



# **MINUTES**

**Ordinary Council Meeting**

**19 November 2019**

**MINUTES OF NARRANDERA SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS  
ON TUESDAY, 19 NOVEMBER 2019 AT 2PM**

The Mayor declared the meeting opened at **2pm** and welcomed the Councillors, Staff, Media and Members of the Gallery.

**1 ACKNOWLEDGEMENT OF COUNTRY**

*I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present.*

**2 HOUSE KEEPING**

*Advice provided of Council's Work, Health and Safety (WHS) Evacuation Plan and location of the Amenities.*

**3 DISCLOSURE OF POLITICAL DONATIONS**

Advice provided to those present, of the legislative requirement for Disclosure of Political Donations:

*The Environmental Planning and Assessment Act 1979, Section 147 requires a person submitting planning applications or submissions regarding a planning application, to disclose any reportable political donation and/or gifts to any local Councillor or employee of Council. Reportable political donations include those of, or above, \$1,000. The Disclosure Statement forms are available on Councils website or from the Customer Service Centre and must be lodged in accordance with the Act.*

*There were no Disclosure of Political Donations received by the Chairperson.*

**4 PRESENT**

Cr Neville Kschenka, Cr David Fahey OAM, Cr Narelle Payne, Cr Jenny Clarke OAM, Cr Kevin Morris, Cr Tammy Galvin, Cr Tracey Lewis, Cr Barbara Bryon

**In Attendance**

George Cowan (General Manager), Fred Hammer (Acting Deputy General Manager Infrastructure), Stacie Mohr (Acting Deputy General Manager Corporate & Community), Edwina Foley (Communications Officer), Vicki Maher (Minute Taker)

**5 APOLOGIES**

Nil

**6 DECLARATIONS OF INTEREST**

Cr Neville Kschenka declared a Non Pecuniary Non Significant Interest in this Item 14.3 Financial Request Narrandera Business Group under the Local Government Act as *Road Closure Request 29/11/19* and will leave the meeting during discussion and voting on the matter.

**MOTION****RESOLUTION 19/153**

Moved: Cr Narelle Payne

Seconded: Cr Tammy Galvin

That Council endorse including a late Motion as Item 11.2 regarding Yanco Creek and Tributaries Advisory Council Inc. (YACTAC) and Sitting Fees for the Sustainable Diversion Limit Adjustment Mechanism (SDLAM) Advisory Committee member as a resolution is required prior to Council's December meeting.

**CARRIED**

**7 CONFIRMATION OF MINUTES****RESOLUTION 19/154**

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

That the minutes of the Ordinary Council Meeting held on 22 October 2019 be confirmed.

**CARRIED**

**8 MAYORAL REPORT****8.1 MAYORAL REPORT NOVEMBER 2019****RESOLUTION 19/155**

Moved: Cr Neville Kschenka

Seconded: Cr Jenny Clarke OAM

That Council:

1. Receive and note the Mayoral Report for November 2019.
2. Extend an Invitation to Police Inspector Justin Corn to attend a Briefing Session to discuss policing in Narrandera.

**CARRIED**

## **8.2 MAYORAL REPORT LGNSW ANNUAL CONFERENCE**

### **RESOLUTION 19/156**

Moved: Cr Neville Kschenka

Seconded: Cr Jenny Clarke OAM

That Council:

1. Receive and note the information within the LGNSW Annual Conference report.

**CARRIED**

## **9 QUESTION WITH NOTICE**

Nil

## **10 NOTICES OF RESCISSION**

Nil

## **11 NOTICES OF MOTION**

### **11.1 NOTICE OF MOTION NARRANDERA FOOD WASTE**

#### **RESOLUTION 19/157**

Moved: Cr David Fahey OAM

Seconded: Cr Narelle Payne

That Council:

1. Receive and note the attached dissertation - Desirability of Food Waste Management in Non-metropolitan Local Government: An Exploratory Case Study of Narrandera Shire Council, New South Wales, Australia
2. Begin consultation with citizens in regard to introducing a green waste bin service and access the NSW EPA Waste Less, Recycle More grant funding to instigate a program and infrastructure if needed
3. Also include consultation on the reduction of the general waste bin to 120 litres
4. Consider a trial run in a designated area for food waste collection
5. Investigate if it has the capacity to compost at the Narrandera landfill site or offer the waste to another entity
6. Consider an educational promotion on the reduction of food waste
7. Conduct a cost benefit analysis of composting at the Narrandera landfill site that may be beneficial to residents and the council in supplying quality compost for home or public space use.
8. Review its handling of green waste to exclude contaminants
9. Cease using chipped green waste to cover cells at the Narrandera landfill site

10. Utilise the Food and Garden Organics Best Practice Collection Manual prepared by the Department of Sustainability, Environment, Water, Population and Communities (copy attached)

**CARRIED**

## **11.2 NOTICE OF MOTION SDLAM SITTING FEES**

### **RESOLUTION 19/158**

Moved: Cr David Fahey OAM

Seconded: Cr Narelle Payne

That Council:

1. Write to Steph Cooke MP seeking her support for the payment of sitting fees for members of the Sustainable Diversion Limit Adjustment Mechanism (SDLAM) Advisory Committee.

**CARRIED**

## **12 COUNCILLOR REPORTS**

Nil

## **13 COMMITTEE REPORTS**

### **13.1 MINUTES - ECONOMIC TASKFORCE COMMITTEE (OPEN) 28 OCTOBER 2019**

#### **RESOLUTION 19/159**

Moved: Cr Jenny Clarke OAM

Seconded: Cr David Fahey OAM

That Council:

1. Receive and note the Minutes of the Economic Taskforce Committee meeting held **28 October** 2019, together with the updated Economic Development Strategy (non-confidential).

**CARRIED**

### **13.2 MINUTES - KOALA REGENERATION COMMITTEE - 10 OCTOBER 2019**

#### **RESOLUTION 19/160**

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That Council:

1. Note and receive the Minutes of the Koala Regeneration Committee held on Thursday 10 October 2019.

**CARRIED**

**13.3 MINUTES - PARKS AND GARDENS ADVISORY COMMITTEE - 24 OCTOBER 2019**

**RESOLUTION 19/161**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Narelle Payne

1. That the Minutes of the Parks and Gardens Advisory Committee held on Thursday 24 October 2019 be received and noted.

**CARRIED**

**14 OUR COMMUNITY**

**14.1 REQUEST FOR SPONSORSHIP SOUTHERN SPORTS ACADEMY**

**RESOLUTION 19/162**

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

That Council:

1. That Council endorse sponsorship to Southern Sports Academy of \$200 per athlete enrolled from Narrandera Shire.
2. That Council endorse reducing the 2019-2020 General Manager and Mayoral Donations Pool by \$1,000 resulting in a balance of \$2,631.

**CARRIED**

**14.2 REQUEST TO WAIVE FEES GRONG GRONG OVER 50'S CLUB**

**RESOLUTION 19/163**

Moved: Cr Barbara Bryon

Seconded: Cr Tracey Lewis

That Council:

1. Receive and note the request from the Grong Grong Over 50's Group seeking to be exempt of fees for use of the Grong Grong Hall Supper Room only.
2. Option 1

**CARRIED**

At **2.42** pm, Cr Neville Kschenka, after earlier declaring an Interest in Item 14.3, vacated the Chambers. Deputy Mayor Cr David Fahey OAM assumed the Mayoral Chair during discussions and voting on the matter.

**14.3 REQUEST FOR FINANCIAL ASSISTANCE - NARRANDERA BUSINESS GROUP**

**RESOLUTION 19/164**

Moved: Cr Narelle Payne

Seconded: Cr Tammy Galvin

That Council:

1. Approves the request for \$1,169.86 from the Narrandera Business Group for the 2019 event from the Events Activities and Promotion Expense budget.

**CARRIED**

At **2.42** pm, Cr Neville Kschenka returned to the meeting and the Mayoral Chair.

**14.4 POLICY REVIEW CS240 RELATED PARTY DISCLOSURE**

**RESOLUTION 19/165**

Moved: Cr Barbara Bryon

Seconded: Cr Tammy Galvin

That Council:

1. Adopt the draft policy CS240 Related Party Disclosure for public exhibition. If no public submissions received this policy is to be deemed adopted.

**CARRIED**

**15 OUR ENVIRONMENT**

Nil

**16 OUR ECONOMY**

Nil

**17 OUR INFRASTRUCTURE**

Nil

**18 OUR CIVIC LEADERSHIP**

**18.1 POLICY REVIEW CS100 PROCUREMENT**

**RESOLUTION 19/166**

Moved: Cr Barbara Bryon

Seconded: Cr Narelle Payne

That Council:

1. Adopt the draft policy CS100 Procurement for Public Exhibition.
2. Following the exhibition period that the submission received from Cr Fahey OAM be considered along with any other submissions which may be received.

**CARRIED**

## **18.2 2018-2019 ANNUAL REPORT FOR THE YEAR ENDING 30 JUNE 2019**

### **RESOLUTION 19/167**

Moved: Cr Narelle Payne

Seconded: Cr David Fahey OAM

That Council:

1. Adopt the 2018-2019 Annual Report as presented and publish the document to the community; also advise the Office of Local Government of the URL of the document within Council's website.

**CARRIED**

## **19 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS**

### **19.1 OCTOBER DEVELOPMENT SERVICES ACTIVITIES**

#### **RESOLUTION 19/168**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Tammy Galvin

That Council:

1. Receive and note the Development Services Activities Report for October 2019.

**CARRIED**

## **20 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS**

### **20.1 SEPTEMBER 2019 QUARTERLY BUDGET REVIEW**

#### **RESOLUTION 19/169**

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

That Council

1. Receive, note and adopt the information and variations contained in the September

Quarterly Review.

**CARRIED**

## **20.2 OCTOBER INCOME STATEMENT**

### **RESOLUTION 19/170**

Moved: Cr Narelle Payne

Seconded: Cr Tammy Galvin

That Council:

1. Receive and note the information contained in the Income Statement report for the period ending 31 October 2019.

**CARRIED**

## **20.3 OCTOBER STATEMENT OF BANK BALANCES**

### **RESOLUTION 19/171**

Moved: Cr Narelle Payne

Seconded: Cr Tammy Galvin

That Council:

1. Receive and note the information contained in the Statement of Bank Balances report as at 31 October 2019

**CARRIED**

## **20.4 OCTOBER STATEMENT OF RATES AND RECEIPTS**

### **RESOLUTION 19/172**

Moved: Cr Barbara Bryon

Seconded: Cr Narelle Payne

That Council:

1. Receive and note the information contained in the Statement of Rates and Receipts report as at 31 October 2019.

**CARRIED**

## **20.5 OCTOBER STATEMENT OF INVESTMENTS**

### **RESOLUTION 19/173**

Moved: Cr Narelle Payne

Seconded: Cr Tammy Galvin

That Council;

1. Receive and note the information contained in the Statement of Investments report as at 31 October 2019.

**CARRIED**

## **20.6 OCTOBER CAPITAL WORKS PROGRAM**

### **RESOLUTION 19/174**

Moved: Cr Tracey Lewis

Seconded: Cr Tammy Galvin

That Council:

1. Receive and note the information contained in the Capital Works report as at 31 October 2019.

**CARRIED**

## **19 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS**

Nil

**20 CONFIDENTIAL BUSINESS PAPER REPORTS****RESOLUTION 19/175**

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the *Local Government Act 1993*:

**22.1 Economic Development Strategy at 28 October 2019**

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**22.2 Sale of Shares**

This matter is considered to be confidential under Section 10A(2) - di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**22.3 Water Licence**

This matter is considered to be confidential under Section 10A(2) - dii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a competitor of the council.

**CARRIED**

**22.1 ECONOMIC DEVELOPMENT STRATEGY AT 28 OCTOBER 2019****RESOLUTION 19/176**

Moved: Cr David Fahey OAM

Seconded: Cr Tammy Galvin

That Council:

1. Receive and note the Economic Development Strategy (confidential version) containing updates following the Economic Taskforce Committee meeting held **28 October 2019**.

**CARRIED**

**22.2 SALE OF SHARES****RESOLUTION 19/177**

Moved: Cr Kevin Morris

Seconded: Cr Barbara Bryon

1. That Council:
  - (a) Agree to the sale of all shares that Council holds in Southern Phone Company Limited to AGL Energy Limited at the offer price detailed within the report, and in line with the submitted Share Sale Agreement;
  - (b) Delegate to the General Manager the function of executing all relevant documentation;
  - (c) If required that the Seal of Council be placed on any documentation relating to this matter;
  - (d) The funds generated by the sale of all shares in Southern Phone Company Limited be placed in reserve for further consideration by Council in developing the 2020-2021 budget.

**CARRIED**

### **22.3 WATER LICENCE**

#### **RESOLUTION 19/178**

Moved: Cr Kevin Morris  
 Seconded: Cr David Fahey OAM

That Council:

1. Receive and note the report.
2. Approve the sale by temporary transfer of the 2000 ML available under the licence.

**CARRIED**

### **23 OPEN COUNCIL**

#### **RESOLUTION 19/179**

Moved: Cr David Fahey OAM  
 Seconded: Cr Narelle Payne

That Council return to Open Council and that the Mayor advise the Media and Gallery of resolutions endorsed within Closed Session.

**CARRIED**

**The Meeting closed at 3.51pm.**

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 11 December 2019.**



.....  
**GENERAL MANAGER**



.....  
**CHAIRPERSON**