

THEME 2 - OUR ENVIRONMENT

STRATEGY 1 - TO VALUE, CARE FOR AND PROTECT OUR NATURAL ENVIRONMENT

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
ACTION 1 - Encourage and promote environmental awareness	Project delivery and works programs result in minimal environmental harm.	Councils key environmentally sensitive areas are managed to ensure those areas are protected and enhanced.	As of 30 September 2020 - Council staff take measures to ensure minimal harm is caused to the environment through detailed project planning and addressing the compliance requirements through other agencies such as NSW Fisheries and the Environment Protection Authority. Consideration and assessment of all environmental factors are undertaken prior and during all projects.	Deputy GM Infrastructure	Ongoing commitment	100%
ACTION 1 - Encourage and promote environmental awareness	Statistical information on the number of inspections performed also a summary of the inspections results are we being effective, are we achieving control.	Update on targeted 300 property inspections across the Shire for noxious weeds.	As of 30 September 2020 - A total of 30 inspections have been completed. General biosecurity directions have been issued and shall be followed up when scheduled to do so.	Open Space Recreation Manager	Progressing	15%
ACTION 1 - Encourage and promote	Works finalised against the schedule of works, progressive and	Update on programs for works originating from the 2nd generation Tree	As of 30 September 2020 - A total of 120 trees have been planted during the reporting period with 30 trees removed due to various reasons	Open Space Recreation Manager	Progressing	20%

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
environmental awareness	comparative statistical data on trees removed, trees replaced and new plantings.	Audit with the aim to do the utmost to preserve and maintain our signature treescape.	such as structural integrity issues. The current tree maintenance package has been completed.			
ACTION 1 - Encourage and promote environmental awareness	Strategies and plans to preserve a unique feature of our native fauna.	Update on preservation measures to protect our unique koala population.	As of 30 September 2020 - Council managed Crown Reserve Plans of Management are currently under review.	Open Space Recreation Manager	Progressing	15%

STRATEGY 2 - TO EFFECTIVELY MANAGE AND BEAUTIFY OUR PUBLIC SPACES

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
ACTION 1 - Focus on the Narrandera CBD Masterplan	Achieving project milestones.	Finalise design concepts, costings and identify funding opportunities for the Narrandera CBD upgrade.	As of 30 September 2020 - Council is concentrating on grant based projects and has deferred progressing with action milestones to reconstruct Bolton Street, Narrandera (west of East Street) as per the adopted Masterplan Design. All funding for this project will be derived from the Narrandera Business Centre Masterplan funding reserves. A review of electrical and stormwater design for Bolton Street, Narrandera will be the first activities undertaken when the project commences.	Projects and Assets Manager	Ongoing commitment	20%
ACTION 1 - Focus on the Narrandera CBD Masterplan	Spaces where the needs of the community as a whole are considered.	The needs of all members of the community are considered within designs such as pedestrian access, disabled parking and loading zones.	As of 30 September 2020 - Stage 1 of the Narrandera CBD Master-plan being the upgrade of Bolton Street is in the detailed planning stage, however a result of the large number of additional grant fund projects this has been delayed. The \$8 million dollar Playground on the Bidgee Project has commenced with further community based projects also now being funded from other sources. Projects include upgrades to the facilities at Henry Matheson Oval also beautification and improvements to a number of pocket parks.	Deputy GM Infrastructure	Progressing	70%

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
ACTION 2 - Develop a small parks strategy	Accessible parks that provide for local play, passive recreation, general open space and urban beautification within easy access of residents and visitors.	The needs of the community for parks and recreation opportunities are met through a hierarchy of parks.	As of 30 September 2020 - Narrandera Shire parks are continuing to be maintained to a high standard. Shade sails to be installed at two new playground being the Narrandera Sportsground and the Barellan Sportsground.	Open Space Recreation Manager	Progressing	25%

STRATEGY 3 - TO LIVE IN A COMMUNITY WHERE THERE ARE SUSTAINABLE PRACTICES

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
ACTION 1 - Consider and where possible implement sustainable environmental practices	Progress of the Masterplan also statistical data on the tonnage of waste diverted from landfill by recycling and other waste diversion methods. Lobbying efforts for and promotion of a container deposit scheme facility for Narrandera.	Develop a Waste Management Masterplan to minimise waste to landfill and promoting recycling and resource recovery.	As of 30 September 2020 - During this reporting quarter Council appointed consultants to begin the development of a Master Plan for the operations at the Narrandera Landfill site.	Administration Assistant - Development and Environment	Progressing	15%
ACTION 1 - Consider and where possible implement sustainable environmental practices	Actions taken by Council to reduce its environmental footprint such as quantifiable billing trends.	Council continues to implement energy saving infrastructure at its facilities to reduce costs and CO2 emissions where economically viable.	As of 30 September 2020 - Council with the support of Department of Planning, Industry and Environment have engaged 100percent Renewables to conduct an Audit of Council's Energy use to prepare and Strategic Energy Plan. Consultants have met onsite and reviewed Council facilities with the view of assessing Council's energy need and to determine the potential for energy savings across the Shire. Opportunities and strategies will be prioritised to give Council a Strategic Energy Plan which will enable	Executive Engineer	Progressing	25%

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
			Council to prioritise funds to achieve its goal of a lower environmental footprint and lower energy costs.			
ACTION 1 - Consider and where possible implement sustainable environmental practices	Council managed parks and reserves to be watered with re-use or untreated water rather than potable water.	Initiate projects to water community parks and reserves with re-use or untreated water rather than potable water.	As of 30 September 2020 - Where possible Council is committed to using reuse water to maintain these facilities.	Open Space Recreation Manager	Progressing	25%

THEME 3 - OUR ECONOMY

STRATEGY 1 - TO ENCOURAGE NEW BUSINESS AND INDUSTRY THAT CAN BE SUSTAINED ALSO SUPPORT LOCAL BUSINESS AND INDUSTRY TO GROW AND PROSPER

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
<p>ACTION 1 - Continued delivery of actions contained within the Economic Development Strategy</p>	<p>Information to Council and the community on efforts to encourage new business and industry but also support existing enterprises.</p>	<p>Report on actions and outcomes contained within the Economic Development Strategy (EDS).</p>	<p>As of 30 September 2020 - Council continues to deal with the developers of two large solar farms namely Reach Solar at Yarrabee Park near Morundah and RES for the Avonlie Solar farm at Sandigo. Construction of the facilities is expected to commence in the first half of 2021, delays are as a result of extensive negotiations for the developers to obtain connection agreements to the transmission grid. There has been exciting developments with the Australian Airline Pilot Academy establishing a briefing facility at the Narrandera Leeton Airport as the first step in establishing a Narrandera Campus.</p> <p>Sales of land at the Red Hill Industrial Estate continue a further allotment scheduled for settlement on 2 October 2020 which is a consolidation of an adjoining property owner's land investment.</p>	<p>Economic Development Manager</p>	<p>Progressing</p>	<p>15%</p>

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
<p>ACTION 1 - Continued delivery of actions contained within the Economic Development Strategy</p>	<p>Attend Narrandera Business Group Meetings; facilitate guest speakers at Business Group functions; provide information, advice and leverage opportunities for information sharing.</p>	<p>Support and nurture existing businesses EDS 3.2</p>	<p>As of 30 September 2020 - The Narrandera Business Group has cancelled meetings in the last quarter as a result of the impact on business and meetings caused by the COVID-19 pandemic restrictions. Meetings however recommenced in August 2020.</p> <p>Progressive distribution of business recovery information relevant to the COVID-19 impacts has been regularly communicated to the business database. The online initiative 'Narrandera Business as Usual' developed by the Economic Development team has attracting over 700 followers and has been a great success. It is planned to conduct an independent survey of business which will provide the following benefits for Council:</p> <ol style="list-style-type: none"> 1) To quantify the impacts of Covid 19 pandemic on industry and employment; 2) To understand the needs of the local business community; 3) To provide an evidence base towards preparing and new economic development strategy. 	<p>Economic Development Manager</p>	<p>Progressing</p>	<p>40%</p>

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
<p>ACTION 1 - Continued delivery of actions contained within the Economic Development Strategy</p>	<p>Facilitate an industry specific forum to inform landholders and investors of opportunities in the Shire for the pig and chicken industry.</p>	<p>Strengthen and grow key sectors; explore new development opportunities for processing and value-adding opportunities also use of waste products EDS 3.3.</p>	<p>As of 30 September 2020 - The current situation in the porcine industry previously discussed with Mark Wood (Adviser to Minister Mark Coulton) during a visit to the Minister in Canberra in February 2020. Mr Wood has an extensive background in trade and investment and has lived and worked internationally; Mr Wood was adamant that at that time there were no current opportunities for the growth in the industry in Australia despite the African Swine fever epidemic in China and South East Asia generally decimating pig herds where pigs are being euthanased as a disease control measure. The position on this is unchanged as of 30 September.</p> <p>No further action to be taken in researching the pig industry also there are no current opportunities in the chicken industry.</p>	<p>Economic Development Manager</p>	<p>Completed</p>	<p>100%</p>

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
<p>ACTION 1 - Continued delivery of actions contained within the Economic Development Strategy</p>	<p>Review sales policy for Council owned land in the Industrial Estate to address incentives for developers; enhance appearance of the Estate with signage, flags and landscaping including gateway treatment.</p>	<p>Facilitate further development of the Red Hill Industrial Estate EDS 4.2.</p>	<p>As of 30 September 2020 - This period has seen some promising activity in the Red Hill Industrial Estate with two land sales occurring on adjoining allotments, 1 was purchased from Council with another purchased from a private owner. One of the proposed developments is now possible over a total site area of 5,240 sq metres; this established business is relocating from the Sydney metropolitan area and will produce a unique roadbase material with an anticipated employment base of 8 persons during the initial months of operation. Commencing in 2021 the facility is expected to employ 13 people. Consideration of further subdivision of medium sized lots of land (approx. 3000 sq m) in Paterson Place is being discussed.</p>	<p>Economic Development Manager</p>	<p>Progressing</p>	<p>70%</p>

STRATEGY 2 - POPULATION GROWTH, RETENTION AND IDENTIFY NEEDS FOR OUR YOUTH

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
<p>ACTION 1 - Strategic advocacy to support population retention with particular focus on the youth of our Shire</p>	<p>Youth projects and engagement opportunities.</p>	<p>Report on the outcomes achieved by the Youth Development Officer.</p>	<p>As of 30 September 2020 - The Narrandera Youth Advisory Council held three formal meetings during the reporting period and held one competition to design the artwork for the Youth Food Trailer. During these meetings members participated in a presentation about operating the Food Trailer, discussed the Cultural Plan (under development) and begun working on the Youth Strategy. Planning for upcoming events also took place.</p>	<p>Community Support Manager</p>	<p>Ongoing commitment</p>	<p>25%</p>
<p>ACTION 2 - Strategic advocacy for diverse housing options</p>	<p>Enhanced accommodation options that may be made available to members of the community.</p>	<p>When opportunities arise advocate for accommodation options that align with our population demographics.</p>	<p>As of 30 September 2020 - Council continues to advocate for increased services to support the Narrandera Shire. The Narrandera Shire Council Domestic Violence Advisory Committee has requested new members to continue its efforts to provide information and support to the local community about housing and refuge services. The two residential aged care facilities provide both long term and short term care for those living with a disability and the frail aged who can no longer safely live at home. Narrandera Home Modifications and Maintenance alongside other</p>	<p>Community Support Manager</p>	<p>Ongoing commitment</p>	<p>25%</p>

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
			<p>services including Meals on Wheels continues to provide help to residents to remain living in their own homes for longer. Council continues to work with key stakeholders on the proposed retirement village.</p>			

THEME 4 - OUR INFRASTRUCTURE

STRATEGY 1 - TO HAVE AN IMPROVED AND ADEQUATELY MAINTAINED ROAD NETWORK

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
ACTION 1 - Through advocacy seek funding commitments for identified roadway projects and strategies	Advocacy efforts and the reporting of successful outcomes using a timeline.	Secure funding from each of the transport strategy funding streams.	As of 30 September 2020 - During the reporting quarter Council submitted three (3) applications for bridge replacements under the Fixing Country Bridges program. Council has also finalised the Deeds for \$497,363 of additional works under the Local Roads and Community Infrastructure funding. Council also received an additional \$472,000 in Roads to Recovery funding for this year for works to be completed before 31 December 2020.	Works Manager	Ongoing commitment	25%
ACTION 2 - Road assets are managed in accordance with the road service review and asset management plans	Strategic mapping of reseal, re-sheeting or grading works made available to the community also details of works undertaken during the reporting period.	The road service review and asset management plans are to be consulted when planning for works.	As of 30 September 2020 - The following works have been completed for the reporting period; 7.52 kilometres of new sealing works and 121.7 kilometres of maintenance grading works. The full list of works programmed for this year is available on the website of Council.	Works Manager	Progressing	25%
ACTION 3 - Maintain the condition rating of	A complete and reliable asset management plan.	Maintain the road network in accordance with	As of 30 September 2020 - No condition data was collected was across the road network during the	Works Manager	Progressing	25%

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
the road network across the Shire in accordance with agreed service levels		adopted levels of service.	current reporting period, condition inspection capture has been programed for the second quarter.			

STRATEGY 2 - TO IMPROVE, MAINTAIN AND VALUE-ADD TO OUR ESSENTIAL PUBLIC AND RECREATIONAL INFRASTRUCTURE

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
ACTION 1 - Plan and source funding for redevelopment of or the construction of key facilities and infrastructure	Availability of accurate and relevant data for all classes of assets.	Implementation of an asset management system.	As of 30 September 2020 - Procurement to engage a suitable valuation consultant to commence the building and other structures revaluation as been completed. Onsite valuation inspections will commence mid December 2020. Transport asset plan review has also commenced following the finalisation of the 2019-2020 roads revaluation. A complete asset management system will enable Council to deliver complex, critical public infrastructure projects that maximises operational efficiencies and minimise costs.	Projects and Assets Manager	Progressing	20%
ACTION 1 - Plan and source funding for redevelopment of or the construction of key facilities and infrastructure	Completion of projects identified within projected timeframe and budget.	Preparation of future plans for the renewal or replacement of assets.	As of 30 September 2020 - Council's construction crew delivered a PAMP project which is 50% funded by Transport for NSW at the corner of Douglas and Cadell Streets also the Audley Street footpath providing greater pedestrian safety. Works are well advanced with the redevelopment of the Lake Talbot Water Park which is funded under the Playground on the Murrumbidgee	Projects and Assets Manager	Progressing	30%

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
			<p>Program with a project budget of \$5.8 Million dollars. All other projects that form part of the Playground on the Murrumbidgee are also on track. Staff are working with the Youth Council on the food van with the design and layout finalised with a deposit committed to commence the manufacture of the food trailer. The Rural Assistance program which forms part of the Federal Drought Communities Programme is progressing as planned with all identified activities underway.</p>			
<p>ACTION 1 - Plan and source funding for redevelopment of or the construction of key facilities and infrastructure</p>	<p>Details of applications submitted and the outcome.</p>	<p>Funding opportunities to replace key facilities and infrastructure.</p>	<p>NO COMMENT PROVIDED</p>	<p>Water Sewer Manager</p>	<p>Not yet commenced</p>	<p>0%</p>
<p>ACTION 2 - Continuation and monitoring of the Integrated Water Cycle Management Plan (IWCMP).</p>	<p>Reporting of milestones achieved within the IWCMP.</p>	<p>Implement IWCMP; report on direct actions derived from the IWCMP with relevant timeline and Key Performance Indicators.</p>	<p>NO COMMENT PROVIDED</p>	<p>Water Sewer Manager</p>	<p>Not yet commenced</p>	<p>0%</p>

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
ACTION 3 - An ongoing program of capital works for both water and sewer operations of Council	Progress of proposed works followed by the completion of projects within budget and effectiveness measured by a timeline.	Ongoing 10 year Capital Works Program within funding.	NO COMMENT PROVIDED	Water Sewer Manager	Not yet commenced	0%

THEME 5 - OUR CIVIC LEADERSHIP

STRATEGY 1 - TO HAVE A COUNCIL THAT DEMONSTRATES EFFECTIVE MANAGEMENT CONSISTENTLY, ALSO A COUNCIL THAT COMMUNICATES AND ENGAGES WELL WITH THE COMMUNITY AND WORKS COLLABORATIVELY

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
ACTION 1 - Accountable, transparent and ensure open communication between the community and Council	Delivery Program update report submitted to Council and community during September, December, March and June annually on outcomes achieved.	Continued three monthly reporting on measurables contained within the Delivery Program.	As of 30 September 2020 - the reporting on measurables within in the adopted Delivery Program continues on a three monthly basis.	Governance & Engagement Manager	Completed	100%
ACTION 1 - Accountable, transparent and ensure open communication between the community and Council	Scheduled for early 2020 and will inform Council of the views of the community against industry benchmarks.	Undertake a second Community Survey early 2020.	As of 30 September 2020 - Micromex Research was appointed as Council's provider for this service with the survey scheduled for late April 2020; however due to the COVID-19 pandemic the community survey will be conducted early 2021. Given that the NSW State Government has deferred the September 2020 Council elections until September 2021 the End of Term Report is now due August 2021 at which time the results of the Community Survey conducted early 2021 will better inform Council and the community of satisfaction levels compared to the 1996 survey.	Governance & Engagement Manager	Not yet commenced	0%

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
ACTION 1 - Accountable, transparent and ensure open communication between the community and Council	Outcomes promised by Council in its Fit for the Future Improvement Plan.	Report on Fit for the Future strategies.	As of 30 September 2020 - Council's general purpose financial reports for the year ending 30 June 2020 indicate that council has meet the FFTF ratios with the exception of the Own Source Revenue ratio. The Own Source Revenue ratio has been reduced due to Council's success in obtaining grant funding which is not categorised as own source revenue. This ratio was impacted in the same way during the 2018-2019 financial year.	Deputy GM Corporate & Community	Ongoing commitment	25%
ACTION 1 - Accountable, transparent and ensure open communication between the community and Council	Amendments to the Customer Service Charter to be made by 31 December 2018 also review the Customer Request System reporting to ensure requests are being dealt with as per the Charter and determine ways to gauge if the customer is happy with the outcome.	Update the Customer Service Charter to include reference to AS/NZS 1002:2014 'Guidelines for complaint management in organisations'.	As of 30 September 2020 - Originating from the Executive Leadership Team, the review of the Charter was actioned to resolve a number of issues such as the responsibility for closing the customer service loop, that is from the service request initiation to the action then to gauging customer satisfaction. The Draft Customer Service Charter to be presented to both the Executive Leadership Team then Council in coming months.	Governance & Engagement Manager	Progressing	50%

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
ACTION 1 - Accountable, transparent and ensure open communication between the community and Council	Council to consider any requests in accordance with the Community Strategic Plan 2017-2030.	Where possible support community projects where groups or organisations have clear goals and outcomes.	As of 30 September 2020 - any requests for support shall be considered in accordance with strategic documents and budgetary constraints.	Governance & Engagement Manager	Completed	100%
ACTION 1 - Accountable, transparent and ensure open communication between the community and Council	Compliance with Australian Government Digital Service Standard also details of website content review and where possible details of website visits and pages most frequently visited.	Ensure that the Council website is compliant with current industry standards.	As of 30 September 2020 - Council's website remains compliant with the respective standards and is equipped with a compliance checking system before internal staff publish information. A website check for compatibility can be completed through WAVE Report https://wave.webaim.org/report#/https://www.narrandera.nsw.gov.au , recently four minor contrast issues were identified such as the homepage image where symbols had little contrast to the background. During this quarter the website was viewed 26,158 times by 5,727 users. The top 10 pages included the home page, work with us, contact us, waste and recycling, Council Meetings, Payroll and Finance Officer position, Casual positions, search content, IT Support Officer position and projects and community consultation.	Communications Officer	Completed	100%
ACTION 1 - Accountable, transparent and ensure open	Revise Councils Procurement Policy by 31 December 2018.	Council's procurement provides best value and protects	As of 30 September 2020 - Council recently adopted the revised Procurement Policy with the Procurement Manual still being reviewed to incorporate these changes and update templates.	Governance & Engagement Manager	Progressing	70%

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
communication between the community and Council		against fraud and corruption.				
ACTION 2 - A highly skilled and motivated workforce	Reviewed at least every 2 years or when there is legislative or award changes.	Ensure workforce policies remain current in a changing work environment.	As of 30 September 2020 - the Human Resources team has made a concerted effort to review and significantly improve the content of Councils policies and procedures. The review process has also involved the rationalisation or absorption of redundant policies.	Human Resources Manager	Ongoing commitment	75%
ACTION 2 - A highly skilled and motivated workforce	Action recommendations within the Workforce Strategic Plan 2017-2021; report September annually on staff demographics in comparison to previous 3 years.	Develop and implement succession planning.	As of 30 September 2020 - The HR team report monthly to the Executive Leadership Team (ELT) on staff demographics. The August 2020 ELT report was submitted in an improved format, providing more statistical information on staff demographics. This information provides a clearer picture of the current workforce. During this quarter the HR team completed the 2019-2020 Price Waterhouse Cooper (PWC) staff demographic survey. Council is waiting for PWC to provide Council with a comparison report with this report comparing staff demographic data from all participating group 10 and RAMJO Councils. When received this report will be tabled at the Executive Leadership Team Meeting. The reports provided by PWC will also provide valuable data for the Workforce Strategic Plan 2021-2025.	Human Resources Manager	Ongoing commitment	80%

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
ACTION 2 - A highly skilled and motivated workforce	Amendments are made as soon as possible; report September annually performance appraisal outcomes.	Implement approved revisions of the salary administration and Employee Performance Management System.	As of 30 September 2020 - Each year the performance appraisal process commences 1 June and concludes 31 May. During this quarter all Performance Appraisals were completed. The HR team has completed and analysis of the data available around two important outcomes being salary step increases based and approval of requested training. All approved salary increases have been processed, similarly training requests either recommended by the manager or requested by the employee have been processed and approved. The HR team is currently providing individual approval details to each employee and arranging the most cost effective training options.	Human Resources Manager	Ongoing commitment	80%
ACTION 2 - A highly skilled and motivated workforce	Information presented is accurate, relevant and easy to read.	Identified Council staff to undertake training for excellent written communication and presentation skills.	As of 30 September 2020 - Training in written communication skills is provided to employees as necessary. Analysis of training requests submitted in the 2019-2020 performance appraisal process indicated that two requests were received for report writing and/or formal presentation skills with both requests approved by the Executive Leadership Team (ELT). This Training is yet to be organised. Internal reminders to employees regarding the importance of accurate, relevant and easy to read documents are issued regularly. Employees who are required to make formal presentations to Council are given the opportunity to have their presentation critiqued by ELT prior to the 'live' presentation.	Human Resources Manager	Ongoing commitment	90%
ACTION 3 - As an organisation the information	Implement actions within the Information Management Strategy 2014-	Maintain an Information Management Strategy providing	As of 30 September 2020 - The Information Management Strategy 2014-2019 continues to be reviewed each year as part of the capital works budget process to include suitable projects. The Information Management Strategy will be updated in 2020.	Information Technology Manager	Progressing	50%

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
management capability meets the needs of the users and the community	2019 also review and update the Information Strategy 2014-2019 during 2020.	best value contemporary services.				
ACTION 4 - Financial sustainability is critical with maximum rate revenue to be achieved and other income sources maximised	Recommendations to maximise Councils financial position.	Monitor Councils financial situation and progress against Fit for the Future benchmarks.	As of 30 September 2020 - Council's Revenue Officer closely monitors assessments which may become rateable during the financial year; this includes the sale of vacant Department of Housing land or land sold by religious institutions or instances where Crown authorities that are currently non-rateable become rateable. The Finance Manager regularly reviews Investments in accordance with the Investment Policy and reports to Council on a monthly basis. The budget is reviewed on a quarterly basis and reported to Council with any variations that have been made during the reporting period.	Finance Manager	Ongoing commitment	25%
ACTION 4 - Financial sustainability is critical with maximum rate revenue to be achieved and other income sources maximised	Have systems in place that details grants applied for, and where successful that monies have been received, expended and acquitted in accordance with	Monitor the level of State and Federal Government grants payable to Council.	As of 30 September 2020 - Council has developed a register that details the name of the Council officer who has applied for grant funding and from where the funding is being sourced. Should the funding be successful then the date and the amount of the funding received, the date of acquittal needs to be finalised and the actual date of acquittal are recorded. At present, the Finance Manager and the GIS Officer are currently undertaking a review of the register and an upgraded version will be available soon.	Finance Manager	Ongoing commitment	25%

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
	the funding body requirements.					
ACTION 4 - Financial sustainability is critical with maximum rate revenue to be achieved and other income sources maximised	Reported monthly to Council against a timeline.	Ensure that Council funds are invested in accordance with legislative provisions and income yield is maintained within Councils risk profile.	As of 30 September 2020 - A monthly report detailing Council's invested monies is presented to each Council meeting. The report details all transactions that have taken place within the preceding month and gives a snapshot of the portfolio and credit limits to make sure that Council remains within the prescribed amount allowed for each institution. A report for local expenditure is also tabled in conjunction with the quarterly budget review.	Finance Manager	Ongoing commitment	25%
ACTION 5 - The community displays a high level of understanding and compliance with legislative in regard to the keeping of and control of	Updated statistics for each reporting period with cumulative totals also to be reported.	Number of dogs registered under the Companion Animals Act.	As of 30 September 2020 - During this reporting quarter a total of 7 dogs were registered.	Administration Assistant - Development and Environment	Progressing	25%

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
companion animals and other animals						
ACTION 5 - The community displays a high level of understanding and compliance with legislative in regard to the keeping of and control of companion animals and other animals	Updated statistics for each reporting period with cumulative totals also to be reported.	Number of cats registered under the Companion Animals Act.	As of 30 September 2020 - During this reporting quarter no cats were registered.	Administration Assistant - Development and Environment	Progressing	25%
ACTION 6 - The Narrandera Shire Local Environmental Plan 2013 (LEP) is reviewed	Review the current LEP within the timeframe established by the Department of Planning and Environment.	Maintain the LEP to meet community aspirations, land needs and environmental outcomes.	As of 30 September 2020 - Preparatory work has commenced to review the Local Environmental Plan (LEP) now that the Local Strategic Planning Statement (LSPS) has been adopted by Council and approved by the Department of Planning, Industry & Environment. The first (housekeeping) review of the LEP will be a to rectify any minor anomalies and omissions, with a comprehensive review to align with the	Deputy GM Infrastructure	Progressing	60%

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
within a 5 year cycle			completion of the studies identified within the LSPS over the next four years.			
ACTION 7 - Planning instruments reflect the intent and direction of land use strategies and facilitate development and growth of the Shire	Compliance with guidelines from the Department of Planning and Environment.	Documents are reviewed against intended outcomes.	As of 30 September 2020 - The Community Participation Plan (CPP) was adopted in December 2019. The Draft Local Strategic Planning Statement (LSPS) was adopted in August 2020 and preparatory work has commenced to review the Local Environmental Plan. Revisions and additions of other planning instruments now being conducted.	Deputy GM Infrastructure	Progressing	85%
ACTION 8 - Development Applications received and assessed within statutory timeframes	The number of Development Applications received during the reporting period also financial year cumulative totals also provide comparative yearly data to paste 2 year's data.	Statistical data on Development Applications received, also comparing to previous years.	As of 30 September 2020 - During this reporting quarter a total of 9 Development Applications were received, during this same quarter in 2019-2020 11 Development Applications were received and in 2018-2019 13 Development Applications were received.	Administration Assistant - Development and Environment	Progressing	25%

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
ACTION 8 - Development Applications received and assessed within statutory timeframes	Comparison of assessment timeframe against Department of Planning & Environment averages.	Compliance with statutory timeframes for assessment.	As of 30 September 2020 - During this reporting quarter the average Development Application assessment timeframe was 34.6 days compared to the statutory period of 40 days.	Administration Assistant - Development and Environment	Progressing	25%
ACTION 9 - Maintain a strong voice in regional groups such as RAMROC, the proposed RAMJO also Destination NSW	Details of engagement opportunities.	Proactive engagement at appropriate forums and continued political lobbying with our partners.	As of 30 September 2020 - Council Executive participated in quarterly meetings of RAMJO with the General Manager participating in Committee meetings and a number of organisational meetings. The Mayor and the General Manager took part in a RAMJO presentation to both Federal and State politicians on a number of topics including water, health, communications and transport.	General Manager	Progressing	25%

19 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS

19.1 OCTOBER DEVELOPMENT SERVICES ACTIVITIES

Document ID: 530572
Author: Administration Assistant
Authoriser: Deputy General Manager Infrastructure
Theme: Statutory and Compulsory Reporting – Development Services
Attachments: Nil

RECOMMENDATION

That Council:

1. Receive and note the Development Services Activities Report for October 2020.

PURPOSE

The purpose of this report is to inform Council of Development Applications and other development services provided during October as of 31 October 2020.

BACKGROUND

Development & Complying Development Applications

A summary of Development & Complying Development Applications processed during October 2020 detailed in the following table:

Stage Reached	Number
Lodged	4
Stop-the-Clock / Under Referral / Awaiting Information	1
Under Assessment	10
Determined	8

The value of Development & Complying Development Applications approved by Council during October 2020 is detailed in the following table:

Development Type	2020/2021			
	October		Year to Date	
	Number	Value \$	Number	Value \$
Residential	8	\$ 1,338,883	15	\$ 1,427,883
Industrial			0	\$ -
Commercial	1	\$ 100,000	1	\$ 100,000
Rural Residential			0	\$ -
Subdivisions			2	\$ -
Other			0	\$ -
TOTAL	9	\$ 1,438,883	18	\$ 1,527,883

Under the provisions of section 4.59 of the Environmental Planning and Assessment Act Narrandera Shire Council consented to the following development applications, applications for modification of development consents and complying development certificate applications during October 2020.

No	Lot	Sec	DP/SP	Address	Development Type	Type	STC Days	ACTIVE Business Days
007-20/21	7	-	802358	13 Kiesling Drive NARRANDERA	New Dwelling	L	-	55
009-20/21	C	-	408466	54-56 East Street NARRANDERA	Change of Use - Retail to Dwelling & barber shop	L	-	85
010-20/21	2	-	1244187	22 Paterson Place NARRANDERA	Shed – truck storage	L	-	61
011-20/21	2	-	128301	6733 Sturt Hwy SANDIGO	Dwelling additions	L	-	36
012-20/21	7	-	36178	4 Midgeon Street NARRANDERA	Dwelling additions & shed	L	-	30
016-20/21	A	-	396203	648 Paintings Bridge Rd SANDIGO	New Dwelling	L	-	25
022-20/21	11	-	857723	161 Larmer Street NARRANDERA	Dwelling Additions	L	-	21
025-20/21	15	-	802358	16 Kiesling Drive NARRANDERA	Patio Awning	L	-	22

Type explanation

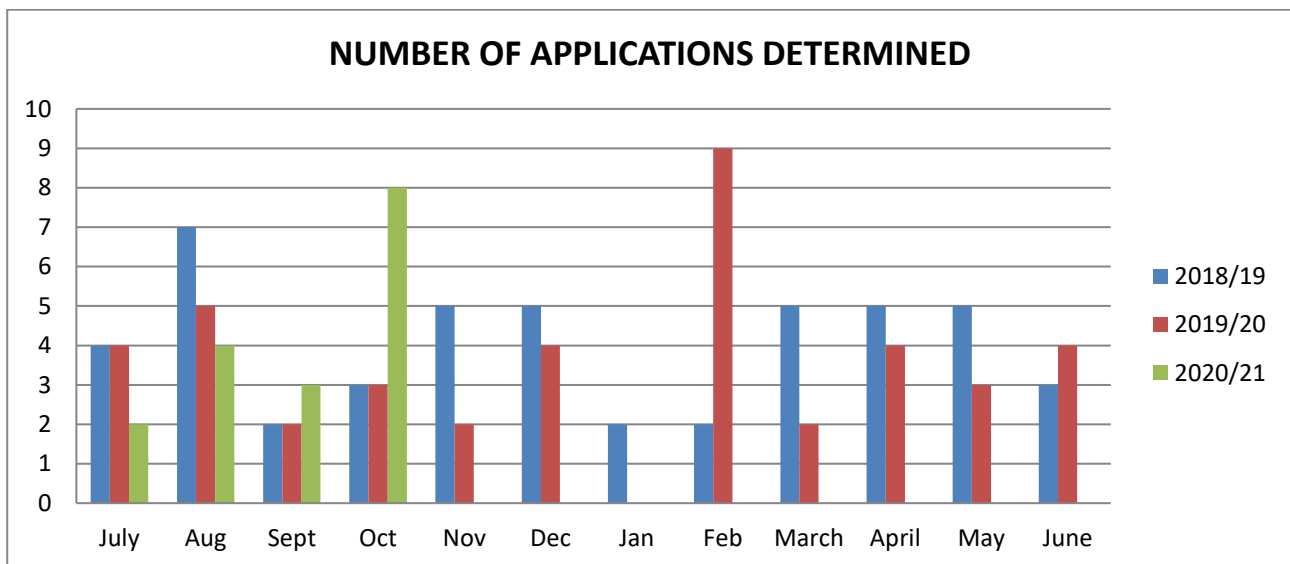
Local (L)	Merit based assessment where development consent is required. Target determination time of 40 business days.
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Integrated (I)	Merit based assessment where approval from other authorities, such as RMS, RFS, DPI, is required in addition to development consent. The referral process extends the target determination time to 60 business days.
Modification (M)	Revision of previously approved application. No target determination time.
Stop the Clock (STC)	Calculation of active days stops while additional information required to complete the assessment is obtained from the applicant.
Complying (C)	Fast track approval process without the need for a full development application if specific criteria are met. Target 10 to 20 business days.

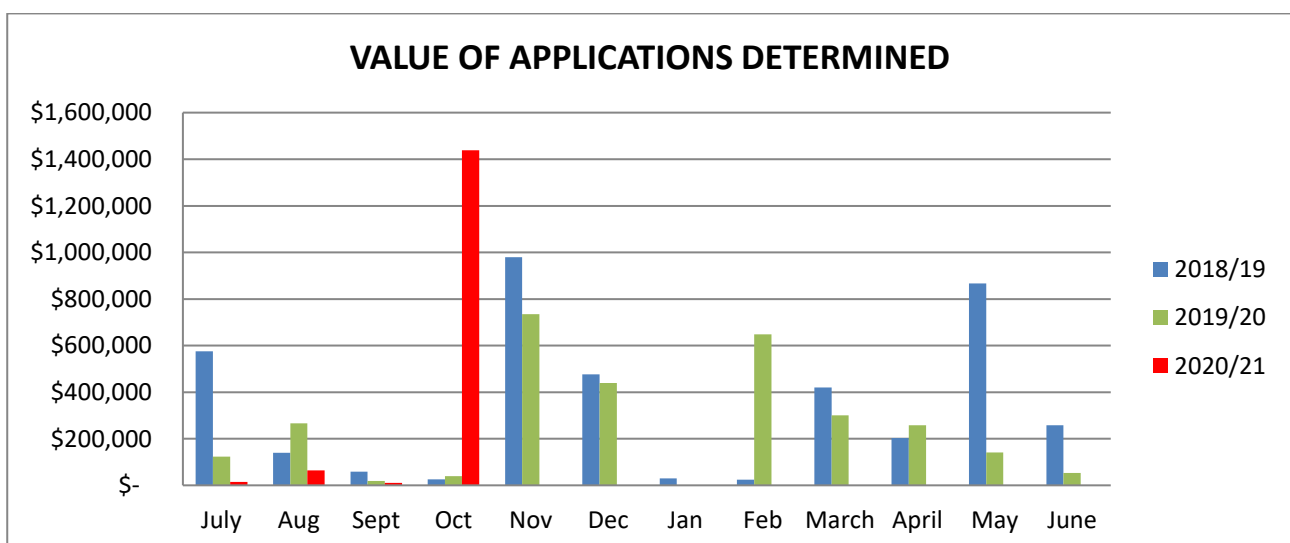
Comparison determination times

2014/15	Narrandera Shire Council average	42 days
2015/16	Narrandera Shire Council average	35 days
2016/17	Narrandera Shire Council average	26 days
2017/18	Narrandera Shire Council average	27 days
2018/19	Narrandera Shire Council average	38 days
2019/20	Narrandera Shire Council average	32 days
2020/21	Narrandera Shire Council average YTD	36 days

This graph details the comparative number of Development & Complying Development Applications determined by month since 2018/19.



This graph details the comparative value of Development & Complying Development Applications determined by month since 2018/19.



Certificates Issued

A summary of other development services activities undertaken during October 2020 is detailed in the following table:

Certificate Type	Number Issued
Construction Certificates	5
Building Certificates	-
Subdivision Certificates	-
Occupation Certificates	1
Compliance Certificates	-
Section 10.7 (previously 149) Certificates	34
Swimming Pool Compliance Certificates	-
On-Site Septic Management System Certificates	1

RECOMMENDATION

That Council:

1. Receive and note the Development Services Activities Report for October 2020.

20 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS

20.1 OCTOBER INCOME STATEMENT

Document ID: 528862

Author: Senior Finance Officer

Authoriser: Deputy General Manager Corporate and Community

Theme: Statutory and Compulsory Reporting – Financial / Audit

Attachments: 1. [October 2020 Income Statement.pdf](#) [↓](#)

RECOMMENDATION

That Council:

1. Receive and note the information contained in the Income Statement report for the period ending 31 October 2020.

PURPOSE

The purpose of this report is to present Council with the Statement of Income for the period ending 31 October 2020.

SUMMARY

This report contains operating income and expenditure for Council's General, Water and Sewer Funds. This statement will differ from that in the Annual Financial Statements due to the accrual process and calculation of depreciation.

BACKGROUND

Adopted Budget

The original budget was adopted by Council on 2 June 2020. The budget will be reviewed at the end of each quarter during the year; subsequent reports will have the revised budget disclosed.

Rates & Annual Charges

Rates & Charges are reported as fully received because revenue is accounted for once the rates levy has been run. Rates notices for 2020/2021 were issued on 1 July 2020.

Depreciation

Depreciation is run on a quarterly basis and has been calculated to September.

Interest and Investment Revenue

Interest revenue is showing at the end of October; a negative amount of \$47,000 due to the reversal of accrued interest for the 2019/2020 financial year.

Major Variations to Budget

There are no major variations to budget evident at this time.

RECOMMENDATION

That Council:

1. Receive and note the information contained in the Income Statement report for the period ending 31 October 2020.

Narrandera Shire Council

General Fund Income Statement
for the period ending 31 October 2020

	Original Budget	Actual YTD
Income from Continuing Operations		
<i>Revenue:</i>		
Rates and Annual Charges	5,927	6,067
User Charges and Fees	1,720	445
Interest and Investment Revenues	229	(22)
Other Revenues	753	276
Grants & Contributions provided for Operating Purposes	7,336	1,085
Grants & Contributions provided for Capital Purposes	8,271	3,522
<i>Other Income:</i>		
Net gains from the disposal of assets	92	-
Net Share of interests in Joint Ventures & Associated Entities using the Equity Method	-	-
Total Income from Continuing Operations	24,328	11,373
Expenses from Continuing Operations		
Employee Benefits & On-Costs	6,653	1,991
Borrowing Costs	7	-
Materials & Contracts	3,403	905
Depreciation & Amortisation	4,265	1,066
Other Expenses	1,459	737
Interest & Investment Losses	-	-
Net Losses from the Disposal of Assets	-	-
Net Share of interests in Joint Ventures & Associated	-	-
Total Expenses from Continuing Operations	15,787	4,699
Operating Result from Continuing Operations	8,541	6,674
Discontinued Operations		
Net Profit/(Loss) from Discontinued Operations	-	-
Net Operating Result for the Year	8,541	6,674
Net Operating Result attributable to Council	8,541	6,674
Net Operating Result attributable to Minority Interests	-	-
Net Operating Result for the year before Grants and Contributions provided for Capital Purposes	270	3,152

Narrandera Shire Council

Water Fund Income Statement
for the period ending 31 October 2020

	Original Budget	Actual YTD
Income from Continuing Operations		
<i>Revenue:</i>		
Rates and Annual Charges	756	792
User Charges and Fees	1,459	389
Interest and Investment Revenues	130	(23)
Other Revenues	-	-
Grants & Contributions provided for Operating Purposes	23	-
Grants & Contributions provided for Capital Purposes	20	-
<i>Other Income:</i>		
Net gains from the disposal of assets	-	-
Net Share of interests in Joint Ventures & Associated Entities using the Equity Method	-	-
Total Income from Continuing Operations	2,388	1,158
Expenses from Continuing Operations		
Employee Benefits & On-Costs	951	234
Borrowing Costs	-	-
Materials & Contracts	283	95
Depreciation & Amortisation	511	128
Other Expenses	261	55
Interest & Investment Losses	-	-
Net Losses from the Disposal of Assets	-	-
Net Share of interests in Joint Ventures & Associated	-	-
Total Expenses from Continuing Operations	2,006	512
Operating Result from Continuing Operations	382	646
Discontinued Operations		
Net Profit/(Loss) from Discontinued Operations	-	-
Net Operating Result for the Year	382	646
Net Operating Result attributable to Council	382	646
Net Operating Result attributable to Minority Interests	-	-
Net Operating Result for the year before Grants and Contributions provided for Capital Purposes	362	646

Narrandera Shire Council

Sewer Fund Income Statement
for the period ending 31 October 2020

	Original Budget	Actual YTD
Income from Continuing Operations		
<i>Revenue:</i>		
Rates and Annual Charges	1,356	1,406
User Charges and Fees	162	54
Interest and Investment Revenues	20	(2)
Other Revenues	-	-
Grants & Contributions provided for Operating Purposes	20	-
Grants & Contributions provided for Capital Purposes	4,128	(54)
<i>Other Income:</i>		
Net gains from the disposal of assets	-	-
Net Share of interests in Joint Ventures & Associated Entities using the Equity Method	-	-
Total Income from Continuing Operations	5,686	1,404
Expenses from Continuing Operations		
Employee Benefits & On-Costs	702	168
Borrowing Costs	-	-
Materials & Contracts	205	47
Depreciation & Amortisation	312	78
Other Expenses	158	33
Interest & Investment Losses	-	-
Net Losses from the Disposal of Assets	-	-
Net Share of interests in Joint Ventures & Associated	-	-
Total Expenses from Continuing Operations	1,377	326
Operating Result from Continuing Operations	4,309	1,078
Discontinued Operations		
Net Profit/(Loss) from Discontinued Operations	-	-
Net Operating Result for the Year	4,309	1,078
Net Operating Result attributable to Council	4,309	1,078
Net Operating Result attributable to Minority Interests	-	-
Net Operating Result for the year before Grants and Contributions provided for Capital Purposes	181	1,132

Narrandera Shire Council

Consolidated Income Statement
for the period ending 31 October 2020

	Original Budget	Actual YTD
Income from Continuing Operations		
<i>Revenue:</i>		
Rates and Annual Charges	8,039	8,265
User Charges and Fees	3,341	888
Interest and Investment Revenues	379	(47)
Other Revenues	753	276
Grants & Contributions provided for Operating Purposes	7,379	1,085
Grants & Contributions provided for Capital Purposes	12,419	3,468
<i>Other Income:</i>		
Net gains from the disposal of assets	92	-
Net Share of interests in Joint Ventures & Associated	-	-
Entities using the Equity Method	-	-
Total Income from Continuing Operations	32,402	13,935
Expenses from Continuing Operations		
Employee Benefits & On-Costs	8,306	2,393
Borrowing Costs	7	-
Materials & Contracts	3,891	1,047
Depreciation & Amortisation	5,088	1,272
Other Expenses	1,783	825
Interest & Investment Losses	-	-
Net Losses from the Disposal of Assets	-	-
Net Share of interests in Joint Ventures & Associated	-	-
Total Expenses from Continuing Operations	19,075	5,537
Operating Result from Continuing Operations	13,327	8,398
Discontinued Operations		
Net Profit/(Loss) from Discontinued Operations	-	-
Net Operating Result for the Year	13,327	8,398
Net Operating Result attributable to Council	13,327	8,398
Net Operating Result attributable to Minority Interests	-	-
Net Operating Result for the year before Grants and Contributions provided for Capital Purposes	908	4,930

20.2 OCTOBER STATEMENT OF INVESTMENTS

Document ID: 528863
Author: Senior Finance Officer
Authoriser: Deputy General Manager Corporate and Community
Theme: Statutory and Compulsory Reporting – Financial / Audit
Attachments: Nil

RECOMMENDATION

That Council:

1. Receive and note the information contained in the Statement of Investments report as at 31 October 2020.

PURPOSE

The purpose of this report is to enable Council to track the progress of its investments.

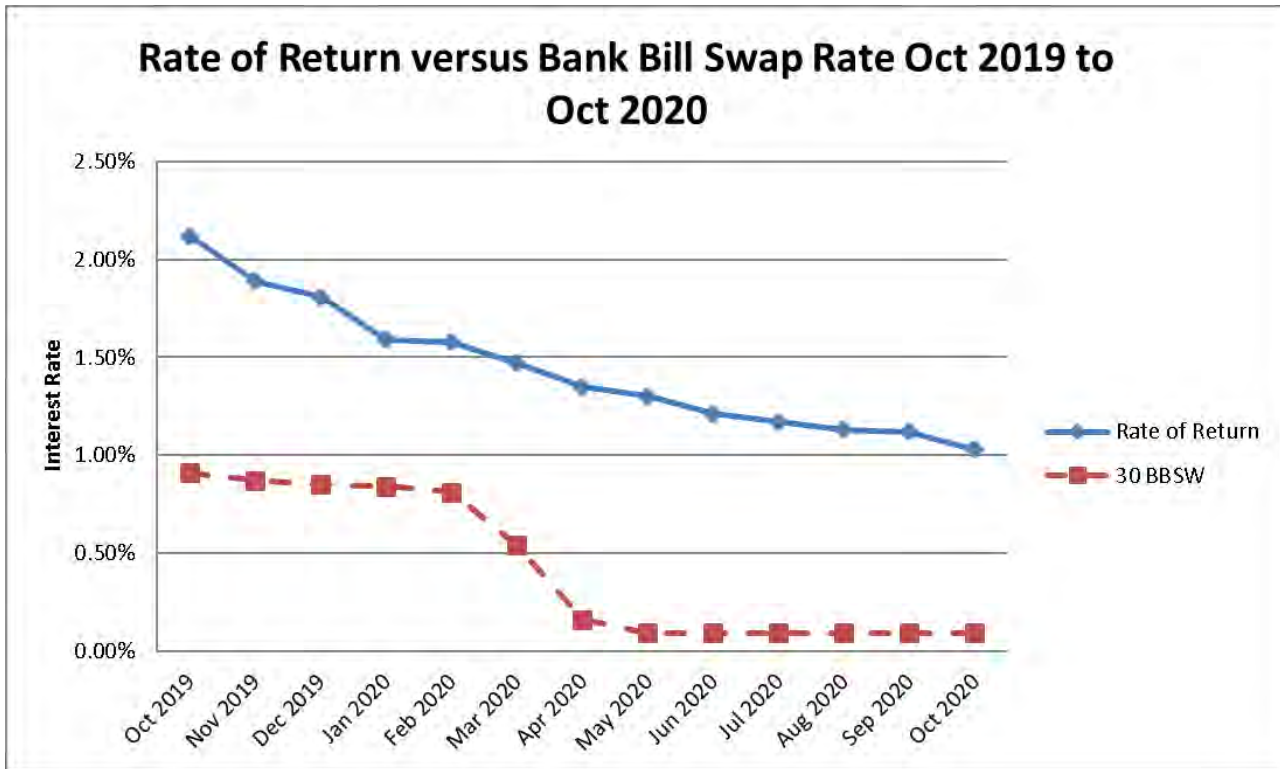
SUMMARY

<u>Fund Balance (GL)</u>	
General	18,596,786.28
Water	7,405,365.11
Sewerage	957,466.13
Trust	99,541.62
	27,059,159.14

BACKGROUND

Council Funds				
Banking Authority	Amount	%	Yield	Due Date
Direct Investments A to BBB-				
Elders Rural Bank	1,000,000.00	3.71%	1.45%	18 Nov 2020
Elders Rural Bank	1,000,000.00	3.71%	1.51%	18 Apr 2021
Elders Rural Bank	1,000,000.00	3.71%	1.25%	3 May 2021
Elders Rural Bank	1,000,000.00	3.71%	1.40%	26 May 2021
Bendigo Bank	1,000,000.00	3.71%	1.50%	19 Nov 2020
Bendigo Bank	1,000,000.00	3.71%	1.50%	3 Dec 2020
Bendigo Bank	1,000,000.00	3.71%	0.80%	24 Jul 2021
Bendigo Bank	750,000.00	2.78%	0.78%	11 Aug 2021
Direct Investments AA- to A	7,750,000.00	28.75%		

Direct Investments AAA to AA-				
NAB Cashmaximiser	2,709,617.52	10.05%	0.10%	31 Oct 2020
NAB	1,000,000.00	3.71%	1.51%	4 Dec 2020
NAB	1,000,000.00	3.71%	1.33%	28 Dec 2020
NAB	1,000,000.00	3.71%	1.02%	23 Apr 2021
NAB	1,000,000.00	3.71%	1.00%	8 Jun 2021
NAB	1,000,000.00	3.71%	0.85%	9 Aug 2021
St George	1,000,000.00	3.71%	1.40%	23 Nov 2020
St George	750,000.00	2.78%	1.25%	20 Jan 2021
St George	1,000,000.00	3.71%	1.48%	22 Feb 2021
St George	1,000,000.00	3.71%	1.48%	22 Feb 2021
St George	1,000,000.00	3.71%	1.27%	12 Mar 2021
St George	1,000,000.00	3.71%	1.15%	28 Mar 2021
St George	750,000.00	2.78%	1.12%	4 Jun 2021
St George	1,000,000.00	3.71%	0.92%	10 Jul 2021
St George	1,000,000.00	3.71%	0.75%	10 Sep 2021
Suncorp	1,000,000.00	3.71%	1.55%	18 Jan 2021
Westpac	1,000,000.00	3.71%	0.95%	26 May 2021
Westpac	1,000,000.00	3.71%	0.77%	1 Sep 2021
	19,209,617.52	71.26%		
Council Funds	26,959,617.52	100%		
Monthly Investment Performance				
Period Ending	Investments	Weighted Average	BBSW 30 day rate	Variance
Oct 2019	22,803,634.26	2.12%	0.910%	1.21%
Nov 2019	23,303,764.93	1.89%	0.870%	1.02%
Dec 2019	23,553,884.71	1.81%	0.850%	0.96%
Jan 2020	23,553,974.21	1.59%	0.840%	0.75%
Feb 2020	23,954,044.65	1.58%	0.810%	0.77%
Mar 2020	25,204,172.57	1.47%	0.540%	0.93%
Apr 2020	25,204,242.60	1.35%	0.160%	1.19%
May 2020	27,549,312.61	1.30%	0.090%	1.21%
Jun 2020	28,469,399.48	1.21%	0.090%	1.12%
Jul 2020	27,469,472.15	1.17%	0.090%	1.08%
Aug 2020	27,469,534.55	1.13%	0.090%	1.04%
Sep 2020	26,909,579.32	1.12%	0.090%	1.03%
Oct 2020	26,959,617.52	1.03%	0.090%	0.94%
Trust Funds				
Banking Authority	Amount	%	Yield	Due Date
<i>Direct Investments AAA to AA-</i> National Australia Bank (Art Trust)	67,491.06	67.62%	1.45%	23/11/2020
Bendigo Bank (Tourist Trust)	32,050.56	32.38%	1.10%	21/03/2021
Trust Funds	99,541.62			



Individual Limits					
Institution	Rating		Amount Invested	Council %	
Bendigo Bank	BBB+	A2	\$ 3,782,050.56	14.0%	Max 20%
Elders Rural Bank	BBB+	A2	\$ 4,000,000.00	14.8%	Max 20%
IMB	BBB	A2	\$ -	0.0%	Max 20%
NAB	AA-	A1+	\$ 7,777,108.58	28.7%	Max 35%
Suncorp	A+	A1	\$ 1,000,000.00	3.7%	Max 25%
StGeorge	AA	A1+	\$ 8,500,000.00	31.4%	Max 35%
Macquarie Bank	A-	A1	\$ -	0.0%	Max 25%
Commonwealth Bank	AA-	A1+	\$ -	0.0%	Max 35%
Westpac	AA	A1+	\$ 2,000,000.00	7.4%	Max 35%

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

The investments listed above have been made in accordance with the Local Government Act, the Regulations and Council’s Investment Policy.

ISSUES AND IMPLICATIONS

Policy

N/A

Financial

N/A

Legal / Statutory

Compliance with Clause 212 Local Government Regulation 2005

Community Engagement / Communication

N/A

Human Resources / Industrial Relations (if applicable)

N/A

RISKS

The Reserve bank has announced interest rates could remain low for two years. This presents a risk to the return received on investments placed in 2020/21,

RECOMMENDATION

That Council:

1. Receive and note the information contained in the Statement of Investments report as at 31 October 2020.

20.3 OCTOBER CAPITAL WORKS PROGRAM

Document ID:	528864
Author:	Senior Finance Officer
Authoriser:	Deputy General Manager Corporate and Community
Theme:	Statutory and Compulsory Reporting – Financial / Audit
Attachments:	1. Capital Works Program October 2020 ↓ 2. October 2020 Capital Expenditure ↓ 3. October 2020 Operational Expenditure ↓

RECOMMENDATION

That Council:

1. Receive and note the information contained in the Capital Works report as of 31 October 2020.

PURPOSE

The purpose of this report is to enable Council to track the progress of capital works programs. This report is for the period ending 31 October 2020.

BACKGROUND

Works listed in the attachment are for works against new budgeted projects for the 2020/2021 year. Key operational expenses are also included in this report and have been highlighted separately.

PROGRESS TO DATE IN EACH AREA

Administration

Administration projects are scheduled as follows:

- Azure Premium P1 Implementation (November), SQL Server Software Licenses (December 2020), NBN Router with 4G backup (February 2021) and Replace Desktops/Laptops (May 2021).
- GDA and SSA Implementation has commenced and will continue throughout the year.
- Quotes are being organised for the Business Continuity Site and Replace Virtualising Hardware & Software.
- Software Licenses will be reviewed throughout the year and purchased if required.
- The Network Penetration Testing has commenced and scheduled for early-November completion.
- The IT review will commence on the appointment of a replacement IT support officer.

Public Order & Safety

- Quotes are being reviewed for the Pound Cattery Holding system.

Environment

- The Penstock Gate has been ordered and is currently being manufactured for the Larmer St Flood Mitigation Works - Stage 2.
- Narrandera West Drainage Improvements is awaiting land access approval from the Local Aboriginal Lands Council.
- The survey is complete for Drainage Improvements Driscoll Rd with the concept design pending.
- Planning has commenced for the Narrandera Waste Facility Masterplan, operational control room and improvements to the public access and external fencing.

Housing & Community Amenities

- Quotes and design is in progress for the Barellan Cemetery entrance gate.
- Narrandera Cemetery fence is scheduled for February 2021.

Recreation & Culture

- Lake Talbot Pool Masterplan works are proceeding as scheduled with an anticipated completion date of November. Current activities involve splash park and plant room fit out.
- The Barellan Pool Upgrade Filtration system works are proceeding as scheduled, anticipated completion mid-November.
- Book & Resources annual replacement purchasing is on target.
- Second quotation sought for the Narrandera Sportsground drainages and soak. Project will only proceed with design phase due to being over budget.
- Henry Mathieson Oval Level and Resurface is scheduled for January 2021.
- Site preparation is in progress for the Narrandera Sportsground Clubrooms.
- Contractor has commenced preparing sequences to be ready by mid-November for the Festive Mega Tree.
- Quotations will be sought in January 2021 for the Outdoor Court Furniture.
- Barellan Netball Courts requires a re-design due to lack of fall.
- Quotations have been received for the Marie Bashir Park Drinking Fountains.
- Other Town Park upgrades landscaping is scheduled for March 2021.
- Design for the Brewery Flats landscaping and furniture replacement is to be scheduled.
- Project quote has been awarded for the 2020-25 Tree Audit; previous audit documentation is currently being reviewed.
- Specifications for the Biosecurity Mapping System are being developed.
- Narrandera Victoria Ave Stage 3 project scope is under development.
- Remote Signage is planned for June 2021.
- Barellan Playground upgrades soft fall will be purchased prior to December 2020.
- Roof quotes have been received for the Stadium Upgrade and are currently being evaluated.

- Planning of the Barellan Rural Fire Service Station amenities upgrade is underway; waiting on advice from RFS for progress.
- Completed projects include Marie Bashir Park Pocket Park Upgrades and Victoria Avenue Stage 2.

Drought Community Funding (Round 2)

- The changerooms are nearing completion for the Henry Mathieson Oval Facilities improvement project. Quotes are being sought for the kiosk upgrade.
- Narrandera Stadium Upgrade roof sheeting is to be replaced in November.
- Council is working with RAMJO to deliver a joint Adverse Event Management Plan. Draft has been provided to council for review.
- Grong Grong Rural Assistance community project is on track. Signposts are being powder coated, pads for the signs are complete, final artwork proof is underway.
- The disabled ramp for the Sandigo Rural Assistance Program has been constructed; tactile markers and painting to be completed.
- Barellan Rural Assistance Program community project will involve repairs to the Tennis Court Clubhouse.
- The Lake Talbot Pool Road beautification project retaining wall installation is underway and entrance landscaping is nearing completion. Anticipated completion date November.
- Shade sails for the Sunsafe playgrounds are to be installed mid-November.
- Barellan Improvements project works are progressing with the changeroom demolished and irrigation tank to be installed mid-November.
- Heating and cooling have been completed for the Binya Village Hall Improvements.
- Construction has commenced for the disabled access ramp for the Barellan Village Hall Improvements project.
- Street tree consultation with community representatives is in progress for the Grong Grong Improvements project.
- Exterior painting for the Kamarah Village Hall Improvements is complete.
- Grong Grong and Sandigo Village Halls improvement projects are complete.

Stronger Country Communities (Round 3)

- Works are scheduled to commence in November for the Barellan Footpath project.
- The Youth Food Van has been ordered and deposit paid, with anticipated delivery in November.
- Interior painting and CCTV installation is complete at the Parkside Cottage Museum. Awaiting delivery of additional display cabinets.
- Grong Grong Hall disabled ramp is complete; modifications to doors and kerb ramp to commence.
- Upgrades to the electrical wiring at Kamarah Hall has been scheduled.
- Completed projects include Barellan Hall, Sandigo Hall and Binya Hall.

Playground on the Murrumbidgee

- Stakeholder engagement is complete for the Narrandera Destination and Discovery Hub with two submissions received. Design currently being reviewed.
- Northbank Walking Track initial community engagement is complete, and the feedback will be considered during the design phase. Detailed survey is being organised for the design works, with design to be presented to residents once complete. Project will be incorporated into Melbourne street kerb and gutter project. Bridge options are being investigated.
- Paperwork has been lodged with John Holland Rail for the Railway Heritage Bridge. Stakeholder engagement has commenced.
- PCR Building has commenced works for the Lake Talbot Tourist Park family unit conversion.
- Consultant has commenced the design, drawings and specifications for the Lake Talbot Tourist Park amenity block and camp kitchen.
- FM Rural has commenced works for the LTTP level sites project.

Local Roads and Community Infrastructure

- Options are being sought from company representatives for the Narrandera Stadium Heating.
- Narrandera Stadium Upgrade Toilet Amenities design is in progress and awaiting correspondence from Basketball NSW.
- Costing and design works have commenced for the Arts Centre deck and storage.
- Grant funding for the final art on the Narrandera Water Tower was unsuccessful and has been replaced with Kiesling Lane Beautification.
- Designs are under review for the Water Tower Surrounds.
- Streetscape plans are being developed for the Tree Planting - All towns.
- The design for the Brewery Flat Improvements (Fire Pits, Seating, Shelters) is under review.
- Buckingham Road safety upgrade design has commenced and is scheduled for December 2020.
- Glenmoor Road gravel sheeting works are scheduled for 2021.
- Works to be scheduled include Henry Mathieson Oval level slope and fencing, Melbourne Street kerb and gutter works, Laneway Upgrade, Drainage Works (various), Weir Park road gravel re-sheet and Otta seal.

Transport & Communication

- Works are being scheduled for Urban Roads Construction, Urban Roads Construction – Laneways, Urban Reseals (council funded), Douglas Street, Urban Kerb and Gutter Replacement, Urban laneways upgrade-additional, Improvement of water haulage, Innovation for Rural Infrastructure Management, Urban Footpath Replacement, Culvert Manderlay Road, Culvert Brookong Street, Culvert Yalgogorin Road and Sandy Creek Road.
- Works scheduled to commence include: Brobenah Hall, Buckingham, Erigolia, Federal Park, Paintings Bridge, Rosedale, Jackson, Telephone, Settlers, Birrego,

Axehandle, Cowabbie, Kamarah, Strontian, Barellan Golf Course and Pamandi Roads; Cowabbie causeway and Broad Street.

- Works scheduled to commence in 2021 include; Euratha, Landervale, Stephenson, Beaumont, Ellis, Rosedale, Merribee, Bandys, Pattens, Davies Roads; and HVSPK Kamarah Road.
- Works have commenced for Roads to Recovery Reseals: Pamandi, Old Wagga and Landervale Roads.
- Design is underway for Buckingbong Rd and Buckingbong Rd Guard railing.
- Quotes are being sought for the Roads to Recovery Urban Reseals.
- Consultant has been engaged to undertake design and costings for the Brewarrana Bridge Retrofitting.
- Fixing Country Roads – Canola Way culvert project is nearing completion.
- Grant application has been submitted and awaiting advice for the PAMP 50% funded, Active Transport Cycling and Active Transport Walking programs.
- Narrandera Business Centre Master Plan has been deferred to complete time sensitive grant projects first.
- The completion of water modelling is to be scheduled for the Barellan Stormwater Design.
- The Drone Purchase for Survey/Inspection software upgrade is complete. Procurement for the air band radio and protective case is pending.
- Completed projects include: Hulmes, Males, Holloway, Paynters Siding, Back Dixonville, Booka and Cliffords Roads, and Brookong Street.

Economic Affairs

- Lake Talbot Tourist Park fire service upgrades is on hold awaiting the outcome of the level sites and amenity/camp kitchen projects.
- Economic Development project scope includes the Australian Airport Pilot Academy.
- Red Hill Signage project scope includes the proposal of a new subdivision.
- Project scope for the gateway/entrance signs includes six entrance gate signs and landscaping.
- The design, supply and install a patio at 16 Kiesling Drive quote has been accepted, with an anticipated completion date of mid-December.
- Investigation and Design of off-street staff/fleet parking for the Chambers has been deferred, with priority being time sensitive grant projects.
- The Council Chambers Cleanout of Storage Facility is scheduled for February 2021.
- Works are scheduled and underway for the Building Renewals and Upgrades. Replacement of Chambers' air conditioner units have been completed.
- Parkside Museum investigation of renewal works are underway and a report of recommended activities to be tabled at a future Council Meeting.
- Arts Centre Building Works capping of chimneys to be completed by the end of November.

- Council Chambers Building Upgrades will be scoped and scheduled throughout the year.
- Call for quotes is underway for the external painting at 4 Victoria Square.
- Solar panel works to be determined following the completion of the energy audit.
- Scoping has commenced for the Runway, Taxiway and Apron resealing and re-marking. Works to occur mid-November, line marking scheduled for February 2021 with an anticipated completion date April 2021.
- Quote accepted for the installation of three apron flood lights, phase 1 to be completed by December 2020.
- Security and Wildlife Perimeter fencing field survey is complete, tender to be finalised.
- Consultant engaged to undertake design and costings for the Airport Taxiway.
- Plant replacement program has not yet commenced.

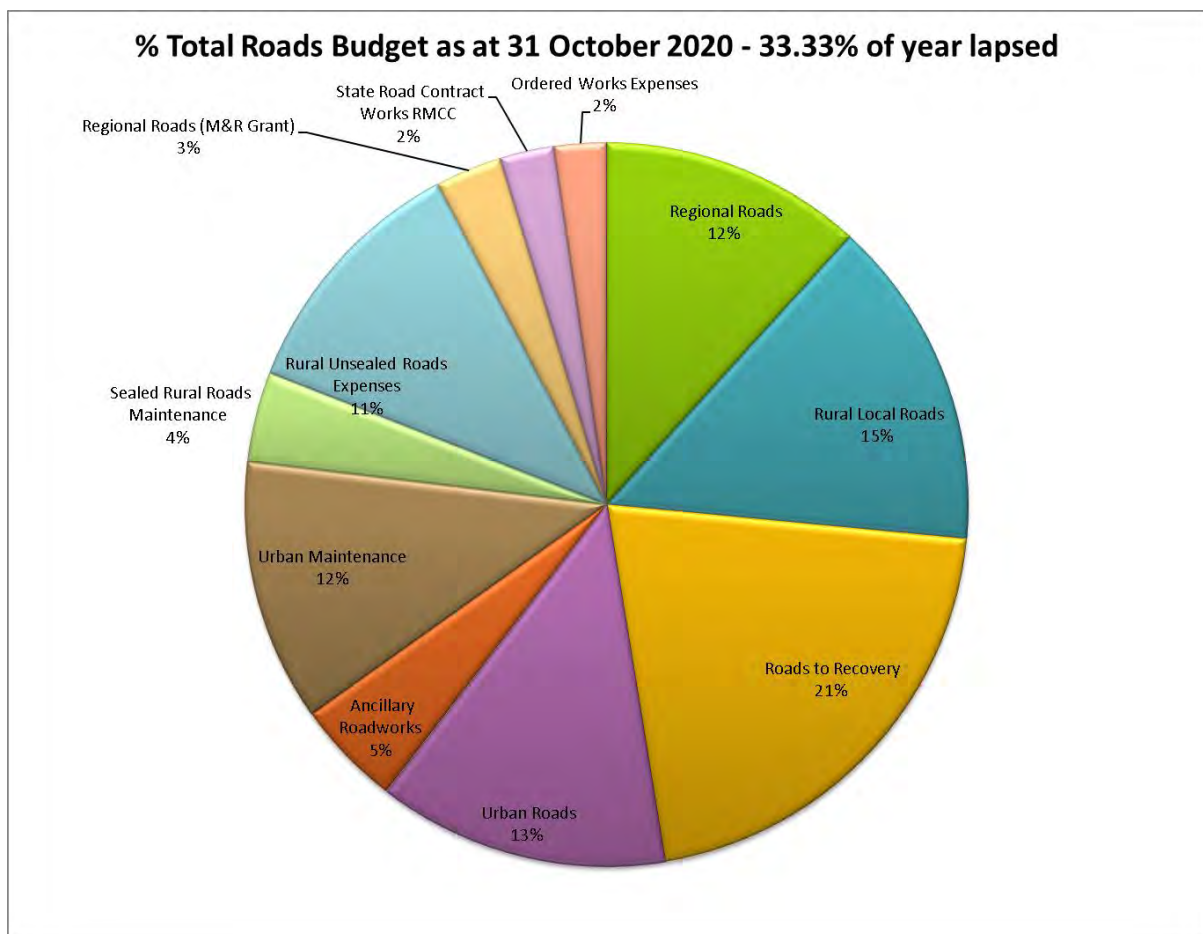
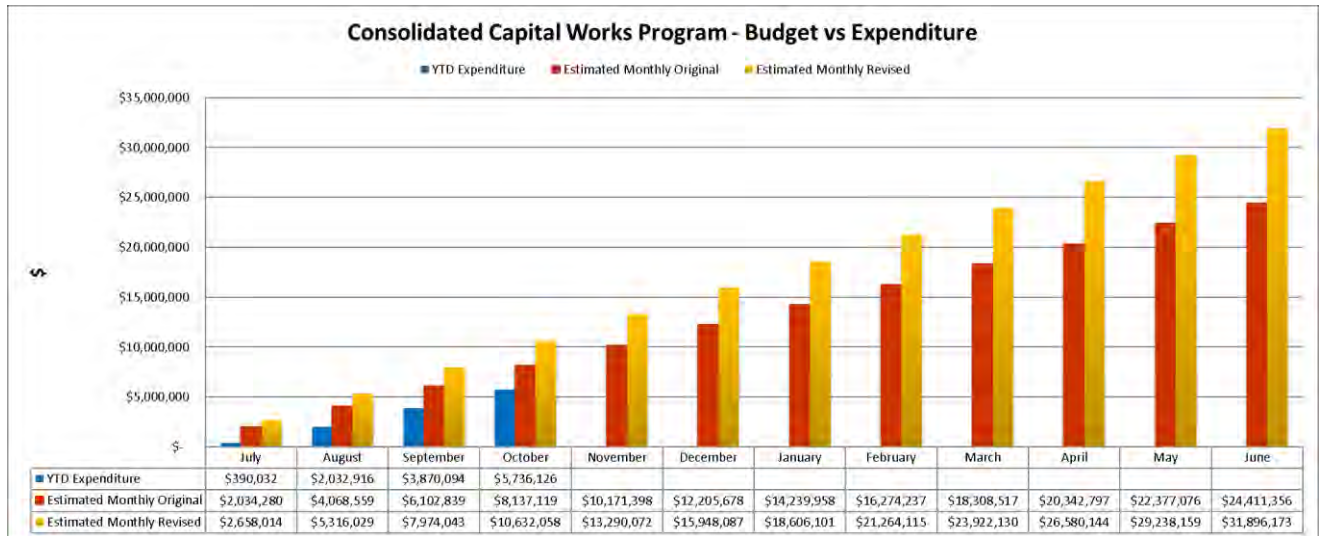
Water Supplies

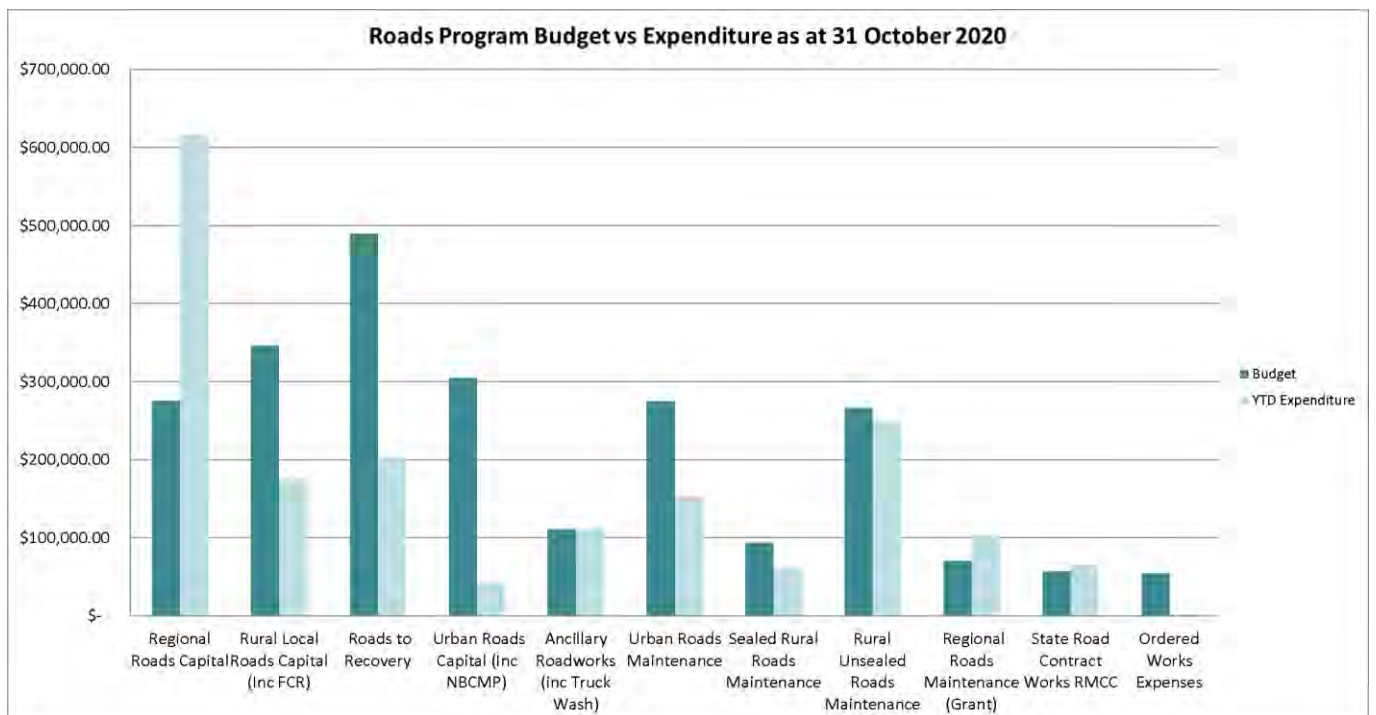
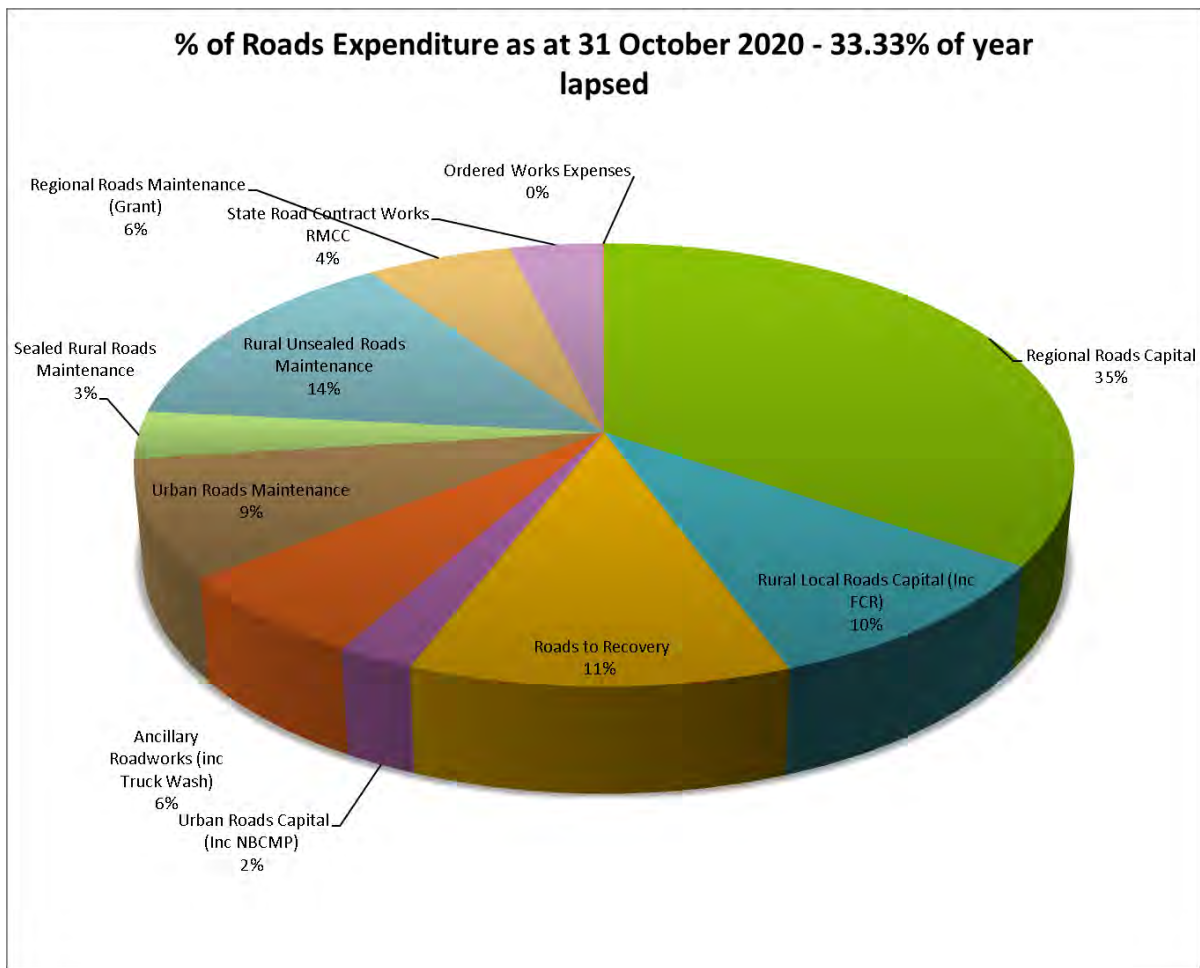
- Planning is underway for the Reservoir cleaning and structural assessment. Procurement for a diving contractor is to commence in January 2021.
- Aerator gas scrubbing works are progressing with a hydrogen sulphite monitor installed. The results from this will be used to make an informed decision regarding the technology required for the gas scrubbing.
- Project scope is under development for the North Zone Pressure Pump low pressure issues.
- Water Main Replacement is complete for Dalgetty Street; planning has commenced for King Street.
- Pine Hill Reservoir upgrade and replacement design is complete. Requests for tender will commence in November 2020.
- The Hydrant and Valve replacements program and design under development.
- Service replacements will be performed as required throughout the financial year.
- Fencing for Bore 1 and 2 is to be scheduled.
- Decommission Low Level reservoir is to be scheduled following the outcome of the IWCM study.
- Solar panel works to be determined following the completion of the energy audit.

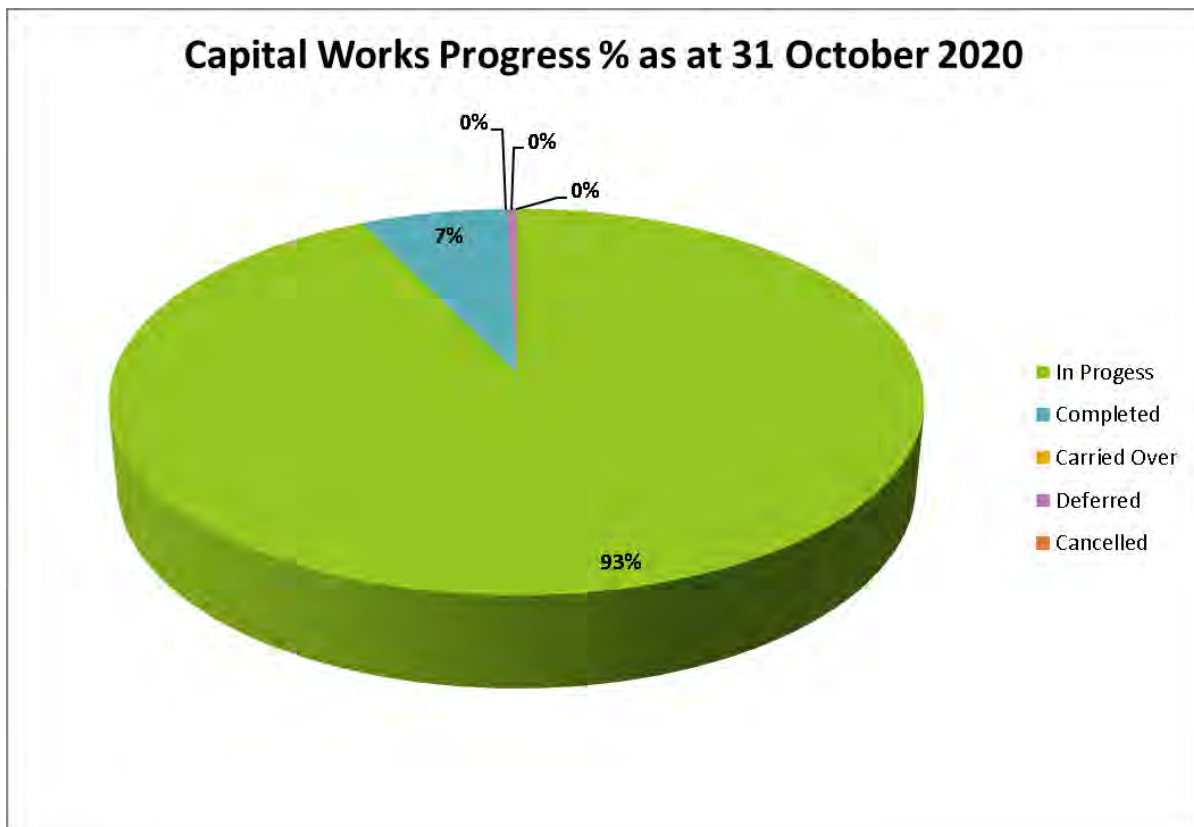
Sewerage Supplies

- Narrandera West Sewer Extension report is complete and will be reported to the December Council meeting.
- IWCM Additional Works have commenced with an anticipated completion date of December 2020.
- Testing is underway for the Primary filter – EPA.
- The Manhole replacement program is 50% complete.
- Investigation and planning to resume in January 2021 for the SPS3 Replacement.

- Design tender is underway for the Barellan Sewer project; tender to be awarded in November 2020.
- Sewer Main Relines program is being developed for tender in February.
- Solar panel works to be determined following the completion of the energy audit.







TERMINOLOGY

This report contains an explanation of terminology and headings used in the capital works report. Key terms and terminology are as follows:

Ledger Number - This is a reference number for staff to link the report to Councils accounting records.

Capital works are funded from a number of sources. Codes that denote revenue sources are:

- **Revenue** – Projects funded from revenue raised from Rates & Annual charges, User Fees and Other Revenue.
- **Reserve** – Jobs funded from Council’s reserves and unspent grants.
- **Grant & Contributions** - Funding from other Government departments, Council’s or organisations.

Budget – This is the total allocation to complete the project.

YTD Exp – Total expenditure allocated to project as of report date, including commitments.

Balance – Amount of unspent funds for each program at reporting date.

Graph – The graph at the top of the report displays the original budget adopted by Council, the revised budget and year to date expenditure, including commitments.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Infrastructure

Goal

To have an improved and adequately maintained road network

Strategy

56 - Commence identified actions from the Roads Review including implementation of an effective road hierarchy

Action

56.1 - Funding for and any identified projects and opportunities from the strategy to be included and considered by Council as part of the annual budget process

ISSUES AND IMPLICATIONS

Policy

Nil

Financial

Advise Council of the current status of the Capital Works Program

Legal / Statutory

N/A

Community Engagement / Communication

N/A

Human Resources / Industrial Relations (if applicable)

N/A

RISKS

N/A

RECOMMENDATION

That Council:

Receive and note the information contained in the Capital Works report as of 31 October 2020.

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2020-21 - as at 31/10/2020

		Complete	Unrealised Grant	Cancelled				33.33%
		Carryover	Key Operational	Deferred				
Project	Proposed Budget	Commitment	Revised Budget	YTD Expenditure	Balance	%	Comments	
1 Network Penetration Testing	-		\$10,000	\$5,000.00	\$5,000.00	50%	Project has started and should be completed early November	
2 IT Review	-		\$5,000	\$0.00	\$5,000.00	0%	Will be reviewed once new IT Officer has been recruited	
3 Replace Desktops/Laptops	20,000		\$20,000	\$1,434.00	\$18,566.00	7%	Will commence in May 2021	
4 SQL Server Software Licenses	30,000		\$30,000	\$0.00	\$30,000.00	0%	Will commence in December 2020	
5 Software Licencing	10,000		\$10,000	\$90.00	\$9,910.00	1%	Will be reviewed throughout the year.	
6 NBN Router with 4G backup	\$10,000		\$10,000	\$0.00	\$10,000.00	0%	Will commence in February 2021	
7 Replace Virtualising Hardware & Software	\$95,000		\$95,000	\$0.00	\$95,000.00	0%	Reviewing quotes.	
8 Business Continuity Site	\$30,000		\$30,000	\$0.00	\$30,000.00	0%	Will be reviewed as part of the Virtualising Quote	
9 Azure Premium P1 Implementation	\$15,000		\$15,000	\$0.00	\$15,000.00	0%	Will commence in November 2020	
10 GDA and SSA Implementation	\$5,000		\$5,000	\$0.00	\$5,000.00	0%	Work has started and will continue throughout the year	
11 Pound: Cattery Holding System	\$6,000	\$ 422.90	\$6,000	\$0.00	\$6,000.00	0%	Quotes being reviewed	
12 CCTV Combined	-		\$15,000	\$0.00	\$15,000.00	0%	To be discussed with DGMI	
13 Barellan RFS Station Amenities	-	\$ 56,009.09	\$87,950	\$26,343.19	\$61,606.81	30%	Awaiting advice from RFS on progress	
14 Narrandera Waste Facility -External fence & improved public access	-		\$9,297	\$0.00	\$9,297.00	0%	planning has commenced, part of masterplan improvement project	
15 Ndra Landfill Masterplan improvement works - possibility of grant funding	-	\$ 3,563.64	\$326,979	\$6,600.00	\$320,379.00	2%	planning has commenced	
16 Ndra Landfill Operational control room (transportable, dust-free - replace	-		\$20,000	\$0.00	\$20,000.00	0%	planning has commenced, part of masterplan improvement project	
17 Larmer St Flood Mitigation Works - Stage 2	-		\$21,810	\$9,943.38	\$11,866.62	46%	Penstock Gate ordered and is currently being manufactured	
18 Narrandera West Drainage Improvements	-		\$29,967	\$565.52	\$29,401.48	2%	Waiting land access approval from Local Aboriginal Lands Council	
19 Drainage Improvement Driscoll Rd	-		\$66,177	\$0.00	\$66,177.00	0%	Survey completed. Concept design pending	
20 Barellan Cemetery Entrance gate	-		\$8,000	\$0.00	\$8,000.00	0%	Quotes and design in progress	
21 GG Cemetery Furniture	-		\$3,834	\$0.00	\$3,834.00	0%		
22 Ndra Cemetery Fencing (rear boundary)	\$25,000		\$25,000	\$0.00	\$25,000.00	0%	Scheduled for Feb 2021	
23 Book & Resources annual replacement	\$34,290	\$ 569.72	\$47,136	\$4,318.85	\$42,817.15	9%	Purchasing on target. Credit card purchases not yet registered.	
24 LTP Masterplan - Water Play Park	\$3,950,772	\$ 89,280.38	\$5,187,664	\$3,427,419.91	\$1,760,244.09	66%	Works are proceeding as scheduled - Current activities are to complete splash park and fit out plant room - Contractor completion date end of November 2020	
25 Brln Pool Upgrade Filtration system / Waste water irrigation	-	\$ 41,898.00	\$54,954	\$524.96	\$54,429.04	1%	Works are proceeding as scheduled. Contractor to complete works by mid-November 2020	
26 Ndra Sportsground drainages and soak	-		\$100,000	\$0.00	\$100,000.00	0%	Second quotation sought, over budget will only proceed with the design phase	
27 HM Oval Level and Resurface	-		\$25,000	\$0.00	\$25,000.00	0%	Jan-Feb 2021	
28 Ndra Sportsground Clubrooms	-		\$1,911,277	\$21,275.49	\$1,890,001.51	1%	Site preparation in progress	
29 Ndra Sportsground Grandstand Improvements	\$12,000		\$12,000	\$0.00	\$12,000.00	0%		
30 Outdoor Courts Furniture/Shelters	\$15,000		\$15,000	\$0.00	\$15,000.00	0%	Quotations being sought Jan 2021	
31 HM Oval - Perimeter Fencing	\$25,000		\$25,000	\$0.00	\$25,000.00	0%		
32 Barellan Netball Courts	-	\$ 3,645.45	\$103,500	\$0.00	\$103,500.00	0%	Re-design required due to lack of fall	
33 Flag Poles for Festive Flags	-		\$1,222	\$0.00	\$1,222.00	0%		
34 Completion of Wiradjuri wall	-		\$19,964	\$0.00	\$19,964.00	0%		
35 MBP Up Lighting adventure playground	-		\$15,000	\$0.00	\$15,000.00	0%		
36 MBP Drinking fountains/ bottle fillers	-		\$8,000	\$0.00	\$8,000.00	0%	Quotation received	
37 MBP Pocket park upgrades	-		\$28,121	\$0.00	\$28,121.00	0%	Complete. Funds to be re-allocated	
38 Victoria Ave stage 2 - level, irrigate, formalise driveways, curb	-		\$74,542	\$93,982.14	-\$19,440.14	126%	Complete	
39 Brewery Flats landscaping, furniture replacement, painting etc.	-		\$5,000	\$0.00	\$5,000.00	0%	design to be scheduled	
40 Other Town Park upgrades	\$20,000		\$20,000	\$0.00	\$20,000.00	0%	Landscaping works scheduled for March 2021	
41 2020-25 Tree Audit	\$50,000		\$50,000	\$0.00	\$50,000.00	0%	Project has been awarded currently reviewing previous audit documentation	
42 Biosecurity Mapping System	\$30,000		\$30,000	\$0.00	\$30,000.00	0%	Developing specification and engaging specialised companies.	
43 Remote Signage	\$7,500		\$7,500	\$0.00	\$7,500.00	0%	June 2021	
44 Brln Playground Upgrades	\$5,000		\$5,000	\$0.00	\$5,000.00	0%	Softfall to be purchased prior to Dec 2020	
45 Ndra Victoria Ave Stage 3 - Irrigation, Formalise driveways, Curb etc	\$60,000		\$60,000	\$0.00	\$60,000.00	0%	Developing scope	

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2020-21 - as at 31/10/2020

		Complete Carryover	Unrealised Grant Key Operational	Cancelled Deferred				33.33%
Project	Proposed Budget	Commitment	Revised Budget	YTD Expenditure	Balance	%	Comments	
46 Stadium Upgrade	\$30,000		\$30,000	\$0.00	\$30,000.00	0%	Roof quotes received and currently being evaluated	
47 Festive Mega Tree (additional sequencing)	\$6,000		\$6,000	\$0.00	\$6,000.00	0%	Contractor has commenced preparing sequences to be ready by Mid November	
48 DCF - Adverse Event Plan	-		\$49,550	\$25,000.00	\$24,550.00	50%	Council working with RAMJO to deliver plan. Draft plan has been provided to Council for review	
49 DCF - Rural Assistance Program - Grong Grong Community Project	-	\$ 18,733.68	\$48,324	\$16,574.07	\$31,749.93	34%	Pads for signs completed. Sign posts at powder coaters. Final proof of artwork for signs underway. Project on track	
50 DCF - Rural Assistance Program - Sandigo Community Project	-	\$ 40,470.00	\$47,550	\$30,409.04	\$17,140.96	64%	Disabled ramp constructed. Tactile markers and painting to be completed weather permitted.	
51 DCF - Rural Assistance Program - Barellan Community Project	-		\$48,402	\$2,437.57	\$45,964.43	5%	Tennis Court Clubhouse selected as community project. Verandah repaired, awning windows installed, electrical work completed, new bench tops installed. Internal and external painting to be completed	
52 DCF - Road beautification Project - Lake Talbot Water Park.	-	\$ 84,440.09	\$150,000	\$47,588.54	\$102,411.46	32%	Retaining wall installation underway expected completion of works before the end of November. Landscaping of Entrance 95% completed, final item is to include images of upgraded pool features onto story board	
53 DCF - Sunsafes playgrounds	-	\$ 78,000.00	\$80,000	\$0.00	\$80,000.00	0%	Shade sails to be installed mid-November	
54 DCF - Barellan Improvements Project	-	\$ 545.45	\$69,231	\$16,190.00	\$53,041.00	23%	Changeroom has been demolished, irrigation tank to be installed mid-November	
55 DCF - Grong Grong Improvement Project	-		\$6,468	\$590.00	\$5,878.00	9%	Street tree consultation with community representatives in progress	
56 DCF - Village Halls Improvement Project - Grong Grong Town Hall	-		\$18,232	\$161.55	\$18,070.45	1%	Completed	
57 DCF - Village Halls Improvement Project - Sandigo Hall	-		\$5,691	\$3,984.71	\$1,706.29	70%	Completed.	
58 DCF - Village Halls Improvement Project - Barellan Hall	-	\$ 25,396.31	\$29,018	\$107.70	\$28,910.30	0%	Disabled access ramp under construction. Waiting for tiler	
59 DCF - Village Halls Improvement Project - Binya Hall	-	\$ 4,089.09	\$17,361	\$5,969.34	\$11,391.66	34%	Heating & cooling completed.	
60 DCF - Village Halls Improvement Project - Kamarah Hall	-		\$28,675	\$12,589.03	\$16,085.97	44%	Exterior painting completed	
61 DCF - Narrandera Stadium Upgrade	-	\$ 16,778.18	\$40,000	\$0.00	\$40,000.00	0%	Roof sheeting to be replaced November, remaining funds to be contributed to Stadium Upgrade amenities	
62 DCF - Henry Mathieson Oval facilities Improvement Project	-	\$ 151,715.17	\$299,000	\$59,898.73	\$239,101.27	20%	Changeroom nearing completion, kiosk upgrade design complete, seeking quotations.	
63 SCCF - Barellan Footpath Project	-		\$120,000	\$0.00	\$120,000.00	0%	Works scheduled to commence Nov	
64 SCCF - Youth Food Van Project	-		\$50,000	\$4,766.70	\$45,233.30	10%	Deposit paid, van ordered, due to be delivered in November	
65 SCCF - Parkside Cottage Museum	-	\$ 23,519.82	\$48,182	\$35,946.35	\$12,235.65	75%	Interior painting completed. CCTV installed. Two display cabinets have been delivered. Three more to be delivered.	
66 SCCF - Grong Grong Hall	-	\$ 9,222.27	\$19,283	\$18,408.75	\$874.25	95%	Disabled ramp completed. Doors to be modified and kerb ramp to be constructed.	
67 SCCF - Barellan Hall	-		\$19,361	\$11,650.41	\$7,710.59	60%	Repairs to ladies toilet ceiling, replace cisterns and repaint completed.	
68 SCCF - Sandigo Hall	-		\$19,203	\$14,275.45	\$4,927.55	74%	Exterior painting completed	
69 SCCF - Binya Hall	-	\$ 5,400.00	\$19,070	\$16,695.19	\$2,374.81	88%	New power & water and path to shed completed	
70 SCCF - Kamarah Hall	\$0	\$ 7,706.00	\$11,029	\$1,162.91	\$9,866.09	11%	Restumping, repairs to doors, windows and gutter completed. Contractor organised to upgrade electrical wiring to make safe	
71 POM - Destination & Discovery Hub	\$3,025,000	\$ 7,314.00	\$3,025,000	\$6,635.76	\$3,018,364.24	0%	Stakeholder engagement completed with two submissions received. Design review commenced.	
72 POM - Northbank Walkway	\$0		\$0	\$38.18	-\$38.18	#DIV/0!	Community engagement underway with feedback received to be considered during the design. Project to be incorporated with construction of kerb and gutter in Melbourne St. Survey for detailed design organised. Investigating bridge options	
73 POM - Railway Heritage Bridge	\$0	\$ 11,700.64	\$0	\$4,294.84	-\$4,294.84	#DIV/0!	Paperwork has been lodged with John Holland Rail for the Railway Heritage bridge; stakeholder engagement has commenced.	
74 POM - LTTP Upgrades to Family Unit	\$319,496	\$ 224,260.23	\$319,496	\$8,178.91	\$311,317.09	3%	PCR Building have commenced. In demolition stage. Unnecessary openings bricked up, asbestos removed, roof to be removed.	

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2020-21 - as at 31/10/2020

		Complete	Unrealised Grant	Cancelled				33.33%
		Carryover	Key Operational	Deferred				
Project	Proposed Budget	Commitment	Revised Budget	YTD Expenditure	Balance	%	Comments	
75	POM - LTTP Upgrades to Amenity block & Camp Kitchen	\$ 4,772.73	\$939,052	\$76.37	\$938,975.63	0%	Design, review and preparation of drawings and specifications underway.	
76	POM - LTTP Level Sites	\$ 21,447.77	\$156,711	\$39,485.72	\$117,225.28	25%	FM Rural have commenced. Site cleared and levelled. Progressing well	
77	POM - Northbank Walking Track		\$390,393	\$2,431.95	\$387,961.05	1%	Initial community engagement with residence completed. Organising detailed survey for design. Will be incorporated into Melbourne St K&G. Design will be issued to residents for review	
78	POM - Northbank Bridge		\$0	\$1,228.78	-\$1,228.78	#DIV/0!	Community engagement completed. Pricing being prepared for bridge.	
79	LRCI - Narrandera Stadium Heating		\$35,000	\$0.00	\$35,000.00	0%	Seeking options from company representatives	
80	LRCI - Narrandera Stadium Upgrade Toilet Amenities		\$80,000	\$0.00	\$80,000.00	0%	Design currently in progress waiting on correspondence from Basketball NSW	
81	LRCI - Brewery Flat Improvements - Fire Pits, Seating, Shelters.		\$60,000	\$0.00	\$60,000.00	0%	Design under review	
82	LRCI - Art Centre Storage - Deck and Storage at the rear of the Art centre		\$50,000	\$0.00	\$50,000.00	0%	Costing and design works have commenced	
83	LRCI - Kiesling Lane Beautification		\$25,000	\$0.00	\$25,000.00	0%		
84	LRCI - Water Tower Surrounds - Tidy up and make usable (Gardens, paths,		\$50,000	\$0.00	\$50,000.00	0%	Currently in design phase	
85	LRCI - Tree planting - All towns (Subject to consultation)		\$120,000	\$0.00	\$120,000.00	0%	Street scape plans currently being developed	
86	LRCI - Henry Mathieson Oval - Levelling Slope and fencing		\$80,000	\$0.00	\$80,000.00	0%	Deeds signs, works yet to be scheduled	
87	LRCI - Buckingbong Road - Safety upgrade (Guard Railing and associated ro		\$60,000	\$0.00	\$60,000.00	0%	Design commenced. Works scheduled for Dec - Jan	
88	LRCI - Glenmoor Road Gravel Sheetting of 2.6km		\$87,000	\$0.00	\$87,000.00	0%	works scheduled for 2021	
89	LRCI - Melbourne Street - Kerb & Gutter works, 390m to co-inside with the new footpath works on the southern side.	\$ 7,000.00	\$99,000	\$572.77	\$98,427.23	1%	Deeds signs, works yet to be scheduled	
90	LRCI - Laneway Upgrade - Drain and seal a selected laneway.		\$41,363	\$0.00	\$41,363.00	0%	Deeds signs, works yet to be scheduled	
91	LRCI - Drainage Works (Various) - New Culverts and causeways (Brobenah Road and Ridgeview Rd) and complete works to causeways constructed under flood recovery.		\$100,000	\$0.00	\$100,000.00	0%	Deeds signs, works yet to be scheduled	
92	LRCI - Weir Park Road - 1200m gravel Resheet and Otta seal		\$110,000	\$0.00	\$110,000.00	0%	Deeds signs, works yet to be scheduled	
93	LT Rec Seating and Shelter Revamp		\$10,000	\$0.00	\$10,000.00	0%		
94	LT Deepening Works		\$400,000	\$0.00	\$400,000.00	0%		
95	NBCMP		\$166,451	\$0.00	\$166,451.00	0%	Project deferred - Priority is the completed time sensitive grant projects first	
96	Barellan Stormwater Design		\$3,388	\$0.00	\$3,388.00	0%	Completion of water modelling to be scheduled	
97	Urban Roads Construction		\$200,000		\$186,894.71	7%		
98	Arthur St (Victoria to Audley) Extend to kerb		\$0	\$0.00			Works yet to be scheduled	
99	Baylis St (Jonsen St to May St) Extend to kerb		\$0	\$0.00			Works yet to be scheduled	
100	Box Street (Barellan)		\$0	\$0.00			Works yet to be scheduled	
101	Brookong St Grong Grong (Lachlan St to Willandra St		\$0	\$13,105.29			Complete	
102	Urban Roads Construction - Laneways		\$34,105	\$0.00	\$34,105.00	0%	Works yet to be scheduled	
103	Intersections Upgrade Local & Reg. Rds		\$90,000	\$0.00	\$90,000.00	0%	Works yet to be scheduled	
104	Culvert/bridge assessment works		\$35,050	\$19,367.00	\$15,683.00	55%	Council co-contribution to FLR - Brewarrana Bridge repairs	
105	Urban Roads Construction - Laneways		\$39,924		\$39,924.00	0%		
106	Prince Lane		\$0	\$0.00			Works yet to be scheduled	
107	Audley Lane		\$0	\$0.00			Works yet to be scheduled	
108	Peters Lane		\$0	\$0.00			Works yet to be scheduled	
109	Jonsen Lane		\$0	\$0.00			Works yet to be scheduled	
110	Urban Reseals		\$100,000		\$100,000.00	0%		
111	Urban Road Reseal Council fund		\$0	\$0.00			Works yet to be scheduled	
112	Broad St		\$0	\$0.00			Contractor engaged, works scheduled to commence	
113	Douglas St	\$ 12,040.00	\$0	\$0.00			Works yet to be scheduled	

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2020-21 - as at 31/10/2020

		Complete	Unrealised Grant	Cancelled				33.33%
		Carryover	Key Operational	Deferred				
Project	Proposed Budget	Commitment	Revised Budget	YTD Expenditure	Balance	%	Comments	
114 Larmer Street	-	\$ 7,953.82	\$0	\$0.00			Works have commenced	
115 Urban Pavement Rehabilitation	\$100,000		\$100,000	\$0.00	\$100,000.00	0%	Works yet to be scheduled	
116 Urban K&G Replacement	\$15,375		\$15,375	\$0.00	\$15,375.00	0%	Works yet to be scheduled	
117 Urban Footpath Replacement	\$10,250		\$10,250	\$8,868.84	\$1,381.16	87%	Works commenced on Audley Street completed	
118 Urban Laneways Upgrade-additional			\$46,953	\$0.01	\$46,952.99	0%	Works yet to be scheduled	
119 Improvement of water haulage			\$15,000	\$0.00	\$15,000.00	0%	Works yet to be scheduled	
120 Innovation for Rural infrastructure Mgmt			\$11,995	\$0.00	\$11,995.00	0%	Works yet to be scheduled	
121 Urban K&G Replacement			\$43,509	\$0.00	\$43,509.00	0%	Works yet to be scheduled	
122 Urban Footpath Replacement		\$ 275.27	\$2,691	\$0.00	\$2,691.00	0%	Works yet to be scheduled	
123 Roads to Recovery (25 % of R2R proposed to expend in Urban Area) Grant	\$368,171		\$368,171		\$1,266,221.80	14%		
124 Roads to Recovery (75 % of R2R proposed to expend on Rural Area) Grant	\$1,101,874		\$1,101,874					
125 Urban Road reseal from R2R	-		\$0	\$0.00			Currently seeking quotes	
126 Hulmes Road 4.9km-8.0km	-		\$0	\$29,106.64			Completed	
127 Males Rd Resheet 2.0-3.0km	-		\$0	\$44,540.10			Completed	
128 Buckingbong Road	-		\$0	\$0.00			Design being undertaken currently	
129 Reseals	-		\$0	\$0.00			Works Commenced	
130 Holloway Rd	-		\$0	\$33,252.11			Completed	
131 Euratha Rd	-		\$0	\$0.00			Works to commence 2021	
132 Buckingbong Road Guard railing	-	\$ 9,924.25	\$0	\$0.00			Design being undertaken currently	
133 Paynters Siding Road	-	\$ 5,000.00	\$0	\$95,892.09			Completed	
134 Brobenah Hall Rd	-	\$ 54,000.00	\$0	\$0.00			Contractor engaged, works scheduled to commence	
135 Buckingbong Rd	-	\$ 126,272.73	\$0	\$0.00			Contractor engaged, works scheduled to commence	
136 Erigolia Rd	-	\$ 33,163.64	\$0	\$0.00			Contractor engaged, works scheduled to commence	
137 Federal Park Rd	-	\$ 28,800.00	\$0	\$0.00			Contractor engaged, works scheduled to commence	
138 Landervale Rd	-		\$0	\$1,032.26			Works to commence 2021	
139 Pamandi Rd 1.7 - 5.4km	-		\$0	\$0.00			Works Commenced	
140 Rural Sealed Roads Construction	\$350,000		\$350,000		\$198,722.35	43%		
141 Back Dicksonville Rd	-		\$0	\$37,343.05			Completed	
142 Booka Rd	-		\$0	\$31,201.36			Completed	
143 Cliffords Rd	-		\$0	\$40,366.89			Completed	
144 Pamandi Rd - Cowabbie causeway	-		\$0	\$18,496.06			Works scheduled to commence	
145 Old Wagga Rd	-		\$0	\$20,082.66			Preparation works commenced	
146 Paintings Bridge Rd	-		\$0	\$1,069.81			Works scheduled for Dec/Jan	
147 Rosedale Rd	-		\$0	\$2,717.82			Works scheduled for Jan	
148 Culvert Manderlay Road 9.27 km	-		\$5,676	\$0.00	\$5,676.00	0%	Works yet to be scheduled	
149 Culvert Manderlay Road 7.78 km	-		\$2,764	\$0.00	\$2,764.00	0%	Works yet to be scheduled	
150 Culvert Brookong St 0.0 km	-		\$6,255	\$0.00	\$6,255.00	0%	Works yet to be scheduled	
151 Culvert Yalgogorin Road 0.262	-		\$10,241	\$0.00	\$10,241.00	0%	Works yet to be scheduled	
152 Roads Resheeting - (Unsealed)	\$340,000		\$340,000		\$339,716.22	0%		
153 Stephenson's Rd	-		\$0	\$0.00			Works to commence 2021	
154 Beaumont Rd	-		\$0	\$0.00			Works to commence 2021	
155 Jacksons Rd	-		\$0	\$0.00			Works to commence December	
156 Ellis Rd	-		\$0	\$0.00			Works to commence 2021	
157 Williams Rd	-		\$0	\$283.78				
158 Rosedale Rd	-		\$0	\$0.00			Works to commence January	
159 Telephone Rd	-		\$0	\$0.00			Works to commence December	
160 Settlers Rd	-		\$0	\$0.00			Works to commence December	
161 Birrego Rd	-		\$0	\$0.00			Works to commence December	
162 Merribee Rd	-		\$0	\$0.00			Works to commence 2021	
163 Bandys Rd	-		\$0	\$0.00			Works to commence 2021	

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2020-21 - as at 31/10/2020

		Complete Carryover	Unrealised Grant Key Operational	Cancelled Deferred				33.33%
Project	Proposed Budget	Commitment	Revised Budget	YTD Expenditure	Balance	%	Comments	
164	Pattens Rd	-	\$0	\$0.00			Works to commence 2021	
165	Davies Rd	-	\$0	\$0.00			Works to commence 2021	
166	Axehandle Rd	-	\$0	\$0.00			Works to commence December	
167	FCR - Colinroobie Leeton Road	\$ 2,784.09	\$4,451	\$21,981.37	-\$17,530.37	494%	Completed	
168	Brewarrana Bridge Retrofitting	\$ 6,984.85	\$80,000	\$0.00	\$80,000.00	0%	Consultant engaged to undertake design and costings	
169	HVSPK Kamarah Road	-	\$88,194	\$0.00	\$88,194.00	0%	Works scheduled for January	
170	Rural Roads Reseals	\$150,239	\$150,239		\$148,430.28	1%		
171	Cowabbie Rd	\$ 22,040.91	\$0	\$736.64			Contractor engaged, works scheduled to commence	
172	Kamarah Rd	\$ 26,116.36	\$0	\$0.00			Contractor engaged, works scheduled to commence	
173	Sandy Creek Rd	\$ 24,570.00	\$0	\$1,072.08			Works yet to be scheduled	
174	Strontian Rd	\$ 51,169.09	\$0	\$0.00			Contractor engaged, works scheduled to commence	
175	Barellan Golf course Rd	\$ 19,377.27	\$0	\$0.00			Contractor engaged, works scheduled to commence	
176	Regional Roads Capital Works (Capital Component of Block Grant)	\$265,200	\$281,002	\$36,176.25	\$244,825.75	13%		
177	Repair Grant (with 50 % contribution from Block Grant)	\$170,000	\$170,000	\$76,741.41	\$93,258.59	45%		
178	FCR -Canola Way Culvert	\$ 75,881.41	\$375,218	\$504,093.04	-\$128,875.04	134%	Works nearly complete	
179	Active Transport - Cycling	\$198,100	\$198,100	\$0.00	\$198,100.00	0%	Grant submitted awaiting approval	
180	Active Transport - Walking	\$66,000	\$66,000	\$0.00	\$66,000.00	0%	Grant submitted awaiting approval	
181	PAMP (At 50/50 RMS Funding)	-	\$0	\$0.00	\$0.00	#DIV/0!	Grant submitted awaiting approval	
182	PAMP (At 100% RMS Funding)	-	\$34,780	\$108,980.57	-\$74,200.57	313%	Carry over PAMP project completed - Funds for additional costs to be found from underspent transport projects and be report in QBR by Works Manager	
183	Banner Poles Leeton Road	-	\$8,580	\$303.96	\$8,276.04	4%		
184	Drone Purchase for Survey / Inspection	-	\$7,899	\$2,914.55	\$4,984.45	37%	Procurement of air band radio and protective case pending. Drone and Upgrade of 12d Software completed	
185	Driver Reviver Upgrade Program	\$18,000	\$18,000	\$0.00	\$18,000.00	0%	Transport for NSW did not fund program for 2020-21 project to be closed	
186	Arts Centre Building Works	-	\$4,614	\$961.07	\$3,652.93	21%	Capping of Chimneys to be completed by the end of November	
187	Red Hill Signage	-	\$3,700	\$0.00	\$3,700.00	0%	New subdivision proposal	
188	Lake Talbot Tourist Park fire service upgrades	-	\$15,524	\$0.00	\$15,524.00	0%	On hold awaiting outcome of level sites and amenity/camp kitchen projects	
189	Economic Development	\$10,000	\$10,000	\$0.00	\$10,000.00	0%	AAPA at airport	
190	Gateway/Entrance signs	\$20,000	\$20,000	\$0.00	\$20,000.00	0%	Additions to 6 entrance signs/landscape	
191	16 Kiesling Drive Building Works	\$ 15,381.82	\$5,250	\$1,709.09	\$3,540.91	33%	Patio Quote accepted - Installation to be completed by Mid December. Adjustment in project costs to be included in December QBR	
192	Council Chambers Cleanout of Storage Facility	-	\$8,169	\$7,777.43	\$391.57	95%	Works are scheduled for February 2021	
193	Investigation and Design of off street staff/fleet parking for Chambers	-	\$20,000	\$0.00	\$20,000.00	0%	Project deferred - Priority is the completed time sensitive grant projects first	
194	Museum - Ext. paint, disabled ramp, public toilets	-	\$50,404	\$2,243.53	\$48,160.47	4%	Investigation of renewal works underway and report of recommended activities to be tabled at future Council Meeting	
195	Council Chambers Building Upgrades	-	\$20,120	\$0.00	\$20,120.00	0%	Works are continually being scoped and scheduled.	
196	4 Victoria Square	-	\$3,096	\$0.00	\$3,096.00	0%	Call for quotes underway for external painting	
197	Building renewal and upgrades in portfolio of Asset Manager	\$140,000	\$ 10,157.33	\$153,102	\$16,942.85	11%	Works procurement and scheduled underway - Replacement of Chambers A/C units completed. Work activities to replace taps with auto taps in high use building underway	
198	Solar Panels	\$100,000	\$100,000	\$0.00	\$100,000.00	0%	Works to be determined following completion of energy Audit	
199	Runway, Taxiway & Apron resealing & re-mark	\$950,000	\$ 306.67	\$950,000	\$43,977.60	5%	Works occur week 16 - 20 November second visit for line marking TBC but likely Feb, Mar 2021 on target to complete by April 2021.	
200	Installation (3) Apron Flood Lights	\$120,000	\$120,000	\$5,496.81	\$114,503.19	5%	Quote accepted phase 1 of works to be completed by December 2020.	
201	Security & Wildlife Perimeter fencing	\$437,550	\$437,550	\$4,942.23	\$432,607.77	1%	Field survey now completed, tender/quote to be finalised.	
202	Airport Taxiway	-	\$0	\$5,320.00	-\$5,320.00	#DIV/0!	Consultant engaged to undertake design and costings	
203	Light Vehicles	\$277,296	\$277,296	\$0.00	\$277,296.00	0%	Replacement program not commenced	
204	Trucks & Trailers	\$564,500	\$564,500	\$205,795.00	\$358,705.00	36%	Replacement program not commenced	

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2020-21 - as at 31/10/2020

		Complete	Unrealised Grant	Cancelled				33.33%
		Carryover	Key Operational	Deferred				
Project	Proposed Budget	Commitment	Revised Budget	YTD Expenditure	Balance	%	Comments	
205	Heavy Plant Purchases		\$529,300	\$31,724.45	\$497,575.55	6%	Replacement program not commenced	
206	Other Plant Capital		\$20,000	\$2,456.50	\$17,543.50	12%	Replacement program not commenced	
207	Flow meters on all inlet and outlets Reservoirs		-	\$9,612.48	\$31,477.52	23%		
208	Reservoir cleaning and structural assessment		-	\$0.00	\$16,128.00	0%	Planning underway. Procurement for a diving contractor to begin in January	
209	Aerator gas scrubbing	\$ 2,067.03	\$18,962	\$1,805.38	\$17,156.62	10%	Hydrogen Sulphide monitor installed last month. After results are complete in December, decision will be made regarding gas scrubber technology.	
210	WTP filter/Upgrade design		\$49,618	\$0.00	\$49,618.00	0%	No progress - IWCM additional works still underway with Public Works	
211	North Zone Pressure Pump - low pressure issues		\$42,659	\$408.24	\$42,250.76	1%	Scope under development. Pump capacity upgrade for future development being investigated.	
212	Water Main Replacements	\$ 36,487.54	\$291,164	\$107,718.45	\$183,445.55	37%	Dalgetty Street Complete. King Street planning underway for December start.	
213	Pine Hill Reservoir Upgrade	\$ 22,423.82	\$65,191	\$55,572.86	\$9,618.14	85%	Design and REF complete. Will be going to tender for construction in November.	
214	Hydrant and Valve replacements	\$ 3,289.82	\$50,000	\$42,665.77	\$7,334.23	85%	Design and Program being developed. Some expenditure completing carry over work.	
215	Services Replacements	\$ 199.25	\$50,000	\$15,104.79	\$34,895.21	30%	Ongoing commitment - as needed	
216	Fencing Bore 1		\$20,000	\$0.00	\$20,000.00	0%	To be scheduled	
217	Fencing Bore 2		\$20,000	\$0.00	\$20,000.00	0%	To be scheduled	
218	Decommission Low Level reservoir		\$200,000	\$0.00	\$200,000.00	0%	To be programmed pending outcome of IWCM.	
219	Pine Hill reservoir replacement	\$ 11,531.82	\$315,000	\$2,334.80	\$312,665.20	1%	Design and REF complete. Will be going to tender for construction in November.	
220	Solar		\$100,000	\$0.00	\$100,000.00	0%	Energy strategy to be completed first.	
221	IWCM Additional Works	\$ 126,067.27	\$138,674	\$0.00	\$138,674.00	0%	Underway with Public Works. December completion expected.	
222	Primary filter - EPA	\$ 1,096.09	\$118,240	\$409.88	\$117,830.12	0%	Addition testing of UVT and particle size underway.	
223	Manhole Replacements	\$ 23,200.00	\$57,290	\$19,325.56	\$37,964.44	34%	Program 50% complete.	
224	Flow meters for Pump Stations 2, 3, 4		\$35,653	\$197.22	\$35,455.78	1%		
225	SPS3 Replacement	\$ 28,084.54	\$200,000	\$926.01	\$199,073.99	0%	Investigation and planning to be resumed in January.	
226	Narrandera West Sewer Extension		\$33,205	\$16,125.61	\$17,079.39	49%	Report complete, to be presented at the November council meeting for adoption.	
227	Barellan Sewer		\$5,490,000	\$0.00	\$5,490,000.00	0%	Design tender underway to be awarded in November.	
228	Sewer Main Relines		\$375,000	\$0.00	\$375,000.00	0%	Program being developed for tendering in February	
229	Solar		\$100,000	\$0.00	\$100,000.00	0%	Energy strategy to be completed first.	
230	Branding Strategy	\$ 509.09	2,350	\$560.00	\$1,790.00	24%	signage for Narrandera/decals	
231	Independent Living Village		30,060	\$9,900.00	\$20,160.00	33%	Final payment due end of October	
232	Aust Airline Airport Academy		9,958	\$0.00	\$9,958.00	0%	Project opportunity	
233	CCTV Review		5,000	\$0.00	\$5,000.00	0%	To be discussed with DGMI	
234	Grong Grong Earth Park - RMS		17,111	\$0.00	\$17,111.00	0%		
235	Newell Hwy Contribution Grong Grong Reseal		93,050	\$0.00	\$93,050.00	0%		
236	Newell Hwy Contribution Grong Grong town entrance signs		8,000	\$0.00	\$8,000.00	0%		
237	Urban Roads Maintenance	\$ 4,824.10	723,500	\$154,189.08	\$569,310.92	21%	Ongoing operational costs	
238	Sealed Rural Roads Maintenance	\$ 1,436.36	281,700	\$61,057.68	\$220,642.32	22%	Ongoing operational costs	
239	Rural Unsealed Roads Expenses	\$ 2,092.33	797,880	\$248,633.28	\$549,246.72	31%	Ongoing operational costs	
240	Regional Roads (M&R Grant)		210,000	\$103,353.09	\$106,646.91	49%	Ongoing operational costs	
241	State Road Contract Works RMCC	\$ 460.00	170,500	\$65,643.52	\$104,856.48	39%	Ongoing operational costs	
242	Ordered Works Expenses - MR 80		82,000	\$0.00	\$82,000.00	0%	Ongoing operational costs	
243	Ordered Works Expenses - MR 84		82,000	\$1,011.47	\$80,988.53	1%	Ongoing operational costs	
244	Noxious Weeds Expenses		161,554	\$59,917.65	\$101,636.35	37%	Ongoing operational costs	
245	Public Toilets Expenses		62,274	\$46,753.15	\$15,520.85	75%	Ongoing operational costs	

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2020-21 - as at 31/10/2020

		Complete	Unrealised Grant	Cancelled				33.33%
		Carryover	Key Operational	Deferred				
Project	Proposed Budget	Commitment	Revised Budget	YTD Expenditure	Balance	%	Comments	
246 Cemetery Expenses	\$114,603.00		114,603	\$37,146.25	\$77,456.75	32%	Ongoing operational costs	
247 Sports Ground Expenses	\$230,943.00		230,943	\$49,346.80	\$181,596.20	21%	Ongoing operational costs	
248 Parks Expenses	\$554,270.00		554,270	\$204,101.63	\$350,168.37	37%	Ongoing operational costs	
249 Lawn Areas	\$22,750.00		22,750	\$13,449.16	\$9,300.84	59%	Ongoing operational costs	
250 East Street - Street Scaping	\$17,000.00	\$ 2,443.23	17,000	\$766.88	\$16,233.12	5%	Ongoing operational costs	
251 Street Trees	\$196,500.00	\$ 14,015.68	196,500	\$82,812.41	\$113,687.59	42%	Ongoing operational costs	
252 Lake Talbot Expenses	\$24,000.00		24,000	\$1,263.08	\$22,736.92	5%	Ongoing operational costs	
253 Sports Stadium Expenses	\$119,122.00		119,122	\$31,540.13	\$87,581.87	26%	Ongoing operational costs	
254 Bores Expenses	\$56,000.00	\$ 25,000.00	56,000	\$6,020.50	\$49,979.50	11%	Ongoing operational costs	
255 Pump Station Expenses	\$79,000.00	\$ 5,543.76	79,000	\$44,851.14	\$34,148.86	57%	Ongoing operational costs	
256 Mains Expenses	\$300,000.00	\$ 21,116.04	300,000	\$84,583.21	\$215,416.79	28%	Ongoing operational costs	
257 Recycled Water	\$48,000.00	\$ 627.50	48,000	-\$901.58	\$48,901.58	-2%	Ongoing operational costs	
258 Reservoirs Expenses	\$61,500.00		61,500	\$6,443.26	\$55,056.74	10%	Ongoing operational costs	
259 Water Supply Licence	\$30,500.00		30,500	\$31,858.19	-\$1,358.19	104%	Ongoing operational costs	
260 Chlorine & Chemicals Expenses	\$30,000.00	\$ 4,454.55	30,000	\$5,358.14	\$24,641.86	18%	Ongoing operational costs	
261 Meter Reading Expenses	\$10,000.00	\$ 2,951.82	10,000	\$13,323.55	-\$3,323.55	133%	Ongoing operational costs	
262 Telemetry System Maintenance	\$11,500.00	\$ 14,045.77	11,500	\$0.00	\$11,500.00	0%	Ongoing operational costs	
263 Pump Stations Electricity Expenses	\$250,000.00	\$ 5,820.05	250,000	\$52,448.07	\$197,551.93	21%	Ongoing operational costs	
264 Pump Station Expenses	\$64,000.00	\$ 4,721.82	64,000	\$20,155.03	\$43,844.97	31%	Ongoing operational costs	
265 Mains Expenses	\$205,000.00	\$ 13,951.66	205,000	\$48,273.58	\$156,726.42	24%	Ongoing operational costs	
266 Treatment Works Expenses	\$200,000.00	\$ 26,375.36	200,000	\$62,366.62	\$137,633.38	31%	Ongoing operational costs	
267 Sewer Heating & Electricity	\$90,000.00	\$ 2,218.18	90,000	\$23,041.85	\$66,958.15	26%	Ongoing operational costs	
268 Telemetry System Maintenance	\$7,500.00		7,500	\$145.93	\$7,354.07	2%	Ongoing operational costs	

Capital Expenditure as at 31 October 2020

	Sum of Proposed Budget	Sum of Other	Sum of Carryover	Sum of Revised Budget	Sum of YTD Expenditure	Sum of Balance
Administration						
Information Technology	\$ 215,000.00		\$ 15,000.00	\$ 230,000.00	\$ 6,524.00	\$ 223,476.00
Environment						
Narrandera Landfill	\$ -		\$ 356,276.00	\$ 356,276.00	\$ 6,600.00	\$ 349,676.00
Stormwater	\$ -		\$ 117,954.00	\$ 117,954.00	\$ 10,508.90	\$ 107,445.10
Housing & Community Amenities						
Barellan Cemetery	\$ -		\$ 8,000.00	\$ 8,000.00	\$ -	\$ 8,000.00
Grong Grong Cemetery	\$ -		\$ 3,834.00	\$ 3,834.00	\$ -	\$ 3,834.00
Narrandera Cemetery	\$ 25,000.00			\$ 25,000.00	\$ -	\$ 25,000.00
Transport & Communication						
Ancillary Roadworks	\$ 282,100.00		\$ 51,259.00	\$ 333,359.00	\$ 112,199.08	\$ 221,159.92
Regional Roads	\$ 435,200.00		\$ 391,020.00	\$ 826,220.00	\$ 617,010.70	\$ 209,209.30
Roads to Recovery	\$ 1,470,045.00			\$ 1,470,045.00	\$ 203,823.20	\$ 1,266,221.80
Rural Roads	\$ 840,239.00		\$ 197,581.00	\$ 1,037,820.00	\$ 175,351.52	\$ 862,468.48
Urban Roads	\$ 465,549.00		\$ 449,142.00	\$ 914,691.00	\$ 41,341.14	\$ 873,349.86
Local Roads Comm. & Infrastructure	\$ 497,363.00			\$ 497,363.00	\$ 572.77	\$ 496,790.23
Economic Affairs						
Airport	\$ 1,507,550.00			\$ 1,507,550.00	\$ 59,736.64	\$ 1,447,813.36
Buildings	\$ 240,000.00		\$ 124,755.00	\$ 364,755.00	\$ 29,633.97	\$ 335,121.03
Plant	\$ 1,391,096.00			\$ 1,391,096.00	\$ 239,975.95	\$ 1,151,120.05
Tourist Park	\$ -		\$ 15,524.00	\$ 15,524.00	\$ -	\$ 15,524.00
Economic Development	\$ 30,000.00		\$ 3,700.00	\$ 33,700.00	\$ -	\$ 33,700.00
Public Order and Safety						
Pound	\$ 6,000.00			\$ 6,000.00	\$ -	\$ 6,000.00
Security Cameras	\$ -		\$ 15,000.00	\$ 15,000.00	\$ -	\$ 15,000.00
Rural Fire Service	\$ -		\$ 87,950.00	\$ 87,950.00	\$ 26,343.19	\$ 61,606.81
Recreation and Culture						
Barellan Pool	\$ -		\$ 54,954.00	\$ 54,954.00	\$ 524.96	\$ 54,429.04
Lake Talbot Pool	\$ 3,950,772.00		\$ 1,236,892.00	\$ 5,187,664.00	\$ 3,427,419.91	\$ 1,760,244.09
Lake Talbot Recreation Area	\$ 400,000.00		\$ 10,000.00	\$ 410,000.00	\$ -	\$ 410,000.00
Library	\$ 34,290.00		\$ 12,846.00	\$ 47,136.00	\$ 4,318.85	\$ 42,817.15

Capital Expenditure as at 31 October 2020

Marie Bashir Park	\$ -	\$ 71,085.00	\$ 71,085.00	\$ -	\$ 71,085.00
Narrandera Memorial Park	\$ 60,000.00	\$ 74,542.00	\$ 134,542.00	\$ 93,982.14	\$ 40,559.86
Narrandera Sports Stadium	\$ 30,000.00		\$ 30,000.00	\$ -	\$ 30,000.00
Narrandera Sportsground	\$ 27,000.00	\$ 2,011,277.00	\$ 2,038,277.00	\$ 21,275.49	\$ 2,017,001.51
Henry Mathieson Oval	\$ 25,000.00	\$ 25,000.00	\$ 50,000.00	\$ -	\$ 50,000.00
Brewery Flats	\$ -	\$ 5,000.00	\$ 5,000.00	\$ -	\$ 5,000.00
Noxious Weeds	\$ 30,000.00		\$ 30,000.00	\$ -	\$ 30,000.00
Barellan Park	\$ -	\$ 1,222.00	\$ 1,222.00	\$ -	\$ 1,222.00
Drought Community Funding	\$ -	\$ 937,502.00	\$ 937,502.00	\$ 221,500.28	\$ 716,001.72
Stronger Country Community Funding	\$ -	\$ 306,128.00	\$ 306,128.00	\$ 102,905.76	\$ 203,222.24
Playground on the Murrumbidgee	\$ 4,830,652.00		\$ 4,830,652.00	\$ 62,370.51	\$ 4,768,281.49
Barellan Playground	\$ 5,000.00		\$ 5,000.00	\$ -	\$ 5,000.00
Local Roads Comm. & Infrastructure	\$ 500,000.00		\$ 500,000.00	\$ -	\$ 500,000.00
Narrandera Parks	\$ 83,500.00		\$ 83,500.00	\$ -	\$ 83,500.00
Outdoor Courts	\$ -	\$ 103,500.00	\$ 103,500.00	\$ -	\$ 103,500.00
Water Supply Network					
Water	\$ 1,005,000.00	\$ 274,812.00	\$ 1,279,812.00	\$ 235,222.77	\$ 1,044,589.23
Sewerage Network					
Sewer	\$ 5,965,000.00	\$ 138,674.00	\$ 6,548,062.00	\$ 36,984.28	\$ 6,511,077.72
Grand Total	\$ 24,351,356.00	\$ 138,674.00	\$ 7,406,143.00	\$ 31,896,173.00	\$ 5,736,126.01

Key Operational as at 31 October 2020

Row Labels	Sum of Proposed Budget	Sum of Other	Sum of Carryover	Sum of Revised Budget	Sum of YTD Expenditure	Sum of Balance
Economic Affairs						
Economic Development	\$ -		\$ 42,368.00	\$ 42,368.00	\$ 10,460.00	\$ 31,908.00
Housing & Community Amenities						
Noxious Weeds	\$ 161,554.00			\$ 161,554.00	\$ 59,917.65	\$ 101,636.35
Public Toilets	\$ 62,274.00			\$ 62,274.00	\$ 46,753.15	\$ 15,520.85
Cemetery Expenses	\$ 114,603.00			\$ 114,603.00	\$ 37,146.25	\$ 77,456.75
Public Order & Safety						
Security Cameras	\$ -		\$ 5,000.00	\$ 5,000.00	\$ -	\$ 5,000.00
Recreation & Culture						
Sports Ground Expenses	\$ 230,943.00			\$ 230,943.00	\$ 49,346.80	\$ 181,596.20
Parks Expenses	\$ 554,270.00		\$ 17,111.00	\$ 571,381.00	\$ 204,101.63	\$ 367,279.37
Lawn Areas	\$ 22,750.00			\$ 22,750.00	\$ 13,449.16	\$ 9,300.84
Lake Talbot Expenses	\$ 24,000.00			\$ 24,000.00	\$ 1,263.08	\$ 22,736.92
Sports Stadium Expenses	\$ 119,122.00			\$ 119,122.00	\$ 31,540.13	\$ 87,581.87
Street Scaping	\$ 17,000.00			\$ 17,000.00	\$ 766.88	\$ 16,233.12
Street Trees	\$ 196,500.00			\$ 196,500.00	\$ 82,812.41	\$ 113,687.59
Transport & Communication						
Ordered Works	\$ 164,000.00			\$ 164,000.00	\$ 1,011.47	\$ 162,988.53
Regional Roads	\$ 210,000.00			\$ 210,000.00	\$ 103,353.09	\$ 106,646.91
State Roads	\$ 170,500.00			\$ 170,500.00	\$ 65,643.52	\$ 104,856.48
Urban Roads	\$ 723,500.00		\$ 101,050.00	\$ 824,550.00	\$ 154,189.08	\$ 670,360.92
Sealed Rural Roads	\$ 281,700.00			\$ 281,700.00	\$ 61,057.68	\$ 220,642.32
Unsealed Rural Roads	\$ 797,880.00			\$ 797,880.00	\$ 248,633.28	\$ 549,246.72
Water Supplies						
Water	\$ 876,500.00			\$ 876,500.00	\$ 243,984.48	\$ 632,515.52
Sewer Supplies						
Sewer	\$ 469,000.00			\$ 469,000.00	\$ 130,795.23	\$ 338,204.77
Grand Total	\$ 5,196,096.00		\$ 165,529.00	\$ 5,361,625.00	\$ 1,546,224.97	\$ 3,815,400.03

20.4 OCTOBER STATEMENT OF RATES AND RECEIPTS

Document ID: 528866
Author: Senior Finance Officer
Authoriser: Deputy General Manager Corporate and Community
Theme: Statutory and Compulsory Reporting – Financial / Audit
Attachments: Nil

RECOMMENDATION

That Council:

1. Receive and note the information contained in the Statement of Rates and Receipts report as at 31 October 2020.

RATES & CHARGES

Arrears as at 01.07.2020	746,364.96
20/21 Rate levies & supplementary levies (excl. postponed amounts)	<u>8,257,223.56</u>
	9,003,588.52
Less Pensioner rebates	<u>206,975.82</u>
NET BALANCE	8,796,612.70
Less receipts to 31.10.2020	<u>3,158,719.55</u>
	<u><u>5,637,893.15</u></u>

Actual % Rate Collection to Net Balance as at 31.10.2020 = 35.91%

Comparative % Collection to Net Balance as at 31.10.2019 = 37.43%

Anticipated % Collection Rate as at 30.06.2021 = 94.00%

WATER CONSUMPTION / SEWER USAGE CHARGES

Arrears as at 01.07.2020	223,515.59
20/21 Water / Sewer usage charges, supplementary levies & interest	<u>440,681.70</u>
NET BALANCE	664,197.29
Less receipts to 31.10.20	<u>130,152.61</u>
	<u><u>534,044.68</u></u>

PURPOSE

The purpose of this report is to present the Statement of Rates and Receipts as at 31 October 2020.

SUMMARY

The Statement of Rates and Receipts are required to be submitted for Council's information each month under Statutory and Compulsory Reporting.

With the Local Government Act amended in April 2020 to change the first quarterly instalment payment date from 31 August 2020 to 30 September 2020, this has impacted the collection rate, decreasing it by 1.52% for the same period as last year in collection rates for the month. The next instalment is still due on 30 November.

RISKS

The Local Government Act 1993 section 747B was amended in April 2020 changing the first quarterly instalment payment date from 31 August 2020 to 30 September 2020 to assist rate payers who may be facing financial difficulties during the COVID19 pandemic. This amendment, along with 0% interest to 31 December 2020, has the potential to impact the collection rate and cash flow of Council.

RECOMMENDATION

That Council:

1. Receive and note the information contained in the Statement of Rates and Receipts report as at 31 October 2020.

20.5 OCTOBER STATEMENT OF BANK BALANCES

Document ID: 529654
Author: Costing Officer
Authoriser: Deputy General Manager Corporate and Community
Theme: Statutory and Compulsory Reporting – Financial / Audit
Attachments: Nil

RECOMMENDATION

That Council:

1. Receive and note the information contained in the Statement of Bank Balances report as of 31 October 2020.

PURPOSE

The purpose of this report is so that Council is aware of the amount of funds held in its operating account.

BACKGROUND

Opening Cashbook Balance	1,439,605.81
Plus Receipt	4,225,304.74
Less Payments	5,256,019.17
Current Cashbook Balance	<u>408,891.38</u>
Statement Summary	
Opening Statement Balance	1,127,765.05
Plus Receipts	4,486,909.11
Less Payments	5,256,794.11
Current Statement Balance	<u>357,880.05</u>
Plus Unpresented Receipts	51,618.08
Less Unpresented Payments	606.75
Reconciliation Balance	<u>408,891.38</u>
GL BALANCE	<u>408,891.38</u>
Unpaid Creditors	234,771.10
Overdraft Limit arranged with Bank 01/01/1989	350,000.00

RECOMMENDATION

That Council:

1. Receive and note the information contained in the Statement of Bank Balances report as of 31 October 2020.

20.6 SEPTEMBER 2020 QUARTERLY BUDGET REVIEW

Document ID: 530401
Author: Finance Manager
Authoriser: Deputy General Manager Corporate and Community
Theme: Statutory and Compulsory Reporting – Financial / Audit
Attachments: 1. **QBRs September 2020.pdf** [↓](#)

RECOMMENDATION

That Council:

1. Receive, note and adopt the information and variations contained in the September Quarterly Review.

PURPOSE

The purpose of this report is to present Council’s September Quarterly Budget Review Statement.

SUMMARY

The General Fund forecast net operating result from continuing operations after the quarter is a surplus \$8,567,251 compared to the original budget forecast result of a surplus of \$9,623,704.

The General Fund forecast net operating result before grants and contributions provided for capital after the quarter is a deficit of (\$1,920,615) compared to original budget forecast of a surplus of \$355, 838. This is a result of transferring out the Financial Assistance Grant (FAG) that was received in advance last financial year.

Council also obtained additional Capital Funding of \$1,220,000 for Fixing Country Roads.

Below is a table that outlines each of Council Fund’s operating positions before capital grants.

Operating Position before Capital Grants		
Fund	Original (\$000's)	Sept (\$000's)
General	9,624	8,567
Water	377	387
Sewer	4,307	4,319
Consolidated	14,307	13,273

BACKGROUND

Council, in accordance with the Local Government Financial Regulations, is required to prepare a Quarterly Budget Review Statement (QBRs).

The Financial Regulations mandate a minimum of six statements that must be produced. These are a Statement by the Responsible Accounting Officer, Income & Expenses

Statement, Capital Budget Statement, Cash & Investments Position Statement, Key Performance Indicators and a Statement of Contracts and Other Expenses.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Nil

ISSUES AND IMPLICATIONS

Policy

Nil

Financial

Council's short-term financial position (the level of working capital) is satisfactory as at 30 September 2020.

Legal / Statutory

To comply with Local Government Regulations 2005 Part 9 Division 3 Clause 203.

Community Engagement / Communication

N/A

Human Resources / Industrial Relations (if applicable)

N/A

RISKS

N/A

VARIATIONS

Significant variations during the September quarter are detailed below by Activity.

INCOME

Rates & Annual Charges

- The Rates & Annual Charges have been levied and resulted in an overall budget increase of \$26,000.

User Charges & Fees

- User fees increased slightly by \$1050 with the anticipation the hall usage will increase.

Grants & Contributions - Operating

- Roads and Maritime Services have approved funding for Road Safety Projects as per Council Resolution 20/239

Grants & Contributions - Capital

- Funding has been approved for three new Fixing Country roads for Brewarrana Bridge repairs, Sealing Painting Bridge Road and Sealing Old Wagga Road for the combined total of \$1,220,000.

The total increase in income for the September budget review is \$1,235,707.

EXPENDITURE

Note: There are considerable variances in the expenditure for the September Quarter following the discovery of broken links within Council's budgeting software. There is little change to line items. Most of the changes aligned the line item budget with income statement as it should have when originally adopted. This has worked in Council's favour with approximately an extra \$200,000 increase in the Net Operating result before Capital Grants and Contributions in the General Fund.

The line items affected were:

- Employee Benefits and On-Costs
- Borrowing Costs
- Materials & Contracts
- Depreciation
- Other Expenses

The Original adopted figure for the Net Operating result before Grants & Contributions for Capital purposes of \$355,838 has increased to \$607,444.

Employee Costs

- The only variation to the line item budget was for a \$4000 increase to HMMS wages as a result of the increase of modifications due to COVID restrictions easing. This has been transferred out of the materials section of the budget.

Materials & Contracts

- There is an overall increase of \$12,485 to the line item budgets. This is due to an increase of expenses with photocopier leases and NBN 1GBps being installed in the Administration Office.

Other Expenses

- There is an overall increase of \$14,121 to the line item budget for the September quarter. This is broken down into an increase of insurances and Integrated Planning Expense for the 2021 Community Survey that were originally left out of the budget.

Capital Expenditure

- There are no variations to Capital Expenditure for the September quarter.

The total increase in operating expenditure for the general fund is \$235,779. This includes the adjustments required to repair the broken links within the LTFFP.

There were no major changes within the Water or Sewer Fund expenditure.

CONCLUSION

It will be recommended that Council receive, note and adopt the September Quarterly review in accordance with the Local Government Financial Regulations.

RECOMMENDATION

That Council:

1. Receive, note and adopt the information and variations contained in the September Quarterly Review.

Narrandera Shire Council

Quarterly Budget Review Statement
for the period 01/07/20 to 30/09/20

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Narrandera Shire Council

Quarterly Budget Review Statement
for the period 01/07/20 to 30/09/20

Report by Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

30 September 2020

It is my opinion that the Quarterly Budget Review Statement for Narrandera Shire Council for the quarter ended 30/09/20 indicates that Council's projected financial position at 30/6/21 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed:



date: 10-11-2020

Martin Hiscox
Responsible Accounting Officer

Narrandera Shire Council

Quarterly Budget Review Statement

for the period 01/07/20 to 30/09/20

Income & Expenses Budget Review Statement

Budget review for the quarter ended 30 September 2020

Income & Expenses - Council Consolidated

(\$000's)	Original Budget 2020/21	Approved Changes		Revised Budget 2020/21	Variations for this Sep Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than by QBRS					
Income								
Rates and Annual Charges	8,040	-	-	8,040	26		8,066	8,267
User Charges and Fees	3,341	-	-	3,341	1		3,342	242
Other Revenues	753	-	-	753	(14)		739	88
Grants & Contributions - Operating	7,475	(1,960)	-	5,515	3		5,518	1,167
Grants & Contributions - Capital	13,416	-	-	13,416	1,220		14,636	2,412
Interest and Investment Revenues	361	-	-	361	-		361	44
Net gain from disposal of assets	92	-	-	92	-		92	-
Fair value increment on investment properties	-	-	-	-	-		-	-
Reversal of revaluation decrements on IPPE previously expensed	-	-	-	-	-		-	-
Reversal of impairment losses on receivables	-	-	-	-	-		-	-
Rental Income	-	-	-	-	-		-	-
Share of Interests in Joint Ventures	-	-	-	-	-		-	-
Total Income from Continuing Operations	33,478	(1,960)	-	31,518	1,236		32,754	12,220
Expenses								
Employee Costs	8,307	74	-	8,381	(191)		8,190	1,843
Borrowing Costs	6	-	-	6	8		14	-
Materials & Contracts	3,892	-	-	3,892	373		4,265	647
Depreciation	5,087	-	-	5,087	-		5,087	387
Impairment of receivables	-	-	-	-	-		-	-
Legal Costs	-	-	-	-	-		-	-
Consultants	-	-	-	-	-		-	-
Other Expenses	1,878	-	-	1,878	46		1,924	753
Interest & Investment Losses	-	-	-	-	-		-	-
Net Loss from disposal of assets	-	-	-	-	-		-	-
Revaluation decrement/impairment of IPPE	-	-	-	-	-		-	-
Fair value decrement on investment properties	-	-	-	-	-		-	-
Share of interests in Joint Ventures	-	-	-	-	-		-	-
Total Expenses from Continuing Operations	19,170	74	-	19,244	236		19,480	3,630
Net Operating Result from Continuing Operation	14,308	(2,034)	-	12,274	1,000		13,274	8,590
Discontinued Operations - Surplus/(Deficit)								
Net Operating Result from All Operations	14,308	(2,034)	-	12,274	1,000		13,274	8,590
Net Operating Result before Capital Items	892	(2,034)	-	(1,142)	(220)		(1,362)	6,178

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 30/09/2020 and should be read in conjunction with the total QBRS report

Narrandera Shire Council

Quarterly Budget Review Statement
for the period 01/07/20 to 30/09/20

Income & Expenses Budget Review Statement

Budget review for the quarter ended 30 September 2020

Income & Expenses - General Fund

(\$000's)	Original Budget 2020/21	Approved Changes		Revised Budget 2020/21	Variations for this Sep Qtr	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than by QBRs				
Income							
Rates and Annual Charges	5,928			5,928	4	5,932	6,068
User Charges and Fees	1,720			1,720	1	1,721	241
Other Revenues	753			753	(14)	739	88
Grants & Contributions - Operating	7,432	(1,960)		5,472	3	5,475	1,167
Grants & Contributions - Capital	9,268			9,268	1,220	10,488	2,358
Interest and Investment Revenues	218			218		218	44
Net gain from disposal of assets	92			92		92	
Fair value increment on investment properties				-		-	
Reversal of revaluation decrements on IPPE previously expensed				-		-	
Reversal of impairment losses on receivables				-		-	
Rental Income				-		-	
Share of Interests in Joint Ventures				-		-	
Total Income from Continuing Operations	25,411	(1,960)	-	23,451	1,214	24,665	9,966
Expenses							
Employee Costs	6,653	74		6,727	(191)	6,536	1,484
Borrowing Costs	6			6	8	14	
Materials & Contracts	3,403			3,403	373	3,776	581
Depreciation	4,265			4,265	-	4,265	181
Other Expenses	1,459			1,459	46	1,505	697
Interest & Investment Losses				-		-	
Net Loss from disposal of assets				-		-	
Revaluation decrement/impairment of IPPE				-		-	
Fair value decrement on investment properties				-		-	
Share of interests in Joint Ventures				-		-	
Total Expenses from Continuing Operations	15,786	74	-	15,860	236	16,096	2,943
Net Operating Result from Continuing Operation:	9,625	(2,034)	-	7,591	978	8,569	7,023
Discontinued Operations - Surplus/(Deficit)				-		-	
Net Operating Result from All Operations	9,625	(2,034)	-	7,591	978	8,569	7,023
Net Operating Result before Capital Items	357	(2,034)	-	(1,677)	(242)	(1,919)	4,665

This statement forms part of Council's Quarterly Budget Review Statement (QBRs) for the quarter ended 30/09/20 and should be read in conjunction with the total QBRs report

Narrandera Shire Council

Quarterly Budget Review Statement
for the period 01/07/20 to 30/09/20

Income & Expenses Budget Review Statement

Budget review for the quarter ended 30 September 2020

Income & Expenses - Water Fund

(\$000's)	Original Budget 2020/21	Approved Changes		Revised Budget 2020/21	Variations for this Sep Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than by QBRs					
Income								
Rates and Annual Charges	756			756	10		766	793
User Charges and Fees	1,459			1,459			1,459	1
Other Revenues				-			-	
Grants & Contributions - Operating	23			23			23	
Grants & Contributions - Capital	20			20			20	
Interest and Investment Revenues	125			125			125	
Net gain from disposal of assets				-			-	
Fair value increment on investment properties				-			-	
Reversal of revaluation decrements on IPPE previously expensed				-			-	
Reversal of impairment losses on receivables				-			-	
Rental Income				-			-	
Share of Interests in Joint Ventures				-			-	
Total Income from Continuing Operations	2,383	-	-	2,383	10		2,393	794
Expenses								
Employee Costs	952			952			952	210
Borrowing Costs				-			-	
Materials & Contracts	284			284			284	23
Depreciation	510			510			510	128
Impairment of receivables				-			-	
Legal Costs				-			-	
Consultants				-			-	
Other Expenses	261			261			261	36
Interest & Investment Losses				-			-	
Net Loss from disposal of assets				-			-	
Revaluation decrement/impairment of IPPE				-			-	
Fair value decrement on investment properties				-			-	
Share of interests in Joint Ventures				-			-	
Total Expenses from Continuing Operations	2,007	-	-	2,007	-		2,007	397
Net Operating Result from Continuing Operation	376	-	-	376	10		386	397
Discontinued Operations - Surplus/(Deficit)				-			-	
Net Operating Result from All Operations	376	-	-	376	10		386	397
Net Operating Result before Capital Items	356	-	-	356	10		366	397

This statement forms part of Council's Quarterly Budget Review Statement (QBRs) for the quarter ended 30/09/20 and should be read in conjunction with the total QBRs report

Narrandera Shire Council

Quarterly Budget Review Statement

for the period 01/07/20 to 30/09/20

Income & Expenses Budget Review Statement

Budget review for the quarter ended 30 September 2020

Income & Expenses - Sewer Fund

(\$000's)	Original Budget 2020/21	Approved Changes		Revised Budget 2020/21	Variations for this Sep Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than by QBRS					
Income								
Rates and Annual Charges	1,356			1,356	12		1,368	1,406
User Charges and Fees	162			162			162	
Other Revenues				-			-	
Grants & Contributions - Operating	20			20			20	
Grants & Contributions - Capital	4,128			4,128			4,128	54
Interest and Investment Revenues	18			18			18	
Net gain from disposal of assets				-			-	
Fair value increment on investment properties				-			-	
Reversal of revaluation decrements on IPPE previously expensed				-			-	
Reversal of impairment losses on receivables				-			-	
Rental Income				-			-	
Share of Interests in Joint Ventures				-			-	
Total Income from Continuing Operations	5,684	-	-	5,684	12		5,696	1,460
Expenses								
Employee Costs	702			702			702	149
Borrowing Costs				-			-	
Materials & Contracts	205			205			205	43
Depreciation	312			312			312	78
Impairment of receivables				-			-	
Legal Costs				-			-	
Consultants				-			-	
Other Expenses	158			158			158	20
Interest & Investment Losses				-			-	
Net Loss from disposal of assets				-			-	
Revaluation decrement/impairment of IPPE				-			-	
Fair value decrement on investment properties				-			-	
Share of interests in Joint Ventures				-			-	
Total Expenses from Continuing Operations	1,377	-	-	1,377	-		1,377	290
Net Operating Result from Continuing Operation	4,307	-	-	4,307	12		4,319	1,170
Discontinued Operations - Surplus/(Deficit)				-			-	
Net Operating Result from All Operations	4,307	-	-	4,307	12		4,319	1,170
Net Operating Result before Capital Items	179	-	-	179	12		191	1,116

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 30/09/20 and should be read in conjunction with the total QBRS report

Narrandera Shire Council

Quarterly Budget Review Statement

for the period 01/07/20 to 30/09/20

Capital Budget Review Statement

Budget review for the quarter ended 30 September 2020

Capital Budget - Council Consolidated

(\$000's)	Original Budget 2020/21	Approved Changes		Revised Budget 2020/21	Variations for this Sep Qtr	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than by QBRS				
Capital Expenditure							
New Assets							
- Plant & Equipment	1,391			1,391		1,391	12
- Land & Buildings	761	745		1,506		1,506	185
- Office Equipment	20	15		35		35	10
- Other Structures	6	19		25		25	1
- Roads Bridges & Footpaths	322	55		377		377	226
- Recreational	400			400		400	
- Drainage		88		88		88	
- Water	140	110		250		250	23
- Sewer	5,590	187		5,777		5,777	21
- Pool				-		-	
- Other				-		-	
Renewal Assets (Replacement)							
- Plant & Equipment				-		-	
- Land & Buildings	207	3,117		3,324		3,324	196
- Roads, Bridges, Footpaths	4,168	1,054		5,222		5,222	1,559
- Office Equipment	195	5		200		200	3
- Other Structures	1,095	8		1,103		1,103	59
- Recreational		10		10		10	
- Drainage		30		30		30	1
- Water	865	165		1,030		1,030	161
- Sewer	375	257		632		632	20
- Pool	3,951	1,292		5,243		5,243	4,932
- Other	4,865	13		4,878		4,878	73
Loan Repayments (Principal)	144			144		144	
Total Capital Expenditure	24,495	7,170	-	31,665	-	31,665	7,482
Capital Funding							
Rates & Other Untied Funding	2,060			2,060		2,060	
Capital Grants & Contributions	15,796	88		15,884		15,884	
Reserves:							
- External Restrictions/Reserves	1,380	1,278		2,658		2,658	
- Internal Restrictions/Reserves	1,646	5,803		7,449		7,449	
New Loans	3,470			3,470		3,470	
Receipts from Sale of Assets							
- Plant & Equipment				-		-	
- Land & Buildings				-		-	
Total Capital Funding	24,352	7,169	-	31,521	-	31,521	-
Net Capital Funding - Surplus/(Deficit)	(143)	(1)	-	(144)	-	(144)	

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 30/09/20 and should be read in conjunction with the total QBRS report

Narrandera Shire Council

Quarterly Budget Review Statement
for the period 01/07/20 to 30/09/20

Cash & Investments Budget Review Statement

Budget review for the quarter ended 30 September 2020

Cash & Investments - Council Consolidated

(\$000's)	Closing Balance 2019/20	Budgeted Transfer 2020/21	Approved Changes		Revised Budget 2020/21	Variations for this Sep Qtr	Notes	Projected Year End Result	Actual YTD figures
			Carry Forwards	Other than by QBRs					
Externally Restricted ⁽¹⁾									
Developer Contributions	176		(5)		171			171	
Specific Purpose Unexpended Grants	2,572		(1,824)		748			748	
Water Supplies	7,922	(84)	(279)	(35)	7,524			7,524	
Sewerage Service	895	24	(419)		500			500	
Domestic Waste Management	2,432	(1,183)	(191)		1,058			1,058	
Stormwater Management	570	72	(118)		524			524	
Crown Lands	316	(156)	(16)		144			144	
Unspen Internal Loans					-			-	
Total Externally Restricted	14,883	(1,327)	(2,852)	(35)	10,669			10,669	-
⁽¹⁾ Funds that must be spent for a specific purpose									
Internally Restricted ⁽²⁾									
Employee Leave Entitlements	1,230				1,230			1,230	
Construction of Buildings	862	(244)			618			618	
Replacement - Plant & Vehicles	1,766	(303)			1,463			1,463	
Office Equipment	531	(215)			316			316	
Carried Over Works	1,189		(1,159)		30			30	
Other	5,301	(460)	(948)		3,893			3,893	
Building Maintenance & Repair	96				96			96	
Community Activities	382	(25)			357			357	
Property Development	175				175			175	
Financial Assistance Grant	2,557				2,557			2,557	
Total Internally Restricted	14,089	(1,247)	(2,107)	-	10,735			10,735	-
⁽²⁾ Funds that Council has earmarked for a specific purpose									
Unrestricted (ie. available after the above Restrictic	192			-	192			6,900	-
Total Cash & Investments	29,164	(80)	(745)	(35)	28,304			28,304	

This statement forms part of Council's Quarterly Budget Review Statement (QBRs) for the quarter ended 30/09/20 and should be read in conjunction with the total QBRs report

Narrandera Shire Council

Quarterly Budget Review Statement

for the period 01/07/20 to 30/09/20

Contracts Budget Review Statement

Budget review for the quarter ended 30 September 2020

Part A - Contracts Listing - contracts entered into during the quarter

Contractor	Contract detail & purpose	Contract Value	Start Date	Duration of Contract	Budgeted (Y/N)	Notes
PCR Building	Lake Talbot Tourist Park - Unit Conversion	212,456	11/09/20	5 months	Y	

Notes:

1. Minimum reporting level is 1% of estimated income from continuing operations of Council or \$50,000 - whatever is the lesser.
2. Contracts listed are those entered into during the quarter being reported and exclude contractors on Council's Preferred Supplier list.
3. Contracts for employment are not required to be included.

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 30/09/20 and should be read in conjunction with the total QBRS report

Narrandera Shire Council

Quarterly Budget Review Statement
for the period 01/07/20 to 30/09/20

Consultancy & Legal Expenses Budget Review Statement

Consultancy & Legal Expenses Overview

Expense	YTD Expenditure (Actual Dollars)	Budgeted (Y/N)
Consultancies	12,335	y
Legal Fees	57	Y

Definition of a consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

Comments

Details

National Audits Group	- Internal Auditor	\$5,075
Robert Bailey	- Landfill Operations Plan	\$7,260

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Narrandera Shire Council

Quarterly Budget Review Statement
for the period 01/07/20 to 30/09/20

Key Performance Indicators Budget Review Statement - Industry KPI's (OLG)

Budget review for the quarter ended 30 September 2020

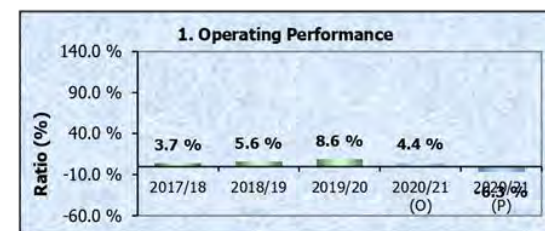
(\$000's)	Current Projection		Original Budget 20/21	Actuals Prior Periods	
	Amounts 20/21	Indicator 20/21		19/20	18/19

NSW Local Government Industry Key Performance Indicators (OLG):

1. Operating Performance

Operating Revenue (excl. Capital) - Operating Expenses	-1142498	-6.3 %	4.4 %	8.6 %	5.6 %
Operating Revenue (excl. Capital Grants & Contributions)	18108080				

This ratio measures Council's achievement of containing operating expenditure within operating revenue.



2. Own Source Operating Revenue

Operating Revenue (excl. ALL Grants & Contributions)	12593153	60.0 %	38.0 %	56.7 %	51.8 %
Total Operating Revenue (incl. Capital Grants & Cont)	31523946				

This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants & contributions.



3. Unrestricted Current Ratio

Current Assets less all External Restrictions	10114131	1.50	7.24	6.10	6.50
Current Liabilities less Specific Purpose Liabilities	1396791				

To assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council.



CASH - RESERVE BALANCES 30-JUNE-2021											
Reserve A/c No	Res No	GL Lvl 2	Int	CLASS OF RESERVE	Balance 30 Jun 2020	Budget Movement 20/21	Other	Carry over	Net Transfer	Balance 30 Jun 2021	
Lvl 3	RES	Pay									
External Restrictions (Note 6 order)											
Water Fund											
2500-7423-8065	XN6.03	7423	X	8065	Asset Replacement	\$ 7,327,622.31	-\$ 103,558.00	-\$ 34,669.00	-\$ 3,950.00	-\$ 142,177.00	\$ 7,185,445.31
					Carry Over Works	\$ 274,812.00	\$ -	\$ -	-\$ 274,812.00	\$ 274,812.00	\$ -
2500-7423-8063	8063	7423	X	XN6.12	Section 64	\$ 319,908.83	\$ 20,000.00	\$ -	\$ -	\$ 20,000.00	\$ 339,908.83
Sewer Fund											
3500-7424-8066	XN6.04	7424	X	8066	Asset Replacement	\$ 398,596.78	\$ 16,052.00	\$ -	\$ -	\$ 16,052.00	\$ 414,648.78
					Carry Over Works	\$ 419,484.00	\$ -	\$ -	-\$ 419,484.00	\$ 419,484.00	\$ -
3500-7424-8063	8063	7424	X	XN6.13	Section 64	\$ 77,384.98	\$ 8,000.00	\$ -	\$ -	\$ 8,000.00	\$ 85,384.98
General Fund - External Restrictions											
0212-7422-8064	XN6.02	7422		8064	Specific Purpose Unexpended Grants (from separate sheet)	\$ 948,703.41	\$ -	\$ -	-\$ 201,224.60	-\$ 201,224.60	\$ 747,478.81
0212-7422-8064	XN6.02	7422		8064	RMS Contributions	\$ 116,851.68	\$ -	\$ -	-\$ 116,851.68	-\$ 116,851.68	\$ -
0212-7422-8064	XN6.02	7422		8064	Unspent grant & contributions liability	\$ 1,506,046.00	\$ -	\$ -	-\$ 1,506,046.00	-\$ 1,506,046.00	\$ -
0212-7422-8064	XN6.02	7422		8064	Other Contributions	\$ -	\$ -	\$ -	-\$ -	-\$ -	\$ -
	XN6.01	7441	X		Developer Contributions	\$ 176,019.70	\$ -	\$ -	-\$ 5,000.00	-\$ 5,000.00	\$ 171,019.70
	XN6.11	7441	X		Unspent Internal Loans	\$ -	\$ -	\$ -	-\$ -	-\$ -	\$ -
	XN6.06	7425	X		Domestic Waste Management	\$ 2,432,423.01	\$ 1,182,678.00	\$ -	-\$ 191,276.00	-\$ 1,373,954.00	\$ 1,058,469.01
	XN6.10	7426	X		Stormwater	\$ 570,396.26	\$ 72,000.00	\$ -	-\$ 117,955.00	-\$ 45,955.00	\$ 524,441.26
	XN6.07	7427	X		Crown Reserves	\$ 316,481.61	\$ 156,067.00	\$ -	-\$ 15,524.00	-\$ 171,591.00	\$ 144,890.61
Total External Restrictions						\$ 14,884,730.57	-\$ 1,326,251.00	-\$ 34,669.00	-\$ 2,852,123.28	-\$ 4,213,043.28	\$ 10,671,687.29
Internal Restrictions (Note 6 order)											
	IN6.03	7428			Plant and vehicle replacement	\$ 1,766,131.40	-\$ 303,492.00	\$ -	\$ -	-\$ 303,492.00	\$ 1,462,639.40
	IN6.01	7429			Employee Leave Entitlements	\$ 1,229,888.00	\$ -	\$ -	\$ -	\$ -	\$ 1,229,888.00
	IN6.05	7430			Carry over works	\$ 1,188,631.75	\$ -	\$ -	-\$ 1,158,853.75	-\$ 1,158,853.75	\$ 29,778.00
	IN6.07	7431			Building Maintenance & Repair	\$ 95,991.00	\$ -	\$ -	\$ -	\$ -	\$ 95,991.00
	IN6.10	7432			Community Activities	\$ 382,087.82	\$ 34,776.00	\$ -	\$ -	-\$ 24,776.00	\$ 357,311.82
	IN6.02	7433			Construction of Buildings	\$ 861,857.00	-\$ 243,704.00	\$ -	\$ -	-\$ 243,704.00	\$ 618,153.00
	IN6.04	7434			Office Equipment	\$ 531,045.40	-\$ 215,000.00	\$ -	\$ -	-\$ 215,000.00	\$ 316,045.40
	IN6.11	7435			Property Development	\$ 175,169.00	\$ -	\$ -	\$ -	\$ -	\$ 175,169.00
	IN6.06	7436			Other	\$ 5,017,794.32	\$ 460,388.00	\$ -	-\$ 947,843.00	-\$ 1,408,231.00	\$ 3,609,563.32
	IN6.08	7437			Insurance Claims	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	IN6.15	7437			Quarry	\$ 33,635.00	\$ -	\$ -	\$ -	\$ -	\$ 33,635.00
	IN6.09	7438			Recreational Facilities	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00
	IN6.12	7439			Roads Refurbishment	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	\$ 15,000.00
	IN6.13	7439			Financial Assistance Grant	\$ 2,557,207.00	\$ -	\$ -	\$ -	\$ -	\$ 2,557,207.00
	IN6.14	7438			Bonds, Retentions & Trusts	\$ 224,208.22	\$ -	\$ -	\$ -	\$ -	\$ 224,208.22
Total Internal Restrictions						\$14,088,645.91	-\$ 1,247,360.00	\$ -	-\$ 2,106,696.75	-\$ 3,354,056.75	\$ 10,734,589.16
Total Restrictions						\$ 28,973,376.48	-\$ 2,573,611.00	-\$ 34,669.00	-\$ 4,958,820.03	-\$ 7,567,100.03	\$ 21,406,276.45

21 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS

Nil

PUBLIC MEETING CLOSES

At this point, members of the Gallery and Press are advised that Council will now move into Closed Session of Council for the consideration of the Confidential Items. They are asked to leave the Chambers and advised that they may return to the Chambers if they wish, upon resumption of Open Council.

22 CONFIDENTIAL BUSINESS PAPER REPORTS**RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the *Local Government Act 1993*:

22.1 Economic Development Strategy at 3 November 2020

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

22.2 T-19-20-2 Barellan Sewer Design Tender

This matter is considered to be confidential under Section 10A(2) - di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

RETURN TO PUBLIC MEETING

At this point, members of the Gallery and Press may return to the Chambers for the conclusion of the meeting.