



MINUTES

Ordinary Council Meeting

20 April 2021

**MINUTES OF NARRANDERA SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS
ON TUESDAY, 20 APRIL 2021 AT 2PM**

The Mayor declared the meeting opened at **2.07pm** and welcomed the Councillors, Staff, Media and Members of the Gallery.

1 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present

As informed by the Mayor at the commencement of the Public Forum.

2 HOUSE KEEPING

Advice provided of Council's Work, Health and Safety (WHS) Evacuation Plan and location of the Amenities.

As informed by the General Manager at the commencement of the Public Forum.

3 DISCLOSURE OF POLITICAL DONATIONS

Advice provided to those present, of the legislative requirement for Disclosure of Political Donations:

The Environmental Planning and Assessment Act 1979, Section 147 requires a person submitting planning applications or submissions regarding a planning application, to disclose any reportable political donation and/or gifts to any local Councillor or employee of Council. Reportable political donations include those of, or above, \$1,000. The Disclosure Statement forms are available on Councils website or from the Customer Service Centre and must be lodged in accordance with the Act.

There were no Disclosure of Political Donations received by the Chairperson.

4 PRESENT

Cr Neville Kschenka, Cr David Fahey OAM, Cr Narelle Payne, Cr Jenny Clarke OAM, Cr Tracey Lewis, Cr Barbara Bryon

In Attendance

George Cowan (General Manager), Shane Wilson (Deputy General Manager Infrastructure), Martin Hiscox (Deputy General Manager Corporate & Community), Vicki Maher (Executive Assistant and Minute Taker)

5 APOLOGIES**RESOLUTION 21/064**

Moved: Cr David Fahey OAM

Seconded: Cr Barbara Bryon

That apologies from Cr Kevin Morris be received and accepted.

CARRIED

6 DECLARATIONS OF INTEREST

Cr Neville Kschenka declared a Non Pecuniary Significant Interest in this Item 14.1 under the Local Government Act as *Vice President of ROE. ROE have applied for assistance and will leave the meeting during discussion and voting.*

Cr Tracey Lewis declared a Non Pecuniary Significant Interest in this Item 14.1 under the Local Government Act as *Secretary of organisations who applied – Narrandera Bidgee Boxing and Showground Land Management* and will leave the meeting during discussion and voting.

7 CONFIRMATION OF MINUTES**RESOLUTION 21/065**

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That the minutes of the Ordinary Council Meeting held on 16 March 2021 be confirmed.

CARRIED

MOTION**RESOLUTION 21/066**

Moved: Cr David Fahey OAM

Seconded: Cr Jenny Clarke OAM

That That Council:

1. Approve the inclusion to the Agenda, Late Item number 16 - 1.1; Sale of Land Red Hill Industrial Estate as a matter of urgency. Due to timeframes of sale process, resolution required before May Council Meeting.

CARRIED

8 MAYORAL REPORT**8.1 MAYORAL REPORT MARCH / APRIL 2021****RESOLUTION 21/067**

Moved: Cr Neville Kschenka

Seconded: Cr Tracey Lewis

That Council:

1. Receives and notes the Mayoral Report for March / April 2021.

CARRIED

9 QUESTION WITH NOTICE

Nil

10 NOTICES OF RESCISSION

Nil

11 NOTICES OF MOTION**11.1 NOTICE OF MOTION - KOALA RESEARCH CENTRE****RESOLUTION 21/068**

Moved: Cr David Fahey OAM

Seconded: Cr Tracey Lewis

1. That Narrandera Shire Council lobby Member for Cootamundra, Steph Cooke, Federal Member Susan Ley MP and the NSW Parks and Wildlife Service to set up a

Koala Research Centre in Narrandera.

CARRIED

12 COUNCILLOR REPORTS

Nil

13 COMMITTEE REPORTS

13.1 MINUTES - PARKSIDE COTTAGE MUSEUM COMMITTEE - 8 MARCH 2021

RESOLUTION 21/069

Moved: Cr Barbara Bryon

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the Minutes of the Parkside Cottage Museum Committee held on Monday 8 March 2021; and
2. Considers the recommendation to extend the trial 'donation for entry' for an additional 12 months with this to be reviewed in preparation for the 2022-2023 budget process. Inconclusive data was unable to be gathered due to the facility being closed because of COVID-19 and renovations since April 2020.

CARRIED

13.2 MINUTES - GRONG GRONG COMMUNITY COMMITTEE - 10 MARCH 2021**RESOLUTION 21/070**

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

That Council:

1. Receives and note the Minutes of the Grong Grong Community Committee held on Wednesday 10 March 2021; and
2. Considers the recommendation from the Committee to include the following usage fees for the Grong Grong Sportsground in the annual schedule of fees and charges:
 - Commercial use \$200 per day
 - Community use \$20 per day
 - Loss or damage to the Grong Grong Sportsground or any property associated with the Sportsground be full cost recovery; and
3. Considers the recommendation from the Committee to include a new line item that loss or damage to the Grong Grong Hall or any property associated with the Hall be full cost recovery.

CARRIED

13.3 MINUTES - NARRANDERA DOMESTIC VIOLENCE ADVISORY COMMITTEE - 25 MARCH 2021**RESOLUTION 21/071**

Moved: Cr Tracey Lewis

Seconded: Cr Barbara Bryon

That Council:

1. Receives and notes the Minutes of the Narrandera Domestic Violence Advisory Committee held on Thursday 25 March 2021.

CARRIED

13.4 MINUTES - LAKE TALBOT ENVIRONS ADVISORY COMMITTEE - 11 MARCH 2021**RESOLUTION 21/072**

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That Council:

1. Receives and notes the Minutes of the Lake Talbot Environs Advisory Committee

held on Thursday 11 March 2021.

CARRIED

13.5 MINUTES - SPORTS FACILITIES ADVISORY COMMITTEE - 11 MARCH 2021

RESOLUTION 21/073

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That Council:

1. Receives and notes the Minutes of the Sports Facilities Advisory Committee held on Thursday 11 March 2021.

CARRIED

13.6 MINUTES - LOCAL EMERGENCY MANAGEMENT COMMITTEE - 9 FEBRUARY 2021

RESOLUTION 21/074

Moved: Cr Barbara Bryon

Seconded: Cr Tracey Lewis

That Council:

1. Receives and notes the Minutes of the Local Emergency Management Committee held on Tuesday 9 February 2021.

CARRIED

13.7 MINUTES - TRAFFIC COMMITTEE - 17 MARCH 2021

RESOLUTION 21/075

Moved: Cr Jenny Clarke OAM

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the Minutes of the Traffic Committee held on Wednesday 17 March 2021.
2. Endorse recommendations within the Traffic Committee Minutes of 17 March 2021.

CARRIED

At 2:28 pm, Mayor Neville Kschenka and Cr Tracey Lewis, after earlier declaring an Interest in Item 14.1, vacated the Chambers during discussions and voting on the matter. Deputy Mayor Cr David Fahey assumed the Mayoral Chair.

14.1 MOVE INTO COMMITTEE OF THE WHOLE

RESOLUTION 21/076

Moved: Cr Jenny Clarke OAM

Seconded: Cr Narelle Payne

That Council move into Committee of the Whole for discussion regarding Item 14.1 - 2021-2022 Council Financial Assistance Program for Community Organisations.

CARRIED

14.2 RESUME OPEN COUNCIL

RESOLUTION 21/077

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

That Council resumes Open Council.

CARRIED

14 OUR COMMUNITY

14.3 2021-2022 COUNCIL FINANCIAL ASSISTANCE PROGRAM FOR COMMUNITY ORGANISATIONS

RESOLUTION 21/078

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

That Council

1. Endorse the proposed distribution of 2021-2022 financial assistance as follows:

Barellan & District Netball Association	\$ 2,000
Kamarah Hall Committee	\$ 250
Narrandera Shed for Men	\$ 2,000
Barellan Amateur Swimming Club	\$ 2,000
Barellan Show Society	\$ 453
Kids Konnect for the Kommunity	\$ <u>2,000</u>
Sub-total	\$ 8,703
Groups listed as per policy CS20 such as Schools	\$ 2,960
Mayor & General Manager fund	\$ 8,337
TOTAL	\$ 20,000

CARRIED

At 2:41pm, Mayor Neville Kschenka and Cr Lewis returned to the meeting and Deputy Mayor Cr David Fahey vacated the Mayoral chair.

15 OUR ENVIRONMENT

Nil

16 OUR ECONOMY

1.1 SALE OF LAND - RED HILL INDUSTRIAL ESTATE (LATE REPORT)

RESOLUTION 21/079

Moved: Cr Neville Kschenka

Seconded: Cr David Fahey OAM

That Council:

1. Accepts the offer to purchase 10,000 square metre of land at Part lot 12 DP 869904 on Driscoll Road in the Red Hill Industrial Estate for \$8 per square metre plus GST.
2. At no cost to the purchaser subdivides the existing lot 12 to provide a block of land of approximately 10,000 square metres (frontage 91 sq m and depth 110m) and undertakes the following works at no cost to the purchaser:
 - (i) Extends the sealed road and formed kerb and gutter across 91metres of the road frontage to Driscoll Road and
 - (ii) Removes the mullock heaps and levels the newly created lot suitable for construction of buildings.
3. Authorises the placement of the Common Seal to this and any further associated documents.

CARRIED

17 OUR INFRASTRUCTURE

17.1 FIXING COUNTRY BRIDGES PROGRAM

RESOLUTION 21/080

Moved: Cr Tracey Lewis

Seconded: Cr David Fahey OAM

That Council:

1. Accepts the Fixing Country Bridges offer for the replacement of Molly's Bridge and Somerset Park Bridge.
2. Endorse the execution of the Deed as undertaken by the General Manager.

CARRIED

17.2 T-20-21-7 SEWER RELINE PROGRAM

RESOLUTION 21/081

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

That Council:

1. Approves Interflow Pty Ltd as the preferred tenderer for the Narrandera sewer main relining program in accordance with Section 55 of the Local Government Act 1993.

CARRIED

18 OUR CIVIC LEADERSHIP

18.1 DRAFT 2021-2022 FINANCIAL YEAR STRATEGIC DOCUMENTS

RESOLUTION 21/082

Moved: Cr David Fahey OAM

Seconded: Cr Tracey Lewis

That Council:

Adopts the following for the purpose of public exhibition for a period of 28 days:

1. The unchanged Delivery Program 2018-2022.
2. The draft Operational Plan 2021-2022 as presented.
3. The maximum 2.0% rate pegging limit increase for permissible yield for the 2021-2022 ordinary rate.
4. The maximum interest penalty rate for 2021-2022 when determined, and to be applied to overdue rates & charges.
5. The waste management charges for 2021-2022 as presented.
6. The water charges for 2021-2022 as presented for both potable and non-potable water service access and consumption.
7. The sewer charges for 2021-2022 as presented for sewer service access, sewer usage and liquid trade waste.
8. The stormwater management charges for 2021-2022 as presented.
9. The schedule of Fees and Charges for 2021-2022 as presented.
10. The 2021-2031 Long Term Financial Plan as presented.
11. The 2021-2025 schedule of Capital Works as presented.
12. The 2021-2022 Fit for The Future benchmarks.
13. At the conclusion of the 28-day public exhibition period that Council further considers the strategic documents in conjunction with any community comments or submissions received at an extraordinary meeting on 1 June 2021.

CARRIED**18.2 REMOTE ATTENDANCE BY COUNCILLORS AT COUNCIL MEETINGS****RESOLUTION 21/083**

Moved: Cr Tracey Lewis

Seconded: Cr Barbara Bryon

That Council:

1. Supports the proposed amendments to the Model Code of Meeting Practice as drafted in the consultation paper issued by the Office of Local Government.

CARRIED**18.3 REVIEW OF PRIVACY AND INFORMATION DOCUMENTS****RESOLUTION 21/084**

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That Council:

1. Adopts the Revised Agency Information Guide and the Revised Privacy Management Plan for implementation; and
2. Approves the Draft Privacy Policy to be placed on public exhibition for community comments; and
3. Should no submissions be received during exhibition, adopts and implements the policy.

CARRIED**18.4 REVIEW OF POLICIES - POL003 CUSTOMER SERVICE CHARTER, POL060 COMPLAINTS MANAGEMENT POLICY, POL054 UNREASONABLE COMPLAINANT CONDUCT POLICY****RESOLUTION 21/085**

Moved: Cr Narelle Payne

Seconded: Cr David Fahey OAM

That Council:

1. Endorses the proposed Customer Service Charter, the amended Complaints Management Policy and the amended Unreasonable Complainant Conduct Policy as presented and places these documents on public exhibition seeking community comment.

2. Resolves that, should no submissions be received during the exhibition period, the policies be considered as adopted and implemented.

CARRIED

18.5 CLASSIFICATION OF COUNCIL MANAGED CROWN LAND RESERVE 84170 (PART OF THE NARRANDERA CEMETERY) AS COMMUNITY LAND

RESOLUTION 21/086

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That Council:

1. Resolves to seek Ministerial consent to manage Crown Land Reserve 84170 (part of the Narrandera Cemetery) as Community Land – General Community Use.

CARRIED

18.6 2021 COMMUNITY SURVEY

RESOLUTION 21/087

Moved: Cr Barbara Bryon

Seconded: Cr Tracey Lewis

That Council:

1. Endorses the findings of the 2021 Community Survey and presents the report to the community using Council's website and social media.

CARRIED

19 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS

19.1 MARCH 2021 DEVELOPMENT SERVICES ACTIVITIES

RESOLUTION 21/088

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That Council:

1. Receives and notes the Development Services Activities Report for March 2021.

CARRIED

20 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS

20.1 POLICY REVIEW - POL026 CREDIT CARD

RESOLUTION 21/089

Moved: Cr David Fahey OAM

Seconded: Cr Barbara Bryon

That Council:

1. Reviews and endorses the Credit Card Policy for the purpose of public exhibition.
2. Following 28 days public exhibition, if no submissions received, deems this policy as adopted.

CARRIED

20.2 MARCH INCOME STATEMENT

RESOLUTION 21/090

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the information contained in the Income Statement report for the period ending 31 March 2021.

CARRIED

20.3 MARCH STATEMENT OF INVESTMENTS

RESOLUTION 21/091

Moved: Cr David Fahey OAM

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the information contained in the Statement of Investments report as at 31 March 2021.

CARRIED

20.4 MARCH CAPITAL WORKS PROGRAM

RESOLUTION 21/092

Moved: Cr Tracey Lewis

Seconded: Cr Barbara Bryon

That Council:

1. Receives and notes the information contained in the Capital Works report as of 31 March 2021.

CARRIED

20.5 MARCH STATEMENT OF BANK BALANCES

RESOLUTION 21/093

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the information contained in the Statement of Bank Balances report as of 31 March 2021.

CARRIED

20.6 MARCH STATEMENT OF RATES AND RECEIPTS

RESOLUTION 21/094

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

That Council:

1. Receives and notes the information contained in the Statement of Rates and Receipts report as at 31 March 2021.

CARRIED

21 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS

Nil

22 CONFIDENTIAL BUSINESS PAPER REPORTS**RESOLUTION 21/095**

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the *Local Government Act 1993*:

22.1 Tender - New Amenity Block/Camp Kitchen - Lake Talbot Tourist Park

This matter is considered to be confidential under Section 10A(2) - dii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a competitor of the council.

CARRIED

22.1 TENDER - NEW AMENITY BLOCK/CAMP KITCHEN - LAKE TALBOT TOURIST PARK**RESOLUTION 21/096**

Moved: Cr Tracey Lewis

Seconded: Cr David Fahey OAM

That Council:

1. Accepts the tender offer by Dezign to construct the new amenity block and camp kitchen at the Lake Talbot Tourist Park, in accordance with Section 55 of the Local Government Act 1993.

CARRIED

23 OPEN COUNCIL**RESOLUTION 21/097**

Moved: Cr David Fahey OAM

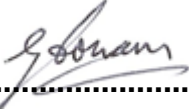
Seconded: Cr Narelle Payne

That Council moves out of Closed Council into Open Council and the Mayor advise of the resolutions endorsed in Closed Session.

CARRIED

The Meeting closed at 3.38pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 18 May 2021.



.....
GENERAL MANAGER



.....
CHAIRPERSON