

NARRANDERA SHIRE
COUNCIL PUBLIC INTEREST
DISCLOSURES ACT
ANNUAL REPORT
1 JULY 2018 – 30 JUNE 2019



NARRANDERA SHIRE COUNCIL

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PUBLIC INTEREST DISCLOSURES



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1. Background

The Narrandera Shire Council is required to report annually on its obligations under Council Public Interest Disclosures Act 1994 (*PID Act*).

The report must be in accordance with the requirements of section 31 of the *PID Act* and clause 4 of the Public Interest Disclosures Regulation 2011 (*PID Regulation*).

This report is for the period 1 July 2018 to 30 June 2019.

Statistical Information

Detail required by clause 4(2)(a) – (c) of the *PID Regulation*, is shown as per the following table:

	1 July 2018 to 30 June 2019
Number of public officials who made PIDs	Nil
Number of PIDs received	Nil
Of PIDs received, number primarily about:	Nil
Corrupt Conduct	Nil
Maladministration	Nil
Serious and substantial waste of local government money	Nil
Government Information contravention	Nil
Local Government pecuniary interest convention	Nil
Number of PIDs finalised	Nil

Public Interest Disclosures Internal Reporting Policy (clause 4(2)(d) -PID Regulation)

Council's current Public Interest Disclosures Internal Reporting Policy and Internal Reporting system was reviewed and adopted on 10 December 2014 and is based on the NSW Ombudsman's model internal reporting policy for local government.

Staff Awareness of Public Interest Disclosures Policy (clause 4(2)(e) -PID Regulation)

All staff, including Councillors, undertook refresher training and information on the PID on 27 March 2014 with this training facilitated by a representative of the NSW Ombudsman Office.

The Deputy General Manager Corporate and Community Services (the Disclosures Co-Ordinator) also the Human Resources Manager (the Disclosures Officer) undertook training on 28 February 2019 at Leeton Shire Council by a representative of the NSW Ombudsman Office.

The need for any further refresher training course has been identified and it is anticipated that this training will be conducted within the 2020 calendar year.

Council in meeting its obligations for staff awareness have:

- Placed the Public Interest Disclosures Policy Internal Reporting Policy on the Intranet which is accessible by all members of staff;
- The Public Interest Disclosures Policy Internal Reporting Policy is provided and explained as part of staff induction for new staff on commencement;
- Key staff attend relevant training when it is being conducted in our region;
- All staff underwent training conducted by the Ombudsman Office in March 2014;
- Key staff attended more recent training conducted by the Ombudsman Office in February 2019;
- Public Interest Disclosure Information posters have been placed in strategic locations such as adjacent to photocopiers and on staff notice boards advising of how to report wrong doings within the organisation and who to make these reports to;
- Public Interest Disclosure Information is regularly placed within a fortnightly communique issued to both Councillors and staff.