



MINUTES

Ordinary Council Meeting

17 March 2020

**MINUTES OF NARRANDERA SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS
ON TUESDAY, 17 MARCH 2020 AT 2PM**

The Mayor declared the meeting opened at **2pm** and welcomed the Councillors, Staff, Members of the Gallery and those viewing via live streaming.

1 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present

2 HOUSE KEEPING

Advice provided of Council's Work, Health and Safety (WHS) Evacuation Plan and location of the Amenities.

3 DISCLOSURE OF POLITICAL DONATIONS

Advice provided to those present, of the legislative requirement for Disclosure of Political Donations:

The Environmental Planning and Assessment Act 1979, Section 147 requires a person submitting planning applications or submissions regarding a planning application, to disclose any reportable political donation and/or gifts to any local Councillor or employee of Council. Reportable political donations include those of, or above, \$1,000. The Disclosure Statement forms are available on Councils website or from the Customer Service Centre and must be lodged in accordance with the Act.

There were no Disclosure of Political Donations received by the Chairperson.

4 PRESENT

Cr Neville Kschenka, Cr David Fahey OAM, Cr Narelle Payne, Cr Jenny Clarke OAM, Cr Kevin Morris, Cr Tracey Lewis, Cr Barbara Bryon

In Attendance

George Cowan (General Manager), Shane Wilson (Deputy General Manager Infrastructure), Martin Hiscox (Deputy General Manager Corporate & Community), Vicki Maher (Minute Taker)

5 APOLOGIES

RESOLUTION 20/039

Moved: Cr Jenny Clarke OAM

Seconded: Cr David Fahey OAM

That apologies from Cr Tammy Galvin be received and accepted.

CARRIED

6 DECLARATIONS OF INTEREST

Cr Neville Kschenka declared a Non Pecuniary Significant Interest in Item 14.1 under the Local Government Act as *my business has submitted a quote to supply equipment to one of the recommended recipients* and will leave the meeting during discussion and voting.

Cr Tracey Lewis declared a Non Pecuniary Significant Interest in Item 14.1 under the Local Government Act as *I am not a Position Holder but I am very involved in many of these groups and committees* and will leave the meeting during discussion and voting.

7 CONFIRMATION OF MINUTES

RESOLUTION 20/040

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

That the minutes of the Ordinary Council Meeting held on 18 February 2020 be confirmed.

CARRIED

8 MAYORAL REPORT

8.1 MAYORAL REPORT MARCH 2020

RESOLUTION 20/041

Moved: Cr Neville Kschenka

Seconded: Cr Jenny Clarke OAM

That Council receive and note the Mayoral Report for March 2020.

CARRIED

9 QUESTION WITH NOTICE

Nil

10 NOTICES OF RESCISSION

Nil

11 NOTICES OF MOTION**11.1 NOTICE OF MOTION - PROMOTIONS****RESOLUTION 20/042**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Narelle Payne

That:

1. Narrandera Shire Council investigates greater promotion of the Shire as a whole with the view to getting across a wider audience.
2. The Economic Development Manager report to Council providing details of current promotional activities, options and cost estimates on increased promotions including a television campaign.

CARRIED**11.2 NOTICE OF MOTION - NEWELL HIGHWAY GRONG GRONG BYPASS****RESOLUTION 20/043**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Narelle Payne

That Council:

1. Write to Transport for NSW and request the installation of guard rail on the southern approach ramp to the Newell Highway at Grong Grong.
2. Request to change the speed limit from 50km to 70kms from Grong Grong up to the highway.

CARRIED**12 COUNCILLOR REPORTS**

Nil

13 COMMITTEE REPORTS**13.1 MINUTES - ECONOMIC TASKFORCE COMMITTEE (OPEN) 24 FEBRUARY 2020****RESOLUTION 20/044**

Moved: Cr Tracey Lewis

Seconded: Cr David Fahey OAM

That Council:

1. Receive and note the Minutes of the Economic Taskforce Committee meeting held **24 February** 2020, together with the updated Economic Development Strategy (non-confidential).

CARRIED

13.2 MINUTES - KOALA REGENERATION COMMITTEE - 5 DECEMBER 2019

RESOLUTION 20/045

Moved: Cr Narelle Payne

Seconded: Cr David Fahey OAM

1. That the Minutes of the Koala Regeneration Committee held on Thursday 5 December 2019 be received and noted.

CARRIED

13.3 MINUTES - ARTS AND CULTURE COMMITTEE - 11 FEBRUARY 2020

RESOLUTION 20/046

Moved: Cr Barbara Bryon

Seconded: Cr Tracey Lewis

That Council;

1. Receive and note the Minutes of the Arts and Culture Committee held on Tuesday 11 February 2020 and:
 - Change the wording relating to admission fees from “Entry Fee” to “Entry by Donation” prior to the new fee structure coming into effect 1/7/2020.
 - Adjust the Terms of Reference to reflect this change
 - Retain the services of Kim Biggs as Museum Advisor for Council on a budget to be determined.

CARRIED

13.4 MINUTES - YOUTH ADVISORY COUNCIL - 10 FEBRUARY 2020

RESOLUTION 20/047

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

That Council:

1. Receive and note the Minutes of the Youth Advisory Council held on Monday 10 February 2020.

CARRIED

13.5 MINUTES - RAILWAY STATION MANAGEMENT COMMITTEE - 19 FEBRUARY 2020**RESOLUTION 20/048**

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That Council:

1. Receive and note the Minutes of the Railway Station Management Committee held on Wednesday 19 February 2020.

CARRIED**13.6 MINUTES - GRONG GRONG COMMUNITY COMMITTEE - 25 FEBRUARY 2020****RESOLUTION 20/049**

Moved: Cr Barbara Bryon

Seconded: Cr Narelle Payne

That Council:

1. Receive and note the Minutes of the Grong Grong Community Committee held on Tuesday 25 February 2020.

CARRIED**13.7 MINUTES - AUDIT, RISK AND IMPROVEMENT COMMITTEE - 4 MARCH 2020****RESOLUTION 20/050**

Moved: Cr Narelle Payne

Seconded: Cr David Fahey OAM

That Council:

1. Receive and note the Minutes of the Audit, Risk and Improvement Committee held on Wednesday 4 March 2020.
2. Note that the Minutes of the Audit, Risk and Improvement Committee held at 11.30am on 28 November 2019 were set aside for further clarification and will be returned to Council following their 4 July 2020 meeting.

CARRIED**13.8 MINUTES - LAKE TALBOT ENVIRONS ADVISORY COMMITTEE - 27 FEBRUARY 2020****RESOLUTION 20/051**

Moved: Cr Barbara Bryon

Seconded: Cr Tracey Lewis

That Council:

1. Receive and note the Minutes of the Lake Talbot Environs Advisory Committee held on Thursday 27 February 2020.
2. Consider that funding to the amount of approximately \$400,000 be sought for the detailed design along with appropriate approval application to ensure the project for the deepening of Lake Talbot is shovel ready for future funding applications.

CARRIED

14 OUR COMMUNITY

At 2:31pm, Cr Neville Kschenka and Cr Tracey Lewis, after earlier declaring an Interest in Item 14.1, vacated the Chambers and Deputy Mayor Cr David Fahey assumed the Mayoral Chair during discussions and voting on the matter.

14.1 APPLICATIONS FOR FINANCIAL ASSISTANCE 2020- 2021 FINANCIAL YEAR

RESOLUTION 20/052

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That Council

1. Endorse the proposed distribution of 2020-2021 financial assistance as follows:

Australian Air League – Leeton/Narrandera Squadron	\$ 2,000
Barellan & District Progress Association	\$ 2,000
Narrandera Arts & Creative Network Inc.	\$ 2,000
Narrandera Camera Club	\$ 350
Narrandera Imperial Football & Netball Club	\$ 2,000
Narrandera Junior Lizards Rugby League Club	\$ 2,000
Soroptimist Narrandera	\$ 250
The Cad Factory	\$ 2,000

Groups listed as per policy i.e. Schools	\$ 2,960
Mayor & General Manager fund	\$ 4,440

TOTAL	\$ 20,000
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CARRIED

At 2:33 pm, Cr Neville Kschenka and Cr Tracey Lewis returned to the meeting and Deputy Mayor vacated the Mayoral Chair.

14.2 RESTRUCTURE OF THE NARRANDERA ARTS AND CULTURAL 355 COMMITTEE

RESOLUTION 20/053

Moved: Cr Tracey Lewis

Seconded: Cr Jenny Clarke OAM

1. That the Arts and Cultural Section 355 Committee be restructured into two separate

Committees. Those committees are to be the;

- (a) Arts and Cultural Advisory Committee
- (b) Narrandera Parkside Cottage Museum Section 355 Committee

2. That suitable Terms of Reference be established for each proposed committee.

CARRIED

15 OUR ENVIRONMENT

Nil

16 OUR ECONOMY

16.1 INDEPENDENT LIVING VILLAGE

RESOLUTION 20/054

Moved: Cr Jenny Clarke OAM

Seconded: Cr Narelle Payne

That Council:

1. That the quotation from Noel Thomson Architecture be accepted for the development of a concept plan for an Independent Living Village at lot 2 DP 1112297 Corner Crescent and Elwin Street Narrandera.
 - (a) That the expense in the sum of \$19,800 plus GST be met from GL Item 1013-2107-0000 as reallocated.

CARRIED

16.2 ECONOMIC DEVELOPMENT STRATEGY 2021-2024

RESOLUTION 20/055

Moved: Cr David Fahey OAM

Seconded: Cr Jenny Clarke OAM

1. That

- 1) (a) Council adopts Option 3

Acknowledge that existing staff working in collaboration with Council(workshops etc) can produce an effective document that reflects the aspirations of Council and the community and is compatible with all other Council policies and strategies

- *Benefits: Council staff expertise and Councillors knowledge can be applied to the task of redrafting the ED Strategy at little cost.*
- *Risks: Very limited.*

- (b) Council participates in workshops from time to time as required and as arranged by the Economic Development Manager.

CARRIED

16.3 LOCAL STRATEGIC PLANNING STATEMENT UPDATE

RESOLUTION 20/056

Moved: Cr David Fahey OAM

Seconded: Cr Narelle Payne

That Council:

1. Endorse the Local Strategic Planning Statement consultation and timings as detailed in option one of the report.

CARRIED

17 OUR INFRASTRUCTURE

17.1 DISABLED TOILET STRUCTURE

RESOLUTION 20/057

Moved: Cr Jenny Clarke OAM

Seconded: Cr Narelle Payne

That Council:

1. Donate the demountable disabled toilet facility to the Barellan Working Clydesdales and Heavy Horses Committee. The Committee will cover all costs for removal, transport and re-establishment of the structure from the Lake Talbot Water Park to the Barellan Showground.

CARRIED

17.2 STRONGER COUNTRY COMMUNITY FUNDING ROUND 3 FUNDING OFFER

RESOLUTION 20/058

Moved: Cr Barbara Bryon

Seconded: Cr David Fahey OAM

That Council:

1. Accept the \$320,000 Stronger Country Community Fund Round 3 Grant Funding for the following projects:
 - (a) Community Halls project (\$100,000)
 - (b) Safe Travels - Barellan Footpath project (\$120,000)
 - (c) Take a Bite into the Future Youth Food Van Project (\$50,000)
 - (d) Holding History - Parkside Cottage Museum project (\$50,000)
2. Approve the placement of the Common Seal of Council to NSW Funding Deeds and authorise the Mayor and General Manager to sign required documentation and, if required to any future documentation necessary relating to this matter.
3. Council write to Local Member for Cootamundra Steph Cooke MP, thanking her for

her ongoing support with grant applications.

CARRIED

18 OUR CIVIC LEADERSHIP

18.1 2018-2022 DELIVERY PROGRAM - 31 DECEMBER 2019 QUARTERLY REVIEW

RESOLUTION 20/059

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That Council:

1. Endorse the 2018-2022 Delivery Program quarterly review dated 31 December 2019 as presented and publish the document on the website of Council.

CARRIED

8.2 CLASSIFICATION OF LAND AS OPERATIONAL LAND

RESOLUTION 20/060

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That Council:

1. Classify Lot 10 Section 16 DP 758757 (130-132 Larmer Street, Narrandera) as operational land in accordance with the *Local Government Act 1993*.

CARRIED

18.3 2020 COMMUNITY SURVEY PROJECT - APPOINTMENT OF SERVICE PROVIDER

RESOLUTION 20/061

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

That Council:

1. Acknowledge the appointment of Micromex Research to undertake the 2020 Community Survey project;
2. Note that Micromex Research will deliver the final report and make a presentation to Council.

CARRIED

19 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS

19.1 FEBRUARY DEVELOPMENT SERVICES ACTIVITIES

RESOLUTION 20/062

Moved: Cr Narelle Payne

Seconded: Cr David Fahey OAM

That Council:

1. Receive and note the Development Services Activities Report for February 2020.

CARRIED

20 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS

20.1 FEBRUARY STATEMENT OF RATES AND RECEIPTS

RESOLUTION 20/063

Moved: Cr David Fahey OAM

Seconded: Cr Barbara Bryon

That Council:

1. Receive and note the information contained in the Statement of Rates and Receipts report as at 29 February 2020.

CARRIED

20.2 FEBRUARY STATEMENT OF BANK BALANCES

RESOLUTION 20/064

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

That Council:

1. Receive and note the information contained in the Statement of Bank Balances report as at 29 February 2020

CARRIED

20.3 FEBRUARY INCOME STATEMENT

RESOLUTION 20/065

Moved: Cr Narelle Payne

Seconded: Cr David Fahey OAM

That Council:

1. Receive and note the information contained in the Income Statement report for the period ending 29 February 2020.

CARRIED

20.4 POLICY REVIEW CS230 BORROWINGS/LOANS

RESOLUTION 20/066

Moved: Cr David Fahey OAM

Seconded: Cr Jenny Clarke OAM

1. Council approve the revised policy CS230 Borrowings/Loans for exhibition
2. Should no submissions be received during exhibition the policy be adopted and implemented.

CARRIED

20.5 FEBRUARY CAPITAL WORKS PROGRAM

RESOLUTION 20/067

Moved: Cr Barbara Bryon

Seconded: Cr Kevin Morris

That Council:

1. Receive and note the information contained in the Capital Works report as at 29 February 2020.

CARRIED

20.6 FEBRUARY STATEMENT OF INVESTMENTS

RESOLUTION 20/068

Moved: Cr David Fahey OAM

Seconded: Cr Narelle Payne

That Council:

1. Receive and note the information contained in the Statement of Investments report as at 29 February 2020.

CARRIED

21 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS

Nil

22 CONFIDENTIAL BUSINESS PAPER REPORTS**RESOLUTION 20/069**

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the *Local Government Act 1993*:

22.1 Economic Development Strategy at 24 February 2020

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

CARRIED

22.1 ECONOMIC DEVELOPMENT STRATEGY AT 24 FEBRUARY 2020**RESOLUTION 20/070**

Moved: Cr David Fahey OAM

Seconded: Cr Barbara Bryon

That Council:

1. Receive and note the Economic Development Strategy (confidential version) containing updates following the Economic Taskforce Committee meeting held **24 February 2020**.

CARRIED

23 OPEN COUNCIL**MOTION**

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That Council moves out of Closed Council into Open Council and the Mayor advised of resolutions endorsed in Closed Session.

The Meeting closed at 3.34pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 21 April 2020.



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GENERAL MANAGER



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CHAIRPERSON