



# **MINUTES**

**Ordinary Council Meeting**

**18 January 2022**

**MINUTES OF NARRANDERA SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS  
ON TUESDAY, 18 JANUARY 2022 AT 2PM**

The Mayor declared the meeting opened at **2pm** and welcomed the Councillors, Staff, Members of the Gallery and those watching via live streaming.

**1 ACKNOWLEDGEMENT OF COUNTRY**

*I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present*

**2 HOUSE KEEPING**

*Advice provided of Council's Work, Health and Safety (WHS) Evacuation Plan and location of the Amenities.*

**3 DISCLOSURE OF POLITICAL DONATIONS**

Advice provided to those present, of the legislative requirement for Disclosure of Political Donations:

*The Environmental Planning and Assessment Act 1979, Section 147 requires a person submitting planning applications or submissions regarding a planning application, to disclose any reportable political donation and/or gifts to any local Councillor or employee of Council. Reportable political donations include those of, or above, \$1,000. The Disclosure Statement forms are available on Councils website or from the Customer Service Centre and must be lodged in accordance with the Act.*

*There were no Disclosure of Political Donations received by the Chairperson.*

**4 PRESENT**

Cr Neville Kschenka, Cr Cameron Lander, Cr Narelle Payne, Cr Jenny Clarke OAM, Cr Kevin Morris, Cr Peter Dawson, Cr Sue Ruffles, Cr Braden Lyons, Cr Tracey Lewis

**In Attendance**

George Cowan (General Manager), Shane Wilson (Deputy General Manager Infrastructure), Martin Hiscox (Deputy General Manager Corporate & Community), Vicki Maher (Executive Assistant/Minute Taker)

**5 APOLOGIES**

Nil

**6 DECLARATIONS OF INTEREST**

Nil

**7 CONFIRMATION OF MINUTES****RESOLUTION 22/010**

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That the minutes of the Ordinary Council Meeting held on 23 November 2021 and the Extraordinary Council Meeting held on 5 January 2022 be confirmed.

**CARRIED****8 MAYORAL REPORT****8.1 MAYORAL REPORT NOVEMBER, DECEMBER 2021 / JANUARY 2022****RESOLUTION 22/011**

Moved: Cr Neville Kschenka

Seconded: Cr Narelle Payne

That Council:

1. Receive and note the Mayoral Report for November, December 2021 / January 2022.

**CARRIED****9 QUESTION WITH NOTICE**

Nil

**10 NOTICES OF RESCISSION**

Nil

**11 NOTICES OF MOTION**

Nil

**12 COUNCILLOR REPORTS**

Nil

**13 COMMITTEE REPORTS**

**13.1 AUDIT, RISK AND IMPROVEMENT COMMITTEE - MINUTES - 3 DECEMBER 2021**

**RESOLUTION 22/012**

Moved: Cr Narelle Payne

Seconded: Cr Cameron Lander

That Council:

1. Receives and notes the Minutes of the Audit, Risk and Improvement Committee held on Friday 3 December 2021.

**CARRIED**

**13.2 ABORIGINAL ELDERS LIAISON - MINUTES - 30 NOVEMBER 2021**

**RESOLUTION 22/013**

Moved: Cr Tracey Lewis

Seconded: Cr Braden Lyons

That Council:

1. Receives and notes the Minutes of the Aboriginal Elders Liaison held on Tuesday 30 November 2021.

**CARRIED**

**13.3 NHAG NARRANDERA HEALTH ADVISORY GROUP - MINUTES - 2 DECEMBER 2021**

**RESOLUTION 22/014**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Sue Ruffles

That Council:

1. Receives and notes the Minutes of the NHAG Narrandera Health Advisory Group held on Thursday 2 December 2021.

**CARRIED**

**13.4 SOLAR FARM REFERENCE GROUP - MINUTES - 18 NOVEMBER 2021**

**RESOLUTION 22/015**

Moved: Cr Tracey Lewis

Seconded: Cr Braden Lyons

That Council:

1. Receives and notes the Minutes of the Solar Farm Reference Group held on Thursday 18 November 2021.

**CARRIED**

**14 OUR COMMUNITY**

**14.1 BUILDING BETTER REGIONS FUND 6**

**RESOLUTION 22/016**

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

That Council:

1. Submits grant applications for the Lake Talbot Tourist Park Powered Sites Upgrades and Narrandera - Power to Save project under the Building Better Regions Fund Round 6 programme.
2. Supports the preparation and lodgement of applications relating to the AAPA project and the upgrade of the Narrandera Business Centre and the deepening of Lake Talbot, to be submitted in a future eligible grant programme.

**CARRIED**

**15 OUR ENVIRONMENT**

Nil

**16 OUR ECONOMY**

**16.1 NARRUNGDERA EARTH FESTIVAL MATCH FUNDING**

**RESOLUTION 22/017**

Moved: Cr Tracey Lewis

Seconded: Cr Braden Lyons

That Council:

1. Resolves to reallocate \$49,378 from the Marketing and Event Reserve to match funding for the Building Better Regions Round 4 funded Creative Economy Narrangerda Earth Festival Project.

**CARRIED**

## **16.2 NARRANDERA WATER TOWER ART PROJECT MATCH FUNDING**

### **RESOLUTION 22/018**

Moved: Cr Tracey Lewis

Seconded: Cr Sue Ruffles

That Council:

1. Approves matching funding of \$20,000 from the Public Art & Festive Maintenance Reserve to enable completion the Narrandera Water Tower Art Project.

**CARRIED**

## **17 OUR INFRASTRUCTURE**

### **17.1 COVID-19 LOCAL ROADS & COMMUNITY INFRASTRUCTURE – PHASE 3**

#### **RESOLUTION 22/019**

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

That Council:

1. Approves the projects listed in Table 1 of the report, to be nominated as the project program under Phase 3 of the COVID-19 Local Roads & Community Infrastructure program.

**CARRIED**

### **17.2 TENDER T-21-22-02 NARRANDERA DESTINATION & DISCOVERY HUB**

#### **RESOLUTION 22/020**

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

That Council:

1. Accepts the tender by Burton Constructions Pty Ltd of \$2,593,660 ex GST, to construct the new Narrandera Destination & Discovery Hub at the Marie Bashir Park, in accordance with Section 55 of the Local Government Act 1993.

**CARRIED****17.3 TENDER T-21-22-03 MAIN CANAL PEDESTRIAN BRIDGE****RESOLUTION 22/021**

Moved: Cr Narelle Payne

Seconded: Cr Cameron Lander

That Council:

1. Accepts the tender by Nelmac Pty Ltd of \$328,250 ex GST, to construct the new Main Canal Pedestrian Bridge between Melbourne Street and Oakbank Street (Brewery Flats) in accordance with Section 55 of the Local Government Act 1993.

**CARRIED****18 OUR CIVIC LEADERSHIP****18.1 ELECTION OF DELEGATES TO EXTERNAL ORGANISATIONS****RESOLUTION 22/022**

Moved: Cr Tracey Lewis

Seconded: Cr Braden Lyons

That Council:

1. Appoints a delegate to the Newell Highway Task Force.  
Cr Dawson
2. Appoints a delegate to the Western Riverina Community Library Committee.  
Cr Lewis
3. Appoints a delegate to the Murray Darling Association Group 9.  
Cr Clarke, Cr Lander (alternate)
4. Appoints a delegate to the Western Regional Planning Committee.  
Cr Clarke (declared following show of hands voting)
5. Elects a delegate to Goldenfields Water County Council.  
Cr Morris
6. Endorses amendments to those committees Terms of References (TOR) to include additional or alternate delegates where more nominations were received than available for each delegate position.

**CARRIED**

**19 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS**

**19.1 NOVEMBER & DECEMBER 2021 DEVELOPMENT SERVICES ACTIVITIES**

**RESOLUTION 22/023**

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the Development Services Activities Report for November and December 2021.

**CARRIED**

**20 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS**

**20.1 DECEMBER STATEMENT OF BANK BALANCES**

**RESOLUTION 22/024**

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

That Council:

1. Receives and notes the information contained in the Statement of Bank Balances report as of 30 November 2021.

**CARRIED**

**20.2 NOVEMBER STATEMENT OF RATES AND RECEIPTS**

**RESOLUTION 22/025**

Moved: Cr Narelle Payne

Seconded: Cr Sue Ruffles

That Council:

1. Receives and notes the information contained in the Statement of Rates and Receipts report as at 30 November 2021.

**CARRIED**



### **20.3 NOVEMBER STATEMENT OF INVESTMENTS**

#### **RESOLUTION 22/026**

Moved: Cr Narelle Payne

Seconded: Cr Cameron Lander

That Council:

1. Receives and notes the information contained in the Statement of Investments report as at 30 November 2021.

**CARRIED**

### **20.4 NOVEMBER INCOME STATEMENT**

#### **RESOLUTION 22/027**

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the information contained in the Income Statement report for the period ending 30 November 2021.

**CARRIED**

### **20.5 NOVEMBER CAPITAL WORKS PROGRAM**

#### **RESOLUTION 22/028**

Moved: Cr Tracey Lewis

Seconded: Cr Braden Lyons

That Council:

1. Receives and notes the information contained in the Capital Works report as of 30 November 2021.

**CARRIED**

## **20.6 DECEMBER STATEMENT OF INVESTMENTS**

### **RESOLUTION 22/029**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the information contained in the Statement of Investments report as at 31 December 2021.

**CARRIED**

## **20.7 DECEMBER INCOME STATEMENT**

### **RESOLUTION 22/030**

Moved: Cr Narelle Payne

Seconded: Cr Braden Lyons

That Council:

1. Receives and notes the information contained in the Income Statement report for the period ending 31 December 2021.

**CARRIED**

## **20.8 DECEMBER STATEMENT OF BANK BALANCES**

### **RESOLUTION 22/031**

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

That Council:

1. Receives and notes the information contained in the Statement of Bank Balances report as of 31 December 2021.

**CARRIED**

## **20.9 DECEMBER STATEMENT OF RATES AND RECEIPTS**

### **RESOLUTION 22/032**

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That Council:

1. Receives and notes the information contained in the Statement of Rates and Receipts report as at 04 January 2022.

**CARRIED**

## **21 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS**

### **21.1 COUNCILLOR DELEGATES TO SECTION 355, ADVISORY AND MANAGEMENT COMMITTEES**

#### **RESOLUTION 22/033**

Moved: Cr Tracey Lewis

Seconded: Cr Cameron Lander

That Council:

1. Elects Councillor delegates through the nomination process to the following committees.
2. Endorses amendments to those committees Terms of References (TOR) to include additional or alternate delegates where more nominations were received than available for each delegate position.
  - a) One Councillor delegate to the Audit Risk & Improvement Committee.  
Cr Lander
  - b) One Councillor delegate to the Australia Day Committee.  
Update TOR to two (2) members. Cr Payne, Cr Lyons
  - c) One Councillor delegate to the Bettering Barellan Committee.  
Cr Morris
  - d) Two Councillor delegates to the Economic Taskforce Committee.  
Update TOR to three (3) members. Cr Clarke, Cr Ruffles, Cr Morris
  - e) One Councillor delegate to the Grong Grong Community Committee.  
Cr Dawson
  - f) One Councillor delegate to the Koala Regeneration Committee.

Update TOR to two (2) members. Cr Lyons, Cr Lewis

g) One Councillor delegate to the Parkside Museum Committee.  
Cr Lewis, Cr Dawson

h) One Councillor delegate to the Railway Station Facility Committee.  
Cr Ruffles

i) One Councillor delegate to the Aboriginal Elders Liaison Group.  
Update TOR to two (2) members. Cr Lewis, Cr Lyons

j) One Councillor delegate to the Arts & Culture Committee.  
Update TOR to two (2) members. Cr Lewis, Cr Ruffles

k) One Councillor delegate to the Domestic Violence Awareness Committee.  
Update TOR to two (2) members. Cr Lewis, Cr Lyons

l) Two Councillor delegates to the General Manager Performance Review Committee.  
Cr Lewis, Cr Morris, Cr Ruffles

m) One Councillor delegate to the Lake Talbot Environs Committee.  
Cr Lander

n) Two Councillor delegates to the Narrandera Shire Health Advisory Group.  
Cr Payne, Cr Clarke

o) One Councillor delegate to the Parks & Gardens Committee.  
Update TOR to two (2) members. Cr Ruffles, Cr Clarke

p) One Councillor delegate to the Sports Facility Committee.  
Update TOR to one (1) alternate member. Cr Clarke, (Cr Lewis alternate)

q) One Councillor delegate to the Stadium Committee.  
Update TOR to two (2) members. Cr Payne, Cr Lyons

r) Two Councillor delegates to the Barellan Floodplain Risk Management Committee.  
Cr Morris, Cr Dawson

s) Two Councillor delegates to the Narrandera Floodplain Risk Management Committee.  
Cr Lander, Cr Dawson

t) One Councillor delegate to the Narrandera-Leeton Joint Airport Management  
Committee.  
Update TOR to two (2) members. Cr Clarke, Cr Lander

**CARRIED**

**22 CONFIDENTIAL BUSINESS PAPER REPORTS**

Nil

**The Meeting closed at 2.49pm.**

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 15 February 2022.**



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**GENERAL MANAGER**



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**CHAIRPERSON**