



MINUTES

Ordinary Council Meeting

9 December 2020

**MINUTES OF NARRANDERA SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS
ON WEDNESDAY, 9 DECEMBER 2020 AT 2PM**

The Mayor declared the meeting opened at **2.02pm** and welcomed the Councillors, Staff, Media and Members of the Gallery.

1 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present

2 HOUSE KEEPING

Advice provided of Council's Work, Health and Safety (WHS) Evacuation Plan and location of the Amenities.

3 DISCLOSURE OF POLITICAL DONATIONS

Advice provided to those present, of the legislative requirement for Disclosure of Political Donations:

The Environmental Planning and Assessment Act 1979, Section 147 requires a person submitting planning applications or submissions regarding a planning application, to disclose any reportable political donation and/or gifts to any local Councillor or employee of Council. Reportable political donations include those of, or above, \$1,000. The Disclosure Statement forms are available on Councils website or from the Customer Service Centre and must be lodged in accordance with the Act.

There were no Disclosure of Political Donations received by the Chairperson.

4 PRESENT

Cr Neville Kschenka, Cr David Fahey OAM, Cr Narelle Payne, Cr Jenny Clarke OAM, Cr Tracey Lewis, Cr Barbara Bryon

In Attendance

George Cowan (General Manager), Shane Wilson (Deputy General Manager Infrastructure), Martin Hiscox (Deputy General Manager Corporate & Community), Vicki Maher (Minute Taker), Lauren Redden (Minute Taker)

5 APOLOGIES

RESOLUTION 20/328

Moved: Cr David Fahey OAM

Seconded: Cr Narelle Payne

That apologies from Cr Kevin Morris be received and accepted.

CARRIED

6 DECLARATIONS OF INTEREST

Cr Tracey Lewis declared a Non Significant Non Pecuniary Interest in Item 18.2 under the Local Government Act as *friends with Rowlands* and will remain and take part in discussion and voting.

Cr Neville Kschenka declared a Significant Non Pecuniary Interest in Item 22.1 under the Local Government Act as *a close relationship to a nominee* and will leave the meeting during discussion and voting on the matter.

Cr Tracey Lewis declared a Non Significant Non Pecuniary Interest in Item 22.1 under the Local Government Act as *assisted in the nomination process* and will remain and take part in discussion and voting.

7 CONFIRMATION OF MINUTES

RESOLUTION 20/329

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That the minutes of the Ordinary Council Meeting held on 17 November 2020 be confirmed.

CARRIED

Cr Bryon wished it to be noted that she withdraws her comments made at the November Council meeting in moving the motion at Item 18.3 Model Code of Conduct Statistics and apologises to anyone that may have been offended by them. As seconder to the motion in November Councillor Payne also supported these comments by Cr Bryon.

8 MAYORAL REPORT

8.1 MAYORAL REPORT NOVEMBER 2020

RESOLUTION 20/330

Moved: Cr Neville Kschenka

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the Mayoral Report for November 2020.

CARRIED

9 QUESTION WITH NOTICE

Nil

10 NOTICES OF RESCISSION

Nil

11 NOTICES OF MOTION

Nil

12 COUNCILLOR REPORTS

Nil

13 COMMITTEE REPORTS

13.1 MINUTES - RAILWAY STATION MANAGEMENT COMMITTEE - 21 OCTOBER 2020

RESOLUTION 20/331

Moved: Cr Barbara Bryon

Seconded: Cr Jenny Clarke OAM

That Council:

1. Acknowledges the Minutes of the Railway Station Management Committee held on Wednesday 21 October 2020; and
2. Approve the request from NACNET for the suspension of rental charges for the COVID-19 lock down period from 1 April 2020 to 31 August 2020 totalling \$550.
3. Notes that the next Committee meeting scheduled for November 2020 will now be an informal meeting of the members with a formal meeting to be scheduled early 2021.

CARRIED

13.2 MINUTES - NARRANDERA FLOODPLAIN RISK MANAGEMENT COMMITTEE - 21 OCTOBER 2020

RESOLUTION 20/332

Moved: Cr Tracey Lewis

Seconded: Cr Barbara Bryon

That Council:

1. Receives and notes the Minutes of the Narrandera Floodplain Risk Management Committee held on Wednesday 21 October 2020.

CARRIED

13.3 MINUTES - AUDIT, RISK AND IMPROVEMENT COMMITTEE - 26 NOVEMBER 2020

RESOLUTION 20/333

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

That Council:

1. Receives and notes the Minutes of the Audit, Risk and Improvement Committee held on Thursday 26 November 2020; and
2. Acknowledges the verbal notice of retirement received from the Chairperson, Mr Roger FitzGerald; and
3. Forwards correspondence to Mr FitzGerald thanking him for his voluntary service to the Committee following his appointment in August 2014 and election as Chairperson in 2015. Mr FitzGerald was an advocate for promoting best practice and continuous improvement through internal audits and was instrumental in expanding the Committee in 2019 with the recruitment of four new members.

CARRIED

13.4 MINUTES - PARKS AND GARDENS ADVISORY COMMITTEE - 25 NOVEMBER 2020

RESOLUTION 20/334

Moved: Cr Jenny Clarke OAM

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the Minutes of the Parks and Gardens Advisory Committee held on Wednesday 25 November 2020.

CARRIED

13.5 MINUTES - YOUTH ADVISORY COUNCIL - 9 NOVEMBER 2020**RESOLUTION 20/335**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Tracey Lewis

That Council:

1. Receives and notes the Minutes of the Youth Advisory Council held on Monday 9 November 2020.

CARRIED

13.6 MINUTES - YOUTH ADVISORY COUNCIL - 23 NOVEMBER 2020**RESOLUTION 20/336**

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the Minutes of the Extraordinary Youth Advisory Council held on Monday 23 November 2020.

CARRIED

14 OUR COMMUNITY**14.1 COMMUNITY TRANSPORT SERVICE PROVIDER CONTRACT****RESOLUTION 20/337**

Moved: Cr Narelle Payne

Seconded: Cr David Fahey OAM

That Council:

1. Approves the renewal of the Community Transport Service Contract dated 1 January 2021 to 30 June 2022
2. Authorises the General Manager to execute the contract with Transport for NSW and attach the Common Seal of Council.

CARRIED

15 OUR ENVIRONMENT**15.1 DRAFT NARRANDERA WASTE FACILITY LONG TERM PLAN OF MANAGEMENT****RESOLUTION 20/338**

Moved: Cr Barbara Bryon

Seconded: Cr Tracey Lewis

1. That Council:

- (a) Approves in-principle the Draft Narrandera Waste Facility Long Term Plan of Management and commences a public exhibition of the draft plan for twenty-eight (28) days.
- (b) Receives a further report following the exhibition period to consider submissions, operational strategies, staging, and budgets.

CARRIED

16 OUR ECONOMY**16.1 NARRANDERA HERITAGE FUND 2020-2021****RESOLUTION 20/339**

Moved: Cr Narelle Payne

Seconded: Cr David Fahey OAM

That Council:

1. Adopts the recommendation from Council's Heritage Advisor's report to fund three (3) projects for the amount of \$7,615 (inclusive of GST) from the Narrandera Council Local Heritage Fund.
2. Engage with Corobimilla Church to discuss a further application for funding.

CARRIED

17 OUR INFRASTRUCTURE**17.1 MAJOR GRANT PROJECT UPDATE****RESOLUTION 20/340**

Moved: Cr David Fahey OAM

Seconded: Cr Jenny Clarke OAM

That Council:

1. Receives and notes the report.

CARRIED

17.2 SOUTH WEST NARRANDERA SEWER EXPANSION SCOPING STUDY

RESOLUTION 20/341

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

That Council:

1. Approves the South West Narrandera Sewer Expansion Scoping Study and supplementary reports for the purpose of public exhibition.
2. Places the Scoping Study on public exhibition for a period of 28 days.
3. Consults with all identified properties and seek feedback on the proposed connection to a reticulated sewer scheme and associated charges.
4. Requires a further report be brought back to Council after the consultation period.

CARRIED

17.3 NARRANDERA CLIMATE ACTION STRATEGY

RESOLUTION 20/342

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

That Council:

1. Endorses the draft Narrandera Climate Action Strategy for public exhibition.
2. Following 28 days public exhibition, if no unfavourable public submissions received, deems this policy as adopted.

CARRIED

18 OUR CIVIC LEADERSHIP

18.1 2019-2020 ANNUAL REPORT FOR THE YEAR ENDING 30 JUNE 2020

RESOLUTION 20/343

Moved: Cr Narelle Payne

Seconded: Cr David Fahey OAM

That Council:

1. Adopts the 2019-2020 Annual Report as presented and publishes the document to the community; and
2. Advises the Office of Local Government of the URL of the document within Council's website.

CARRIED

18.2 AGISTMENT PERMIT AGREEMENTS ON VACANT COUNCIL LANDS

RESOLUTION 20/344

Moved: Cr Jenny Clarke OAM

Seconded: Cr David Fahey OAM

That Council:

1. Accepts the Expression of Interest received from Mr Harold Newman and enters into an agistment permit agreement for the area known as Agistment Permit 1 encompassing lands surrounding the Red Hill Industrial Estate comprising Part Lot 7 DP 1208980, Part Lot 1 DP 1011106 and Part Lot 12 DP 869904. The commencement date to be the date of execution by the Mayor and the General Manager; and
2. Accepts the Expression of Interest received from Mr Shane Rowlands & Mrs Sharyn Rowlands and enters into an agistment permit agreement for the area known as Agistment Permit 2 encompassing lands located east of the Narrandera Landfill site comprising Lot 2 DP 785518, Lot 272 DP 751719 and Lot 274 DP 751719. The commencement date to be the date of execution by the Mayor and the General Manager; and
3. Authorises the Mayor and the General Manager to sign these agistment permit agreements on behalf of Council.

CARRIED

18.3 PROPOSED NEW LICENCE AGREEMENT WITH NARRANDERA IMPERIAL FOOTBALL & NETBALL CLUB INCORPORATED - PART OF NEW STRUCTURE AT NARRANDERA SPORTSGROUND

RESOLUTION 20/345

Moved: Cr Barbara Bryon

Seconded: Cr Narelle Payne

That Council:

1. Acknowledges the actions taken by the General Manager and staff to negotiate a proposed licence agreement with the Narrandera Imperial Football & Netball Club for use of designated areas within the new clubhouse and changerooms structure at the Narrandera Sportsground; and
2. Acknowledges that the proposed licence agreement as presented encompasses the

expectations of Council on how the facility will be managed; the expectations of all users of Narrandera Sportsground to access the facility; at the same time providing the Narrandera Imperial Football & Netball Club with a venue to host Clubroom events; and

3. Endorses commencement of a community consultation process for the intention of entering into a licence agreement with the Narrandera Imperial Football & Netball Club Incorporated.

CARRIED

18.4 WATER AND WASTEWATER CHARGES – UNDETECTED LEAKS POLICY

RESOLUTION 20/346

Moved: Cr Barbara Bryon

Seconded: Cr David Fahey OAM

That Council:

1. Reviews and endorses the Water and Wastewater Charges – Undetected Leaks Policy for the purpose of public exhibition.
2. Following 28 days public exhibition, if no submissions received, deems this policy as adopted.

CARRIED

18.5 2021-2022 BUDGET TIMELINE

RESOLUTION 20/347

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That Council:

1. Receives and notes the information contained in the 2021-2022 Budget Timeline.

CARRIED

18.6 2021 COMMUNITY SURVEY PROJECT

RESOLUTION 20/348

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

That Council:

1. Acknowledges that the 2021 Community Survey will occur early February 2021 with Micromex Research engaged to undertaking this survey; and

2. A short media campaign advising the community of the pending survey will be actioned by the Communications Officer during January 2021.

CARRIED

19 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS

19.1 NOVEMBER DEVELOPMENT SERVICES ACTIVITIES

RESOLUTION 20/349

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

That Council:

1. Receives and notes the Development Services Activities Report for November 2020.

CARRIED

20 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS

20.1 NOVEMBER INCOME STATEMENT

RESOLUTION 20/350

Moved: Cr David Fahey OAM

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the information contained in the Income Statement report for the period ending 30 November 2020.

CARRIED

20.2 NOVEMBER STATEMENT OF INVESTMENTS

RESOLUTION 20/351

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

That Council:

1. Receives and notes the information contained in the Statement of Investments report as at 30 November 2020.

CARRIED**20.3 NOVEMBER CAPITAL WORKS PROGRAM****RESOLUTION 20/352**

Moved: Cr Narelle Payne

Seconded: Cr David Fahey OAM

That Council:

1. Receives and notes the information contained in the Capital Works report as of 30 November 2020.

CARRIED**20.4 LOAN FUNDING****RESOLUTION 20/353**

Moved: Cr David Fahey OAM

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the loan funding options available to Council along with the associated costs.
2. Under Section 621 LG Act 1993 borrows \$550,000 for the Lake Talbot Pool refurbishment to be funded by the Commonwealth Bank on a 10-year term at 1.43% interest p.a. with quarterly payments of (\$14,782).
3. Calls for quotes in May 2021 for the Barellan Sewer project of \$1,370,000.
4. Acknowledges that the proposed loans are included in Council's Long-Term Financial Plan with provision to meet repayments.
5. Acknowledges that the proposed loans are within the 2020-21 loan borrowing request submitted to the Office of Local Government.
6. Notifies the Director General (OLG) of the borrowings within seven days of Council borrowing money under the loan contract.
7. Notes under Local Government (General) Regulations 2005 Sec 229 – The repayment of money borrowed by Council and the payment of any interest on that money, is a charge on the income of Council.
8. Acknowledges that the proposed borrowing complies with the Ministerial Borrowing Order issued under Section 624 LG Act 1993.

CARRIED

20.5 NOVEMBER STATEMENT OF BANK BALANCES

RESOLUTION 20/354

Moved: Cr Barbara Bryon

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the information contained in the Statement of Bank Balances report as of 30 November 2020.

CARRIED

20.6 NOVEMBER STATEMENT OF RATES AND RECEIPTS

RESOLUTION 20/355

Moved: Cr Narelle Payne

Seconded: Cr David Fahey OAM

That Council:

1. Receives and notes the information contained in the Statement of Rates and Receipts report as at 30 November 2020.

CARRIED

21 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS

Nil

22 CONFIDENTIAL BUSINESS PAPER REPORTS**RESOLUTION 20/356**

Moved: Cr David Fahey OAM

Seconded: Cr Narelle Payne

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the *Local Government Act 1993*:

22.1 Minutes - Australia Day Planning Committee - 23 November 2020

This matter is considered to be confidential under Section 10A(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

22.2 T-20-21-5 Pine Hill Reservoir Construction

This matter is considered to be confidential under Section 10A(2) - di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

CARRIED

At 2:53 pm, Cr Neville Kschenka, after earlier declaring an Interest in Item 22.1, vacated the Chambers during discussions and voting on the matter.

22.1 MINUTES - AUSTRALIA DAY PLANNING COMMITTEE - 23 NOVEMBER 2020**RESOLUTION 20/357**

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

That Council:

1. Receives, notes and accepts the Confidential Minutes and the recommendation of Award Winners of the Australia Day Planning Committee held on Monday 23 November 2020.

CARRIED

At 3:05 pm, Cr Neville Kschenka returned to the meeting.

22.2 T-20-21-5 PINE HILL RESERVOIR CONSTRUCTION**RESOLUTION 20/358**

Moved: Cr David Fahey OAM

Seconded: Cr Barbara Bryon

That Council:

1. Resolves not to accept any of the tenders as received and to re-tender.

CARRIED

RESOLUTION 20/359

Moved: Cr David Fahey OAM


Seconded: Cr Jenny Clarke OAM

That Council moves out of Closed Council into Open Council.

CARRIED

The Meeting closed at 3.25pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 16 February 2021.


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GENERAL MANAGER


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CHAIRPERSON