.36 |
| Barellan Cemetery | \$ - | \$ 8,000.00 | \$ - | \$ 8,000.00 |
| Grong Grong Cemetery | \$ - | \$ 3,834.00 | \$ - | \$ 3,834.00 |
| Local Roads Comm. & Infrastructure R2 | \$ - | \$ 183,200.00 | \$ 62,745.03 | \$ 39,433.99 |
| Transport & Communication | | | | |
| Ancillary Roadworks | \$ 295,000.00 | \$ 428,403.83 | \$ 10,749.90 | \$ 416,728.93 |
| Regional Roads | \$ 441,400.00 | \$ 441,400.00 | \$ 77,432.85 | \$ 363,967.15 |
| Rural Roads | \$ 1,112,423.00 | \$ 2,717,983.41 | \$ 828,766.67 | \$ 1,672,605.00 |
| Urban Roads | \$ 551,638.00 | \$ 640,478.48 | \$ 122,102.03 | \$ 518,351.18 |
| Roads to Recovery | \$ 997,362.00 | \$ 997,362.00 | \$ 372,524.93 | \$ 591,511.00 |
| Bridges | \$ 1,083,532.00 | \$ 1,083,532.00 | \$ 341,972.84 | \$ 454,848.76 |
| Local Roads Comm. & Infrastructure | \$ - | \$ 77,603.40 | \$ 118,376.01 | \$ 40,772.61 |
| Crown Reserves Improvement Fund Program | \$ - | \$ 86,435.90 | \$ 88,865.97 | \$ 2,430.07 |
| Economic Affairs | | | | |
| Airport | \$ - | \$ 648,069.57 | \$ 299,570.48 | \$ 339,666.84 |
| Buildings | \$ 346,000.00 | \$ 384,063.98 | \$ 225,043.85 | \$ 115,239.22 |
| Plant | \$ 1,493,072.00 | \$ 1,493,072.00 | \$ 165,159.54 | \$ 1,327,912.46 |
| Local Roads Comm. & Infrastructure R2 | \$ - | \$ 54,975.00 | \$ 4,000.00 | \$ 50,975.00 |
| Economic Development | \$ - | \$ 7,883.52 | \$ - | \$ 4,110.79 |
| Tourist Park | \$ - | \$ 69,176.00 | \$ 67,809.65 | \$ 1,366.35 |
| Recreation and Culture | | | | |
| Buildings | \$ - | \$ 25,939.83 | \$ 14,917.59 | \$ 4,204.06 |
| Lake Talbot Pool | \$ 196,000.00 | \$ 196,000.00 | \$ 53,695.07 | \$ 142,304.93 |
| Lake Talbot Recreation Area | \$ 30,000.00 | \$ 40,000.00 | \$ - | \$ 40,000.00 |
| Library | \$ 33,896.00 | \$ 37,613.91 | \$ 6,476.17 | \$ 31,137.74 |
| Marie Bashir Park | \$ 285,000.00 | \$ 368,000.00 | \$ 59,422.36 | \$ 255,877.64 |
| Narrandera Sportsground | \$ 115,000.00 | \$ 1,074,925.02 | \$ 901,610.82 | \$ 165,440.56 |
| Barellan Park | \$ 10,000.00 | \$ 10,000.00 | \$ - | \$ 10,000.00 |
| Playground on the Murrumbidgee | \$ 1,167,606.00 | \$ 5,473,335.83 | \$ 1,051,780.39 | \$ 1,649,058.60 |
| Narrandera Parks | \$ 7,500.00 | \$ 73,000.00 | \$ 34,300.00 | \$ 30,124.25 |
| Lake Talbot Tourist Park | \$ 60,741.00 | \$ 60,741.00 | \$ 54,148.06 | \$ 14,324.97 |
| Stronger Country Community Funding | \$ - | \$ 132,611.78 | \$ 42,283.92 | \$ 89,423.48 |
| Noxious Weeds | \$ - | \$ 23,060.00 | \$ - | \$ 23,060.00 |
| Drought Community Funding | \$ - | \$ 56,289.50 | \$ 53,528.35 | \$ 2,761.15 |
| Local Roads Comm. & Infrastructure | \$ - | \$ 36,562.24 | \$ 31,130.70 | \$ 5,316.54 |
| Community Building Partnership | \$ - | \$ 25,859.90 | \$ 34,475.58 | \$ 8,746.59 |
| Local Roads Comm. & Infrastructure R2 | \$ - | \$ 599,404.18 | \$ 153,419.70 | \$ 250,712.27 |
| Water Supply Network | | | | |
| Water | \$ 1,135,000.00 | \$ 2,823,939.24 | \$ 1,453,421.94 | \$ 1,335,343.98 |

Capital Expenditure as at 28 February 2022

| | | | | |
|--------------------------------|-------------------------|-------------------------|------------------------|-------------------------|
| Sewerage Network | | | | |
| Sewer | \$ 2,805,000.00 | \$ 4,146,240.61 | \$ 530,648.06 | \$ 3,431,783.76 |
| Public Order and Safety | | | | |
| Pound | \$ - | \$ 3,120.07 | \$ 728.30 | \$ 619.04 |
| Rural Fire Service | \$ - | \$ 28,739.54 | \$ - | \$ 28,739.54 |
| Grand Total | \$ 12,991,170.00 | \$ 25,617,923.28 | \$ 7,379,336.03 | \$ 13,863,802.34 |

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2021-22 - as at February 2022

| | | |
|-----------|------------------|-----------|
| Complete | Unrealised Grant | Cancelled |
| Carryover | Key Operational | Deferred |

66.66%

| | Project | Adopted Budget | Commitment | Revised Budget | YTD Expenditure | Balance | % | Comments |
|----|--|----------------|-------------|----------------|-----------------|--------------|------|---|
| 1 | IT Review | - | | \$2,453.00 | \$0.00 | \$2,453.00 | 0% | Will review throughout the year. |
| 2 | SQL Server Software Licenses | - | | \$17,530.00 | \$5,915.00 | \$11,615.00 | 34% | Migrating software to new SQL 2019 server as time allows. |
| 3 | Azure Premium P1 Implementation | - | \$41.18 | \$12,220.00 | \$7,881.00 | \$4,297.82 | 64% | Completed. |
| 4 | GDA and SSA Implementation | - | | \$16,053.64 | \$15,681.00 | \$372.64 | 98% | Completed. |
| 5 | Replace Desktops/Laptops | 20,000 | | \$30,410.00 | \$15,784.50 | \$14,625.50 | 52% | Will commence in May. |
| 6 | Software Licencing | 20,000 | | \$20,000.00 | \$2,700.00 | \$17,300.00 | 14% | Will review throughout the year. |
| 7 | Councillor iPad Project | 5,000 | | \$5,000.00 | \$5,192.47 | -\$192.47 | 104% | All iPads have now been delivered. |
| 8 | Replace Firewall | 35,000 | | \$35,000.00 | \$0.00 | \$35,000.00 | 0% | Organising Quotes. |
| 9 | Secure Wireless Network | 15,000 | \$3,430.00 | \$15,000.00 | \$1,540.00 | \$10,030.00 | 10% | Organising Quotes. |
| 10 | Replace Network Switches | 25,000 | | \$25,000.00 | \$0.00 | \$25,000.00 | 0% | Will commence in March. |
| 11 | Disaster Recovery Planning | 5,000 | | \$5,000.00 | \$0.00 | \$5,000.00 | 0% | Organising DR Firewall before organising consulting. |
| 12 | Mobile Device Management | 10,000 | \$6,960.00 | \$10,000.00 | \$0.00 | \$3,040.00 | 0% | Currently implementing. |
| 13 | Integrated Software System | 20,000 | | \$20,000.00 | \$0.00 | \$20,000.00 | 0% | Have commenced and continue through the financial year. |
| 14 | GIS Imagery | 10,000 | | \$10,000.00 | \$0.00 | \$10,000.00 | 0% | Will commence in March. |
| 15 | MagiQ Publishing Portal | - | | \$12,500.00 | \$12,570.00 | -\$70.00 | 101% | Completed. |
| 16 | Pound: Cattery Holding System | - | \$1,772.73 | \$3,120.07 | \$728.30 | \$619.04 | 23% | Construction of the cattery structure is complete. |
| 17 | CCTV system for the Main Street | 60,000 | | \$60,000.00 | \$5,134.00 | \$54,866.00 | 9% | Completed a review of the public CCTV systems for Grant submission. Now awaiting outcome of Grant submission before starting. |
| 18 | Barellan RFS Station Amenities | - | | \$28,739.54 | \$0.00 | \$28,739.54 | 0% | RFS arranging works. |
| 19 | Ndra Landfill Masterplan improvement works | - | | \$149,963.91 | \$13,660.00 | \$136,303.91 | 9% | Waiting for design of retaining wall to be considered. |
| 20 | Waste Depot Improvement Works Barellan | 87,000 | | \$87,000.00 | \$0.00 | \$87,000.00 | 0% | Quotations for the purchase and installation of a gatekeepers shelter are currently being sought for the Barellan Landfill. |
| 21 | Larmer St Flood Mitigation Works - Stage 2 | - | \$3,575.45 | \$5,309.75 | \$1,185.44 | \$548.86 | 22% | Completed. |
| 22 | Narrandera West Drainage Improvements | 28,000 | | \$28,000.00 | \$517.00 | \$27,483.00 | 2% | Deferred due to land ownership issues, funds to be reallocated to Driscoll Road drainage improvements. |
| 23 | Drainage Improvements Driscoll Road | 60,000 | \$344.91 | \$65,627.24 | \$30,468.86 | \$34,813.47 | 46% | Pipes and Gabions on site. Construction to start April. |
| 24 | Book & Resources annual replacement | 30,896 | | \$34,613.91 | \$6,476.17 | \$28,137.74 | 19% | Purchasing on target. |
| 25 | Replacement of Computer Seating | 3,000 | | \$3,000.00 | \$0.00 | \$3,000.00 | 0% | Funds to be reallocated. |
| 26 | LT Pool Remediation Works | 136,000 | | \$136,000.00 | \$53,695.07 | \$82,304.93 | 39% | Quotations being sought. |
| 27 | LT Pool Install shade structures and seating located on Plant Room | 60,000 | | \$60,000.00 | \$0.00 | \$60,000.00 | 0% | Final design complete, contractor being engaged. |
| 28 | Narrandera Sportsground Drainages & Soak | 95,000 | | \$100,000.00 | \$0.00 | \$100,000.00 | 0% | Works schedules for March 2022. |
| 29 | Ndra Sportsground Clubrooms | - | \$7,873.64 | \$939,925.02 | \$900,487.90 | \$31,563.48 | 99% | New facility handed over to NIFNC with external works to be undertaken by Council. |
| 30 | Outdoor Courts Furniture/Shelters | - | | \$15,000.00 | \$0.00 | \$15,000.00 | 0% | Expected completion March 2022. |
| 31 | Ndra Park Oval Grandstand upgrade | 20,000 | | \$20,000.00 | \$1,122.92 | \$18,877.08 | 6% | Councils Carpenter is providing a scope and timeframe for delivery. Engaging external contractor. |
| 32 | MBP Irrigation management system | 125,000 | | \$125,000.00 | \$0.00 | \$125,000.00 | 0% | Meeting has taken place with representatives, quotation spec to be developed February. |
| 33 | OSR New Shed | 125,000 | \$52,700.00 | \$125,000.00 | \$59,422.36 | \$12,877.64 | 48% | Shed ordered, construction pending. |
| 34 | Narrandera Playgrounds Upgrades | 10,000 | | \$10,000.00 | \$0.00 | \$10,000.00 | 0% | Procurement expected March for small playgrounds. |
| 35 | Narrandera Adventure Playground Upgrades | 25,000 | | \$25,000.00 | \$0.00 | \$25,000.00 | 0% | Deferred for Major playground upgrade 2022-2023. |
| 36 | BrIn Playground Upgrades and festive decorations | 10,000 | | \$10,000.00 | \$0.00 | \$10,000.00 | 0% | Procurement issues being experienced. |
| 37 | MBP Drinking fountains/ bottle fillers | - | | \$8,000.00 | \$0.00 | \$8,000.00 | 0% | Drink station to be ordered March. |
| 38 | DCF/LRCI - Narrandera Stadium Upgrade | - | | \$56,289.50 | \$53,528.35 | \$2,761.15 | 95% | Completed |
| 39 | SCCF - Youth Food Van Project | - | | \$9,161.78 | \$10,053.28 | -\$891.50 | 110% | Completed |

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2021-22 - as at February 2022

| | | |
|-----------|------------------|-----------|
| Complete | Unrealised Grant | Cancelled |
| Carryover | Key Operational | Deferred |

66.66%

| | Project | Adopted Budget | Commitment | Revised Budget | YTD Expenditure | Balance | % | Comments |
|----|---|----------------|----------------|----------------|-----------------|--------------|---------|--|
| 40 | SCCF3A - 0009- Creating Future Farmer | - | \$904.38 | \$19,950.00 | \$0.00 | \$19,045.62 | 0% | Planning is underway, it is anticipated the workshops will be held during Youth week in April 2022. |
| 41 | SCCF4 - Narrandera Sportsground - Changeroom Facilities (Upgrade existing changerroom amenities to meet women in sport requirements) | - | | \$0.00 | \$607.92 | -\$607.92 | #DIV/0! | Quotations being sought. |
| 42 | SCCF4 - Barellan Netball Courts | - | | \$103,500.00 | \$0.00 | \$103,500.00 | 0% | Calling for Tenders in March. |
| 43 | SCCF4 - Narrandera Sports Stadium - Line internal walls of Stadium with insulated lining panels for improved acoustics and thermal comfort. | - | | \$0.00 | \$0.00 | \$0.00 | #DIV/0! | Procurement documentation being developed. |
| 44 | SCCF4 - Lake Talbot Water Park - Entrance upgrade / Fencing | - | | \$0.00 | \$31,622.72 | -\$31,622.72 | #DIV/0! | Construction to commence late April. |
| 45 | SCCF4 - Water Refill Stations along walk/cycle paths (5 locations) | - | | \$0.00 | \$0.00 | \$0.00 | #DIV/0! | Project being scoped. |
| 46 | BBR5 - Solar Panels | 100,000 | | \$100,000.00 | \$0.00 | \$100,000.00 | 0% | Construction deferred, pending outcome of BBR5. |
| 47 | POM - Destination & Discovery Hub | - | \$2,632,833.00 | \$3,061,303.30 | \$204,885.75 | \$223,584.55 | 7% | Tender awarded. Construction to start March. |
| 48 | POM - Extension of Bike & Hike Trails | 61,967 | | \$61,967.00 | \$156.64 | \$61,810.36 | 0% | Project being scoped with aim to complete by April. |
| 49 | POM - Lattice Railway Bridge | 822,000 | | \$10,545.16 | \$9,784.57 | \$760.59 | 93% | Cancelled |
| 50 | POM - LTTP Upgrades to Amenity block & Camp Kitchen | - | \$134,205.20 | \$833,690.72 | \$619,289.38 | \$80,196.14 | 74% | Completed |
| 51 | POM - LTTP New Playground | 60,741 | \$20,917.91 | \$60,741.00 | \$54,148.06 | -\$14,324.97 | 89% | Playground completed, shade structure to be installed. |
| 52 | POM - Northbank Walking Track | | | \$382,648.58 | \$180,398.68 | \$202,249.90 | 47% | Footpath complete. Minor works to be undertaken , remaining funds to be used for access to canal bridge. |
| 53 | POM - Northbank Pedestrian Bridge | 283,639 | | \$302,181.07 | \$33,080.37 | \$269,100.70 | 11% | Tender awarded with construction to start April. |
| 54 | Other Town Park upgrades | - | | \$20,000.00 | \$800.00 | \$19,200.00 | 4% | Landscaping scheduled for April |
| 55 | 2020-25 Tree Audit | - | \$8,575.75 | \$38,000.00 | \$21,500.00 | \$7,924.25 | 57% | Tree audit complete, reassessment in progress document tree condition after January storm events |
| 56 | Biosecurity Mapping System | - | | \$23,060.00 | \$0.00 | \$23,060.00 | 0% | IT review systems to ensure they are compatible with Councils document management system |
| 57 | Remote Signage | 7,500 | | \$15,000.00 | \$12,000.00 | \$3,000.00 | 80% | Sign upgrades in progress for Brewery flats |
| 58 | POM - Elevated Walk, Platform deck | | \$5,458.64 | \$821,000.00 | \$4,185.00 | \$811,356.36 | 1% | Survey and detailed design commenced prior to design and construct tender. |
| 59 | LRCI - Brewery Flat Improvements - Fire Pits, Seating, Shelters. | - | | \$3,147.55 | \$1,295.07 | \$1,852.48 | 41% | Completed |
| 60 | LRCI - Art Centre Storage - Deck and Storage at the rear of the Art centre | - | | \$5,012.22 | \$2,256.61 | \$2,755.61 | 45% | Complete, funds to be used for other LRCI projects. |
| 61 | LRCI - Kiesling Lane Beautification | - | \$115.00 | \$19,620.00 | \$11,761.35 | \$7,743.65 | 60% | Decorative Screen to be procured. |
| 62 | LRCI - Water Tower Surrounds - Tidy up and make usable (Gardens, paths, seating) | - | | \$7,926.46 | \$4,731.09 | \$3,195.37 | 60% | Complete - Awaiting invoice. |
| 63 | LRCI - Tree planting - All towns (Subject to consultation) | - | | \$856.01 | \$11,086.58 | -\$10,230.57 | 1295% | Completed |
| 64 | LRCI - Melbourne Street - Kerb & Gutter works, | - | | \$54,587.88 | \$114,508.04 | -\$59,920.16 | 210% | Works completed. Overspend to be covered from carryover from 8-1018-0 |
| 65 | LRCI - Laneway Upgrade - Drain and seal a selected laneway. | - | | \$7,974.66 | | \$7,974.66 | 0% | |
| 66 | LRCI - Arthur Lane | - | | | \$0.00 | | | Works to be scheduled |
| 67 | LRCI - Willans Lane | - | | | \$0.00 | | | Works to be scheduled |
| 68 | LRCI - Drainage Works (Various) - New Culverts and causeways | - | | \$12,058.35 | | \$9,540.38 | 21% | |
| 69 | LRCI - Ridgeview Road | - | | | \$2,517.97 | | | Completed |
| 70 | LRCI - Weir Park Road - 1200m gravel Resheet and Otta seal | - | | \$2,982.51 | \$1,350.00 | \$1,632.51 | 45% | Completed |
| 71 | Art on the Water Tower Stage 2 | - | \$130.91 | \$25,859.90 | \$34,475.58 | -\$8,746.59 | 133% | Artwork completed 3rd February 2022 |
| 72 | LRCI R2 - Barellan Pump Track | - | \$49,700.00 | \$160,000.00 | \$52,529.53 | \$57,770.47 | 33% | Pump Track modular units order committed expected to arrive April 2022. |
| 73 | LRCI R2 - Grong Grong Village - Storage facility, toilet, and associated equipment | - | \$52,142.73 | \$108,200.00 | \$51,513.91 | \$4,543.36 | 48% | Construction of Shed is complete. Final fit out to commence mid-April. |

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2021-22 - as at February 2022

| | | |
|-----------|------------------|-----------|
| Complete | Unrealised Grant | Cancelled |
| Carryover | Key Operational | Deferred |

66.66%

| | Project | Adopted Budget | Commitment | Revised Budget | YTD Expenditure | Balance | % | Comments |
|-----|--|----------------|--------------|----------------|-----------------|--------------|---------|--|
| 74 | LRCI R2 - Wiradjuri Memorial Wall Stage 1 | - | \$55,500.00 | \$279,964.00 | \$9,116.29 | \$215,347.71 | 3% | Revised plan developed with detailed engineering being finalised prior to tender. |
| 75 | LRCI R2 - Ndra Sportsground - Disabled spectator access areas. | - | \$54,927.27 | \$39,440.18 | \$6,183.88 | -\$21,670.97 | 16% | Installation nearly complete. |
| 76 | LRCI R2 - Ndra Sportsground - Installation of a digital scoreboard, with video capability. | - | \$35,144.94 | \$120,000.00 | \$85,590.00 | -\$734.94 | 71% | Scoreboard installed, commissioning being undertaken. |
| 77 | LRCI R2 - Brln Cemetery - Install unisex toilet & sewerage management system. | - | \$28,878.25 | \$75,000.00 | \$11,231.12 | \$34,890.63 | 15% | Works well underway - Procurement of modular Toilet structure committed due to be delivered March. Water and Septic contracted works have commenced. Slab has been poured. |
| 78 | LRCI R2 - Ndra Flora and Fauna reserve - Upgrade carpark & entrance | - | | \$54,975.00 | \$0.00 | \$54,975.00 | 0% | Design options being considered |
| 79 | LRCI Audit Requirements | - | | \$0.00 | \$4,000.00 | -\$4,000.00 | #DIV/0! | Costs to be covered by LRCI program. |
| 80 | CRIF - Construct drainage and seal the remaining access road at Rocky Water Hole | - | | \$86,435.90 | \$88,865.97 | -\$2,430.07 | 103% | Completed |
| 81 | Adventure Playground inclusive spaces (ECP) | - | | \$75,000.00 | \$0.00 | \$75,000.00 | 0% | Project being scoped. |
| 82 | LT Rec Seating and Shelter Revamp | - | | \$10,000.00 | \$0.00 | \$10,000.00 | 0% | Scope of works to be developed |
| 83 | LT Rec Toilet block landscaping | 20,000 | | \$20,000.00 | \$0.00 | \$20,000.00 | 0% | Developing scope of works landscaping planned for March. |
| 84 | Boat Purchase | 10,000 | | \$10,000.00 | \$0.00 | \$10,000.00 | 0% | Purchase options being explored. |
| 85 | LED Street Lighting Replacement | 350,000 | \$398,868.36 | \$350,000.00 | \$0.00 | -\$48,868.36 | 0% | Complete - invoice pending. |
| 86 | Barellan Cemetery Entrance gate | - | | \$8,000.00 | \$0.00 | \$8,000.00 | 0% | Seeking quotes again due to contractor unavailability |
| 87 | GG Cemetery Furniture | - | | \$3,834.00 | \$0.00 | \$3,834.00 | 0% | Additional furniture to be ordered March. |
| 88 | Furniture - Narrandera Cemetery | 5,000 | | \$5,000.00 | \$0.00 | \$5,000.00 | 0% | Furniture will be ordered March. |
| 89 | Cemetery management plans, master planning, management and mapping software - as per cemetery service review | 70,000 | | \$70,000.00 | \$0.00 | \$70,000.00 | 0% | Scope and quotation specification currently being developed. Specification developed October. Quotations to commence March. |
| 90 | Emergency Drainage Works | - | | \$0.00 | \$13,888.14 | -\$13,888.14 | #DIV/0! | Emergency drainage works continuing. |
| 91 | Barellan Stormwater Design | - | | \$0.00 | \$386.53 | -\$386.53 | #DIV/0! | |
| 92 | Narrandera Business Centre Master Plan | - | | \$0.00 | \$7,181.64 | -\$7,181.64 | | |
| 93 | Bolton Street | - | | \$0.00 | \$7,181.64 | -\$7,181.64 | | Detailed storm water design and analysis being undertaken prior to final design and construction. |
| 94 | East St between Twynam & Bolton | - | | \$0.00 | \$0.00 | \$0.00 | | Detailed storm water design and analysis being undertaken prior to final design and construction. |
| 95 | Urban Roads Construction | 131,381 | | \$141,709.37 | | \$116,751.70 | 18% | |
| 96 | Arthur St (Victoria to Audley) Extend to kerb | | | | \$8,113.71 | | | Completed |
| 97 | Baylis St (Jonsen St to May St) Extend to kerb | | | | \$14,346.46 | | | Completed |
| 98 | Box Street (Barellan) | | | | \$0.00 | | | Completed |
| 99 | Intersections Upgrade Local & Reg. Rds | | | | \$2,497.50 | | | |
| 100 | Culvert/bridge assessment works | - | | \$15,683.00 | \$0.00 | \$15,683.00 | 0% | Works to be scheduled |
| 101 | Urban Roads Construction - Laneways | 40,922 | | \$40,922.00 | | -\$11,563.96 | 128% | |
| 102 | Audley Lane | | | | \$0.00 | | | |
| 103 | Peters Lane | | | | \$0.00 | | | project deferred due to lack of funding |
| 104 | Jonsen Lane | | | | \$52,485.96 | | | |
| 105 | Arthur Ln - Victoria to Bolton | | | | \$0.00 | | | Works to be scheduled |
| 106 | Arthur Lane - King to Whitton Street | | | | \$0.00 | | | project deferred due to lack of funding |
| 107 | Urban Reseals | 120,612 | | \$120,612.00 | | \$120,612.00 | 0% | |
| 108 | Bendee Street | | | | \$0.00 | | | Works to be scheduled |
| 109 | Bolton Street | | | | \$0.00 | | | Works to be scheduled |
| 110 | Boundary Road | | | | \$0.00 | | | Works to be scheduled |

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2021-22 - as at February 2022

| | | |
|-----------|------------------|-----------|
| Complete | Unrealised Grant | Cancelled |
| Carryover | Key Operational | Deferred |

66.66%

| | Project | Adopted Budget | Commitment | Revised Budget | YTD Expenditure | Balance | % | Comments |
|-----|---|----------------|--------------|----------------|-----------------|--------------|-----|---|
| 111 | Dalgety Street | | | | \$0.00 | | | Works to be scheduled |
| 112 | Douglas Street | | | | \$0.00 | | | Works to be scheduled |
| 113 | Mallee Street | | | | \$0.00 | | | Works to be scheduled |
| 114 | Shady Street | | | | \$0.00 | | | Works to be scheduled |
| 115 | Victoria Avenue | | | | \$0.00 | | | Works to be scheduled |
| 116 | Wilga Street | | | | \$0.00 | | | Works to be scheduled |
| 117 | Urban Pavement Rehabilitation | 132,458 | | \$132,458.00 | | \$116,761.57 | 12% | |
| 118 | Anzac/ Keisling intersection Heavy Patch | | | | \$3,468.17 | | | Completed |
| 119 | East/ Larmer Intersection Heavy Patch | | | | \$4,399.25 | | | Completed |
| 120 | Red Gum Street Heavy Patch | | | | \$4,362.84 | | | Completed |
| 121 | Adams Street Heavy Patch | | | | \$3,466.17 | | | Completed |
| 122 | Urban Laneways Upgrade - additional | | | | \$0.00 | | | Works to be scheduled |
| 123 | Urban K&G Replacement | 15,759 | | \$51,593.11 | \$270.61 | \$51,322.50 | 1% | Works to be scheduled |
| 124 | Improvement of water haulage | - | | \$15,000.00 | \$0.00 | \$15,000.00 | 0% | Procurement commenced. |
| 125 | Innovation for Rural infrastructure Mgmt | - | | \$11,995.00 | \$0.00 | \$11,995.00 | 0% | Works to be scheduled |
| 126 | Urban Footpath Replacement | 10,506 | \$25.27 | \$10,506.00 | \$53.41 | \$10,427.32 | 1% | Works to be scheduled |
| 127 | Urban Footpath Add. Funds requested - To railway overpass | 100,000 | | \$100,000.00 | \$0.00 | \$100,000.00 | 0% | Awaiting Grant Funding announcement |
| 128 | Roads to Recovery | 997,362 | | \$997,362.00 | | \$591,511.00 | 29% | |
| 129 | Merribee Rd | | | | \$10,622.05 | | | works commenced |
| 132 | Federal Park Road - Reseal | | | | \$0.00 | | | Works to be scheduled |
| 133 | Sandy Creek Road - Reseal | | | | \$0.00 | | | Works to be scheduled |
| 134 | Druces Road (4.35 to 5.35) Resheeting | | | | \$22,185.13 | | | Completed |
| 135 | Pethers Road (0.0 to 0.3) Resheeting | | | | \$7,890.59 | | | Completed |
| 136 | Galore Park Road (0.0 to 1.3) Resheeting | | | | \$35,768.40 | | | Completed |
| 137 | Mcdonalds Road (0.0 to 1.97) Resheeting | | | | \$0.00 | | | project cancelled |
| 138 | Bogolong Road (6.94 to 9.8) Resheeting | | | | \$44,486.74 | | | journal to be done - Barry to advise \$amount |
| 139 | Pinehope Road (1.69 to 2.69) Resheeting | | | | \$25,310.79 | | | Completed |
| 140 | Baldwins Road (0.0 to 0.75) Resheeting | | | | \$2,927.06 | | | Works to be scheduled |
| 141 | Holloway Road (2.5 to 4.0) Resheeting | | | | \$3,245.12 | | | Works to be scheduled |
| 142 | Galore Forest Rd (0.0 to 1.97) Resheeting | | | | \$25,326.52 | | | Completed |
| 143 | Birrego Rd (7.7 to 9.7) Resheeting | | \$6,053.34 | | \$30,791.21 | | | |
| 144 | Jackson Rd (1.0 to 1.67) Resheeting | | | | \$17,655.90 | | | Completed |
| 145 | The Gap Rd (6.55 to 9.55) Resheeting | | | | \$0.00 | | | |
| 146 | Donaldsons Rd (0.5 to 2.6) Resheeting | | | | \$60,238.47 | | | Completed |
| | Rehab Sandigo Road | | | | \$79,115.94 | | | |
| 147 | Square Knob Road | | \$27,272.73 | | \$6,961.01 | | | |
| 148 | Brewarrana Road | | | | \$0.00 | | | |
| 149 | Stradbroke Road | | | | \$0.00 | | | |
| 150 | Rural Sealed Roads Construction | 206,620 | | \$206,620.00 | | \$188,359.60 | 9% | |
| 151 | Euratha Road | | | | \$18,260.40 | | | |
| 152 | Culvert Manderlay Road 7.78 km | - | | \$8,440.00 | \$1,914.26 | \$6,525.74 | 23% | Completed |
| 153 | Culvert McKenzies | - | | \$6,255.00 | \$0.00 | \$6,255.00 | 0% | Completed |
| 154 | FLR R1 - Paintings Bridge | - | | \$29,387.34 | \$0.00 | \$29,387.34 | 0% | Completed |
| 155 | Driscoll Road | - | \$1,680.00 | \$175,000.00 | \$153,164.67 | \$20,155.33 | 88% | Completed |
| 156 | FLR R3 - Narrandera Bus Route | - | \$207,052.95 | \$978,424.81 | | \$643,534.35 | 66% | |
| 157 | Pamandi Rd | - | | | \$107,467.62 | | | Works commenced |

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2021-22 - as at February 2022

| | | |
|-----------|------------------|-----------|
| Complete | Unrealised Grant | Cancelled |
| Carryover | Key Operational | Deferred |

66.66%

| | Project | Adopted Budget | Commitment | Revised Budget | YTD Expenditure | Balance | % | Comments |
|-----|---|----------------|--------------|----------------|-----------------|---------------------|---------|---|
| 158 | Cowabbie Rd | - | | | \$349.50 | | | Works commenced |
| 159 | Brookong St | - | | | \$8,173.18 | | | Works scheduled |
| 160 | Mejum Park Rd | - | | | \$0.00 | | | |
| 161 | Boree Rd | - | | | \$11,847.21 | | | Completed |
| 162 | Roads Resheeting - (Unsealed rural roads resheeting) | 297,368 | | \$297,368.00 | | \$241,896.55 | 19% | Co contribution to match Fixing Local Roads Road 3 grant application |
| 163 | HVSPP Kamarah Road | | | | \$23,593.00 | | | Completed |
| 164 | Red Hill Road | | | | \$15,808.95 | | | Completed |
| 165 | Bassetts Road | | | | \$16,069.50 | | | Completed |
| 166 | FLR R1 - Brewarrana Bridge Retrofitting | - | \$7,878.79 | \$415,586.23 | \$25,573.73 | \$382,133.71 | 6% | design complete works to be scheduled when water levels drop. Current in process to obtain necessary approvals. |
| 167 | FCR - Sandigo Kywong school bus route | 454,440 | | \$446,907.03 | \$446,544.65 | \$362.38 | 100% | Signs still to be received. |
| 168 | Rural Roads Reseals | 153,995 | | \$153,995.00 | | \$153,995.00 | 0% | |
| 169 | FLR 3 - Kamarah Road Heavy vehicle | | | | \$0.00 | | | Grant Unsuccessful. Project cancelled. |
| 170 | FLR 3 - Erigolia Road Heavy Vehicle | | | | \$0.00 | | | Grant Unsuccessful. Project cancelled. |
| 171 | FLR 3 - Cowabbie Road Northern bus route | | | | \$0.00 | | | Grant Unsuccessful. Project cancelled. |
| 172 | Fixing Country Bridges | 1,083,532 | | \$1,083,532.00 | | \$454,848.76 | 32% | |
| 173 | FCB - Molly's Bridge | | \$141,779.40 | | \$188,091.09 | | | Tender awarded. Survey completed, Geotech completed, REF completed, design complete |
| 174 | FCB - Somerset Bridge | | \$144,931.00 | | \$153,881.75 | | | Tender awarded. Survey completed, Geotech completed, REF completed, design complete |
| 175 | Regional Roads Capital Works | 441,400 | | \$441,400.00 | | \$363,967.15 | 18% | |
| 176 | MR243 - Canola Way to (GG, Gainain, Matong & Coolamon) | | | | \$18,653.85 | | | As required. |
| 177 | MR370 - To Lockhart | | | | \$20,031.99 | | | As required. |
| 178 | MR596 - Back Yamma Road (south-west of Morundah) | | | | \$0.00 | | | As required. |
| 179 | MR7608 - Barellan Road | | | | \$38,747.01 | | | Barellan Road works to be completed third quarter |
| 180 | Active Transport - Walking | 270,000 | | \$273,727.79 | \$452.51 | \$273,275.28 | 0% | Works to be scheduled |
| 181 | Banner Poles Leeton Road | - | | \$8,276.04 | \$1,657.39 | \$6,618.65 | 20% | Poles complete, banners to be ordered |
| 182 | PAMP - Urban Footpath Cadell st (Tywnam and Audley Sts) | 25,000 | | \$25,000.00 | \$0.00 | \$25,000.00 | 0% | Works to be scheduled |
| 183 | School Zone Infrastructure Program (SZI) - Larmer Street | - | | \$6,400.00 | \$0.00 | \$6,400.00 | 0% | Design phase |
| 184 | School Zone Infrastructure Program (SZI) - Adams and Douglas Street | - | \$925.00 | \$115,000.00 | \$8,640.00 | \$105,435.00 | 8% | Design phase |
| 185 | Red Hill Signage | - | | \$3,700.00 | \$0.00 | \$3,700.00 | 0% | Site map to be upgraded on estate allow \$2000 |
| 186 | Gateway/Entrance signs | - | \$3,772.73 | \$4,183.52 | \$0.00 | \$410.79 | 0% | Under review, funds to be reallocated |
| 187 | LTP Unit 5 & 6 Damage Repairs | - | | \$69,176.00 | \$67,809.65 | \$1,366.35 | 98% | Completed |
| 188 | Light Vehicles | 462,509 | | \$462,509.00 | \$45,454.54 | \$417,054.46 | 10% | Scope being developed |
| 189 | Trucks & Trailers | 517,600 | | \$517,600.00 | \$0.00 | \$517,600.00 | 0% | Scope being developed |
| 190 | Heavy Plant Sales | 492,963 | | \$492,963.00 | \$116,195.00 | \$376,768.00 | 24% | Scope being developed |
| 191 | Other Plant Capital | 20,000 | | \$20,000.00 | \$3,510.00 | \$16,490.00 | 18% | Scope being developed |
| 192 | Building renewal and upgrades in portfolio of Manager of Works | 146,000 | \$32,623.00 | \$157,354.84 | \$83,805.17 | \$40,926.67 | 53% | Annual program has been identified scoped and procurement underway. Barellan Street stall is complete, Various building fixture and renewal procurement activities have been committed. |
| 193 | Museum - Ext. paint, disabled ramp, public toilets | - | \$6,818.18 | \$25,939.83 | \$14,917.59 | \$4,204.06 | 58% | Replacement of kitchen cabinets has been completed. Procurement of external painting and is scheduled to be completed by March. |
| 194 | Council Chambers Cleanout of Storage Facility | - | | \$5,709.14 | \$0.00 | \$5,709.14 | 0% | Works activities delayed due to Covid restrictions. |
| 195 | Workshop vehicle washbay | 100,000 | \$2,453.36 | \$121,000.00 | \$121,912.09 | -\$3,365.45 | 101% | Shed complete. wash equipment and filtration yet to be installed. |
| 196 | Building Flood Damage works | - | \$8,704.55 | \$0.00 | \$19,326.59 | -\$28,031.14 | #DIV/0! | Insurance claim submitted. Quotes being finalised. |

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2021-22 - as at February 2022

| | | |
|-----------|------------------|-----------|
| Complete | Unrealised Grant | Cancelled |
| Carryover | Key Operational | Deferred |

66.66%

| | Project | Adopted Budget | Commitment | Revised Budget | YTD Expenditure | Balance | % | Comments |
|-----|--|----------------|--------------|----------------|-----------------|----------------|---------|--|
| 197 | Library | - | | \$0.00 | | | | |
| 198 | Sports Stadium | - | | \$0.00 | | | | |
| 199 | Changerooms under Grandstand | - | | \$0.00 | | | | |
| 200 | Chambers - Electrical Cable Damage | - | | \$0.00 | | | | |
| 201 | Runway, Taxiway & Apron resealing & re-mark | - | \$79.40 | \$210,932.55 | \$209,041.48 | \$1,811.67 | 99% | Completed |
| 202 | Installation (3) Apron Flood Lights | - | \$2,327.85 | \$27,479.29 | \$24,199.15 | \$952.29 | 88% | Completed |
| 203 | Security & Wildlife Perimeter fencing | - | \$6,425.00 | \$409,657.73 | \$21,341.85 | \$381,890.88 | 5% | currently seeking quotes to undertake works. |
| 204 | Airport Taxiway | - | | \$0.00 | \$44,988.00 | -\$44,988.00 | #DIV/0! | |
| 205 | Services Replacements | 20,000 | \$6,884.49 | \$20,000.00 | \$17,450.71 | -\$4,335.20 | 87% | As required. |
| 206 | Reservoir cleaning and structural assessment | - | | \$11,559.60 | \$25,696.33 | -\$14,136.73 | 222% | Completed |
| 207 | WTP filter/Upgrade design | - | \$2,272.73 | \$41,912.00 | \$0.00 | \$39,639.27 | 0% | Scoping study being prepared. |
| 208 | North Zone Pressure Pump - low pressure issues | 40,000 | | \$40,000.00 | \$605.12 | \$39,394.88 | 2% | Hydraulic model complete, specification being developed. |
| 209 | Water Main Replacements | 300,000 | \$3,275.85 | \$300,000.00 | | \$119,887.65 | 60% | |
| 210 | Sawmill Road Extension | - | | | \$2,551.75 | | | Completed |
| 211 | Adams St watermain replacement | - | | | \$37,428.22 | | | Works commenced |
| 212 | King St Watermain Replacement | - | | | \$85,837.47 | | | Works commenced |
| 213 | Grosvenor St Watermain Replace | - | | | \$54,294.91 | | | Works commenced |
| 214 | Hydrant and Valve replacements | 65,000 | | \$65,000.00 | \$7,848.01 | \$57,151.99 | 12% | Program for 2021/22 being developed. Works to begin early 2022. |
| 215 | Pine Hill reservoir upgrade | - | \$16,526.77 | \$1,145,576.88 | \$1,018,054.37 | \$110,995.74 | 89% | Tank construction complete. Final commissioning underway. Internal civil works to be undertaken. |
| 216 | Pine Hill reservoir fencing/ demolition | 50,000 | | \$50,000.00 | \$0.00 | \$50,000.00 | 0% | Project will start once new reservoirs are commissioned. |
| 217 | Solar | 95,000 | | \$100,000.00 | \$0.00 | \$100,000.00 | 0% | Scope being prepared, additional grant funding being sought. |
| 218 | IWCM additional works | - | | \$130,774.00 | \$0.00 | \$130,774.00 | 0% | DPIE concurrence for Groundwater Study provided, consultants engaged. Study completion mid 2022. |
| 219 | Taggle Software and implementation | - | | \$59,217.91 | \$44,883.11 | \$14,334.80 | 76% | Project well underway - Operational for next billing cycle. |
| 220 | Household Filter Project | - | \$2,272.73 | \$46,898.85 | \$36,649.16 | \$7,976.96 | 78% | Third batch of filter installations underway. 80 filters already installed, 20 pending. |
| 221 | Gordon St fencing | 50,000 | \$2,272.73 | \$50,000.00 | \$12,422.46 | \$35,304.81 | 25% | Site survey and procurement underway. |
| 222 | Cul-de-sac ring mains | 140,000 | | \$140,000.00 | \$1,781.46 | \$138,218.54 | 1% | Program for 2021/22 being developed. To start once watermain replacements are complete. |
| 223 | Valve Exerciser + Non destructive digger | 135,000 | \$2,564.00 | \$135,000.00 | \$7,396.58 | \$125,039.42 | 5% | Quotes received, review being undertaken. |
| 224 | Telemetry software upgrade | 40,000 | | \$40,000.00 | \$1,297.01 | \$38,702.99 | 3% | Specifications complete, procurement to be programmed early 2022. |
| 225 | Telemetry hardware upgrade | 150,000 | | \$150,000.00 | \$0.00 | \$150,000.00 | 0% | Specifications complete, procurement to be programmed early 2022. |
| 226 | Pine Hill Pumps Replacement | 50,000 | | \$50,000.00 | \$5,177.49 | \$44,822.51 | 10% | Still to be programmed after reservoir construction is complete. |
| 227 | LTTP Fire Service Watermain | - | \$2,379.87 | \$98,000.00 | \$94,047.78 | \$1,572.35 | 96% | Fire service watermain is underway - completion March. |
| 228 | WTP Scoping Study | - | | \$150,000.00 | \$0.00 | \$150,000.00 | 0% | Awaiting the draft deed from Restart prior to commencement. |
| 229 | Primary Filter EPA | - | \$725.09 | \$117,459.12 | \$6,437.99 | \$110,296.04 | 5% | Design updated with procurement underway. |
| 230 | Manhole replacements | - | | \$8,103.95 | \$914.03 | \$7,189.92 | 11% | As required. |
| 231 | Flowmeters for sewer pump stations 2,3 and 4 | - | \$1,337.41 | \$35,455.78 | \$0.00 | \$34,118.37 | 0% | Quotes received, review being undertaken. |
| 232 | Sewer Service Replacements | - | | \$0.00 | \$55,068.84 | -\$55,068.84 | #DIV/0! | As required. |
| 233 | Barellan Sewer | 2,220,000 | \$61,273.64 | \$3,378,710.02 | \$182,106.13 | \$3,135,330.25 | 5% | Design tender awarded and design underway. Design to be complete by early 2022. |
| 234 | Narrandera West Sewer Extension | - | | \$16,511.74 | \$4,986.03 | \$11,525.71 | 30% | Public consultation to be undertaken in March. |
| 235 | Sewer Main Relines | 350,000 | \$120,472.65 | \$350,000.00 | \$280,968.66 | -\$51,441.31 | 80% | Completed. |
| 236 | Solar | 95,000 | | \$100,000.00 | \$166.38 | \$99,833.62 | 0% | Scope being prepared, additional grant funding being sought. |
| 237 | Telemetry hardware upgrade | 100,000 | | \$100,000.00 | \$0.00 | \$100,000.00 | 0% | Specifications complete, procurement to be programmed early 2022. |

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2021-22 - as at February 2022

| | | |
|-----------|------------------|-----------|
| Complete | Unrealised Grant | Cancelled |
| Carryover | Key Operational | Deferred |

66.66%

| | Project | Adopted Budget | Commitment | Revised Budget | YTD Expenditure | Balance | % | Comments |
|----------------------------------|---|----------------|-------------|----------------|-----------------|----------------|---------|---|
| 238 | Telemetry software upgrade | 40,000 | | \$40,000.00 | \$0.00 | \$40,000.00 | 0% | Specifications complete, procurement to be programmed early 2022. |
| Grant Dependant - Capital | | | | | | | | |
| 239 | LT Deepening Works | 2,000,000 | | \$2,000,000.00 | \$0.00 | \$2,000,000.00 | 0% | Grant dependent |
| 240 | BBR5 - LTTP Powered sites upgrade | - | | \$0.00 | \$0.00 | \$0.00 | #DIV/0! | Grant dependent |
| Operational | | | | | | | | |
| 241 | Mountain Bike Park Rocky Water | - | | \$7,000.00 | \$7,000.00 | \$0.00 | 100% | Awaiting outcome of funding application March 2022 |
| 242 | Grong Grong Earth Park - RMS | - | | \$10,095.10 | \$1,563.64 | \$8,531.46 | 15% | Ongoing operational costs |
| 243 | Newell Hwy Contribution Grong Grong Reseal | - | | \$93,050.00 | \$0.00 | \$93,050.00 | 0% | Ongoing operational costs |
| 244 | Newell Hwy Contribution Grong Grong town entrance signs | - | | \$8,000.00 | \$0.00 | \$8,000.00 | 0% | Ongoing operational costs |
| 245 | Urban Roads Maintenance | \$755,502.00 | \$11,109.59 | \$755,502.00 | \$505,320.38 | \$239,072.03 | 67% | Ongoing operational costs |
| 246 | Sealed Rural Roads Maintenance | \$294,020.00 | \$5,415.03 | \$294,020.00 | \$212,036.44 | \$76,568.53 | 72% | Ongoing operational costs. |
| 247 | Rural Unsealed Roads Expenses | \$682,002.00 | \$40,012.50 | \$682,002.00 | \$518,579.16 | \$123,410.34 | 76% | Ongoing operational costs |
| 248 | Regional Roads (M&R Grant) | \$207,600.00 | | \$207,600.00 | \$80,118.51 | \$127,481.49 | 39% | Ongoing operational costs |
| 249 | State Road Contract Works RMCC | \$174,763.00 | \$8,046.65 | \$174,763.00 | \$161,806.52 | \$4,909.83 | 93% | Ongoing operational costs |
| 250 | Ordered Works - MR80 Irrigation Way & MR84 Burley Griffin Way | \$168,100.00 | | \$342,202.00 | \$349,486.75 | -\$7,284.75 | 102% | Awaiting final payment from TfNSW. |
| 251 | Noxious Weeds Expenses | \$172,120.00 | | \$168,650.00 | \$102,427.55 | \$66,222.45 | 61% | Ongoing operational costs |
| 252 | Public Toilets Expenses | \$109,439.00 | | \$99,439.00 | \$60,742.66 | \$38,696.34 | 61% | Ongoing operational costs |
| 253 | Cemetery Expenses | \$137,645.00 | | \$135,910.00 | \$87,086.29 | \$48,823.71 | 64% | Ongoing operational costs |
| 254 | Sports Ground Expenses | \$249,118.00 | | \$247,383.00 | \$102,789.11 | \$144,593.89 | 42% | Ongoing operational costs |
| 255 | Parks Expenses | \$459,175.00 | | \$469,175.00 | \$444,801.07 | \$24,373.93 | 95% | Ongoing operational costs |
| 256 | Lawn Areas | \$36,550.00 | \$757.19 | \$36,550.00 | \$42,304.07 | -\$6,511.26 | 116% | Ongoing operational costs |
| 257 | East Street - Street Scaping | \$17,255.00 | \$214.13 | \$17,255.00 | \$7,187.39 | \$9,853.48 | 42% | Ongoing operational costs |
| 258 | Street Trees | \$228,120.00 | \$25,971.59 | \$224,650.00 | \$295,655.02 | -\$96,976.61 | 132% | Ongoing operational costs |
| 259 | Lake Talbot Expenses | \$24,360.00 | | \$24,360.00 | \$516.00 | \$23,844.00 | 2% | Ongoing operational costs |
| 260 | Sports Stadium Expenses | \$118,520.00 | | \$118,520.00 | \$49,481.02 | \$69,038.98 | 42% | Ongoing operational costs |
| 261 | Bores Expenses | \$44,410.00 | \$51,547.54 | \$89,410.00 | \$68,815.02 | -\$30,952.56 | 77% | Ongoing operational costs |
| 262 | Pump Station Expenses | \$130,000.00 | \$1,019.20 | \$120,000.00 | \$71,870.29 | \$47,110.51 | 60% | Ongoing operational costs |
| 263 | Mains Expenses | \$350,000.00 | \$6,864.61 | \$297,500.00 | \$178,211.31 | \$112,424.08 | 60% | Ongoing operational costs |
| 264 | Recycled Water | \$49,800.00 | \$70.00 | \$49,800.00 | \$44,140.90 | \$5,589.10 | 89% | Ongoing operational costs |
| 265 | Reservoirs Expenses | \$30,000.00 | \$1,000.63 | \$30,000.00 | \$17,401.64 | \$11,597.73 | 58% | Ongoing operational costs |
| 266 | Water Supply Licence | \$31,750.00 | | \$31,750.00 | \$18,119.94 | \$13,630.06 | 57% | Ongoing operational costs |
| 267 | Chlorine & Chemicals Expenses | \$25,000.00 | \$3,305.90 | \$25,000.00 | \$12,105.62 | \$9,588.48 | 48% | Ongoing operational costs |
| 268 | Meter Reading Expenses | \$30,500.00 | | \$33,000.00 | \$23,793.38 | \$9,206.62 | 72% | Ongoing operational costs to be rectified with the introduction of the taggle software. |
| 269 | Telemetry System Maintenance | \$9,000.00 | \$13,688.64 | \$9,000.00 | \$7,739.01 | -\$12,427.65 | 86% | Ongoing operational costs |
| 270 | Hydrant Flushing Program | \$75,000.00 | | \$88,370.00 | \$88,639.95 | -\$269.95 | 100% | Contractor completed works for this financial year. |
| 271 | Pump Stations Electricity Expenses | \$215,000.00 | | \$215,000.00 | \$137,065.53 | \$77,934.47 | 64% | Ongoing operational costs |
| 272 | Pump Station Expenses | \$92,000.00 | \$4,655.84 | \$89,500.00 | \$57,528.22 | \$27,315.94 | 64% | Ongoing operational costs |
| 273 | Mains Expenses | \$182,000.00 | \$7,573.52 | \$204,500.00 | \$138,237.58 | \$58,688.90 | 68% | Ongoing operational costs |
| 274 | Treatment Works Expenses | \$212,000.00 | \$28,350.32 | \$217,000.00 | \$157,184.01 | \$31,465.67 | 72% | Ongoing operational costs |
| 275 | Sewer Heating & Electricity | \$143,100.00 | | \$127,484.00 | \$49,910.48 | \$77,573.52 | 39% | Ongoing operational costs |
| 276 | Telemetry System Maintenance | \$2,000.00 | | \$2,000.00 | \$0.00 | \$2,000.00 | 0% | Ongoing operational costs |

Key Operational as at 28 February 2022

| Row Labels | Sum of Adopted Budget | Sum of Revised Budget | Sum of YTD Expenditure | Sum of Balance |
|--|------------------------|------------------------|------------------------|------------------------|
| Economic Affairs | | | | |
| Economic Development | \$ - | \$ 7,000.00 | \$ 7,000.00 | \$ - |
| Housing & Community Amenities | | | | |
| Noxious Weeds | \$ 172,120.00 | \$ 168,650.00 | \$ 102,427.55 | \$ 66,222.45 |
| Public Toilets | \$ 109,439.00 | \$ 99,439.00 | \$ 60,742.66 | \$ 38,696.34 |
| Cemetery Expenses | \$ 137,645.00 | \$ 135,910.00 | \$ 87,086.29 | \$ 48,823.71 |
| Transport & Communication | | | | |
| Ordered Works | \$ 168,100.00 | \$ 342,202.00 | \$ 349,486.75 | -\$ 7,284.75 |
| Regional Roads | \$ 207,600.00 | \$ 207,600.00 | \$ 80,118.51 | \$ 127,481.49 |
| State Roads | \$ 174,763.00 | \$ 174,763.00 | \$ 161,806.52 | \$ 4,909.83 |
| Urban Roads | \$ 755,502.00 | \$ 856,552.00 | \$ 505,320.38 | \$ 340,122.03 |
| Sealed Rural Roads | \$ 294,020.00 | \$ 294,020.00 | \$ 212,036.44 | \$ 76,568.53 |
| Unsealed Rural Roads | \$ 682,002.00 | \$ 682,002.00 | \$ 518,579.16 | \$ 123,410.34 |
| Water Supplies | | | | |
| Water | \$ 990,460.00 | \$ 988,830.00 | \$ 667,902.59 | \$ 240,319.65 |
| Sewer Supplies | | | | |
| Sewer | \$ 631,100.00 | \$ 640,484.00 | \$ 402,860.29 | \$ 197,044.03 |
| Recreation and Culture | | | | |
| Sports Ground Expenses | \$ 249,118.00 | \$ 247,383.00 | \$ 102,789.11 | \$ 144,593.89 |
| Parks Expenses | \$ 459,175.00 | \$ 479,270.10 | \$ 446,364.71 | \$ 32,905.39 |
| Lawn Areas | \$ 36,550.00 | \$ 36,550.00 | \$ 42,304.07 | -\$ 6,511.26 |
| Lake Talbot Expenses | \$ 24,360.00 | \$ 24,360.00 | \$ 516.00 | \$ 23,844.00 |
| Sports Stadium Expenses | \$ 118,520.00 | \$ 118,520.00 | \$ 49,481.02 | \$ 69,038.98 |
| Street Scaping | \$ 17,255.00 | \$ 17,255.00 | \$ 7,187.39 | \$ 9,853.48 |
| Street Trees | \$ 228,120.00 | \$ 224,650.00 | \$ 295,655.02 | -\$ 96,976.61 |
| Grand Total | \$ 5,455,849.00 | \$ 5,745,440.10 | \$ 4,099,664.46 | \$ 1,433,061.52 |

20.2 FEBRUARY INCOME STATEMENT**Document ID:** 600668**Author:** Senior Finance Officer**Authoriser:** Deputy General Manager Corporate and Community**Theme:** Statutory and Compulsory Reporting – Financial / Audit**Attachments:** 1. February 2022 Income Statement.pdf**RECOMMENDATION**

That Council:

1. Receives and notes the information contained in the Income Statement report for the period ending 28 February 2022.

PURPOSE

The purpose of this report is to present Council with the Statement of Income for the period ending 28 February 2022.

SUMMARY

This report contains operating income and expenditure for Council's General, Water and Sewer Funds. This statement will differ from that in the Annual Financial Statements due to the accrual process and calculation of depreciation.

BACKGROUND**Adopted Budget**

The original budget was adopted by Council on 27 May 2021. The budget will be reviewed at the end of each quarter during the year; subsequent reports will have the revised budget disclosed.

Rates & Annual Charges

Rates & Charges are reported as fully received because revenue is accounted for once the rates levy has been run. Rates notices for 2021/2022 were issued on 2 July 2021.

Depreciation

Depreciation is run on a quarterly basis and has been calculated to December.

Major Variations to Budget

There are no major variations to budget evident.

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Income Statement report for the period ending 28 February 2022.

| |
|--|
| |
|--|

Narrandera Shire Council

Consolidated Income Statement

for the period ending 28 February 2022

| | Original Budget | Dec Revised Budget | Actual YTD |
|--|--------------------|-----------------------|---------------|
| Income from continuing operations | | | |
| Rates and annual charges | 8,371 | 8,367 | 8,373 |
| User charges and fees | 3,362 | 3,585 | 2,043 |
| Other revenues | 509 | 858 | 639 |
| Grants and contributions provided for operating purposes | 6,966 | 4,620 | 2,896 |
| Grants and contributions provided for capital purposes | 7,199 | 13,688 | 3,783 |
| Interest and investment revenue | 214 | 214 | 46 |
| Rental income | 228 | 231 | 137 |
| Net gain from the disposal of assets | 91 | 91 | 268 |
| Total income from continuing operations | 26,940 | 31,654 | 18,185 |
| Expenses from continuing operations | | | |
| Employee benefits and on-costs | 8,278 | 8,269 | 5,137 |
| Materials and services | 5,147 | 5,876 | 4,157 |
| Borrowing costs | 9 | 9 | 4 |
| Depreciation and amortisation | 5,704 | 5,704 | 2,852 |
| Impairment of receivables | 6 | 6 | 2 |
| Other expenses | 326 | 326 | 186 |
| Net loss from the disposal of assets | - | - | - |
| Total expenses from continuing operations | 19,470 | 20,190 | 12,338 |
| Operating result from continuing operations | 7,470 | 11,464 | 5,847 |
| Operating result from discontinued operations | - | - | - |
| Net operating result for the year attributable to Council | 7,470 | 11,464 | 5,847 |
| Net operating result for the year before grants and contributions provided for capital purposes | 271 | (2,224) | 2,064 |

Narrandera Shire Council

General Fund Income Statement

for the period ending 28 February 2022

| | Original Budget | Dec Revised Budget | Actual YTD |
|--|--------------------|-----------------------|---------------|
| Income from continuing operations | | | |
| Rates and annual charges | 6,119 | 6,111 | 6,118 |
| User charges and fees | 1,736 | 1,959 | 1,215 |
| Other revenues | 509 | 858 | 639 |
| Grants and contributions provided for operating purposes | 6,966 | 4,620 | 2,896 |
| Grants and contributions provided for capital purposes | 5,516 | 11,711 | 3,624 |
| Interest and investment revenue | 139 | 139 | 27 |
| Rental Income | 228 | 231 | 137 |
| Net gain from the disposal of assets | 91 | 91 | 268 |
| Total income from continuing operations | 21,304 | 25,720 | 14,924 |
| Expenses from continuing operations | | | |
| Employee benefits and on-costs | 7,641 | 7,610 | 4,706 |
| Materials and services | 3,193 | 3,884 | 3,064 |
| Borrowing costs | 9 | 9 | 4 |
| Depreciation and amortisation | 4,868 | 4,868 | 2,434 |
| Impairment of receivables | 6 | 6 | 2 |
| Other expenses | 326 | 326 | 186 |
| Net loss from the disposal of assets | - | - | - |
| Total expenses from continuing operations | 16,043 | 16,703 | 10,396 |
| Operating result from continuing operations | 5,261 | 9,017 | 4,528 |
| Operating result from discontinued operations | - | - | - |
| Net operating result for the year attributable to Council | 5,261 | 9,017 | 4,528 |
| Net operating result for the year before grants and contributions provided for capital purposes | (255) | (2,694) | 904 |

Narrandera Shire Council

Water Fund Income Statement

for the period ending 28 February 2022

| | Original Budget | Dec Revised Budget | Actual YTD |
|--|--------------------|-----------------------|---------------|
| Income from continuing operations | | | |
| Rates and annual charges | 794 | 796 | 794 |
| User charges and fees | 1,464 | 1,464 | 735 |
| Other revenues | - | - | - |
| Grants and contributions provided for operating purposes | - | - | - |
| Grants and contributions provided for capital purposes | 10 | 221 | 16 |
| Interest and investment revenue | 65 | 65 | 13 |
| Rental income | - | - | - |
| Net gain from the disposal of assets | - | - | - |
| Total income from continuing operations | 2,333 | 2,546 | 1,558 |
| Expenses from continuing operations | | | |
| Employee benefits and on-costs | 342 | 344 | 224 |
| Materials and services | 1,261 | 1,289 | 727 |
| Borrowing costs | - | - | - |
| Depreciation and amortisation | 521 | 521 | 261 |
| Impairment of receivables | - | - | - |
| Other expenses | - | - | - |
| Net loss from the disposal of assets | - | - | - |
| Total expenses from continuing operations | 2,124 | 2,154 | 1,212 |
| Operating result from continuing operations | 209 | 392 | 347 |
| Operating result from discontinued operations | - | - | - |
| Net operating result for the year attributable to Council | 209 | 392 | 347 |
| Net Operating Result for the year before Grants and Contributions provided for Capital Purposes | 199 | 171 | 331 |

Narrandera Shire Council

Sewer Fund Income Statement

for the period ending 28 February 2022

| | Original Budget | Dec Revised Budget | Actual YTD |
|--|--------------------|-----------------------|---------------|
| Income from continuing operations | | | |
| Rates and annual charges | 1,458 | 1,460 | 1,461 |
| User charges and fees | 162 | 162 | 93 |
| Other revenues | - | - | - |
| Grants and contributions provided for operating purposes | - | - | - |
| Grants and contributions provided for capital purposes | 1,673 | 1,756 | 143 |
| Interest and investment revenue | 10 | 10 | 6 |
| Rental income | - | - | - |
| Net gain from the disposal of assets | - | - | - |
| Total income from continuing operations | 3,303 | 3,388 | 1,703 |
| Expenses from continuing operations | | | |
| Employee benefits and on-costs | 295 | 315 | 207 |
| Materials and services | 693 | 703 | 366 |
| Borrowing costs | - | - | - |
| Depreciation and amortisation | 315 | 315 | 158 |
| Impairment of receivables | - | - | - |
| Other expenses | - | - | - |
| Net loss from the disposal of assets | - | - | - |
| Total expenses from continuing operations | 1,303 | 1,333 | 731 |
| Operating result from continuing operations | 2,000 | 2,055 | 973 |
| Operating result from discontinued operations | - | - | - |
| Net operating result for the year attributable to Council | 2,000 | 2,055 | 973 |
| Net operating result for the year before grants and contributions provided for capital purposes | 327 | 299 | 830 |

20.3 FEBRUARY STATEMENT OF INVESTMENTS**Document ID:** 601179**Author:** Senior Finance Officer**Authoriser:** Deputy General Manager Corporate and Community**Theme:** Statutory and Compulsory Reporting – Financial / Audit**Attachments:** Nil**RECOMMENDATION**

That Council:

1. Receives and notes the report indicating Council's Fund Management position.
2. Notes the Certificate of the Responsible Accounting Officer and adopts the report as at 28 February 2022.

PURPOSE

To report the balance of investments held as at 28 February 2022.

SUMMARY

| <u>Fund Balance (GL)</u> | |
|---------------------------------|----------------------|
| General | 15,084,880.07 |
| Water | 6,329,836.88 |
| Sewerage | 2,369,342.30 |
| Trust | 85,725.48 |
| | 23,869,784.73 |

BACKGROUND

The actual interest income received to 28 February 2022 is \$92,967 and compares unfavourably with the budget of \$110,264 for the month. This is due to the accrual process and accounting for interest in the relevant year. The investment returns exceeded the respective benchmarks for the month.

Included in this report are the following items that highlight Council's investment portfolio performance for the month and an update on the investment environment

- a. Council's investment for the month
- b. Application of Investment Funds
- c. Investment Portfolio Performance
- d. Investment Commentary
- e. Responsible Officer Certification

a. Council Investments

| Council Term Deposits | | | | | |
|-----------------------------------|----------------------|-------------|-------|--------|-------------|
| Borrower | Value | % | Yield | Rating | Maturity |
| Elders Rural Bank | 1,000,000.00 | 4.20% | 0.40% | A-2 | 1 Jul 2022 |
| Bendigo Bank | 1,000,000.00 | 4.20% | 0.30% | A-2 | 16 May 2022 |
| Bendigo Bank | 750,000.00 | 3.15% | 0.30% | A-2 | 11 Aug 2022 |
| Bendigo Bank | 1,000,000.00 | 4.20% | 0.55% | A-2 | 2 Dec 2022 |
| National Australia Bank (On call) | 1,284,059.25 | 5.40% | 0.10% | A-1+ | 28 Feb 2022 |
| National Australia Bank | 1,000,000.00 | 4.20% | 0.35% | A-1+ | 19 Apr 2022 |
| National Australia Bank | 1,000,000.00 | 4.20% | 0.35% | A-1+ | 9 Aug 2022 |
| National Australia Bank | 1,000,000.00 | 4.20% | 0.35% | A-1+ | 30 Sep 2022 |
| National Australia Bank | 1,000,000.00 | 4.20% | 0.62% | A-1+ | 5 Oct 2022 |
| National Australia Bank | 1,000,000.00 | 4.20% | 0.65% | A-1+ | 5 Dec 2022 |
| St George Bank | 1,000,000.00 | 4.20% | 0.37% | A-1+ | 18 Jun 2022 |
| St George Bank | 1,000,000.00 | 4.20% | 0.37% | A-1+ | 14 Jul 2022 |
| St George Bank | 1,000,000.00 | 4.20% | 0.37% | A-1+ | 10 Sep 2022 |
| Commonwealth Bank | 1,000,000.00 | 4.20% | 0.38% | A-1+ | 14 Mar 2022 |
| Commonwealth Bank | 1,000,000.00 | 4.20% | 0.42% | A-1+ | 16 Mar 2022 |
| Commonwealth Bank | 1,000,000.00 | 4.20% | 0.38% | A-1+ | 14 Apr 2022 |
| Commonwealth Bank | 1,000,000.00 | 4.20% | 0.40% | A-1+ | 8 Jun 2022 |
| Commonwealth Bank | 1,000,000.00 | 4.20% | 0.78% | A-1+ | 20 Jan 2023 |
| Commonwealth Bank | 1,000,000.00 | 4.20% | 0.85% | A-1+ | 24 Feb 2023 |
| Westpac Bank | 1,000,000.00 | 4.20% | 0.34% | A-1+ | 26 May 2022 |
| Westpac Bank | 1,000,000.00 | 4.20% | 0.31% | A-1+ | 1 Sep 2022 |
| Westpac Bank | 750,000.00 | 3.15% | 0.48% | A-1+ | 10 Oct 2022 |
| Westpac Bank | 1,000,000.00 | 4.20% | 0.56% | A-1+ | 22 Nov 2022 |
| Westpac Bank | 1,000,000.00 | 4.20% | 0.60% | A-1+ | 25 Nov 2022 |
| Total Council Funds | 23,784,059.25 | 100% | | | |
| Trust Term Deposits | | | | | |
| Borrower | Value | % | Yield | Rating | Maturity |
| National Australia Bank (Art) | 53,323.12 | 67.62% | 0.35% | A-1+ | 2 Aug 2022 |
| Bendigo Bank (Tourist) | 32,402.36 | 32.38% | 0.30% | A-2 | 21 Mar 2022 |
| Total Trust Funds | 85,725.48 | 100% | | | |

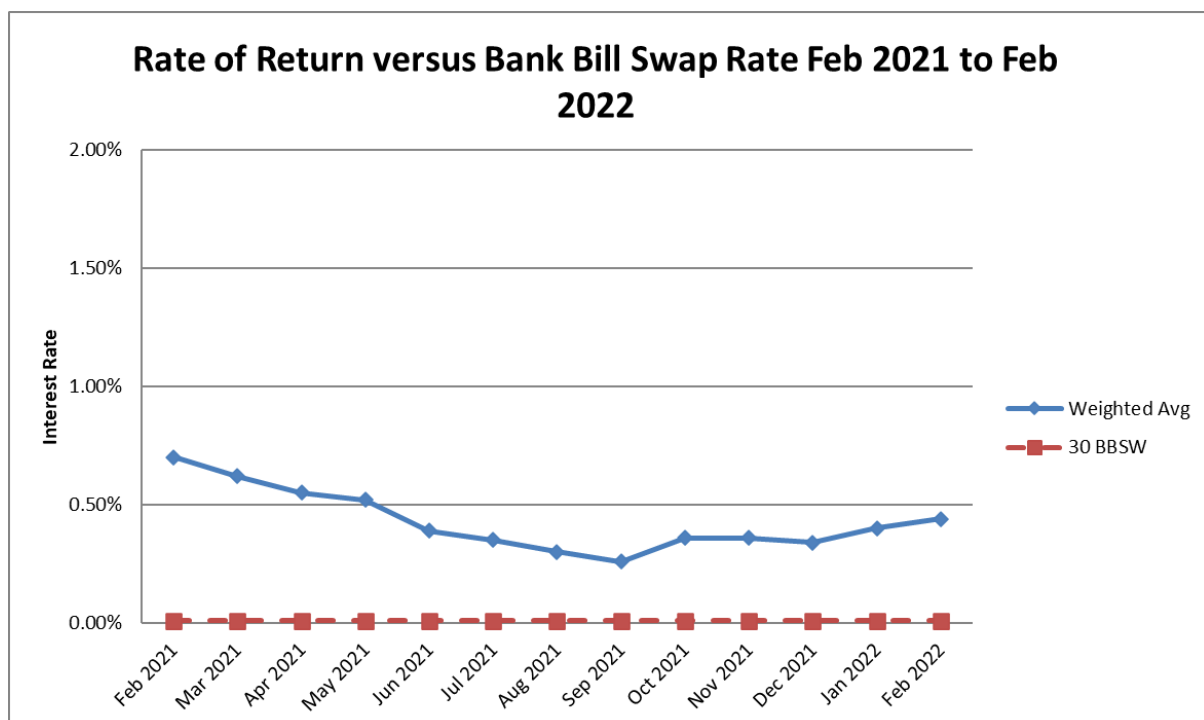
| Individual Limits | | | | | |
|-------------------|--------|-----|-------------------------|-------------|---------|
| Institution | Rating | | Value | Council % | |
| Bendigo Bank | BBB+ | A2 | \$ 2,782,402.36 | 11.7% | Max 10% |
| Elders Rural Bank | BBB+ | A2 | \$ 1,000,000.00 | 4.2% | Max 10% |
| IMB | BBB | A3 | \$ - | 0.0% | Max 10% |
| NAB | AA- | A1+ | \$ 6,337,382.37 | 26.6% | Max 35% |
| Suncorp | A+ | A1 | \$ - | 0.0% | Max 25% |
| StGeorge | AA | A1+ | \$ 3,000,000.00 | 12.6% | Max 35% |
| Macquarie Bank | A+ | A1 | \$ - | 0.0% | Max 25% |
| Commonwealth Bank | AA- | A1+ | \$ 6,000,000.00 | 25.1% | Max 35% |
| Westpac | AA- | A1+ | \$ 4,750,000.00 | 19.9% | Max 35% |
| | | | \$ 23,869,784.73 | 100% | |

b. Application of Investment Funds

| Application of Restricted Funds | | |
|---------------------------------|-----------------------------|-------------------------|
| Allocation | Description | Value |
| External Restrictions | Water Supply | \$ 6,329,836.88 |
| | Sewer Supply | \$ 2,369,342.30 |
| | Developer Contributions | \$ 848,976.77 |
| | Domestic Waste | \$ 1,597,614.60 |
| | Unexpended Grants | \$ 2,297,685.53 |
| | Stormwater | \$ 563,911.26 |
| | Crown Land | \$ 243,187.00 |
| Internally Restricted | Discretion of Council | \$ 9,454,611.82 |
| Unrestricted | Allocated to current budget | \$ 230,422.37 |
| Total | | \$ 23,935,588.53 |

c. Investment Portfolio Performance

| Monthly Investment Performance | | | | |
|--------------------------------|---------------|------------------|------------------|----------|
| Period Ending | Investments | Weighted Average | BBSW 30 day rate | Variance |
| Feb 2021 | 24,659,709.71 | 0.70% | 0.010% | 0.69% |
| Mar 2021 | 23,659,720.19 | 0.62% | 0.010% | 0.61% |
| Apr 2021 | 23,668,951.65 | 0.55% | 0.010% | 0.54% |
| May 2021 | 22,418,960.75 | 0.52% | 0.010% | 0.51% |
| Jun 2021 | 25,718,971.87 | 0.39% | 0.010% | 0.38% |
| Jul 2021 | 23,784,059.25 | 0.35% | 0.010% | 0.34% |
| Aug 2021 | 24,159,715.34 | 0.30% | 0.010% | 0.29% |
| Sep 2021 | 25,189,731.21 | 0.26% | 0.010% | 0.25% |
| Oct 2021 | 24,539,746.09 | 0.36% | 0.010% | 0.35% |
| Nov 2021 | 22,989,760.92 | 0.36% | 0.010% | 0.35% |
| Dec 2021 | 24,949,769.83 | 0.34% | 0.010% | 0.33% |
| Jan 2022 | 23,949,774.56 | 0.40% | 0.010% | 0.39% |
| Feb 2022 | 23,869,784.73 | 0.44% | 0.010% | 0.43% |



d. Investment Commentary

The investment portfolio stayed at the same amount for the month. The next investment is to reach maturity on 14 March 2022. The February period reported income received totalling \$2.53M while payments to suppliers and staff costs amounted to \$2.50M.

The investment portfolio is diversified across a range of borrowers to minimise credit risk and reviewed on a regular basis to maximise investment performance. The range of investment types that Council holds includes term deposits and an on-call account.

The investment policy is currently on exhibition with minor amendments to the portfolio limits. Due to this Bendigo Bank is outside the portfolio limit and will be withdrawn in May to comply with the revised structure.

The Reserve Bank had announced interest rates are anticipated to remain low for two years. Central banks and the market are at odds regarding projected interest rates. It appears the cash rate may be increased throughout 2022. Increasing rates will have a positive impact on returns from Council's portfolio. Changes in the market are based on predictions of continuation of increases in the core inflation rate.

e. Responsible Officer Certification

I hereby certify that the investments listed above have been made in accordance with section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulation 2021 and Council's Investment Policy number POL025.

Council's Investment Policy has been reviewed and is currently on 28 days exhibition.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

NIL

ISSUES AND IMPLICATIONS**Policy**

- POL025 Investment Policy

Financial

- N/A

Legal / Statutory

- Compliance with Clause 212 Local Government Regulation 2021

Community Engagement / Communication

- N/A

Human Resources / Industrial Relations (if applicable)

- N/A

RISKS

- N/A

RECOMMENDATION

That Council:

1. Receives and notes the report indicating Council's Fund Management position.
2. Notes the Certificate of the Responsible Accounting Officer and adopts the report as at 28 February 2022.

20.4 FEBRUARY STATEMENT OF RATES AND RECEIPTS**Document ID: 601670****Author: Revenue Officer****Authoriser: Deputy General Manager Corporate and Community****Theme: Statutory and Compulsory Reporting – Financial / Audit****Attachments: Nil****RECOMMENDATION**

That Council:

1. Receives and notes the information contained in the Statement of Rates and Receipts report as at 28 February 2022.

RATES & CHARGES

| | |
|--|----------------------------|
| Arrears as at 01.07.2021 | 864,910.14 |
| 21/22 Rate levies & supplementary levies (excl. postponed amounts) | 8,498,976.95 |
| | <u>9,363,887.09</u> |
| Less Pensioner rebates | 209,183.91 |
| NET BALANCE | <u>9,154,703.18</u> |
| Less receipts to 28.02.2022 | <u>6,534,308.83</u> |
| | <u><u>2,620,394.35</u></u> |

Actual % Rate Collection to Net Balance as at 28.02.2022 = **71.38%**

Comparative % Collection to Net Balance as at 01.03.2021 = **71.08%**

Comparative % Collection to Net Balance as at 29.02.2020 = **69.64%**

Anticipated % Collection Rate as at 30.06.2022 = **94.00%**

WATER CONSUMPTION / SEWER USAGE CHARGES

| | |
|--|--------------------------|
| Arrears as at 01.07.2021 | 256,707.64 |
| 21/22 Water / Sewer usage charges, supplementary levies & interest | 791,789.20 |
| NET BALANCE | <u>1,048,496.84</u> |
| Less receipts to 28.02.2022 | <u>818,361.18</u> |
| | <u><u>230,135.66</u></u> |

PURPOSE

The purpose of this report is to present the Statement of Rates and Receipts as at 28 February 2022.

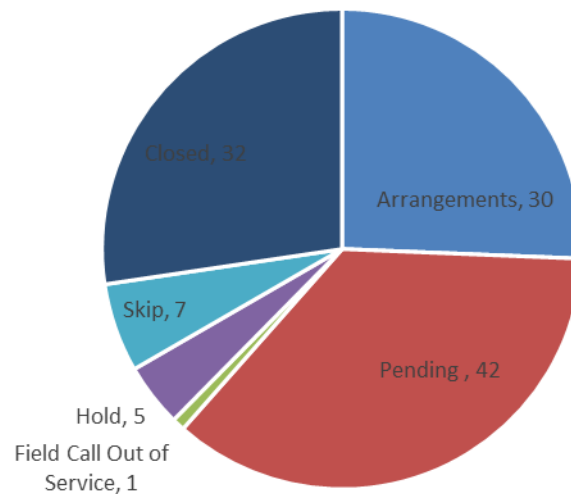
SUMMARY

The Statement of Rates and Receipts are required to be submitted for Council's information each month under Statutory and Compulsory Reporting.

OVERDUE RATES AND CHARGES

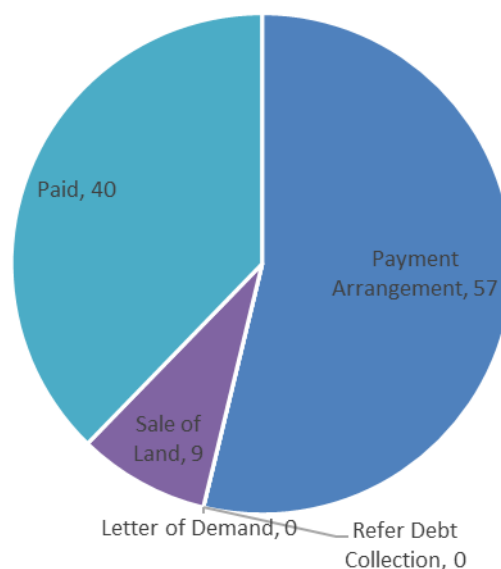
The table below provides information on the status of outstanding accounts under the management of Council's debt recovery agency.

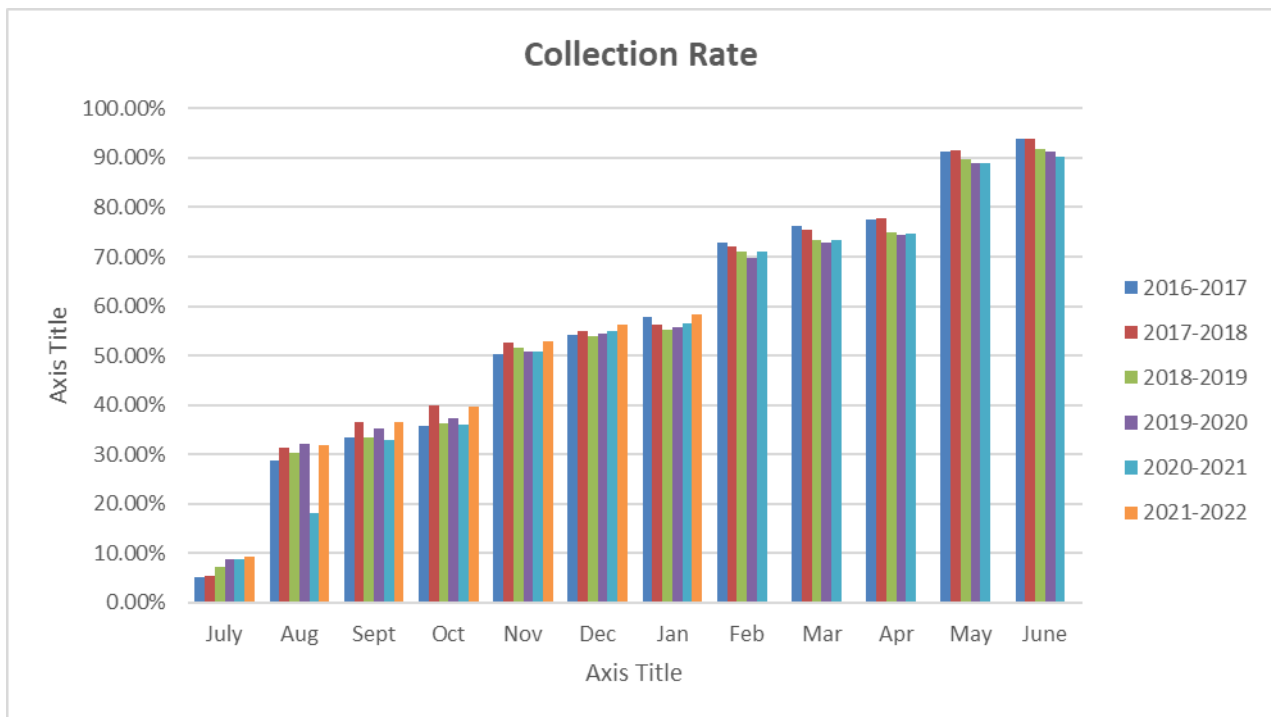
Debt Recovery Agency



The table below displays overdue accounts under review by Council staff, with the potential to be referred to Council's debt recovery agency.

Narrandera Shire Council





RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Statement of Rates and Receipts report as at 28 February 2022.

20.5 FEBRUARY STATEMENT OF BANK BALANCES**Document ID:** 601699**Author:** Costing Officer**Authoriser:** Deputy General Manager Corporate and Community**Theme:** Statutory and Compulsory Reporting – Financial / Audit**Attachments:** Nil**RECOMMENDATION**

That Council:

1. Receives and notes the information contained in the Statement of Bank Balances report as of 28 February.

PURPOSE

The purpose of this report is to make Council aware of the amount of funds held in its operating account.

BACKGROUND

| | |
|--|---------------------|
| Opening Cashbook Balance | 1,044,105.43 |
| Plus Receipt | 2,533,704.81 |
| Less Payments | 2,505,302.49 |
| Current Cashbook Balance | <u>1,072,507.75</u> |
| Statement Summary | |
| Opening Statement Balance | 969,771.71 |
| Plus Receipts | 2,136,941.15 |
| Less Payments | 2,441,713.04 |
| Current Statement Balance | <u>664,999.82</u> |
| Plus Unpresented Receipts | 471,430.19 |
| Less Unpresented Payments | 63,922.26 |
| Reconciliation Balance | <u>1,072,507.75</u> |
| GL BALANCE | <u>1,072,507.75</u> |
| Unpaid Creditors | 3,664.90 |
| Overdraft Limit arranged with Bank 01/01/1989 | 350,000.00 |

RECOMMENDATION

That Council:

Receives and notes the information contained in the Statement of Bank Balances report as of 28 February.

20.6 ADDITIONAL SPECIAL VARIATION FOR 2022-23**Document ID: 602834****Author: Deputy General Manager Corporate and Community****Authoriser: Deputy General Manager Corporate and Community****Theme: Statutory and Compulsory Reporting – Financial / Audit****Attachments: Nil****RECOMMENDATION**

That Council:

1. Resolves that a special variation application under Section 508(2) be lodged with the Independent Pricing & Regulatory Tribunal for a permanent rate increase of two percent (2%) in the 2022-23 financial year.
2. Acknowledges that the variation if granted will yield additional income of \$67,600 in 2022-23 and, assuming a future peg of 2.5%, \$757,000 over the ten years of the LTFP.
3. Acknowledges that the special variation is required as the underlying inflation rate and wage increases exceed the proposed 2% increase in rate yield.
4. Acknowledges that the impact of the 2% increase has been considered for ratepayers in each of the rate categories and subcategories and determined that the additional rate levy on the community is reasonable.

PURPOSE

The purpose of this report is for Council to consider the submission of an application to the Independent Pricing and Regulatory Tribunal (IPART) under the one-off Additional Special Variation (ASV) available for the 2022-23 financial year.

SUMMARY

The Local Government Act, 1993 (The Act) in Section 506 provides for a limit of annual income from rates and charges. These provisions are more widely referred to as “rate pegging”.

The limit is determined by providing a maximum percentage increase that can be applied for the coming year to a council’s previous annual income from rates and charges. The percentage increase is calculated each year by the IPART for determination by the Minister.

The IPART would normally release its rate cap percentage early in the second quarter of the financial year (September/October) allowing councils an opportunity to indicate their intention to seek special rate variation for the next financial year.

For the 2022-23 financial year, the IPART did not release its determination until December 2021 which coincided with the local government elections where, in most cases, councils would not be in place until January 2022. In addition to the delay, the rate peg percentage was set at 0.7%, well below the rates set by councils in their financial forecasts. The delay

meant that only four councils were able to lodge a special rate variation with IPART within the normal timeframe.

In recognition of the above, the Office of Local Government (OLG) is providing an opportunity for councils to make an Additional Special Variation application to IPART. Should Narrandera Shire Council (NSC) be successful in an ASV application, the additional income from rates and charges available to the 2022-23 budget and added to the Council's ongoing rate base is estimated at \$67,600.

BACKGROUND

On 7 March 2022 the OLG published Circular 22-03 advising that the IPART will accept an additional round of applications to increase annual income from rates and charges beyond the 2022-23 cap set by IPART.

This ASV is in response to two factors:

- IPART delaying the release of the rate-peg until December causing conflict with the local government elections and giving most councils insufficient time to meet the normal IPART application cut-off date. Only four councils had submitted SRV applications for the 2022-23 determination.
- IPART, in utilising its rate peg methodology, set the increase for 2022-23 at 0.7% excluding a population factor. Narrandera Shire, along with most small and rural councils, does not qualify for an allocation under the population factor. This peg is substantially lower than the rate that councils had forecast. NSC, in its long-term financial plan, had provided for a 2% peg in 2022-23.

The application process under the ASV is to be a simpler, more targeted application process than the normal SRV application. The IPART is to release the streamlined application forms and further information shortly.

While the ASV process is to be simplified, the increase that may be applied for has also been limited as follows:

“The percentage sought in the application is the lower of:

- *2.5% (including population factor) or*
- *the council's assumed 2022-23 rate peg as exhibited in its 2021-22 Long Term Financial Plan (LTFP) (including population factor)”*

As NSC had assumed a 2022-23 rate peg of 2% in its 2021-22 LTFP, this is the cap which will apply to an ASV application from NSC. A projected 2% increase was reasonable when adopting the 2021-22 LTFP. Given that underlying inflation is now exceeds 3%, a 2% increase is warranted.

Applying a 2% cap in place of the IPART cap of 0.7% will provide additional revenue of \$67,600 to Council in the 2022-23 financial year.

Council's ASV would be made under Section 508(2) of the Act. Such an application can be on a permanent basis or temporary for a period of years. A permanent increase would be a one-off single year increase that remains permanently in the rate base. A temporary increase would only apply for a specified period and would not add permanently to the rate base.

It is essential that Council obtains a permanent increase to the rate base. If the rate base grows by 2% as forecast in the 2021-22 LTFP, 2022-23 revenue will increase by \$67,600. A permanent increase of this amount to the rate base, with an assumed average cap of 2.5% for the remaining nine years of the LTFP, would generate \$757,000 to the budget over the period of the LTFP.

The timeline for the ASV process is as follows:

- IPART will accept applications until 29 April 2022
- IPART will publish applications to enable community consultation for a period of at least three weeks; and
- IPART will notify councils of its decision no later than 21 June 2022.

Council is currently preparing its budget for adoption in May 2022 with implementation on 1 July. Given the potential for an IPART decision to be as late as 21 June, it is proposed that Council exhibits a LTFP based on a 2% rate increase, along with a pessimistic LTFP with an increase of 0.7% as prescribed under the cap. If this exhibition period is concluded in May, Council will be able to adopt its budget as the IPART decision on the ASV is known. A prompt submission to IPART may see the Council and IPART exhibition periods coincide.

For an AVS application under Section 508(2), Council needs to consider and state in a resolution the following:

- whether the resolution is for a temporary or permanent special variation under section 508(2) of the Act; and
- the additional income that Council will receive if the special variation is approved; and
- why the special variation is required; and
- that Council has considered the impact on ratepayers and the community in 2022-23, and if permanent in future years, if the special variation is approved and considers that it is reasonable.

Temporary or Permanent Special Variation

It is recommended that Council resolves to apply for a permanent variation under Section 508(2) so that the one-off special percentage increase remains permanently in the rate base.

Council's 2021-22 LTFP provided for a rate peg of 2% which is now clearly inadequate with underlying inflation exceeding 3% and rising.

Additional income that Council will receive if the Special Variation is approved

Should Council increase its annual income from rates and charges by 2% rather than the 0.7% determined by IPART, the general fund will receive additional income of \$67,600 in 2022-23.

A permanent variation which adds an additional \$67,600 to the rate base with an assumed average cap of 2.5% for the remaining nine years of the LTFP would generate \$757,000 to the budget over the period of the LTFP.

Why the Special Variation is required

The following expenses are now anticipated and not budgeted in the 2021-22 LTFP:

| | |
|---|-----------|
| Lake Talbot Pool increased management contract and operating expenses | \$ 97,900 |
| Internal audit expense in response to ARIC draft guidelines | \$ 25,000 |
| Councillor superannuation contributions | \$ 14,800 |
| Councillor training | \$ 9,500 |
| Security increased contract expense | \$ 9,800 |
| Engage school-based apprentices | \$ 26,900 |

| | |
|--|------------|
| Depreciation expenses new infrastructure | \$ 199,000 |
| Employee expenses including super 10.5% | \$ 105,100 |
| Green waste expenses | \$ 35,000 |

The following are items removed from the 2021-22 LTFP to maintain Council's financial position:

| | |
|---|-----------|
| Reduce administration assistant hours by 40% | \$ 27,800 |
| Remove Grant Officer position from operating budget | \$ 48,000 |
| Remove contractor support from finance team | \$ 15,000 |
| Reduce contributions to local organisations | \$ 6,000 |
| Reduce FBT expense | \$ 10,000 |
| Active transport plan – defer pending grant funding | \$ 40,000 |

The following income was budgeted in the 2021-22 LTFP and has been removed:

| | |
|--|------------|
| Financial Assistance Grant 2% increase | \$ 101,800 |
| Dividend paid from water fund | \$ 60,000 |
| Interest income | \$ 57,700 |

The following income was not budgeted in the 2021-22 LTFP and has been included:

| | |
|--|------------|
| Temporary transfer of water allocation | \$ 279,000 |
|--|------------|

Impact on Ratepayers

Council has rate categories for Residential, Business and Farmland. The Residential and Business categories have sub-categories for the Narrandera Urban area.

The impact on ratepayers for each category and sub-category is set out below:

| Residential Ordinary | | % In category |
|--|---------|---------------|
| Number of assessments | 673 | |
| Number of assessments at minimum rate | 421 | 63 |
| Average increase per assessment | \$25.25 | |
| Average increase per instalment | \$6.31 | |
| Assessments increasing < \$16.00 | 426 | 63 |
| Assessments increasing \$16.00 to \$50.00 | 121 | 18 |
| Assessments increasing \$50.00 to \$100.00 | 112 | 17 |
| Assessments increasing > \$100.00 | 14 | 2 |

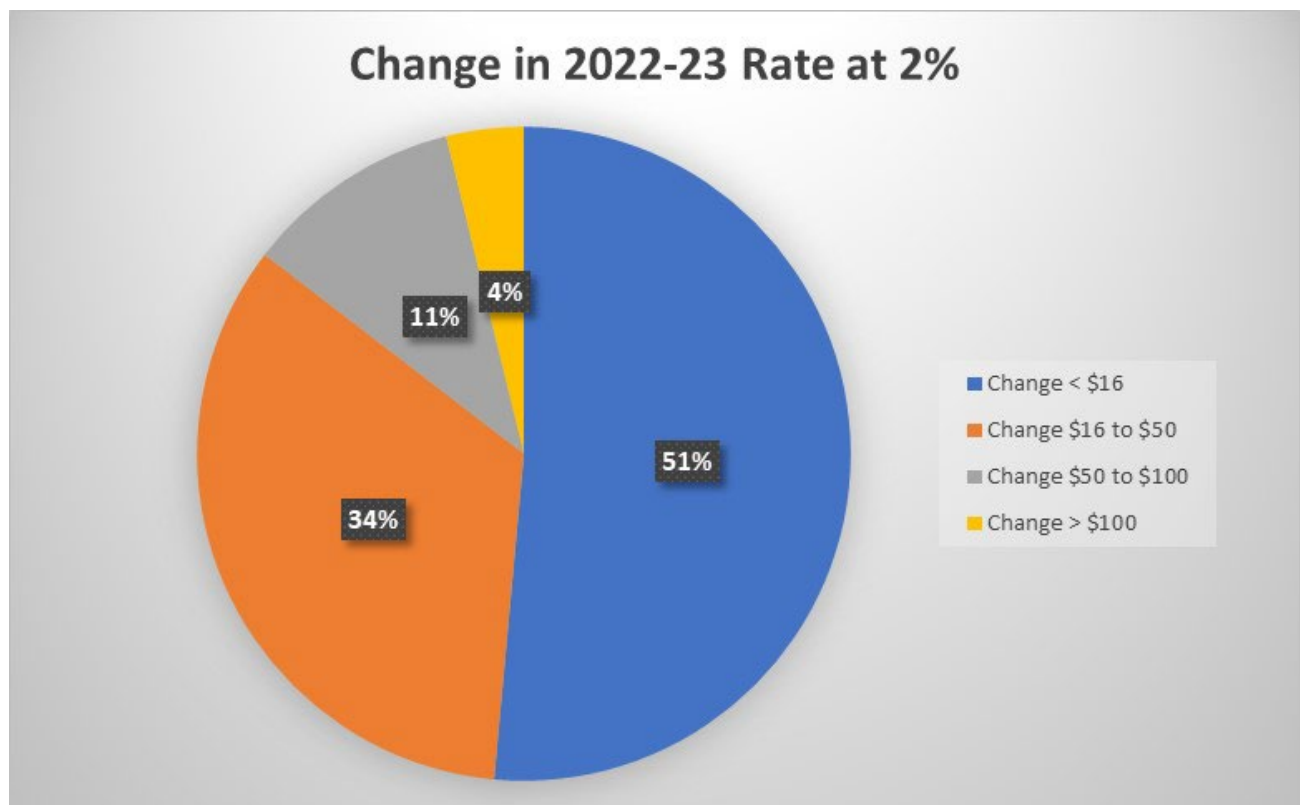
| Residential Narrandera | | % In category |
|---------------------------------------|---------|---------------|
| Number of assessments | 1740 | |
| Number of assessments at minimum rate | 382 | 22 |
| Average increase per assessment | \$14.88 | |
| Average increase per instalment | \$3.72 | |

| | | |
|---|------|----|
| Assessments increasing < \$16.00 | 1118 | 64 |
| Assessments increasing \$16.00 to \$30.00 | 603 | 35 |
| Assessments increasing > \$30.00 | 19 | 1 |

| | | |
|--|-----------|---------------|
| Business Ordinary | | % In category |
| Number of assessments | 152 | |
| Number of assessments at minimum rate | 93 | 61 |
| Average increase per assessment | \$26.28 | |
| Average increase per instalment | \$6.57 | |
| Assessments increasing < \$16.00 | 102 | 67 |
| Assessments increasing \$16.00 to \$50.00 | <u>33</u> | 22 |
| Assessments increasing \$50.00 to \$100.00 | 10 | 7 |
| Assessments increasing > \$100.00 | 7 | 4 |

| | | |
|--|---------|---------------|
| Business Narrandera | | % In category |
| Number of assessments | 212 | |
| Number of assessments at minimum rate | 31 | 15 |
| Average increase per assessment | \$26.93 | |
| Average increase per instalment | \$6.73 | |
| Assessments increasing < \$16.00 | 79 | 37 |
| Assessments increasing \$16.00 to \$50.00 | 109 | 51 |
| Assessments increasing \$50.00 to \$100.00 | 23 | 11 |
| Assessments increasing > \$100.00 | 1 | 1 |

| | | |
|--|---------|---------------|
| Farmland | | % In category |
| Number of assessments | 834 | |
| Number of assessments at minimum rate | 58 | 7 |
| Average increase per assessment | \$62.05 | |
| Average increase per instalment | \$15.51 | |
| Assessments increasing < \$16.00 | 135 | 16 |
| Assessments increasing \$16.00 to \$50.00 | 338 | 41 |
| Assessments increasing \$50.00 to \$100.00 | 245 | 29 |
| Assessments increasing > \$100.00 | 116 | 14 |



The tables and chart above allow Council to consider the impact on ratepayers across the Shire in each of the rate categories and sub-categories. Across the Shire, 51% of assessments will have a rate increase of less than (\$4) per instalment and 85% less than \$12.50 per instalment during 2022-23 should the special variation of 2% be approved.

A permanent variation will restore the rate base to the level projected in the 2021-22 LTFP meaning that the ongoing rate base for future years will be as provided in the 2021-22 LTFP.

Given the minimal increases disclosed in the tables above, it is considered that the impact of the special variation for ratepayers and the community for 2022-23 and future years is reasonable.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Civic Leadership

Strategy

5.1 - To have a Council that demonstrates effective management consistently, also a Council that communicates and engages well with the community and works collaboratively

Action

5.1.4 - Financial sustainability is critical with maximum rate revenue to be achieved and other income sources maximised

ISSUES AND IMPLICATIONS**Policy**

- N/A

Financial

- A successful special variation to restore the rate cap to 2% as provided in the 2021-22 LTFP will provide additional rate revenue of \$67,600 in the 2022-23 financial year. A permanent variation will restore the rate base to the level provided in the 2021-22 LTFP as the basis for future years rating.

Legal / Statutory

- Application for a special variation will be lodged under Section 508(2) Local Government Act 1993

Community Engagement / Communication

- The proposed rate increase of 2% will be included in Council's 2022-23 LTFP and 2022-23 Revenue Policy which will be on exhibition for 28 days. Independent of Council, the IPART will publish applications to enable community consultation for a period of at least 21 days.

Human Resources / Industrial Relations

- Additional finance team resources will be required to complete the IPART variation application and process.

RISKS

The current IPART rate peg methodology will see Council exposed to a consistently inadequate rate peg in what appears to be an upcoming period of increasing inflation.

OPTIONS

1. Lodge a special variation for a permanent rate increase of 2%.
2. Lodge a special variation for a permanent increase of less than 2%.
3. Return the report to staff for review.

CONCLUSION

That Council makes an application to the IPART for a permanent rate variation of 2% in the 2022-23 financial year.

RECOMMENDATION

That Council:

1. Resolves that a special variation application under Section 508(2) be lodged with the Independent Pricing & Regulatory Tribunal for a permanent rate increase of two percent (2%) in the 2022-23 financial year.
5. Acknowledges that the variation if granted will yield additional income of \$67,600 in 2022-23 and, assuming a future peg of 2.5%, \$757,000 over the ten years of the LTFP.
6. Acknowledges that the special variation is required as the underlying inflation rate and wage increases exceed the proposed 2% increase in rate yield.
7. Acknowledges that the impact of the 2% increase has been considered for ratepayers in each of the rate categories and subcategories and determined that the additional rate levy on the community is reasonable.

21 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS

Nil

22 CONFIDENTIAL BUSINESS PAPER REPORTS

Nil