



BUSINESS PAPER

Ordinary Council Meeting

16 February 2021

ETHICAL DECISION MAKING & CONFLICT OF INTEREST

A Guiding Checklist for Councillors, Officers & Community Committees

ETHICAL DECISION MAKING

- Is the decision or conduct legal?
- Is it consistent with Government policy, Council's objectives and Code of Conduct?
- What will the outcome be for you, your colleagues, the Council, anyone else?
- Does it raise a conflict of Interest?
- Could your possible conflict of interest lead to private gain or loss at public expense?
- Can the decision be justified in terms of public interest?
- Would it withstand public scrutiny?

CONFLICT OF INTEREST

A Conflict of Interest is a clash between private interests and public duty. There are two types of conflict: Pecuniary – regulated by the Local Government Act and Department of Local Government and, Non-pecuniary – regulated by Codes of Conduct, ICAC, Ombudsman, Department of Local Government (advice only).

THE TEST FOR CONFLICT OF INTEREST

- Is it likely I could be influenced by personal interest in carrying out my public duty?
- Would a fair and reasonable person believe I could be so influenced?
- Conflict of interest is closely tied to the layperson's definition of "corruption" – using public office for private gain.
- Important to consider public perceptions of whether you have a conflict of interest.

IDENTIFYING PROBLEMS

- 1 Do I have private interest affected by a matter I am officially involved in?
- 2 Is my official role one of influence or perceived influence over the matter?
- 3 Do my private interests conflict with my official role?

Whilst seeking advice is generally useful, the ultimate decision rests with the person concerned.

AGENCY ADVICE

Officers of the following agencies are available during Office Hours to discuss the obligations placed on Councillors, Officers and Community Committee members by various pieces of legislation, regulation and codes.

Contact	Phone	Email
Narrandera Shire Council	02-6959 5510	council@narrandera.nsw.gov.au
ICAC	02-8281 5999	icac@icac.nsw.gov.au
Toll Free	1800 463 909	
Department of Local Government	02-4428 4100	olg@olg.nsw.gov.au
NSW Ombudsman	02-8286 1000	nswombo@ombo.nsw.gov.au
Toll Free	1800 451 524	

COMMUNITY STRATEGIC PLAN

Themes

Agenda Section 16 ~ Our Community

- 1.1 To live in a healthy community and one that demonstrates a positive attitude
- 1.2 To advocate for quality educational and cultural opportunities
- 1.3 To live in an inclusive and tolerant community
- 1.4 To feel connected and safe

Agenda Section 17 ~ Our Environment

- 2.1 To value, care for and protect our natural environment
- 2.2 To effectively manage and beautify our public spaces
- 2.3 To live in a community where there are sustainable practices

Agenda Section 18 ~ Our Economy

- 3.1 To encourage new business and industry that can be sustained
- 3.2 To support local business and industry to grow and prosper
- 3.3 To strongly promote our Shire and to improve its attractiveness
- 3.4 To grow our population

Agenda Section 19 ~ Our Infrastructure

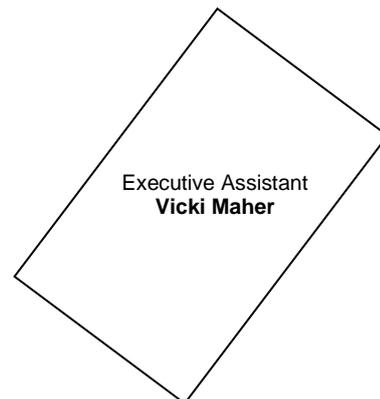
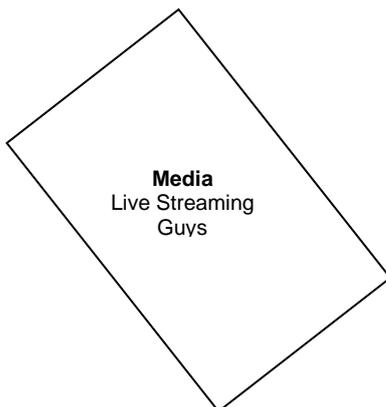
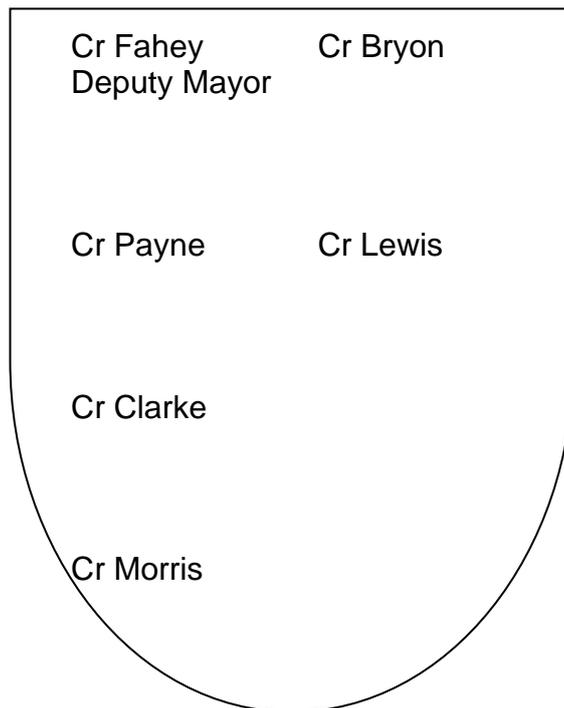
- 4.1 To have an improved and adequately maintained road network
- 4.2 To improve, maintain and value-add to our public and recreational infrastructure
- 4.3 To improve and enhance our water and sewer networks
- 4.4 To have a say when planning for new facilities or refurbishing existing facilities

Agenda Section 20 ~ Our Civic Leadership

- 5.1 To have a Council that demonstrates effective management consistently
- 5.2 To have a progressive Council that communicates and engages well with all of the community and is a role model for inclusivity
- 5.3 To have a community and a Council that works collaboratively with harmony, respect and understanding

SEATING

General Manager George Cowan	MAYOR Cr Kschenka	Deputy General Manager Infrastructure Shane Wilson	Deputy General Manager Corporate & Community Martin Hiscox
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**Notice is hereby given that the Ordinary Meeting of the Narrandera
Shire Council will be held in the Council Chambers on:
Tuesday 16 February 2021 at 2pm**

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- 1 **ACKNOWLEDGEMENT OF COUNTRY**
- 2 **HOUSE KEEPING**
- 3 **DISCLOSURE OF POLITICAL DONATIONS**
- 4 **PRESENT**
- 5 **APOLOGIES**
- 6 **DECLARATIONS OF INTEREST**
- 7 **CONFIRMATION OF MINUTES**

Ordinary Council Meeting - 9 December 2020



MINUTES

Ordinary Council Meeting

9 December 2020

Unconfirmed

**MINUTES OF NARRANDERA SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS
ON WEDNESDAY, 9 DECEMBER 2020 AT 2PM**

The Mayor declared the meeting opened at **2.02pm** and welcomed the Councillors, Staff, Media and Members of the Gallery.

1 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present

2 HOUSE KEEPING

Advice provided of Council's Work, Health and Safety (WHS) Evacuation Plan and location of the Amenities.

3 DISCLOSURE OF POLITICAL DONATIONS

Advice provided to those present, of the legislative requirement for Disclosure of Political Donations:

The Environmental Planning and Assessment Act 1979, Section 147 requires a person submitting planning applications or submissions regarding a planning application, to disclose any reportable political donation and/or gifts to any local Councillor or employee of Council. Reportable political donations include those of, or above, \$1,000. The Disclosure Statement forms are available on Councils website or from the Customer Service Centre and must be lodged in accordance with the Act.

There were no Disclosure of Political Donations received by the Chairperson.

4 PRESENT

Cr Neville Kschenka, Cr David Fahey OAM, Cr Narelle Payne, Cr Jenny Clarke OAM, Cr Tracey Lewis, Cr Barbara Bryon

In Attendance

George Cowan (General Manager), Shane Wilson (Deputy General Manager Infrastructure), Martin Hiscox (Deputy General Manager Corporate & Community), Vicki Maher (Minute Taker), Lauren Redden (Minute Taker)

5 APOLOGIES

RESOLUTION 20/328

Moved: Cr David Fahey OAM

Seconded: Cr Narelle Payne

That apologies from Cr Kevin Morris be received and accepted.

CARRIED

6 DECLARATIONS OF INTEREST

Cr Tracey Lewis declared a Non Significant Non Pecuniary Interest in Item 18.2 under the Local Government Act as *friends with Rowlands* and will remain and take part in discussion and voting.

Cr Neville Kschenka declared a Significant Non Pecuniary Interest in Item 22.1 under the Local Government Act as *a close relationship to a nominee* and will leave the meeting during discussion and voting on the matter.

Cr Tracey Lewis declared a Non Significant Non Pecuniary Interest in Item 22.1 under the Local Government Act as *assisted in the nomination process* and will remain and take part in discussion and voting.

7 CONFIRMATION OF MINUTES

RESOLUTION 20/329

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That the minutes of the Ordinary Council Meeting held on 17 November 2020 be confirmed.

CARRIED

Cr Bryon wished it to be noted that she withdraws her comments made at the November Council meeting in moving the motion at Item 18.3 Model Code of Conduct Statistics and apologises to anyone that may have been offended by them. As seconder to the motion in November Councillor Payne also supported these comments by Cr Bryon.

8 MAYORAL REPORT

8.1 MAYORAL REPORT NOVEMBER 2020

RESOLUTION 20/330

Moved: Cr Neville Kschenka

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the Mayoral Report for November 2020.

CARRIED

9 QUESTION WITH NOTICE

Nil

10 NOTICES OF RESCISSION

Nil

11 NOTICES OF MOTION

Nil

12 COUNCILLOR REPORTS

Nil

13 COMMITTEE REPORTS

13.1 MINUTES - RAILWAY STATION MANAGEMENT COMMITTEE - 21 OCTOBER 2020

RESOLUTION 20/331

Moved: Cr Barbara Bryon

Seconded: Cr Jenny Clarke OAM

That Council:

1. Acknowledges the Minutes of the Railway Station Management Committee held on Wednesday 21 October 2020; and
2. Approve the request from NACNET for the suspension of rental charges for the COVID-19 lock down period from 1 April 2020 to 31 August 2020 totalling \$550.
3. Notes that the next Committee meeting scheduled for November 2020 will now be an informal meeting of the members with a formal meeting to be scheduled early 2021.

CARRIED

13.2 MINUTES - NARRANDERA FLOODPLAIN RISK MANAGEMENT COMMITTEE - 21 OCTOBER 2020

RESOLUTION 20/332

Moved: Cr Tracey Lewis

Seconded: Cr Barbara Bryon

That Council:

1. Receives and notes the Minutes of the Narrandera Floodplain Risk Management Committee held on Wednesday 21 October 2020.

CARRIED

13.3 MINUTES - AUDIT, RISK AND IMPROVEMENT COMMITTEE - 26 NOVEMBER 2020

RESOLUTION 20/333

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

That Council:

1. Receives and notes the Minutes of the Audit, Risk and Improvement Committee held on Thursday 26 November 2020; and
2. Acknowledges the verbal notice of retirement received from the Chairperson, Mr Roger FitzGerald; and
3. Forwards correspondence to Mr FitzGerald thanking him for his voluntary service to the Committee following his appointment in August 2014 and election as Chairperson in 2015. Mr FitzGerald was an advocate for promoting best practice and continuous improvement through internal audits and was instrumental in expanding the Committee in 2019 with the recruitment of four new members.

CARRIED

13.4 MINUTES - PARKS AND GARDENS ADVISORY COMMITTEE - 25 NOVEMBER 2020

RESOLUTION 20/334

Moved: Cr Jenny Clarke OAM

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the Minutes of the Parks and Gardens Advisory Committee held on Wednesday 25 November 2020.

CARRIED

13.5 MINUTES - YOUTH ADVISORY COUNCIL - 9 NOVEMBER 2020

RESOLUTION 20/335

Moved: Cr Jenny Clarke OAM

Seconded: Cr Tracey Lewis

That Council:

1. Receives and notes the Minutes of the Youth Advisory Council held on Monday 9 November 2020.

CARRIED

13.6 MINUTES - YOUTH ADVISORY COUNCIL - 23 NOVEMBER 2020

RESOLUTION 20/336

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the Minutes of the Extraordinary Youth Advisory Council held on Monday 23 November 2020.

CARRIED

14 OUR COMMUNITY

14.1 COMMUNITY TRANSPORT SERVICE PROVIDER CONTRACT

RESOLUTION 20/337

Moved: Cr Narelle Payne

Seconded: Cr David Fahey OAM

That Council:

1. Approves the renewal of the Community Transport Service Contract dated 1 January 2021 to 30 June 2022
2. Authorises the General Manager to execute the contract with Transport for NSW and attach the Common Seal of Council.

CARRIED

15 OUR ENVIRONMENT**15.1 DRAFT NARRANDERA WASTE FACILITY LONG TERM PLAN OF MANAGEMENT****RESOLUTION 20/338**

Moved: Cr Barbara Bryon
Seconded: Cr Tracey Lewis

1. That Council:
 - (a) Approves in-principle the Draft Narrandera Waste Facility Long Term Plan of Management and commences a public exhibition of the draft plan for twenty-eight (28) days.
 - (b) Receives a further report following the exhibition period to consider submissions, operational strategies, staging, and budgets.

CARRIED**16 OUR ECONOMY****16.1 NARRANDERA HERITAGE FUND 2020-2021****RESOLUTION 20/339**

Moved: Cr Narelle Payne
Seconded: Cr David Fahey OAM

That Council:

1. Adopts the recommendation from Council's Heritage Advisor's report to fund three (3) projects for the amount of \$7,615 (inclusive of GST) from the Narrandera Council Local Heritage Fund.
2. Engage with Corobimilla Church to discuss a further application for funding.

CARRIED**17 OUR INFRASTRUCTURE****17.1 MAJOR GRANT PROJECT UPDATE****RESOLUTION 20/340**

Moved: Cr David Fahey OAM
Seconded: Cr Jenny Clarke OAM

That Council:

1. Receives and notes the report.

CARRIED

17.2 SOUTH WEST NARRANDERA SEWER EXPANSION SCOPING STUDY

RESOLUTION 20/341

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

That Council:

1. Approves the South West Narrandera Sewer Expansion Scoping Study and supplementary reports for the purpose of public exhibition.
2. Places the Scoping Study on public exhibition for a period of 28 days.
3. Consults with all identified properties and seek feedback on the proposed connection to a reticulated sewer scheme and associated charges.
4. Requires a further report be brought back to Council after the consultation period.

CARRIED

17.3 NARRANDERA CLIMATE ACTION STRATEGY

RESOLUTION 20/342

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

That Council:

1. Endorses the draft Narrandera Climate Action Strategy for public exhibition.
2. Following 28 days public exhibition, if no unfavourable public submissions received, deems this policy as adopted.

CARRIED

18 OUR CIVIC LEADERSHIP

18.1 2019-2020 ANNUAL REPORT FOR THE YEAR ENDING 30 JUNE 2020

RESOLUTION 20/343

Moved: Cr Narelle Payne

Seconded: Cr David Fahey OAM

That Council:

1. Adopts the 2019-2020 Annual Report as presented and publishes the document to the community; and
2. Advises the Office of Local Government of the URL of the document within Council's website.

CARRIED

18.2 AGISTMENT PERMIT AGREEMENTS ON VACANT COUNCIL LANDS

RESOLUTION 20/344

Moved: Cr Jenny Clarke OAM

Seconded: Cr David Fahey OAM

That Council:

1. Accepts the Expression of Interest received from Mr Harold Newman and enters into an agistment permit agreement for the area known as Agistment Permit 1 encompassing lands surrounding the Red Hill Industrial Estate comprising Part Lot 7 DP 1208980, Part Lot 1 DP 1011106 and Part Lot 12 DP 869904. The commencement date to be the date of execution by the Mayor and the General Manager; and
2. Accepts the Expression of Interest received from Mr Shane Rowlands & Mrs Sharyn Rowlands and enters into an agistment permit agreement for the area known as Agistment Permit 2 encompassing lands located east of the Narrandera Landfill site comprising Lot 2 DP 785518, Lot 272 DP 751719 and Lot 274 DP 751719. The commencement date to be the date of execution by the Mayor and the General Manager; and
3. Authorises the Mayor and the General Manager to sign these agistment permit agreements on behalf of Council.

CARRIED

18.3 PROPOSED NEW LICENCE AGREEMENT WITH NARRANDERA IMPERIAL FOOTBALL & NETBALL CLUB INCORPORATED - PART OF NEW STRUCTURE AT NARRANDERA SPORTSGROUND

RESOLUTION 20/345

Moved: Cr Barbara Bryon

Seconded: Cr Narelle Payne

That Council:

1. Acknowledges the actions taken by the General Manager and staff to negotiate a proposed licence agreement with the Narrandera Imperial Football & Netball Club for use of designated areas within the new clubhouse and changerooms structure at the Narrandera Sportsground; and
2. Acknowledges that the proposed licence agreement as presented encompasses the

expectations of Council on how the facility will be managed; the expectations of all users of Narrandera Sportsground to access the facility; at the same time providing the Narrandera Imperial Football & Netball Club with a venue to host Clubroom events; and

3. Endorses commencement of a community consultation process for the intention of entering into a licence agreement with the Narrandera Imperial Football & Netball Club Incorporated.

CARRIED

18.4 WATER AND WASTEWATER CHARGES – UNDETECTED LEAKS POLICY

RESOLUTION 20/346

Moved: Cr Barbara Bryon

Seconded: Cr David Fahey OAM

That Council:

1. Reviews and endorses the Water and Wastewater Charges – Undetected Leaks Policy for the purpose of public exhibition.
2. Following 28 days public exhibition, if no submissions received, deems this policy as adopted.

CARRIED

18.5 2021-2022 BUDGET TIMELINE

RESOLUTION 20/347

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That Council:

1. Receives and notes the information contained in the 2021-2022 Budget Timeline.

CARRIED

18.6 2021 COMMUNITY SURVEY PROJECT

RESOLUTION 20/348

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

That Council:

1. Acknowledges that the 2021 Community Survey will occur early February 2021 with Micromex Research engaged to undertaking this survey; and

2. A short media campaign advising the community of the pending survey will be actioned by the Communications Officer during January 2021.

CARRIED

19 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS

19.1 NOVEMBER DEVELOPMENT SERVICES ACTIVITIES

RESOLUTION 20/349

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

That Council:

1. Receives and notes the Development Services Activities Report for November 2020.

CARRIED

20 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS

20.1 NOVEMBER INCOME STATEMENT

RESOLUTION 20/350

Moved: Cr David Fahey OAM

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the information contained in the Income Statement report for the period ending 30 November 2020.

CARRIED

20.2 NOVEMBER STATEMENT OF INVESTMENTS

RESOLUTION 20/351

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

That Council:

1. Receives and notes the information contained in the Statement of Investments report as at 30 November 2020.

CARRIED**20.3 NOVEMBER CAPITAL WORKS PROGRAM****RESOLUTION 20/352**

Moved: Cr Narelle Payne

Seconded: Cr David Fahey OAM

That Council:

1. Receives and notes the information contained in the Capital Works report as of 30 November 2020.

CARRIED**20.4 LOAN FUNDING****RESOLUTION 20/353**

Moved: Cr David Fahey OAM

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the loan funding options available to Council along with the associated costs.
2. Under Section 621 LG Act 1993 borrows \$550,000 for the Lake Talbot Pool refurbishment to be funded by the Commonwealth Bank on a 10-year term at 1.43% interest p.a. with quarterly payments of (\$14,782).
3. Calls for quotes in May 2021 for the Barellan Sewer project of \$1,370,000.
4. Acknowledges that the proposed loans are included in Council's Long-Term Financial Plan with provision to meet repayments.
5. Acknowledges that the proposed loans are within the 2020-21 loan borrowing request submitted to the Office of Local Government.
6. Notifies the Director General (OLG) of the borrowings within seven days of Council borrowing money under the loan contract.
7. Notes under Local Government (General) Regulations 2005 Sec 229 – The repayment of money borrowed by Council and the payment of any interest on that money, is a charge on the income of Council.
8. Acknowledges that the proposed borrowing complies with the Ministerial Borrowing Order issued under Section 624 LG Act 1993.

CARRIED

20.5 NOVEMBER STATEMENT OF BANK BALANCES

RESOLUTION 20/354

Moved: Cr Barbara Bryon
Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the information contained in the Statement of Bank Balances report as of 30 November 2020.

CARRIED

20.6 NOVEMBER STATEMENT OF RATES AND RECEIPTS

RESOLUTION 20/355

Moved: Cr Narelle Payne
Seconded: Cr David Fahey OAM

That Council:

1. Receives and notes the information contained in the Statement of Rates and Receipts report as at 30 November 2020.

CARRIED

21 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS

Nil

22 CONFIDENTIAL BUSINESS PAPER REPORTS**RESOLUTION 20/356**

Moved: Cr David Fahey OAM

Seconded: Cr Narelle Payne

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the *Local Government Act 1993*:

22.1 Minutes - Australia Day Planning Committee - 23 November 2020

This matter is considered to be confidential under Section 10A(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

22.2 T-20-21-5 Pine Hill Reservoir Construction

This matter is considered to be confidential under Section 10A(2) - di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

CARRIED

At 2:53 pm, Cr Neville Kschenka, after earlier declaring an Interest in Item 22.1, vacated the Chambers during discussions and voting on the matter.

22.1 MINUTES - AUSTRALIA DAY PLANNING COMMITTEE - 23 NOVEMBER 2020**RESOLUTION 20/357**

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

That Council:

1. Receives, notes and accepts the Confidential Minutes and the recommendation of Award Winners of the Australia Day Planning Committee held on Monday 23 November 2020.

CARRIED

At 3:05 pm, Cr Neville Kschenka returned to the meeting.

22.2 T-20-21-5 PINE HILL RESERVOIR CONSTRUCTION**RESOLUTION 20/358**

Moved: Cr David Fahey OAM

Seconded: Cr Barbara Bryon

That Council:

1. Resolves not to accept any of the tenders as received and to re-tender.

CARRIED

RESOLUTION 20/359

Moved: Cr David Fahey OAM

Seconded: Cr Jenny Clarke OAM

That Council moves out of Closed Council into Open Council.

CARRIED

The Meeting closed at 3.25pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 16 February 2021.

.....
GENERAL MANAGER

.....
CHAIRPERSON

8 MAYORAL REPORT**8.1 MAYORAL REPORT DECEMBER / JANUARY / FEBRUARY 2021**

Document ID: 542549
Author: Mayor
Theme: Our Civic Leadership
Attachments: Nil

RECOMMENDATION

That Council:

1. Receives and notes the Mayoral Report for December / January / February 2021.
2. Authorises the Mayor and General Manager to lobby the NSW Government via the Local Member Stephanie Cooke MP for the replacement of the Narrandera Police Station.

BACKGROUND

Since submitting my last Mayor's Report that was presented to the Ordinary Council meeting of 9 December 2020, I have had the privilege to attend the following on behalf of our Council:

Meetings with General Manager

Attended regular Monday, and unscheduled, meetings with the General Manager George Cowan to discuss various matters. Deputy Mayor also attends these meetings.

All Councillors and I attend a weekly Zoom meeting with the General Manager.

Media Interviews

I have had numerous media interviews, other than our local Community Radio monthly segment, Triple M, Prime7, Win News and ABC Radio throughout the past month covering recent topics of interest and/or concern.

DECEMBER 2020**Tuesday 1**

Together with fellow committee members, I attended and chaired the Narrandera Leeton Airport Management meeting. Minutes of the meeting are further presented to Council.

Wednesday 2

I attended a Lake Talbot Water Park inspection along with fellow councillors and staff for an update on the progress of the water park upgrade.

Tuesday 8

Our Local Member for Cootamundra; Steph Cooke MP visited today to announce the Creating Future Farmers Funding, a program to encourage youth to choose farming as a career. We also met with Council staff to discuss the Floodplain Management Program.

Wednesday 9

I chaired the monthly Councillors Briefing Session and Ordinary Council Meeting. Unconfirmed Minutes of the Council Meeting submitted for Council's endorsement.

Following the conclusion of the meeting, Councillors and senior staff, and partners, enjoyed the annual Christmas Dinner gathering.

Monday 14

Together with the General Manager, George Cowan, I met with a Narrandera Landcare representative for discussion regarding our local Koala population.

Thursday 17

Together with the General Manager, I enjoyed another segment on the local Community Radio, 91.1 Spirit FM, where GM George Cowan and I advise the listeners on outcomes of agenda items from the monthly council meeting as well as providing any updates on current projects. Positive comments continue regarding this segment held monthly at 8:30am, the Thursday following the monthly Council meeting.

JANUARY 2021

**HAPPY NEW YEAR
2021**

Monday 11

Together with fellow committee members, I attended and chaired the Australia Day Planning Committee meeting to finalise arrangements for the celebrations on 26 January 2021. Minutes of the meeting are further presented to Council.

Tuesday 12

Together with the GM George Cowan, I met with Council's Economic Development Manager, Peter Dale and representatives from the AAPA Pilot Academy and REX for discussion and updates on the program.

Tuesday 19

Together with the GM George Cowan, I met with Steph Cooke MP for a catchup regarding an approved grant to seal the remainder of roads at Rocky Waterholes.

Thursday 21

Together with the General Manager, I enjoyed another segment on the local Community Radio, 91.1 Spirit FM, where GM George Cowan and I provided updates on current projects.

Monday 25

Had the privilege of meeting our Australia Day Ambassador for 2021, Sarah Garnett.

The Ambassador Welcome was held at the Narrandera Bowling & Recreation Club and was well attended. Guests included the 2020 Australia Day Award winners who were able to attend, Committee members and partners, Councillors, and the General Manager, as well as the Ambassador Sarah Garnett and Shane McLachlan. This was a very successful event which received many favourable comments.

Tuesday 26 *AUSTRALIA DAY*

Australia Day celebrations were held at the Lake Talbot Water Park with Bacon & Egg Rolls and Coffee provided by Council. Celebrations commenced at 8.45am which included a Citizenship Ceremony.

This year we included an address by a Local Ambassador, Mr Richard Carter. Richard is a 5th generation farmer who is passionate about the impact that the introduction of irrigation has had on Narrandera and the region. In Richard's address, gave recognition to Sir Samuel McCaughey, Ald. Bob Hankinson, Fr. Patrick Hartigan and Dr. Harold Lethridge MBE who played a vital part in our Shires development.

Ambassador Sarah Garnett spoke of her journey on how she came to start up The Footpath Library, a charity she founded in 2003 after a chance meeting with a homeless man. Her speech was very well received.

I had the pleasure to also conduct a Citizenship Ceremony for Mr Antone Corona and our special guest, Steph Cooke MP, read the Welcome Message from the Minister. Our congratulations to Antone for becoming Narrandera Shire's newest citizen.

The Australia Day awards were then presented by me, assisted by Sarah, to the winners selected from a large number of very worthy nominees in attendance.

At the conclusion of the Australia Day ceremony, Stage 3 of the Lake Talbot Water Park redevelopment was Official Opened by Steph Cooke MP and myself.

Following the Narrandera ceremony, I accompanied Ambassador Sarah Garnett and her partner Shane McLachlan to Barellan Australia Day Luncheon & Activities at the Barellan Swimming Pool. At Barellan, the traditional poetry competition was held and we enjoyed lunch with the Barellan residents.

The Ambassador and Shane were very grateful for the hospitality of the Shire community and the organisation of the events and I received an email of appreciation shortly after their return to Sydney expressing their desire to return to the shire in the future.

Congratulations to all the 2021 Australia Day award recipients. Young Citizen; Miss Lilly Hewitt, Senior Citizen; Mrs Pat Hayllar, Organisation; Narrandera Rural Fire Service and Citizen of the Year; Mr Barry Mayne.

Sportsperson of the Year awards were also presented and my congratulations again to Miss Lilly Hewitt and the Eagles Under 11s.





Ambassador Sarah Garnett and Mayor Kschenka, 2021 Citizen of the Year Mr Barry Mayne



Ambassador Sarah Garnett and Mayor Kschenka, 2021 Senior Citizen of the Year Mrs Pat Hayllar



Justin Langley representing Narrandera Rural Fire Service; Organisation of the Year and Junior Citizen Miss Lilly Hewitt



Sportsperson of the Year; Miss Lilly Hewitt and Sports Team; representatives from the Eagles Under 11s



MCs William McLellan and Alyssa Sanders



Local Ambassador; Mr Richard Carter



Shire's Newest Citizen; Mr Antone Corona and his wife Jennifer.



Official Opening of Lake Talbot Water Park.

Thursday 28

Together with the GM, I met with local residents to discuss some matters of concern. The residents raised two matters of importance. Firstly, they were concerned about the need to increase the local resources available to assist with Koalas that require attention either because they have been injured or in need of rescue from areas where they could be in danger. I have asked the General Manager to act on this issue.

Secondly, they were concerned about the state of the Narrandera Police Station and I had to agree with them that it needs replacement. I am recommending that Council lobby the NSW State Government for its replacement.

Until next time, Mayor Kschenk

RECOMMENDATION

That Council:

1. Receives and notes the Mayoral Report for December / January / February 2021.
2. Authorises the Mayor and General Manager to lobby the NSW Government via the Local Member Stephanie Cooke MP for the replacement of the Narrandera Police Station.

9 QUESTION WITH NOTICE

Nil

10 NOTICES OF RESCISSION

Nil

11 NOTICES OF MOTION

Nil

12 COUNCILLOR REPORTS

Nil

13 COMMITTEE REPORTS

13.1 MINUTES - ABORIGINAL ELDERS LIAISON - 27 OCTOBER 2020

Document ID: 535175

Author: Council Administration Assistant

Authoriser: General Manager

Attachments: 1. Aboriginal Elders Liaison Minutes - 27 October 2020

RECOMMENDATION

That Council:

1. Receives and notes the Minutes of the Aboriginal Elders Liaison held on Tuesday 27 October 2020.



MINUTES

Aboriginal Elders Liaison Meeting

27 October 2020

**MINUTES OF NARRANDERA SHIRE COUNCIL
ABORIGINAL ELDERS LIAISON MEETING
HELD AT THE TOWN BEACH
ON TUESDAY, 27 OCTOBER 2020 AT
12PM LUNCH FOR 1PM MEETING**

Meeting commenced at 1.01pm

ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present.

At this point, a Minute Silence for Lucy Lyons and Michael Galluzzo was held

HOUSE KEEPING

Advice provided of Council's Work, Health and Safety (WHS) Evacuation Plan and location of the Amenities.

1 PRESENT

Chairperson Neville Kschenka, Cr Tracey Lewis, GM George Cowan, Brenda Poole, Cherry Johnson, Colleen Ingram, Dexter Briggs, Hank Lyons, Joy Ingram, Michael Lyons, Raylene Williams, Observers Cr Narelle Payne and Cr Jenny Clarke

2 APOLOGIES

COMMITTEE RESOLUTION

Moved: Joy Ingram

Seconded: Hank Lyons

That apologies from CLO Suz Litchfield, Clem Christian, Jean Galluzzo, Dean Ingram and Jennifer Johnson be received and accepted.

CARRIED

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Hank Lyons

Seconded: Colleen Ingram

That Aboriginal Elders Liaison Group receive and note the Minutes of the Aboriginal Elders Liaison Group meeting held 11 February 2020.

CARRIED

3 BUSINESS ARISING FROM PREVIOUS MINUTES

MOTION - Aboriginal Flag on Chambers Building

COMMITTEE RESOLUTION

Moved: Joy Ingram

Seconded: Raylene Williams

Appropriately, the Elders Group and their community should have been invited to attend the Flag Raising Ceremony. Wet weather is not suitable for the Elders and the ceremony should have been rescheduled to another day.

That the Flag Raising Ceremony to be reinacted during NAIDOC Week with the Elders Group and community invited and the Elders being recognised as the instigators of the flag being installed.

That the dates set for the Flag Raising Ceremony at Chambers on Monday 9 November and at the Visitors Information Centre on Saturday 14 November 2020.

CARRIED

Item has been considered at another section.

5 REPORTS

5.1 UPDATES ON PREVIOUS MATTERS

COMMITTEE RESOLUTION

Moved: . Raylene Williams

Seconded: . Colleen Ingram

That the Aboriginal Elders Liaison Group receive and discuss updates from the previous meeting held 11 February 2020.

1. Wiradjuri Honour Wall in Marie Bashir Park

Update - The Grant application lodged under The Building Better Regions funding was unsuccessful. Preparatory work has continued with Rai Geddes engaging with an Engineer to seek a fee proposal.

All material suppliers have been contacted to ensure material availability.

Cost estimates revised and are in excess of \$400,000. Possibility that funding for Stage 1 of the wall could be accepted under a grant program just released. Application being developed and due to be submitted within coming months with funds required to be spent in 2021.

Elders from the AEL Group are to be invited to assist wherever possible in the development stages and Cr Payne has offered her writing assistance with the story for the wall.

MOTION

Moved: Colleen Ingram
Seconded: Michael Lyons

Agreed to Stage the project and source grant funding for each.

Stage 1 – Wall including Fire Pit and Garden

Stage 2 – Statues

CARRIED

2. Aboriginal Flag

Update - Two new flag poles, one for the State Flag and one for the Aboriginal Flag, have been installed on the roof of the Council Chambers and a special Flag Raising ceremony was held on Friday 7 August 2020. Youth Mayor Braden Lyons and Deputy Youth Mayor Wesley Bamblett raised the Aboriginal Flag. **See item 3 above**

3. Koori / Town Beach

Update - The application process is now an online process. CDO will give update on the process and gather information from Elders for submission. The name change will also need to be endorsed by the Local Aboriginal Lands Council. Submission ready to submit but needs to be lodged by Elders. CLO; Suzanne Litchfield is speaking to at next Thursdays Women's Group. **See General Business**

4. Corroboree

Update - Cancelled due to COVID. CLO has contacted Greg Packer and Mark Leary from Local Lands Services for an update and the possibility of setting a new date in the future once more COVID restrictions have eased. A response has not yet been received.

5.2 PRESENTATION - TOWN BEACH / OLD RAILWAY BRIDGE PROJECTS

COMMITTEE RESOLUTION

Moved: . Raylene Williams
Seconded: . Hank Lyons

That the Aboriginal Elders Liaison Group:

1. Receive and note the update on the Town Beach / Old Railway Bridge projects as presented by the Deputy General Manager Infrastructure (DGMI) Mr Shane Wilson.
2. Meet with DGMI, ASAP, onsite at the railway bridge to review progress plans.

CARRIED

5.3 AIRPORT WINDOW SIGNAGE - WELCOME TO COUNTRY

COMMITTEE RESOLUTION

Moved: Raylene Williams

Seconded: Michael Lyons

That the:

1. Aboriginal Elders Liaison Group endorse the design and wording as provided within this report for the "Welcome to Country" window display at the Narrandera – Leeton Airport for submission to Council with the following inclusions:
 - a) Include a Lizard
 - b) Include the local Clan name - Narrungdera.
2. Amended draft be returned to the next AELG meeting on 7 November 2020.

Nginyanhi Wiradjuri mayiny gawaymbanha nginyalgir Wiradjuri-gu
Ngurambung-gu.

We the Narrungdera Wiradjuri people welcome you all to Wiradjuri Country.

CARRIED

5.4 2020 NAIDOC WEEK CELEBRATIONS

COMMITTEE RESOLUTION

Moved: Joy Ingram

Seconded: Dexter Briggs

The Committee select a new date to hold the NAIDOC Community Day and form a working party to organise the events activities.

Date agreed is Saturday 14 November 2020

Cr Lewis, Suz Litchfield, Stacie Ivanoff with the Womens group.

CARRIED

5.5 NEW COMMITTEE MEMBERS

COMMITTEE RESOLUTION

Moved: Cherry Johnson

Seconded: Dexter Briggs

The Committee discuss the option of allowing younger members of the community to attend the meetings as the CLO has had requests from younger members of the community to join the meeting.

When there are matters regarding youth, the Narrandera Shire Youth Council members be invited to attend these meetings as observers.

Individual members wishing to attend meetings can write seeking agreeance to attend as an observer.

CARRIED

6 GENERAL BUSINESS

1. Aboriginal Logo (Lizard) for Town Signs within the Shire.
Include Logo on all town entry signs and all street signs when replaced. Elders group to design Logo and return to next AELG meeting.
2. Banners in East Street
No plans at this point in time for Narrandera Banners to be replaced. Future project for 2021 for new banners for NAIDOC and Reconsilliation Week.
3. Lawn mowed at Koori Beach
Mowing along roads edge to be included in mowing schedules.
4. Fence at Koori Beach
Investigate removal of old fencing from the Koori Beach area.
5. Rubbish Bins
Investigate installing more rubbish bins at Koori and all beach areas.

7 NEXT MEETING

Monday 7 December 2020 – 12pm lunch – 1pm Meeting - Venue Chambers

8 MEETING CLOSE

Meeting Closed at 3.51pm

13.2 MINUTES - ABORIGINAL ELDERS LIAISON - 7 DECEMBER 2020

Document ID: 535184

Author: Council Administration Assistant

Authoriser: General Manager

Attachments: 1. Aboriginal Elders Liaison Minutes - 7 December 2020

RECOMMENDATION

That Council:

1. Receives and notes the Minutes of the Aboriginal Elders Liaison held on Monday 7 December 2020.



MINUTES

Aboriginal Elders Liaison Meeting

7 December 2020

Unconfirmed

**MINUTES OF NARRANDERA SHIRE COUNCIL
ABORIGINAL ELDERS LIAISON MEETING
HELD AT THE COUNCIL CHAMBER
ON MONDAY, 7 DECEMBER 2020 AT 12PM FOR 1PM**

Meeting commenced at **12.40pm**

ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present – Chair Cr Tracey Lewis.

HOUSE KEEPING

Advice provided of Council's Work, Health and Safety (WHS) Evacuation Plan and location of the Amenities.

1 PRESENT

Cr Tracey Lewis, GM George Cowan, Cherry Johnson, Colleen Ingram, Dexter Briggs, Hank Lyons, Joy Ingram, Dean Ingram, Observers Cr Narelle Payne, CSM Stacie Mohr, CLO Suzanne Litchfield, CDM Sue Killham, Minute Taker Lauren Redden

2 APOLOGIES

COMMITTEE RESOLUTION

Moved: Cr Tracey Lewis
Seconded: Hank Lyons

That apologies from Chairperson Neville Kschenka, Beverly Williams, Brenda Poole, Clem Christian, David Ivanoff, Jean Galluzzo, Jennifer Johnson, Marion Lyons, Michael Lyons, Natalie Bright, Raylene Williams, Robert Carroll, Ronny Williams, Tommy Lyons and Tracey Prior be received and accepted.

CARRIED

3 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Dexter Briggs
Seconded: Colleen Ingram

That the minutes of the Aboriginal Elders Liaison Meeting held on 27 October 2020 be confirmed.

CARRIED

4 BUSINESS ARISING FROM PREVIOUS MINUTES

That are not listed in Item 5.1

Cr Payne queried inclusion of Cr Clarke and Cr Payne as observers who attended the previous meeting.

5 REPORTS

5.1 UPDATE ON PREVIOUS MATTERS

Cultural Plan

Refer to attached consultation information sheet provided by Sue Killham.

Answers to Key Questions for AELG:

1. Yes happy with proposed Acknowledgement of Country.
2. Prefer the Heading/theme to be "Valuing Wiradjuri Arts and Culture"
3. Yes, wish to use the same wording as new Welcome sign at Narrandera Airport
4. Yes, welcome to be in both Language and English.
5. Any further feedback to be provided to Sue by February 2021.

Wiradjuri Honour Wall in Marie Bashir Park

Application to be submitted – new components to the wall – emblems, fire pit, etc.

Monday 14 December 1pm at the Arts Centre – Cr Tracey Lewis to meet with members to complete the drafting of the stories of the war veterans.

Aboriginal Artefacts/ Aboriginal Ovens

Invited Garry Stoll (DEM) to attend a meeting to explain how the heritage process works to understand the legislation in order to form a plan to move forward.

Koori Beach

Naming – Answers to Questions for application to Lands Council:

It is a sacred place, a meeting place for families, who spent a lot of time there when we were kids, significant there is markings on trees, follow markings from Hay to Narrandera along the river, Narrandera beach was a meeting place, the river was a marking spot for all Aboriginals to trade. Sense of ownership for us. "Koori" is a respectful name for Aboriginal people.

Community Transport

Narrandera Flag have been doing a great job, some concern over sick people not being able to use Community Transport due to cost involved.

Corroboree

Called off due to COVID. Possibly able to hold in the second half of 2021.

Aboriginal Logo (Lizard) for Town Signs within the Shire

To be discussed this Thursday.

Banners in East Street

Future project to change the banners to be discussed in the New Year.

Koori Beach – Lawns mowed, Remove old fence, Rubbish Bins, Access

Continue discussion on this matter at the meeting this Thursday 10 December at the Beach at 5pm.

6 GENERAL BUSINESS

- Water Tower – ideas of what group would like on the next stage of water tower art, updating signage to have correct wording in present tense.
- Narrungdera Logo – Cr Lewis suggested the formation of a logo, group agreed, but check this Thursday what the broader group think.

7 NEXT MEETING

Monday 1 February 2021 – 12pm Lunch – 1pm Meeting – Emergency Operations Centre (EOC)

6 MEETING CLOSE

Meeting Closed at 1.47pm

UnConfirmed

13.3 MINUTES - ABORIGINAL ELDERS LIAISON - 1 FEBRUARY 2021

Document ID: 541591

Author: Executive Assistant

Authoriser: General Manager

Attachments: 1. Aboriginal Elders Liaison Minutes - 1 February 2021

RECOMMENDATION

That Council

1. Receives and notes the Minutes of the Aboriginal Elders Liaison held on Monday 1 February 2021.



MINUTES

Aboriginal Elders Liaison Meeting

1 February 2021

Unconfirmed

**MINUTES OF NARRANDERA SHIRE COUNCIL
ABORIGINAL ELDERS LIAISON MEETING
HELD AT THE EMERGENCY OPERATIONS CENTRE
ON MONDAY, 1 FEBRUARY 2021 AT 12.30PM FOR 1PM**

Meeting commenced at 1.10pm and in the absence of the Mayor, Cr Tracey Lewis Chaired the meeting.

1 PRESENT

Cr Tracey Lewis, Colleen Ingram, Dexter Briggs, Joy Ingram, Michael Lyons, GM George Cowan

Observers; Councillors Payne and Clarke, Item 5.1 & 5.2 Guests TEDC; Tiffany Thornton, CO; Edwina Foley and DEM; Garry Stoll.

2 APOLOGIES

RECOMMENDATION

That apologies from Chairperson Neville Kschenka, Beverly Williams, Brenda Poole, Cherry Johnson, Clem Christian, David Ivanoff, Hank Lyons, Jean Galluzzo, Jennifer Johnson, Marion Lyons, Natalie Bright, Raylene Williams, Robert Carroll, Ronny Williams, Tommy Lyons and Tracey Prior be received and accepted.

ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present – Chair Cr Tracey Lewis.

WELCOME TO COUNTRY

Welcome to Country by Committee Member Michael Lyons.

3 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Joy Ingram

Seconded: Michael Lyons

That the minutes of the Aboriginal Elders Liaison Meeting held on 7 December 2020 be confirmed.

CARRIED

5 REPORTS

5.1 NARRANDERA WATER TOWER - THIRD IMAGE

COMMITTEE RESOLUTION

Moved: Colleen Ingram

Seconded: Michael Lyons

That the Aboriginal Elders Liaison Group consider images and icons that could be included in the third painting to be added to the Narrandera Water Tower.

Suggestions by the AELG included:

1. Murray Cod (main image)
2. The Cylinders Railway Bridge
3. Fish in the water
4. A Person fishing
5. More Native Animals
6. Galahs
7. Native Trees
8. Willow and Gum trees
9. Canoe / Kayak

Request to Artists to finish the tail to blue lizard image.

CARRIED

1st and 2nd images



5.2 UPDATE ON PREVIOUS MATTERS

COMMITTEE RESOLUTION

Moved: Colleen Ingram

Seconded: Dexter Briggs

That the Aboriginal Elders Liaison Group receive and discuss the Updates on Previous Matters listing.

CARRIED

Wiradjuri Honour Wall in Marie Bashir Park

Wording from Cr Lewis and GM and agreed to by committee. Discussion on the "Trenches" detail and Committee agreed to leave in.

The trenches is where we found our equals, where we found our mates. Home was where we realised our differences, our mateship was forgotten by people who we fought for but weren't standing fighting with us.

At home we were forced back into a different kind of trench and reminded everyday of our insignificance to the people of this country we fought for.

DAD

Thomas (Tiger) Lyons SNR. Enlisted 4 April 1916 in Dubbo and after basic training in Dubbo and Bathurst embarked for France in December 1916. He was wounded in action suffering a gunshot wound to the hand and following hospitalisation in England, returned to the field in April 1917. He was wounded again in April 1918 when he sustained shrapnel wounds to his right thigh and left knee. He returned to Australia in September 2018.

Thomas received the following commendations... 1914-15 Star, British War Medal and Victory Medal.

SON (43 years later)

Thomas Edward Lyons enlisted 10 July 1940 and was posted to the 8th Battalion. After training in Wagga Wagga and Tamworth, Tommy embarked for the Middle East in April 1941 whereupon he went to the staging camp at Amiriya. He served in the 2/13 Battalion and served in the division during the Battle of Tabruk. He was promoted to Lance Corporal in October 1942 and fought in the battle of El Alamein.

Tommy returned to Australia in February 1943 following the recall of the 9th Division to face the Japanese. In October 1943, he arrived in Port Moresby when unfortunately, he suffered severely from Malaria.

Tommy Lyons received the following commendations...XXXXXXX

SON

William (Billy) Archibald Lyons enlisted 13 March 1941 and after basic training in Dubbo, embarked upon HMT HH bound for the Middle East in September 1941. Billy served with distinction in the 2/17 until suffering a gunshot wound during the battle of El Alamein in

October 1942.

He returned to Australia in March 1943 and was subsequently discharged. Billy Lyons received the following commendations... 1939/45 Star, Africa Star, Defence Medal, War Medal and A.S.M....

Aboriginal Artefacts & Ovens

DEM; Garry Stoll spoke to the group on the processes regarding Aboriginal Heritage and/or Artefact sites to be registered as a "Place of Heritage". AELG to advise Garry of locations to be included in the registration process.

- The "Womens Birthing Tree" at Rocky Waterholes. AELG would like a suitable fence be erected around the tree to preserve it.
- Discussion on Town / Koori Beach to be registered as an Aboriginal Heritage Site so it will be protected under the Heritage Act.
- The AELC will discuss further with the Aboriginal Community and bring back information to Garry regarding all sites and objects for heritage protection.
- DEM to join committee members and a member of the Lands Council to tour the sites.

At this point, time being 2.10pm, DEM, TEDC and CO left the meeting.

Koori Beach

Renaming from Town Beach to Koori Beach is still in process. The AELG propose that the site be included on the Protection list. Draft Letter of support read to the group and was agreed it will be provided by AELG. Michael Lyons will speak to members of the Lands Council for a Letter of Support for the name change.

Corroboree

Mark Leary has contacted and has suggested during the second half of 2021 they may be looking at holding the Corroboree.

Cultural Plan

No further action from the AELG.

Aboriginal Logo (Lizard) for Town Signs within the Shire

Use the same Lizard as on the Narrandera Town Entry signs.

NAIDOC Week July 2021

Grants open 15 February 2021, closing 24 April 2021. Planning process to commence within the month and a NAIDOC Committee to be formed. Initial meeting to be arranged by Suz ASAP in February after school hours. NAIDOC Committee meetings will need to be held on a more regular basis than the AELG meetings.

NAIDOC Committee

Cr Lewis, CLO; Suz Litchfield, Colleen Ingram, Joy Ingram, Cherry Johnson, Raylene Williams.

Invitation to join committee to be sent to Leanne Higgins, Kelly Bamblett, Brenda Poole, Braydon Lyons, Joy O'Hara, Logan Ingram and Richard Gilbert.

Railway Bridge

On site meeting was held with the AELG members and Council at which the proposal to establish a walkway/viewing platform on the bridge was explained. It was decided that the Elders would encourage wider participation in a future meeting. AELG agreed to remove Car Park from the designs.

Next meeting to be arranged by Suz with DGMI, 5pm Tuesday 9 February at Koori Beach.

Men's Health

A further meeting is planned for Tuesday 23 February at Council Chambers at 2pm to which all Elders are invited.

EA to extend invitation to AELG through diary to AELG.

6 GENERAL BUSINESS

Nil

7 NEXT MEETING

Monday 3 May 2021 - EOC - 12.30pm for 1pm

8 MEETING CLOSE

Meeting Closed at 2.40pm

13.4 MINUTES - AUSTRALIA DAY PLANNING COMMITTEE - 12 OCTOBER 2020

Document ID: 541583

Author: Events and Visitor Services Team Leader

Authoriser: General Manager

Attachments: 1. Australia Day Planning Committee Minutes - 12 October 2020

RECOMMENDATION

That Council

1. Receives and notes the Minutes of the Australia Day Planning Committee held on Monday 12 October 2020.

**MINUTES OF NARRANDERA SHIRE COUNCIL
AUSTRALIA DAY PLANNING COMMITTEE
HELD AT THE NARRANDERA VISITOR INFORMATION CENTRE
ON MONDAY, 12 OCTOBER 2020 AT 4PM**

1 PRESENT

Cr Neville Kschenka, Cr Narelle Payne, Mr Bob Manning, Ms Barbara Bryon, Member Toneale O'Connell,

2 APOLOGIES

COMMITTEE RESOLUTION

Moved: Ms Barbara Bryon

Seconded: Mr Bob Manning

That apologies from Ms Helen McDermott, Ms Beryl Brain, Mr Stephen Targett and Mr Graeme Davies be received and accepted.

CARRIED

3 DECLARATIONS OF PECUNIARY INTEREST

Nil

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Cr Narelle Payne

Seconded: Mr Bob Manning

That the minutes of the Australia Day Planning Committee held on 28 September 2020 be confirmed.

CARRIED

5 BUSINESS ARISING FROM PREVIOUS MINUTES

- Narrandera Shire Council EVSTL to organise flag pole for Narrandera Shire Australia Day Day celebrations held at Lake Talbot Swimming Complex.
- Narrandera Shire Council EVSTL to advise Narrandera Lions Club that breakfast will not be included as part of this years Australia Day program.

6 REPORTS

6.1 UPDATE ON NOMINATIONS

COMMITTEE RESOLUTION

Moved: Cr Narelle Payne

Seconded: Ms Barbara Bryon

Update Narrandera Shire Australia Day Planning Committee on Australia Day Awards Program nominations received and communication program from Narrandera Shire Council EVSTL.

Narrandera Shire Council EVSTL advised Narrandera Shire Australia Day Planning Committee that no nominations had been received and an advert would be placed in the Narrandera Argus.

Nomination forms are to be posted to Barellan store & Grong Grong post office. Narrandera Shire Council EVSTL to email nomination form to Narrandera Community Groups.

CARRIED

6.2 AUSTRALIA DAY AMBASSADOR UPDATE

COMMITTEE RESOLUTION

Moved: Mr Bob Manning

Seconded: Ms Barbara Bryon

Narrandera Shire Australia Day Planning Committee to present individuals for Local Australia Day Ambassador Program. Narrandera Shire Council EVSTL to provide update on Australia Day Ambassador Program.

Narrandera Shire Australia Day Planning Committee to approach Richard Carter for the role of Narrandera Shire Australia Day Local Ambassador.

Narrandera Shire Council EVSTL to submit application to the National Australia Day Council for an Australia Day ambassador with a priority to science/environment, musician, or arts-based ambassador.

CARRIED

7 GENERAL BUSINESS

- Local Australia Day Ambassador to be provided with certificate and gift.
- Narrandera Shire Australia Day Committee members to approach local residents in an effort to encourage nominations.

8 CORRESPONDENCE

Nil

9 NEXT MEETING

Monday 9th November – 9am

10 MEETING CLOSE

The Meeting closed at 5.15pm.

The minutes of this meeting were confirmed at the Australia Day Planning Committee held on .

.....
CHAIRPERSON

13.5 MINUTES - AUSTRALIA DAY PLANNING COMMITTEE - 9 NOVEMBER 2020

Document ID: 541584

Author: Events and Visitor Services Team Leader

Authoriser: General Manager

Attachments: 1. Australia Day Planning Committee Minutes - 9 November 2020

RECOMMENDATION

That Council:

1. Receives and notes the Minutes of the Australia Day Planning Committee held on Monday 9 November 2020.

**MINUTES OF NARRANDERA SHIRE COUNCIL
AUSTRALIA DAY PLANNING COMMITTEE
HELD AT THE NARRANDERA VISITOR INFORMATION CENTRE
ON MONDAY, 9 NOVEMBER 2020 AT 9AM**

1 PRESENT

Cr Neville Kschenka, Cr Narelle Payne, Ms Helen McDermott, Mr Bob Manning, Ms Beryl Brain, Observer Toneale O'Connell,

2 APOLOGIES

COMMITTEE RESOLUTION

Moved: Cr Neville Kschenka
Seconded: Cr Narelle Payne

That apologies from Ms Barbara Bryon be received and accepted.

CARRIED

3 DECLARATIONS OF PECUNIARY INTEREST

Nil

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Cr Narelle Payne
Seconded: Ms Beryl Brain

That the minutes of the Australia Day Planning Committee held on 12 October 2020 be confirmed.

CARRIED

5 BUSINESS ARISING FROM PREVIOUS MINUTES

6 REPORTS

6.1 UPDATE ON NOMINATIONS

COMMITTEE RESOLUTION

Moved: Cr Narelle Payne

Seconded: Ms Helen McDermott

Narrandera Shire Council EVSTL update Narrandera Shire Australia Day Planning Committee on Australia Day Awards Program nominations received.

Narrandera Shire Australia Day Planning Committee resolved to extend the nomination dead line if a substantial number of nominations were not received prior to November 13th.

CARRIED

6.2 AUSTRALIA DAY AMBASSADOR FUNCTION

COMMITTEE RESOLUTION

Moved: Ms Helen McDermott

Seconded: Ms Beryl Brain

Narrandera Shire Australia Day Planning Committee to discuss arrangements for the 2021 Australia Day Ambassador Function.

Narrandera Shire Australia Day Function will be a sit-down function. Narrandera Shire Australia Day Planning Committee has requested Narrandera Shire Councils EVSTL approach Narrandera Bowling Club to host the function.

CARRIED

6.3 BARELLAN & GRONG GRONG AUSTRALIA DAY ARRANGMENTS

COMMITTEE RESOLUTION

Moved: Ms Helen McDermott

Seconded: Mr Bob Manning

Narrandera Shire Australia Day Planning committee to determine ambassador visitation, activities and funds allocated to Barellan & Grong Grong communities.

Narrandera Shire Councils EVSTL advised an application for an Australia Day Ambassador had been completed. Narrandera Shire Australia Day Planning committee advised Grong Grong will be having a flag raising ceremony Australia Day morning.

CARRIED

6.4 AUSTRALIA DAY GRANT FUNDING

COMMITTEE RESOLUTION

Moved: Ms Helen McDermott

Seconded: Ms Beryl Brain

Narrandera Shire Councils EVSTL to update Narrandera Shire Australia Day Planning Committee on Australia Day Grant Funding Application.

Narrandera Shire Councils EVSTL advised that the application for the Australia Day branding grant was successful. The outcome on the Australia Day COVID19 safe grant.

CARRIED

7 GENERAL BUSINESS

Nil

8 CORRESPONDENCE

Nil

9 NEXT MEETING

23 November 2020 – 9am

10 MEETING CLOSE

The Meeting closed at 10am.

The minutes of this meeting were confirmed at the Australia Day Planning Committee held on 23 November 2020.

.....
CHAIRPERSON

13.6 MINUTES - AUSTRALIA DAY PLANNING COMMITTEE - 11 JANUARY 2021

Document ID: 542466

Author: Events and Visitor Services Team Leader

Authoriser: General Manager

Attachments: 1. Australia Day Planning Committee Minutes - 11 January 2021

RECOMMENDATION

That Council:

1. Note and receive the Minutes of the Australia Day Planning Committee held on Monday 11 January 2021.

**MINUTES OF NARRANDERA SHIRE COUNCIL
AUSTRALIA DAY PLANNING COMMITTEE
HELD AT THE LAKE TALBOT SWIMMING COMPLEX
ON MONDAY, 11 JANUARY 2021 AT 9AM**

1 PRESENT

Cr Neville Kschenka, Cr Narelle Payne, Ms Helen McDermott, Mr Bob Manning, Ms Beryl Brain, Mr Stephen Targett, Mr Graeme Davies, Observer Toneale O'Connell,

2 APOLOGIES

COMMITTEE RESOLUTION

Moved: Mr Bob Manning
Seconded: Ms Beryl Brain

That apologies from Ms Barbara Bryon be received and accepted.

CARRIED

3 DECLARATIONS OF PECUNIARY INTEREST

Nil

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Mr Bob Manning
Seconded: Ms Helen McDermott

That the minutes of the Australia Day Planning Committee held on 23 November 2020 be confirmed.

CARRIED

5 BUSINESS ARISING FROM PREVIOUS MINUTES

6 REPORTS

6.1 AUSTRALIA DAY SITE ASSESSMENT

COMMITTEE RESOLUTION

Moved: Mr Bob Manning

Seconded: Ms Helen McDermott

Narrandera Shire Australia Day Planning Committee to conduct a site assessment of Lake Talbot Swimming Complex.

Narrandera Shire Australia Day Planning Committee conducted a site assessment at Lake Talbot Water Park and created a basic site map for set on Australia Day.

CARRIED

6.2 AUSTRALIA DAY BREAKFAST FEEDBACK

COMMITTEE RESOLUTION

Moved: Mr Graeme Davies

Seconded: Cr Narelle Payne

Narrandera Shire Australia Day Planning Committee to review correspondence from Narrandera Lions Club.

Narrandera Shire Australia Day Planning committee reviewed correspondence from Narrandera Lions Club.

CARRIED

6.3 AUSTRALIA DAY CEREMONY PLAN

COMMITTEE RESOLUTION

Moved: Mr Bob Manning

Seconded: Ms Helen McDermott

Narrandera Shire Australia Day Planning Committee to review and provide feedback on the following:

- Draft Program for Australia Day
- Ambassador Run Sheet
- Australia Day Draft Run Sheet

Due to Lake Talbot Swimming Complex opening at the conclusion of meeting. Narrandera Shire Australia Day Planning Committee members did not have time to review above documents.

CARRIED

7 GENERAL BUSINESS

Nil

8 CORRESPONDENCE

Nil

9 NEXT MEETING

Tuesday 16th February

10 MEETING CLOSE

The Meeting closed at 10.05am.

The minutes of this meeting were confirmed at the Australia Day Planning Committee held on .

.....
CHAIRPERSON

13.7 MINUTES - NARRANDERA - LEETON SHIRE COUNCILS JOINT AIRPORT MANAGEMENT COMMITTEE - 1 DECEMBER 2020

Document ID: 542677

Author: Executive Assistant

Authoriser: General Manager

Attachments: 1. Narrandera - Leeton Shire Councils Joint Airport Management Committee Minutes - 1 December 2020

RECOMMENDATION

That Council:

1. Receives and notes the Minutes of the Narrandera - Leeton Shire Councils Joint Airport Management Committee held on Tuesday 1 December 2020.

**MINUTES OF NARRANDERA SHIRE COUNCIL
NARRANDERA - LEETON SHIRE COUNCILS JOINT AIRPORT MANAGEMENT
COMMITTEE
HELD AT THE COUNCIL CHAMBERS
ON TUESDAY, 1 DECEMBER 2020 AT 1.30PM**

1 PRESENT

Mayor Cr Neville Kschenka, Cr Jenny Clarke OAM, GM George Cowan, DGMI Shane Wilson, A/EDM Tiffany Thornton, Leeton - Cr Tony Reneker, Leeton – MVCLE Brent Lawrence Minute Taker Andrew Pearson

2 APOLOGIES

COMMITTEE RESOLUTION

Moved: Cr Jenny Clarke OAM
Seconded: Leeton - Cr Tony Reneker

That apologies from Cr David Fahey OAM, EDM Peter Dale, Leeton - Mayor Cr Paul Maytom, Leeton - GM Jackie Kruger and Leeton - Cr Paul Smith be received and accepted.

CARRIED

3 DECLARATIONS OF PECUNIARY INTEREST

Nil

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Leeton - Cr Tony Reneker
Seconded: Cr Jenny Clarke OAM

That the minutes of the Narrandera - Leeton Shire Councils Joint Airport Management Committee held on 20 January 2020 be confirmed.

CARRIED

5 BUSINESS ARISING FROM PREVIOUS MINUTES

NSC DGMI, provided an update from the previous meeting including completion of the runway reseal, progress with the apron lighting, perimeter fencing and establishment of the AAPA satellite briefing facility.

6 REPORTS**6.1 REVIEW OF AIRPORT OPERATIONAL AND CAPITAL WORKS 2020/21.****COMMITTEE RESOLUTION**

Moved: Cr Jenny Clarke OAM

Seconded: Leeton - Cr Tony Reneker

That this item is received, and the information noted.

CARRIED

The purpose of this report was to update the Narrandera – Leeton Airport Management Committee in relation to operational and capital works at Narrandera – Leeton Airport. The impacts of COVID 19 prevented a formal meeting occurring mid-year and it is now considered an opportune time to provide an update.

It was reported that operational expenses are on target with original budget forecast as of 6 November 2020 \$63,205 had been expended or 30% of original budget allocation. The biggest impact has been loss of income from regular RPT services the attached spreadsheet highlights the significant decline in passengers this year.

The 2020/21 capital works program was focussed on the Regional Airports Grant Program Round 1 that was adopted by the Narrandera – Leeton Airport Management Committee at its meeting of 20 January 2020 as follows:

Reseal of the Runway, Taxiway and Apron Areas

These works occurred during the week 16 – 20 November 2020, it is expected that significant savings will occur from the original estimate.

Installation of (3) Apron Flood Lights over the main apron parking area

Electrical cabling and footings are completed and awaiting delivery of the light towers prior to assembling. Council staff were able to complete the trenching aspect of the work which resulted in cost savings on the project.

Perimeter Fencing Wildlife and Security Improvements

Currently in the tender preparation phase with works expected to commence early in 2021.

A more detailed summary will be provided at the next meeting as works near completion. It is suggested that both Councils schedule an onsite inspection prior to the next meeting.

6.2 CHANGES TO CASA MANUAL OF STANDARDS**COMMITTEE RESOLUTION**

Moved: Leeton - Cr Tony Reneker

Seconded: Leeton - MVCLE Brent Lawrence

That this item is received, and the information noted.

CARRIED

The Narrandera – Leeton Airport Management Committee were advised that the Civil Aviation Safety Authority (CASA) had released an updated Manual of Standards effective 13 August 2020. The purpose of this report was to update the Narrandera – Leeton Airport Management Committee on compliance changes in relation to the current operations at Narrandera – Leeton Airport.

Council's DGMI advised that existing certified airports (Narrandera – Leeton) seeking re-certification under the new Manual of Standards would be required to assess and notify CASA of the operational capability of their airport.

This includes regular passenger numbers and aircraft movements. This establishes whether airports reach higher trigger points requiring further safety management, enhanced documentation, and technical inspections. Airports that do not reach these trigger points would have different documentation requirements and only need to annually advise if their manual or reported obstacle information needs updating.

Additionally, airport operators would need to nominate an 'accountable manager' to meet and report on compliance matters to CASA. This aspect is undertaken by the Deputy General Manager Infrastructure with assistance from the Traffic Airport Officer.

Council remains on target to have all documentation completed and submitted to CASA by the required due date of 13 May 2021.

6.3 CHANGES TO TRANSPORT SECURITY PROGRAM - NARRANDERA LEETON AIRPORT

COMMITTEE RESOLUTION

Moved: Cr Jenny Clarke OAM

Seconded: Leeton - Cr Tony Reneker

That this item is received, and the information noted.

CARRIED

The purpose of this report was to update the Narrandera – Leeton Airport Management Committee in relation to pending Transport Security changes at the Airport.

Council were advised of new regulations that will come into effect on 19 December 2020 which give effect to a new categorisation model to classify airports. The changes introduce a new screening threshold and a model that moves from seven airport categories to four airport tiers.

The revised security model is based on risk and is also consistent with the Australian Government's commitment to reducing the regulatory burden on industry where possible.

The Narrandera – Leeton Airport Management Committee were advised that it is the Department of Home Affairs intention to deregulate airports that do not meet the minimum threshold, i.e., have fewer than 15,000 annual departing passengers, and are not serviced by regular public transport, or open charter aircraft, with seating capacity of more than 40.

The Department therefore intended to revoke Narrandera – Leeton Airport's security-controlled status as it does not meet the minimum threshold for inclusion in the new airport categorisation model. This determination was made following the outcome or risk

assessments undertaken by the Department and a review of the Bureau of Infrastructure, Transport and Regional Economics (BITRE) annual departing revenue passenger numbers from the last three years.

Council received correspondence from Regional Express concerned about the impact this intention to revoke security-controlled airport status would have on their operations at Narrandera – Leeton Airport. Regional Express requested Council apply under the new guidelines to be considered a Tier 3 airport thereby ensuring that current security measures in place at the airport are retained and maintained.

Consequently, Council adopted a recommendation at its meeting held 20 October 2020, for the Department to grant favourable consideration to the retention of Narrandera – Leeton Airport being classified as a security-controlled Airport under the tier three unscreened security regulated airports categorisation model.

On the 3 November 2020 Council received advice that its application to proceed with the opt – in process was successful. The new Airport Tier Model was developed to better reflect the operational diversity and range of security risks faced by Australian airports. Originally Narrandera – Leeton Airport was identified for deregulation based on the airport's current risk profile.

Council is awaiting further advice from the Department in relation to transition arrangements and provision of a Tier 3 Airport Transport Security Program (TSP) it is expected that the Department will begin issuing Tier 3 TSPs in early 2021.

6.4 UPDATE - NARRANDERA LEETON AIRPORT PARALLEL TAXIWAY

COMMITTEE RESOLUTION

Moved: Cr Jenny Clarke OAM

Seconded: Leeton - MVCLE Brent Lawrence

That the Narrandera – Leeton Airport Management Committee:

1. Endorse the application under Regional Airports Program Round 2 for the parallel taxiway at the Narrandera – Leeton Airport.
2. Receive a further report at the next meeting in relation to expected savings from the current Regional Airports Program Round 1 grant applications.

CARRIED

The purpose of this report was to update the Narrandera – Leeton Airport Management Committee in relation to the parallel taxiway.

As both Councils would be aware the Airport has been selected by the Australian Airline Pilot Academy (AAPA) as a site to extend its pilot training program. Without a new parallel taxiway, the addition of AAPA aircraft would result in delays using the runway 14/32 because of the need for aircraft to stop and backtrack on the runway 14/32.

The Narrandera – Leeton Airport Management Committee were advised that NSC recently engaged Pitt & Sherry Airport consultants to prepare a detailed design and costing for tender purposes. The project is now nearing the draft concept design drawings and budget

estimate phase. It was advised that this is an opportune time given the Regional Airports Program Round 2 is now open closing 15 December 2020.

The Regional Airports Program Round 2 allows for a single application which would be funded on a 50:50 basis or a multiparty application that attracts only 33.3% funding. It was Narrandera Councils intention to submit a grant funding application under this program for the construction of the parallel taxiway as a single applicant. If successful the 50% matching funding would be taken from the airport budget, thus requiring each council to make a co-contribution.

The estimated cost for the construction of the parallel taxiway is in the order of \$850,000 that would be funded with 50% grant, savings from savings in the current projects and co-contribution from each Council as per the current arrangements.

Given expected savings from the current Regional Airports Program Round 1 it was suggested that both Councils have some discussion about some, or all of the expected savings being carried over into the Regional Airports Program Round 2 as part of the 2021/22 Airport Capital Works Program.

During the discussion it was agreed that LSC would provide a letter of support as part of the application process including a commitment to capital works contributions. It was further agreed that executives from NSC would continue the ongoing dialogue with LSC in relation to the project.

7 GENERAL BUSINESS

Nil

8 CORRESPONDENCE

Nil

9 NEXT MEETING

TBC tentative March 2021

10 MEETING CLOSE

The Meeting closed at 2.10pm.

The minutes of this meeting were confirmed at the Narrandera - Leeton Shire Councils Joint Airport Management Committee held on.

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CHAIRPERSON

13.8 MINUTES - NARRANDERA DOMESTIC VIOLENCE ADVISORY COMMITTEE - 14 DECEMBER 2020**Document ID: 535919****Author: Senior Customer Service Administration Officer****Authoriser: Deputy General Manager Corporate and Community****Attachments: 1. Narrandera Domestic Violence Advisory Committee Minutes - 14 December 2020****RECOMMENDATION**

That Council:

1. Receives and notes the Minutes of the Narrandera Domestic Violence Advisory Committee held on Monday 14 December 2020.

**MINUTES OF NARRANDERA SHIRE COUNCIL
DOMESTIC VIOLENCE COMMITTEE
HELD USING ZOOM
ON MONDAY, 14 DECEMBER 2020 AT 10:00AM**

1 PRESENT

Members Leigh Mathieson, Sue Ruffles, Tiffany Thornton, CSM Stacie Mohr, Minute Taker Mel Gilmour

2 APOLOGIES

COMMITTEE RESOLUTION

Moved: Tiffany Thornton

Seconded: Leigh Mathieson

That apologies from Cr Tracey Lewis, Cr Barbara Bryon, Member Trevor Murphy and Kristy McDuff be received and accepted.

CARRIED

3 DECLARATIONS OF PECUNIARY INTEREST

Nil

CSM Stacie Mohr opened and Chaired the meeting for the purpose of Election of Committee Chairperson.

4 REPORTS

4.1 ELECTION OF COMMITTEE CHAIRPERSON

COMMITTEE RESOLUTION

Moved: Tiffany Thornton
Seconded: Leigh Mathieson

The Committee:

- 1. Elect a Chairperson from the Committee’s Community Representatives.

Member Tiffany Thornton nominated Trevor Murphy in his absence as Committee Chairperson for the upcoming period.

No other nominations were received at this time.

CSM Stacie Mohr will contact Trevor to confirm acceptance of nomination and if accepted Trevor will be the elected Committee Chair.

If Member Trevor Murphy declines nomination, the election of Chairperson will be first Agenda item at the next scheduled meeting in 2021.

NOTE: Subsequent to this meeting Trevor Murphy was contacted and accepted the position of Chairperson.

CARRIED

5 NEXT MEETING

To be advised

6 MEETING CLOSE

The Meeting closed at 10:21am.

The minutes of this meeting were confirmed at the Domestic Violence Committee held on .

.....
CHAIRPERSON

13.9 MINUTES - YOUTH ADVISORY COUNCIL - 14 DECEMBER 2020**Document ID: 541437****Author: Community Support Manager****Authoriser: Deputy General Manager Corporate and Community****Attachments: 1. Youth Advisory Council Minutes - 14 December 2020****RECOMMENDATION**

That Council:

1. Receives and notes Minutes of the Youth Advisory Council held on Monday 14 December 2020.
2. Acknowledge the new Youth Advisory Council members Alyssa Sanders and Memphis Singh inducted at the Youth Advisory Council meeting held Monday 14 December 2020.



MINUTES

Youth Advisory Council Meeting

14 December 2020

**MINUTES OF NARRANDERA SHIRE COUNCIL
YOUTH ADVISORY COUNCIL MEETING
HELD AT THE LIBRARY – COUNCIL CHAMBERS
ON MONDAY, 14 DECEMBER 2020 AT 3:30PM**

1 PRESENT

Mayor Braden Lyons, Cr Madeline Fraser, Cr Mia Briggs, Cr Alyssa Sanders, Cr Memphis Singh, Observers Suzanne Litchfield, CSM Stacie Mohr, CO Edwina Foley, GM George Cowan,

2 APOLOGIES

COMMITTEE RESOLUTION

Moved: Cr Alyssa Sanders

Seconded: Cr Memphis Singh

That apologies from Deputy Mayor Wesley Bamblett be received and accepted.

CARRIED

3 BUSINESS ARISING FROM PREVIOUS MINUTES

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Mayor Braden Lyons

Seconded: Cr Madeline Fraser

That the minutes of the Youth Advisory Council Meeting held on 9 November 2020 and the Extraordinary Youth Advisory Council Meeting held on 23 November 2020 be confirmed.

CARRIED

5 REPORTS

5.1 OATH OR AFFIRMATION

COMMITTEE RESOLUTION

Moved: Cr Mia Briggs

Seconded: Cr Madeline Fraser

That the Youth Council:

1. Welcome the new members Alyssa Sanders and Memphis Singh
2. Acknowledge that each new Youth Council member, have in turn take an Oath before the General Manager at this meeting in the prescribed form.

CARRIED

5.2 2021 AUSTRALIA DAY BREAKFAST

COMMITTEE RESOLUTION

Moved: Cr Alyssa Sanders

Seconded: Cr Madeline Fraser

The Youth Council

1. Receive and note the invitation to participate at the 2021 Australia Day Breakfast
2. Recommend Cr Memphis Singh and Cr Maddie Fraser to represent the Youth Advisory Council at the 2021 Australia Day Breakfast to be held at Lake Talbot Water Park.

CARRIED

5.3 NARRANDERA HEALING DAY

COMMITTEE RESOLUTION

Moved: Cr Mia Briggs

Seconded: Cr Memphis Singh

The Youth Council

1. Receive and note the information about the Annual Healing Day
2. Invite Rachael James to the next Youth Advisory Council Meeting to be held on February 8, 2021

CARRIED

5.4 INFORMAL MEETING

COMMITTEE RESOLUTION

Moved: Cr Madeline Fraser

Seconded: Cr Alyssa Sanders

The Youth Council:

1. Endorse January 12, 2021 as the date to hold an informal meeting in the Youth Space at 10am to continue work on the Food Trailer

CARRIED

6 NEXT MEETING

8 February 2021 to be held at 3.45pm at the Youth Space

7 MEETING CLOSE

Meeting Closed at 4.50

14 OUR COMMUNITY

Nil

15 OUR ENVIRONMENT

15.1 ORGANICS OPTIONS STUDY

Document ID: 542317

Author: Deputy General Manager Infrastructure

Authoriser: Deputy General Manager Infrastructure

Theme: Our Environment

Attachments: Nil

RECOMMENDATION

That Council:

1. Acknowledges the community feedback on the introduction of a kerbside organics collection and not proceed with the implementation at this time.
2. Calls for Expressions of Interest from waste management operators for the removal and/or onsite composting of the self-haul green waste at the Narrandera site.

PURPOSE

The purpose of this report is for Council to consider the results from the survey conducted on the introduction of a Kerbside Organics Collection and Organics Option Study as prepared by Robert Bailey Consulting.

SUMMARY

The Organics Option Study was placed on public exhibition, as well as a survey on the community’s appetite for an organics collection service and willingness to cover the cost of such service. At the end of the exhibition period there had been no specific submissions on the Organics Option Study, however there was a total of 337 survey replies.

BACKGROUND

At the October 2020 Ordinary council meeting, Council resolved:

1. *Endorse the Organics Option Study to be placed on public exhibition for a period of 28 days, and*
2. *Undertake community consultation to measure the degree of acceptance to an increase in the current waste charges should a kerbside organics collection be considered, and*
3. *Receive a further report following consultation.*

The public consultation process was multifaceted, with a combination of online surveys and direct mail-outs to all properties with a kerbside collection service; this was around 1500 properties. At the end of the exhibition period there was a total of 337 survey replies.

The survey asked two questions: to determine the community acceptance of kerbside organics collection, and the willingness to cover the costs of such service.

Survey results below:

Questions:	I support the implementation of a	I would accept an increase in my
------------	-----------------------------------	----------------------------------

	kerbside organics collection within the Narrandera Shire Council waste collection area:		rates and charges of between \$100-\$165 per organics bin, per property for a kerbside organics collection service:	
Online	Yes – 11	No - 25	Yes – 10	No - 26
Paper forms	Yes – 46	No - 255	Yes – 24	No - 276
Total	57	280	34	302
Percentage	16.9%	83.1%	10.1%	89.9%

In addition to the data provided, most surveys provided comments about the proposal, with the common statements below:

- *Don't need any more expense, pensioners just another expense not needed.*
- *I consider this unnecessary for a small rural shire where many people can compost themselves as they have the size & space in town, semi-rural or rural properties. This is not Sydney with many apartment blocks or high-rise buildings.*
- *I have chooks, I have compost bin, No vegetative matters leaves my property. I only put existing bins out once a month. What are you going to do with these valuable nutrients?*
- *Pay enough in land rates and garbage collection etc already.*
- *Green waste is currently free to dispose of at the tip.*

As can be seen from the survey results and comments made, there is limited support in the community for the implementation of a kerbside organics collection within the Narrandera Shire Council waste collection area.

Based on this feedback, it is recommended that the new kerbside waste and recycling tender due to be called shortly be done without the inclusion of organics.

As detailed in the October 2020 report there are a number of options for the treatment and management of the self-haul green waste at the landfill site. These included, but not limited to:

- Transportation to a third-party processing facility, via partnership or other agreement.
- Undertake open windrow composting for self-haul green waste only as an input.
- Self-haul green waste organics mulched and used as part of final capping as the revegetation medium and over intermediate cover to achieve surface stabilisation.
- Set up Mobile Aerated Floor (MAF) composting systems and manage Council’s non-food waste organic inputs (self-haul).
- Undertake the inoculated static pile system where food waste is an input.

It is suggested that the future upgrades of the Narrandera Waste Facility should allow for adequate space to allow for the onsite composting process to be undertaken.

In the interim, Council should seek Expressions of Interest from waste management operators for the removal and/or onsite composting of the self-haul green waste at the Narrandera site.

Should there be no suitable interest from third parties, Council can then further consider the internal management options.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Environment

Strategy

2.1 - To value, care for and protect our natural environment

Action

2.3.1 - Consider and where possible implement sustainable environmental practices

ISSUES AND IMPLICATIONS

Policy

- Nil

Financial

- There are no immediate financial implications as a result of this report.
- There would be a financial impact associated with implementing change to the current organic's management practices.
- Future cost should be considered alongside social and environmental benefits together with residents' expectations.

Legal / Statutory

- The introduction of a composting facility would require development consent and an environment protection licence under the Protection of the Environment Operations Act (1997).
- Any additional charges would be levied under the provision Section 496 of the Local Government Act 1993.

Community Engagement / Communication

- Council should look to undertake a media release to the community once this report is considered, due to the large amount of community interest.

RISKS

The risk associated with this stage of the process relate to the ability to find a suitable and cost-effective treatment of the green waste, with the potential contamination and associated markets that are available depending on the chosen option. These would be further detailed in later reports.

OPTIONS

The options available at this stage of the process are:

1. Adopt the recommendation as presented in this report.

2. Note the report and resolve to take no further action with regard to the organics program.

CONCLUSION

The number of community surveys returned was well above the initial expectations with over 22% return rate. Survey results clearly identified that the community was not ready to embrace or willing to pay for a kerbside organics collection. It is recommended that the implementation of such a service be deferred to align with a future waste collection contract.

Treatment and reuse of the self-haul green waste at the Narrandera site should be considered within the facility's long-term management plan, with the first step the seeking of Expressions of Interest from waste management operators for the removal and/or onsite composting.

RECOMMENDATION

That Council:

1. Acknowledges the community feedback on the introduction of a kerbside organics collection and not proceed with the implementation at this time.
2. Calls for Expressions of Interest from waste management operators for the removal and/or onsite composting of the self-haul green waste at the Narrandera site.

16 OUR ECONOMY

Nil

17 OUR INFRASTRUCTURE**17.1 PLANT EXPRESSION OF INTEREST - HIRE OF SPECIALISED PLANT AND EQUIPMENT****Document ID: 541983****Author: Works Manager****Authoriser: Deputy General Manager Infrastructure****Theme: Our Infrastructure****Attachments: 1. [Supplier and Plant Matrix](#) ↓****RECOMMENDATION**

That Council:

1. Endorses the companies as detailed within the report to be included on the panel of Specialised Plant and Equipment for the period 1 March 2021 until 30 June 2022.
2. Authorises the Deputy General Manager Infrastructure to add new suppliers to the panel of Specialised Plant and Equipment within the period of contract, subject to them meeting all contract requirements.

PURPOSE

The purpose of this report is to advise Council of the submissions received for the Hiring of Specialised Plant and Equipment from 1 March 2021 until 30 June 2022.

The Plant and Equipment will be used primarily, but not limited to, within the Infrastructure department for roads construction and maintenance activities.

SUMMARY

Council sort expressions of interest from companies which have specialised Plant and Equipment that Council may hire over the following 15-month period. This being the remainder of this financial year and the entire next financial year. This will form part of the Narrandera Shire Council's Preferred Supplier list for Specialised Plant and Equipment the 2020/21 and 2021/22 Financial Years.

Seven (7) companies submitted interest in supplying these services to Narrandera Shire. These companies have met the criteria requested and are recommended for inclusion on the Panel.

1. Mick OD Pty Ltd
2. River Street Landscape Supplies
3. JW BG DJ & JM O'Mahoney Pty Ltd
4. Rollers Australia Pty Ltd
5. Milbrae Quarries
6. Conplant Pty Ltd
7. Coates Hire Operations Pty Ltd

BACKGROUND

Narrandera Shire Council as part of the annual maintenance and capital works program across all areas of Council, requires the assistance of outside contractor plant items and machine operations. This EOI for the Specialised Hiring of Plant and Equipment sets out costs for wet (plant and operator) hire and/or dry (plant only) hire of all plant items available to Council from the tendered companies.

The attached EOI 20-21-3 Summary of Suppliers and Plant, outlines the plant and equipment available from each supplier by category, and if available in Wet or Dry Hire scenarios.

Within the EOI, it was clearly stated that *“Council reserves the right not to accept an EOI on the basis of price, suitability of equipment or operator, or failure to comply with EOI requirements. Council will reveal the reasons for non-acceptance to the operator in question. No guarantee of any amount of work hours is implied.”*

New operators may seek approval at any time, provided that all the requirements of the contract are met.”

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**Theme**

Our Infrastructure

Strategy

4.1 - To have an improved and adequately maintained road network

Action

4.1.3 - Maintain the condition rating of the road network across the Shire in accordance with agreed service levels

ISSUES AND IMPLICATIONS**Policy**

- As per the Narrandera Shire Council Procurement Policy and Manual.

Financial

- Nil. All hire of plant and equipment is budgeted within individual projects.

Legal / Statutory

- As per Local Government Act 1993 and Local Government (General) Regulations 2005.

Community Engagement / Communication

- N/A

Human Resources / Industrial Relations (if applicable)

- N/A

RISKS

N/A

OPTIONS

1. Adopt the prices from each of the compliant submissions for the 2020/21 and 2021/22 financial years.
2. Adopt none of the prices from the submissions for the 2020/21 and 2021/22 financial years.

CONCLUSION

All companies that lodged submissions were deemed compliant to be included on the Narrandera Shire Council's Preferred Supplier list for Specialised Plant and Equipment for the 2020/21 and 2021/22 Financial Years.

RECOMMENDATION

That Council:

1. Endorses the companies as detailed within the report to be included on the panel of Specialised Plant and Equipment for the period 1 March 2021 until 30 June 2022.
2. Authorises the Deputy General Manager Infrastructure to add new suppliers to the panel of Specialised Plant and Equipment within the period of contract, subject to them meeting all contract requirements.

Company Name	Excavator		Dozer		Tipping Truck		Water Truck		Loader		Roller	
	wet hire	dry hire	wet hire	dry hire	wet hire	dry hire	wet hire	dry hire	wet hire	dry hire	wet hire	dry hire
Mick OD Pty Ltd	x	x	x	x	✓	x	x	x	x	x	x	x
River Street Landscape Supplies	x	x	x	x	✓	x	x	x	x	x	x	x
JW BG DJ & JM O'Mahoney Pty Ltd	x	x	x	x	✓	x	✓	x	x	x	x	x
Rollers Australia Pty Ltd	x	x	x	x	x	x	x	x	x	x	✓	✓
Milbrae Quarries	✓	✓	✓	✓	✓	✓	x	x	✓	✓	x	x
Conplant Pty Ltd	x	x	x	x	x	x	x	x	x	x	x	✓
Coates Hire Operations Pty Ltd	x	✓	x	x	x	✓	x	✓	x	✓	x	✓

17.2 TENDER - WINNING AND CRUSHING OF GRAVEL**Document ID:** 542416**Author:** Works Manager**Authoriser:** Deputy General Manager Infrastructure**Theme:** Our Infrastructure**Attachments:** Nil**RECOMMENDATION**

That Council:

1. Endorses the companies as detailed within the report to be included on the panel for Winning and Crushing of Gravel for the period 1 March 2021 until 30 June 2024.

PURPOSE

The purpose of this report is to advise Council of the submissions received for the Winning and Crushing of Gravel from 1 March 2021 until 30 June 2024.

SUMMARY

Council sought tenders from companies for the Winning and Crushing of Gravel over the following 15-month period; this being the remainder of the current financial year and the entire next financial year. The contract also includes the provision of a further two x 12-month extensions. Thus, taking the termination period of the contract until 30 June 2024.

Three (3) companies submitted tenders to supply these services to Narrandera Shire. Of these companies, only two (2) met the criteria requested and are recommended for inclusion on the panel:

1. Milbrae Quarries Pty Ltd
2. Regional Crushing and Screening Pty Ltd

The tender submission from Donnelly Blasting Services Pty Ltd did not meet the required specifications and therefore is not recommended for inclusion onto the panel.

Milbrae Quarries also submitted a non-conforming tender in addition to their conforming tender submission. The non-conforming tender was for the supply of non-specified road base to anywhere in the Narrandera Shire at a flat rate from one of their own quarry sites.

BACKGROUND

Narrandera Shire Council, as part of the annual maintenance and capital works program across Council, requires road gravel for re-sheet and construction works. Council operates numerous gravel pits that produce the majority of gravels needed to complete these works. This tender for the Winning and Crushing of Gravel sets out costs for ripping, blasting, and crushing of gravel at the Council nominated sites. Council sought to create a panel of providers and companies were asked to tender rates for these works/services.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**Theme**

Our Infrastructure

Strategy

4.1 - To have an improved and adequately maintained road network

Action

4.1.3 - Maintain the condition rating of the road network across the Shire in accordance with agreed service levels

ISSUES AND IMPLICATIONS**Policy**

- As per the Narrandera Shire Council Procurement Policy and Manual.

Financial

- Nil. All gravel supply/production is budgeted within individual projects.

Legal / Statutory

- As per Local Government Act 1993 and Local Government (General) Regulations 2005.

Community Engagement / Communication

- N/A

RISKS

N/A

OPTIONS

1. Adopt the prices from each of the compliant submissions for the 2020/21 to 2023/24 financial years.
2. Adopt none of the prices from the submissions for the 2020/21 to 2023/24 financial years.

CONCLUSION

Two of the companies that lodged submissions were deemed compliant to be included on the Narrandera Shire Council's Preferred Panel list for Winning and Crushing of Gravel for the 2020/21 to 2023/24 financial years.

RECOMMENDATION

That Council:

1. Endorses the companies as detailed within the report to be included on the panel for Winning and Crushing of Gravel for the period 1 March 2021 until 30 June 2024.

18 OUR CIVIC LEADERSHIP**18.1 POLICY REVIEW - POL034 SHIRE RECOGNITION POLICY****Document ID:** 541507**Author:** Tourism & Economic Development Coordinator**Authoriser:** General Manager**Theme:** Our Community**Attachments:** 1. [POL034 \(Previously ES120\) Shire Recognition Policy](#) ↓**RECOMMENDATION**

That Council:

1. Reviews and endorses POL034 Shire Recognition Policy as presented for the purpose of public exhibition seeking community comment for a period of 28 days.
2. Should no submissions be received from the community at the conclusion of the exhibition period, POL034 Shire Recognition Policy as presented be deemed as adopted.

PURPOSE

The purpose of this report is to review and endorse the POL034 Shire Recognition Policy (previously ES120).

SUMMARY

Narrandera Shire Council will, under appropriate circumstances, recognise and provide official recognition to individual(s) and group(s) for outstanding achievement or service to the community through the bestowing of the titular honour of "Freedom of the Shire" or "Key to the Shire".

The purpose of this policy is to establish the circumstances under which the Narrandera Shire Council may bestow the titular honours of "Freedom of the Shire" and "Key to the Shire" to worthy candidates.

- ES120 Shire Recognition Policy was adopted by Council in March 1998 and last reviewed by Council in August 2015.
- The policy has been updated to the current policy format and rebadged POL034 in Council's simplified identification structure.
- The recommended revisions are marked with a strikethrough and inclusions marked in red.

BACKGROUND

POL034 Shire Recognition Policy was referred to the Economic Development Manager for review, has been amended, endorsed by the Executive Leadership Team and is now attached for consideration by Council.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**Theme**

Our Community

Strategy

5.1 - To have a Council that demonstrates effective management consistently, also a Council that communicates and engages well with the community and works collaboratively

Action

5.1.1 - Accountable, transparent and ensure open communication between the community and Council

ISSUES AND IMPLICATIONS**Policy**

- POL034 Shire Recognition Policy

Financial

- Nil

Legal / Statutory

- Compliance with the Local Government Act 1993

Community Engagement / Communication

- Nil

Human Resources / Industrial Relations (if applicable)

- N/A

RISKS

N/A

OPTIONS

1. Adopt POL034 Shire Recognition Policy as attached
2. Adopt POL034 Shire Recognition Policy with amendments
3. Refer POL034 Shire Recognition Policy back to staff for further development.

CONCLUSION

That Council review and endorse POL034 Shire Recognition Policy.

RECOMMENDATION

That Council:

1. Reviews and endorses POL034 Shire Recognition Policy as presented for the purpose of public exhibition seeking community comment for a period of 28 days.
2. Should no submissions be received from the community at the conclusion of the exhibition period, POL034 Shire Recognition Policy as presented be deemed as adopted.

Shire Recognition Policy 202X

POL034



Policy No:	POL034
Policy Title:	Shire Recognition Policy
Section Responsible:	Economic Development
Minute No:	
Doc ID:	8635

1. INTENT

“Freedom of the Shire” and “Key to the Shire” are the most prestigious honours that Council can bestow upon an individual or organisation. The intent of this policy is to establish the circumstances under which the Narrandera Shire Council may bestow the titular honours of “Freedom of the Shire” and “Key to the Shire” to worthy candidates.

2. SCOPE

Council may on its own initiative, or following receipt of an application, award the “Freedom of the Shire” and “Key to the Shire” to any eligible person or organisation.

3. OBJECTIVE

- To define the titular honours of “Freedom of the Shire” and “Key to the Shire”
- To ensure that both are prestigious honours, only granted in the most deserving of cases, where there is unanimous support and where there has been ample time for reflection.

4. POLICY STATEMENT

Narrandera Shire Council will, under appropriate circumstances, recognise and provide official recognition to individuals and groups for outstanding achievement or service to the community through the bestowing of the titular honour of “Freedom of the Shire” or “Key to the Shire”.

5. PROVISIONS

5.1 PRINCIPLES

There will be two categories of Shire Recognition honour that shall be defined as follows.

5.1.1 Freedom of the Shire

This is a titular honour bestowed upon an individual or organisation in recognition of outstanding community contribution, high service of community duty, and public spirit. It is relevant to residents or former residents or to persons who have provided outstanding benefit or contribution to the Narrandera Shire.

The following shall apply:

- Bestowing of the title “Freedom of the Shire” will only be by resolution of Council and in accordance with this policy.
- Consideration of the bestowing of such a title should stem only from either recommendation from the community or Council.
- All Scrolls of recognition are to be signed by the Mayor and the ~~Chief Executive Officer~~ General Manager.
- Council shall limit in number and frequency the bestowing of “Freedom of the Shire” to maintain both the significance and prestige of the title.
- Any presentation to bestow the “Freedom of the Shire” is to be made at an appropriate Civic Ceremony especially held for the purpose and hosted by Council in accordance with Council’s Civic Receptions policy.
- The title of “Freedom of the Shire” may be presented to organisations or individuals as deemed appropriate, however the following selection criteria should be considered:
 - Benefit of contribution to the community
 - Personal integrity
 - Demonstrated public spirit
 - Level of community service (impact, duration etc).

5.1.2 Key to the Shire

The titular honour of ‘Key to the Shire’ is bestowed upon an individual or organisation in recognition of outstanding achievement in any field. It is relevant to residents or former residents or to persons who have an affiliation with the Narrandera Shire.

The following shall apply:

- Bestowing of the title “Key to the Shire” will only be by resolution of Council and in accordance with this policy.
- Consideration or presenting the “Key to the Shire” should stem only from recommendation from either the community or Council.

- All Scrolls of recognition are to be signed by the Mayor and the ~~Chief Executive Officer~~ **General Manager**.
- Any presentation is to be made at an appropriate Civic Ceremony especially held for the purpose and hosted by Council in accordance with Council's Civic Receptions policy.
- The title "Key to the Shire" may be bestowed upon organisations or individuals as deemed appropriate, however the following selection criteria should be considered:
 - Contribution to the community
 - Outstanding achievement in any field
 - Personal Integrity
 - Affiliation with the Narrandera Shire.

6. DEFINITIONS

- **Freedom of the Shire:** The titular honour bestowed upon an individual or organisation in recognition of outstanding community contribution, high service of community duty, and public spirit. Relevant to residents or former residents or to persons who have provided outstanding benefit or contribution to Narrandera Shire.
- **Key to the Shire:** The titular honour bestowed upon an individual or organisation in recognition of outstanding achievement in any field. **It is relevant to residents or former residents or to persons who have an affiliation with Narrandera Shire.**
- **Scroll:** An illuminated scroll certificate of A4 size depicting Council's logo and seal and a suitable inscription.
- **NSC:** Narrandera Shire Council.

7. ROLES AND RESPONSIBILITIES

The ~~Chief Executive Officer~~ **General Manager** is responsible for implementing this policy.

8. RELATED LEGISLATION

- Nil

9. RELATED POLICIES AND DOCUMENTS

- **ES170 Civic Receptions Policy**

10. VARIATION

Council reserves the right to review, vary or revoke this policy in accordance with legislation, regulation and award changes, where applicable. Council may also make changes to this policy and the relevant procedures from time-to-time to improve the effectiveness of its operation.

11. PREVIOUS VERSIONS

Reference to a superseded policy number and/or name is also considered a reference to the new policy number. This policy was previously named:

- ES120 Shire Recognition Policy

POLICY HISTORY

Responsible Officer	Economic Development Manager		
Approved by	General Manager		
Approval Date	XX Month 202X		
GM Signature <i>(Authorised staff to insert signature)</i>			
Next Review	1 February 2024		
Version Number	Endorsed by ELT	Endorsed by Council	Date signed by GM
1 Adopted	-	-	17/03/1998
2 Reviewed	-	-	4/09/2000
3 Reviewed	-	17/02/2009	17/02/2009
4 Reviewed	13/07/2015	18/08/2015	19/08/2015
5 Reviewed	DD/MM/YYYY	DD/MM/YYYY	DD/MM/YYYY

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18.2 POLICY REVIEW - POL040 TELEVISION AND FILM PRODUCTION SHOOTS POLICY

Document ID: 541549

Author: Tourism & Economic Development Coordinator

Authoriser: General Manager

Theme: Our Community

Attachments: 1. **POL040 (Previously ES180) Television Film and Production Shoots Policy** [↓](#)

RECOMMENDATION

That Council:

1. Reviews and endorses POL040 Television and Film Production Shoots Policy as presented for the purpose of public exhibition seeking community comment for a period of 28 days.
2. Should no submissions be received from the community at the conclusion of the exhibition period, POL040 Television and Film Production Shoots Policy as presented be deemed as adopted.

PURPOSE

The purpose of this report is to review POL040 Television and Film Production Shoots Policy (previously ES180).

SUMMARY

The objective of the POL040 Television and Film Production Shoots Policy is to provide Council with a framework for understanding approvals and services to be provided to assist in location filming production under the NSW Local Government Filming Protocol and to provide film production companies with an understanding of the procedures they must follow for film shoots to take place.

This policy was developed to assist both the film companies and local people when film shoots are to be undertaken.

- ES180 Television and Film Production Shoots Policy was adopted by Council in November 2000 and last reviewed by Council in August 2015.
- The policy has been updated to the current policy format and rebadged POL040 in Council's simplified identification structure.
- The recommended revisions are marked with a strikethrough and inclusions marked in red.

BACKGROUND

POL040 Television and Film Production Shoots Policy has been reviewed by the Economic Development Manager and the Manager Development and Environment for inclusion of a provision of SEPP (Exempt and Complying Development) 2008.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**Theme**

Our Community

Strategy

5.1 - To have a Council that demonstrates effective management consistently, also a Council that communicates and engages well with the community and works collaboratively

Action

5.1.1 - Accountable, transparent and ensure open communication between the community and Council

ISSUES AND IMPLICATIONS**Policy**

- POL040 Television and Film Production Shoots Policy

Financial

- Nil

Legal / Statutory

- Compliance with the Local Government Act 1993

Community Engagement / Communication

- N/A

Human Resources / Industrial Relations (if applicable)

- N/A

RISKS

N/A

OPTIONS

1. Adopt POL040 Television and Film Production Shoots Policy as attached
2. Adopt POL040 Television and Film Production Shoots Policy with amendments
3. Refer POL040 Television and Film Production Shoots Policy back to staff for further development.

CONCLUSION

That Council reviews and endorses POL040 Television and Film Production Shoots Policy.

RECOMMENDATION

That Council:

1. Reviews and endorses POL040 Television and Film Production Shoots Policy as presented for the purpose of public exhibition seeking community comment for a period of 28 days.
2. Should no submissions be received from the community at the conclusion of the exhibition period, POL040 Television and Film Production Shoots Policy as presented be deemed as adopted.

Television and Film Production Policy 202X POL040



Policy No:	POL040
Policy Title:	Television and Film Production Policy
Section Responsible:	Economic Development
Minute No:	
Doc ID:	8637

1. INTENT

Narrandera Shire Council welcomes the use of its public areas for television and film production shoots. It is important that production companies understand that Council has a role in maintaining community interests and safety, and environmental, cultural and heritage protection. This policy has been developed to assist both the film companies and local people when film shoots are to be undertaken.

2. SCOPE

- This policy applies to locations on Council owned or controlled land within Narrandera Shire.
- Approval from a local council is not required for filming and associated activity which takes place entirely on private land. Filmmakers need to seek agreement from owners to film on private land such as homes and business premises.
- Filming that complies with the development standards set by NSW State Environmental Planning Policy (Exempt and Complying Development Code) 2008 does not require the prior approval of Narrandera Shire Council

3. OBJECTIVE

To provide Council with a framework for understanding approvals and services to be provided to assist in location filming production under the NSW Local Government Filming Protocol and to provide film production companies with an understanding of the procedures they must follow for film shoots to take place.

4. POLICY STATEMENT

It is NSW Government policy that State agencies provide the highest possible level of cooperation with film makers. It is understood that the NSW Local Government Filming Protocol is binding on local councils, and that councils are expected to grant approvals and, where appropriate, any necessary lease or licence over Council owned or Council controlled land for filming, unless there are exceptional circumstances.

5. PROVISIONS

5.1 MATTERS FOR CONSIDERATION

Council, when in receipt of an application for a film and television shoot, will have regard to the following principles:

- Compliance with the NSW Local Government Filming Protocol and related Legislative Acts
- Community interests and safety
- Protection of public assets
- Environmental, cultural and heritage protection
- Recognition and benefits to Narrandera
- Compliance with insurance requirements
- Compliance with traffic management requirements
- Fees, if applicable, will be considered in line with the NSW Department of Local Government filming protocol.

6. DEFINITIONS

- **NSC:** Narrandera Shire Council

7. ROLES AND RESPONSIBILITIES

Council's designated Film Contact Officer is the **Economic Development Manager**.

8. RELATED LEGISLATION

- **State Environmental Planning Policy (Exempt and Complying Development Code) 2008**

9. RELATED POLICIES AND DOCUMENTS

- NSW Local Government Filming Protocol 2009

10. VARIATION

Council reserves the right to review, vary or revoke this policy in accordance with legislation, regulation and award changes, where applicable. Council may also make charges to this policy and the relevant procedures from time-to-time to improve the effectiveness of its operation.

11. PREVIOUS VERSIONS

Reference to a superseded policy number and/or name is also considered a reference to the new policy number. This policy was previously named:

- ES180 Television and Film Production Shoots

POLICY HISTORY

Responsible Officer	Economic Development Manager		
Approved by	General Manager		
Approval Date	XX Month 202X		
GM Signature (Authorised staff to insert signature)			
Next Review	XX Month 202X		
Version Number	Endorsed by ELT	Endorsed by Council	Date signed by GM
1 Adopted	-	-	21/11/2000
2 Reviewed	-	-	21/11/2000
3 Reviewed	-	-	21/04/2009
4 Reviewed	13/07/2015	18/08/2015	19/08/2015
5 Reviewed	DD/MM/YYYY	DD/MM/YYYY	DD/MM/YYYY

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18.3 2018-2022 DELIVERY PROGRAM - 31 DECEMBER 2020 QUARTERLY REVIEW**Document ID: 542824****Author: Governance and Engagement Manager****Authoriser: Deputy General Manager Corporate and Community****Theme: Our Civic Leadership****Attachments: 1. Delivery Program Review as at 31 December 2020.pdf [↓](#)****RECOMMENDATION**

That Council:

1. Endorses the 2018-2022 Delivery Program quarterly review dated 31 December 2020 as presented and publish the report to the community using the Council website.

PURPOSE

The purpose of this report is for Council to endorse the 2018-2022 Delivery Program quarterly review as at 31 December 2020.

SUMMARY

The attached quarterly review contains updated actions as of 31 December 2020 from the 2018-2022 Delivery Program.

BACKGROUND

Section 402 of the Local Government Act 1993 (the Act) requires each local government area to have a Community Strategic Plan (CSP) that contains the visions and aspirations of the community and Council for at least a 10-year period. Supporting the CSP are several strategic documents, including a Resourcing Strategy, Delivery Program, and an Operational Plan. The Delivery Program contains the strategies, goals and actions to achieve the objectives contained within the CSP.

Section 404 of the Act requires the General Manager to provide regular reports at least every six months to Council on the progress of actions within the Delivery Program. Narrandera Shire Council has chosen to monitor the progress of actions more frequently by reporting at the end of September, December, March and June annually.

The report provides action statements and percentage completion indicators for those strategies contained within the 2018-2022 Delivery Program.

There are 60 actions contained within the 2018-2022 Delivery Program, with the status of these actions as of 31 December 2020 being:

- 3 actions or 5.0% have been completed
- 17 actions or 28.33% have an ongoing commitment
- 40 actions or 66.67% are progressing.

Highlights of the 31 December 2020 reporting quarter are:

- Council continues to engage with the community through many broadcasting channels. During the reporting period the Mayor and General Manager conducted monthly radio interviews with Narrandera Community Radio and Triple M Griffith, plus two with Triple M Wagga. This quarter Council posted a total of 213 posts on Facebook: 20 videos, 34 status updates, 4 shared videos, 126 photo posts and 29 posts with links. The top engaged post was “Council’s focus on the community and not hearsay by political commentators” with 19,474 engaging the post. Instagram had 35 posts with 1,100 engagements. The website, including all 375 pages created, has been viewed a total of 26,905 times this quarter. News and media were collectively viewed 463 times for the news page and 28 media releases. Council released three print and digital newsletters, 17 print advertisements and one radio advertisement.
- During the reporting period the General Manager attended four webcasts from Murrumbidgee Local Health District and NSW Health related to COVID-19. Council was successful in obtaining the COVID-19 testing facility at Gillenbah for freight workers. The General Manager prepared and lodged a submission to the NSW Parliamentary inquiry into health services in rural and regional NSW.
- Narrandera Leeton Community Transport provided 4,146 trips to residents of the Narrandera and Leeton Shires during the reporting period. Of these trips 1,355 were delivered to clients aged 65 years or older, or 50 years for Aboriginal and Torres Strait Islander. A total of 1,094 trips were provided to those who are transport disadvantaged. The remainder of the trips were delivered through non-emergency health related transport, to NDIS participants and through brokerage agreements. A total of 658 trips were provided to those who identify as Aboriginal and Torres Strait Islander.
- Information collected from community consultation is currently being incorporated into the Cultural Plan with final feedback from the Aboriginal Elders Liaison Committee expected mid to late January 2021. Work continues on the framework and a format for the plan has been agreed upon by Council. The Cultural Plan will be presented in two documents and formats, the first being a printed summary document. It will be accompanied by a second more extensive background document including demographics, details of consultation and the delivery program with measurable outcomes. The background document will be accessible on Council’s website and available in PDF format for downloading and printing. Once completed, a draft of the plan will go to Council for approval, following approval the Plan will then be placed on public exhibition for 28 days. Following exhibition, any necessary changes will be incorporated into the document and returned to Council for adoption.
- Council staff are working with a consultant to update the Plans of Management for Crown Land reserves for which Council is the land manager. The updated Plans of Management will build on the 2013 documents which already identify significant areas of flora and fauna assets.
- Residents continue to utilise the Container Recycling Centre (CRC) to dispose of oils, batteries, paints, gas bottles, toxic and hazardous chemicals, smoke alarms, fluorescent light globes and fire extinguishers. Sorted green waste, construction waste, steel, mattresses, paper and cardboard continue to be diverted from landfill to reuse areas. The Reverse Vending Machine (RVM) continues to be used to collect and recycle plastic, glass and aluminium single use drink containers. Council resolved at its December 2020 meeting to place the Draft Waste Facility - Long Term

Management Plan for 28 days public exhibition seeking community feedback with submissions closing 22 January 2021.

- In this quarter, Directors of the Yarrabee Park Solar Farm advised that they anticipate reaching financial closure around mid year 2021 and that construction is scheduled for commencement mid to late 2021. Senior representatives of the proposed Avonlie Solar Farm at Sandigo expect construction to commence March 2021. The Australian Airline Pilot Academy continues to use the Narrandera-Leeton Airport for a growing frequency of training flights with both on-ground and in-air operations. Design for a new parallel taxiway at the Narrandera-Leeton Airport has been completed and a funding application submitted to the Regional Airports Program Round 2 to enable construction of the taxiway. Land at the Red Hill Industrial Estate is being assessed for creation of a preliminary draft plan for possible subdivision of further land in Paterson Place as there is currently only one block subdivided and available for development.
- The Economic Development Manager attended several meetings with the Narrandera Business Group, with John Foster elected as the new Chairperson at its Annual General Meeting. The Group initiated a Christmas Stocking competition held as part of the 'Shop Locally' initiative. The distribution of business recovery information relating to COVID-19 continues to those on the business database. The online initiative 'Narrandera Business as Usual' continues to be a great success. An independent survey of business providing the following benefits for Council was conducted during this reporting quarter:
 1. To quantify the impacts of COVID-19 pandemic on industry and employment
 2. To understand the needs of the local business community
 3. To provide an evidence base towards preparing and new economic development strategy. Results of this survey will be provided to Council early 2021 with some pleasing indicators contained within the report.
- The Narrandera Youth Advisory Council has held three formal meetings, one extraordinary meeting and three informal meetings during the reporting period. During these meetings, members continued to progress the Food Trailer project. During the reporting period one resignation was received, however two new energetic members were inducted. The development of the Youth Strategy was also a key focus area for the members, as well as planning for upcoming events and strategies on how to improve mental health services within the Shire.
- Council received the draft Climate Action Strategy document prepared by a consultant - 100% Renewables. This document identifies Council's existing energy use and 'carbon footprint' and provides for efficiency, renewable energy and emissions reduction plans centred around short-term, medium term and ongoing actions. A report was prepared and submitted to Council's Ordinary meeting held December 2020 with the document on public exhibition seeking community feedback until 1 February 2021.
- During the reporting quarter Council submitted five applications for roads upgrades on school buses routes under the Fixing Local Roads Program - Round 2. The total of the grant funding applied for is \$4,354,649. Council also applied for \$1,110,157 funding under the Regional Airports Program Round 2 for the construction of a new taxiway at the Narrandera-Leeton Airport.
- Works are progressing well with the redevelopment of the Lake Talbot Water Park which is funded under the Playground on the Murrumbidgee Program with a project

budget of \$5.8 Million dollars. The Water Park was scheduled to open its facilities over three stages. Stages 1 and 2 have been completed with Stage 3 works to be finalised by 20 January 2021. All other projects that form part of the Playground on the Murrumbidgee are also on track. The Youth Council food van has arrived, and staff are working with stakeholders on an artwork wrap. The Lake Talbot Tourist Park works such as the levelling of sites were completed during December in time for the holiday period. Entrance beautification at the LTWP entrance were completed in December that included the installation of new retaining walls and construction of a new entrance landscaping and signage.

- Micromex Research was appointed as Council's provider for this service with the survey scheduled for late April 2020. The community survey was postponed due to the COVID-19 pandemic and will now be conducted in the week commencing 8 February 2021. The community survey will comprise a telephone questionnaire where members of the community may receive a 'cold call' asking if they wish to participate, a person based at key locations to obtain telephone numbers for the purpose of participating in the telephone questionnaire at a later date and finally an online questionnaire.
- Preparatory work has commenced to review the Local Environmental Plan (LEP). The first review will be a 'housekeeping' task to rectify any minor anomalies and omissions with a comprehensive review to align with the completion of the studies identified within the Local Strategic Planning Statements over the next four years.
- During this reporting quarter the average Development Application assessment timeframe was 36.5 days compared to the statutory 40-day timeframe.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Civic Leadership

Strategy

5.1 - To have a Council that demonstrates effective management consistently, also a Council that communicates and engages well with the community and works collaboratively

Action

5.1.1 - Accountable, transparent and ensure open communication between the community and Council

ISSUES AND IMPLICATIONS

- There are no perceived issues or implications.

Policy

- Nil

Financial

- Nil

Legal / Statutory

- *Local Government Act 1993*
- *Local Government (General) Regulation 2005*
- Integrated Planning and Reporting Guidelines published March 2013.

Community Engagement / Communication

- Achieved by discussing the 31 December 2020 quarterly Delivery Program report in an open forum of Council and the placement of the report on Council's website following endorsement.

Human Resources / Industrial Relations (if applicable)

- Nil

RISKS

- Nil

OPTIONS

That Council:

1. Endorses the 31 December 2020 quarterly review of the 2018-2022 Delivery Program as presented.
2. Not endorse the 31 December 2020 quarterly review of the 2018-2022 Delivery Program as presented and require identified amendments to be made before progressing the report to the community using the website of Council.

CONCLUSION

The attached quarterly review as of 31 December 2020 contains a comprehensive update of actions from the 2018-2022 Delivery Program.

It will be recommended that Council endorse the 2018-2022 Delivery Program quarterly review dated 31 December 2020 as presented and publish the report to the community using the website of Council.

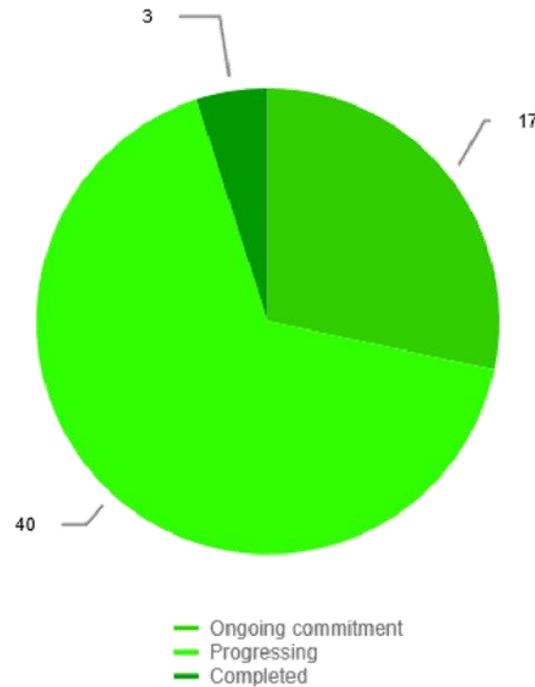
RECOMMENDATION

That Council:

1. Endorses the 2018-2022 Delivery Program quarterly review dated 31 December 2020 as presented and publish the report to the community using the Council website.



2018-2022 Delivery Program
Quarterly Delivery Program Review
Quarter 2 of the 2020-2021 reporting year as at
31 December 2020



Of the 60 actions contained within the 2018-2022 Delivery Program the status of these actions as at 31 December 2020 are: -

- 3 actions or 5.0% have been completed;
- 17 actions or 28.33% have an ongoing commitment;
- 40 actions or 66.67% are progressing.

THEME 1 - OUR COMMUNITY

STRATEGY 1 - TO LIVE IN AN INCLUSIVE, TOLERANT AND HEALTHY COMMUNITY WHICH DEMONSTRATES A POSITIVE ATTITUDE

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
<p>ACTION 1 - Develop relationships with both local and regional communities fostering a healthy and community attitude</p>	<p>The number of items broadcast for each reporting period with cumulative totals combined along with available web page and Facebook statistics. In 2020 the community survey will measure success since the 2016 survey.</p>	<p>Regular media items broadcast to the community.</p>	<p>As at 31 December 2020 - Council has engaged the community through many broadcasting channels. The Mayor and General Manager conducted monthly radio interviews with Narrandera Community Radio and Triple M Griffith, plus two with Triple M Wagga. This quarter Council posted 20 videos, 34 status updates, 4 shared videos, 126 photo posts and 29 posts with links - a total of 213 posts on Facebook. The top engaged post was NSC's focus on the community and not hearsay by political commentators with 19,474 engaging the post. Instagram had 35 posts with 1,100 engagements. The website, including all 375 pages ever create, has been viewed a total of 26,905 times this quarter with news and media collectively viewed 463 times for the news page and 28 media releases. Council released 3 print and digital newsletters, 17 print advertisements and 1 radio advertisement.</p>	<p>Communications Officer</p>	<p>Ongoing commitment</p>	<p>100%</p>

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
ACTION 1 - Develop relationships with both local and regional communities fostering a healthy and community attitude	Details of engagement opportunities for each reporting period with cumulative totals.	Number of formal Councillor and Senior Staff engagement opportunities.	As at 31 December 2020 - Council published 3 community newsletters online, also in the Narrandera Argus. This quarter Council had open for public engagement the Youth Food Trailer artist competition, the Health Services inquiry for NSW Health Care Complaints Commission; all of which were promoted with paid online advertising to encourage feedback. Feedback for these projects totaled 6 competition entries and 11 health submissions. During this time Council also launch a joint marketing tourism venture 'Murrumbidgee Trails' with Murrumbidgee, Leeton and Lockhart Shire Councils.	Communications Officer	Ongoing commitment	100%
ACTION 1 - Develop relationships with both local and regional communities fostering a healthy and community attitude	Proactive committees with meetings conducted as per terms of reference and held as scheduled. Minutes of Committees made available to Council and the community.	Proactive S.355 Committees with the monitoring of outcomes achieved and compliance with the Local Government Act, 1993.	As at 31 December 2020 - Conduct of meetings has been restricted due to COVID-19 gathering rules along with the closure of halls and museums. With the easing of restrictions Committees are returning to scheduled meetings with halls and the Narrandera Arts & Community Centre now open. The new Parkside Museum Committee also the Arts and Community Centre Advisory Committee have been formed and initial meetings held. While the Narrandera Parkside and Barellan	Deputy GM Corporate & Community	Progressing	50%

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
			museums remain closed the Committees have been active preparing for a staged reopening in 2021.			
ACTION 2 - Continue with strategic advocacy for the delivery of integrated health and wellbeing programs	Details of advocacy efforts during the reporting period and outcomes.	Details of the number of meetings held and details of outcomes from these meetings.	As at 31 December 2020 - During the reporting period the General Manager attended four webcasts from Murrumbidgee Local Health District and NSW Health related to COVID-19. Council was successful in obtaining the COVID-19 testing facility at Gillenbah for for freight workers. The General Manager has prepared and lodged a submission to the NSW Parliamentary inquiry into health services in rural and regional NSW.	General Manager	Progressing	50%
ACTION 3 - Continue positive interactions with the Narrandera Interagency also the Aboriginal representative bodies within the community	Number of meetings attended and outcomes from the meetings.	Where possible attend meetings with the outcome being stronger links for inclusiveness in service planning and delivery.	As at 31 December 2020 - The Narrandera Interagency meetings recommenced with high attendance by members. The Aboriginal Elders Liaison Group met three times during this reporting meeting. Items for discussion included the raising of the Aboriginal Flag above the Council Chambers, event planning for the 2021 NAIDOC Celebrations, the Koori Beach project and the funding application for the Wiradjuri Wall within Marie Bashir Park.	Community Support Manager	Ongoing commitment	50%

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
ACTION 4 - Implementation and monitoring of the Positive Aging Strategy & Disability Inclusion Action Plan	Details of progressive achievements measured against the relevant plan.	Documented achievements arising from both the Positive Aging Strategy and the Disability Inclusion Action Plan.	As at 31 December 2020 - The Narrandera Shire Library continue to offer activities catering to the needs of senior residents and those living with a disability including Senior Movie Days each Thursday as well as hosting Kurrajong and the Nattering Knitters weekly. Low impact exercise classes are offered to residents at Bidgee Boxing and Ange's Group Fitness as well as Third Year Yoga at Trinity Yoga. The Community Transport and Home Support Programs, Meals on Wheels and other community organisations continue to offer services such as meal delivery, social support and transport to ensure the senior members of the community and those living with a disability are well supported. The Lake Talbot Water Park upgrade now includes an access ramp into the complex also a dedicated ramp into the olympic pool for those with limited mobility.	Community Support Manager	Ongoing commitment	50%
ACTION 5 - Transport options are available to identified members of the community	The number of clients provided with community transport during the reporting period.	Details of the number of clients utilising the service and cumulative totals categorised as Aged, Transport	As at December 31 2020 - Narrandera Leeton Community Transport provided 4,146 trips to residents of the Narrandera and Leeton Shires during the reporting period. Of these trips 1,355 were delivered to clients aged 65 years or	Community Support Manager	Ongoing commitment	50%

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
		Disadvantaged and Aboriginal.	older, or 50 years for Aboriginal and Torres Strait Islander - a total of 1,094 trips were provided to those who are transport disadvantaged. The remainder of the trips were delivered through non-emergency health related transport, to NDIS participants and through brokerage agreements. A total of 658 trips were provided to those who identify as Aboriginal and Torres Strait Islander.			
ACTION 6 - Information about community services that are accessible within the Shire to be broadcast through various means	The currency and accuracy of information available to the community also the number of website page hits and Facebook page likes.	Current information delivered through traditional print material and also Council social media opportunities.	As at 31 December 2020 - The Community Services page on the Council website received 271 page views, the most popular being the Community Transport page with 40 views and the Youth Council page with 39 views. Overall Council's Facebook page published 214 posts engaging with 50,344 users overall.	Community Support Manager	Ongoing commitment	50%
ACTION 7 - Where possible ensure socially disadvantaged members of the community have access to or are advised of how services can reduce their isolation	The number of persons that have been assisted with social support during the reporting period who may have been referred through the My Aged Care portal or NDIS planners.	Through other activities of Council such as Ageing, Disability and Home Care identify members of the community where social isolation may be an issue.	As at 31 December 2020 - the Narrandera Leeton Social Support program provided 244 hours of Social Support and 27 hours of Flexible Respite to individual clients aged 65 years and over or 50 years and over for Aboriginal and Torres Strait Islander. All clients are referred through the MyAgedCare portal. An additional 24 hours of Social Support was provided to National Disability	Community Support Manager	Ongoing commitment	50%

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
			Insurance Scheme participants. Social Support is an individualised service aimed at reducing social isolation amongst vulnerable members of the community. Activities include assisting with shopping and errands, home visits, outings and over the phone support.			

STRATEGY 2 - TO ADVOCATE FOR QUALITY EDUCATIONAL AND CULTURAL OPPORTUNITIES

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
ACTION 1 - Continued strategic advocacy for strengthening of the Narrandera centres of learning	When required details of advocacy efforts.	Outcomes of advocacy efforts for Narrandera TAFE as well as early childhood centres to secondary schools.	As at 31 December 2020 - The General Manager and Manager of Human Resources met with representatives of Narrandera High School and discussed opportunities for students to attend Council workplaces for work experience and the establishment of school based trainees and apprenticeships. A number of students have accepted the offer.	General Manager	Progressing	50%
ACTION 2 - Develop a Narrandera Shire Cultural Plan to increase community participation in the Arts and cultural activities	Details of events held at the centre including type of event and attendance statistics.	Increased usage and patronage of the Narrandera Arts and Community Centre.	As at 31 December 2020 - During this period the Arts Centre has been utilised for regional meetings, community consultation, (including consultation for the Cultural Plan) also Council Committee meetings. The extended booking for the CAD Factory's Shadow Places Exhibition that was cancelled due to COVID is expected to be rescheduled for a later date. The quarter finished with the very successful LCAIN - Walk in Art Exhibition co-ordinated by Cr Lewis where 46 local artists filled the Gallery with their work and garnered a record number of visitors for the centre. NACNET with the Arts and Cultural Committee have a range of grant funded workshops and exhibitions scheduled for the centre in the first half of 2021.	Community Development (including Library) Manager	Progressing	50%

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
<p>ACTION 2 - Develop a Narrandera Shire Cultural Plan to increase community participation in the Arts and cultural activities</p>	<p>Regular review of strategies and target groups in response to event statistics.</p>	<p>Events that cater for a wide spectrum of the community, making the Arts accessible and increasing community involvement.</p>	<p>As at 31 December 2020 - Information garnered from community consultation is currently being incorporated in to the Cultural Plan with final feedback from the Aboriginal Elders Liaison Committee expected mid to late January 2021. Work continues on the framework and a format for the plan has been agreed upon by Council. The Cultural Plan will be presented in two documents and formats, the first being a printed summary document which will be accompanied by a second more extensive background document including demographics, details of consultation and the delivery program with measurable outcomes. The background document will be accessible on Council's website and available in PDF format for downloading and printing. Once completed a draft of the plan will go to Council for approval, following approval the Plan will then be placed on public exhibition for 28 days. Following exhibition, any necessary changes will be incorporated into the document and returned to Council for adoption.</p>	<p>Community Development (including Library) Manager</p>	<p>Progressing</p>	<p>60%</p>

STRATEGY 3 - TO FEEL CONNECTED AND SAFE

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
ACTION 1 - Strategic advocacy for an enhanced Police presence, at the very least the maintenance of current levels	Number of advocacy interactions and outcomes.	Details on the number of advocacy meetings held with decision makers.	As at 31 December 2020 - Regular quarterly meetings are held with Leeton Shire Council and area senior Police to discuss crime rates and staffing. The Mayor and the General Manager also maintain regular telephone contact with Police	General Manager	Progressing	50%
ACTION 2 - Maintain and enhance the current network of CCTV cameras in key locations	Number of cameras within current network and a timeline for upgrade and/or the installation of new cameras; also ongoing statistical information on how many times the footage has been requested for viewing by NSW Police.	Maintain current CCTV cameras in working order and plan for enhancements so to assist the Police and the local community to discourage crime and anti-social behaviour.	As at 31 December 2020 - Council continues to maintain the existing cameras in the CCTV system. During the reporting period Council received two requests to view footage from the NSW Police.	Information Technology Manager	Ongoing commitment	50%

THEME 2 - OUR ENVIRONMENT

STRATEGY 1 - TO VALUE, CARE FOR AND PROTECT OUR NATURAL ENVIRONMENT

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
ACTION 1 - Encourage and promote environmental awareness	Project delivery and works programs result in minimal environmental harm.	Councils key environmentally sensitive areas are managed to ensure those areas are protected and enhanced.	As at 31 December 2020 - Council staff take measures to ensure minimal harm is caused to the environment through detailed project planning and addressing the compliance requirements through other agencies such as NSW Fisheries and the Environment Protection Authority. Consideration and assessment of all environmental factors are undertaken prior and during all projects.	Deputy GM Infrastructure	Ongoing commitment	100%
ACTION 1 - Encourage and promote environmental awareness	Statistical information on the number of inspections performed also a summary of the inspections results are we being effective, are we achieving control.	Update on targeted 300 property inspections across the Shire for noxious weeds.	As at 31 December 2020 - A total of 245 high risk target inspection sites (including kilometres of roadside verge and other sites) were assessed since September 2020 with a total of 166 private property inspection also been completed. Verbal advice only was given for general weeds with no priority weeds detected.	Open Space Recreation Manager	Progressing	45%
ACTION 1 - Encourage and promote	Works finalised against the schedule of works, progressive and	Update on programs for works originating from the 2nd generation Tree	As at 31 December 2020 - A total of 10 trees have been removed for various reasons with an additional 80 plantings taking place since	Open Space Recreation Manager	Progressing	80%

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
environmental awareness	comparative statistical data on trees removed, trees replaced and new plantings.	Audit with the aim to do the utmost to preserve and maintain our signature treescape.	September 2020. Irrigation systems have been installed at three streetscape planting sights.			
ACTION 1 - Encourage and promote environmental awareness	Strategies and plans to preserve a unique feature of our native fauna.	Update on preservation measures to protect our unique koala population.	As at 31 December 2020 - Council staff are working with a consultant to update the Plans of Management for Crown Land reserves for which Council is the land manager. The updated Plans of Management will build on the 2013 documents which already identify significant areas of flora and fauna assets.	Open Space Recreation Manager	Progressing	45%

STRATEGY 2 - TO EFFECTIVELY MANAGE AND BEAUTIFY OUR PUBLIC SPACES

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
ACTION 1 - Focus on the Narrandera CBD Masterplan	Achieving project milestones.	Finalise design concepts, costings and identify funding opportunities for the Narrandera CBD upgrade.	As at 31 December 2020 - Council is concentrating on grant funding based projects and has deferred progressing with action milestones to reconstruct Bolton Street, Narrandera (west of East Street) as per the adopted Masterplan Design. All funding for this project will be derived from the Narrandera Business Centre Masterplan funding reserves. A review of electrical and stormwater design for Bolton Street, Narrandera will be the first activities undertaken when the project recommences.	Projects and Assets Manager	Ongoing commitment	20%
ACTION 1 - Focus on the Narrandera CBD Masterplan	Spaces where the needs of the community as a whole are considered.	The needs of all members of the community are considered within designs such as pedestrian access, disabled parking and loading zones.	As at 31 December 2020 - Stage 1 of the Narrandera CBD Master Plan being the upgrade of Bolton Street, Narrandera is in the detailed planning stage, however a a result of the large number of additional grant fund projects this has been delayed. A further grant application is being sort for additional upgrade works within East Street, Narrandera in accordance with the approved Master Plan.	Deputy GM Infrastructure	Ongoing commitment	70%
ACTION 2 - Develop a small parks strategy	Accessible parks that provide for local play, passive	The needs of the community for parks and recreation	As at 31 December 2020 - Shade sails and fencing has been installed at two playgrounds within the Shire namely	Open Space Recreation Manager	Progressing	75%

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
	recreation, general open space and urban beautification within easy access of residents and visitors.	opportunities are met through a hierarchy of parks.	the at both the Barellan Sportsground and the Narrandera Sportsground.			

STRATEGY 3 - TO LIVE IN A COMMUNITY WHERE THERE ARE SUSTAINABLE PRACTICES

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
ACTION 1 - Consider and where possible implement sustainable environmental practices	Progress of the Masterplan also statistical data on the tonnage of waste diverted from landfill by recycling and other waste diversion methods. Lobbying efforts for and promotion of a container deposit scheme facility for Narrandera.	Develop a Waste Management Masterplan to minimise waste to landfill and promoting recycling and resource recovery.	As at 31 December 2020 Residents continue to utilise the Container Recycling Centre (CRC) to dispose of oils, batteries, paints, gas bottles, toxic and hazardous chemicals, smoke alarms, fluorescent light and fire extinguishers. Sorted greenwaste, construction waste, steel, mattresses, paper & cardboard continue to be diverted from landfill to reuse areas. The Reverse Vending Machine (RVM) continues to be used to collect and recycle plastic, glass & aluminium single use drink containers. Council resolved at its December 2020 meeting to place the Draft Waste Facility - Long Term Management Plan for 28 days public exhibition seeking community feedback with submissions closing 22 January 2021.	Administration Assistant - Development and Environment	Progressing	15%
ACTION 1 - Consider and where possible implement sustainable environmental practices	Actions taken by Council to reduce its environmental footprint such as quantifiable billing trends.	Council continues to implement energy saving infrastructure at its facilities to reduce costs and CO2 emissions where economically viable.	As at 31 December 2020 - Council received the draft Climate Action Strategy document prepared by a consultant - 100% Renewables. This document identifies Council's existing energy use and 'carbon footprint' and provides for efficiency, renewable energy and emissions reduction	Executive Engineer	Progressing	60%

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
			plans centred around short-term, medium term and ongoing actions. A report was prepared and submitted to Council's Ordinary meeting held December 2020 with the document now on public exhibition seeking community feedback until 1 February 2021.			
ACTION 1 - Consider and where possible implement sustainable environmental practices	Council managed parks and reserves to be watered with re-use or untreated water rather than potable water.	Initiate projects to water community parks and reserves with re-use or untreated water rather than potable water.	As at 31 December 2020 - Council continues to use reuse water at three sports fields, three parks, two lawn sections of Narrandera cemetery and also uses reuse to irrigate lawned areas along Victoria avenue, Narrandera.	Open Space Recreation Manager	Progressing	80%

THEME 3 - OUR ECONOMY

STRATEGY 1 - TO ENCOURAGE NEW BUSINESS AND INDUSTRY THAT CAN BE SUSTAINED ALSO SUPPORT LOCAL BUSINESS AND INDUSTRY TO GROW AND PROSPER

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
<p>ACTION 1 - Continued delivery of actions contained within the Economic Development Strategy</p>	<p>Information to Council and the community on efforts to encourage new business and industry but also support existing enterprises.</p>	<p>Report on actions and outcomes contained within the Economic Development Strategy (EDS).</p>	<p>As at 31 December 2020 - In this quarter Directors of the Yarrabee Park Solar Farm advised that they anticipate reaching financial closure around mid year 2021 and that construction is scheduled for commencement mid 2021 to late 2021. Senior representatives of the proposed Avonlie Solar Farm at Sandigo expect construction to commence March 2021. The Australian Airline Pilot Academy continues to use the Narrandera-Leeton Airport for a growing frequency of training flights with both on-ground and in air operations.</p> <p>Design for a new parallel taxiway at the Narrandera-Leeton Airport has been completed and a funding application submitted to the Regional Airports Program Round 2 to enable construction of the taxiway.</p> <p>Land at the Red Hill Industrial Estate is being assessed for creation of a preliminary draft plan for possible</p>	<p>Economic Development Manager</p>	<p>Progressing</p>	<p>30%</p>

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
			subdivision of further land in Paterson Place as there is currently only one block subdivided and available for development.			
ACTION 1 - Continued delivery of actions contained within the Economic Development Strategy	Attend Narrandera Business Group Meetings; facilitate guest speakers at Business Group functions; provide information, advice and leverage opportunities for information sharing.	Support and nurture existing businesses EDS 3.2	<p>As at 31 December 2020 - The Economic Development Manager attended a number of meetings with the Narrandera Business Group holding its Annual General Meeting with John Foster elected as the new Chairperson. The Group initiated a Christmas Stocking competition held as part of the 'Shop Locally' initiative.</p> <p>The distribution of business recovery information relating to COVID-19 continues to those on the business database. The online initiative 'Narrandera Business as Usual' continues to be a great success.</p> <p>An independent survey of business providing the following benefits for Council was conducted during this reporting quarter:</p> <ol style="list-style-type: none"> 1) To quantify the impacts of COVID-19 pandemic on industry and employment; 2) To understand the needs of the local business community; 	Economic Development Manager	Progressing	40%

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
			<p>3) To provide an evidence base towards preparing and new economic development strategy.</p> <p>Results of this survey will be provided to Council early 2021 with some pleasing indicators contained within the report.</p>			
<p>ACTION 1 - Continued delivery of actions contained within the Economic Development Strategy</p>	<p>Facilitate an industry specific forum to inform landholders and investors of opportunities in the Shire for the pig and chicken industry.</p>	<p>Strengthen and grow key sectors; explore new development opportunities for processing and value-adding opportunities also use of waste products EDS 3.3.</p>	<p>As at 31 December 2020 - The current situation in the porcine industry previously discussed with Mark Wood (Adviser to Minister Mark Coulton) during a visit to the Minister in Canberra in February 2020. Mr Wood has an extensive background in trade and investment and has lived and worked internationally; Mr Wood was adamant that at that time there were no current opportunities for the growth in the industry in Australia despite the African Swine fever epidemic in China and South East Asia generally decimating pig herds where pigs are being euthanased as a disease control measure.</p> <p>No further action to be taken in researching the pig industry also there are no current opportunities in the chicken industry.</p>	<p>Economic Development Manager</p>	<p>Completed</p>	<p>100%</p>

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
ACTION 1 - Continued delivery of actions contained within the Economic Development Strategy	Review sales policy for Council owned land in the Industrial Estate to address incentives for developers; enhance appearance of the Estate with signage, flags and landscaping including gateway treatment.	Facilitate further development of the Red Hill Industrial Estate EDS 4.2.	As at 31 December 2020 - A review of sales policy is underway to address possible incentives. A draft concept is being developed to provide more allotments having frontage to Paterson Place. Land sales within the Red Hill Industrial Estate where Council was the Vendor have now been finalised.	Economic Development Manager	Progressing	85%

STRATEGY 2 - POPULATION GROWTH, RETENTION AND IDENTIFY NEEDS FOR OUR YOUTH

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
ACTION 1 - Strategic advocacy to support population retention with particular focus on the youth of our Shire	Youth projects and engagement opportunities.	Report on the outcomes achieved by the Youth Development Officer.	As at 31 December 2020 - The Narrandera Youth Advisory Council have held three formal meetings, one extraordinary meeting and three informal meetings during the reporting period. During these meetings members continued to progress the Food Trailer project. Unfortunately during the reporting period one resignation was received however two new energetic members were inducted. The development of the Youth Strategy was also a key focus area for the members as well as planning for upcoming events and strategies on how to improve mental health services within the Shire.	Community Support Manager	Ongoing commitment	50%
ACTION 2 - Strategic advocacy for diverse housing options	Enhanced accommodation options that may be made available to members of the community.	When opportunities arise advocate for accommodation options that align with our population demographics.	As at 31 December 2020 - Council continues its efforts to increase support services available to the resident of the Shire. The Narrandera Shire Council Domestic Violence Advisory Committee recently appointed 4 new members and elected a new Chairperson. With these appointments the Committee will be able to continue its efforts to provide information and	Community Support Manager	Ongoing commitment	50%

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
			<p>support to the local community about housing and refuge services. The two residential aged care facilities at Narrandera continue to provide both long term and short term care for those living with a disability also the aged who can no longer safely live at home. Narrandera Home Modifications and Maintenance provided 134 hours of lawn mowing, provided safety related home modifications to 20 individual clients to help residents remain living in their own homes for longer. Council continues to work with stakeholders on the proposed independent living village.</p>			

THEME 4 - OUR INFRASTRUCTURE

STRATEGY 1 - TO HAVE AN IMPROVED AND ADEQUATELY MAINTAINED ROAD NETWORK

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
ACTION 1 - Through advocacy seek funding commitments for identified roadway projects and strategies	Advocacy efforts and the reporting of successful outcomes using a timeline.	Secure funding from each of the transport strategy funding streams.	As at 31 December 2020 - During the reporting quarter Council submitted 5 applications for roads upgrades on school buses routes under the Fixing Local Roads Program - Round 2. The total of the grant funding applied for is \$4,354,649. Council also applied for \$1,110,157 funding under the Regional Airports Program Round 2 for the construction of a new taxiway at the Narrandera-Leeton Airport.	Works Manager	Progressing	50%
ACTION 2 - Road assets are managed in accordance with the road service review and asset management plans	Strategic mapping of reseal, re-sheeting or grading works made available to the community also details of works undertaken during the reporting period.	The road service review and asset management plans are to be consulted when planning for works.	As at 31 December 2020 -The following works have been completed for the reporting period; 26.5 km of reseals, 6.0 kilometres of new sealing works also 2.0 kilometres of gravel resheet works and 98 kilometres of maintenance grading works. The full list of works programmed for this year is available on the Council web page.	Works Manager	Progressing	50%

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
ACTION 3 - Maintain the condition rating of the road network across the Shire in accordance with agreed service levels	A complete and reliable asset management plan.	Maintain the road network in accordance with adopted levels of service.	As at 31 December 2020 - During the reporting period footpath hazard inspections were completed for the Narrandera township identifying issues such as areas of subsidence, raised concrete, substantial cracking and other risks.	Works Manager	Progressing	50%

STRATEGY 2 - TO IMPROVE, MAINTAIN AND VALUE-ADD TO OUR ESSENTIAL PUBLIC AND RECREATIONAL INFRASTRUCTURE

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
ACTION 1 - Plan and source funding for redevelopment of or the construction of key facilities and infrastructure	Availability of accurate and relevant data for all classes of assets.	Implementation of an asset management system.	As at 31 December 2020 - Staff are reviewing results of the completed draft building and other structures revaluation report. Projects are progressing as scheduled on all Stronger Country Community and Drought Communities Program funded projects. The Lake Talbot Water Park - Stage 1 opening was held 12 December 2020 which included the completion of the olympic and middle pools. Stage 2 opening was held on 22 December and included the much anticipated water park. Stage 3 and the official re-opening of the complex is planned to coincide with Australia Day Activities on 26 January 2021.	Projects and Assets Manager	Progressing	30%
ACTION 1 - Plan and source funding for redevelopment of or the construction of key facilities and infrastructure	Completion of projects identified within projected timeframe and budget.	Preparation of future plans for the renewal or replacement of assets.	As at 31 December 2020 - Works are progressing well with the redevelopment of the Lake Talbot Water Park which is funded under the Playground on the Murrumbidgee Program with a project budget of \$5.8 Million dollars. The Water Park has been scheduled to open its facilities over	Projects and Assets Manager	Progressing	30%

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
			<p>3 stages. Stages 1 and 2 have been completed with Stage 3 works to be finalised by 20 January 2021. All other projects that form part of the Playground on the Murrumbidgee are also on track. The Youth Council food van has arrived and staff are working with stakeholders on an artwork wrap. The Lake Talbot Tourist Park works such as the levelling of sites were completed mid December in time for the holiday period. Entrance beautification at the LTWP entrance were completed in December that included the installation of new retaining walls and construction of a new entrance landscaping and signage.</p>			
<p>ACTION 1 - Plan and source funding for redevelopment of or the construction of key facilities and infrastructure</p>	<p>Details of applications submitted and the outcome.</p>	<p>Funding opportunities to replace key facilities and infrastructure.</p>	<p>As at 31 December 2020 - There were no new applications submitted during the reporting period, however work progresses on the South West Narrandera Sewer Extension Study worth \$48,000 and the Barellan Sewer Scheme worth \$4.87 Million dollars.</p>	<p>Water Sewer Manager</p>	<p>Ongoing commitment</p>	<p>100%</p>
<p>ACTION 2 - Continuation and</p>	<p>Reporting of milestones</p>	<p>Implement IWCMP; report on direct</p>	<p>As at 31 December 2020 - The Integrated Water Cycle</p>	<p>Water Sewer Manager</p>	<p>Progressing</p>	<p>75%</p>

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
monitoring of the Integrated Water Cycle Management Plan (IWCMP).	achieved within the IWCMP.	actions derived from the IWCMP with relevant timeline and Key Performance Indicators.	Management options study additional options study is underway with an expected completion in March 2021. A 30 year asset replacement program and asset management plan is currently being developed by Public Works Advisory NSW.			
ACTION 3 - An ongoing program of capital works for both water and sewer operations of Council	Progress of proposed works followed by the completion of projects within budget and effectiveness measured by a timeline.	Ongoing 10 year Capital Works Program within funding.	As at 31 December 2020 - Capital works program on schedule. Major works for rest of 2020-2021 financial year include Adams Street and King Street watermain replacements, sewer mains replacement program, Pine Hill water reservoir construction and Barellan sewer design.	Water Sewer Manager	Ongoing commitment	70%

THEME 5 - OUR CIVIC LEADERSHIP

STRATEGY 1 - TO HAVE A COUNCIL THAT DEMONSTRATES EFFECTIVE MANAGEMENT CONSISTENTLY, ALSO A COUNCIL THAT COMMUNICATES AND ENGAGES WELL WITH THE COMMUNITY AND WORKS COLLABORATIVELY

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
ACTION 1 - Accountable, transparent and ensure open communication between the community and Council	Delivery Program update report submitted to Council and community during September, December, March and June annually on outcomes achieved.	Continued three monthly reporting on measureables contained within the Delivery Program.	As at 31 December 2020 - The reporting on measurables within in the adopted Delivery Program continues on a three monthly basis.	Governance & Engagement Manager	Completed	100%
ACTION 1 - Accountable, transparent and ensure open communication between the community and Council	Scheduled for early 2020 and will inform Council of the views of the community against industry benchmarks.	Undertake a second Community Survey early 2020.	As at 31 December 2020 - Micromex Research was appointed as Council's provider for this service with the survey scheduled for late April 2020; however due to the COVID-19 pandemic the community survey was postponed and will now be conducted the week commencing 8 February 2021. The community survey will comprise a telephone questionnaire whereby members of the community may receive a 'cold call' asking if they wish to participate, a person based at key locations to obtain telephone numbers for the purpose of participating in the telephone questionnaire at a later date and finally an online questionnaire.	Governance & Engagement Manager	Progressing	10%
ACTION 1 - Accountable, transparent and ensure open communication	Outcomes promised by Council in its Fit for the Future Improvement Plan.	Report on Fit for the Future strategies.	As at 31 December 2020 - Council's general purpose financial reports for the year ending 30 June 2020 indicate that council has met the majority of the Fit For The Future ratios. The Own Source Revenue ratio has been reduced due to Council's success in obtaining grant funding which is not categorised as own source revenue. This ratio was impacted in the same way during the 2018-	Deputy GM Corporate & Community	Progressing	60%

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
between the community and Council			2019 financial year. Council's Infrastructure Backlog rose as a result of the revaluation of the road network at 30 June, 2020. This indicator will be reduced in the current year as the backlog calculation is aligned with councils road network service levels.			
ACTION 1 - Accountable, transparent and ensure open communication between the community and Council	Amendments to the Customer Service Charter to be made by 31 December 2018 also review the Customer Request System reporting to ensure requests are being dealt with as per the Charter and determine ways to gauge if the customer is happy with the outcome.	Update the Customer Service Charter to include reference to AS/NZS 1002:2014 'Guidelines for complaint management in organisations'.	As at 31 December 2020 - Originating from the Executive Leadership Team, the review of the Charter was actioned to resolve a number of issues such as the responsibility for closing the customer service loop, that is from the service request initiation to the action then to gauging customer satisfaction. The Deputy General Manager Corporate and Community Services has identified this as a task that needs to be finalised with a draft version to be presented to both the Executive Leadership Team then Council in coming months.	Governance & Engagement Manager	Progressing	50%
ACTION 1 - Accountable, transparent and ensure open communication between the community and Council	Council to consider any requests in accordance with the Community Strategic Plan 2017-2030.	Where possible support community projects where groups or organisations have clear goals and outcomes.	As at 31 December 2020 - Any requests for support shall be considered in accordance with strategic documents and budgetary constraints.	Governance & Engagement Manager	Completed	100%

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
ACTION 1 - Accountable, transparent and ensure open communication between the community and Council	Compliance with Australian Government Digital Service Standard also details of website content review and where possible details of website visits and pages most frequently visited.	Ensure that the Council website is compliant with current industry standards.	As at 31 December 2020 - Council's website remains compliant with the respective standards and is equipped with a compliance checking system before internal staff publish information. A website check for compatibility can be completed through WAVE Report https://wave.webaim.org/report#/https://www.narrandera.nsw.gov.au , four minor contrast issues were identified such as the homepage image where symbols had little contrast to the background. During this quarter the website was viewed 26,905 times by 6,825 users. The top 10 pages included the home page, contact us, waste and recycling, media release - 'Council focuses on future, not hearsay', working at Council. Council Meetings, search function, news and media, waste depot hours and Councillors.	Communications Officer	Ongoing commitment	100%
ACTION 1 - Accountable, transparent and ensure open communication between the community and Council	Revise Councils Procurement Policy by 31 December 2018.	Council's procurement provides best value and protects against fraud and corruption.	As at 31 December 2020 - Council has adopted the revised Procurement Policy with the Procurement Manual still being reviewed to incorporate these changes and updated templates.	Governance & Engagement Manager	Progressing	70%
ACTION 2 - A highly skilled and motivated workforce	Reviewed at least every 2 years or when there is legislative or award changes.	Ensure workforce policies remain current in a changing work environment.	As at 31 December 2020 - The human resources team continues to review and improve the content of Council's policies and procedures. Since the last reporting period the team have reviewed 10 policies/procedures and 2 Work Health and Safety Policies. The team has also developed 2 new policies and have completed a review of the Consultative Committee constitution and the Work Health and Safety terms of reference.	Human Resources Manager	Progressing	80%

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
ACTION 2 - A highly skilled and motivated workforce	Action recommendations within the Workforce Strategic Plan 2017-2021; report September annually on staff demographics in comparison to previous 3 years.	Develop and implement succession planning.	As at 31 December 2020 - The human resources team report monthly to the Executive Leadership Team (ELT) on staff demographics. Price Waterhouse Cooper recently provided Council with its annual comparison report and compares staff demographic data from all participating group 10 and RAMJO Councils. As the report has only recently been received the information provided has not been fully assessed. When this has been completed the report will be tabled at the next Executive Leadership Team Meeting. The reports provided by PWC will also provide valuable data for the Workforce Strategic Plan 2021-2025 and review of the Community Strategic Plan.	Human Resources Manager	Progressing	90%
ACTION 2 - A highly skilled and motivated workforce	Amendments are made as soon as possible; report September annually performance appraisal outcomes.	Implement approved revisions of the salary administration and Employee Performance Management System.	As at 31 December 2020 -. During the reporting quarter the results of 2020 Performance Appraisals were reviewed by the human resources team. Training requests either recommended by the manager or requested by the employee have been processed and where appropriate have been approved based on merit and Council need. Approvals have been staggered over a three year period with correspondence sent to all employees outlining the approved training and which year they can expect the training to take place.	Human Resources Manager	Progressing	85%
ACTION 2 - A highly skilled and motivated workforce	Information presented is accurate, relevant and easy to read.	Identified Council staff to undertake training for excellent written communication and presentation skills.	As at 31 December 2020 - Training in written communication skills is provided to employees as necessary. Analysis of training requests submitted in the 2019-2020 performance appraisal process indicated that two requests were received for report writing and/or formal presentation skills with both requests approved by the Executive Leadership Team (ELT) - this training is yet to be organised. Internal reminders to employees regarding the importance of accurate, relevant and easy to read documents are issued regularly. Employees who are required to make formal presentations to Council are given the opportunity to have their presentation critiqued by ELT prior to the 'live' presentation.	Human Resources Manager	Ongoing commitment	90%

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
ACTION 3 - As an organisation the information management capability meets the needs of the users and the community	Implement actions within the Information Management Strategy 2014-2019 also review and update the Information Strategy 2014-2019 during 2020.	Maintain an Information Management Strategy providing best value contemporary services.	As at 31 December 2020 - The Information Management Strategy 2014-2019 continues to be reviewed each year as part of the capital works budget process to include suitable projects. The Information Management Strategy will be updated in 2021.	Information Technology Manager	Progressing	50%
ACTION 4 - Financial sustainability is critical with maximum rate revenue to be achieved and other income sources maximised	Recommendations to maximise Councils financial position.	Monitor Councils financial situation and progress against Fit for the Future benchmarks.	As at 31 December 2020 - Council's Revenue Officer closely monitors assessments which may become rateable during the financial year; this includes the sale of vacant Department of Housing land or land sold by religious institutions or instances where Crown authorities that are currently non-rateable become rateable. The Finance Manager regularly reviews Investments in accordance with the Investment Policy and reports to Council on a monthly basis. The budget is reviewed on a quarterly basis and reported to Council with any variations that have been made during the reporting period.	Finance Manager	Progressing	50%
ACTION 4 - Financial sustainability is critical with maximum rate revenue to be achieved and other income sources maximised	Have systems in place that details grants applied for, and where successful that monies have been received, expended and acquitted in accordance with	Monitor the level of State and Federal Government grants payable to Council.	As at 31 December 2020 - Council has developed a register that details the name of the Council officer who has applied for grant funding and from where the funding is being sourced. Should the funding be successful then the date and the amount of the funding received, the date of acquittal needs to be finalised and the actual date of acquittal are recorded. At present, the Finance Manager and the GIS Officer are currently undertaking a review of the register and an upgraded version will be available soon.	Finance Manager	Progressing	50%

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
	the funding body requirements.					
ACTION 4 - Financial sustainability is critical with maximum rate revenue to be achieved and other income sources maximised	Reported monthly to Council against a timeline.	Ensure that Council funds are invested in accordance with legislative provisions and income yield is maintained within Councils risk profile.	As at 31 December 2020 - A monthly report detailing Council's invested monies is presented to each Council meeting. The report details all transactions that have taken place within the proceeding month and gives a snapshot of the portfolio and credit limits to make sure that Council remains within the prescribed amount allowed for each institution. A report for local expenditure is also tabled in conjunction with the quarterly budget review.	Finance Manager	Progressing	50%
ACTION 5 - The community displays a high level of understanding and compliance with legislative in regard to the keeping of and control of companion animals and other animals	Updated statistics for each reporting period with cumulative totals also to be reported.	Number of dogs registered under the Companion Animals Act.	As at 31 December 2020 7 dogs were registered for this quarter.	Administration Assistant - Development and Environment	Progressing	25%
ACTION 5 - The community displays a high	Updated statistics for each reporting period with cumulative totals	Number of cats registered under the	As at 31 December 2020 4 cats were registered for this quarter.	Administration Assistant - Development	Progressing	25%

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
level of understanding and compliance with legislative in regard to the keeping of and control of companion animals and other animals	also to be reported.	Companion Animals Act.		and Environment		
ACTION 6 - The Narrandera Shire Local Environmental Plan 2013 (LEP) is reviewed within a 5 year cycle	Review the current LEP within the timeframe established by the Department of Planning and Environment.	Maintain the LEP to meet community aspirations, land needs and environmental outcomes.	As at 31 December 2020 - Preparatory work has commenced to review the Local Environmental Plan (LEP). The first review will be a 'housekeeping' task to rectify any minor anomalies and omissions with a comprehensive review to align with the completion of the studies identified within the Local Strategic Planning Statements over the next four years.	Deputy GM Infrastructure	Progressing	60%
ACTION 7 - Planning instruments reflect the intent and direction of land use strategies and facilitate development	Compliance with guidelines from the Department of Planning and Environment.	Documents are reviewed against intended outcomes.	As at 31 December 2020 - The Community Participation Plan was adopted by Council in December 2019. The Draft Local Strategic Planning Statement was adopted by Council in August 2020 and preparatory work has commenced to review the Local Environmental Plan. Revisions and additions of other planning instruments now being conducted.	Deputy GM Infrastructure	Progressing	90%

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
and growth of the Shire						
ACTION 8 - Development Applications received and assessed within statutory timeframes	The number of Development Applications received during the reporting period also financial year cumulative totals also provide comparative yearly data to paste 2 year's data.	Statistical data on Development Applications received, also comparing to previous years.	As at 31 December 2020 Council received 14 development applications during this reporting quarter with a total of 25 Development Applications received this financial year. For the same reporting quarter in 2019-2020 there were 22 Development Applications lodged and in 2018-2019 there were 27 Development Applications lodged.	Administration Assistant - Development and Environment	Progressing	25%
ACTION 8 - Development Applications received and assessed within statutory timeframes	Comparison of assessment timeframe against Department of Planning & Environment averages.	Compliance with statutory timeframes for assessment.	As at 31 December 2020 During this reporting quarter the average Development Application assessment timeframe was 36.5 days compared to the statutory 40 day timeframe.	Administration Assistant - Development and Environment	Progressing	25%
ACTION 9 - Maintain a strong voice in regional groups such as RAMROC, the proposed RAMJO also	Details of engagement opportunities.	Proactive engagement at appropriate forums and continued political lobbying with our partners.	As at 31 December 2020 - Quarterly meetings of RAMJO are held and are attended by Mayor, Deputy Mayor and General Manager. The Annual Board meeting was recently held in Albury with Council being represented. The Mayor also attended the Cootamundra Electorate Mayoral round table which provided the opportunity for priority projects for Narrandera Shire Council to be presented to the State Members and other relevant Ministers.	General Manager	Progressing	50%

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
Destination NSW						

18.4 APPLICATION TO CLOSE PART OF A COUNCIL MANAGED ROAD RESERVE**Document ID: 542836****Author: Governance and Engagement Manager****Authoriser: Deputy General Manager Corporate and Community****Theme: Our Civic Leadership****Attachments: Nil****RECOMMENDATION**

That Council:

1. Agrees to progress the application from NSW Rural Fire Service - MIA District to close part of the Landervale Road road reserve for the purpose constructing a bushfire shed for use by the Landervale Bushfire Brigade.
2. Approves delegated authority to the Mayor and the General Manager to sign any documentation relating to this matter.
3. Endorses the placement of the Common Seal of Council to any documentation relating to this matter.

PURPOSE

The purpose of this report seeks the endorsement of Council to progress a road closure application to close part of the Landervale Road road reserve for the purpose of constructing a bushfire shed for use by the Landervale Bushfire Brigade.

SUMMARY

An application has been received to close part of a Council managed road reserve for land adjacent to Landervale Road. Following subdivision of this land, Council will become the registered owner of the land with the NSW Rural Fire Service occupying the site.

BACKGROUND

A road closure application has been received for the closure and creation of new certificate of title for part of an unused section of Council managed road reserve adjacent to Landervale Road.

The applicant is the NSW Rural Fire Service - MIA District with the applicant seeking to close and use approximately 1,700 m² of vacant land located south west of the intersection of Landervale Road and Glen Moor Road (a locality map is provided on the next page of this report).

A search of NSW Government Gazette records shows that Landervale Road was widened at this location by Gazettal notice 138 dated 22 October 1976 (a copy of Gazettal is provided on the next page of this report).

Locality map



Copy of Gazettal

22 OCTOBER, 1976] NEW SOUTH WALES GOVERNMENT GAZETTE No. 138

Parish North Wagga Wagga, County Clarendon, Land District Wagga Wagga, Shire Mitchell
 Widening of road from Eunony Bridge to Wagga Wagga within portion 29, D.P. 252913 (R. 35465-1603). (Council's reference: C 162.) Rds 76-9.
 Land resumed for road: Lot 1.
 Title affected and area resumed: C.T. 10305-239 (3 910 square metres).
 Additional road dedicated: Lot 2.

Parish Kurrajong, County Cook, Land District Windsor, Shire Colo
 Opening of roads within portions 76 and 77, D.P. 252904 (R. 35622-1603) and D.P. 252903 (R. 35623-1603). (Council's reference: 665-1804.) Rds 76-559.
 Lands resumed for road: Lot 1, D.P. 252904, and lots 1 and 2, D.P. 252903.
 Titles affected and area resumed: C.T. 8049-243 (1 082 square metres); and C.T. 10448-179 (321.8 square metres).

Parishes Boblegigbie and Bolaro, Counties Bourke and Cooper, Land District and Shire Narrandera
 Widening of part road from Narrandera to Coolamon within portion 66 (Parish Bolaro) and portion 106 (Parish Boblegigbie), D.P. 252859 (R. 35734-1603). (Council's reference: Rd 39.) Rds 76-908.
 Lands resumed for road: Lots 1 and 2.
 Titles affected and areas resumed: Conditional Lease 1917-1 (Lot 1) (2.742 hectares); and C.G. 7793-128 (781 square metres).

(2994) Sydney
DECLARATION OF ROAD TO UNDER PROVISIONS OF THE ACT, 1902
 IN pursuance of the provisions of Act, 1902, the roads hereunder des public road and dedicated to the pub
W. F. CRABTR

Description
Land District—Goulburn;
 Parish Boro, County Argyle, 7 metres wide within portion 150, the separating portion 136 from portion road 20.115 metres wide separating 150 required to preserve continuity (Council's reference: 200/5/75.) R

Land District—Deniliquin;
 Parish Quiamong, County Town end of road, portion 76, end of road (Council's reference: 2/121/R28.)

Land District—Hillston; S
 Parish Stackpoole, County Nichol portions 31 and 36 from portions 3; northerly to the Public Road 41 Merriwagga to Rankins Springs. 958). Rds 76-1015.
Land District—Cowan; S

The applicant has agreed that any costs associated with this proposal such as advertising, the preparation of a plan of subdivision, the creation of a new certificate of title and associated legal costs will be paid either directly by the applicant or reimbursed to Council. Following registration of the subdivision the land will be in the ownership of Narrandera Shire Council.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**Theme**

Our Civic Leadership

Strategy

5.1 - To have a Council that demonstrates effective management consistently, also a Council that communicates and engages well with the community and works collaboratively

Action

5.1.1 - Accountable, transparent and ensure open communication between the community and Council

ISSUES AND IMPLICATIONS**Policy**

- Road Closures & Private Purchase Policy TS370.

Financial

- There are costs to progress and finalise this application with the applicant agreeing to pay costs incurred directly or to reimburse costs to Council.

Legal / Statutory

- *Local Government Act 1993*
- *Roads Act 1993*

Community Engagement / Communication

- Achieved by presenting this request to close part of a Council managed road reserve in the ordinary section of the Council business paper, also by undertaking required consultation with both the community and other stakeholders.

Human Resources / Industrial Relations (if applicable)

- Nil

RISKS

There are no perceived risks apart from the applicant withdrawing their application, however by having a statement of intent to proceed signed by the applicant, any costs incurred are considered recoverable.

OPTIONS

The options available to Council are:

1. Approve the application to close part of the Landervale Road reserve.
2. Not approve the application to close part of the Landervale Road reserve.

CONCLUSION

The application submitted by the NSW Rural Fire Service - MIA District is for the purpose of constructing a bushfire shed for use by the Landervale Bushfire Brigade in a strategic location.

The recommendation will be that the application to close part of the Landervale Road reserve be approved, with delegated authority granted to the Mayor and the General Manager to sign any documentation relating to this matter.

RECOMMENDATION

That Council:

1. Agrees to progress the application from NSW Rural Fire Service - MIA District to close part of the Landervale Road road reserve for the purpose constructing a bushfire shed for use by the Landervale Bushfire Brigade.
2. Approves delegated authority to the Mayor and the General Manager to sign any documentation relating to this matter.
3. Endorses the placement of the Common Seal of Council to any documentation relating to this matter.

19 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS**19.1 DECEMBER 2020 & JANUARY 2021 DEVELOPMENT SERVICES ACTIVITIES****Document ID:** 534781**Author:** Administration Assistant**Authoriser:** Deputy General Manager Infrastructure**Theme:** Statutory and Compulsory Reporting – Development Services**Attachments:** Nil**RECOMMENDATION**

That Council:

1. Receives and notes the Development Services Activities Report for December 2020 and January 2021.

- 1.

PURPOSE

The purpose of this report is to inform Council of Development Applications and other development services provided during December 2020 and January 2021 as of 31 January 2021.

BACKGROUND**Development & Complying Development Applications**

A summary of Development & Complying Development Applications processed during December 2020 and January 2021 detailed in the following table:

Stage Reached	Number
Lodged	6
Stop-the-Clock / Under Referral / Awaiting Information	2
Under Assessment	8
Determined	7

The value of Development & Complying Development Applications approved by Council during December 2020 and January 2021 is detailed in the following table:

Development Type	2020/2021			
	December / January		Year to Date	
	Number	Value \$	Number	Value \$
Residential	4	\$ 1,045,697	25	\$ 2,754,538
Industrial	1	\$ 6,500	1	\$ 6,500
Commercial	1	\$ -	4	\$ 2,760,000
Rural Residential			0	\$ -
Subdivisions	1	\$ -	3	\$ -
Other			0	\$ -
TOTAL	7	\$ 1,052,197	33	\$ 5,521,038

Commercial - modification - figures included in previous report

Under the provisions of section 4.59 of the Environmental Planning and Assessment Act Narrandera Shire Council consented to the following development applications, applications for modification of development consents and complying development certificate applications during December 2020 and January 2021.

No	Lot	Sec	DP/SP	Address	Development Type	Type	STC / RFI Days	ACTIVE Business Days
005 20-21	4	-	523262	7 McLays Rd NARRANDERA	1 into 2 lot subdivision	L	26	101*
023 20-21	11	-	1193726	138 Back Dixonville Rd NARRANDERA	Farm building	L	-	28
029 20-21	B	-	399148	37 Audley St NARRANDERA	Dwelling	L	-	18
034 12-13 Part 2	1	-	300745	34 Victoria Ave NARRANDERA	Dwelling, pool & shed	L	-	17
026 20-21	3	-	1241131	43 Back Dixonville Rd NARRANDERA	Dwelling	L	-	20
032 20-21	41	-	751672	41 Martins Road BARELLAN	Transportable Dwelling	L	-	34
027 14-15 Part 2	2	-	561633	16305 Newell Hwy GILLENBAH	Modification - Service Station redevelopment	L	17	24
034 19-20	4	9	758052	70 Bendee St BARELLAN	Modification – partial demolition & refurbishment	L	21	38

*This DA referral to RFS took 88 days.

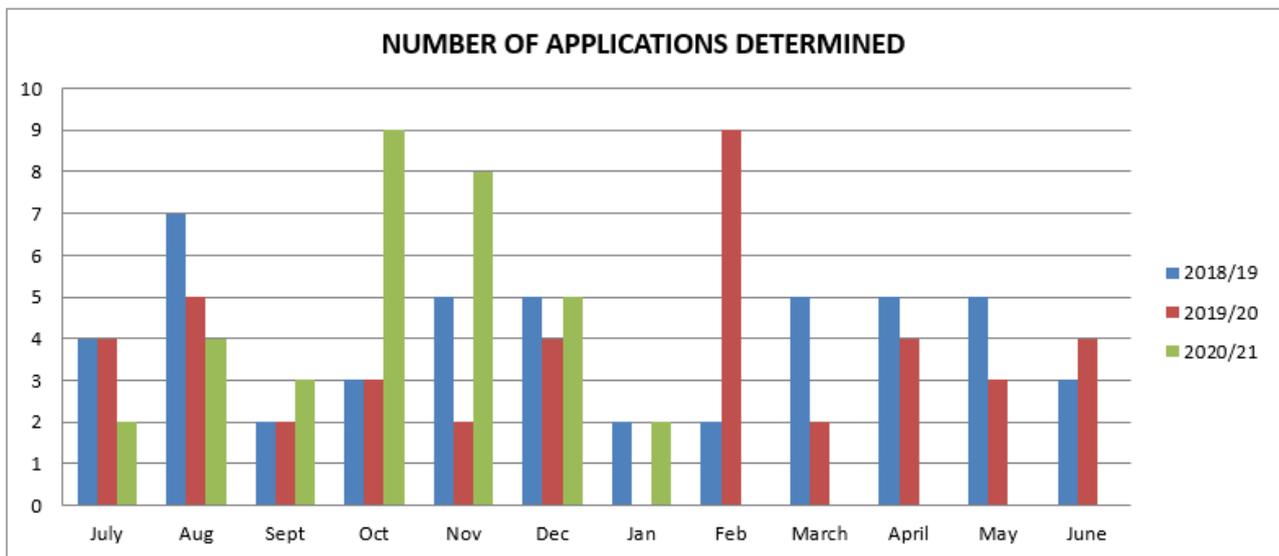
Type explanation

Local (L)	Merit based assessment where development consent is required. Target determination time of 40 business days.
Integrated (I)	Merit based assessment where approval from other authorities, such as RMS, RFS, DPI, is required in addition to development consent. The referral process extends the target determination time to 60 business days.
Modification (M)	Revision of previously approved application. No target determination time.
Stop the Clock (STC)	Calculation of active days stops while additional information required to complete the assessment is obtained from the applicant.
Complying (C)	Fast track approval process without the need for a full development application if specific criteria are met. Target 10 to 20 business days.

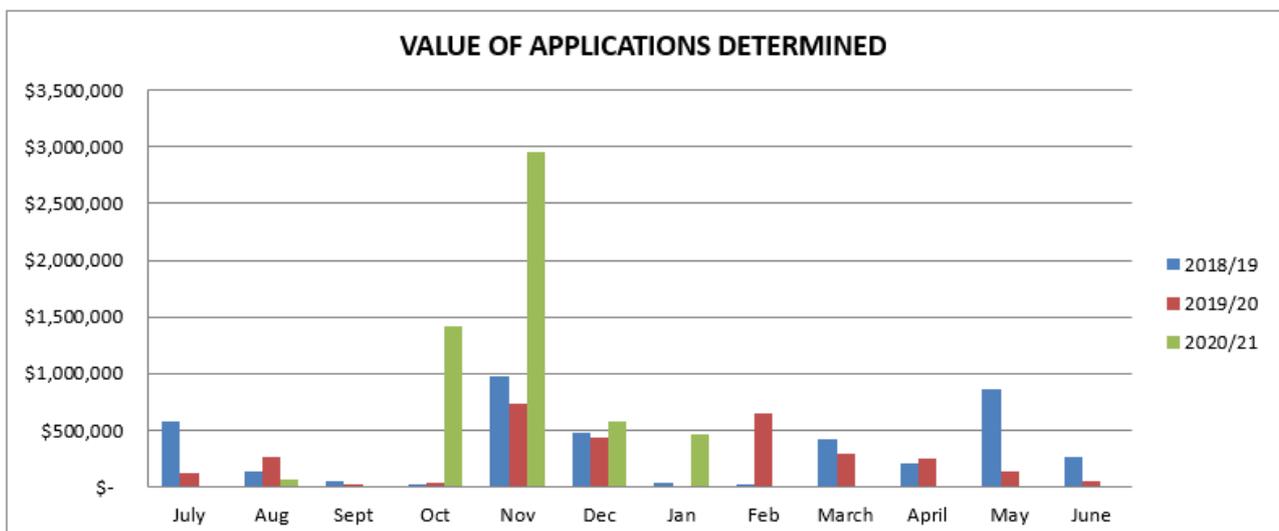
Comparison determination times

2014/15	Narrandera Shire Council average	42 days
2015/16	Narrandera Shire Council average	35 days
2016/17	Narrandera Shire Council average	26 days
2017/18	Narrandera Shire Council average	27 days
2018/19	Narrandera Shire Council average	38 days
2019/20	Narrandera Shire Council average	32 days
2020/21	Narrandera Shire Council average YTD	36 days

This graph details the comparative number of Development & Complying Development Applications determined by month since 2018/19.



This graph details the comparative value of Development & Complying Development Applications determined by month since 2018/19.



Certificates Issued

A summary of other development services activities undertaken during December 2020 and January 2021 is detailed in the following table:

Certificate Type	Number Issued
Construction Certificates	5
Building Certificates	-
Subdivision Certificates	1
Occupation Certificates	2
Compliance Certificates	-
Section 10.7 (previously 149) Certificates	99
Swimming Pool Compliance Certificates	1
On-Site Septic Management System Certificates	-

RECOMMENDATION

That Council:

1. Receives and notes the Development Services Activities Report for December 2020 and January 2021.

20 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS

20.1 DECEMBER 2020 QUARTERLY BUDGET REVIEW

Document ID: 542241
Author: Finance Manager
Authoriser: Deputy General Manager Corporate and Community
Theme: Statutory and Compulsory Reporting – Financial / Audit
Attachments: 1. Quarterly Budget Review Statement December 2020.pdf [↓](#)

RECOMMENDATION

That Council:

1. Receive, note and adopt the information and variations contained in the December Quarterly Review.

PURPOSE

The purpose of this report is to present Council’s December Quarterly Budget Review Statement.

SUMMARY

The General Fund forecast net operating result from continuing operations after the quarter is a surplus \$11,362,840 compared to the original budget forecast result of a surplus of \$9,623,704.

The General Fund forecast net operating result before grants and contributions provided for capital after the quarter is a deficit of (\$2,313,935) compared to original budget forecast of a surplus of \$355, 838. This is a result of transferring out the Financial Assistance Grant (FAG) that was received in advance last financial year.

Council also obtained additional Capital Funding of \$1,220,000 for Fixing Country Roads.

Below is a table that outlines each of Council Fund’s operating positions before capital grants.

Operating Position before Capital Grants			
Fund	Original	Sept	Dec
	(000's)	(000's)	(000's)
General	9,624	8,567	11,363
Water	377	387	490
Sewer	4,307	4,319	4,344
Consolidated	14,307	13,273	16,197

BACKGROUND

Council, in accordance with the Local Government Financial Regulations, is required to prepare a Quarterly Budget Review Statement (QBRs).

The Financial Regulations mandate a minimum of six statements that must be produced. These are a Statement by the Responsible Accounting Officer, Income & Expenses Statement, Capital Budget Statement, Cash & Investments Position Statement, Key Performance Indicators and a Statement of Contracts and Other Expenses.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Nil

ISSUES AND IMPLICATIONS

Policy

- Nil

Financial

- Council's short-term financial position (the level of working capital) is satisfactory as at 30 September 2020.

Legal / Statutory

- To comply with Local Government Regulations 2005 Part 9 Division 3 Clause 203.

Community Engagement / Communication

- N/A

Human Resources / Industrial Relations (if applicable)

- N/A

RISKS

N/A

VARIATIONS

Significant variations during the September quarter are detailed below by Activity.

INCOME

Rates & Annual Charges

- The Rates & Annual Charges have been levied and resulted in an overall budget increase of \$26,000.

User Charges & Fees

- User fees increased slightly by \$1050 with the anticipation the hall usage will increase.

Grants & Contributions - Operating

- Roads and Maritime Services have approved funding for Road Safety Projects as per Council Resolution 20/239

Grants & Contributions - Capital

- Funding has been approved for \$819,975 under the Local Roads & Infrastructure Grant. Council was also successful in obtaining a grant under the Crown Reserve Improvement Fund for \$96,901

The total increase in income for the December budget review is \$598,000.

EXPENDITURE**Employee Costs**

- The budget for the school-based apprentices was increased by \$15,000 and this was offset by a reduction in Material & Contracts costs.
- Public Toilets wages was increased by \$20,000 as the budget was almost fully expended by December. This was offset by a reduction from the Playing Fields expenses which costs were substantially less than normal.
- The overall increase in budget for employee expenses was \$2,520.

Materials & Contracts

- \$12,500 was added to the Contributions to Local Organisations for COVID Relief.
- \$20,000 was added to the COVID relief budget for internal expenses.
- \$15,000 was added to Narrandera Landfill Expenses.
- Playing fields expenses were reduced by \$13,000.

Other Expenses

- There is an overall increase of \$5,000 to the line item budget for the December quarter.
- The main expense being an increase in the Community Transport Telephone expense due to increase in demand.

Capital Expenditure

- Council received new funding of \$819,975 for the Local Roads and Community Infrastructure program.
- \$96,901 is to be spent on Crown Reserves Plan of Management
- \$200,000 was taken out for PAMP projects as funding was not approved.
- \$100,000 was transferred out of the Water Fund Reserve for the new taggle system.

The total decrease in operating expenditure for the general fund is \$324,000. This includes the adjustments required to repair the broken links within the LTFFP.

CONCLUSION

It will be recommended that Council receives, notes and adopts the December Quarterly review in accordance with the Local Government Financial Regulations.

RECOMMENDATION

That Council:

1. Receive, note and adopt the information and variations contained in the December Quarterly Review.

Narrandera Shire Council

Quarterly Budget Review Statement

for the period 01/10/20 to 31/12/20

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Narrandera Shire Council

Quarterly Budget Review Statement

for the period 01/10/20 to 31/12/20

Report by Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

31 December 2020

It is my opinion that the Quarterly Budget Review Statement for Narrandera Shire Council for the quarter ended 31/12/20 indicates that Council's projected financial position at 30/6/21 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed:



Martin Hiscox
Responsible Accounting Officer

date:

10-02-2021

Narrandera Shire Council

Quarterly Budget Review Statement
for the period 01/10/20 to 31/12/20

Income & Expenses Budget Review Statement

Budget review for the quarter ended 31 December 2020

Income & Expenses - Council Consolidated

(\$000's)	Original Budget 2020/21	Approved Changes					Revised Budget 2020/21	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than by QBRs	Sep QBRs	Dec QBRs	Mar QBRs					
Income											
Rates and Annual Charges	8,040	-	-	26	-	-	8,066	-		8,066	8,398
User Charges and Fees	3,341	-	-	1	-	-	3,342	63		3,405	702
Other Revenues	753	-	-	(14)	-	-	739	89		828	389
Grants & Contributions - Operating	7,475	(2,374)	-	3	-	-	5,104	-		5,104	2,443
Grants & Contributions - Capital	13,416	2,872	-	1,220	-	-	17,508	446		17,954	4,686
Interest and Investment Revenues	361	-	-	-	-	-	361	-		361	22
Net gain from disposal of assets	92	-	-	-	-	-	92	-		92	-
Fair value increment on investment properties	-	-	-	-	-	-	-	-		-	-
Reversal of revaluation decrements on IPPE previously expensed	-	-	-	-	-	-	-	-		-	-
Reversal of impairment losses on receivables	-	-	-	-	-	-	-	-		-	-
Rental Income	-	-	-	-	-	-	-	-		-	-
Share of Interests in Joint Ventures	-	-	-	-	-	-	-	-		-	-
Total Income from Continuing Operations	33,478	498	-	1,236	-	-	35,212	598		35,810	16,640
Expenses											
Employee Costs	8,307	74	-	(191)	-	-	8,190	2		8,192	3,240
Borrowing Costs	6	-	-	8	-	-	14	(4)		10	-
Materials & Contracts	3,892	457	-	373	-	-	4,722	(327)		4,395	1,891
Depreciation	5,087	-	-	-	-	-	5,087	-		5,087	2,338
Impairment of receivables	-	-	-	-	-	-	-	-		-	-
Legal Costs	-	-	-	-	-	-	-	-		-	-
Consultants	-	-	-	-	-	-	-	-		-	-
Other Expenses	1,878	-	-	46	-	-	1,924	5		1,929	1,032
Interest & Investment Losses	-	-	-	-	-	-	-	-		-	-
Net Loss from disposal of assets	-	-	-	-	-	-	-	-		-	-
Revaluation decrement/impairment of IPPE	-	-	-	-	-	-	-	-		-	-
Fair value decrement on investment properties	-	-	-	-	-	-	-	-		-	-
Share of interests in Joint Ventures	-	-	-	-	-	-	-	-		-	-
Total Expenses from Continuing Operations	19,170	531	-	236	-	-	19,937	(324)		19,613	8,501
Net Operating Result from Continuing Operation	14,308	(33)	-	1,000	-	-	15,275	922		16,197	8,139
Discontinued Operations - Surplus/(Deficit)											
Net Operating Result from All Operations	14,308	(33)	-	1,000	-	-	15,275	922		16,197	8,139
Net Operating Result before Capital Items	892	(2,905)	-	(220)	-	-	(2,233)	476		(1,757)	3,453

This statement forms part of Council's Quarterly Budget Review Statement (QBRs) for the quarter ended 31/12/2020 and should be read in conjunction with the total QBRs report

Narrandera Shire Council

Quarterly Budget Review Statement

for the period 01/10/20 to 31/12/20

Income & Expenses Budget Review Statement

Budget review for the quarter ended 31 December 2020

Income & Expenses - General Fund

(\$000's)	Original Budget 2020/21	Approved Changes			Revised Budget 2020/21	Variations for this Dec Qtr	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than by QBRs	Sep QBRs				
Income								
Rates and Annual Charges	5,928			4	5,932		5,932	6,199
User Charges and Fees	1,720			1	1,721	63	1,784	701
Other Revenues	753			(14)	739	89	828	389
Grants & Contributions - Operating	7,432	(2,374)		3	5,061		5,061	2,443
Grants & Contributions - Capital	9,268	2,743		1,220	13,231	446	13,677	4,632
Interest and Investment Revenues	218				218		218	22
Net gain from disposal of assets	92				92		92	
Fair value increment on investment properties					-		-	
Reversal of revaluation decrements on IPPE previously expensed					-		-	
Reversal of impairment losses on receivables					-		-	
Rental Income					-		-	
Share of Interests in Joint Ventures					-		-	
Total Income from Continuing Operations	25,411	369	-	1,214	26,994	598	27,592	14,386
Expenses								
Employee Costs	6,653	74		(191)	6,536	2	6,538	2,881
Borrowing Costs	6			8	14	(4)	10	
Materials & Contracts	3,403	457		373	4,233	(327)	3,906	1,825
Depreciation	4,265				4,265		4,265	2,132
Other Expenses	1,459			46	1,505	5	1,510	976
Interest & Investment Losses					-		-	
Net Loss from disposal of assets					-		-	
Revaluation decrement/impairment of IPPE					-		-	
Fair value decrement on investment properties					-		-	
Share of interests in Joint Ventures					-		-	
Total Expenses from Continuing Operations	15,786	531	-	236	16,553	(324)	16,229	7,814
Net Operating Result from Continuing Operation:	9,625	(162)	-	978	10,441	922	11,363	6,572
Discontinued Operations - Surplus/(Deficit)					-		-	
Net Operating Result from All Operations	9,625	(162)	-	978	10,441	922	11,363	6,572
Net Operating Result before Capital Items	357	(2,905)	-	(242)	(2,790)	476	(2,314)	1,940

This statement forms part of Council's Quarterly Budget Review Statement (QBRs) for the quarter ended 31/12/20 and should be read in conjunction with the total QBRs report

Narrandera Shire Council												
10 Year Financial Plan for the Years ending 30 June 2031												
INCOME STATEMENT - GENERAL FUND												
Scenario: Budget 2020-2030 (rollover from V11)												
	Actuals	Current Year	Projected Years									
	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Income from Continuing Operations												
Revenue:												
Rates & Annual Charges	5,824,000	5,932,439	6,052,343	6,174,645	6,299,391	6,426,635	6,556,421	6,688,801	6,823,831	6,961,562	7,102,045	7,244,088
User Charges & Fees	1,565,000	1,784,434	1,834,259	1,880,095	1,927,075	1,975,227	2,024,591	2,075,182	2,127,042	2,180,200	2,234,681	2,290,547
Other Revenues	2,254,000	828,222	660,842	665,617	670,484	675,451	680,515	685,682	690,952	696,329	701,811	701,811
Grants & Contributions provided for Operating Purposes	8,634,000	5,060,908	6,915,128	7,017,552	7,122,023	7,228,582	7,337,268	7,448,128	7,561,203	7,676,537	7,794,177	7,784,369
Grants & Contributions provided for Capital Purposes	1,997,000	13,676,775	3,835,847	994,500	495,500	462,500	552,500	455,000	450,000	435,000	410,000	385,000
Interest & Investment Revenue	325,000	217,950	228,950	228,950	228,950	228,950	228,950	228,950	228,950	228,950	228,950	228,950
Other Income:												
Net Gains from the Disposal of Assets	389,000	91,831	91,500	91,500	91,500	91,500	91,500	91,500	91,500	91,500	91,500	91,500
Fair value increment on investment properties	-	-	-	-	-	-	-	-	-	-	-	-
Reversal of revaluation decrements on IPPE previously expensed	-	-	-	-	-	-	-	-	-	-	-	-
Reversal of impairment losses on receivables	-	-	-	-	-	-	-	-	-	-	-	-
Rental Income	207,000	-	-	-	-	-	-	-	-	-	-	-
Joint Ventures & Associated Entities - Gain	-	-	-	-	-	-	-	-	-	-	-	-
Total Income from Continuing Operations	21,195,000	27,592,559	19,618,869	17,052,859	16,834,923	17,088,845	17,471,745	17,673,243	17,973,478	18,270,078	18,563,164	18,726,265
Expenses from Continuing Operations												
Employee Benefits & On-Costs	7,168,000	6,537,714	6,695,074	6,836,946	6,965,951	7,102,635	7,242,051	7,384,257	7,529,307	7,677,260	7,828,171	7,984,737
Borrowing Costs	-	10,439	13,058	11,404	9,717	7,996	6,240	4,448	2,883	1,844	983	165
Materials & Contracts	4,060,000	3,906,364	2,852,683	2,848,765	2,913,926	2,929,884	2,973,110	3,018,084	3,054,386	3,088,981	3,131,207	3,178,028
Depreciation & Amortisation	4,340,000	4,265,443	4,289,775	4,314,536	4,339,731	4,365,369	4,391,459	4,418,010	4,445,029	4,472,523	4,500,508	4,500,508
Impairment of investments	-	-	-	-	-	-	-	-	-	-	-	-
Impairment of receivables	-	-	-	-	-	-	-	-	-	-	-	-
Other Expenses	1,912,000	1,510,159	1,563,555	1,469,297	1,498,113	1,612,500	1,557,482	1,588,052	1,619,237	1,743,044	1,683,496	1,683,496
Interest & Investment Losses	-	-	-	-	-	-	-	-	-	-	-	-
Net Losses from the Disposal of Assets	-	-	-	-	-	-	-	-	-	-	-	-
Revaluation decrement/impairment of IPPE	-	-	-	-	-	-	-	-	-	-	-	-
Fair value decrement on investment properties	-	-	-	-	-	-	-	-	-	-	-	-
Joint Ventures & Associated Entities - Loss	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenses from Continuing Operations	17,480,000	16,230,119	15,414,145	15,480,948	15,727,438	16,018,384	16,170,342	16,412,851	16,650,842	16,983,652	17,144,365	17,346,934
Operating Result from Continuing Operations	3,715,000	11,362,440	4,204,724	1,571,911	1,107,485	1,070,461	1,301,403	1,260,392	1,322,636	1,286,426	1,418,799	1,379,331
Discontinued Operations - Profit/(Loss)	-	-	-	-	-	-	-	-	-	-	-	-
Net Profit/(Loss) from Discontinued Operations	-	-	-	-	-	-	-	-	-	-	-	-
Net Operating Result for the Year	3,715,000	11,362,440	4,204,724	1,571,911	1,107,485	1,070,461	1,301,403	1,260,392	1,322,636	1,286,426	1,418,799	1,379,331
Net Operating Result before Grants and Contributions provided for Capital Purposes	1,718,000	(2,314,335)	368,877	577,411	611,985	607,961	748,903	805,392	872,636	851,426	1,008,799	994,331

Narrandera Shire Council

Quarterly Budget Review Statement

for the period 01/10/20 to 31/12/20

Income & Expenses Budget Review Statement

Budget review for the quarter ended 31 December 2020

Income & Expenses - Water Fund

(\$000's)	Original Budget 2020/21	Approved Changes			Revised Budget 2020/21	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than by QBRS	Sep QBRS					
Income									
Rates and Annual Charges	756			10	766		766	793	
User Charges and Fees	1,459				1,459		1,459	1	
Other Revenues					-		-		
Grants & Contributions - Operating	23				23		23		
Grants & Contributions - Capital	20	104			124		124		
Interest and Investment Revenues	125				125		125		
Net gain from disposal of assets					-		-		
Fair value increment on investment properties					-		-		
Reversal of revaluation decrements on IPPE previously expensed					-		-		
Reversal of impairment losses on receivables					-		-		
Rental Income					-		-		
Share of Interests in Joint Ventures					-		-		
Total Income from Continuing Operations	2,383	104	-	10	2,497	-	2,497	794	
Expenses									
Employee Costs	952				952		952	210	
Borrowing Costs					-		-		
Materials & Contracts	284				284		284	23	
Depreciation	510				510		510	128	
Impairment of receivables					-		-		
Legal Costs					-		-		
Consultants					-		-		
Other Expenses	261				261		261	36	
Interest & Investment Losses					-		-		
Net Loss from disposal of assets					-		-		
Revaluation decrement/impairment of IPPE					-		-		
Fair value decrement on investment properties					-		-		
Share of interests in Joint Ventures					-		-		
Total Expenses from Continuing Operations	2,007	-	-	-	2,007	-	2,007	397	
Net Operating Result from Continuing Operation	376	104	-	10	490	-	490	397	
Discontinued Operations - Surplus/(Deficit)					-		-		
Net Operating Result from All Operations	376	104	-	10	490	-	490	397	
Net Operating Result before Capital Items	356	-	-	10	366	-	366	397	

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 31/12/20 and should be read in conjunction with the total QBRS report

Narrandera Shire Council												
10 Year Financial Plan for the Years ending 30 June 2031												
INCOME STATEMENT - WATER FUND												
Scenario: Budget 2020-2030 Incl. new Water Treatment Plant (roll)												
	Actuals	Current Year	Projected Years									
	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Income from Continuing Operations												
Revenue:												
Rates & Annual Charges	758,000	766,609	782,752	799,216	816,010	833,141	850,614	868,436	886,616	905,158	924,071	942,552
User Charges & Fees	1,471,000	1,458,870	1,495,342	1,532,725	1,571,043	1,610,319	1,650,577	1,691,841	1,734,138	1,777,492	1,821,929	1,867,477
Other Revenues	-	-	-	-	-	-	-	-	-	-	-	-
Grants & Contributions provided for Operating Purposes	-	22,725	22,725	22,725	22,725	22,725	22,725	22,725	22,725	22,725	22,725	22,725
Grants & Contributions provided for Capital Purposes	9,000	124,006	5,645,000	5,645,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
Interest & Investment Revenue	166,000	125,389	86,333	39,055	41,355	46,833	52,288	57,720	63,390	71,200	79,200	124,000
Other Income:												
Net Gains from the Disposal of Assets	-	-	-	-	-	-	-	-	-	-	-	-
Fair value increment on investment properties	-	-	-	-	-	-	-	-	-	-	-	-
Reversal of revaluation decrements on IPPE previously expensed	-	-	-	-	-	-	-	-	-	-	-	-
Reversal of impairment losses on receivables	-	-	-	-	-	-	-	-	-	-	-	-
Rental Income	-	-	-	-	-	-	-	-	-	-	-	-
Joint Ventures & Associated Entities - Gain	-	-	-	-	-	-	-	-	-	-	-	-
Total Income from Continuing Operations	2,404,000	2,497,599	8,032,152	8,038,721	2,471,133	2,533,018	2,596,204	2,660,722	2,726,869	2,796,575	2,867,925	2,976,754
Expenses from Continuing Operations												
Employee Benefits & On-Costs	354,000	951,663	935,072	953,774	972,850	992,307	1,012,155	1,032,398	1,053,045	1,074,105	1,095,586	1,117,500
Borrowing Costs	-	-	-	-	-	-	-	-	-	-	-	-
Materials & Contracts	902,000	283,535	287,789	292,106	296,487	300,934	305,448	310,029	314,680	319,400	324,191	329,054
Depreciation & Amortisation	499,000	510,500	520,500	830,700	847,104	863,836	880,903	898,311	916,067	934,178	952,652	952,652
Impairment of investments	-	-	-	-	-	-	-	-	-	-	-	-
Impairment of receivables	-	-	-	-	-	-	-	-	-	-	-	-
Other Expenses	208,000	260,825	267,049	273,703	279,177	284,760	290,456	296,265	302,190	308,234	314,399	314,399
Interest & Investment Losses	-	-	-	-	-	-	-	-	-	-	-	-
Net Losses from the Disposal of Assets	67,000	-	-	-	-	-	-	-	-	-	-	-
Revaluation decrement/impairment of IPPE	-	-	-	-	-	-	-	-	-	-	-	-
Fair value decrement on investment properties	-	-	-	-	-	-	-	-	-	-	-	-
Joint Ventures & Associated Entities - Loss	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenses from Continuing Operations	2,030,000	2,006,523	2,010,410	2,350,283	2,395,618	2,441,837	2,488,962	2,537,003	2,585,982	2,635,917	2,686,828	2,713,605
Operating Result from Continuing Operations	374,000	491,076	6,021,742	5,688,438	75,515	91,181	107,242	123,719	140,887	160,658	181,097	263,149
Discontinued Operations - Profit/(Loss)	-	-	-	-	-	-	-	-	-	-	-	-
Net Profit/(Loss) from Discontinued Operations	-											
Net Operating Result for the Year	374,000	491,076	6,021,742	5,688,438	75,515	91,181	107,242	123,719	140,887	160,658	181,097	263,149
Net Operating Result before Grants and Contributions provided for Capital Purposes	365,000	367,070	376,742	43,438	55,515	71,181	87,242	103,719	120,887	140,658	161,097	243,149

Narrandera Shire Council

Quarterly Budget Review Statement
for the period 01/10/20 to 31/12/20

Income & Expenses Budget Review Statement

Budget review for the quarter ended 31 December 2020

Income & Expenses - Sewer Fund

(\$000's)	Original Budget 2020/21	Approved Changes			Revised Budget 2020/21	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than by QBRS	Sep QBRS					
Income									
Rates and Annual Charges	1,356			12	1,368		1,368	1,406	
User Charges and Fees	162				162		162		
Other Revenues					-		-		
Grants & Contributions - Operating	20				20		20		
Grants & Contributions - Capital	4,128	25			4,153		4,153	54	
Interest and Investment Revenues	18				18		18		
Net gain from disposal of assets					-		-		
Fair value increment on investment properties					-		-		
Reversal of revaluation decrements on IPPE previously expensed					-		-		
Reversal of impairment losses on receivables					-		-		
Rental Income					-		-		
Share of Interests in Joint Ventures					-		-		
Total Income from Continuing Operations	5,684	25	-	12	5,721	-	5,721	1,460	
Expenses									
Employee Costs	702				702		702	149	
Borrowing Costs					-		-		
Materials & Contracts	205				205		205	43	
Depreciation	312				312		312	78	
Impairment of receivables					-		-		
Legal Costs					-		-		
Consultants					-		-		
Other Expenses	158				158		158	20	
Interest & Investment Losses					-		-		
Net Loss from disposal of assets					-		-		
Revaluation decrement/impairment of IPPE					-		-		
Fair value decrement on investment properties					-		-		
Share of interests in Joint Ventures					-		-		
Total Expenses from Continuing Operations	1,377	-	-	-	1,377	-	1,377	290	
Net Operating Result from Continuing Operation	4,307	25	-	12	4,344	-	4,344	1,170	
Discontinued Operations - Surplus/(Deficit)					-		-		
Net Operating Result from All Operations	4,307	25	-	12	4,344	-	4,344	1,170	
Net Operating Result before Capital Items	179	-	-	12	191	-	191	1,116	

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 31/12/20 and should be read in conjunction with the total QBRS report

Narrandera Shire Council												
10 Year Financial Plan for the Years ending 30 June 2031												
INCOME STATEMENT - SEWER FUND												
Scenario: 10% Yrs 1, 5% yr 2, 2% yrs 3-10 (rollover from V11)												
	Actuals	Current Year	Projected Years									
	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Income from Continuing Operations												
Revenue:												
Rates & Annual Charges	1,257,000	1,368,073	1,550,777	1,582,513	1,614,883	1,647,900	1,681,578	1,715,930	1,750,969	1,786,709	1,823,163	1,859,627
User Charges & Fees	157,000	161,500	169,575	173,814	178,160	182,614	187,179	191,859	196,656	201,572	206,611	211,776
Other Revenues	-	-	-	-	-	-	-	-	-	-	-	-
Grants & Contributions provided for Operating Purposes	-	19,800	22,350	22,350	22,350	22,350	22,350	22,350	22,350	22,350	22,350	22,350
Grants & Contributions provided for Capital Purposes	63,000	4,152,904	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000
Interest & Investment Revenue	29,000	17,900	22,000	23,600	26,800	30,000	33,200	31,600	36,400	39,600	42,800	42,800
Other Income:												
Net Gains from the Disposal of Assets	-	-	-	-	-	-	-	-	-	-	-	-
Fair value increment on investment properties	-	-	-	-	-	-	-	-	-	-	-	-
Reversal of revaluation decrements on IPPE previously expensed	-	-	-	-	-	-	-	-	-	-	-	-
Reversal of impairment losses on receivables	-	-	-	-	-	-	-	-	-	-	-	-
Rental Income	-	-	-	-	-	-	-	-	-	-	-	-
Joint Ventures & Associated Entities - Gain	-	-	-	-	-	-	-	-	-	-	-	-
Total Income from Continuing Operations	1,506,000	5,720,177	1,772,702	1,810,277	1,850,193	1,890,864	1,932,307	1,969,739	2,014,375	2,058,231	2,102,924	2,144,553
Expenses from Continuing Operations												
Employee Benefits & On-Costs	261,000	702,226	691,663	705,496	719,607	733,999	748,680	763,654	778,926	794,503	810,393	826,603
Borrowing Costs	-	-	83,785	80,355	76,847	73,258	69,587	65,832	61,991	58,063	54,044	49,933
Materials & Contracts	470,000	204,564	207,633	210,748	213,910	217,120	220,378	223,685	227,041	230,447	233,904	237,414
Depreciation & Amortisation	305,000	311,950	399,300	407,147	415,151	423,315	431,642	440,136	448,800	457,637	466,651	466,651
Impairment of investments	-	-	-	-	-	-	-	-	-	-	-	-
Impairment of receivables	-	-	-	-	-	-	-	-	-	-	-	-
Other Expenses	216,000	157,558	161,407	164,635	167,927	171,285	174,710	178,204	181,769	185,405	189,113	189,113
Interest & Investment Losses	-	-	-	-	-	-	-	-	-	-	-	-
Net Losses from the Disposal of Assets	-	-	-	-	-	-	-	-	-	-	-	-
Revaluation decrement/impairment of IPPE	-	-	-	-	-	-	-	-	-	-	-	-
Fair value decrement on investment properties	-	-	-	-	-	-	-	-	-	-	-	-
Joint Ventures & Associated Entities - Loss	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenses from Continuing Operations	1,252,000	1,376,298	1,543,788	1,568,381	1,593,442	1,618,977	1,644,997	1,671,511	1,698,527	1,726,055	1,754,105	1,769,714
Operating Result from Continuing Operations	254,000	4,343,879	228,914	241,896	256,751	271,887	287,310	298,228	315,848	332,176	348,819	374,839
Discontinued Operations - Profit/(Loss)	-	-	-	-	-	-	-	-	-	-	-	-
Net Profit/(Loss) from Discontinued Operations	-											
Net Operating Result for the Year	254,000	4,343,879	228,914	241,896	256,751	271,887	287,310	298,228	315,848	332,176	348,819	374,839
Net Operating Result before Grants and Contributions provided for Capital Purposes	191,000	190,975	220,914	233,896	248,751	263,887	279,310	290,228	307,848	324,176	340,819	366,839

Narrandera Shire Council

Quarterly Budget Review Statement

for the period 01/10/20 to 31/12/20

Capital Budget Review Statement

Budget review for the quarter ended 31 December 2020

Capital Budget - Council Consolidated

(\$000's)	Original Budget 2020/21	Approved Changes			Revised Budget 2020/21	Variations for this Dec Qtr	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than by QBRS	Sep QBRS				
Capital Expenditure								
New Assets								
- Plant & Equipment	1,391			1,391		1,391	664	
- Land & Buildings	761	745		1,506	(1)	1,505	183	
- Office Equipment	20	15		35		35	10	
- Other Structures	6	19		25		25	1	
- Roads Bridges & Footpaths	322	55		377	(200)	177	122	
- Recreational	400			400		400		
- Drainage		88		88		88	11	
- Water	140	308	100	548		548	56	
- Sewer	5,590	187		5,777		5,777	33	
- Pool				-		-		
- Other				-		-		
Renewal Assets (Replacement)								
- Plant & Equipment				-		-		
- Land & Buildings	207	3,117		3,324	1	3,325	238	
- Roads, Bridges, Footpaths	4,168	1,054		5,222	2,040	7,262	2,204	
- Office Equipment	195	5		200		200	8	
- Other Structures	1,095	8		1,103		1,103	472	
- Recreational		10		10		10		
- Drainage		30		30	97	127	1	
- Water	865	165		1,030		1,030	465	
- Sewer	375	257		632		632	96	
- Pool	3,951	1,292		5,243	(380)	4,863	4,068	
- Other	4,865	13		4,878		4,878	257	
Loan Repayments (Principal)	144			144	1	145	34	
Total Capital Expenditure	24,495	7,368	100	31,963	1,558	33,521	8,923	
Capital Funding								
Rates & Other Untied Funding	2,060			2,060	1	2,061		
Capital Grants & Contributions	15,796			15,796	1,867	17,663		
Reserves:								
- External Restrictions/Reserves	1,380	1,471	100	2,951		2,951		
- Internal Restrictions/Reserves	1,646	5,897		7,543	(310)	7,233		
New Loans	3,470			3,470		3,470		
Receipts from Sale of Assets								
- Plant & Equipment				-		-		
- Land & Buildings				-		-		
Total Capital Funding	24,352	7,368	100	31,820	1,558	33,378	-	
Net Capital Funding - Surplus/(Deficit)	(143)	-	-	(143)	-	(143)		

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 31/12/20 and should be read in conjunction with the total QBRS report

Narrandera Shire Council

Quarterly Budget Review Statement
for the period 01/10/20 to 31/12/20

Cash & Investments Budget Review Statement

Budget review for the quarter ended 31 December 2020

Cash & Investments - Council Consolidated

(\$000's)	Closing Balance 2019/20	Budgeted Transfer 2020/21	Approved Changes			Revised Budget 2020/21	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures
			Carry Forwards	Other than by QBRS	Sep QBRS					
Externally Restricted ⁽¹⁾										
Developer Contributions	172		(5)			167		167		
Specific Purpose Unexpended Grants	2,572	(8)	(1,824)			740		740		
Water Supplies	7,922	(84)	(279)	(35)		7,524	(100)	7,424		
Sewerage Service	895	24	(419)			500		500		
Domestic Waste Management	2,584	(1,183)	(191)			1,210		1,210		
Stormwater Management	541	72	(118)			495		495		
Crown Lands	274	(156)	(16)			102		102		
Unspen Internal Loans						-		-		
Total Externally Restricted	14,960	(1,335)	(2,852)	(35)	-	10,738	(100)	10,638	-	
<small>(1) Funds that must be spent for a specific purpose</small>										
Internally Restricted ⁽²⁾										
Employee Leave Entitlements	1,230					1,230		1,230		
Construction of Buildings	862	(244)				618		618		
Replacement - Plant & Vehicles	1,766	(303)				1,463		1,463		
Office Equipment	531	(215)				316		316		
Carried Over Works	1,189		(1,159)			30		30		
Other	5,301	(460)	(948)			3,893		3,893		
Building Maintenance & Repair	96					96		96		
Community Activities	382	(25)				357		357		
Property Development	175					175		175		
Financial Assistance Grant	2,557					2,557	(2,557)	-		
Total Internally Restricted	14,089	(1,247)	(2,107)	-	-	10,735	(2,557)	8,178	-	
<small>(2) Funds that Council has earmarked for a specific purpose</small>										
Unrestricted (ie. available after the above Restrictic	115									
Total Cash & Investments	29,164					27,724		27,724		

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 31/12/20 and should be read in conjunction with the total QBRS report

Narrandera Shire Council

Quarterly Budget Review Statement

for the period 01/10/20 to 31/12/20

Contracts Budget Review Statement

Budget review for the quarter ended 31 December 2020

Part A - Contracts Listing - contracts entered into during the quarter

Contractor	Contract detail & purpose	Contract Value	Start Date	Duration of Contract	Budgeted (Y/N)	Notes
Bill Arnold Pty Ltd	Construct Narrandera Sportsground Change Rooms	1,866,150	23/11/20	10 months	Y	
Riverina AgriConsultants Pty Ltd	Update Crown Lands Plans of Management	51,700	26/11/20		Y	

Notes:

1. Minimum reporting level is 1% of estimated income from continuing operations of Council or \$50,000 - whatever is the lesser.
2. Contracts listed are those entered into during the quarter being reported and exclude contractors on Council's Preferred Supplier list.
3. Contracts for employment are not required to be included.

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 31/12/20 and should be read in conjunction with the total QBRS report

CASH - RESERVE BALANCES 31 Dec-2020

Reserve A/c No	Res No Lvl 3	GL Lvl 2 RES	Int Pay	CLASS OF RESERVE	Balance 30 Jun 2020	Budget Movement 20/21	Other	Carry over	Sept	Dec	Balance 31 Dec 2020
External Restrictions (Note 6 order)											
Water Fund											
2500-7423-8065	XN6.03	7423	x 8065	Asset Replacement	\$ 7,327,622.31	-\$ 103,558.00	-\$ 34,669.00	-\$ 3,950.00	\$ -	-\$ 100,000.00	\$ 7,085,445.31
				Carry Over Works	\$ 274,812.00	\$ -	\$ -	-\$ 274,812.00	\$ -	\$ -	\$ -
2500-7423-8063	8063	7423	x XN6.12	Section 64	\$ 319,908.83	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -	\$ 339,908.83
Sewer Fund											
3500-7424-8066	XN6.04	7424	x 8066	Asset Replacement	\$ 398,596.78	\$ 16,052.00	\$ -	\$ -	\$ -	\$ -	\$ 414,648.78
				Carry Over Works	\$ 419,484.00	\$ -	\$ -	-\$ 419,484.00	\$ -	\$ -	\$ -
3500-7424-8063	8063	7424	x XN6.13	Section 64	\$ 77,384.98	\$ 8,000.00	\$ -	\$ -	\$ -	\$ -	\$ 85,384.98
General Fund - External Restrictions											
0212-7422-8064	XN6.02	7422	8064	Specific Purpose Unexpended Grants (from separate sheet)	\$ 948,703.41	-\$ 8,578.00	\$ -	-\$ 201,224.60	\$ -	\$ -	\$ 738,900.81
0212-7422-8064	XN6.02	7422	8064	RMS Contributions	\$ 116,851.68	\$ -	\$ -	-\$ 116,851.68	\$ -	\$ -	\$ -
0212-7422-8064	XN6.02	7422	8064	Unspent grant & contributions Liability	\$ 1,506,046.00	\$ -	\$ -	-\$ 1,506,046.00	\$ -	\$ -	\$ -
0212-7422-8064	XN6.02	7422	8064	Other Contributions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	XN6.01	7441	x	Developer Contributions	\$ 172,359.08	\$ -	\$ -	-\$ 5,000.00	\$ -	\$ -	\$ 167,359.08
	XN6.11	7441	x	Unspent Internal Loans	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	XN6.06	7425	x	Domestic Waste Management	\$ 2,584,261.03	-\$ 1,182,678.00	\$ -	-\$ 191,276.00	\$ -	\$ -	\$ 1,210,307.03
	XN6.10	7426	x	Stormwater	\$ 540,884.35	\$ 72,000.00	\$ -	-\$ 117,955.00	\$ -	\$ -	\$ 494,929.35
	XN6.07	7427	x	Crown Reserves	\$ 274,139.61	-\$ 156,067.00	\$ -	-\$ 15,524.00	\$ -	\$ -	\$ 102,548.61
Total External Restrictions					\$ 14,961,054.06	-\$ 1,334,829.00	-\$ 34,669.00	-\$ 2,852,123.28	\$ -	-\$ 100,000.00	\$ 10,639,432.78
Internal Restrictions (Note 6 order)											
	IN6.03	7428		Plant and vehicle replacement	\$ 1,766,131.40	-\$ 303,492.00	\$ -	\$ -	\$ -	\$ -	\$ 1,462,639.40
	IN6.01	7429		Employee Leave Entitlements	\$ 1,229,888.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,229,888.00
	IN6.05	7430		Carry over works	\$ 1,188,631.75	\$ -	\$ -	-\$ 1,158,853.75	\$ -	\$ -	\$ 29,778.00
	IN6.07	7431		Building Maintenance & Repair	\$ 95,991.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 95,991.00
	IN6.10	7432		Community Activities	\$ 382,087.82	-\$ 24,776.00	\$ -	\$ -	\$ -	\$ -	\$ 357,311.82
	IN6.02	7433		Construction of Buildings	\$ 861,857.00	-\$ 243,704.00	\$ -	\$ -	\$ -	\$ -	\$ 618,153.00
	IN6.04	7434		Office Equipment	\$ 531,045.40	-\$ 215,000.00	\$ -	\$ -	\$ -	\$ -	\$ 316,045.40
	IN6.11	7435		Property Development	\$ 175,169.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 175,169.00
	IN6.06	7436		Other	\$ 5,017,794.32	-\$ 460,388.00	\$ -	-\$ 947,843.00	\$ -	\$ -	\$ 3,609,563.32
	IN6.08	7437		Insurance Claims	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	IN6.15	7437		Quarry	\$ 33,635.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 33,635.00
	IN6.09	7438		Recreational Facilities	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00
	IN6.12	7439		Roads Refurbishment	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000.00
	IN6.13	7439		Financial Assistance Grant	\$ 2,557,207.00	\$ -	\$ -	\$ -	\$ -	-\$ 2,557,207.00	\$ -
	IN6.14	7438		Bonds, Retentions & Trusts	\$ 224,208.22	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 224,208.22
Total Internal Restrictions					\$ 14,088,645.91	-\$ 1,247,360.00	\$ -	-\$ 2,106,696.75	\$ -	-\$ 2,557,207.00	\$ 8,177,382.16
Total Restrictions					\$ 29,049,699.97	-\$ 2,582,189.00	-\$ 34,669.00	-\$ 4,958,820.03	\$ -	-\$ 2,657,207.00	\$ 18,816,814.94
Cash at bank - Unrestricted					\$ 114,257.63						\$ 8,907,343.20
					\$ 29,163,957.60						\$ 27,724,158.14

20.2 DECEMBER STATEMENT OF RATES AND RECEIPTS

Document ID: 537665
Author: Revenue Officer
Authoriser: Deputy General Manager Corporate and Community
Theme: Statutory and Compulsory Reporting – Financial / Audit
Attachments: Nil

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Statement of Rates and Receipts report as at 05 January 2021.

RATES & CHARGES

Arrears as at 01.07.2020	746,364.96
20/21 Rate levies & supplementary levies (excl. postponed amounts)	<u>8,256,607.70</u>
	9,002,972.66
Less Pensioner rebates	<u>209,597.68</u>
NET BALANCE	8,793,374.98
Less receipts to 05.01.2021	<u>4,831,526.75</u>
	<u><u>3,961,848.23</u></u>

Actual % Rate Collection to Net Balance as at 05.01.2021 = 54.95%

Comparative % Collection to Net Balance as at 31.12.2019 = 54.43%

Anticipated % Collection Rate as at 30.06.2021 = 94.00%

WATER CONSUMPTION / SEWER USAGE CHARGES

Arrears as at 01.07.2020	223,515.59
20/21 Water / Sewer usage charges, supplementary levies & interest	<u>436,466.09</u>
NET BALANCE	659,981.68
Less receipts to 05.01.2021	<u>435,992.47</u>
	<u><u>223,989.21</u></u>

PURPOSE

The purpose of this report is to present the Statement of Rates and Receipts as at 05 January 2021.

SUMMARY

The Statement of Rates and Receipts are required to be submitted for Council's information each month under Statutory and Compulsory Reporting.

RISKS

The Local Government Act 1993 section 747B was amended in April 2020 changing the first quarterly instalment payment date from 31 August 2020 to 30 September 2020 to assist rate payers who may be facing financial difficulties during the COVID19 pandemic. This amendment, along with 0% interest to 31 December 2020, has the potential to impact the collection rate and cash flow of Council.

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Statement of Rates and Receipts report as at 05 January 2021.

20.3 DECEMBER INCOME STATEMENT

Document ID: 537683
Author: Costing Officer
Authoriser: Deputy General Manager Corporate and Community
Theme: Statutory and Compulsory Reporting – Financial / Audit
Attachments: 1. [December 2020 Income Statement.pdf](#) ↓

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Income Statement report for the period ending 31 December 2020.

PURPOSE

The purpose of this report is to present Council with the Statement of Income for the period ending 31 December 2020.

SUMMARY

This report contains operating income and expenditure for Council's General, Water and Sewer Funds. This statement will differ from that in the Annual Financial Statements due to the accrual process and calculation of depreciation.

BACKGROUND**Adopted Budget**

The original budget was adopted by Council on 2 June 2020. The budget will be reviewed at the end of each quarter during the year; subsequent reports will have the revised budget disclosed.

Rates & Annual Charges

Rates & Charges are reported as fully received because revenue is accounted for once the rates levy has been run. Rates notices for 2020/2021 were issued on 1 July 2020.

Depreciation

Depreciation is run on a quarterly basis and has been calculated to December.

Interest and Investment Revenue

Interest revenue is showing at the end of December; an actual amount of \$45,000. This will be reviewed at the December Quarterly review. The legislation to freeze interest on overdue account will have a significant impact on Council's anticipated income for the 2020/2021 year.

Major Variations to Budget

There are no major variations to budget evident.

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Income Statement report for the period ending 31 December 2020.

Narrandera Shire Council

General Fund Income Statement
for the period ending 31 December 2020

	Original Budget	Sept Revised Budget	Actual YTD
Income from Continuing Operations			
<i>Revenue:</i>			
Rates and Annual Charges	5,928	5,932	6,064
User Charges and Fees	1,720	1,721	673
Interest and Investment Revenues	218	218	45
Other Revenues	753	739	496
Grants & Contributions provided for Operating Purposes	7,432	5,475	2,381
Grants & Contributions provided for Capital Purposes	9,268	10,488	5,162
<i>Other Income:</i>			
Net gains from the disposal of assets	92	92	-
Net Share of interests in Joint Ventures & Associated Entities using the Equity Method	-	-	-
Total Income from Continuing Operations	25,411	24,665	14,821
Expenses from Continuing Operations			
Employee Benefits & On-Costs	6,653	6,536	2,840
Borrowing Costs	6	14	-
Materials & Contracts	3,403	3,776	1,781
Depreciation & Amortisation	4,265	4,265	2,133
Legal Expenses			2
Other Expenses	1,459	1,505	921
Interest & Investment Losses	-	-	-
Net Losses from the Disposal of Assets	-	-	-
Net Share of interests in Joint Ventures & Associated	-	-	-
Total Expenses from Continuing Operations	15,786	16,096	7,677
Operating Result from Continuing Operations	9,625	8,569	7,145
Discontinued Operations			
Net Profit/(Loss) from Discontinued Operations	-	-	-
Net Operating Result for the Year	9,625	8,569	7,145
Net Operating Result attributable to Council	9,625	8,569	7,145
Net Operating Result attributable to Minority Interests	-	-	-
Net Operating Result for the year before Grants and Contributions provided for Capital Purposes	357	(1,919)	1,983

Narrandera Shire Council

Water Fund Income Statement
for the period ending 31 December 2020

	Original Budget	Sept Revised Budget	Actual YTD
Income from Continuing Operations			
<i>Revenue:</i>			
Rates and Annual Charges	756	766	792
User Charges and Fees	1,459	1,459	394
Interest and Investment Revenues	125	125	(4)
Other Revenues	-	-	-
Grants & Contributions provided for Operating Purposes	23	23	21
Grants & Contributions provided for Capital Purposes	20	20	4
<i>Other Income:</i>			
Net gains from the disposal of assets	-	-	-
Net Share of interests in Joint Ventures & Associated Entities using the Equity Method	-	-	-
Total Income from Continuing Operations	2,383	2,393	1,207
Expenses from Continuing Operations			
Employee Benefits & On-Costs	952	952	425
Borrowing Costs	-	-	-
Materials & Contracts	284	284	187
Depreciation & Amortisation	510	510	1
Other Expenses	261	261	131
Interest & Investment Losses	-	-	-
Net Losses from the Disposal of Assets	-	-	-
Net Share of interests in Joint Ventures & Associated	-	-	-
Total Expenses from Continuing Operations	2,007	2,007	744
Operating Result from Continuing Operations	376	386	464
Discontinued Operations			
Net Profit/(Loss) from Discontinued Operations	-	-	-
Net Operating Result for the Year	376	386	464
Net Operating Result attributable to Council	376	386	464
Net Operating Result attributable to Minority Interests	-	-	-
Net Operating Result for the year before Grants and Contributions provided for Capital Purposes	356	366	460

Narrandera Shire Council

Sewer Fund Income Statement
for the period ending 31 December 2020

	Original Budget	Sept Revised Budget	Actual YTD
Income from Continuing Operations			
<i>Revenue:</i>			
Rates and Annual Charges	1,356	1,368	1,407
User Charges and Fees	162	162	52
Interest and Investment Revenues	18	18	(1)
Other Revenues	-	-	-
Grants & Contributions provided for Operating Purposes	20	20	19
Grants & Contributions provided for Capital Purposes	4,128	4,128	(54)
<i>Other Income:</i>			
Net gains from the disposal of assets	-	-	-
Net Share of interests in Joint Ventures & Associated Entities using the Equity Method	-	-	-
Total Income from Continuing Operations	5,684	5,696	1,423
Expenses from Continuing Operations			
Employee Benefits & On-Costs	702	702	285
Borrowing Costs	-	-	-
Materials & Contracts	205	205	119
Depreciation & Amortisation	312	312	156
Other Expenses	158	158	42
Interest & Investment Losses	-	-	-
Net Losses from the Disposal of Assets	-	-	-
Net Share of interests in Joint Ventures & Associated	-	-	-
Total Expenses from Continuing Operations	1,377	1,377	602
Operating Result from Continuing Operations	4,307	4,319	821
Discontinued Operations			
Net Profit/(Loss) from Discontinued Operations	-	-	-
Net Operating Result for the Year	4,307	4,319	821
Net Operating Result attributable to Council	4,307	4,319	821
Net Operating Result attributable to Minority Interests	-	-	-
Net Operating Result for the year before Grants and Contributions provided for Capital Purposes	179	191	875

Narrandera Shire Council

Consolidated Income Statement
for the period ending 31 December 2020

	Original Budget	Sept Revised Budget	Actual YTD
Income from Continuing Operations			
<i>Revenue:</i>			
Rates and Annual Charges	8,040	8,066	8,263
User Charges and Fees	3,341	3,342	1,119
Interest and Investment Revenues	361	361	40
Other Revenues	753	739	496
Grants & Contributions provided for Operating Purposes	7,475	5,518	2,421
Grants & Contributions provided for Capital Purposes	13,416	14,636	5,112
<i>Other Income:</i>			
Net gains from the disposal of assets	92	92	-
Net Share of interests in Joint Ventures & Associated Entities using the Equity Method	-	-	-
Total Income from Continuing Operations	33,478	32,754	17,451
Expenses from Continuing Operations			
Employee Benefits & On-Costs	8,307	8,190	3,550
Borrowing Costs	6	14	-
Materials & Contracts	3,892	4,265	2,087
Depreciation & Amortisation	5,087	5,087	2,290
Other Expenses	1,878	1,924	1,094
Interest & Investment Losses	-	-	-
Net Losses from the Disposal of Assets	-	-	-
Net Share of interests in Joint Ventures & Associated	-	-	-
Total Expenses from Continuing Operations	19,170	19,480	9,020
Operating Result from Continuing Operations	14,308	13,274	8,431
Discontinued Operations			
Net Profit/(Loss) from Discontinued Operations	-	-	-
Net Operating Result for the Year	14,308	13,274	8,431
Net Operating Result attributable to Council	14,308	13,274	8,431
Net Operating Result attributable to Minority Interests	-	-	-
Net Operating Result for the year before Grants and Contributions provided for Capital Purposes	892	(1,362)	3,319

20.4 DECEMBER STATEMENT OF INVESTMENTS

Document ID: 537742
Author: Costing Officer
Authoriser: Deputy General Manager Corporate and Community
Theme: Statutory and Compulsory Reporting – Financial / Audit
Attachments: Nil

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Statement of Investments report as at 31 December 2020.

PURPOSE

The purpose of this report is to enable Council to track the progress of its investments.

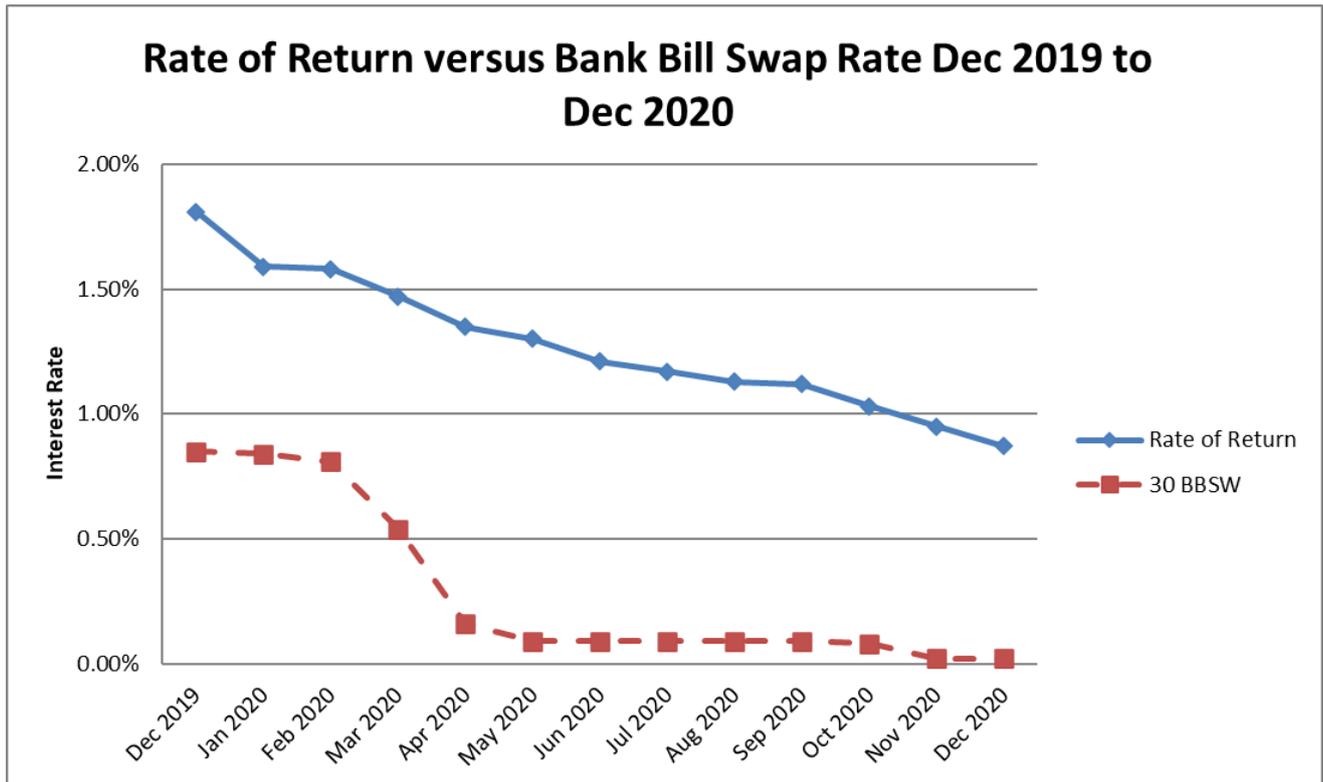
SUMMARY

Fund Balance (GL)	
General	17,525,368.31
Water	7,400,171.93
Sewerage	1,084,155.86
Trust	114,863.09
	26,124,559.19

BACKGROUND

Council Funds				
Banking Authority	Amount	%	Yield	Due Date
Direct Investments A to BBB-				
Elders Rural Bank	1,000,000.00	3.84%	1.51%	18 Apr 2021
Elders Rural Bank	1,000,000.00	3.84%	1.25%	3 May 2021
Elders Rural Bank	1,000,000.00	3.84%	1.40%	26 May 2021
Elders Rural Bank	1,000,000.00	3.84%	0.70%	18 Nov 2021
Bendigo Bank	1,000,000.00	3.84%	0.80%	24 Jul 2021
Bendigo Bank	750,000.00	2.88%	0.78%	11 Aug 2021
Bendigo Bank	1,000,000.00	3.84%	0.50%	19 Aug 2021
Bendigo Bank	1,000,000.00	3.84%	0.50%	3 Dec 2021
Direct Investments AA- to A		7,750,000.00	25.92%	

Direct Investments AAA to AA-				
NAB Cashmaximiser	759,696.10	2.92%	0.10%	31 Dec 2020
NAB	1,000,000.00	3.84%	0.40%	29 Mar 2021
NAB	1,000,000.00	3.84%	1.02%	23 Apr 2021
NAB	1,000,000.00	3.84%	1.00%	8 Jun 2021
NAB	1,000,000.00	3.84%	0.85%	9 Aug 2021
NAB	1,000,000.00	3.84%	0.50%	30 Sep 2021
NAB	1,000,000.00	3.84%	0.50%	1 Oct 2021
St George	750,000.00	2.88%	1.25%	20 Jan 2021
St George	1,000,000.00	3.84%	1.48%	22 Feb 2021
St George	1,000,000.00	3.84%	1.48%	22 Feb 2021
St George	1,000,000.00	3.84%	1.27%	12 Mar 2021
St George	1,000,000.00	3.84%	1.15%	28 Mar 2021
St George	750,000.00	2.88%	1.12%	4 Jun 2021
St George	1,000,000.00	3.84%	0.92%	10 Jul 2021
St George	1,000,000.00	3.84%	0.75%	10 Sep 2021
St George	1,000,000.00	3.84%	0.60%	23 Nov 2021
Suncorp	1,000,000.00	3.84%	1.55%	18 Jan 2021
Westpac	1,000,000.00	3.84%	0.95%	26 May 2021
Westpac	1,000,000.00	3.84%	0.77%	1 Sep 2021
	18,259,696.10	70.12%		
Council Funds	26,009,696.10	96%		
Monthly Investment Performance				
Period Ending	Investments	Weighted Average	BBSW 30 day rate	Variance
Dec 2019	23,553,884.71	1.81%	0.850%	0.96%
Jan 2020	23,553,974.21	1.59%	0.840%	0.75%
Feb 2020	23,954,044.65	1.58%	0.810%	0.77%
Mar 2020	25,204,172.57	1.47%	0.540%	0.93%
Apr 2020	25,204,242.60	1.35%	0.160%	1.19%
May 2020	27,549,312.61	1.30%	0.090%	1.21%
Jun 2020	28,469,399.48	1.21%	0.090%	1.12%
Jul 2020	27,469,472.15	1.17%	0.090%	1.08%
Aug 2020	27,469,534.55	1.13%	0.090%	1.04%
Sep 2020	26,909,579.32	1.12%	0.090%	1.03%
Oct 2020	26,959,617.52	1.03%	0.080%	0.95%
Nov 2020	27,209,684.39	0.95%	0.020%	0.93%
Dec 2020	26,009,696.10	0.87%	0.020%	0.85%
Trust Funds				
Banking Authority	Amount	%	Yield	Due Date
<i>Direct Investments AAA to AA-</i> National Australia Bank (Art Trust)	53,153.58	67.62%	1.45%	2/08/2021
Bendigo Bank (Tourist Trust)	32,050.56	32.38%	1.10%	21/03/2021
Trust Funds	85,204.14			



Individual Limits					
Institution	Rating		Amount Invested	Council %	
Bendigo Bank	BBB+	A2	\$ 3,782,050.56	14.5%	Max 20%
Elders Rural Bank	BBB+	A2	\$ 4,000,000.00	15.3%	Max 20%
IMB	BBB	A2	\$ -	0.0%	Max 20%
NAB	AA-	A1+	\$ 6,812,849.68	26.1%	Max 35%
Suncorp	A+	A1	\$ 1,000,000.00	3.8%	Max 25%
StGeorge	AA	A1+	\$ 8,500,000.00	32.6%	Max 35%
Macquarie Bank	A-	A1	\$ -	0.0%	Max 25%
Commonwealth Bank	AA-	A1+	\$ -	0.0%	Max 35%
Westpac	AA	A1+	\$ 2,000,000.00	7.7%	Max 35%

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

The investments listed above have been made in accordance with the Local Government Act, the Regulations and Council’s Investment Policy.

ISSUES AND IMPLICATIONS

Policy

- N/A

Financial

- N/A

Legal / Statutory

- Compliance with Clause 212 Local Government Regulation 2005

Community Engagement / Communication

- N/A

Human Resources / Industrial Relations (if applicable)

- N/A

RISKS

- The Reserve bank has announced interest rates could remain low for two years. This presents a risk to the return received on investments placed in 2020/21.

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Statement of Investments report as at 31 December 2020.

20.5 DECEMBER STATEMENT OF BANK BALANCES

Document ID: 537766
Author: Casual Finance Officer
Authoriser: Deputy General Manager Corporate and Community
Theme: Statutory and Compulsory Reporting – Financial / Audit
Attachments: Nil

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Statement of Bank Balances report as of 31 December 2020.

PURPOSE

The purpose of this report is to make Council aware of the amount of funds held in its operating account.

BACKGROUND

Opening Cashbook Balance	1,834,524.72
Plus Receipt	3,434,134.60
Less Payments	3,651,898.41
Current Cashbook Balance	<u>1,616,760.91</u>
Statement Summary	
Opening Statement Balance	1,338,443.95
Plus Receipts	3,823,542.04
Less Payments	3,653,103.27
Current Statement Balance	<u>1,508,882.72</u>
Plus Unpresented Receipts	108,402.61
Less Unpresented Payments	542.42
Reconciliation Balance	<u>1,616,760.91</u>
GL BALANCE	<u>1,616,760.91</u>
Unpaid Creditors	-7,045.68
Overdraft Limit arranged with Bank 01/01/1989	350,000.00

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Statement of Bank Balances report as of 31 December 2020.

20.6 JANUARY STATEMENT OF RATES AND RECEIPTS

Document ID: 541501
Author: Revenue Officer
Authoriser: Deputy General Manager Corporate and Community
Theme: Statutory and Compulsory Reporting – Financial / Audit
Attachments: Nil

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Statement of Rates and Receipts report as at 31 January 2021.

RATES & CHARGES

Arrears as at 01.07.2020	746,364.96
20/21 Rate levies & supplementary levies (excl. postponed amounts)	<u>8,259,813.69</u>
	9,006,178.65
Less Pensioner rebates	<u>210,587.58</u>
NET BALANCE	8,795,591.07
Less receipts to 31.01.2021	<u>4,967,380.47</u>
	<u><u>3,828,210.60</u></u>

Actual % Rate Collection to Net Balance as at 31.01.2021 = **56.48%**

Comparative % Collection to Net Balance as at 31.01.2020 = **55.74%**

Anticipated % Collection Rate as at 30.06.2021 = **94.00%**

WATER CONSUMPTION / SEWER USAGE CHARGES

Arrears as at 01.07.2020	223,515.59
20/21 Water / Sewer usage charges, supplementary levies & interest	<u>816,267.84</u>
NET BALANCE	1,039,783.43
Less receipts to 31.01.2021	<u>513,578.64</u>
	<u><u>526,204.79</u></u>

PURPOSE

The purpose of this report is to present the Statement of Rates and Receipts as at 31 January 2021.

SUMMARY

The Statement of Rates and Receipts are required to be submitted for Council's information each month under Statutory and Compulsory Reporting.

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Statement of Rates and Receipts report as at 31 January 2021.

20.7 JANUARY INCOME STATEMENT

Document ID: 541514
Author: Costing Officer
Authoriser: Deputy General Manager Corporate and Community
Theme: Statutory and Compulsory Reporting – Financial / Audit
Attachments: 1. [January 2021 Income Statement.pdf](#) ↓

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Income Statement report for the period ending 31 January 2021.

PURPOSE

The purpose of this report is to present Council with the Statement of Income for the period ending 31 January 2021.

SUMMARY

This report contains operating income and expenditure for Council's General, Water and Sewer Funds. This statement will differ from that in the Annual Financial Statements due to the accrual process and calculation of depreciation.

BACKGROUND**Adopted Budget**

The original budget was adopted by Council on 2 June 2020. The budget will be reviewed at the end of each quarter during the year; subsequent reports will have the revised budget disclosed.

Rates & Annual Charges

Rates & Charges are reported as fully received because revenue is accounted for once the rates levy has been run. Rates notices for 2020/2021 were issued on 1 July 2020.

Depreciation

Depreciation is run on a quarterly basis and has been calculated to December.

Major Variations to Budget

There are no major variations to budget evident.

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Income Statement report for the period ending 31 January 2021.

Narrandera Shire Council

General Fund Income Statement

for the period ending 31 January 2021

	Original Budget	Sept Revised Budget	Actual YTD
Income from Continuing Operations			
<i>Revenue:</i>			
Rates and Annual Charges	5,928	5,932	6,065
User Charges and Fees	1,720	1,721	809
Interest and Investment Revenues	218	218	45
Other Revenues	753	739	524
Grants & Contributions provided for Operating Purposes	7,432	5,475	2,754
Grants & Contributions provided for Capital Purposes	9,268	10,488	5,169
<i>Other Income:</i>			
Net gains from the disposal of assets	92	92	-
Net Share of interests in Joint Ventures & Associated Entities using the Equity Method	-	-	-
Total Income from Continuing Operations	25,411	24,665	15,366
Expenses from Continuing Operations			
Employee Benefits & On-Costs	6,653	6,536	3,353
Borrowing Costs	6	14	-
Materials & Contracts	3,403	3,776	2,089
Depreciation & Amortisation	4,265	4,265	3,199
Legal Expenses			2
Other Expenses	1,459	1,505	975
Interest & Investment Losses	-	-	-
Net Losses from the Disposal of Assets	-	-	-
Net Share of interests in Joint Ventures & Associated	-	-	-
Total Expenses from Continuing Operations	15,786	16,096	9,618
Operating Result from Continuing Operations	9,625	8,569	5,748
Discontinued Operations			
Net Profit/(Loss) from Discontinued Operations	-	-	-
Net Operating Result for the Year	9,625	8,569	5,748
Net Operating Result attributable to Council	9,625	8,569	5,748
Net Operating Result attributable to Minority Interests	-	-	-
Net Operating Result for the year before Grants and Contributions provided for Capital Purposes	357	(1,919)	579

Narrandera Shire Council

Water Fund Income Statement
for the period ending 31 January 2021

	Original Budget	Sept Revised Budget	Actual YTD
Income from Continuing Operations			
<i>Revenue:</i>			
Rates and Annual Charges	756	766	792
User Charges and Fees	1,459	1,459	752
Interest and Investment Revenues	125	125	5
Other Revenues	-	-	-
Grants & Contributions provided for Operating Purposes	23	23	22
Grants & Contributions provided for Capital Purposes	20	20	4
<i>Other Income:</i>			
Net gains from the disposal of assets	-	-	-
Net Share of interests in Joint Ventures & Associated Entities using the Equity Method	-	-	-
Total Income from Continuing Operations	2,383	2,393	1,575
Expenses from Continuing Operations			
Employee Benefits & On-Costs	952	952	450
Borrowing Costs	-	-	-
Materials & Contracts	284	284	205
Depreciation & Amortisation	510	510	1
Other Expenses	261	261	143
Interest & Investment Losses	-	-	-
Net Losses from the Disposal of Assets	-	-	-
Net Share of interests in Joint Ventures & Associated	-	-	-
Total Expenses from Continuing Operations	2,007	2,007	799
Operating Result from Continuing Operations	376	386	776
Discontinued Operations			
Net Profit/(Loss) from Discontinued Operations	-	-	-
Net Operating Result for the Year	376	386	776
Net Operating Result attributable to Council	376	386	776
Net Operating Result attributable to Minority Interests	-	-	-
Net Operating Result for the year before Grants and Contributions provided for Capital Purposes	356	366	772

Narrandera Shire Council

Sewer Fund Income Statement
for the period ending 31 January 2021

	Original Budget	Sept Revised Budget	Actual YTD
Income from Continuing Operations			
<i>Revenue:</i>			
Rates and Annual Charges	1,356	1,368	1,406
User Charges and Fees	162	162	78
Interest and Investment Revenues	18	18	2
Other Revenues	-	-	-
Grants & Contributions provided for Operating Purposes	20	20	19
Grants & Contributions provided for Capital Purposes	4,128	4,128	(54)
<i>Other Income:</i>			
Net gains from the disposal of assets	-	-	-
Net Share of interests in Joint Ventures & Associated Entities using the Equity Method	-	-	-
Total Income from Continuing Operations	5,684	5,696	1,451
Expenses from Continuing Operations			
Employee Benefits & On-Costs	702	702	312
Borrowing Costs	-	-	-
Materials & Contracts	205	205	151
Depreciation & Amortisation	312	312	-
Other Expenses	158	158	58
Interest & Investment Losses	-	-	-
Net Losses from the Disposal of Assets	-	-	-
Net Share of interests in Joint Ventures & Associated	-	-	-
Total Expenses from Continuing Operations	1,377	1,377	521
Operating Result from Continuing Operations	4,307	4,319	930
Discontinued Operations			
Net Profit/(Loss) from Discontinued Operations	-	-	-
Net Operating Result for the Year	4,307	4,319	930
Net Operating Result attributable to Council	4,307	4,319	930
Net Operating Result attributable to Minority Interests	-	-	-
Net Operating Result for the year before Grants and Contributions provided for Capital Purposes	179	191	984

Narrandera Shire Council

Consolidated Income Statement
for the period ending 31 January 2021

	Original Budget	Sept Revised Budget	Actual YTD
Income from Continuing Operations			
<i>Revenue:</i>			
Rates and Annual Charges	8,040	8,066	8,263
User Charges and Fees	3,341	3,342	1,639
Interest and Investment Revenues	361	361	52
Other Revenues	753	739	524
Grants & Contributions provided for Operating Purposes	7,475	5,518	2,795
Grants & Contributions provided for Capital Purposes	13,416	14,636	5,119
<i>Other Income:</i>			
Net gains from the disposal of assets	92	92	-
Net Share of interests in Joint Ventures & Associated Entities using the Equity Method	-	-	-
Total Income from Continuing Operations	33,478	32,754	18,392
Expenses from Continuing Operations			
Employee Benefits & On-Costs	8,307	8,190	4,115
Borrowing Costs	6	14	-
Materials & Contracts	3,892	4,265	2,445
Depreciation & Amortisation	5,087	5,087	3,200
Other Expenses	1,878	1,924	1,176
Interest & Investment Losses	-	-	-
Net Losses from the Disposal of Assets	-	-	-
Net Share of interests in Joint Ventures & Associated	-	-	-
Total Expenses from Continuing Operations	19,170	19,480	10,936
Operating Result from Continuing Operations	14,308	13,274	7,456
Discontinued Operations			
Net Profit/(Loss) from Discontinued Operations	-	-	-
Net Operating Result for the Year	14,308	13,274	7,456
Net Operating Result attributable to Council	14,308	13,274	7,456
Net Operating Result attributable to Minority Interests	-	-	-
Net Operating Result for the year before Grants and Contributions provided for Capital Purposes	892	(1,362)	2,337

20.8 JANUARY STATEMENT OF INVESTMENTS

Document ID: 541676
Author: Costing Officer
Authoriser: Deputy General Manager Corporate and Community
Theme: Statutory and Compulsory Reporting – Financial / Audit
Attachments: Nil

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Statement of Investments report as at 31 January 2021.

PURPOSE

The purpose of this report is to enable Council to track the progress of its investments.

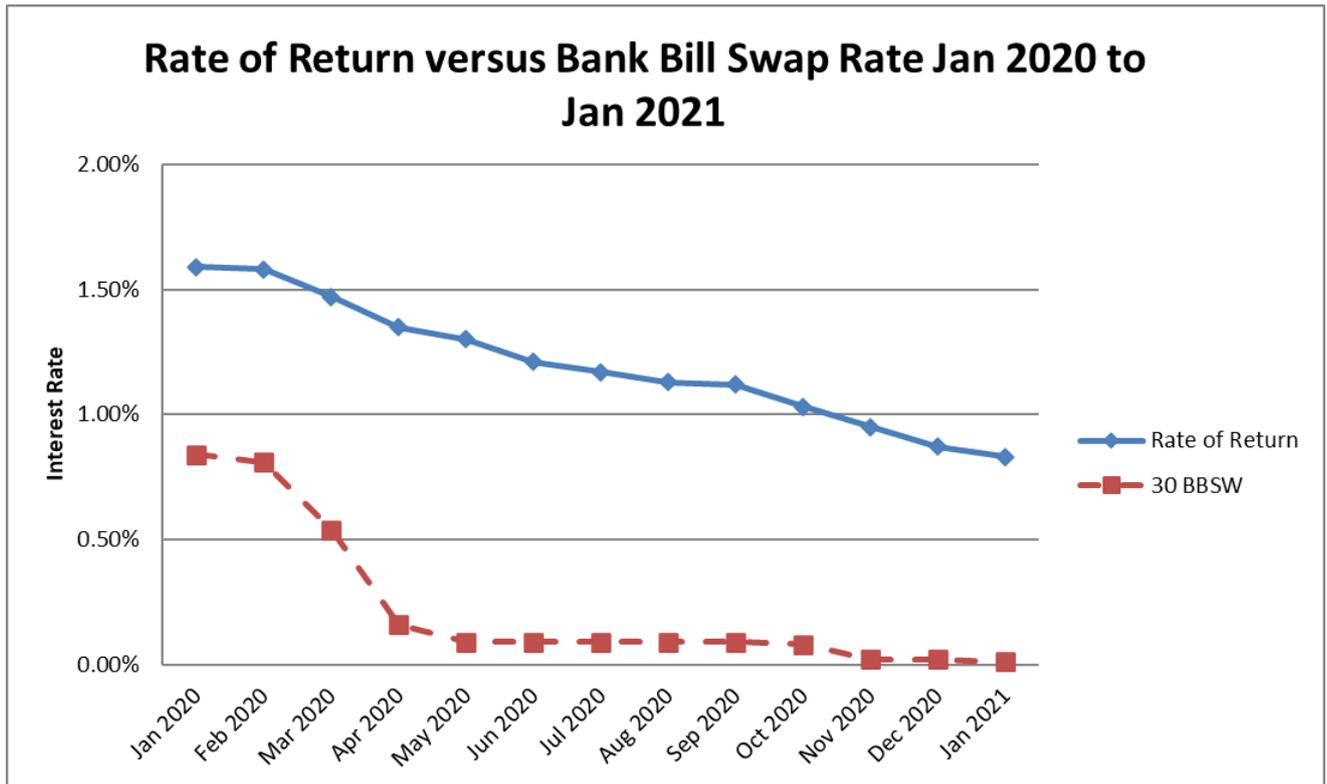
SUMMARY

Fund Balance (GL)	
General	15,860,046.17
Water	7,349,502.49
Sewerage	1,050,153.47
Trust	85,204.14
	24,344,906.27

BACKGROUND

Council Funds				
Banking Authority	Amount	%	Yield	Due Date
Direct Investments A to BBB-				
Elders Rural Bank	1,000,000.00	4.12%	1.51%	18 Apr 2021
Elders Rural Bank	1,000,000.00	4.12%	1.25%	3 May 2021
Elders Rural Bank	1,000,000.00	4.12%	1.40%	26 May 2021
Elders Rural Bank	1,000,000.00	4.12%	0.70%	18 Nov 2021
Bendigo Bank	1,000,000.00	4.12%	0.80%	24 Jul 2021
Bendigo Bank	750,000.00	3.09%	0.78%	11 Aug 2021
Bendigo Bank	1,000,000.00	4.12%	0.50%	19 Aug 2021
Bendigo Bank	1,000,000.00	4.12%	0.50%	3 Dec 2021
Direct Investments AA- to A	7,750,000.00	31.93%		

Direct Investments AAA to AA-				
NAB Cashmaximiser	759,702.13	3.13%	0.10%	31 Jan 2021
NAB	1,000,000.00	4.12%	0.40%	29 Mar 2021
NAB	1,000,000.00	4.12%	1.02%	23 Apr 2021
NAB	1,000,000.00	4.12%	1.00%	8 Jun 2021
NAB	1,000,000.00	4.12%	0.85%	9 Aug 2021
NAB	1,000,000.00	4.12%	0.50%	30 Sep 2021
NAB	1,000,000.00	4.12%	0.50%	1 Oct 2021
St George	1,000,000.00	4.12%	1.48%	22 Feb 2021
St George	1,000,000.00	4.12%	1.48%	22 Feb 2021
St George	1,000,000.00	4.12%	1.27%	12 Mar 2021
St George	1,000,000.00	4.12%	1.15%	28 Mar 2021
St George	750,000.00	3.09%	1.12%	4 Jun 2021
St George	1,000,000.00	4.12%	0.92%	10 Jul 2021
St George	1,000,000.00	4.12%	0.75%	10 Sep 2021
St George	1,000,000.00	4.12%	0.60%	23 Nov 2021
Westpac	1,000,000.00	4.12%	0.95%	26 May 2021
Westpac	1,000,000.00	4.12%	0.77%	1 Sep 2021
	16,509,702.13	68.02%		
Council Funds	24,259,702.13	100%		
Monthly Investment Performance				
Period Ending	Investments	Weighted Average	BBSW 30 day rate	Variance
Jan 2020	23,553,974.21	1.59%	0.840%	0.75%
Feb 2020	23,954,044.65	1.58%	0.810%	0.77%
Mar 2020	25,204,172.57	1.47%	0.540%	0.93%
Apr 2020	25,204,242.60	1.35%	0.160%	1.19%
May 2020	27,549,312.61	1.30%	0.090%	1.21%
Jun 2020	28,469,399.48	1.21%	0.090%	1.12%
Jul 2020	27,469,472.15	1.17%	0.090%	1.08%
Aug 2020	27,469,534.55	1.13%	0.090%	1.04%
Sep 2020	26,909,579.32	1.12%	0.090%	1.03%
Oct 2020	26,959,617.52	1.03%	0.080%	0.95%
Nov 2020	27,209,684.39	0.95%	0.020%	0.93%
Dec 2020	26,009,696.10	0.87%	0.020%	0.85%
Jan 2021	24,259,702.13	0.83%	0.010%	0.82%
Trust Funds				
Banking Authority	Amount	%	Yield	Due Date
Direct Investments AAA to AA-				
National Australia Bank (Art Trust)	53,153.58	67.62%	1.45%	2/08/2021
Bendigo Bank (Tourist Trust)	32,050.56	32.38%	1.10%	21/03/2021
Trust Funds	85,204.14			



Individual Limits					
Institution	Rating		Amount Invested	Council %	
Bendigo Bank	BBB+	A2	\$ 3,782,050.56	15.5%	Max 20%
Elders Rural Bank	BBB+	A2	\$ 4,000,000.00	16.4%	Max 20%
IMB	BBB	A2	\$ -	0.0%	Max 20%
NAB	AA-	A1+	\$ 6,812,855.71	28.0%	Max 35%
Suncorp	A+	A1	\$ -	0.0%	Max 25%
StGeorge	AA	A1+	\$ 7,750,000.00	31.8%	Max 35%
Macquarie Bank	A-	A1	\$ -	0.0%	Max 25%
Commonwealth Bank	AA-	A1+	\$ -	0.0%	Max 35%
Westpac	AA	A1+	\$ 2,000,000.00	8.2%	Max 35%

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

The investments listed above have been made in accordance with the Local Government Act, the Regulations and Council’s Investment Policy.

ISSUES AND IMPLICATIONS

Policy

- N/A

Financial

- N/A

Legal / Statutory

- Compliance with Clause 212 Local Government Regulation 2005

Community Engagement / Communication

- N/A

Human Resources / Industrial Relations (if applicable)

- N/A

RISKS

- The Reserve bank has announced interest rates could remain low for two years. This presents a risk to the return received on investments placed in 2020/21.

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Statement of Investments report as at 31 January 2021.

20.9 JANUARY STATEMENT OF BANK BALANCES

Document ID: 541714
Author: Costing Officer
Authoriser: Deputy General Manager Corporate and Community
Theme: Statutory and Compulsory Reporting – Financial / Audit
Attachments: Nil

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Statement of Bank Balances report as of 31 January 2021.

PURPOSE

The purpose of this report is to make Council aware of the amount of funds held in its operating account.

BACKGROUND

Opening Cashbook Balance	1,616,760.91
Plus Receipt	2,968,771.57
Less Payments	3,123,421.53
Current Cashbook Balance	<u>1,462,110.95</u>
Statement Summary	
Opening Statement Balance	1,494,545.24
Plus Receipts	3,030,335.60
Less Payments	3,126,629.46
Current Statement Balance	<u>1,398,251.38</u>
Plus Unpresented Receipts	64,529.22
Less Unpresented Payments	669.65
Reconciliation Balance	<u>1,462,110.95</u>
GL BALANCE	<u>1,462,110.95</u>
Unpaid Creditors	312,229.49
Overdraft Limit arranged with Bank 01/01/1989	350,000.00

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Statement of Bank Balances report as of 31 January 2021.

20.10 JANUARY CAPITAL WORKS PROGRAM

Document ID:	542129
Author:	Senior Finance Officer
Authoriser:	Deputy General Manager Corporate and Community
Theme:	Statutory and Compulsory Reporting – Financial / Audit
Attachments:	1. Capital Works Program January 2021.pdf ↓ 2. January 2021 Capital Expenditure.pdf ↓ 3. January 2021 Operational Expenditure.pdf ↓

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Capital Works report as of 31 January 2021.

PURPOSE

The purpose of this report is to enable Council to track the progress of capital works programs. This report is for the period ending 31 January 2021.

BACKGROUND

Works listed in the attachment are for works against new budgeted projects for the 2020/2021 year. Key operational expenses are also included in this report and have been highlighted separately.

PROGRESS TO DATE IN EACH AREA**Administration**

Administration projects are scheduled as follows:

- SQL Server Software Licenses (March 2021), IT Review (February 2021), NBN Router with 4G backup, (February 2021) and Replace Desktops/Laptops (May 2021).
- Quotes are being organised for the Azure Premium P1 Implementation.
- GDA and SSA Implementation has commenced and will continue throughout the year.
- Replace Virtualising Hardware & Software and the Business Continuity Site projects have commenced with anticipated completion date April 2021.
- Software Licenses will be reviewed throughout the year and purchased if required.
- The Network Penetration Testing is complete

Public Order & Safety

- Project is being scoped for the Pound Cattery Holding system.

Environment

- The Penstock Gate is scheduled to be installed mid-February for Larmer St Flood Mitigation Works - Stage 2.

- Narrandera West Drainage Improvements is awaiting land access approval from the Local Aboriginal Lands Council.
- The survey is complete for Drainage Improvements Driscoll Rd with the concept design pending.
- The Narrandera Waste Facility Masterplan, external fence improvements and operational control room long-term management masterplan was presented to the December Council with the final report to be tabled at the March Council meeting.

Housing & Community Amenities

- Quotes and design are in progress for the Barellan Cemetery entrance gate.
- Furniture has been delivered for the Grong Grong Cemetery, awaiting installation in February 2021.
- Narrandera Cemetery fence is scheduled for February 2021.

Recreation & Culture

- Lake Talbot Pool Masterplan works are nearing completion with the pool open to the public. Remaining works for the Disabled Gate is schedule for mid-February completion.
- The Barellan Pool Upgrade Filtration system works are complete. The pool is open to patrons.
- Book & Resources annual replacement purchasing is on target.
- Second quotation sought for the Narrandera Sportsground drainages and soak. Project will only proceed with design phase due to being over budget.
- Henry Mathieson Oval Level and Resurface is scheduled to commence in February 2021.
- Contracts are now signed, with works underway for the Narrandera Sportsground Clubrooms.
- Narrandera Sportsground Grandstand improvements have been scoped; quotations being sought in February 2021.
- Quotations are being sought for the Outdoor Court Furniture and Henry Mathieson Oval perimeter fencing.
- Barellan Netball Courts requires a re-design due to lack of fall. Quotations being sought with a closing date of February.
- Quotations have been received for the Marie Bashir Park Drinking Fountains.
- Other Town Park upgrades landscaping is scheduled for March 2021.
- Brewery Flats landscaping funds to be reallocated to the Sunsafe playgrounds project.
- Project quote has been awarded to Wade Ryan for the 2020-25 Tree Audit; commencing December.
- Specifications for the Biosecurity Mapping System are being developed; specialised companies are being engaged.
- Narrandera Victoria Avenue Stage 3 project scope is under development with an anticipated commencement date in April 2021.

- Remote Signage is planned for June 2021.
- Works have commenced for the Barellan Rural Fire Service Station amenities upgrade.
- Detailed designs for the completion of the Wiradjuri Wall are complete; additional funding is being sought.
- Barellan Pool Installation of Marine Carpet works are scheduled to be completed February.
- Scope is being prepared for the Lake Talbot seating and shelter revamp.
- Marie Bashir Park Up Lighting Adventure Playground project has been deferred to 2021-2022.
- Completed projects include Barellan Playground upgrades, Festive Mega Tree, Marie Bashir Park Pocket Park Upgrades and Victoria Avenue Stage 2.

Drought Community Funding (Round 2)

- The changerooms are nearing completion for the Henry Mathieson Oval Facilities improvement project. Kiosk upgrade procurement is complete; contractor to commence mid-February.
- Narrandera Stadium Upgrade roof sheeting quotes have been awarded, with works to be completed.
- Council is working with RAMJO to deliver a joint Adverse Event Management Plan. Draft has been adopted by Council.
- The Lake Talbot Pool Road beautification project retaining wall installation nearing completion, remaining works include disable carparking bay construction and upgraded images for the story board.
- Street tree consultation with community representatives and tree audit arborist has taken place for the Grong Grong Improvement Projects.
- Completed projects include Sunsafes playgrounds, Barellan Improvements Project, Rural Assistance Program (Grong Grong, Sandigo and Barellan), Village Halls Improvement Project (Grong Grong Hall, Sandigo Hall, Barellan Hall, Binya Hall, Kamarah Hall)

Stronger Country Communities (Round 3)

- Construction for the Barellan Footpath project is underway; project is due for completion in March.
- Graphic designer has been engaged to complete exterior artwork for the Youth Food Van; interior requirements are being finalised.
- Grong Grong Hall project is almost complete; remaining work of external painting is to be completed.
- Grant approval has been received for the Creating Future Farmers project.
- Completed projects include Barellan Hall, Sandigo Hall, Binya Hall, Kamarah Hall and Parkside Cottage Museum.

Playground on the Murrumbidgee

- Community consultation has been undertaken for the Narrandera Destination and Discovery Hub. Scope being prepared for detailed design.
- Northbank Walking Track detailed survey is underway with engineering firm engaged to complete detailed design of walkway and kerb and gutter. Residents to be consulted with concept design.
- Community engagement has been completed for the Northbank Bridge. Expressions of Interest for design and construction is being prepared.
- Negotiations with John Holland Rail for the Railway Heritage Bridge are progressing well, stakeholder engagement has commenced.
- PCR Building has commenced works for the Lake Talbot Tourist Park family unit conversion. Project is on track, with demolition, new roof and topping slab complete. Anticipated completion March 2021.
- Architect is drawing final plans and preparing specifications for the Lake Talbot Tourist Park Amenity Block and Camp Kitchen. Anticipated tender release February 2021.
- FM Rural has completed works for the Lake Talbot Tourist Park level sites project.

Local Roads and Community Infrastructure

- Quotations are being sought for the Narrandera Stadium Heating and Henry Mathieson Oval level slope and fencing.
- Narrandera Stadium Upgrade Toilet Amenities design is in progress, with quoting to close in February.
- Costing and design works have commenced for the Arts Centre Deck and Storage.
- The Parks and Gardens Committee to determine the scope for the Kiesling Lane Beautification.
- Designs are under review for the Water Tower Surrounds.
- Streetscape plans are being developed for the Tree Planting - All Towns.
- The design for the Brewery Flat Improvements (fire pits, seating, shelters) is under review.
- Buckingham Road safety upgrade design has commenced; works scheduled for March.
- Glenmoor Road gravel sheeting works are scheduled for 2021.
- Weir Park Road gravel, re-sheet and Otta seal works are to be scheduled.
- Detailed survey has commenced for Melbourne Street kerb and gutter works. Engineering firm has been engaged to complete the detailed design of walkway, kerb and gutter. Residents to be consulted with concept design.
- Laneway Upgrades include Kings Lane, Larmer Lane and Hay Lane; works to commence in March.
- Designs are being undertaken for the Drainage Works (various). King Street culvert replacement is scheduled for February/March.

Transport & Communication

- Works are being scheduled for Urban Roads Construction – Laneways, Urban Reseals (council funded), Intersections Upgrade Local & Regional Roads, Urban Pavement Rehabilitation, Urban Kerb and Gutter Replacement, Improvement of water haulage, Urban Footpath Replacement, Culvert Manderlay Road, Culvert Brookong Street and Culvert Yalgogorin Road.
- Works to commence in April/May for Arthur, Baylis and Box Streets.
- Urban Laneways Upgrade – additional works are scheduled for April to June.
- Works scheduled to commence include: Euratha, Landervale, Stephenson, Ellis, Rosedale, Merribee, Jackson, Beaumont, Bandys, Pattens, Davies, Telephone, Settlers, Birrego, Axehandle and Williams Roads.
- Contractor has been engaged and works are to commence for Brobenah Hall, Buckingbong, Erigolia and Federal Park Roads.
- HVSPK Kamarah Road works are scheduled for February.
- Works have commenced for Fixing Local Roads Paintings Bridge Road, Roads to Recovery Reseals and Pamandi Road.
- Design is underway for Buckingbong Road and Buckingbong Road Guard railing.
- Quotes are being sought for the Roads to Recovery Urban Reseals.
- Consultant has been engaged to undertake design and costings for the Brewarrana Bridge Retrofitting.
- Grant application was unsuccessful for the PAMP at 50% RMS Funding and Active Transport Cycling and Active Transport Walking programs.
- Narrandera Business Centre Master Plan has been deferred to complete time sensitive grant projects first.
- The completion of water modelling is to be scheduled for the Barellan Stormwater Design.
- The Drone Purchase for Survey/Inspection software upgrade is complete. Procurement for the air band radio and protective case is pending.
- Completed projects include: Broad, Douglas, Larmer, Bolton, Audley, Brookong Streets; Hulmes, Males, Holloway, Paynters Siding, Bells, Cowabbie, Kamarah, Kolkilbertoo, Back Dixonville, Booka, Cliffords, Pamandi, Cowabbie, Kamarah, Sandy Creek, Strontian, Barellan Golf Course Roads; Audley Street Footpath replacement; Fixing Local Roads Old Wagga Road; Fixing Country Roads Collinroobie Roads, Irrigation Way and Canola Way culvert project.

Economic Affairs

- Lake Talbot Tourist Park Fire Service design works to commence.
- Economic Development project scope includes the Australian Airport Pilot Academy.
- Red Hill Signage project scope includes the proposal of a new subdivision.
- Project scope for the gateway/entrance signs includes six entrance gate signs and landscaping.
- The design, supply and install quote for 16 Kiesling Drive patio has been accepted, with an anticipated completion date of February.

- Investigation and Design of off-street staff/fleet parking for the Chambers has been deferred, with priority being time sensitive grant projects.
- The Council Chambers Cleanout of Storage Facility is scheduled for February 2021.
- Parkside Museum renewal works are underway. New flooring has been completed, external concrete paths and other works are being undertaken.
- Council Chambers Building Upgrades are continually being scoped and scheduled throughout the year.
- Call for quotes is underway for the external painting at 4 Victoria Square.
- Building Renewal and Upgrades portfolio procurement is scheduled and underway.
- Solar Panel Climate Strategy is on exhibition; grant funding to be sought.
- Work has commenced for the Runway, Taxiway and Apron resealing and re-marking. Line marking scheduled for February 2021, with an anticipated completion date April 2021.
- Light Towers to be installed in February for the Installation (3) Apron Flood Lights.
- Security and Wildlife Perimeter fencing field survey is complete; tender to be finalised.
- Design and costings are complete for the Airport Taxiway in preparation for grant submission.
- Banner Poles for Irrigation Way have been constructed with installation scheduled for February 2021.
- Replacement program for Light Vehicles is nearing completion with two due to arrive and three more to order.
- Trucks & Trailers Replacement program is nearing completion with the purchase of a jet patcher required.
- Heavy Plant Purchases are planned to commence.
- Other Plant Capital Replacements will be undertaken as required.
- Arts Centre Building Works capping of chimneys is complete.

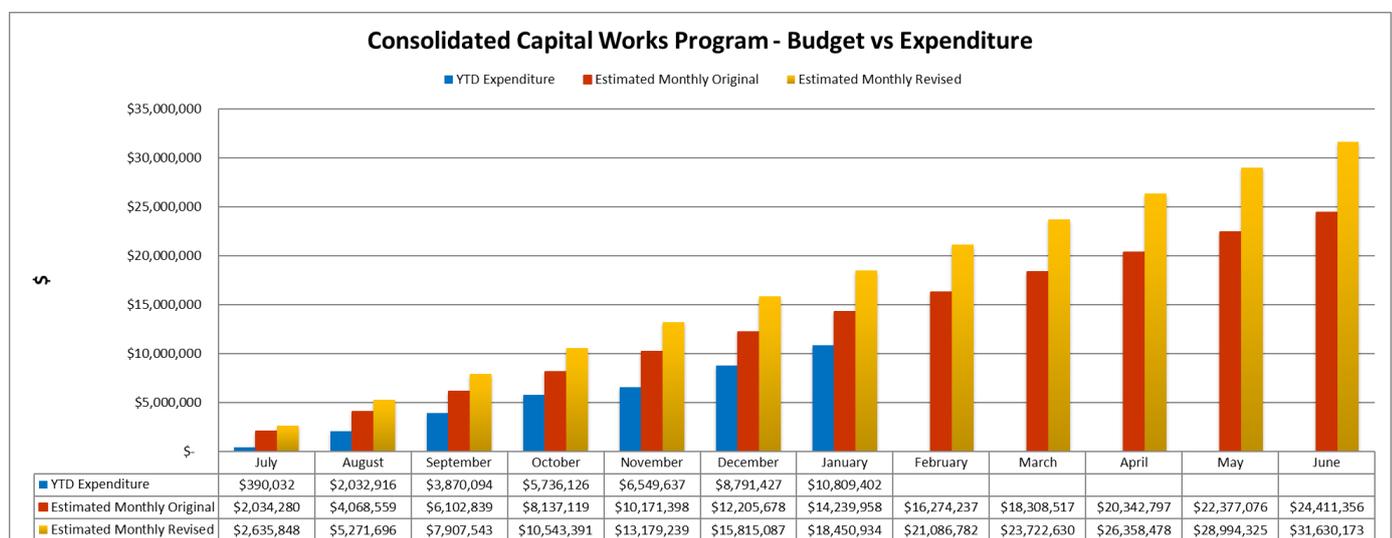
Water Supplies

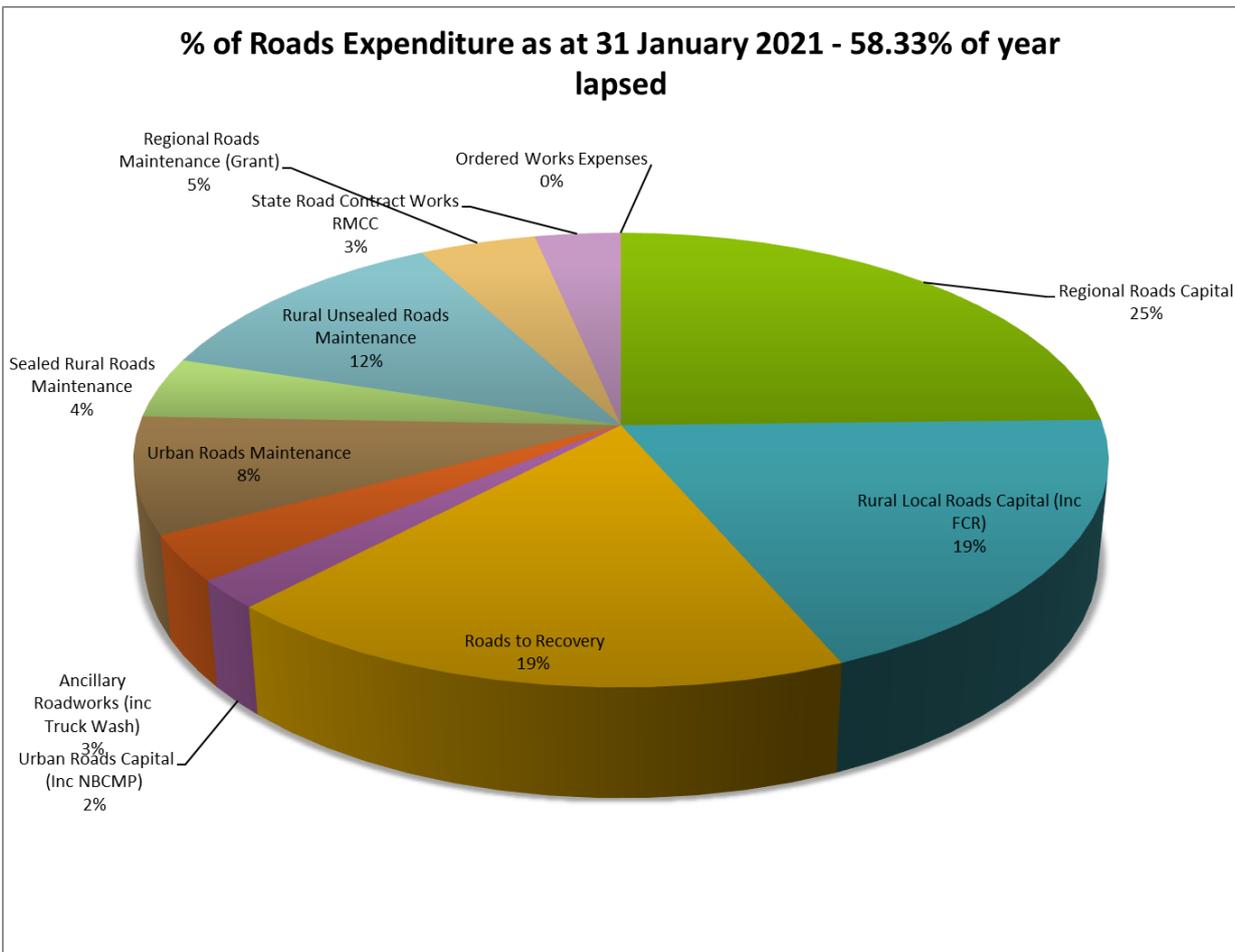
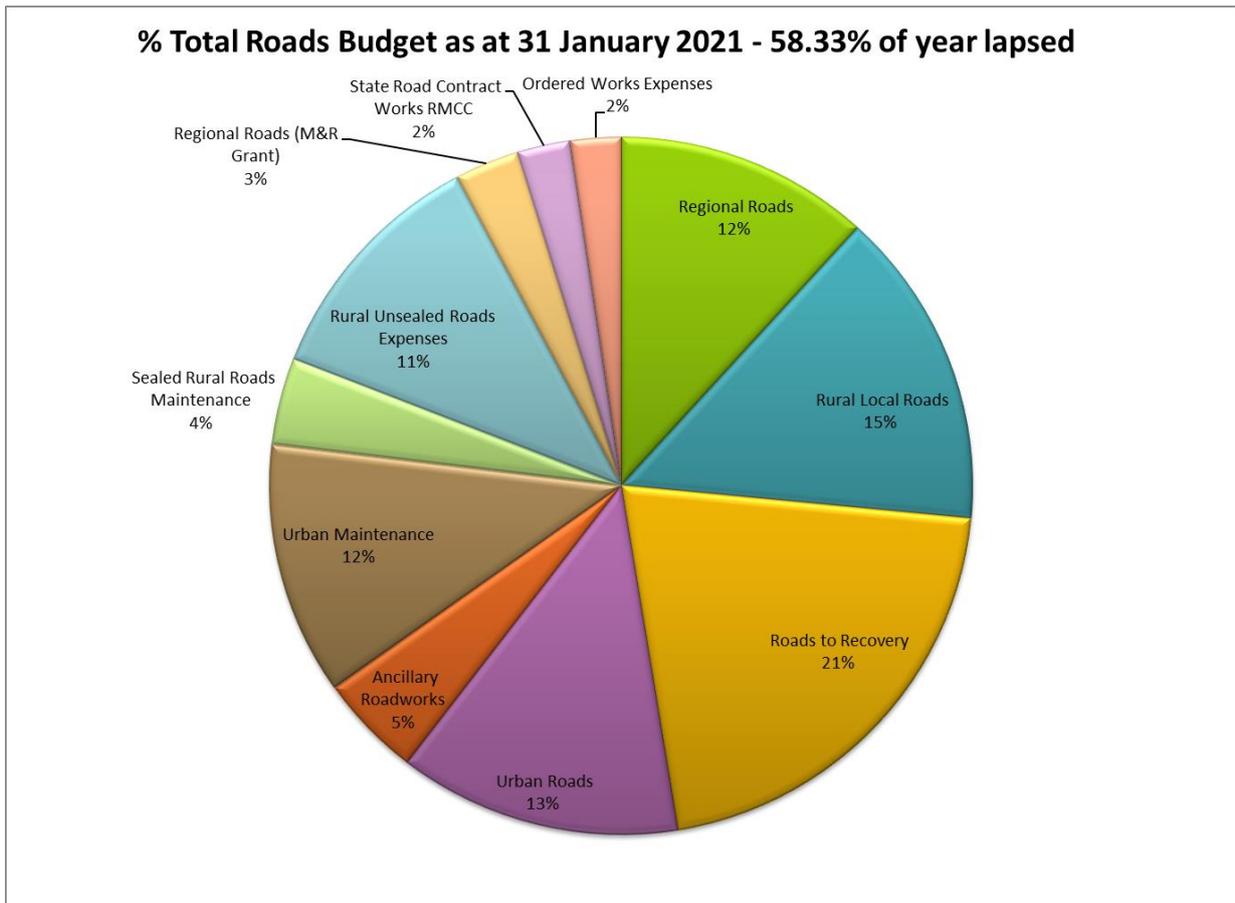
- Planning is underway for the Reservoir Cleaning and Structural Assessment. Procurement for a diving contractor is to commence in January 2021.
- Aerator Gas Scrubbing works are progressing with a hydrogen sulphite monitor installed. Testing period increased at no cost due to equipment failure. Decision will be made regarding gas scrubber technology in March.
- Flow Meters on all inlet and outlets Reservoirs have been installed.
- Project scope is under development for the North Zone Pressure Pump low pressure issues. Pump capacity upgrade for future development is being investigated.
- Water Main Replacement is complete for Dalgetty Street. Planning is underway for King and Adams Street, work to commence in March.
- Pine Hill Reservoir Upgrade and Replacement design is complete. Tenders received have not been accepted; to be retendered in February.

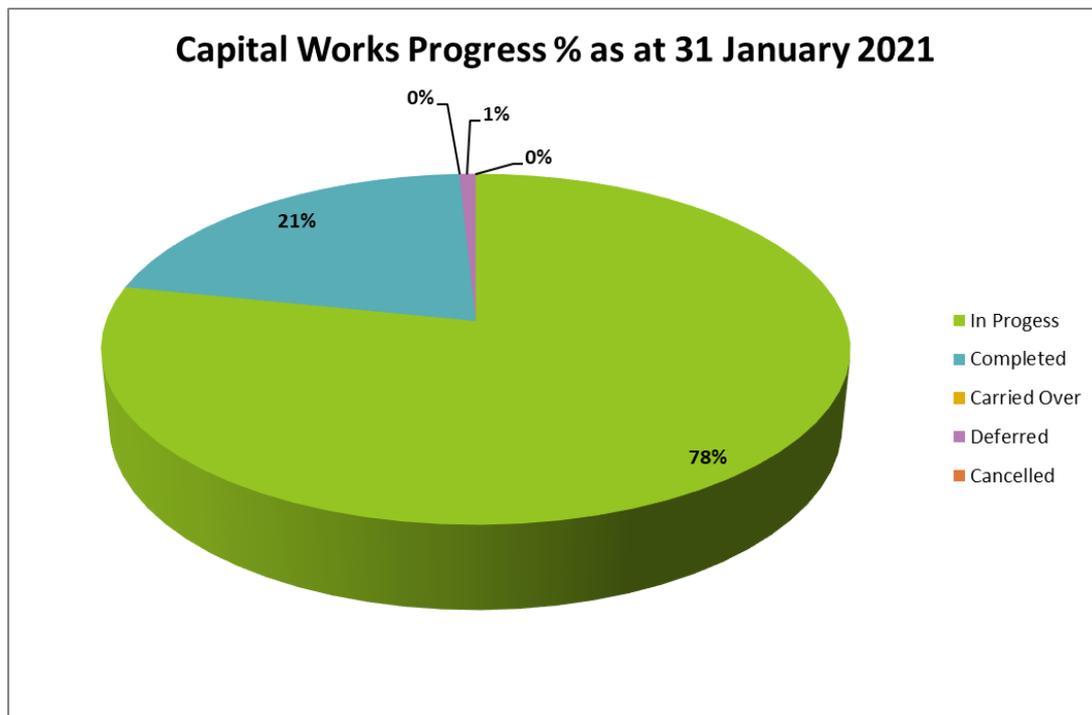
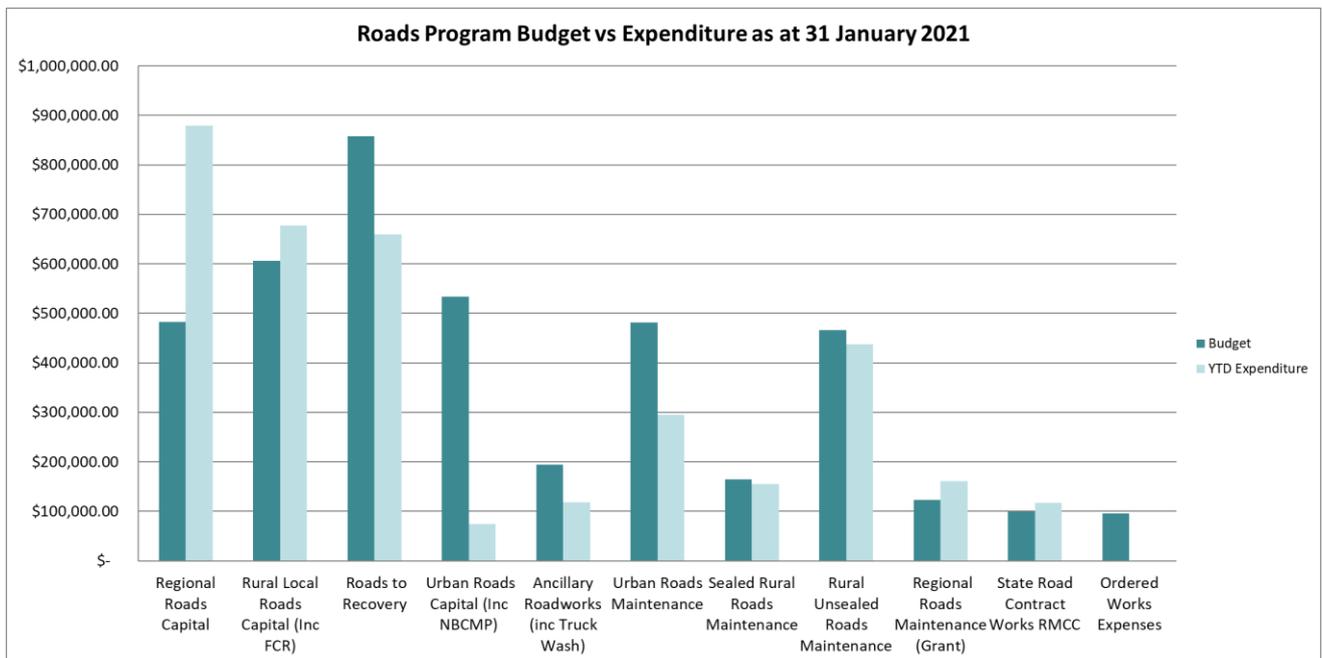
- The Hydrant and Valve Replacements program is complete.
- Service Replacements will be performed as required throughout the financial year.
- Fencing for Bore 1 and 2 design is underway and to be undertaken in May.
- IWCM Additional Works are underway with anticipated February completion date.
- Decommission Low Level reservoir is to be scheduled following the outcome of the IWCM study.
- Taggle Software and Implementation is underway. Pre-implementation meeting to be scheduled.
- Installation of filters is scheduled for February for the Household Filter Project.
- Testing is underway for the Primary filter – EPA project.
- Solar Panel works to be determined following the completion of the energy audit.

Sewerage Supplies

- The Manhole replacement program is 80% complete.
- The Barellan Sewer design tender has been awarded and is underway with anticipated completion July 2021.
- Sewer Main Relines program is being developed for tender in February.
- Scoping is being undertaken for the Flow Meters for Sewer Pump Stations 2, 3 and 4.
- Solar Panel works to be determined following the completion of the energy strategy.
- The SPS3 Replacement is complete.







TERMINOLOGY

This report contains an explanation of terminology and headings used in the capital works report. Key terms and terminology are as follows:

Ledger Number - This is a reference number for staff to link the report to Council's accounting records.

Capital works are funded from several sources. Codes that denote revenue sources are:

- **Revenue** – Projects funded from revenue raised from Rates & Annual charges, User Fees and Other Revenue.
- **Reserve** – Jobs funded from Council's reserves and unspent grants.

- **Grant & Contributions** - Funding from other Government departments, Councils or organisations.

Budget – This is the total allocation to complete the project.

YTD Exp – Total expenditure allocated to project as of report date, including commitments.

Balance – Amount of unspent funds for each program at reporting date.

Graph – The graph at the top of the report displays the original budget adopted by Council, the revised budget and year to date expenditure, including commitments.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Infrastructure

Goal

To have an improved and adequately maintained road network

Strategy

56 - Commence identified actions from the Roads Review including implementation of an effective road hierarchy

Action

56.1 - Funding for and any identified projects and opportunities from the strategy to be included and considered by Council as part of the annual budget process

ISSUES AND IMPLICATIONS

Policy

- Nil

Financial

- Advises Council of the status of the Capital Works Program

Legal / Statutory

- N/A

Community Engagement / Communication

- N/A

Human Resources / Industrial Relations (if applicable)

- N/A

RISKS

- N/A

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Capital Works report as of 31 January 2021.

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2020-21 - as at 31/01/2021

Complete	Unrealised Grant	Cancelled
Carryover	Key Operational	Deferred

58.33%

Project	Proposed Budget	Commitment	Revised Budget	YTD Expenditure	Balance	%	Comments
1 Network Penetration Testing	-		\$10,000	\$10,000.00	\$0.00	100%	Completed.
2 IT Review	-		\$5,000	\$0.00	\$5,000.00	0%	Will commence in February.
3 Replace Desktops/Laptops	20,000	\$ 125.00	\$20,000	\$6,309.00	\$13,566.00	32%	Will commence in May 2021
4 SQL Server Software Licenses	30,000		\$30,000	\$0.00	\$30,000.00	0%	Will commence in March 2021
5 Software Licencing	10,000	\$ 94.50	\$10,000	\$1,782.32	\$8,123.18	18%	Will be reviewed throughout the year.
6 NBN Router with 4G backup	\$10,000		\$10,000	\$0.00	\$10,000.00	0%	Will commence in February 2021
7 Replace Virtualising Hardware & Software	\$95,000	\$ 79,946.00	\$95,000	\$290.00	\$14,764.00	0%	Project has started and currently planning to be completed by April
8 Business Continuity Site	\$30,000	\$ 40,667.27	\$30,000	\$0.00	-\$10,667.27	0%	Project has started and currently planning to be completed by April
9 Azure Premium P1 Implementation	\$15,000		\$15,000	\$0.00	\$15,000.00	0%	Organising Quotes
10 GDA and SSA Implementation	\$5,000		\$5,000	\$0.00	\$5,000.00	0%	Work has started and will continue throughout the year
11 Pound: Cattery Holding System	\$6,000	\$ 422.90	\$10,000	\$0.00	\$9,577.10	0%	Project being scoped.
12 CCTV Combined	-		\$15,000	\$0.00	\$15,000.00	0%	To be discussed with DGMI
13 Colinroobie Amenities Block	-		\$0	\$490.00	-\$490.00	#DIV/0!	
14 Barellan RFS Station Amenities	-	\$ 56,009.09	\$87,950	\$37,511.37	-\$5,570.46	43%	Works underway.
15 Narrandera Waste Facility -External fence & improved public access	-		\$9,297	\$0.00	\$9,297.00	0%	Long term/ management masterplan draft has been presented to Council in December and final report to be tabled at March Council meeting.
16 New Cell Narrandera Depot	-	\$ 427.09	\$0	\$16,721.99	-\$17,149.08	#DIV/0!	Budget adjustment required
17 Ndra Landfill Masterplan improvement works - possibility of grant funding in future	-	\$ 9,963.64	\$326,979	\$23,563.64	\$293,451.72	7%	Long term/ management masterplan draft has been presented to Council in December and final report to be tabled at March Council meeting.
18 Ndra Landfill Operational control room (transportable, dust-free - replace carriage)	-		\$20,000	\$0.00	\$20,000.00	0%	Long term/ management masterplan draft has been presented to Council in December and final report to be tabled at March Council meeting.
19 Larmer St Flood Mitigation Works - Stage 2			\$21,810	\$10,994.16	\$10,815.84	50%	Penstock Gate scheduled to be installed mid February
20 Narrandera West Drainage Improvements			\$29,967	\$1,061.52	\$28,905.48	4%	Waiting land access approval from Local Aboriginal Lands Council
21 Drainage Improvement Driscoll Rd	-		\$66,177	\$172.68	\$66,004.32	0%	Survey completed. Concept design pending
22 Barellan Cemetery Entrance gate	-		\$8,000	\$0.00	\$8,000.00	0%	Quotes and design in progress
23 GG Cemetery Furniture	-		\$3,834	\$0.00	\$3,834.00	0%	Furniture delivered, awaiting install February 2021
24 Ndra Cemetery Fencing (rear boundary)	\$25,000		\$25,000	\$0.00	\$25,000.00	0%	Scheduled for Feb 2021
25 Book & Resources annual replacement	\$34,290	\$ 569.72	\$47,136	\$11,403.64	\$35,162.64	24%	Purchasing on target. Credit card purchases not yet registered.
26 LTP Masterplan - Water Play Park	\$3,950,772	\$ 89,722.42	\$5,187,664	\$4,466,013.74	\$631,927.84	86%	Total Creations and Services Works Completed - Pool open to the public. Disabled gate works to be completed by Mid February
27 Brln Pool Upgrade Filtration system / Waste water irrigation	-	\$ 5,636.36	\$49,254	\$42,503.91	\$1,113.73	86%	Works completed. Pool open to patrons
28 Brln Pool Installation of Marine Carpet	-		\$5,700	\$0.00	\$5,700.00	0%	Works are scheduled to be completed Late February
29 Ndra Sportsground drainages and soak	-		\$100,000	\$0.00	\$100,000.00	0%	Second quotation sought, over budget will only proceed with the design phase
30 HM Oval Level and Resurface	-		\$25,000	\$0.00	\$25,000.00	0%	Scheduled to commence in Feb to April
31 Ndra Sportsground Clubrooms	-	\$ 1,593,560.00	\$1,911,277	\$315,972.84	\$1,744.16	17%	Contracts are now signed, with works underway.
32 Ndra Sportsground Grandstand improvements	\$12,000		\$12,000	\$0.00	\$12,000.00	0%	Works being scoped. Quotations Feb after stadium committee meeting
33 Outdoor Courts Furniture/Shelters	\$15,000		\$15,000	\$0.00	\$15,000.00	0%	Quotations being sought Jan 2021
34 HM Oval - Perimeter Fencing	\$25,000		\$25,000	\$0.00	\$25,000.00	0%	Quotations being sought
35 Barellan Netball Courts	-	\$ 3,645.45	\$103,500	\$0.00	\$99,854.55	0%	Re-design required due to lack of fall, Quotations close Feb
36 Flag Poles for Festive Flags	-		\$1,222	\$0.00	\$1,222.00	0%	Reallocate funds to Brln playground upgrades
37 Completion of Wiradjuri wall	-		\$19,964	\$0.00	\$19,964.00	0%	Detailed designs complete, additional funding being sort.
38 MBP Up Lighting adventure playground	-		\$15,000	\$0.00	\$15,000.00	0%	Deferred until 2021-2022
39 MBP Drinking fountains/ bottle fillers	-		\$8,000	\$0.00	\$8,000.00	0%	Quotation received
40 MBP Pocket park upgrades	-		\$28,121	\$0.00	\$28,121.00	0%	Complete. Funds to be re-allocated
41 Victoria Ave stage 2 - level, irrigate, formalise driveways, curb	-		\$74,542	\$93,982.14	-\$19,440.14	126%	Complete -overspend to come from [pocket park upgrades
42 Brewery Flats landscaping, furniture replacement, painting etc.	-		\$5,000	\$0.00	\$5,000.00	0%	Funds to be reallocated to Sun safe playgrounds
43 Other Town Park upgrades	\$20,000		\$20,000	\$0.00	\$20,000.00	0%	Landscaping works scheduled for March 2021
44 2020-25 Tree Audit	\$50,000	\$ 42,075.75	\$50,000	\$0.00	\$7,924.25	0%	Awarded to Wade Ryan commencing December.
45 Biosecurity Mapping System	\$30,000		\$30,000	\$0.00	\$30,000.00	0%	Developing specification and engaging specialised companies.

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2020-21 - as at 31/01/2021

Complete	Unrealised Grant	Cancelled
Carryover	Key Operational	Deferred

58.33%

Project	Proposed Budget	Commitment	Revised Budget	YTD Expenditure	Balance	%	Comments
46 Remote Signage	\$7,500		\$7,500	\$0.00	\$7,500.00	0%	Scheduled for June 2021
47 Brln Playground Upgrades	\$5,000		\$5,000	\$6,272.73	-\$1,272.73	125%	Completed. Overspend to come from flag poles
48 Ndra Victoria Ave Stage 3 - Irrigation, Formalise driveways, Curb etc	\$60,000		\$60,000	\$0.00	\$60,000.00	0%	Developing scope - works expected to commence April 2021
49 Festive Mega Tree (additional sequencing)	\$6,000		\$6,000	\$6,000.00	\$0.00	100%	Completed
50 DCF - Adverse Event Plan	-		\$49,550	\$25,000.00	\$24,550.00	50%	Council working with RAMJO to deliver plan. Draft plan has been adopted by Council
51 DCF - Rural Assistance Program - Grong Grong Community Project	-		\$48,324	\$39,087.05	\$9,236.95	81%	Completed
52 DCF - Rural Assistance Program - Sandigo Community Project	-		\$47,550	\$31,420.74	\$16,129.26	66%	Completed
53 DCF - Rural Assistance Program - Barellan Community Project	-		\$48,402	\$42,542.29	\$5,859.71	88%	Completed
54 DCF - Road beautification Project - Lake Talbot Water Park.	-	\$ 118.18	\$150,000	\$134,850.45	\$15,031.37	90%	Retaining wall complete, Landscaping of Entrance 95% complete, final item is to include images of upgraded pool features onto story board. Remaining works is to construct disabled carparking bays.
55 DCF - Sunsafe playgrounds	-	\$ 2,400.00	\$80,000	\$88,200.00	-\$10,600.00	110%	Project complete -overspend to be covered from savings in other grant funded projects
56 DCF - Barellan Improvements Project	-	\$ 272.73	\$69,231	\$63,860.91	\$5,097.36	92%	Complete - awaiting final invoice
57 DCF - Grong Grong Improvement Project	-		\$6,468	\$590.00	\$5,878.00	9%	Street tree consultation with community representatives and tree audit arborist has taken place
58 DCF - Village Halls Improvement Project - Grong Grong Town Hall	-		\$18,232	\$350.26	\$17,881.74	2%	Completed. Surplus to be allocated to additional projects.
59 DCF - Village Halls Improvement Project - Sandigo Hall	-		\$5,691	\$4,173.42	\$1,517.58	73%	Completed
60 DCF - Village Halls Improvement Project - Barellan Hall	-		\$29,018	\$25,746.67	\$3,271.33	89%	Completed
61 DCF - Village Halls Improvement Project - Binya Hall	-		\$17,361	\$10,246.97	\$7,114.03	59%	Completed
62 DCF - Village Halls Improvement Project - Kamarah Hall	-		\$28,675	\$12,831.59	\$15,843.41	45%	Completed
63 DCF - Narrandera Stadium Upgrade - Roofing	-	\$ 16,778.18	\$40,000	\$0.00	\$23,221.82	0%	Roof sheeting quotes have been awarded with works to be completed. Remaining funds to be contributed to Stadium Upgrade amenities
64 DCF - Henry Mathieson Oval facilities Improvement Project	-	\$ 2,560.04	\$299,000	\$225,811.51	\$70,628.45	76%	New amenity block complete. Kiosk upgrade procurement completed, contractor due to commence mid February.
65 SCCF - Barellan Footpath Project	-	\$ 5,451.68	\$120,000	\$81,885.16	\$32,663.16	68%	Construction works are well advanced and project is due to be completed end of March
66 SCCF - Youth Food Van Project	-	\$ 220.58	\$50,000	\$22,746.80	\$27,032.62	45%	Graphic designer engage to complete exterior artwork, finalising many and interior requirements
67 SCCF - Parkside Cottage Museum	-	\$ 524.85	\$48,182	\$56,893.10	-\$9,235.95	118%	Completed - Overspend to be journaled to JC 9300-1013-0000
68 SCCF - Grong Grong Hall	-	\$ 7,550.00	\$19,283	\$22,634.71	-\$10,901.71	117%	90% Completed. Full external painting still outstanding.
69 SCCF - Barellan Hall	-		\$19,361	\$12,337.39	\$7,023.61	64%	Completed
70 SCCF - Sandigo Hall	-		\$19,203	\$14,692.75	\$4,510.25	77%	Completed
71 SCCF - Binya Hall	-		\$19,070	\$17,058.41	\$2,011.59	89%	Completed
72 SCCF - Kamarah Hall	\$0		\$11,029	\$9,312.91	\$1,716.09	84%	Completed
73 SCCF - Creating Future Farmers	-		\$0	\$0.00	\$0.00	#DIV/0!	Grant approval received
74 POM - Destination & Discovery Hub	\$3,025,000	\$ 1,682.00	\$3,025,000	\$15,845.91	\$3,007,472.09	1%	Community consultation undertaken. Scope being prepared for detailed design.
75 POM - Northbank Walkway - Bike & Hike Trails	\$0		\$0	\$38.18	-\$38.18	#DIV/0!	Project planned for 2021-2022
76 POM - Railway Heritage Bridge	\$0	\$ 11,700.64	\$0	\$4,294.84	-\$15,995.48	#DIV/0!	Negotiations with John Holland Rail for the Railway Heritage bridge are progressing well; stakeholder engagement has commenced.
77 POM - LTTP Upgrades to Family Unit	\$319,496	\$ 94,912.18	\$319,496	\$141,960.20	\$82,623.62	44%	Project on track. Demolition completed. New roof completed. Topping slab complete. Building at lock up stage. Completion due March 2021.
78 POM - LTTP Upgrades to Amenity block & Camp Kitchen	\$939,052	\$ 1,367.62	\$939,052	\$5,813.79	\$931,870.59	1%	Architect drawing final plans and preparing specifications. Expect to release tender February 2021.
79 POM - LTTP Level Sites	\$156,711	\$ 8,500.91	\$156,711	\$127,657.18	\$20,552.91	81%	Contractors finished, sewer connection completed.
80 POM - Northbank Walking Track	\$390,393	\$ 9,515.00	\$390,393	\$3,814.03	\$377,063.97	1%	Detailed survey underway. Engineering firm engaged to complete detailed design of walkway and kerb & gutter. Residents to be consulted with concept design.

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2020-21 - as at 31/01/2021

Complete	Unrealised Grant	Cancelled
Carryover	Key Operational	Deferred

58.33%

	Project	Proposed Budget	Commitment	Revised Budget	YTD Expenditure	Balance	%	Comments
81	POM - Northbank Bridge	\$0		\$0	\$1,381.55	-\$1,381.55	#DIV/0!	Community engagement completed. EOI for design and construction of bridge being prepared.
82	LRCI - Narrandera Stadium Heating	\$35,000		\$35,000	\$0.00	\$35,000.00	0%	Seeking quotations
83	LRCI - Narrandera Stadium Upgrade Toilet Amenities	\$80,000		\$80,000	\$0.00	\$80,000.00	0%	Quotations close Feb
84	LRCI - Brewery Flat Improvements - Fire Pits, Seating, Shelters.	\$60,000		\$60,000	\$0.00	\$60,000.00	0%	Design under review
85	LRCI - Art Centre Storage - Deck and Storage at the rear of the Art centre	\$50,000		\$50,000	\$0.00	\$50,000.00	0%	Costing and design works have commenced
86	LRCI - Kiesling Lane Beautification	\$25,000		\$25,000	\$0.00	\$25,000.00	0%	Parks and Gardens committee to determine scope.
87	LRCI - Water Tower Surrounds - Tidy up and make usable (Gardens, paths, seating)	\$50,000		\$50,000	\$0.00	\$50,000.00	0%	Currently in design phase
88	LRCI - Tree planting - All towns (Subject to consultation)	\$120,000		\$120,000	\$21,852.16	\$98,147.84	18%	Street scape plans currently being developed
89	LRCI - Henry Mathieson Oval - Levelling Slope and fencing	\$80,000		\$80,000	\$0.00	\$80,000.00	0%	Fencing quotes being obtained.
90	LRCI - Buckingbong Road - Safety upgrade (Guard Railing and associated road correction wor	\$60,000		\$60,000	\$0.00	\$60,000.00	0%	Design commenced. Works scheduled for March
91	LRCI - Glenmoor Road Gravel Sheetting of 2.6km	\$87,000		\$87,000	\$890.80	\$86,109.20	1%	Works scheduled for 2021
92	LRCI - Melbourne Street - Kerb & Gutter works, 390m to co-inside with the new footpath works on the southern side.	\$99,000	\$ 9,515.00	\$99,000	\$9,848.24	\$79,636.76	10%	Detailed survey underway. Engineering firm engaged to complete the detailed design of the walkway and kerb & gutter. Residents to be consulted with concept design.
93	LRCI - Laneway Upgrade - Drain and seal a selected laneway.	\$41,363		\$41,363	\$0.00	\$41,363.00	0%	Kings lane, Larmer lane and Hay lane to commence March
94	LRCI - Drainage Works (Various) - New Culverts and causeways (Brobenah Road and Ridgeview Rd) and complete works to causeways constructed under flood recovery.	\$100,000		\$100,000	\$0.00	\$100,000.00	0%	Designs being undertaken. King Street culvert replacement scheduled for Feb/March
95	LRCI - Weir Park Road - 1200m gravel Resheet and Otta seal	\$110,000		\$110,000	\$0.00	\$110,000.00	0%	Works yet to be scheduled
96	Art on the Water Tower Stage 2	-		\$0	\$0.00	\$0.00	#DIV/0!	
97	LCRI R2 - Barellan Pump Track - Creation of a bike pump track or alike for the youth of Barellan.	-		\$0	\$0.00	\$0.00	#DIV/0!	Awaiting confirmation of grant
98	LCRI R2 - Grong Grong Village - Storage facility, toilet, and associated equipment for Grong Grong residents to maintain trees and public areas.	-		\$0	\$0.00	\$0.00	#DIV/0!	Awaiting confirmation of grant
99	LCRI R2 - Wiradjuri Memorial Wall Stage 1 - construct and install Wiradjuri Aboriginal memorial wall, including stonework, paving, fire pit and signage.	-		\$0	\$0.00	\$0.00	#DIV/0!	Awaiting confirmation of grant
100	LCRI R2 - Narrandera Sportsground - Disabled spectator access areas.	-		\$0	\$0.00	\$0.00	#DIV/0!	Awaiting confirmation of grant
101	LCRI R2 - Narrandera Sportsground - Installation of a digital scoreboard, with video capability.	-		\$0	\$0.00	\$0.00	#DIV/0!	Awaiting confirmation of grant
102	LCRI R2 - Barellan Cemetery - Installation of an accessible unisex toilet at the cemetery, including onsite sewerage management system.	-		\$0	\$0.00	\$0.00	#DIV/0!	Awaiting confirmation of grant
103	LCRI R2 - Narrandera Flora and Fauna reserve - Upgrade of the carpark and entrance to the reserve.	-		\$0	\$0.00	\$0.00	#DIV/0!	Awaiting confirmation of grant
104	CRIF - Construct drainage and seal the remaining access road at Rocky Water Hole	-		\$0	\$0.00	\$0.00	#DIV/0!	Works to be scheduled
105	LT Rec Seating and Shelter Revamp	-		\$10,000	\$0.00	\$10,000.00	0%	Scope being prepared.
106	LT Deepening Works	\$400,000		\$400,000	\$0.00	\$400,000.00	0%	Grant dependant.
107	NBCMP	-		\$166,451	\$0.00	\$166,451.00	0%	Project deferred - Priority is the completed time sensitive grant projects first
108	Barellan Stormwater Design	-		\$3,388	\$0.00	\$3,388.00	0%	Completion of water modelling to be scheduled
109	Urban Roads Construction	\$200,000		\$200,000		\$186,894.71	7%	
110	Arthur St (Victoria to Audley) Extend to kerb	-		\$0	\$0.00			Works scheduled for April/May
111	Baylis St (Jonsen St to May St) Extend to kerb	-		\$0	\$0.00			Works scheduled for April/May
112	Box Street (Barellan)	-		\$0	\$0.00			Works scheduled for April/May
113	Brookong St Grong Grong (Lachlan St to Willandra St)	-		\$0	\$13,105.29			Complete
114	Urban Roads Construction - Laneways	-		\$34,105	\$0.00	\$34,105.00	0%	Project combined with LRCI - Laneway upgrade
115	Intersections Upgrade Local & Reg. Rds	-		\$90,000	\$0.00	\$90,000.00	0%	Works yet to be scheduled
116	Culvert/bridge assessment works	-		\$35,050	\$19,367.00	\$15,683.00	55%	Council co-contribution to FLR - Brewarrana Bridge repairs
117	Urban Roads Construction - Laneways	\$39,924		\$39,924		\$35,190.73	7%	

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2020-21 - as at 31/01/2021

Complete	Unrealised Grant	Cancelled
Carryover	Key Operational	Deferred

58.33%

	Project	Proposed Budget	Commitment	Revised Budget	YTD Expenditure	Balance	%	Comments
118	Prince Lane	-		\$0	\$2,704.73			Works yet to be scheduled
119	Audley Lane	-	\$ 676.18	\$0	\$0.00			Works yet to be scheduled
120	Peters Lane	-	\$ 676.18	\$0	\$0.00			Works yet to be scheduled
121	Jonsen Lane	-	\$ 676.18	\$0	\$0.00			Works yet to be scheduled
122	Urban Reseals	\$100,000		\$100,000		\$6,393.67	24%	
123	Urban Road Reseal Council fund	-		\$0	\$0.00			Works yet to be scheduled
124	Broad St	-		\$0	\$0.00			Works complete, invoices pending.
125	Douglas St	-	\$ 8,566.36	\$0	\$14,806.49			Works complete, invoices pending.
126	Larmer Street	-		\$0	\$8,858.36			Works complete, invoices pending.
127	Bolton St	-	\$ 60,136.36	\$0	\$1,238.76			Works complete, invoices pending.
128	Urban Pavement Rehabilitation	\$100,000		\$100,000	\$0.00	\$100,000.00	0%	Works yet to be scheduled
129	Urban Laneways Upgrade-additional			\$46,953	\$13,810.01	\$33,142.99	29%	Works scheduled April to June
130	Improvement of water haulage			\$15,000	\$0.00	\$15,000.00	0%	Works yet to be scheduled
131	Innovation for Rural infrastructure Mgmt			\$11,995	\$0.00	\$11,995.00	0%	Funds to be reallocated
132	Urban K&G Replacement	\$15,375		\$58,884	\$0.00	\$58,884.00	0%	Works yet to be scheduled
133	Urban Footpath Replacement	\$10,250	\$ 275.27	\$12,941	\$0.00	\$12,665.73	0%	Works yet to be scheduled
134	Roads to Recovery (25 % of R2R proposed to expend in Urban Area) Grant (Roads to Recov	\$368,171		\$368,171		\$516,456.34	35%	
135	Roads to Recovery (75 % of R2R proposed to expend on Rural Area) Grant (Roads to Recov	\$1,101,874		\$1,101,874				
136	Urban Road reseal from R2R	-		\$0	\$0.00			Currently seeking quotes
137	Paynters Siding Road 6.7-8 km	-		\$0	\$4,940.22			
138	Hulmes Road 4.9km-8.0km	-		\$0	\$29,106.64			Completed
139	Males Rd Resheet 2.0-3.0km	-		\$0	\$44,540.10			Completed
140	Buckingbong Road	-		\$0	\$0.00			Design being undertaken currently
141	Reseals	-		\$0	\$0.00			Works Commenced
142	Holloway Rd	-		\$0	\$33,252.11			Completed
143	Euratha Rd	-		\$0	\$0.00			Works to commence 2021
144	Buckingbong Road Guard railing	-	\$ 9,924.25	\$0	\$0.00			Design being undertaken currently
145	Paynters Siding Road	-		\$0	\$102,703.04			Completed
146	Brobenah Hall Rd	-		\$0	\$72,666.69			Contractor engaged, works scheduled to commence
147	Buckingbong Rd	-		\$0	\$148,626.55			Contractor engaged, works scheduled to commence
148	Erigolia Rd	-		\$0	\$40,497.25			Contractor engaged, works scheduled to commence
149	Federal Park Rd	-		\$0	\$36,810.42			Contractor engaged, works scheduled to commence
150	Landervale Rd	-		\$0	\$1,032.26			Works to commence
151	Pamandi Rd 1.7 - 5.4km	-		\$0	\$144,120.87			Works Commenced
152	Stephensons Rd	-		\$0	\$0.00			Works to commence
153	Merribee Rd	-		\$0	\$0.00			Works to commence
154	Jacksons Rd	-		\$0	\$0.00			Works to commence
155	Ellis Rd	-		\$0	\$0.00			Works to commence
156	Williams Rd	-		\$0	\$283.78			Works to commence
157	Rosedale Rd	-		\$0	\$0.00			Works to commence
158	Telephone Rd	-		\$0	\$0.00			Works to commence
159	Settlers Rd	-		\$0	\$0.00			Works to commence
160	Birrego Rd	-		\$0	\$0.00			Works to commence
161	Bandys Rd	-		\$0	\$0.00			Works to commence
162	Pattens Rd	-		\$0	\$0.00			Works to commence
163	Davies Rd	-		\$0	\$0.00			Works to commence
164	Axehandle Rd	-		\$0	\$0.00			Works to commence
165	Audley St	-	\$ 105,716.36	\$0	\$784.94			Works complete awaiting invoices
166	Bells Rd	-	\$ 45,458.18	\$0	\$0.00			Works complete awaiting invoices
167	Cowabbie Rd	-	\$ 70,361.36	\$0	\$0.00			Works complete awaiting invoices

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2020-21 - as at 31/01/2021

Complete	Unrealised Grant	Cancelled
Carryover	Key Operational	Deferred

58.33%

	Project	Proposed Budget	Commitment	Revised Budget	YTD Expenditure	Balance	%	Comments
168	Kamarah Rd	-	\$ 46,363.64	\$0	\$0.00			Works complete awaiting invoices
169	Kolkilbertoo Rd	-	\$ 16,400.00	\$0	\$0.00			Works complete awaiting invoices
170	Beaumont Rd	-		\$0	\$0.00			Works to commence
171	Rural Sealed Roads Construction	\$350,000		\$350,000		\$167,411.12	43%	
172	Centenary Road 4.16 km- 9.11 km	-	\$ 4,165.00	\$0	\$28,624.89			
173	Back Dicksonville Rd	-		\$0	\$37,343.05			Completed
174	Booka Rd	-		\$0	\$31,999.36			Completed
175	Cliffords Rd	-		\$0	\$40,366.89			Completed
176	Pamandi Rd - Cowabbie causeway	-		\$0	\$36,057.24			Completed
177	Rosedale Rd	-		\$0	\$4,032.45			Works on hold pending FLR Round 2 funding
178	Culvert Manderlay Road 9.27 km	-		\$5,676	\$0.00	\$5,676.00	0%	Works yet to be scheduled
179	Culvert Manderlay Road 7.78 km	-		\$2,764	\$0.00	\$2,764.00	0%	Works yet to be scheduled
180	Culvert Brookong St 0.0 km	-		\$6,255	\$0.00	\$6,255.00	0%	Works yet to be scheduled
181	Culvert Yalgogorin Road 0.262	-		\$10,241	\$0.00	\$10,241.00	0%	Works yet to be scheduled
182	FLR - Old Wagga Rd	-	\$ 66,271.82	\$0	\$283,717.10	-\$349,988.92		Completed
183	FLR - Paintings Bridge Rd	-		\$0	\$22,731.05	-\$22,731.05		Works commenced
184	Roads Resheeting - (Unsealed)	\$340,000		\$316,934	\$0.00	\$316,934.47	0%	
185	FCR - Colinroobie Leeton Road	-		\$21,981	\$36,904.48	-\$14,923.11	168%	Completed
186	FLR - Brewarrana Bridge Retrofitting	-	\$ 6,984.85	\$80,000	\$0.00	\$73,015.15	0%	Consultant engaged to undertake design and costings
187	HVSPP Kamarah Road	-	\$ 909.09	\$88,194	\$0.00	\$87,284.91	0%	Works scheduled for February
188	Rural Roads Reseals	\$150,239		\$155,774		\$0.00	100%	
189	Cowabbie Rd	-		\$0	\$25,541.14			Completed
190	Kamarah Rd	-		\$0	\$26,621.27			Completed
191	Sandy Creek Rd	-		\$0	\$26,723.15			Completed
192	Strontian Rd	-		\$0	\$53,949.60			Completed
193	Barellan Golf course Rd	-		\$0	\$22,939.00			Completed
194	Regional Roads Capital Works (Capital Component of Block Grant)	\$265,200		\$281,002	\$51,062.01	\$229,939.99	18%	
195	Repair Grant (with 50 % contribution from Block Grant)	\$170,000	\$ 2,141.82	\$170,000	\$152,407.54	\$15,450.64	90%	
196	FCR -Canola Way Culvert	-	\$ 7,136.36	\$375,218	\$676,063.54	-\$307,981.90	180%	Works Complete. QBR Adjustment in December.
197	Active Transport - Cycling	\$198,100		\$198,100	\$550.00	\$197,550.00	0%	Council Funds reallocated in March QBR
198	Active Transport - Walking	\$66,000		\$66,000	\$0.00	\$66,000.00	0%	Council Funds to complete one of the identified footpaths in Barellan
199	Shared Cycleway (Active Transport - 50/50 Funding) Marie Bashir Park	-		\$0	\$5,000.00	-\$5,000.00	#DIV/0!	Budget for carry over funds to be allocated in QBR
200	PAMP (At 100% RMS Funding)	-		\$34,780	\$108,980.57	-\$74,200.57	313%	Carry over PAMP project completed - Funds for additional costs to be found from underspent transport projects and be report in December QBR .
201	Banner Poles Leeton Road	-		\$8,580	\$303.96	\$8,276.04	4%	Banners poles constructed installation February 2021
202	Drone Purchase for Survey / Inspection	-		\$7,899	\$2,914.55	\$4,984.45	37%	Procurement of air band radio and protective case pending. Drone and Upgrade of 12d Software completed
203	Driver Reviver Upgrade Program	\$18,000		\$18,000	\$0.00	\$18,000.00	0%	Transport for NSW did not fund program for 2020-21 project to be closed. Budget to be removed in March QBR
204	Arts Centre Building Works	-		\$4,614	\$961.07	\$3,652.93	21%	Chimney capping complete.
205	Red Hill Signage	-		\$3,700	\$0.00	\$3,700.00	0%	New subdivision proposal
206	Lake Talbot Tourist Park fire service upgrades	-		\$15,524	\$0.00	\$15,524.00	0%	Design work to commence.
207	Economic Development	\$10,000		\$10,000	\$809.10	\$9,190.90	8%	AAPA at airport
208	Gateway/Entrance signs	\$20,000		\$20,000	\$0.00	\$20,000.00	0%	Additions to 6 entrance signs/landscape
209	16 Kiesling Drive Building Works	-		\$5,250	\$17,090.91	-\$11,840.91	326%	Patio Quote accepted - Installation to be completed by February. Adjustment in project costs to be included in March QBR
210	Council Chambers Cleanout of Storage Facility	-		\$8,169	\$7,939.35	\$229.65	97%	Works are to be scheduled Journals to correct costings required
211	Investigation and Design of off street staff/fleet parking for Chambers	-		\$20,000	\$0.00	\$20,000.00	0%	Project deferred - Priority is the completed time sensitive grant projects first

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2020-21 - as at 31/01/2021

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58.33%

Project	Proposed Budget	Commitment	Revised Budget	YTD Expenditure	Balance	%	Comments
212 Museum - Ext. paint, disabled ramp, public toilets	-		\$50,404	\$3,999.52	\$46,404.48	8%	New flooring completed, external concrete paths and other works being undertaken.
213 Council Chambers Building Upgrades	-		\$20,120	\$0.00	\$20,120.00	0%	Works are continually being scoped and scheduled.
214 4 Victoria Square	-		\$3,096	\$0.00	\$3,096.00	0%	Call for quotes underway for external painting
215 Building renewal and upgrades in portfolio of Asset Manager	\$140,000	\$ 240.91	\$153,102	\$31,911.15	\$120,949.94	21%	Works procurement and scheduled underway - RFQ to Replacement of Gutters and installation of gutter guards to be called and Painting of internal wall of library to be committed
216 Solar Panels	\$100,000		\$100,000	\$0.00	\$100,000.00	0%	Climate strategy on exhibition - Council to lodge a grant application and use current budget funds as a 50% contribution towards works.
217 Runway, Taxiway & Apron resealing & re-mark	\$950,000	\$ 23,343.49	\$950,000	\$500,506.27	\$426,150.24	53%	Works occurred week 16 - 20 November second visit for line marking anticipated Feb 2021 on target to complete by April 2021.
218 Installation (3) Apron Flood Lights	\$120,000	\$ 3,090.91	\$120,000	\$52,679.84	\$64,229.25	44%	Light towers to be installed 2 February project on target for close out by end March.
219 Security & Wildlife Perimeter fencing	\$437,550		\$437,550	\$7,025.40	\$430,524.60	2%	Field survey now completed, tender/quote to be finalised. Works to commence this quarter.
220 Airport Taxiway	-	\$ 40,160.00	\$0	\$50,751.99	-\$90,911.99	#DIV/0!	Design and costings complete for grant submission
221 Light Vehicles	\$277,296		\$277,296	\$195,930.05	\$81,365.95	71%	12 Light vehicles to replace, 2 on order, 7 arrived and 3 to order
222 Trucks & Trailers	\$564,500		\$564,500	\$475,744.00	\$88,756.00	84%	Tipper arrived and another on order (old unit to be transferred to waste), quotes being sought for small tipper, jet patcher to be purchased
223 Heavy Plant Purchases	\$529,300	\$ 21,118.18	\$529,300	\$31,724.45	\$476,457.37	6%	Purchases planned for tractor x 2, reel mower, slasher, grader purchase deferred
224 Other Plant Capital	\$20,000		\$20,000	\$3,046.50	\$16,953.50	15%	Replacements undertaken as required.
225 Flow meters on all inlet and outlets Reservoirs	-		\$41,090	\$9,612.48	\$31,477.52	23%	Meters installed, possible reallocation of unspent funds.
226 Reservoir cleaning and structural assessment	-		\$16,128	\$0.00	\$16,128.00	0%	Planning underway. Procurement for a diving contractor to begin in January
227 Aerator gas scrubbing	-	\$ 2,067.03	\$18,962	\$2,186.11	\$14,708.86	12%	Hydrogen Sulphide monitor installed in September. Testing period increased at no cost due to equipment failure. Decision will be made regarding gas scrubber technology in March.
228 WTP filter/Upgrade design	-		\$49,618	\$0.00	\$49,618.00	0%	No progress - IWCM additional works still underway with Public Works expected completion Feb.
229 Non Return Valve Bore 4	-	\$ 540.00	\$0	\$6,394.99	-\$6,934.99	#DIV/0!	Journals to be processed, costing error.
230 North Zone Pressure Pump - low pressure issues	-		\$42,659	\$1,567.05	\$41,091.95	4%	Scope under development. Pump capacity upgrade for future development being investigated.
231 Water Main Replacements	250,000	\$ 31,396.81	\$291,164	\$231,480.35	\$28,286.84	80%	Dalgetty Street Complete. King and Adams Street planning underway for March start.
232 Hydrant and Valve replacements	50,000	\$ 6,172.64	\$50,000	\$91,949.79	-\$48,122.43	184%	QBR adjustment to be allocated from Water Main Replacements
233 Pine Hill Reservoir Upgrade	315,000		\$380,191	\$175,905.34	\$204,285.66	46%	Design and REF complete. November tenders no accepted. Retendered in Feb.
234 Bore 5 Replacement	-		\$0	\$21,616.00	-\$21,616.00	#DIV/0!	QBR adjustment required
235 Services Replacements	\$50,000	\$ 6,651.47	\$50,000	\$23,596.88	\$19,751.65	47%	Ongoing commitment - as needed
236 Fencing Bore 1	\$20,000		\$20,000	\$409.99	\$19,590.01	2%	Design underway. To be undertaken in May.
237 Fencing Bore 2	\$20,000		\$20,000	\$0.00	\$20,000.00	0%	Design underway. To be undertaken in May.
238 Decommission Low Level reservoir	\$200,000		\$200,000	\$0.00	\$200,000.00	0%	To be programmed pending outcome of IWCM.
239 Solar	\$100,000		\$100,000	\$0.00	\$100,000.00	0%	Energy strategy to be completed first. Investigation underway.
240 IWCM Additional Works	-	\$ 126,067.27	\$138,674	\$0.00	\$12,606.73	0%	Underway with Public Works. Feb completion expected.
241 Taggle Software & Implementation	-	\$ 36,381.82	\$60,000	\$0.00	\$23,618.18	0%	Project underway. Pre-implementation meeting to be scheduled. Taggle reviewing Council meter data.
242 Household Filter Project	-		\$100,000	\$0.00	\$100,000.00	0%	Filters to be installed throughout Feb. Additional invitations sent out.
243 Primary filter - EPA	-	\$ 1,096.09	\$118,240	\$780.88	\$116,363.03	1%	Addition testing of UVT and particle size underway.
244 Manhole Replacements	-		\$57,290	\$44,586.39	\$12,703.61	78%	Program 80% complete.
245 Flow meters for Sewer Pump Stations 2, 3, 4	-		\$35,653	\$197.22	\$35,455.78	1%	Scoping being undertaken.

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2020-21 - as at 31/01/2021

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58.33%

	Project	Proposed Budget	Commitment	Revised Budget	YTD Expenditure	Balance	%	Comments
246	Sewer Main Replacements	-		\$0	\$227.21	-\$227.21	#DIV/0!	Journal costs to Sewer Main Relines
247	SPS3 Replacement	-	\$ 14.19	\$200,000	\$46,807.88	\$153,177.93	23%	Complete. Funds to be re-allocated
248	Barellan Sewer	\$5,490,000		\$5,490,000	\$14,887.36	\$5,475,112.64	0%	Design tender awarded and design underway. Design to be complete by July 2021.
249	Narrandera West Sewer Extension	-		\$33,205	\$16,693.26	\$16,511.74	50%	Report complete, to be presented at the December council meeting for adoption. Public consultation underway.
250	Sewer Main Relines	\$375,000		\$375,000	\$4,263.82	\$370,736.18	1%	Program being developed for tendering in February
251	Solar	\$100,000		\$100,000	\$1,315.65	\$98,684.35	1%	Energy strategy to be completed first. Investigation underway.
252	Branding Strategy	-		2,350	\$1,069.09	\$1,280.91	45%	signage for Narrandera/decals
253	Independent Living Village	-		30,060	\$18,210.00	\$11,850.00	61%	Final payment due end of October
254	Aust Airline Airport Academy	-		9,958	\$10.91	\$9,947.09	0%	Project opportunity
255	CCTV Review	-		5,000	\$0.00	\$5,000.00	0%	To be discussed with DGMI
256	Grong Grong Earth Park - RMS	-	\$ 1,380.00	17,111	\$550.00	\$15,181.00	3%	
257	Newell Hwy Contribution Grong Grong Reseal	-		93,050	\$0.00	\$93,050.00	0%	Inspection required
258	Newell Hwy Contribution Grong Grong town entrance signs	-		8,000	\$0.00	\$8,000.00	0%	Signs being confirmed.
259	Urban Roads Maintenance	\$641,600.00	\$ 13,142.39	641,600	\$294,543.85	\$333,913.76	46%	Ongoing operational costs
260	Sealed Rural Roads Maintenance	\$188,700.00	\$ 6,550.76	188,700	\$154,555.93	\$27,593.31	82%	Ongoing operational costs
261	Rural Unsealed Roads Expenses	\$817,800.00	\$ 2,857.74	817,800	\$438,000.66	\$376,941.60	54%	Ongoing operational costs
262	Regional Roads (M&R Grant)	\$207,600.00		207,600	\$160,337.37	\$47,262.63	77%	Ongoing operational costs
263	State Road Contract Works RMCC	\$170,500.00	\$ 3,391.90	170,500	\$117,259.27	\$49,848.83	69%	Ongoing operational costs
264	Ordered Works Expenses - MR 80	\$82,000.00		82,000	\$0.00	\$82,000.00	0%	Ongoing operational costs
265	Ordered Works Expenses - MR 84	\$82,000.00		82,000	\$1,011.47	\$80,988.53	1%	Ongoing operational costs
266	Noxious Weeds Expenses	\$158,711.00		158,711	\$104,187.42	\$54,523.58	66%	Ongoing operational costs
267	Public Toilets Expenses	\$75,333.00		75,333	\$80,677.36	-\$5,344.36	107%	Ongoing operational costs
268	Cemetery Expenses	\$129,123.00		129,123	\$69,801.60	\$59,321.40	54%	Ongoing operational costs
269	Sports Ground Expenses	\$197,603.00		197,603	\$71,297.65	\$126,305.35	36%	Ongoing operational costs
270	Parks Expenses	\$531,552.00		531,552	\$348,546.39	\$183,005.61	66%	Ongoing operational costs
271	Lawn Areas	\$27,307.00	\$ 690.43	27,307	\$24,436.90	\$2,179.67	89%	Ongoing operational costs
272	East Street - Street Scaping	\$17,000.00	\$ 1,609.46	17,000	\$9,942.53	\$5,448.01	58%	Ongoing operational costs
273	Street Trees	\$228,727.00	\$ 35,258.70	228,727	\$229,255.42	-\$35,787.12	100%	Ongoing operational costs
274	Lake Talbot Expenses	\$24,000.00		24,000	\$10,509.08	\$13,490.92	44%	Ongoing operational costs
275	Sports Stadium Expenses	\$100,671.00		100,671	\$46,478.91	\$54,192.09	46%	Ongoing operational costs
276	Bores Expenses	\$57,395.00	\$ 10,000.00	57,395	\$17,233.02	\$30,161.98	30%	Ongoing operational costs
277	Pump Station Expenses	\$86,900.00	\$ 7,094.68	86,900	\$75,520.95	\$4,284.37	87%	Ongoing operational costs
278	Mains Expenses	\$316,239.00	\$ 11,746.64	316,239	\$200,153.66	\$104,338.70	63%	Ongoing operational costs
279	Recycled Water	\$49,200.00	\$ 70.00	49,200	\$1,198.26	\$47,931.74	2%	Ongoing operational costs
280	Reservoirs Expenses	\$62,990.00		62,990	\$11,049.23	\$51,940.77	18%	Ongoing operational costs
281	Water Supply Licence	\$31,263.00		31,263	\$21,098.19	\$10,164.81	67%	Ongoing operational costs
282	Chlorine & Chemicals Expenses	\$30,750.00	\$ 4,454.55	30,750	\$14,531.99	\$11,763.46	47%	Ongoing operational costs
283	Meter Reading Expenses	\$10,250.00	\$ 2,951.82	10,250	\$17,452.74	-\$10,154.56	170%	Ongoing operational costs to be rectified with the introduction of the taggle software.
284	Telemetry System Maintenance	\$11,788.00	\$ 12,375.77	11,788	\$1,670.00	-\$2,257.77	14%	Ongoing operational costs
285	Pump Stations Electricity Expenses	\$256,520.00		256,520	\$138,406.18	\$118,113.82	54%	Ongoing operational costs
286	Pump Station Expenses	\$69,162.00	\$ 4,383.64	69,162	\$44,489.53	\$20,288.83	64%	Ongoing operational costs
287	Mains Expenses	\$258,906.00	\$ 9,128.65	258,906	\$92,160.41	\$157,616.94	36%	Ongoing operational costs
288	Treatment Works Expenses	\$209,688.00	\$ 40,618.27	209,688	\$148,090.94	\$20,978.79	71%	Ongoing operational costs
289	Sewer Heating & Electricity	\$139,600.00		139,600	\$45,264.76	\$94,335.24	32%	Ongoing operational costs
290	Telemetry System Maintenance	\$7,000.00		7,000	\$145.93	\$6,854.07	2%	Ongoing operational costs

Capital Expenditure as at 31 January 2021

	Sum of Proposed Budget	Sum of Revised Budget	Sum of YTD Expenditure	Sum of Balance
Administration				
Information Technology	\$ 215,000.00	\$ 230,000.00	\$ 18,381.32	\$ 90,785.91
Environment				
Narrandera Landfill	\$ -	\$ 356,276.00	\$ 40,285.63	\$ 305,599.64
Stormwater	\$ -	\$ 117,954.00	\$ 12,228.36	\$ 105,725.64
Housing & Community Amenities				
Barellan Cemetery	\$ -	\$ 8,000.00	\$ -	\$ 8,000.00
Grong Grong Cemetery	\$ -	\$ 3,834.00	\$ -	\$ 3,834.00
Narrandera Cemetery	\$ 25,000.00	\$ 25,000.00	\$ -	\$ 25,000.00
Local Roads Comm. & Infrastructure R2	\$ -	\$ -	\$ -	\$ -
Recreation & Culture				
Local Roads Comm. & Infrastructure R2	\$ -	\$ -	\$ -	\$ -
Community Building Partnership	\$ -	\$ -	\$ -	\$ -
Transport & Communication				
Ancillary Roadworks	\$ 282,100.00	\$ 333,359.00	\$ 117,749.08	\$ 215,609.92
Regional Roads	\$ 435,200.00	\$ 826,220.00	\$ 879,533.09	\$ -62,591.27
Roads to Recovery	\$ 1,470,045.00	\$ 1,470,045.00	\$ 659,364.87	\$ 516,456.34
Rural Roads	\$ 840,239.00	\$ 1,037,820.00	\$ 677,550.67	\$ 281,938.57
Urban Roads	\$ 465,549.00	\$ 914,691.00	\$ 73,890.64	\$ 769,793.83
Local Roads Comm. & Infrastructure	\$ 497,363.00	\$ 497,363.00	\$ 10,739.04	\$ 477,108.96
Local Roads Comm. & Infrastructure R2	\$ -	\$ -	\$ -	\$ -
Crown Reserves Improvement Fund Program	\$ -	\$ -	\$ -	\$ -
Economic Affairs				
Airport	\$ 1,507,550.00	\$ 1,507,550.00	\$ 610,963.50	\$ 829,992.10
Buildings	\$ 240,000.00	\$ 364,755.00	\$ 61,902.00	\$ 302,612.09
Plant	\$ 1,391,096.00	\$ 1,391,096.00	\$ 706,445.00	\$ 663,532.82
Tourist Park	\$ -	\$ 15,524.00	\$ -	\$ 15,524.00
Economic Development	\$ 30,000.00	\$ 33,700.00	\$ 809.10	\$ 32,890.90
Local Roads Comm. & Infrastructure R2	\$ -	\$ -	\$ -	\$ -
Public Order and Safety				
Pound	\$ 6,000.00	\$ 10,000.00	\$ -	\$ 9,577.10

Capital Expenditure as at 31 January 2021

Security Cameras	\$ -	\$ 15,000.00	\$ -	\$ 15,000.00
Rural Fire Service	\$ -	\$ 87,950.00	\$ 38,001.37	-\$ 6,060.46
Recreation and Culture				
Barellan Pool	\$ -	\$ 54,954.00	\$ 42,503.91	\$ 6,813.73
Lake Talbot Pool	\$ 3,950,772.00	\$ 5,187,664.00	\$ 4,466,013.74	\$ 631,927.84
Lake Talbot Recreation Area	\$ -	\$ 10,000.00	\$ -	\$ 10,000.00
Library	\$ 34,290.00	\$ 47,136.00	\$ 11,403.64	\$ 35,162.64
Marie Bashir Park	\$ -	\$ 71,085.00	\$ -	\$ 71,085.00
Narrandera Memorial Park	\$ 60,000.00	\$ 134,542.00	\$ 93,982.14	\$ 40,559.86
Narrandera Sportsground	\$ 27,000.00	\$ 2,038,277.00	\$ 315,972.84	\$ 128,744.16
Henry Mathieson Oval	\$ 25,000.00	\$ 50,000.00	\$ -	\$ 50,000.00
Brewery Flats	\$ -	\$ 5,000.00	\$ -	\$ 5,000.00
Noxious Weeds	\$ 30,000.00	\$ 30,000.00	\$ -	\$ 30,000.00
Barellan Park	\$ -	\$ 1,222.00	\$ -	\$ 1,222.00
Drought Community Funding	\$ -	\$ 937,502.00	\$ 704,711.86	\$ 210,661.01
Stronger Country Community Funding	\$ -	\$ 306,128.00	\$ 237,561.23	\$ 54,819.66
Playground on the Murrumbidgee	\$ 4,830,652.00	\$ 4,830,652.00	\$ 300,805.68	\$ 4,402,167.97
Barellan Playground	\$ 5,000.00	\$ 5,000.00	\$ 6,272.73	-\$ 1,272.73
Local Roads Comm. & Infrastructure	\$ 500,000.00	\$ 500,000.00	\$ 21,852.16	\$ 478,147.84
Narrandera Parks	\$ 83,500.00	\$ 83,500.00	\$ 6,000.00	\$ 35,424.25

Key Operational as at 31 January 2021

Row Labels	Sum of Proposed Budget		Sum of YTD Expenditure	Sum of Balance
		Sum of Revised Budget		
Economic Affairs				
Economic Development	\$ -	\$ 42,368.00	\$ 19,290.00	\$ 23,078.00
Housing & Community Amenities				
Noxious Weeds	\$ 158,711.00	\$ 158,711.00	\$ 104,187.42	\$ 54,523.58
Public Toilets	\$ 75,333.00	\$ 75,333.00	\$ 80,677.36	-\$ 5,344.36
Cemetery Expenses	\$ 129,123.00	\$ 129,123.00	\$ 69,801.60	\$ 59,321.40
Public Order & Safety				
Security Cameras	\$ -	\$ 5,000.00	\$ -	\$ 5,000.00
Recreation & Culture				
Sports Ground Expenses	\$ 197,603.00	\$ 197,603.00	\$ 71,297.65	\$ 126,305.35
Parks Expenses	\$ 531,552.00	\$ 548,663.00	\$ 349,096.39	\$ 198,186.61
Lawn Areas	\$ 27,307.00	\$ 27,307.00	\$ 24,436.90	\$ 2,179.67
Lake Talbot Expenses	\$ 24,000.00	\$ 24,000.00	\$ 10,509.08	\$ 13,490.92
Sports Stadium Expenses	\$ 100,671.00	\$ 100,671.00	\$ 46,478.91	\$ 54,192.09
Street Scaping	\$ 17,000.00	\$ 17,000.00	\$ 9,942.53	\$ 5,448.01
Street Trees	\$ 228,727.00	\$ 228,727.00	\$ 229,255.42	-\$ 35,787.12
Transport & Communication				
Ordered Works	\$ 164,000.00	\$ 164,000.00	\$ 1,011.47	\$ 162,988.53
Regional Roads	\$ 207,600.00	\$ 207,600.00	\$ 160,337.37	\$ 47,262.63
State Roads	\$ 170,500.00	\$ 170,500.00	\$ 117,259.27	\$ 49,848.83
Urban Roads	\$ 641,600.00	\$ 742,650.00	\$ 294,543.85	\$ 434,963.76
Sealed Rural Roads	\$ 188,700.00	\$ 188,700.00	\$ 154,555.93	\$ 27,593.31
Unsealed Rural Roads	\$ 817,800.00	\$ 817,800.00	\$ 438,000.66	\$ 376,941.60
Water Supplies				
Water	\$ 913,295.00	\$ 913,295.00	\$ 498,314.22	\$ 366,287.32
Sewer Supplies				
Sewer	\$ 537,756.00	\$ 537,756.00	\$ 284,740.88	\$ 198,884.56
Grand Total	\$ 5,131,278.00	\$ 5,296,807.00	\$ 2,963,736.91	\$ 2,165,364.69

21 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS

Nil

PUBLIC MEETING CLOSES

At this point, members of the Gallery and Press are advised that Council will now move into Closed Session of Council for the consideration of the Confidential Items. They are asked to leave the Chambers and advised that they may return to the Chambers if they wish, upon resumption of Open Council.

22 CONFIDENTIAL BUSINESS PAPER REPORTS**RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the *Local Government Act 1993*:

22.1 Request for Reimbursement of Development Costs

This matter is considered to be confidential under Section 10A(2) - b of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with discussion in relation to the personal hardship of a resident or ratepayer.

RETURN TO PUBLIC MEETING

At this point, members of the Gallery and Press may return to the Chambers for the conclusion of the meeting.