



BUSINESS PAPER

Ordinary Council Meeting

22 October 2019

ETHICAL DECISION MAKING & CONFLICT OF INTEREST

A Guiding Checklist for Councillors, Officers & Community Committees

ETHICAL DECISION MAKING

- Is the decision or conduct legal?
- Is it consistent with Government policy, Council's objectives and Code of Conduct?
- What will the outcome be for you, your colleagues, the Council, anyone else?
- Does it raise a conflict of Interest?
- Could your possible conflict of interest lead to private gain or loss at public expense?
- Can the decision be justified in terms of public interest?
- Would it withstand public scrutiny?

CONFLICT OF INTEREST

A Conflict of Interest is a clash between private interests and public duty. There are two types of conflict: Pecuniary – regulated by the Local Government Act and Department of Local Government and, Non-pecuniary – regulated by Codes of Conduct, ICAC, Ombudsman, Department of Local Government (advice only).

THE TEST FOR CONFLICT OF INTEREST

- Is it likely I could be influenced by personal interest in carrying out my public duty?
- Would a fair and reasonable person believe I could be so influenced?
- Conflict of interest is closely tied to the layperson's definition of "corruption" – using public office for private gain.
- Important to consider public perceptions of whether you have a conflict of interest.

IDENTIFYING PROBLEMS

- 1 Do I have private interest affected by a matter I am officially involved in?
- 2 Is my official role one of influence or perceived influence over the matter?
- 3 Do my private interests conflict with my official role?

Whilst seeking advice is generally useful, the ultimate decision rests with the person concerned.

AGENCY ADVICE

Officers of the following agencies are available during Office Hours to discuss the obligations placed on Councillors, Officers and Community Committee members by various pieces of legislation, regulation and codes.

<u>Contact</u>	<u>Phone</u>	<u>Email</u>
Narrandera Shire Council	02-6959 5510	council@narrandera.nsw.gov.au
ICAC	02-8281 5999	icac@icac.nsw.gov.au
Toll Free	1800 463 909	
Department of Local Government	02-4428 4100	olg@olg.nsw.gov.au
NSW Ombudsman	02-8286 1000	nswombo@ombo.nsw.gov.au
Toll Free	1800 451 524	

COMMUNITY STRATEGIC PLAN

Themes

Agenda Section 16 ~ Our Community

- 1.1 To live in a healthy community and one that demonstrates a positive attitude
- 1.2 To advocate for quality educational and cultural opportunities
- 1.3 To live in an inclusive and tolerant community
- 1.4 To feel connected and safe

Agenda Section 17 ~ Our Environment

- 2.1 To value, care for and protect our natural environment
- 2.2 To effectively manage and beautify our public spaces
- 2.3 To live in a community where there are sustainable practices

Agenda Section 18 ~ Our Economy

- 3.1 To encourage new business and industry that can be sustained
- 3.2 To support local business and industry to grow and prosper
- 3.3 To strongly promote our Shire and to improve its attractiveness
- 3.4 To grow our population

Agenda Section 19 ~ Our Infrastructure

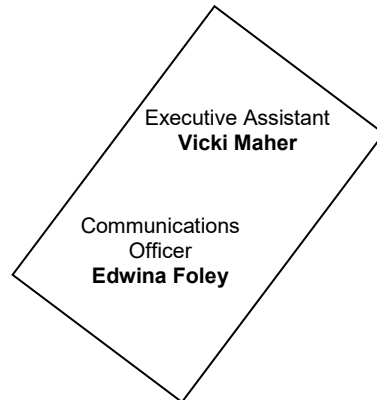
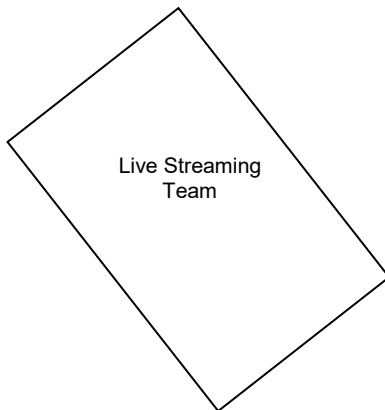
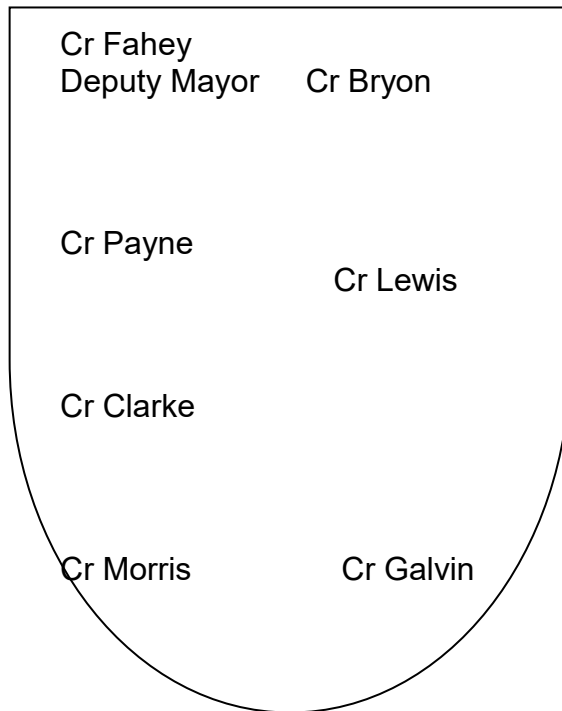
- 4.1 To have an improved and adequately maintained road network
- 4.2 To improve, maintain and value-add to our public and recreational infrastructure
- 4.3 To improve and enhance our water and sewer networks
- 4.4 To have a say when planning for new facilities or refurbishing existing facilities

Agenda Section 20 ~ Our Civic Leadership

- 5.1 To have a Council that demonstrates effective management consistently
- 5.2 To have a progressive Council that communicates and engages well with all of the community and is a role model for inclusivity
- 5.3 To have a community and a Council that works collaboratively with harmony, respect and understanding

SEATING

General Manager George Cowan	MAYOR Cr Kschenka	Acting Deputy General Manager Infrastructure Roger Evans	Deputy General Manager Corporate & Community Martin Hiscox
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**Notice is hereby given that the Ordinary Meeting of the Narrandera
Shire Council will be held in the Council Chambers on:
Tuesday 22 October 2019 at 2pm**

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- 1 ACKNOWLEDGEMENT OF COUNTRY**
- 2 HOUSE KEEPING**
- 3 DISCLOSURE OF POLITICAL DONATIONS**
- 4 PRESENT**
- 5 APOLOGIES**
- 6 DECLARATIONS OF INTEREST**
- 7 CONFIRMATION OF MINUTES**

Ordinary Council Meeting - 17 September 2019



MINUTES

Ordinary Council Meeting

17 September 2019

**MINUTES OF NARRANDERA SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS
ON TUESDAY, 17 SEPTEMBER 2019 AT 2PM**

The Mayor declared the meeting opened at **2.04pm** and welcomed the Councillors, Staff, Media and Members of the Gallery.

1 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present

2 HOUSE KEEPING

Advice provided of Council's Work, Health and Safety (WHS) Evacuation Plan and location of the Amenities.

3 DISCLOSURE OF POLITICAL DONATIONS

Advice provided to those present, of the legislative requirement for Disclosure of Political Donations:

The Environmental Planning and Assessment Act 1979, Section 147 requires a person submitting planning applications or submissions regarding a planning application, to disclose any reportable political donation and/or gifts to any local Councillor or employee of Council. Reportable political donations include those of, or above, \$1,000. The Disclosure Statement forms are available on Councils website or from the Customer Service Centre and must be lodged in accordance with the Act.

There were no Disclosure of Political Donations received by the Chairperson.

4 PRESENT

Cr Neville Kschenka, Cr David Fahey OAM, Cr Narelle Payne, Cr Jenny Clarke OAM, Cr Kevin Morris, Cr Tammy Galvin, Cr Tracey Lewis, Cr Barbara Bryon

In Attendance

George Cowan (General Manager), Julian Geddes (Deputy General Manager Infrastructure), Martin Hiscox (Deputy General Manager Corporate & Community), Minute Taker Vicki Maher

5 APOLOGIES

Nil

6 DECLARATIONS OF INTEREST

Cr Neville Kschenka declared a Non Significant Non Pecuniary Interest in this Item 14.2 under the Local Government Act as I am a founding member of NBG and will leave the meeting during discussion and voting.

7 CONFIRMATION OF MINUTES**RESOLUTION 19/121**

Moved: Cr Jenny Clarke OAM

Seconded: Cr David Fahey OAM

That the minutes of the Ordinary Council Meeting held on 20 August 2019 be confirmed.

CARRIED

8 MAYORAL REPORT**8.1 MAYORAL REPORT SEPTEMBER 2019****RESOLUTION 19/122**

Moved: Cr Neville Kschenka

Seconded: Cr Jenny Clarke OAM

That Council:

1. Receive and note the Mayoral Report for September 2019 noting the inclusion of the Mayors attendance at the Lake Talbot Environs Advisory Committee meeting held on 6 August 2019.

CARRIED

MOTION - BRING ITEM 20.2 FORWARD**RESOLUTION 19/123**

Moved: Cr Narelle Payne

Seconded: Cr David Fahey OAM

That Council move Item 20.2 - 2018/2019 General Purpose Financial Statements forward in the Agenda to provide opportunity for Council's Auditor to answer questions from

Councillors before returning to Albury.

CARRIED

SUSPENSION OF STANDING ORDERS

RESOLUTION 19/124

Moved: Cr Jenny Clarke OAM

Seconded: Cr Narelle Payne

A motion was moved that Council suspend standing orders for discussion with Council's Auditor Ms Danielle Mackenzie from Crowe on the 2018/2019 Financial Statement and Auditors Report.

CARRIED

Council's Auditor Ms Danielle Mackenzie, gave an overview on Council's 2018/2019 Financial Statement and Auditors Report, followed by questions from Councillors.

RESUMPTION OF STANDING ORDERS

RESOLUTION 19/125

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

A motion was moved that Council resume standing orders.

CARRIED

20.2 AUDIT REPORT - 2018 / 2019 GENERAL PURPOSE FINANCIAL STATEMENTS

RESOLUTION 19/126

Moved: Cr David Fahey OAM

Seconded: Cr Tammy Galvin

That Council:

1. Adopt the 2018/2019 Financial Statement and Auditors Report as presented and note the advertisement advising the public that the reports are available for viewing and comment.

CARRIED

9 QUESTION WITH NOTICE**MOTION – INCLUDE ITEMS TO AGENDA****RESOLUTION 19/127**

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

That Council bring urgent matters into the Agenda relating to Water Shortages and Fuel Security.

CARRIED

MOTION WATER SHORTAGES**RESOLUTION 19/128**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Narelle Payne

That Council:

1. Write to the Premier and Deputy Premier and seek urgent action with regard to the current water shortages throughout the state and implement immediate investigation of creating more water availability including building new dams and increasing the capacity of existing storages in light of the current crisis and future requirements.
2. Bring to the attention of RAMJO at the next meeting.

CARRIED

MOTION FUEL SECURITY**RESOLUTION 19/129**

Moved: Cr Neville Kschenka

Seconded: Cr Jenny Clarke OAM

That Council:

1. Write to Sussan Ley MP Federal Member for Farrar, expressing concerns about the failure to ensure adequate fuel security for Australia in line with the International Agreement.

CARRIED

10 NOTICES OF RESCISSION

Nil

11 NOTICES OF MOTION

Nil

12 COUNCILLOR REPORTS

Nil

13 COMMITTEE REPORTS**13.1 MINUTES - LAKE TALBOT ENVIRONS ADVISORY COMMITTEE - 4 APRIL 2019****RESOLUTION 19/130**

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

That Council:

1. Note and receive the Minutes of the Lake Talbot Environs Advisory Committee held on Thursday 4 April 2019.

CARRIED**13.2 MINUTES - LAKE TALBOT ENVIRONS ADVISORY COMMITTEE - 6 AUGUST 2019****RESOLUTION 19/131**

Moved: Cr Narelle Payne

Seconded: Cr David Fahey OAM

1. That the Minutes of the Lake Talbot Environs Advisory Committee held on Tuesday 6 August 2019 be received and noted with the amendment that the Mayor attended the Lake Talbot Environs Advisory Committee meeting held on 6 August 2019.

CARRIED**13.3 MINUTES - ECONOMIC TASKFORCE COMMITTEE (OPEN) - 26 AUGUST 2019****RESOLUTION 19/132**

Moved: Cr David Fahey OAM

Seconded: Cr Kevin Morris

That Council receive and note the:

1. Minutes of the Economic Taskforce Committee meeting held 26 August 2019.
2. Updated Economic Development Strategy (open).

CARRIED**13.4 MINUTES - ABORIGINAL ELDERS LIAISON - 27 AUGUST 2019****RESOLUTION 19/133**

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

1. That the Minutes of the Aboriginal Elders Liaison held on Tuesday 27 August 2019 be received and noted.

CARRIED**13.5 MINUTES - ARTS AND CULTURE COMMITTEE - 2 SEPTEMBER 2019****RESOLUTION 19/134**

Moved: Cr Barbara Bryon

Seconded: Cr Narelle Payne

That Council:

1. Receive and note the Minutes of the Arts and Culture Committee meeting held on the 2 September 2019.
2. Source a Draftsperson to draw up a detailed plan of the Parkside Museum including services to facilitate readiness for future grant opportunities.
3. Amend the published Fees & Charges from current admission fee to Entry by Donation for the Narrandera Parkside Cottage Museum.
4. Investigate the removal of the old clothesline located at the rear of the Parkside Museum.

CARRIED

14 OUR COMMUNITY**14.1 MINUTES - BETTERING BARELLAN COMMITTEE - 21 AUGUST 2019****RESOLUTION 19/135**

Moved: Cr Kevin Morris

Seconded: Cr Tracey Lewis

The Council:

1. Receive and note the Minutes of the Bettering Barellan Committee meeting held on the 21 August 2019.
2. Receive and note the election of Cr Kevin Morris as the Chairperson.

CARRIED

At 2:38 pm, Cr Neville Kschenka, after earlier declaring an Interest in Item 14.2, vacated the Chambers and Deputy Mayor Cr David Fahey OAM assumed the Mayoral Chair during discussions and voting on the matter.

14.2 REQUEST FOR FINANCIAL ASSISTANCE - NARRANDERA BUSINESS GROUP**RESOLUTION 19/136**

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

That Council:

1. Approve the request for \$1,169.86 from the Narrandera Business Group for the 2019 event from the Events Activities and Promotion Expense budget.

CARRIED

At 2:38 pm, Cr Neville Kschenka returned to the meeting and the Mayoral Chair.

14.3 POLICY REVIEW ES310 COMMUNITY ENGAGEMENT**RESOLUTION 19/137**

Moved: Cr Narelle Payne

Seconded: Cr Tammy Galvin

That Council:

1. Adopt the revised Policy ES310 Community Engagement for the purposes of exhibition.
2. If no submissions received, Policy ES310 is to be deemed Adopted.

CARRIED

15 OUR ENVIRONMENT

Nil

16 OUR ECONOMY

16.1 UPDATE ON STRATEGIC PLANNING PROJECTS

RESOLUTION 19/138

Moved: Cr Kevin Morris

Seconded: Cr Narelle Payne

That Councillors note the contents of the Strategic Planning Projects report.

CARRIED

17 OUR INFRASTRUCTURE

17.1 VOLUNTARY PLANNING AGREEMENT

RESOLUTION 19/139

Moved: Cr Narelle Payne

Seconded: Cr David Fahey OAM

That Council:

1. Place on public exhibition for 28 Days the Voluntary Planning Agreement between Narrandera Shire Council and Yarrabee One PTY LTD.

CARRIED

18 OUR CIVIC LEADERSHIP

18.1 COUNCILLORS

RESOLUTION 19/140

Moved: Cr Narelle Payne

Seconded: Cr David Fahey OAM

That Council:

1. Note the resignation of Councillor Wesley Hall and write and thank him for his

- service to the council and the community and,
2. Resolve to request the Minister for Local Government to dispense with the need to fill the casual vacancy,
 3. Appoint replacement Councillor delegates to the following Committees.

Floodplain Risk Management Committee – Narrandera with Councillor Morris
Cr Lewis nominated and was endorsed as the replacement Delegate.

Murray Darling Basin Association (Group 9) - together with Councillor Clarke
Cr Galvin nominated and was endorsed as the replacement Delegate.

CARRIED

18.2 AUDIT RISK AND IMPROVEMENT

RESOLUTION 19/141

Moved: Cr Narelle Payne
Seconded: Cr Barbara Bryon

That Council:

1. Note the resignation of Councillor Hall from the AR&IC and not replace him.
2. Appoint the four (4) nominations as independent members of the committee.
3. Amend the AR&IC Charter to accommodate the appointments accordingly.

CARRIED

19 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS

19.1 AUGUST DEVELOPMENT SERVICES ACTIVITIES

RESOLUTION 19/142

Moved: Cr Tracey Lewis
Seconded: Cr Narelle Payne

That Council:

1. Receive and note the Development Services Activities Report for August 2019.

CARRIED

20 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS

20.1 POLICY REVIEW ES40 GIFTS BENEFITS & HOSPITALITY

RESOLUTION 19/143

Moved: Cr Narelle Payne

Seconded: Cr Tammy Galvin

That Council:

1. Adopt the draft policy ES40 Gifts, Benefits & Hospitality for public exhibition. If no public submissions received this policy is to be deemed adopted.

CARRIED

Item has been considered at another section.

20.2 AUDIT REPORT - 2018 / 2019 GENERAL PURPOSE FINANCIAL STATEMENTS

20.3 AUGUST INCOME STATEMENT

RESOLUTION 19/144

Moved: Cr Narelle Payne

Seconded: Cr Tammy Galvin

That Council:

1. Receive and note the information contained in the Income Statement report for the period ending 31 August 2019.

CARRIED

20.4 AUGUST STATEMENT OF BANK BALANCES

RESOLUTION 19/145

Moved: Cr Kevin Morris

Seconded: Cr Barbara Bryon

That Council

1. Receive and note the information contained in the Statement of Bank Balances report as at 31 August 2019.

CARRIED

20.5 AUGUST STATEMENT OF INVESTMENTS**RESOLUTION 19/146**

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

That Council:

1. Receive and note the information contained in the Statement of Investments report as at 31 August 2019.

CARRIED

20.6 AUGUST STATEMENT OF RATES AND RECEIPTS**RESOLUTION 19/147**

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That Council:

1. Receive and note the information contained in the Statement of Rates and Receipts report as at 03 September 2019.

CARRIED

20.7 AUGUST CAPITAL WORKS PROGRAM**RESOLUTION 19/148**

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

That Council:

1. Receive and note the information contained in the Capital Works report as at 31 August 2019.

CARRIED

21 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS

Nil

Mayor Congratulated Julian Geddes (Deputy General Manager Infrastructure) on his new position at Dubbo, thanked him for his commitment to Narrandera Shire Council during his time here, and wished him well in the future.

22 CONFIDENTIAL BUSINESS PAPER REPORTS**RESOLUTION 19/149**

Moved: Cr Narelle Payne

Seconded: Cr Kevin Morris

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the *Local Government Act 1993*:

22.1 Mayoral Report - GM Annual Review

This matter is considered to be confidential under Section 10A(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

22.2 Economic Development Strategy

This matter is considered to be confidential under Section 10A(2) - di, dii and diii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it, information that would, if disclosed, confer a commercial advantage on a competitor of the council and information that would, if disclosed, reveal a trade secret.

CARRIED

At 3.06pm, George Cowan, Julian Geddes, Martin Hiscox and Vicki Maher left the meeting during discussion and voting on 22.1.

22.1 MAYORAL REPORT - GM ANNUAL REVIEW**RESOLUTION 19/150**

Moved: Cr Kevin Morris

Seconded: Cr David Fahey OAM

That Council:

1. Receive and note the General Manager's Annual Performance Review report as prepared by Local Government Management Solutions.

CARRIED

At 3.44pm, George Cowan, Julian Geddes, Martin Hiscox and Vicki Maher returned to the meeting.

22.2 ECONOMIC DEVELOPMENT STRATEGY

RESOLUTION 19/151

Moved: Cr David Fahey OAM

Seconded: Cr Narelle Payne

That Council:

1. Receive and note the Economic Development Strategy (confidential) containing updates following the Economic Taskforce Committee meeting held 26 August 2019.

CARRIED

23 OPEN COUNCIL

RESOLUTION 19/152

Moved: Cr David Fahey OAM

Seconded: Cr Narelle Payne

That Council moves out of Closed Council and into Open Council and the Mayor advises of the resolutions resolved in Closed.

CARRIED

The Meeting closed at 3.45pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 22 October 2019.

.....
GENERAL MANAGER

.....
CHAIRPERSON

8 MAYORAL REPORT**8.1 MAYORAL REPORT OCTOBER 2019****Document ID: 429799****Author: Mayor****Theme: Our Civic Leadership****Attachments: Nil****RECOMMENDATION**

That Council receive and note the Mayoral Report for October 2019.

BACKGROUND

Since submitting my last Mayor's Report that was presented to the Ordinary Council meeting of 17 September 2019, I have had the privilege to attend the following on behalf of our Council:-

Meetings with General Manager

Attended regular morning meetings with the General Manager George Cowan to discuss various matters. Deputy Mayor joins us at the Monday meeting prior to the monthly Council Meeting.

Media Interviews and Shire News Promotions

I have had Media interviews with Spirit FM 91.1 and ABC Radio throughout the past month covering recent topics of interest and/or concern.

SEPTEMBER 2019**Monday 9**

Chaired September meeting of the Australia Day Planning Committee. Discussions held to determine the format and location of events.

The community is encouraged to nominate residents for the categories of Young Citizen of the Year, Senior Citizen of the Year, organisation of the year and Citizen of the Year, keeping in mind that previous nominees who were unsuccessful can be nominated again as it is often a difficult task to choose from the many deserving residents in our Shire.

Thursday 12

Accepted an invitation to my Wife Carmel and I from Soroptimists International Region NSW to attend a wine and cheese evening at the Red Door Cafe Narrandera.

Region President Nerida Murray, Secretary Terry Maunsell, Sonya Casinova from Griffith, Narrandera President Veronica Barry, Narrandera Club members and local women were among those present.



Lorraine Osmond, Veronica Barry, Heather Christie, Sylvia Stevens and Jan McGilvray

Due to falling numbers of members in Narrandera, Region President Murray hoped that those in attendance might consider joining the local club after learning about the service Soroptimists provide and the opportunities and comradery that can be enjoyed by being part of /the organisation.

Tiffany Thornton from Council was highly praised for her work in bringing the event together and its hoped the existing members will be encouraged by the success of the evening.

Friday 13

I had the pleasure of attending the opening of the Barellan Aged Care Units. Crs Morris, Clarke and Payne were in attendance as well as DGMI Julian Geddes. Steph Cooke MP was on hand to officially open the units, unveil the plaque and hand the keys to residents who will move in in the near future. Also in attendance were members of the Barellan Aged Care Support Group, Builder Frank Porcu of Flagbrook Homes, Project Manager Daryl Forbes-Taber, along with members of the Barellan Aged Care Support Group.



There are now five (5) Aged Care Units at Barellan that have been made possible firstly by the hard work of the Barellan and district community, and the funding for the last three (3) units was provided by contributions from Narrandera Shire Council, the NSW State Government and the people of Barellan.

These units provide accommodation for people who have been long-time residents of the district who wish to remain close to family and friends in familiar surroundings.

The Barellan Aged Care Support Group are congratulated on the work they have done to raise funds locally which have enabled a successful grant application for additional funds to make the project possible.

My thanks to the Barellan community for making us welcome and their kind hospitality.

Saturday 14

The CRC Church 50th Anniversary of the establishment of the Narrandera Church was celebrated with a street party followed by a service in the CRC Theatre at 7pm. My wife Carmel and Cr Payne were in attendance and enjoyed excellent performances by the Church singers and band.

Tuesday 17

Prior to the September Briefing Session, Councillors, General Manager George Cowan, EDO Peter Dale and myself were treated to a guided tour of the Glendale Citrus and Hazelnut Farm by Hosts Graham Eipper and Barb Bartholomew.

This was a most enlightening experience and gave us an insight into this important attraction in Narrandera for visitors and residents alike to enjoy. A delicious morning tea was also provided in a wonderful outdoor setting. My thanks to Barb and Graham for their hospitality.

Tuesday 17

I chaired the monthly Councillors Briefing Session and Ordinary Council Meeting. Unconfirmed Minutes of the Council Meeting submitted for Council's endorsement.

Tuesday 17

A farewell dinner was held for DGMI Julian Geddes and his wife Railene. All those who have had the pleasure of working with him have appreciated Mr Geddes time with us. Railene and the family have had a significant impact on the community and they will be missed after they have gone. On behalf of the Council I wish them all the very best for the future and hope to meet with them again in the future.

Thursday 19

Together with the General Manager I enjoyed another segment on the local Community Radio, 91.1 Spirit FM, where GM George Cowan and I advise the listeners on outcomes of agenda items from the monthly council meeting as well as providing any updates on current projects. Positive comments continue regarding this segment held monthly at 8:30am, the Thursday following the monthly Council meeting.

Saturday 21

I accepted an invitation from AFL Riverina to attend a Luncheon at the Riverina Football Netball League series Grand Final. The luncheon was held in the Narrandera Coaches Box at the Narrandera Sportsground. With several good reports were received about the facilities at the ground, my congratulations go to the outdoor team for the way the grounds were presented.

Monday 23

Together with fellow committee members, I attended and chaired the monthly Economic Taskforce meeting. Minutes of the meeting together with the latest update to the Economic Development Strategy are presented to Council.

Monday 23

Together with the GM, I met with Cr Bryon with regard to the Parkside Cottage Museum premises.

Tuesday 24

Together with the GM, I met with representatives from Murrumbidgee Irrigation to discuss possible improvements to the main canal precinct.

Tuesday 24

I chaired the September meeting of the Solar Farm Reference Group. It is important that businesses, service providers and those wishing to gain employment make themselves aware of the opportunities provided by these large scale developments.

Monday 30

Held at the Barellan Community Hall, I attended an announcement by Steph Cooke MP of secured funding being awarded for the Barellan Sewerage Scheme. Cr Morris, Cr Clarke, Cr Bryon the GM George Cowan, Acting DGMI Barry Heins, Staff who work on the scheme were also in attendance and members of the Barellan and district community. When completed, this project will provide incentives for investment in Barellan for both residential and industry development.

Monday 30

Together with the General Manager and Economic Development Manager, I met with Dr Joe and Mrs Romeo for discussion on future opportunities to attract medical staff to Narrandera.

Monday 30

Together with the Economic Development Manager, I met with Mr Tim Hills regarding promotional opportunities for Narrandera.

OCTOBER 2019**Thursday 3**

Together with Event Planning & Management staff, I attended a meeting to discuss final arrangements for the Rockin-On-East Festival held over the Queen's Birthday Long Weekend.

Friday 4

I accepted an invitation to my wife Carmel and myself to attend the Rockin on East Meet & Greet for the 2019 Festival. I also attended all of the events over the weekend, which were all successful and the future of the Festival looks to be positive. Member for Cootamundra Steph Cooke MP was also in attendance to conduct the Official Opening and Steph and I took the opportunity to catch up on various matters pertaining to Narrandera Shire.

Festival President Allen Law presented Council with a framed Gold Sponsor Certificate of Appreciation for our support of the event that now proudly hangs in the Mayor's Office.



I continue to extend my gratitude and thanks to those Councillors who have attended various meetings throughout the past months, either on my behalf, or as elected committee members.

Until next time, Mayor Kschenka

RECOMMENDATION

That Council receive and note the Mayoral Report for October 2019.

9 QUESTION WITH NOTICE

Nil

10 NOTICES OF RESCISSION

Nil

11 NOTICES OF MOTION

Nil

12 COUNCILLOR REPORTS

Nil

13 COMMITTEE REPORTS**13.1 MINUTES - ECONOMIC TASKFORCE COMMITTEE (OPEN) 23 SEPTEMBER 2019****Document ID:** 438938**Author:** Executive Assistant**Authoriser:** General Manager**Theme:** Our Economy**Attachments:**
1. **2019-09-23 Economic Taskforce MINUTES.pdf** [↓](#)
2. **2019-09-23 Economic Development Strategy (Open).docx** [↓](#)**RECOMMENDATION**

That Council receive and note the Minutes of the Economic Taskforce Committee meeting held 23 September 2019, together with the updated Economic Development Strategy (non-confidential).

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**MINUTES OF NARRANDERA SHIRE COUNCIL
ECONOMIC TASKFORCE COMMITTEE
HELD AT THE COUNCIL CHAMBERS
ON MONDAY, 23 SEPTEMBER 2019 AT 10.30AM**

Commenced at 10.35am and welcomed Acting DGMI; Barry Heins

1 PRESENT

Cr Neville Kschenka, Cr David Fahey OAM, Cr Jenny Clarke OAM, Cr Kevin Morris, GM George Cowan, EDM Peter Dale, A.DGMI Barry Heins, Minute Taker Vicki Maher

2 APOLOGIES

Nil

3 DECLARATIONS OF PECUNIARY INTEREST

Nil

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Cr Jenny Clarke OAM

Seconded: Cr Kevin Morris

That the minutes of the Economic Taskforce Committee held on 26 August 2019 be confirmed.

CARRIED

5 BUSINESS ARISING FROM PREVIOUS MINUTES

- 1) Brewery Flat Survey Box (update in Strategy 4.10.3)
- 2) Memorial Gardens Lights Tree
Responsible Officer just back from leave and will address.
- 3) Councillors Site Visit to Glendale Farm beneficial and very well received.

6 REPORTS

6.1 ECONOMIC DEVELOPMENT STRATEGY

COMMITTEE RESOLUTION

Moved: Cr David Fahey OAM
Seconded: Cr Jenny Clarke OAM

That the Economic Taskforce Committee:

1. Receive, note, and discuss listed projects
2. Endorse items written in **Blue** within the Economic Development Strategy for submission to the next Council Business Paper Agenda for consideration in Open Council
3. Endorse full Economic Development Strategy for submission to the next Council Business Paper Agenda for consideration in Closed Council

CARRIED

7 GENERAL BUSINESS

- 1) Sale of Excess Water Allocation – In Progress, no further updates
- 2) Canal Fence – Meeting set with Murrumbidgee Irrigation for discussion

8 NEXT MEETING

Monday 28 October 2019 – 10.30am – Council Chambers

9 MEETING CLOSE

The Meeting closed at 11.45am.

The minutes of this meeting were confirmed at the Economic Taskforce Committee held on 28 October 2019.

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CHAIRPERSON

1. Planning for the economy of the future
Initiative 1: Our Shire is 'Open for Business'

A 'can do' attitude is fundamental to stimulating economic growth. To attract new business and investment and to ensure that our existing businesses continue to grow and prosper, Council will provide a positive, supportive and responsive investment environment.

Strategies		Key Actions		Progress
1.1	Be a proactive, supportive and coordinated Council	1.1.1	Continue to employ an Economic Development Manager and provide funds and resources for economic development.	Achieved
		1.1.2	Establish an Economic Development Taskforce to drive economic development and implement this Strategy with Council, key industry and key community membership	Achieved Note: No industry or community members
		1.1.3	Review Council's policies, plans and regulations to ensure that they facilitate and support development.	Ongoing
		1.1.4	Ensure that Council's systems and procedures for handling and processing development and investment enquiries are welcoming, stream-lined and customer service focussed.	Ongoing
		1.1.5	Purchase access to online, interactive statistical data and modelling tools (eg id profile, REMPLAN) to provide comprehensive demographic, social and economic data for the Shire.	REMPPLAN subscription renewed to 2020.
		1.1.6	Produce information and data that will assist businesses, investors and potential residents in their decision-making, and enable Council to monitor performance.	Effective use of REMPLAN into the future for development applications, grant applications etc. January 2019: REMPLAN introduces Business Analysis Model (BAM) Current data transferred from ABR and now available in Economy/Business tab in Remplan. Businesses within selected local geography reported to committee Survey of attendees at 39 th National Cavy Show to inform future event arrangements
		1.1.7	Include comprehensive information on economic development and business assistance on	Economic Development Department has contributed to planning of Council's Website upgrade.

Strategies		Key Actions		Progress
			Council's website.	Economic Development Strategy on Website. REX Community fare on website
1.2	Continue to build partnerships and strategic alliances	1.2.1	Strengthen relationships with Government Agencies, regional organisations and service providers through: <ul style="list-style-type: none"> Active participation in regional programs, forums and workshops. Briefing and updating these organisations on the Shire's needs and priorities. Advocating strongly for improved facilities, infrastructure and services. Ensuring that the Shire's priorities and projects are recognised in regional plans and strategies. 	<ul style="list-style-type: none"> ED participates in RDA Riverina forums, RAMROC, Destination Riverina Murray and Thrive meetings. EDM attended Economic Development Officers Forum in Temora-27/9. Various speakers and networking. Shire's priorities contained in Western Riverina Regional Economic Development Strategy (REDS) officially completed as at February 2019. Council facilitated Bee Forum to address issues arising from any accidents and emergencies on our region's roads involving the transportation of live bees with the aim of identifying gaps, finding solutions and increasing preparedness. Forum formulates and endorses a 3 point action plan for positive outcome. DPI representative Daryl Cooper working with Apiarists to develop an Action List Protocol that can be used by all emergency services responding to a vehicle accident involving the transportation of live bees in hives.
		1.2.2	Build and strengthen strategic alliances with Councils within the Riverina Region and along strategic road and rail corridors.	<ul style="list-style-type: none"> Narrandera and Leeton representatives noted above agree to the strategic alliance between Narrandera and Leeton being called 'The Narrandera/Tocumwal Rail Line & Intermodal Support Alliance.' Council provided letter of support for Wagga Wagga City Council's bid for the Qantas Cadet Training facility. Working relationships with Western Riverina Councils known as Functional Economic Regions
1.3	Engage pro-actively with local businesses and business / industry organisations	1.3.1	Build knowledge and understanding of local economic sectors and businesses, including organising a program of industry briefings and tours for Councillors and Council staff.	Ongoing Arrangements progressing for visits to Glendale and Agri Australis hazelnut farm. 17/9 Visit to Glendale completed
		1.3.2	Encourage and facilitate opportunities for professional development, networking and innovation.	EDM attends Narrandera Business Group. Attended Narrandera Business Group meeting 12 August Planning progressed for Small Business Month October with arrangements in place and invitations issued for Narrandera

Strategies		Key Actions		Progress
				<p>Connected (2) on 23 October at TAFE CLC. Sponsorships received from Service NSW, Business Group, TAFE and Articulate Pear. Workshop planned for 28 October at TAFE CLC to be delivered by BEC. NSC and Narrandera Business Group jointly sponsor Social media Connectivity.</p>
		1.3.3	Establish effective networks and communication channels.	Bi monthly newsletter for business prepared and circulated by EDM since start of 2019.
		1.3.4	Support business groups and networks.	Ongoing. Arrange business breakfast with CEO of Tomra James Dorney 6 Sept in conjunction with Narrandera Business Group. 34 people attend successful breakfast. Involve Business Group in Small Business Month October event planned for 23 October at TAFE CLC-Narrandera Connected (2)
		1.3.5	Harness skills and experience available in the Shire and surrounding region (eg through forming task forces and working groups) to address specific challenges and realise opportunities.	<p>To be addressed as opportunities and shared purposes arise. Negotiate with Klaus Baumgartel of ICN for audit of services in Narrandera Shire to support the imminent development requirements for the 3 new solar farms. Organise small taskforce from the community to address the goods and services audit for solar farm development. Klaus Baumgartel contacts all people on EOI list to ensure they have direct registration particulars for Avonlie Solar. Organised Steering Committee for Central West Lifestyle Magazine project.</p>
1.4	Build a strong, positive profile for Narrandera Shire	1.4.1	Implement the branding strategy and signage strategy.	<p>Council agrees on style, wording and location of 6 new town entry sign at its 18 June 2019 meeting. Designs of signs agreed and signs ordered. Installation around end of August/early September. All 6 signs installed as at 16 September. 3 signs installed at prominent locations promoting the Easter Rod Run Show and Shine</p>
		1.4.2	Develop and implement a communications strategy, including articulating key messages.	<p>Reinforce process with ED staff for communicating event arrangements to ensure no breakdown in arrangements. EDM prepares media releases as appropriate as well as items for Council communique and newsletter.</p>

Strategies		Key Actions		Progress
		1.4.3	Build the Shire's digital presence, including launching a new Council website, embracing social media and capitalising on opportunities provided by third party data bases, websites and apps.	Development of Council website underway. EDO is on development team. Partnership with BEC for a digital and online marketing workshop on 6 December 2018. Review Federal Government's National Digital Economy Strategy released Dec 2018 titled "Australia's Tech Future". Review Federal Government Small Business Digital taskforce Report March 2018. Review Business Listings category for new website. Prepare new list and content
		1.4.4	Effectively market and promote the Shire, to raise its profile and increase awareness of its strengths, assets and opportunities.	Ongoing. Progressive and targeted distribution of Winter Edition 2019 of Central West Lifestyle Magazine featuring Narrandera o people of influence in various organisations. Provide comment for NRMA Annual Report 2019 on invitation from NRMA regarding installation of EV fast Charger at Narrandera
		1.4.5	Encourage the community to be advocates for the Shire, including speaking about the positives.	Ongoing
		1.4.6	Re-develop the Narrandera Visitor Information Centre as focal point for both tourism and economic development.	Awaiting response from 'Playground on the Murrumbidgee NSW State Funding application

✓ Additional resources required in Year 1 to build the framework to support implementation in Years 2 and 3.

Initiative 2: Enhancing our Liveability

Lifestyle and work-life balances play a major role in relocation and investment decisions. Working with our community, Narrandera Shire Council will continue to develop, position and promote Narrandera Shire as:

- A welcoming, caring and safe community.
- Having quality, comprehensive facilities and services.
- Offering a contemporary, vibrant, affordable lifestyle in a physically attractive setting.
- Providing a positive business environment with strong locational advantages and diverse investment opportunities.

Strategies		Key Actions		Progress
2.1	Continue to	2.1.1	Implement the Narrandera CBD Masterplan –	Ongoing

Strategies		Key Actions		Progress
	improve presentation – creating positive first impressions		subject to funding and staging –further developing the town centre as an attractive place to shop and socialise, including provision of free public WIFI in main street.	
		2.1.2	Develop attractive gateway arrival points and entry corridor to the Shire, Narrandera and villages.	Refer 1.4,1 for Town entry signage
		2.1.3	Improve the presentation of the Shire's industrial areas.	Ongoing. 4 new poles and banners erected at entry to Red Hill Industrial Estate at Cnr Driscoll Rd and Barellan Rd.
2.2 Enhance lifestyle		2.2.1	Continue to improve and expand recreation, sporting and leisure facilities within the Shire.	Ongoing
		2.2.2	Develop and diversify arts and cultural activities.	Ongoing
		2.2.3	Continue to develop and promote a dynamic and vibrant program of events and activities.	Express support for possible future Annual General Meeting of NSW National Party in Narrandera in 2020. Arrange 2 events for Small Business Month October in conjunction with Narrandera Business Group
2.3 Advocate for the retention and expansion of facilities and services		2.3.1	Advocate for improved child care, health care, aged care and social assistance facilities and services within the Shire.	Preparing for Health Alliance meeting to bring together primary health and aged care and associated agencies in Narrandera Shire. EDM to meet with Dr Romeo who is unavailable until end of July 2019. Requested meeting with Dr and Mrs Romeo
		2.3.2	Ensure that facilities and services have the capacity to support 'aging in place'.	Strategy included in Western Riverina REDS.
		2.3.3	Explore options / advocate for improved education outcomes within the Shire, including the re-opening of the Grong Grong Public School (if warranted), and the redevelopment of the TAFE campus as a ONE TAFE Flexible Learning Centre.	The Grong Grong School Building was sold in 2017.
2.4 Encourage and support opportunities for community development		2.4.1	Explore opportunities for providing information, activities and programs that will help new residents and people on temporary work visas assimilate into the community.	Liaise with RDA skilled migration unit. EDM attended multicultural meeting in Leeton with all relevant agencies present to evaluate what services might be available to Narrandera residents as an outreach service. Focus on migrants and refugees.
		2.4.2	Continue to support activities (eg events, sport,	Easter Rod Run and Shown N Shine a huge success.

Strategies		Key Actions		Progress
			creative arts etc) that encourage engagement and social inclusion and build pride in, and commitment to, the local community.	Council de-brief held with external group debrief to follow.
		2.4.3	Support community initiatives to develop, grow and enhance the liveability of the Shire.	ED Dept. continues to contribute to preparation of funding applications such as Stronger Country Communities, Fixing Country Roads Regional Growth Fund etc. Narrandera Imperials Football Netball Club has been invited to apply for funds to build a new Club House through the NSW Government's Regional Sports Infrastructure Fund. ED staff have assisted with preparation of the Business Case and other requirements where needed.
2.5	Attract new residents	2.5.1	Develop and implement a Resident Attraction and Retention Strategy.	Winter Edition 2019 of Central West Lifestyle Magazine highlights opportunities in Narrandera for new residents.

Initiative 3: Economic Growth and Diversification

Economic growth will come through growing and strengthening existing economic activities and businesses, and attracting new businesses and investment.

Strategies		Key Actions		Progress
3.1	Encourage and nurture business start-ups	3.1.1	Provide access to information and business advisory services.	<ul style="list-style-type: none"> Negotiating with Services NSW for development of a service centre in CBD of Narrandera. Site in Twynam St under consideration, plans provided by Service NSW Valuer for operational requirements. Building assessment and costings completed for suitability for purpose. Indicative rent to be advised to Service NSW when scope of works agreed between parties. Draft lease received from Service NSW-under review by staff. Lease signed, building renovations almost

Strategies		Key Actions		Progress
				<p>complete and fit out as at 19 June 2019.</p> <ul style="list-style-type: none"> Facility opened to public on 9 August
		3.1.2	Assess feasibility of hosting business start-up events to link people with business ideas to business advisory and support services (eg Many Rivers, BEC etc).	<p>Discussions commenced with Narrandera Business Group in preparation for Small Business Month October 2019.</p> <p>Arrangements underway for joint venture with TAFE, Narrandera Business Group for Narrandera Connected (2) event on 23 October featuring business speakers and hospitality.</p> <p>BEC presenting Social Media Connectivity workshop on 28 October. NSC and Narrandera Business Group sponsoring as a Small Business Month October event.</p>
3.2	Support and nurture existing businesses	3.2.1	Provide access to information, advice and leverage opportunities for information sharing.	<p>Distribute information cards for NSW Business Connect eg through Business Group and at NSC front counter</p> <p>Refer public enquiries to Remplan Community and Economic profile</p>
		3.2.2	Encourage and support 'buy local' initiatives.	<p>Installation of new RVM at Narrandera Landfill will provide vouchers redeemable at Coles Narrandera.</p>
		3.2.3	Raise awareness of business advisory and support services and encourage businesses to participate in business and skills development programs.	<p>ED maintains a business distribution list and uses it to share information re opportunities for businesses in the Shire.</p>
		3.2.4	Facilitate opportunities for professional development, networking and innovation.	<ul style="list-style-type: none"> Site at landfill confirmed as suitable for 4- point RVM kiosk. Site plans prepared and execution of licence agreement with Tomra/Cleanaway completed by Council. Site plans and construction plan and power supply design commenced. Partnership with Tomra/Cleanaway and Council to mount a display in the Exhibition Hall at Narrandera Show on 7 September. This display will inform the public of the operational and container deposit requirements for the RVM. CEO of Tomra/Cleanaway to attend and address a business breakfast on 6 September. Joint venture Council and Narrandera Business Group. CEO of TOMRA/Cleanaway addresses a business

Strategies		Key Actions		Progress
				<p>breakfast with 34 in attendance on 6 September.</p> <ul style="list-style-type: none"> TOMRA/Cleanaway and Council join to manage a stand at Narrandera Show with information on the Return and Earn program and the RVM.
		3.2.5	Identify training programs and resources available on-line from Government Agencies and training providers and provide links to these from the Economic Development page of Council's website.	<p>Local Government NSW sponsors Inclusive Tourism: Economic Opportunities.</p> <p>A new online learning course now available to explain how you can better service this market. VIC staff to undertake.</p>
		3.2.6	Raise the profile of local businesses by providing opportunities to showcase, market and promote businesses products and services.	Ongoing
		3.2.7	Encourage businesses to list on relevant industry data bases and websites and participate in programs such as trade missions.	As advised to NBG
		3.2.8	Encourage and assist local businesses to register on Federal, State and Council procurement data bases.	Developing relationship with Klaus Baumgartel, Regional Manager for Industry Capability Network to assist local industry connect with procurement data bases. Klaus to make contact with Uarah Fisheries and solar power companies considering locating in Narrandera Shire.
		3.2.9	Work with major project proponents to identify the goods and services required and provide introductions to local businesses.	Refer to Klaus Baumgartel, Regional Manager Database provided to Reach Solar and their EPC. Database provided to Siemens/Gamesa the EPC for Avonlie Solar at Sandigo
		3.2.10	Encourage and assist businesses to prepare for the NBN and embrace digital / on-line business and marketing opportunities.	<ul style="list-style-type: none"> Local businesses were offered the opportunity to attend Digital Ready Course and free face to face merchandising consult during 2017. GM provide report on meeting with NBN, Met with Field Solutions personnel together with NSC IT personnel to discuss range of their alternative telecommunications and digital services. Partner with BEC Small Business Advisory Service to present a Digital and Online Marketing workshop on 6 December.

Strategies		Key Actions		Progress
		3.2.11	Facilitate access by business and community groups to funding programs.	A data base of funding programs is maintained and provided to community groups. Media releases and funding program announcements emailed to business group database.
3.3	Strengthen and grow key sectors	3.3.1	Agriculture and Agri Business	
			<ul style="list-style-type: none"> Develop a producer data base and establish networks and communication channels. 	<p>Sandigo Solar farm. 2018-01-30 – Developers have met with Council on the proposal. Sandigo or Avonlie Solar project, an initiative of Renewable Energy Systems (RES), was explained during community consultation sessions. RES has proposed a \$250,000 community fund component as one of its initiatives. This proposal is currently being reviewed by staff. Avonlie scheduled to provide notice to proceed in March 2019 with commercial operation May 2020. Confidential Statement removed.</p>
			<ul style="list-style-type: none"> Continue to advocate for water security. 	Ongoing
			<ul style="list-style-type: none"> Encourage and support adoption of new activities and technologies, sustainable land management practices, and innovative business models. 	EV fast charger installed January 2019
		<ul style="list-style-type: none"> Advocate for and assist producers to develop strategies to address labour and skills shortages and develop the local workforce. 	<p>EDM attended Workforce Futures Forum presented by RDA Riverina in Griffith on 10 May. Piggery Forum held in Narrandera addressed by industry experts on 30 August. 45 people present. Explore possible opportunities for the pig industry resulting from the African Swine Fever sweeping China and other Asian countries. Advice received from DPI International Engagement Division that Australia does not have a pork export arrangement with China.</p>	
		3.3.2	Aquaculture	
			<ul style="list-style-type: none"> Support the expansion of the aquaculture 	Confidential Statement removed.

Strategies		Key Actions		Progress
			industry within the Shire.	
			<ul style="list-style-type: none"> Build skills and knowledge about the industry within Council and the local community. 	Ongoing
			<ul style="list-style-type: none"> Explore the possibility of positioning the Narrandera Fisheries Research Centre as a Centre of Excellence for the Murray Cod industry. 	Confidential Statement removed. Meet with Manager Narrandera Fisheries and establish partnership arrangement for development of large inland fish aquarium at proposed Narrandera Destination and Discovery Hub. Narrandera Fisheries selected as safe facility to relocate distressed Murray Cod and other species transferred from other environments under stress as a result of the drought.
		3.3.3	Retail & Wholesale	
			<ul style="list-style-type: none"> Position and promote Narrandera as a lifestyle centre. 	Central West Lifestyle Magazine Winter Edition launched on 24 May 2019 and targeted distribution by Council to strategic individuals and organisations commenced.
			<ul style="list-style-type: none"> Encourage and facilitate training (customer service, merchandise display, e.commerce etc) 	Ongoing
			<ul style="list-style-type: none"> Encourage development of and participation in cooperative marketing and promotional campaigns. 	Invited Griffith, Leeton and Lockhart to send brochures with staff to Adelaide for Caravan and Camping Expo. New Country Change promotion by RDA is imminent. Country Change program launched by RDA.
		3.3.4	Tourism / Visitor Economy	
			<ul style="list-style-type: none"> Continue to develop products, experiences and activities, including events. 	Ongoing
			<ul style="list-style-type: none"> Continue to improve infrastructure, facilities and services for visitors 	Awaiting outcome of 'Playground on the Murrumbidgee' funding application under NSW funding program.
			<ul style="list-style-type: none"> Update and improve information and promotional collateral. 	<ul style="list-style-type: none"> Ongoing
			<ul style="list-style-type: none"> Effectively market and promote the Shire, including implementing the branding strategy and expanding the Shire's on-line presence and capitalising on digital and social media opportunities. 	<ul style="list-style-type: none"> Ongoing

Strategies		Key Actions		Progress
		3.3.5	Transport and Logistics <ul style="list-style-type: none"> Leverage off Narrandera’s strategic location to position and develop the Shire as a road transport hub. 	<ul style="list-style-type: none"> Ongoing
		3.3.6	Health Care & Social Assistance <ul style="list-style-type: none"> Advocate for continued improvements in health, aged care and social assistance services, programs and facilities. 	<ul style="list-style-type: none"> Communicate with local health sector agencies to seek support for program initiated by the Gwydir Health Alliance. Proposal is to convene a meeting in Narrandera to form a local health alliance. Little indication of support and limited response to petition aimed at bringing shortages of rural doctors to the attention of Government. Plan for Health Alliance meeting after Easter 2019 break. Meet with Dr Romeo, obtain feedback from RAMJO Health Group to prepare for possible meeting in June/July. Awaiting a business appointment with Dr Romeo and Mrs Liz Romeo as at 19 August 2019. 18 September still waiting.
3.4	Target and attract new businesses and activities	3.4.1	Investigate possible investment attraction incentives and formulate an Economic Development Assistance Policy that articulates the support that Council can offer new businesses and investors.	Red Hill Industrial Land for Sale Policy ES270 amended. EDM attends Direct Foreign Investment Training in Sydney presented by Andreas Dressler an international identity, formerly with KPMG for 23 years, who has extensive experience representing countries and large corporations seeking foreign investment opportunities. Arranged by DPC.
		3.4.2	Produce information and promotional collateral – in both digital and print formats.	See above – collateral; Industry Prospectus, Redhill Prospectus, Lifestyle Insert, 4 Redhill Videos, billboard sign, Land For Sale signs.
		3.4.3	Participate in forums, expos, trade missions etc that have the potential to bring new businesses / investment into the Shire.	Ongoing EDM attends Direct Foreign Investment training in Sydney in March organised by DPC. Program emphasises the importance of thoroughly developing and communicating Narrandera’s value proposition. Local forum organised July 2019 for hospitality/accommodation sector to exchange

Strategies		Key Actions		Progress
				<p>information and learn of assistance available through Destination NSW to attract conferences to Narrandera.</p> <p>Facilitated Bee Forum 17/7/19. Ref 1.2.1</p> <p>Participated in Service NSW Regional Engagement Forum August 2019</p> <p>Participated in Ernst Young Inland Rail Regional Opportunities Forum 12 August</p>
		3.4.4	Explore opportunities to leverage off Council's Sister City programs.	<p>Current relationship with Urumqi is problematic given ongoing serious ethnic unrest in that city and its region, Xinjiang.</p> <p>As at November no response to August 2018 Communication to Chinese Ambassador seeking support for relationship with Urumqi.</p> <p>Feb 2019 still no communications from Chinese Ambassador</p>
		3.4.5	<p>Investigate the potential of emerging / new activities:</p> <ul style="list-style-type: none"> • Government and service sector • Intensive agriculture • Niche / boutique agriculture and agri-businesses • Manufacturing – value-adding and processing • Renewable energy and use of waste products 	<p>Opportunities discussed to capitalise on the Smart Cities funding program, in particular the opportunity to develop projects around the renewable energy, solar farm developments planned for Narrandera Shire.</p> <p>Ongoing development with 3 renewable energy companies developing major solar farms in the Shire.</p> <p>Wrote to Australian Renewable Energy Agency (ARENA) to seek opportunity to discuss Narrandera's unique position in the Renewables development in Australia-i.e 3 Solar Farms and TransGrid duplication of 330KV line S.A to NSW. As at 19 June 2019.</p> <p>ARENA response from Alison Wiltshire, Director Business Development by phone 12/7/19 advising that this is not an issue for ARENA and we should contact Clean Energy Council and possibly Minister Taylor.</p> <p>Contact made with Clean Energy Council and Meeting arranged with key personnel.</p>
		3.4.6	Market the Shire's strengths, assets and opportunities.	<p>See above. Also recent launch of new Visitor Information Booklet. ongoing</p>

Initiative 4: Planning for the Economy of the Future

Economic development is dependent upon having suitable land and premises and utility and transport infrastructure to accommodate and facilitate growth as well as access to a work force. The focus will be on ensuring that these ‘foundation blocks’ are in place.

Strategies		Key Actions		Progress
Land & Premises				
4.1	Ensure sufficient supply of land and premises to facilitate and support growth	4.1.1	Annually review land use plans and strategies to ensure sufficient land is zoned to accommodate growth for industrial and residential activities.	Reviewed 2017
		4.1.2	Investigate the need for a light industrial / business park land and/or premises in Narrandera, and if needed, encourage owners of vacant and/or underutilised land in the Narrandera West (Leeton Road) and Pine Hill Industrial Estates to bring this land into production (subdivision, sale, lease or development).	To be reviewed
4.2	Facilitate further development of the Red Hill Industrial Estate	4.2.1	Retain general / heavy industry zoning and preserve buffer areas around the Estate.	Buffers are noted as an important selling point in our Redhill Marketing and Communications Strategy.
		4.2.2	Develop a sales policy for Council-owned land in the Estate that provides incentives for developers, fosters a quick development timeline, and discourages land banking.	Under consideration
		4.2.3	Formulate and implement a marketing plan for the Estate that includes quality promotional material and supporting information, as well as conceptual subdivision layouts and servicing plans.	Current. See earlier comments. New bright 'for sale' signs and 3mx2m billboard erected on Red Hill Industrial Estate. Gateway entrance poles and banners installed. Promotional flyer provided to real estate agents who have listed Red Hill Industrial Estate for sale.
		4.2.4	Organise famils of the Estate (and Narrandera) for regional development agency (eg RDA, Industry NSW, BEC) staff and regularly update these agencies regarding the availability of commercial and industrial land and premises within Narrandera.	Under consideration.
		4.2.5	Advocate for Government Funding to assist in providing enabling infrastructure to facilitate	ED Dept contributed to successful submission re Truckwash under Fixing Country Truckwash Grant.

Strategies		Key Actions		Progress
			subdivision and development.	
4.3	Ensure that the power supply can accommodate growth	4.3.1	Advocate for on-going improvements in the power supply in Narrandera Shire.	Consideration being given as a component of the Smart Cities funding program. Power extension negotiated with Essential Energy to service proposed RVM at Landfill site.
		4.3.2	Advocate for and assist local businesses access grant funds for 'last mile' infrastructure.	For consideration
		4.3.3	Support the development of renewable / green energy producers within the Shire.	Ongoing
4.4	Improve telecommunications	4.4.1	Develop and implement a Digital Strategy in consultation with industry and community groups.	Monitor development of National Digital Strategy for compatibility. National Digital Strategy released December 2018. Under review.
4.5	Increase the capacity of the road network in the Shire to accommodate increased truck movements and higher productivity vehicles	4.5.1	Develop a Road Improvement Strategy, identifying strategically important production and freight routes within and through the Shire and the works required to remove 'pinch points' and expand capacity to accommodate HPVs.	Flood-proofing of Sturt Hwy at Gillenbah included in Regional Economic Development Strategy for Western Riverina.
		4.5.2	Advocate for the Shire's road needs to be included in regional and State freight and transport strategies.	Refer Draft NSW Ports and Freight Plan and Western Riverina REDS.
		4.5.3	Advocate for and seek funding to upgrade and maintain strategically important roads.	As above. Brought to attention of Federal Minister for Local Government the Hon Dr John McVeigh at a RAMROC Councils meeting held in Albury on 15 May
4.6	Provide infrastructure and facilities to support the road transport sector.	4.6.1	Plan for improved infrastructure and/or facilities for trucks in Narrandera – Gillenbah and Barellan.	Truckwash to be constructed at Redhill. DA now in the planning system. Construction commences June 2019
4.7	Continue to improve rail infrastructure	4.7.1	Advocate for ongoing improvements to the Hay Branch line (Junee through to Griffith via Narrandera), taking the line from Class C to Class A to facilitate longer and heavier trains.	ARTC proposing to improve the line to accommodate 80ft flat top rolling stock with 25 tonne axle capacity to take 2x40ft containers. Govt allocates \$60 million for line improvements.
		4.7.2	As required, support rail and freight service providers secure 'paths' for rail freight from the Western Riverina.	Ongoing. Refer Western Riverina REDS, EDM and GM attend National Supply Chain Freight and Logistics Strategy Scenario Planning workshop in

Strategies		Key Actions		Progress
				<p>Griffith on 9 Oct. Meet with Hermione Parsons of Deakin University do discuss possibility of future alternative study for Narrandera if Lycopodium study unable to be used.</p> <p>Executive summary from Transport NSW received Feb 2019.</p> <p>Localised and independent freight demand study under consideration in partnership with Leeton and Griffith.</p> <p>Consultant engaged and work commenced.</p> <p>Attend Port of Melbourne briefing on 15 April in Wagga. PoM announces \$300 million investment on Melbourne Port to bring 4 dual rail sidings onto the dock each to accommodate 600m trains that will be deconstructed from longer trains at outlying intermodals. This eliminates 'last mile' transfer costs from train to truck.</p>
4.8	Plan for freight infrastructure to meet growing demand	4.8.1	Liaise with local producers (eg Agri Australis, Proten, Grants Sawmilling, Hutchins Bros Engineering) to determine likely future freight transport requirements.	<p>Discussions with Patersons transport re local/regional freight task.</p> <p>Consider in context of Lycopodium report. Document remains confidential to Council.</p> <p>Participate in forums on Inland Rail presented by CSIRO and Ernst Young. Highlight Narrandera's industries as potential freight sources.</p>
		4.8.2	Advocate to have the Narrandera-Tocumwal rail corridor recognised as strategic infrastructure and protected and preserved for future use.	<p>Ongoing</p> <p>Transport NSW have appointed a project manager to lead the process and are currently seeking cost estimates from John Holland to carry out the engineering assessment component. Council has also approached Shepparton City Council to facilitate an approach to the Victorian Government to provide funding for a Feasibility Assessment in Victoria. Cr Hall engaged in high level discussions with key industry and political influences and decision makers. Also investigating funding from the Federal</p>

Strategies		Key Actions		Progress
				<p>Government. Council meeting in May with consultants conducting part of the feasibility study. Consultants Lycopodium conduct feasibility study workshop in May with strong attendance. Study completed and released to Council as a Confidential Report.</p> <p>Council to consider and review Executive Summary of the report that can be made available to the public, received Feb 2019.</p> <p>Independent freight demand study commenced in light of final Executive Summary received from NSW Transport.</p> <p>Discussions with Senior Executives from Sydney Ports on 18 June on opportunities for freight from this region into Port Botany and Port Kembla with excellent rail access.</p>
		4.8.3	Plan for a small intermodal terminal / freight receival site in Narrandera.	Amazon has been provided with relevant information highlighting Narrandera as a potential site for an Amazon distribution facility. 22/3/18
4.9	Retain commercial air services to Narrandera	4.9.1	Continue to upgrade the Narrandera – Leeton Airport to ensure on-going compliance.	<p>Give consideration to future proofing the airport infrastructure with possible aircraft type obsolescence. Potential development opportunity with Wagner Group interest in freight opportunities.</p> <p>Assess potential producers and processors, types of exports and tonnages and frequency of export for advice to Wagners. Advice again provided to Wagners on export task potential from Narrandera-Leeton airport, as at February 2019.</p> <p>John Wagner advised of KPMG study, as advised by DPC.</p> <p>Contacted Deputy Chair of Rex The Hon John Sharp to determine Rex Airline future fleet requirements and operations. Fleet of SAAB 340s not expected to be replaced for 10-15 years. Discussions with Warrick Lodge of Rex (General Manager-Network Strategy) regarding upgrade to main runway to accommodate foreseen RPT traffic movements. Rex will assist in</p>

Strategies		Key Actions		Progress
				developing case for funding if required. Confidential Statement removed.
		4.9.2	Implement the Airport Strategic Plan.	Ongoing
		4.9.3	Build patronage on the route by diversifying the market base – eg through growing the conference, meetings and events markets.	Venue guide produced in 2017. Community fare agreement negotiated with Rex for the benefit of airline commuters out of Narrandera/Leeton Airport. Five (5) year agreement with Rex commencing 4 October 2018.
4.1 0	Diversify and improve accommodation available in the Shire	4.10.1	Monitor demand for motel and hotel accommodation and, when needed, advocate for the development of new accommodation within the Shire.	Tourism activities will now be reported to Council via this Strategic Plan Report. Barellan has gained recognition as an RV Friendly destination.
		4.10.2	Advocate for improved supply of rental housing and other accommodation for temporary and seasonal workers and position Narrandera as the accommodation hub to service the Narrandera – Leeton area.	EDM attends Workforce Futures Forum in Griffith on 10 May when discussion was held about overall accommodation shortages in the Western Riverina and consideration given to possible strategies to address. Discussions commenced with appointed EPC for RES Solar (Siemens/Gamesa) and their appointed consultants Jacobs to commence preparation of the Employment and accommodation strategy required as condition of consent Met with Zara Durman Senior Consultant for Jacobs on 20 August and discussed 1 st draft of accommodation and employment strategy which is to be reviewed by Solar Reference Group. Strategy reviewed by Solar farm Reference Group and submitted to Jacobs.
		4.10.3	Undertake a review of camping areas and facilities in the Shire to maximise economic benefits.	For consideration. Survey box with forms to be installed on amenities block at Brewery Flats and complimentary branded information bag with information and vouchers to be distributed to campers/travellers from time to time.
4.1	Grow the local	4.11.1	Profile and articulate existing and future local and	Refer 4.10.2

Strategies		Key Actions		Progress
1	workforce, ensuring that it is aligned with local and regional industry needs		regional workforce requirements and jobs and skills gaps.	
		4.11.2	Work with regional organisations and education and training providers to address job and skill gaps and formulate and deliver 'job readiness' and skills development opportunities.	Refer 4.10.2
		4.11.3	Participate in relevant employment and skills development programs and initiatives (eg the 'Grow our Own' program being implemented in the Western Riverina).	Refer 4.10.2
		4.11.4	Encourage proponents of major developments to 'grow their own' workforce by employing local residents and investing in training and skills development.	Refer 4.10.2
		4.11.5	Work with the Shire's Aboriginal community and residents who are socially disadvantaged, to improve training and employment outcomes.	For consideration
		4.11.6	Work with industry and businesses to attract skilled workers to the Shire to fill vacant positions and address skills gaps.	For consideration
		4.11.7	Investigate opportunities to harness skills of visitors to the Shire (eg retirees, back packers) to address labour shortages, particularly for seasonal work (eg harvesting, picking, truck drivers).	For consideration
		4.11.8	Advocate for improved access to education and training services and flexible approaches to workplace training, apprenticeships and traineeships.	Use event opportunities to promote TAFE and its services and courses and to utilise TAFE Narrandera Connected Learning centre e.g. Small Business Month October events
		4.11.9	Retain young people within the community, through programs such as school based vocational training, transition to work / work ready, offering apprentice and traineeships and providing access to tertiary training.	For consideration
		4.11.10	Develop and implement programs to welcome and orientate new employees and integrate them into the community.	For consideration

13.2 MINUTES - AUSTRALIA DAY PLANNING COMMITTEE - 2 SEPTEMBER 2019

Document ID: 439191

Author: Events and Visitor Services Team Leader

Authoriser: General Manager

Attachments: 1. Australia Day Planning Committee Minutes - 2 September 2019

RECOMMENDATION

That Council:

1. Received and note the Minutes of the Australia Day Planning Committee held on Monday 2 September 2019.

**MINUTES OF NARRANDERA SHIRE COUNCIL
AUSTRALIA DAY PLANNING COMMITTEE
HELD AT THE NARRANDERA VISITOR INFORMATION CENTRE
ON MONDAY, 2 SEPTEMBER 2019 AT 5PM**

1 PRESENT

Cr Neville Kschenka, Cr Narelle Payne, Ms Helen McDermott, Member Bob Manning, Ms Barbara Bryon, Mr Stephen Targett, Mr Graeme Davies, Alternate Jenny Clarke OAM,

2 APOLOGIES

COMMITTEE RESOLUTION

Moved: Cr Narelle Payne

Seconded: Mr Stephen Targett

That apologies from Ms Beryl Brain be received and accepted.

CARRIED

3 DECLARATIONS OF PECUNIARY INTEREST

Nil

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Cr Narelle Payne

Seconded: Mr Stephen Targett

That the minutes of the Australia Day Planning Committee held on 14 January 2019 be confirmed.

CARRIED

5 BUSINESS ARISING FROM PREVIOUS MINUTES

6 REPORTS

6.1 NOMINATION FORM & CLOSING DATE

COMMITTEE RESOLUTION

Moved: Cr Narelle Payne

Seconded: Mr Stephen Targett

Narrandera Shire Australia Day Planning Committee to approve Australia Day 2020 nomination form and proposed nomination closing date.

Form approved with closing date to be amended at top of first page.

CARRIED

6.2 DRAWING COMPETITION

COMMITTEE RESOLUTION

Moved: Mr Stephen Targett

Seconded: Member Bob Manning

Discuss Australia Day 2020 drawing competition theme and approve categories for award recipients.

Narrandera Shire Australia Day Planning committee decided on the use of a most creative Koala category for ages through from pre-school to year 2, and a fabulous fish competition for year 3 through to year 6 students.

Cr. Narelle Payne to approach Narrandera high school to encourage future engagement of the high school age demographic through the use of a digital media category for Australia Day awards in coming years.

CARRIED

6.3 PROMOTION PLAN

COMMITTEE RESOLUTION

Moved: Member Bob Manning

Seconded: Mr Stephen Targett

Narrandera Shire Australia Day Planning Committee to discuss Australia Day 2020 communications and promotion plan.

Narrandera Shire Australia Day approved \$500 of the Australia Day budget to be used towards communications and promotions.

Using the Narrandera Argus to call for nominations as well as Facebook, media releases and promotional posters. Other aspects of event to be promoted: Ambassador announcement, program of events for Narrandera, Barellan and Grong Grong.

Narrandera Shire Australia Day Committee also determined that due to the Australia Day Ambassador unavailability last year, the ambassador will attend events in Barellan for the 2020 event.

Carried In Favour: Crs Neville Kschenka, Narelle Payne, Helen McDermott, Barbara Bryon, Stephen Targett and Graeme Davies

Against: Cr Bob Manning

CARRIED 6/1

6.4 CEREMONY MUSIC

COMMITTEE RESOLUTION

Moved: Ms Beryl Brain

Seconded: Mr Graeme Davies

Narrandera Shire Australia Day Planning Committee to discuss potential changes to the music program for Australia Day 2020 event.

Narrandera Shire Events and Visitor Services Team Leader to approach Riverina Mens Choir to determine availability to attend Narrandera Australia Day Celebrations.

Cr. Narelle Payne to see if any high school students are interested in performing as solo artists at Narrandera Australia Day Celebrations 2020

.CARRIED

6.5 AUSTRALIA DAY EVENT VENUE & TIMING

COMMITTEE RESOLUTION

Moved: Cr Narelle Payne

Seconded: Ms Barbara Bryon

Narrandera Shire Australia Day Committee to discuss any changes to the Australia Day Event, such as event timing and venue location.

No changes to occur to the current program.

Ambassador welcome function to be discussed at next meeting

CARRIED

7 GENERAL BUSINESS

- Master of Ceremonies: Incoming Narrandera High School Captain to be approached as assistant Master of Ceremonies to Alice Langley.
- Flag Riasing: Bob Manning to approach Air League to determine interest from Cadets
- Nominations:

Cr Narelle Payne to approach Yanco Agricultural High School, St Francis De Sales Regional College Leeton, Barellan Central School, Narrandera High School and Narrandera Tafe

Cr Barbara Bryon to approach Bidgee Boxing, Fusion, Narrandera Swimming Club and Little Athletics groups.

Stephen Targett to approach Narrandera junior rugby league.

Helen McDermott to approach Narrandera Netball group, representatives from Narrandera Eagles Football Club and Narrandera Stadium.

Graeme Davies to approach Barellan and Binya community groups.

8 CORRESPONDENCE

Nil

9 NEXT MEETING

Monday 14th October 2019

10 MEETING CLOSE

The Meeting closed at 6.10pm.

The minutes of this meeting were confirmed by Australia Day Planning Committee on 14 October 2019.



CHAIRPERSON

13.3 MINUTES - YOUTH ADVISORY COUNCIL - 9 SEPTEMBER 2019

Document ID: 439333

Author: Executive Assistant

Authoriser: General Manager

Attachments: Nil

RECOMMENDATION

That Council:

1. Receive and note the Minutes from the Youth Advisory Council meeting held on the 9 September 2019.



MINUTES

Youth Advisory Council Meeting

9 September 2019

**MINUTES OF NARRANDERA SHIRE COUNCIL
YOUTH ADVISORY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS
ON MONDAY, 9 SEPTEMBER 2019 AT 3.30PM**

1 PRESENT

Member Braden Lyons, Member Abigail Pettigrew, Member Isabella Beaumont, Member Kayleigh Cassidy, Member Mia Geddes, Member Wesley Bamblett, CLO Suzanne Litchfield, CSM Stacie Mohr, Guest General Manager George Cowan, Minute Taker Vicki Maher

2 APOLOGIES

COMMITTEE RESOLUTION

Moved: Member Braden Lyons
Seconded: Member Kayleigh Cassidy

That apologies from Member Shakira Hocking be received and accepted.

CARRIED

1 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present

2 HOUSE KEEPING

Advice provided of Council's Work, Health and Safety (WHS) Evacuation Plan and location of the Amenities.

3 BUSINESS ARISING FROM PREVIOUS MINUTES

N/A Inaugural meeting

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

N/A Inaugural meeting

5 COMMITTEE REPORTS

5.1 INDUCTION OF YOUTH ADVISORY COUNCIL

COMMITTEE RESOLUTION

Moved: Member Abigail Pettigrew

Seconded: Member Braden Lyons

HR Manager completed the induction process Youth Advisory Council and provided induction package that included:

- 1.Social Media Policy
- 2.Code of Conduct
- 3.WHSR

Induction will be organised for Shakira Hocking at the earliest opportunity and take the Oath or Affirmation.

CARRIED

OATH OR THE AFFIRMATION

COMMITTEE RESOLUTION

Moved: Member Isabella Beaumont

Seconded: Member Kayleigh Cassidy

That each Youth Advisory Council Councillor, in turn to take an Oath or make the Affirmation of office before the General Manager at this meeting in the prescribed form.

Oath

Affirmation

Mia Geddes

Kayleigh Cassidy

Braden Lyons

Wesley Bamblett

Abigail Pettigrew

Isabella Beaumont

CARRIED

METHOD OF VOTING

COMMITTEE RESOLUTION

Moved: Member Braden Lyons

Seconded: Member Mia Geddes

That YAC:

1. Approve the Mayoral delegations.
2. On receiving one or more nominations for Mayor, choose the method of voting to be Ordinary Ballot.

Method of Voting

That YAC resolve to adopt the following Method of Voting for the election of Mayor and Deputy Mayor.

- Open Voting

CARRIED

Nominations for Position of Mayor

The Returning Officer called for any nominations. The Returning Officer declared nominations Closed. The Returning Officer advised that three (3) nominations were received for the position of Mayor.

Nominations received and Announced:

1. Isabella Beaumont
2. Abigail Pettigrew
3. Braden Lyons

The Returning Officer declared Cr Braden Lyons to the position of Mayor.

Nominations for Position of Deputy Mayor

The Returning Officer called for any nominations. The Returning Officer declared nominations Closed. The Returning Officer advised that three (3) nominations were received for the position of Deputy Mayor.

Nominations received and Announced:

1. Kayleigh Cassidy
2. Wesley Bamblett
3. Abigail Pettigrew

The Returning Officer declared Cr Abigail Pettigrew to the position of Deputy Mayor.

5.4 STRONGER COUNTRY COMMUNITIES ROUND 3 GRANT FUNDING

COMMITTEE RESOLUTION

Moved: Member Abigail Pettigrew

Seconded: Member Kayleigh Cassidy

That the Youth Advisory Council receive and discuss projects for the Stronger Country Communities Round 3 Grant Funding. Projects endorsed.

- 1) Food Van
- 2) School Holiday Programs
 - Hiring an Ice Skating Rink
- 3) Youth Music Festival or Disco
- 4) Portable Cinema Screen
- 5) Fast Track Program

North Narrandera Park – Water Tower

- Enclosed play area for smaller children, possibly located on the lower section of the hill.

That the YAC research options, including locations, for Youth Mental Health Services to come to Narrandera.

CARRIED

5.5 STRONGER COUNTRY COMMUNITIES ROUND 3 PROJECT TITLE

COMMITTEE RESOLUTION

Moved: Member Wesley Bamblett

Seconded: Member Isabella Beaumont

1. That the Youth Advisory Council provides a recommendation for the title of the Youth Projects proposed under the Stronger Country Communities Round 3 grant funding.
2. That suggestions be provided to the Community Liaison Officer by 4pm Thursday 12 September 2019.

CARRIED

6 GENERAL BUSINESS

Nil

7 NEXT MEETING

Monday 14 October 2019 – 3.30pm – Council Chambers

8 MEETING CLOSE

Meeting Closed at 5.50pm

13.4 MINUTES - YOUTH ADVISORY COUNCIL - 14 OCTOBER 2019

Document ID: 439339

Author: Executive Assistant

Authoriser: General Manager

Attachments: 1. Youth Advisory Council Minutes - 14 October 2019

RECOMMENDATION

That Council:

1. Receive and note the Minutes of the Youth Advisory Council held on Monday 14 October 2019.



MINUTES

Youth Advisory Council Meeting

14 October 2019

Unconfirmed

**MINUTES OF NARRANDERA SHIRE COUNCIL
YOUTH ADVISORY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS
ON MONDAY, 14 OCTOBER 2019 AT 3.30PM**

Meeting open at 3.40pm

As Mayor Braden Lyons was an apology to this meeting, Deputy Mayor Abigail Pettigrew assumed the role of Chair.

1 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present

2 PRESENT

Member Abigail Pettigrew, Member Isabella Beaumont, Member Kayleigh Cassidy, Member Mia Geddes, Member Wesley Bamblett, CO Suzanne Litchfield, Minutes Taker Vicki Maher

3 APOLOGIES

RECOMMENDATION

That apologies from Member Braden Lyons and NSC Stacie Mohr be received and accepted.

4 BUSINESS ARISING FROM PREVIOUS MINUTES

- \$50,000 Grant Application for Food Van has been submitted Stronger Country Communities R3
- Youth Council has provided a Letter of Support to the Bidgee Boxing for their Grant Application for a Community Hub at the Narrandera Show Ground through the Stronger Country Communities R3.

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Member Kayleigh Cassidy

Seconded: Member Mia Geddes

That the minutes of the Youth Advisory Council Meeting held on 9 September 2019 be confirmed.

CARRIED

5 GENERAL BUSINESS

1. Letter of Congratulations from Steph Cooke MP
2. Youth Space
 - When to meet at the Youth Space?
 - What activities to run?
 - Bring ideas of “What you want to do in your role on Youth Council”?
 - Develop a Strategic Plan adding members ideas.
 - Soft Opening complete and Youth Space is now open to public.
 - Official Opening will be coordinated for when Ministers are available.
3. Mental Health
 - Access to a Youth Space to meet with Youth Workers or Councillors, also to be a safe/happy place for when life is hard or confusing.

5.3.1 YOUTH WORKERS COURSE

COMMITTEE RECOMMENDATION

Moved: Member Abigail Pettigrew

Seconded: Member Mia Geddes

That CLO Suzanne Litchfield:

1. Search for Youth Workers Course to be completed for the Youth Councillors.

6 NEXT MEETING

Informal meeting - Monday 28 October 2019 - 3.30pm – Library Youth Space

Formal meeting held the 2nd Monday each month.

Monday 11 November 2019 – 3.45pm – Council Chambers

7 MEETING CLOSE

Meeting Closed at 4.15pm

14 OUR COMMUNITY

14.1 DOMESTIC VIOLENCE ADVISORY COMMITTEE NOMINEES

Document ID: 439262

Author: Community Development and Library Manager

Authoriser: Deputy General Manager Corporate and Community

Theme: Our Community

Attachments:

- 1. Nomination Veronica Barry - Confidential**
- 2. Nomination Trevor Murphy - Confidential**
- 3. Nomination Bev Hughes - Confidential**
- 4. Nomination Iris Schofield - Confidential**

RECOMMENDATION

That Council:

- 1 Endorse the nominations and appoint the nominees to the Domestic Violence Advisory Committee as detailed in the body of this report.

PURPOSE

The purpose of this report seeks the endorsement of Council for the nominees for the Domestic Violence Advisory Committee.

SUMMARY

Nominations for the Domestic Violence Advisory Committees closed on 9 October 2019 with nominations attached; the final process to for the committee to be formed is for Council to endorse the nominees to the committee.

BACKGROUND

Narrandera Domestic Violence Committee has been operating as an independent incorporated body. The Committee has resolved to cease operations and is in the process of winding up the corporation. Council at the August 2019 meeting resolved to form a Domestic Violence Advisory Committee for Council.

Council at its August, 2019 meeting appointed Councillors Bryon and Lewis as delegates to the Committee.

Nominations for community representatives have been called closing on 9th October 2019. The committee terms of reference provides for a minimum of four community members to be appointed by Council one of which the committee will elect as chairperson.

NOMINATIONS FOR COMMITTEES

Domestic Violence Advisory Committee Nominees

Nominations for appointment as community members have been received from the following:-

- 1) Beverley Hughes
- 2) Trevor Murphy

3) Veronica Barry

4) Iris Schofield

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Community

Strategy

5.1 - To have a Council that demonstrates effective management consistently, also a Council that communicates and engages well with the community and works collaboratively

Action

5.1.1 - Accountable, transparent and ensure open communication between the community and Council

ISSUES AND IMPLICATIONS

Advisory Committees Establishment & Management Policy

Policy

Advisory Committees Establishment & Management Policy

Financial

None

Legal / Statutory

Local Government Act 1993

Community Engagement / Communication

Committee nominations advertised through social media, radio and the Narrandera Argus.

Human Resources / Industrial Relations (if applicable)

Staff resources will need to be utilised to support the Committee during the initial set up and to meet their reporting obligations.

RISKS

A Domestic Violence Advisory Committee provides a conduit between Council and the community to reduce the risk of Council not being fully informed in its decision making.

OPTIONS

1. Endorse the nominees as presented to Council
2. Endorse the nominees with amendments
3. Refer the nominations back to staff for amendment or additional recruitment

CONCLUSION

It will be recommended that Council endorse the nominations for the Domestic Violence Advisory Committee as outlined in the report.

RECOMMENDATION

That Council:

- 1 Endorse the nominations and appoint the nominees to the Domestic Violence Advisory Committee as detailed in the body of this report.

15 OUR ENVIRONMENT

Nil

16 OUR ECONOMY**16.1 PLANNING PROPOSAL CORRECTION OF CLAUSE 4.2C NARRANDERA LOCAL ENVIRONMENTAL PLAN 2013****Document ID:** 438462**Author:** Senior Planner**Authoriser:** Deputy General Manager Infrastructure**Theme:** Our Economy**Attachments:** 1. Planning Proposal LEP 2013 Amendment [↓](#)**RECOMMENDATION**

That Council:

1. Agree to the draft planning proposal as attached and consent to staff progressing all stages of the planning proposal through to completion subject to a further report being provided in the event of any significant issues arising during agency consultation or if any objections are received from the community during the exhibition period.
2. Agree to staff having the error corrected through a more streamlined process should it become available.

PURPOSE

The purpose of this report is to seek permission to commence and progress a planning proposal process with the Department of Planning, Industry and Environment in order to correct an error in Clause 4.2C of the Narrandera Local Environmental Plan 2013 (NLEP) which impacts on the permissibility of dwellings in the RU4 Primary Production Small Lots Zone.

SUMMARY

A drafting error occurred during the completion of the NLEP which impacts on the ability to have a dwelling in the RU4 zone. The drafting error creates confusion surrounding interpretation and can result in interpretations and outcomes which do not align with Council's policy position or best practice.

Correction of this error will ensure a suitable balance between the provision of dwellings in the RU4 zone and protection of agricultural land and rural industries.

BACKGROUND

The draft NLEP was publicly exhibited three times between April and December 2012 and included the RU4 zone in clause 4.2C(2). At the time, inclusion of the RU4 zone in clause 4.2C(2) was agreed to by agencies, the local community and Council. However, an administrative oversight occurred when the NLEP was completed by the Department of Planning on 28 June 2013. The completed NLEP did not include the RU4 zone in clause 4.2C(2). The department has acknowledged responsibility for this error. Council's policy intent was always to permit dwellings on certain RU4 land subject to restrictions, and this is reflected in the Narrandera Development Control Plan 2013.

Council has attempted to have the error corrected by the department through a more streamlined error correction process. However, the department has refused to do so indicating that Council is required to follow a planning proposal process in order to correct the error. While staff are still in consultation with the department attempting to have a more expedited process implemented, it has been decided to commence a planning proposal process in order to prevent any further delays should those negotiations be unsuccessful.

Correcting the error in the NLEP will ensure Council's policy is implemented as intended, prevent confusion, prevent unplanned rural residential development and ensure that dwellings are still permitted on RU4 land subject to suitable restrictions which respect historical rights and support agricultural operations in the zone. A draft planning proposal is included as an attachment and provides further detail.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Economy

Strategy

3.1 - To encourage new business and industry that can be sustained also support local business and industry to grow and prosper

Action

5.1.7 - Planning instruments reflect the intent and direction of land use strategies and facilitate development and growth of the Shire

ISSUES AND IMPLICATIONS

Policy

The proposed changes will correct a drafting error to ensure that development is managed as originally intended by Council and the community. This will prevent unplanned rural residential development and reduce the likelihood of land use conflict while at the same time supporting dwellings on RU4 land subject to suitable restrictions.

Financial

Council will be required to cover the costs of advertising the proposal in line with the Gateway determination by the Department of Planning, Industry and Environment. It is expected that these costs can be cover under the current operational budget.

Legal / Statutory

The proposal is to correct a drafting error to bring the NLEP in line with that which was previously publicly exhibited and agreed upon.

Community Engagement / Communication

The Department of Planning, Industry and Environment will determine consultation requirements through the Gateway process. Preliminary advice from the Department is that public exhibition can be limited to 14 days due to the proposal being reflective of what was previously consulted on during the creation of the NLEP. Should any submissions object to the proposed changes a further report will be put to Council for consideration.

Human Resources / Industrial Relations (if applicable)

The planning proposal has been prepared by staff in consultation with the Department of Planning, Industry and Environment and will be progressed by staff in consultation with the department.

RISKS

In the interim until the planning proposal is finalised the risk of confusion and unintended outcomes in the RU4 Primary Production Small Lots zone remains.

OPTIONSOption 1

Do nothing or delay the correction for inclusion with the full NLEP review.

This requires fewer resources but will result in continued confusion through differing interpretations and the risk of unintended outcomes in the RU4 zone which may be to the detriment of landowners, agricultural operations and rural industries.

Option 2

Agree to the draft planning proposal and for it to be sent to the Department of Planning, Industry and Environment for Gateway Determination. Further reports to then be sent at each stage of the process.

This approach ensures that Council is briefed at each step of the process. However, it would result in significant delays due to the time between each scheduled meeting.

Option 3

Agree to the draft planning proposal and consent to staff progressing all stages of the planning proposal through to completion subject to no significant issues arising through consultation with the Department of Planning, Industry and Environment, other agencies and the community. Should any issues arise through consultation with agencies or should any objections be received during the community consultation process a further report will be provided to enable consideration of the matter by Councillors.

This approach will ensure that the error correction is made as quickly as possible while providing suitable safeguards to ensure that Councillors have the opportunity to make a judgement regarding any issues arising out of consultation with agencies or the community.

CONCLUSION

The current controls relating to dwellings on RU4 zoned land do not align with Council's policy, best practice or with what has been subject to community consultation.

Correction of the error in the NLEP will provide greater certainty to all interested parties and reduce the potential for unintended outcomes in the zone.

RECOMMENDATION

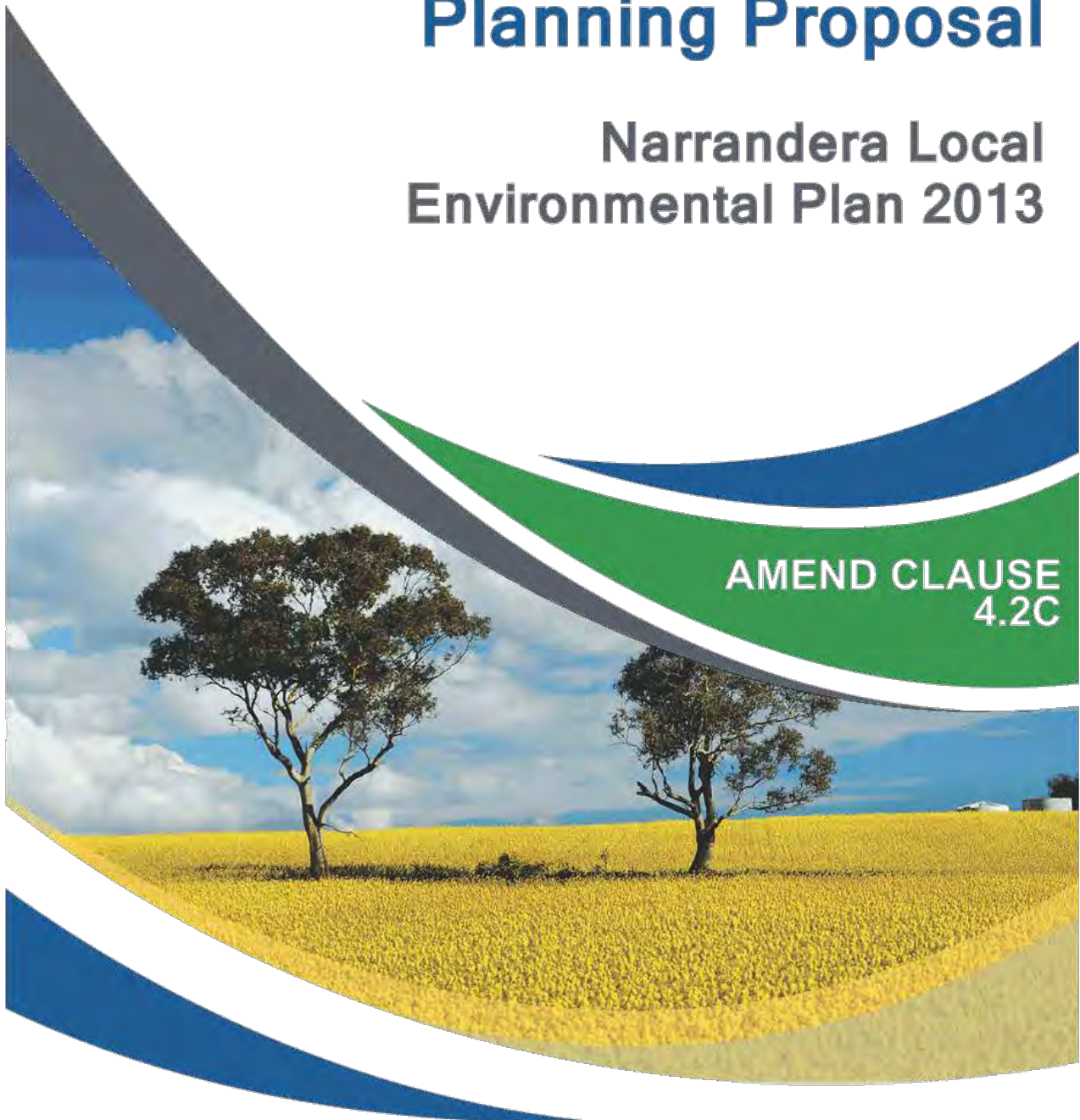
That Council:

1. Agree to the draft planning proposal as attached and consent to staff progressing all stages of the planning proposal through to completion subject to a further report being provided in the event of any significant issues arising during agency consultation or if any objections are received from the community during the exhibition period.
2. Agree to staff having the error corrected through a more streamlined process should it become available.

Planning Proposal

Narrandera Local Environmental Plan 2013

AMEND CLAUSE
4.2C



Planning Proposal - Amend Clause 4.2C Narrandera Local Environmental Plan 2013

Objectives and Intended Outcomes

To amend the Narrandera Local Environmental Plan (LEP) 2013 to include zone RU4 Primary Production Small Lots in Clause 4.2C(2) 'Erection of dwelling houses on land in certain rural and environment protection zones'. The intended outcome of this proposal is to rectify a final drafting oversight that occurred during the finalisation process of the LEP in 2013. The proposal will minimise unplanned rural residential development while suitably accommodating dwellings on specific historical lots and holdings on land zoned RU4 Primary Production Small Lots. This will provide fairness and clear direction to Council, landowners and the public. The proposed amendment will reinstate the intention of Council when the LEP was prepared.

Explanation of Provisions

The objective will be achieved by inserting zone 'RU4 Primary Production Small Lots' in Section 4.2C(2) of the Narrandera LEP 2013. The proposed LEP amendment will allow Council to approve 'dwelling houses' on RU4 land where the lot meets the criteria of clause 4.2C(3). For example, through meeting the Minimum Lot Size (MLS) of 200ha, by virtue of the land being an historical lot with an historical dwelling entitlement or when the land is an existing holding.

Justification

Need for the Planning Proposal

Is the planning proposal a result of any strategic study or report?

The draft Narrandera LEP was publicly exhibited three times between April and December 2012 (see Attachment A) and included the RU4 zone in clause 4.2C(2). At the time, inclusion of the RU4 zone in clause 4.2C(2) was agreed to by agencies, the local community and Council. However, an administrative oversight occurred when the Narrandera LEP was notified by the department on 28 June 2013. The notified LEP did not include the RU4 zone in clause 4.2C(2). Council's policy intent was always to permit dwellings on certain RU4 land subject to restrictions, and this is reflected in the Narrandera Development Control Plan 2013 (see Attachment B). Therefore, the planning proposal is required to rectify a drafting issue which occurred during the very final stages of the Narrandera LEP 2013 process.

Is the planning proposal the best means of achieving the objectives or intended outcomes, or is there a better way?

Council identified the drafting issue and have sought advice from the Department of Planning, Industry and Environment. The Department's view is that the proposal is not considered an erratum or 'minor' for the purposes of an expedited amendment (i.e. with no public consultation) due to the time elapsed since Narrandera LEP 2013 was notified. The department has therefore indicated that a planning proposal is the best means of achieving the objective to rectify the oversight.

While Council is firmly of the opinion that this amendment does comply with Section 3.22(1)(a) of the Act in that it is to correct an obvious error through the insertion of obviously missing words, the department will

Planning Proposal - Amend Clause 4.2C Narrandera Local Environmental Plan 2013

not correct the error through that process.

Therefore, the preparation of this planning proposal is the only way to ensure that the erection of dwellings on land zoned RU4 Primary Production Small Lots is managed in the manner agreed by our Council, the community and agencies.

Relationship to Strategic Planning Framework

Riverina Murray Regional Plan 2036

The proposal is consistent with the Riverina Murray Regional Plan. This proposal relates directly to:

- Direction 1 Protect the regions diverse and productive agricultural land
- Direction 2: Promote and grow the agribusiness sector

The proposal is consistent with the Regional Plan as it will minimise unplanned rural residential development while suitably accommodating dwellings on specific historical lots and holdings on land zoned RU4 Primary Production Small Lots.

This will effectively protect agricultural land from incompatible land use while balancing the need for some rural dwellings to be provided.

Consistency with relevant SEPPs

State Environmental Planning Policy (Primary Production and Rural Development) 2019

The objective of this proposal will facilitate the orderly economic use and development of lands for primary production, by balancing agricultural related uses and residential development on land zoned RU4 Primary Production Small Lot. The proposal is therefore consistent with the aims of this Policy.

State Environmental Planning Policy (Exempt and Complying Development Code) 2008 (Code SEPP)

The omission of zone RU4 in clause 4.2C(2) results in the ability for the Code SEPP to be utilised in a manner which creates unintended consequences, confusion and land use conflict. Rectifying clause 4.2C(2) will provide clarity for Council, landowners and the public and help prevent unintended land use conflicts.

Consistency with Section 9.1 Directions

Direction 1.2 Rural Zones

The proposal impacts on development within an existing rural zone. The proposal will not rezone land from a rural zone to a residential, business, industrial, village or tourist zone. Therefore, the proposal is consistent with this Direction.

Direction 1.3 Mining, Petroleum Production and Extractive Industry

The proposal affects land where mining, petroleum production or extractive industries are permitted. The objective of this Direction is to ensure planning proposals do not prohibit or restrict the development of resources. The planning proposal will clarify where dwelling houses can be erected on RU4 zoned land. Noting they are already permissible development with consent. The intent of the planning proposal is to reinstate that dwelling houses are permissible subject to clause 4.2C(3) criteria. Therefore, the planning

Planning Proposal - Amend Clause 4.2C Narrandera Local Environmental Plan 2013

proposal is consistent with this Direction.

Direction 1.5 Rural Lands

The proposal effects development within an existing rural zone. The proposal is considered to minimise unplanned rural residential development while suitably accommodating dwellings on specific historical lots and holdings on land zoned RU4 Primary Production Small Lots. It will not adversely affect the operation and viability of rural land uses, it is considered necessary to support them. Therefore, the proposal is consistent with this Direction.

Direction 2.1 Environment Protection Zones

The objective of this Direction is to protect and conserve environmentally sensitive areas. The planning proposal is consistent with this Direction as it clarifies when a dwelling house can be erected on certain RU4 land. This is not expected to reduce the environmental protection standards that apply to land. Through clarifying restrictions on the erection of dwellings in this zone it is considered to further support environmental protection. Therefore, the proposal is consistent with this Direction.

Direction 2.3 Heritage Conservation

This Direction applies as the planning proposal will affect all zone RU4 land which may contain environmental or indigenous heritage significance. The planning proposal is an administrative amendment to the principal development standard clause 4.2C and will not affect any other provision of the LEP which could impact on the conservation of heritage significance. Therefore, the proposal is considered consistent with this Direction.

Direction 4.3 Flood Prone Land

The proposal may affect development within an existing flood planning area. The zoning of the land for RU4 Primary Production Small Lots considers the flood impacts on and off the land. The proposed amendment will not increase the development potential of flood prone land. Therefore, the proposal is consistent with this Direction as it does not affect flood prone land controls.

Direction 4.4 Planning for Bushfire Protection

The proposal may affect development within existing bushfire prone land. The zoning of the land for RU4 Primary Production Small Lots considers establishment of incompatible land uses in bush fire prone areas. The proposed amendment will not increase the development potential of bushfire prone land. To comply with this Direction NSW RFS will be consulted during the exhibition period to ensure consistency.

Direction 5.10 Implementation of Regional Plans

This Direction applies to the planning proposal as it relates to directions of the Riverina Murray Regional Plan. As previously described, the planning proposal is consistent with Direction 1 and 2 of the Regional Plan. Therefore, the proposal is consistent with this Direction.

Environmental Social and Economic Impact

Is there any likelihood that critical habitat or threatened species, populations or ecological communities or their habitats, will be adversely affected as a result of the proposal?

The planning proposal is an administrative amendment to the LEP to clarify when already permissible development can occur on certain zone RU4 land. There is no known State or Commonwealth listed

Planning Proposal - Amend Clause 4.2C Narrandera Local Environmental Plan 2013

critical habitat (also known as Areas of Outstanding Biodiversity Value) within the Narrandera Local Government Area. Depending where development is proposed the impact to threatened species, populations or ecological communities or their habitats will be assessed at the development application stage. As the proposal will not permit additional development types or intensification of development on any given lot, the proposal is not expected to have an adverse effect on threatened species, populations or ecological communities or their habitats.

Are there any other likely environmental effects as a result of the planning proposal and how are they proposed to be managed?

No, the planning proposal minimises the erection of unplanned dwelling houses on land in zone RU4 Primary Production Small Lots while suitably accommodating dwellings on specific historical lots and holdings. This will further protect the environmental and agricultural values of the land.

Has the planning proposal adequately addressed any social and economic impacts?

The objective of this planning proposal is to resolve a drafting oversight that occurred during the finalisation of the LEP. This will reinstate fair assessment criteria for dwellings in the RU4 Zone while also providing greater certainty for investment in agriculture and rural industries which will benefit employment and economic activity in our shire. The proposal will achieve the original intent of the Narrandera LEP 2013. This is expected to have positive social and economic impacts.

Mapping

The proposed LEP amendment does not require any changes to LEP mapping.

Community Consultation

The planning proposal is considered a low impact planning proposal, as per 'A guide to preparing local environmental plans' as it is a minor administrative amendment, consistent with the strategic planning framework. Previous exhibition found there were no issues from agencies, or the community and the proposal will only rectify a drafting oversight. For this reason, 14 days is considered adequate period for exhibition.

Consultation with NSW RFS is also proposed to ensure consistency with 9.1 Direction 4.4 Planning for Bushfire Protection.

Project Timeline

The proposal is expected to be finalised within 6 months of receiving a Gateway determination as it requires minor consultation and minor legal drafting. Given the minor nature of the planning proposal, Council requests delegation to make the plan.

Attachment A

Version for exhibition November 2012

Note: The SEPP (Rural Lands) 2008 and the Department of Primary Industries Assessing Intensive Plant Agriculture Developments sets out other relevant issues for consent authorities to consider when assessing intensive plant agriculture applications.

4.2C Erection of dwelling houses on land in certain rural zones (local)

- (1) The objectives of this clause are as follows:
 - (a) to minimise unplanned rural residential development, and
 - (b) to enable the replacement of lawfully erected dwelling houses in rural and environmental protection zones.
- (2) This clause applies to land in the following zones:
 - (a) Zone RU1 Primary Production,
 - (b) Zone RU4 Primary Production Small Lots.
- (3) Development consent must not be granted for the erection of a dwelling house on a lot in a zone to which this clause applies, and on which no dwelling house has been erected, unless the lot is:
 - (a) a lot that is at least the minimum lot size specified for that lot by the Lot size Map, or
 - (b) a lot created under an environmental planning instrument before this Plan commenced and on which the erection of a dwelling house was permissible immediately before that commencement, or
 - (c) a lot resulting from a subdivision for which development consent (or equivalent) was granted before this Plan commenced and on which the erection of a dwelling house would have been permissible if the plan of subdivision had been registered before that commencement,
 - (d) an existing holding.

Note: A dwelling cannot be erected on a lot created under clause 9 of State Environmental Planning Policy (Rural Lands) 2008 or clause 4.2

- (c) a lot created in accordance with clause 4.2B.
- (4) Despite any other provision of this clause, development consent must not be granted for the erection of a dwelling house on land which is being, or is intended to be used for the purpose of intensive plant agriculture unless the consent authority is satisfied that:
 - (a) The land is located wholly within Zone RU4 Primary Production Small Lots, and
 - (b) The lot has an area of not less than 40ha and,
 - (c) The land is being or will be used for the purpose of intensive plant agriculture and,
 - (d) The quality and area of the land is suitable for the commercial production of the proposed or existing intensive plant agriculture use and,
 - (e) The dwelling house is required to support the carrying out of any such purpose, and
 - (f) The land is subject or will be subject to irrigation requiring a licence under the Water Act 1912 or Water Management Act 2000 and the volume and entitlement of water available under this licence is adequate of the proposed use.

Attachment A

Version for exhibition November 2012

- (g) Services for the supply of electricity and other infrastructure to support the agricultural activity are available or adequate arrangements have been made to make them available when required;
- (h) the sustainable intensive plant agriculture activity must have commenced or been established over 50% of the lot before the dwelling house is approved.

Note: The SEPP (Rural Lands) 2008 and the Department of Primary Industries *Assessing Intensive Plant Agriculture Developments* sets out other relevant issues for consent authorities to consider when assessing intensive plant agriculture applications.

- (5) Despite any other provision of this clause, development consent may be granted for the erection of a dwelling house on land in a zone to which this clause applies if:
 - (a) there is a lawfully erected dwelling house on the land and the dwelling house to be erected is intended only to replace the existing dwelling house; or
 - (b) the land would have been a lot or a holding referred to in subclause (3) had it not been affected by:
 - (i) a minor realignment of its boundaries that did not create an additional lot; or
 - (ii) a subdivision creating or widening a public road, public reserve or for another public purpose; or
 - (iii) a consolidation with adjoining public road, a public reserve or for another public purpose.

- (6) In this clause:
 - existing holding* means all adjoining land, even if separated by a road or railway, held in the same ownership:
 - (a) on 12 July 1991; and
 - (b) at the time of lodging a development application for the erection of a dwelling house under this clause, and includes any other land adjoining that land acquired by the owner since 12 July 1991.

Note: The owner in whose ownership all the land is at the time the application is lodged need not be the same person as the owner in whose ownership all the land was on the stated date.

4.2D Erection of rural workers dwellings [local]

- (1) The objective of this clause is to ensure the provision of adequate accommodation for employees of existing agricultural or rural industries;
- (2) This clause applies to land in the following zones:
 - (a) Zone RU1 Primary Production; and
 - (b) Zone RU4 Primary Production Small Lots;
- (3) Development consent must not be granted to the erection of a rural worker dwelling on land to which this clause applies, unless the consent authority is satisfied that:
 - (a) the development will not impair the use of the land for agricultural or rural industries; and

Attachment BNarrandera Development Control Plan 2013

Part D Rural, residential, business and industrial controls**Chapter 6 Rural subdivision and large lot residential development****6.1 Rural subdivision for agricultural purposes only**

Clause 4.2 of the Narrandera LEP permits, on merit, the subdivision of a lot for the purpose of primary production, which is less than the minimum lot size shown on the relevant LEP map. This clause applies to the RU1 Primary Production zone and the RU4 Primary Production Small Lots zone.

The LEP provides that such a lot cannot be created if an existing dwelling would be situated on the lot, and a dwelling cannot be erected on such a lot following its creation.

In considering a development application to create a lot for the purpose of primary production the Council will have regard to the following matters (this list is not exhaustive).

- The zone objectives.
- The location, size and intended agricultural purpose of the lot.
- Whether the creation of the lot will assist with farm adjustment.
- Whether the creation of the lot will assist the introduction of new or innovative agricultural practice or a rural industry or permissible employment generating industry.
- If the lot is in the RU4 zone, whether its agricultural use will likely impact on the amenity of residents of the RU4 zone.
- Any relevant circumstances of the case.

6.2 Rural subdivision for agriculture with dwelling entitlement

Clause 4.2C of the LEP permits, on merit, the creation of a lot for the purposes of agriculture, and the erection of a dwelling on that lot, provided the lot is of the minimum size prescribed on the lot size map in the LEP. The minimum lot size for a dwelling in the RU1 Primary Production zone is 400 hectares. The minimum lot size for a dwelling in the RU4 Primary Production Small Lots zone is 200 hectares. Refer to the LEP map sheet for the zone applying to the land.

The LEP also permits, on merit, rural subdivision for the purposes of intensive plant agriculture, within the RU4 Primary Production Small Lots zone. Clause 4.2B of the LEP sets out the full requirements for consideration of such a lot, including a minimum lot size of 40 hectares, adequate arrangements being made for a water irrigation license suitable to the proposed use, and the intensive plant agriculture activity must have commenced or been established before the subdivision is registered.

16.2 LOCAL STRATEGIC PLANNING STATEMENT CONSULTATION**Document ID:** 438477**Author:** Senior Planner**Authoriser:** Deputy General Manager Infrastructure**Theme:** Our Economy**Attachments:** Nil**RECOMMENDATION**

That Council:

1. Agree to staff commencing preliminary consultation regarding land use planning in our shire taking an information gathering approach.

PURPOSE

The purpose of this report is to seek Council's permission to commence consultation with the community regarding planning for future land use in the shire.

SUMMARY

Staff are currently preparing a Local Strategic Planning Statement and are in the early stages of reviewing our Local Environmental Plan. It is proposed to commence preliminary consultation with the community to gather ideas and shape the direction of future land use controls in our shire. It is not proposed to respond to ideas during this phase of consultation. It is only intended to gather ideas which will then be considered in detail and responded to during later phases of these strategic planning processes.

BACKGROUND

Staff are currently in the process of preparing our community's first Local Strategic Planning Statement and are also in the early stages of reviewing our Local Environmental Plan. Both of these processes will require formal consultation at a later date when draft documents are available, however, it would be beneficial to seek the community's views early to enable those ideas to be central to the documents we ultimately create.

It is envisaged that this first round of consultation will be an informal listening and brain storming exercise designed to draw out the community's ideas, hopes and concerns. Staff may ask leading questions to draw out information or put forward ideas for discussion, however, we do not propose to respond to those ideas on the spot or to put forward specific Council proposals at this time. This will be done at a later date through written documentation.

Staff are proposing to undertake consultation in a variety of ways including community workshops, street stalls, meetings with interested groups or individuals and through opening the opportunity for written submissions to Council. The consultation will be designed to ensure that we obtain the views of residents from throughout the shire, in different age groups and with different interests noting that we will schedule consultation at a variety of times to suit different groups.

The information obtained through this process will help to inform our Local Strategic Planning Statement and will be used to help define the scope and direction of our Local Environmental Plan review.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Economy

Strategy

5.1 - To have a Council that demonstrates effective management consistently, also a Council that communicates and engages well with the community and works collaboratively

Action

5.1.7 - Planning instruments reflect the intent and direction of land use strategies and facilitate development and growth of the Shire

ISSUES AND IMPLICATIONS

Policy

Consultation will assist in the review and development of land use policy in our shire.

Financial

There will be some costs associated with advertising and meetings. These costs should be covered through the LEP Review project budget or general planning operational budget.

Legal / Statutory

N/A

Community Engagement / Communication

This process is intended to be a first step to engage with our community. There will be further opportunities for the community to be involved in both processes at a later date.

Human Resources / Industrial Relations (if applicable)

N/A

RISKS

N/A

OPTIONS

Option 1

Do not agree to preliminary consultation. This would be faster, but would result in documents being put on exhibition which may not incorporate or respond to the community's desires.

Option 2

Agree to staff commencing preliminary consultation regarding land use planning in our shire taking an information gathering approach. Responses to ideas would be provided at a later date following thorough consideration. This will take time and resources, but will result in documents which better respond to the community's needs and desires.

CONCLUSION

Strategic planning projects which are currently underway present an opportunity to engage with our community to create land use controls which are responsive to our community's needs and desires.

RECOMMENDATION

That Council:

1. Agree to staff commencing preliminary consultation regarding land use planning in our shire taking an information gathering approach.

16.3 COMMUNITY PARTICIPATION PLAN CONSULTATION

Document ID: 439275

Author: Senior Planner

Authoriser: Deputy General Manager Infrastructure

Theme: Our Economy

Attachments: Nil

RECOMMENDATION

That Council:

1. Grant consent for the General Manager to place a Draft Community Participation Plan on public exhibition in accordance with requirements of the *Environmental Planning and Assessment Act 1979*.

PURPOSE

The purpose of this report is to seek Council's permission for the General Manager to place a Draft Community Participation Plan (CPP) on public exhibition when it is completed.

SUMMARY

Council is required to prepare a CPP and publicly exhibit it for 28 days to provide the community opportunity for comment. In order to prevent delays in this process staff are seeking permission for the General Manager to place the Draft CPP on exhibition under delegation. Councillors would have the opportunity to provide feedback on the Draft CPP during the exhibition period and may also make changes when the final draft is reported to Council after the exhibition period is completed.

BACKGROUND

The *Environmental Planning and Assessment Act 1979* (the Act) requires Council to prepare a Community Participation Plan. The CPP is intended to communicate how Council will engage with the community regarding planning matters by combining requirements of the Act and Council's existing DCP in one document and in plain English.

Staff are in the process of preparing Council's first draft CPP. Notification requirements in Council's existing Development Control Plan are complex and accordingly staff are taking the opportunity to simplify requirements in a manner which will make them easier to understand and balance community involvement with efficient process. As such the draft plan being prepared does include some changes to the way Council engages with the community.

Once the draft plan is completed it needs to be publicly exhibited for 28 days to allow the community an opportunity to comment.

The CPP is due to be completed by 1 December 2019. To enable Council to come as close as possible to achieving this deadline permission is being sought to allow the General Manager to place the draft plan on public exhibition as soon as it is ready instead of first reporting the draft to Council.

Councillors would be able to review the draft CPP during the exhibition period. A report would then be prepared for Council including discussion of any submissions to allow Council to consider whether to adopt the CPP as exhibited, or whether changes should be made prior to it being finalised.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Civic Leadership

Strategy

5.1 - To have a Council that demonstrates effective management consistently, also a Council that communicates and engages well with the community and works collaboratively

Action

5.1.1 - Accountable, transparent and ensure open communication between the community and Council

ISSUES AND IMPLICATIONS

Policy

The current Draft CPP includes some changes to engagement on planning matters to make it simpler to understand and suitably balance community involvement with efficient process. Changes proposed will be seen in the Draft CPP and will be discussed further in the subsequent Council report.

Financial

There will be costs associated with advertising of the Draft CPP. These costs are expected to be covered by the section's budget.

Legal / Statutory

Council is required to prepare a CPP to meet the requirements of the Act.

Community Engagement / Communication

Council is required to publicly exhibit a Draft CPP for 28 days.

Human Resources / Industrial Relations (if applicable)

N/A

RISKS

Delaying exhibition of the CPP would slow the process for completing it.

OPTIONS

Option 1

That Council permit the General Manager to place a Draft CPP on public exhibition under delegation as soon as it is ready.

This will prevent delay due to the spacing of Council meetings allowing Council to come as close as possible to completing the CPP by 1 December 2019. This approach will result in Councillors being able to review the Draft CPP at the same time as the community. Councillors would have the opportunity to provide feedback during the exhibition period and also to make changes when the final draft is reported to Council for adoption.

Option 2

That Council requires the Draft CPP to be reported to Council for consideration prior to public exhibition.

This approach would allow Councillors to review the draft and potentially seek changes prior to public exhibition. However, it would delay the process of completing the CPP and would result in the draft CPP being exhibited in the lead up to and around the Christmas/ New Year period which is considered undesirable due to the community's preference to focus on personal matters at this time of year.

CONCLUSION

Staff are in the process of preparing Council's first Draft CPP and are seeking permission to place it on exhibition under delegation in order to prevent delays in the process.

RECOMMENDATION

That Council:

1. Grant consent for the General Manager to place a Draft Community Participation Plan on public exhibition in accordance with requirements of the *Environmental Planning and Assessment Act 1979*.

17 OUR INFRASTRUCTURE

Nil

18 OUR CIVIC LEADERSHIP**18.1 RESIGNATION OF YOUTH ADVISORY COUNCILLOR****Document ID:** 438616**Author:** Community Support Manager**Authoriser:** Deputy General Manager Corporate and Community**Theme:** Our Civic Leadership**Attachments:** Nil**RECOMMENDATION**

That Council:

1. Accept the resignation of Youth Advisory Council member Shakira Hocking
2. Approve the request to complete a second round of recruitment for new members of the Youth Advisory Council, to commence in February 2020

PURPOSE

The purpose of this report is to advise Council of the resignation of Youth Advisory Council member Shakira Hocking and to request approval for a second round of recruitment for new members of the Youth Advisory Council, to commence in February 2020.

SUMMARY

Youth Advisory Council member, Shakira Hocking advised Council of her resignation on Tuesday 1 October 2019. This resignation creates a vacancy and a recruitment process will be required to fill this vacancy. The resignation of Youth Advisory Council member Mia Geddes is expected at the end of the 2019 school year, which will create a second vacancy to be filled in early 2020.

BACKGROUND

The resignation of Youth Advisory Council member Shakira Hocking has created a vacancy on the Council that will need to be filled. In order to do this, Council will need to undergo a second recruitment process. Due to commitments such as end of year exams, school holidays and the Christmas period delaying this process until February 2020 would produce a more successful process. Commencing this process in February will also allow for the replacement of Youth Advisory Council member Mia Geddes, who is expected to remain on the Council until the end of 2019 school year.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**Theme**

Our Civic Leadership

Strategy

3.2 - Population growth, retention and identify needs for our youth

Action

5.1.1 - Accountable, transparent and ensure open communication between the community and Council

ISSUES AND IMPLICATIONS**Policy**

N/A

Financial

N/A

Legal / Statutory

N/A

Community Engagement / Communication

Workshops will need to be held to inform the youth community of what is required to become a member of the Youth Advisory Council. A selection process will follow these workshops

Human Resources / Industrial Relations**RISKS****OPTIONS**

- That Council accept the resignation of Youth Advisory Council member Shakira Hocking and approve the second round of recruitment to be held in February 2020

1.

- That Council accept the resignation of Youth Advisory Council member Shakira Hocking and approve the second round of recruitment to commence immediately

2.

- That Council accept the resignation of Youth Advisory Council member Shakira Hocking and not approve the second round of recruitment

CONCLUSION

That Council accept the resignation of Youth Advisory Council member Shakira Hocking and approve the request commence a new round of recruitment in February 2020.

RECOMMENDATION

That Council:

1. Accept the resignation of Youth Advisory Council member Shakira Hocking
2. Approve the request to complete a second round of recruitment for new members of the Youth Advisory Council, to commence in February 2020

18.2 CONSOLIDATION OF ALLOTMENTS - PROPERTIES STREET NUMBERED 4 & 6 TWYNAM STREET, NARRANDERA

Document ID: 439293

Author: Governance and Engagement Manager

Authoriser: Deputy General Manager Corporate and Community

Theme: Our Civic Leadership

Attachments: Nil

RECOMMENDATION

The Council:

1. Resolve to consolidate Lots 1 & 2 DP 264323 (street numbered 4 & 6 Twynam Street, Narrandera) into a single allotment;
2. Approval is given to affix the Common Seal of Council, if required, to this any other future documentation relating to this matter.

PURPOSE

The purpose of this report is to obtain a resolution of Council to consolidate two existing allotments into a single allotment prior to divesting 4 & 6 Twynam Street, Narrandera.

SUMMARY

At present the leased property addressed as 4 & 6 Twynam Street, Narrandera comprises two allotments being Lots 1 & 2 DP 264323 respectively. The proposal is to consolidate these two allotments into a single allotment given the recent structural changes at the property prior to tenancy.

BACKGROUND

Council at the August 2019 meeting resolved to divest the properties street addressed as 4 & 6 Twynam Street, Narrandera also 8 Twynam Street, Narrandera.

18.3 DIVESTING OF COMMERCIAL PROPERTIES

RESOLUTION 19/117

Moved: Cr Narelle Payne

Seconded: Cr Tammy Galvin

That Council:

1. Rescind Resolution 16/42 of the 16 February 2016 meeting;
2. Delegation be given to the Mayor and General Manager to action the sale of 4-6 Twynam Street, Narrandera and 8 Twynam Street, Narrandera and to negotiate on the behalf of Council to achieve the best possible sale price;
3. Affix the Common Seal of Council to any documents associated with this matter.

CARRIED

In consultation with Council's Solicitor and Council planning staff it was agreed that because the internal brick wall separating the premises has been substantially removed to create a single office space, it would be prudent to create a single allotment before selling the property. It was agreed that this would avoid potential issues whereby a future property

owner may attempt to sell either of the current allotments separately without first installing a separating wall with an approved fire rating.

By consolidating the allotments a proposed future separation of the office space would require the submission of a development application to Council.

In anticipation of Council's agreeance a plan of consolidation has been prepared with the documentation requiring a resolution of Council prior to registration at NSW Land Registry Services.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Civic Leadership

Strategy

5.1 - To have a Council that demonstrates effective management consistently, also a Council that communicates and engages well with the community and works collaboratively

Action

5.1.1 - Accountable, transparent and ensure open communication between the community and Council

ISSUES AND IMPLICATIONS

Policy

N/A

Financial

Costs for surveying and registration of new deposited plan and the creation of new certificates of title are estimated at \$1,000.

Legal / Statutory

Conveyancing Act 1919

Local Government Act 1993

National Construction Code (formerly the Building Code of Australia)

Real Property Act 1900

Community Engagement / Communication

N/A

Human Resources / Industrial Relations

N.A

RISKS

Allowing the existing two single allotments to remain could mean that a future property owner may decide to sell one of the allotments without the construction of a new separating wall with an approved fire rating; consolidating the allotments means that a

future property owner would have to submit a development application for subdivision at which time Council would consider the proposal and apply any necessary conditions if approved.

OPTIONS

The options available to Council are to either proceed with the consolidation or to not proceed with the consolidation of the two existing allotments.

CONCLUSION

Given that the properties street numbered 4 & 6 Twynam Street, Narrandera are leased by a single entity and that there have been significant works carried out to the properties such as the removal of the separating wall; it is prudent that Council consider the consolidation of the two individual allotments into a single allotment to ensure that a future owner of the property does not attempt to sell either of the allotments without the construction of a new separating wall with an approved fire rating.

RECOMMENDATION

The Council:

1. Resolve to consolidate Lots 1 & 2 DP 264323 (street numbered 4 & 6 Twynam Street, Narrandera) into a single allotment;
2. Approval is given to affix the Common Seal of Council, if required, to this any other future documentation relating to this matter.

19 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS

19.1 SEPTEMBER DEVELOPMENT SERVICES ACTIVITIES

Document ID: 438251

Author: Manager Development and Environment

Authoriser: Deputy General Manager Infrastructure

Theme: Statutory and Compulsory Reporting – Development Services

Attachments: Nil

RECOMMENDATION

That Council:

1. Receive and note the Development Services Activities Report for September 2019.

PURPOSE

The purpose of this report is to inform Council of Development Applications and other development services provided during September as at 30 September 2019.

BACKGROUND

Development & Complying Development Applications

A summary of Development & Complying Development Applications processed during September 2019 detailed in the following table:

Stage Reached	Number
Lodged	4
Stop-the-Clock / Under Referral / Awaiting Information	8
Under Assessment	5
Determined	2

The value of Development & Complying Development Applications approved by Council during September 2019 is detailed in the following table:

Development Type	2019/2020			
	September 2019		Year to Date	
	Number	Value \$	Number	Value \$
Residential	1	\$ 18,424	5	\$ 105,668
Industrial			1	\$ 1,000
Commercial			0	\$ -
Rural Residential			1	\$ 120,000
Subdivisions	1	\$ -	2	\$ 1,200
Other			2	\$ 180,000
TOTAL	2	\$ 18,424	11	\$ 407,868

Under the provisions of section 4.59 of the Environmental Planning and Assessment Act Narrandera Shire Council consented to the following development applications, applications for modification of development consents and complying development certificate applications during September 2019.

No	Lot	Sec	DP/SP	Address	Development Type	Class	Type	STC	ACTIVE Business Days
DA-06-19-20	1 1-5	- 49	1028002 758757	2-20 Redgum St Narrandera	Subdivision boundary adjustment / consolidation	-	L	-	25
DA-07-19-20	9	-	17355	15 Douglas St Narrandera	Shed	10a	L	-	17

State Significant Development

NSW Planning & Environment approved SSD-9031-2017-2018 Avonlie Solar Farm. The total capital investment value is estimated at approximately \$250 million. The proposed solar farm will generate up to 200MW electricity to be supplied to the TransGrid electricity network.

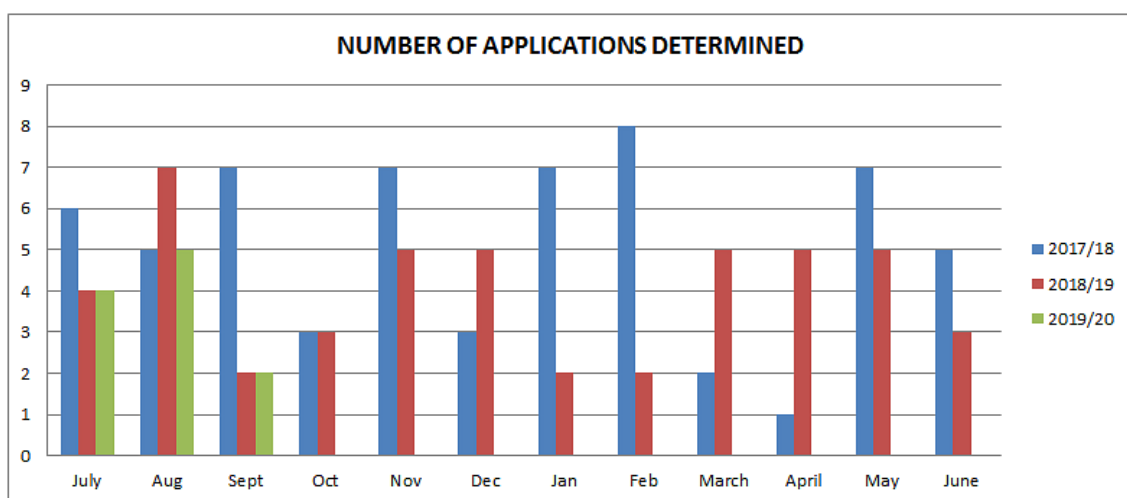
Type explanation

Local (L)	Merit based assessment where development consent is required. Target determination time of 40 business days.
Integrated (I)	Merit based assessment where approval from other authorities, such as RMS, RFS, DPI, is required in addition to development consent. The referral process extends the target determination time to 60 business days.
Modification (M)	Revision of previously approved application. No target determination time.
Stop the Clock (STC)	Calculation of active days stops while additional information required to complete the assessment is obtained from the applicant.
Complying (C)	Fast track approval process without the need for a full development application, if specific criteria are met. Target 10 to 20 business days.

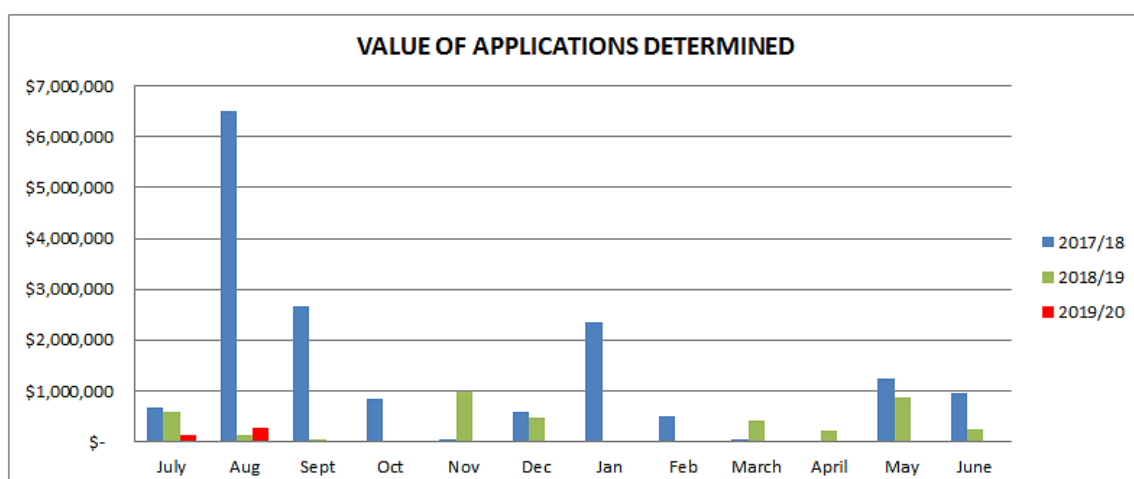
Comparison determination times

2014/15	Narrandera Shire Council average	43 days
2015/16	Narrandera Shire Council average	35 days
2016/17	Narrandera Shire Council average	26 days
2017/18	Narrandera Shire Council average	27 days
2018/19	Narrandera Shire Council average	38 days
2019/20	Narrandera Shire Council average - YTD	30 days

This graph details the comparative number of Development & Complying Development Applications determined by month since 2017/18.



This graph details the comparative value of Development & Complying Development Applications determined by month since 2017/18.



Certificates Issued

A summary of other development services activities undertaken during September 2019 is detailed in the following table:

Certificate Type	Number Issued
Construction Certificates	-
Building Certificates	-
Subdivision Certificates	1
Occupation Certificates	1
Compliance Certificates	-
Section 10.7 (previously 149) Certificates	67
Swimming Pool Compliance Certificates	-
On-Site Septic Management System Certificates	-

RECOMMENDATION

That Council:

1. Receive and note the Development Services Activities Report for September 2019.

20 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS**20.1 SUBMISSIONS GENERAL PURPOSE FINANCIAL STATEMENTS AND AUDITORS REPORT****Document ID: 436341****Author: Deputy General Manager Corporate and Community****Authoriser: General Manager****Theme: Statutory and Compulsory Reporting – Financial / Audit****Attachments: 1. Overview - Financial Reports 30 June 2019 [↓](#)****RECOMMENDATION**

That Council:

1. Note that no submissions were received in regard to the General Purpose Financial Statements and Auditors Report for the period ending 30 June 2019, concluding the 2018/2019 financial reporting process in accordance with the Local Government Act, 1993.

PURPOSE

The purpose of this report is to advise Council that no submissions were received in regard to the General Purpose Financial Statements and Auditors Report for the period ending 30 June, 2018. The financial reporting process for the 2017-2018 financial year is now complete.

The General Purpose Financial Statements and Auditors Report were adopted by Council at its September meeting and will form part of the Annual Report to be presented to Council in November. Attached to this report is an overview of the Financial Statements and Audit report.

SUMMARY

The 2018/2019 Financial Statements were presented to Council at its September 2019 meeting. Council adopted the Financial Statements and Auditors Report as presented. Upon adoption by Council any person may make a submission to Council in regard to the Financial Statements or the Auditors Report. This was advertised in accordance with Section 420 of the Local Government Act 1993, which states:

1. Any person may make submission to the council with respect to the council's audited financial reports or with respect to the auditor's reports.
2. A submission must be in writing and must be lodged with the council within 7 days after the date on which those reports are presented to the public.
3. The council must ensure that copies of all submissions received by it are referred to the auditor.
4. The council may take such action as it considers appropriate with respect to any such submission, including the giving of notice to the Director-General of any matter that appears to require amendment of the council's financial reports.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**Theme**

Our Civic Leadership

Strategy

5.1 - To have a Council that demonstrates effective management consistently, also a Council that communicates and engages well with the community and works collaboratively

Action

5.1.1 - Accountable, transparent and ensure open communication between the community and Council

ISSUES AND IMPLICATIONS**Policy**

Nil

Financial

NA

Legal / Statutory

Compliance with the Local Government Act 1993 Section 420

Community Engagement / Communication

The Local Government Act makes provision for the community to make submissions in regard to the General Purpose Financial Statements and Auditors Reports and directs how submissions will be reported.

The attached overview of the General Purpose Financial Statements and Auditors Reports enhances the communication of the reports.

Human Resources / Industrial Relations

NA

RISKS

Not advertising for submissions would be in contravention to the Local Government Act and would limit the public's avenues to comment on the Financial Statements & Auditors Report.

CONCLUSION

Council note that no submissions were received, concluding the 2017/2018 financial reporting process in accordance with the Local Government Act , 1993.

RECOMMENDATION

That Council:

1. Note that no submissions were received in regard to the General Purpose Financial Statements and Auditors Report for the period ending 30 June 2019, concluding the 2018/2019 financial reporting process in accordance with the Local Government Act, 1993.

General Purpose Financial Statements at 30 June 2019 - Overview

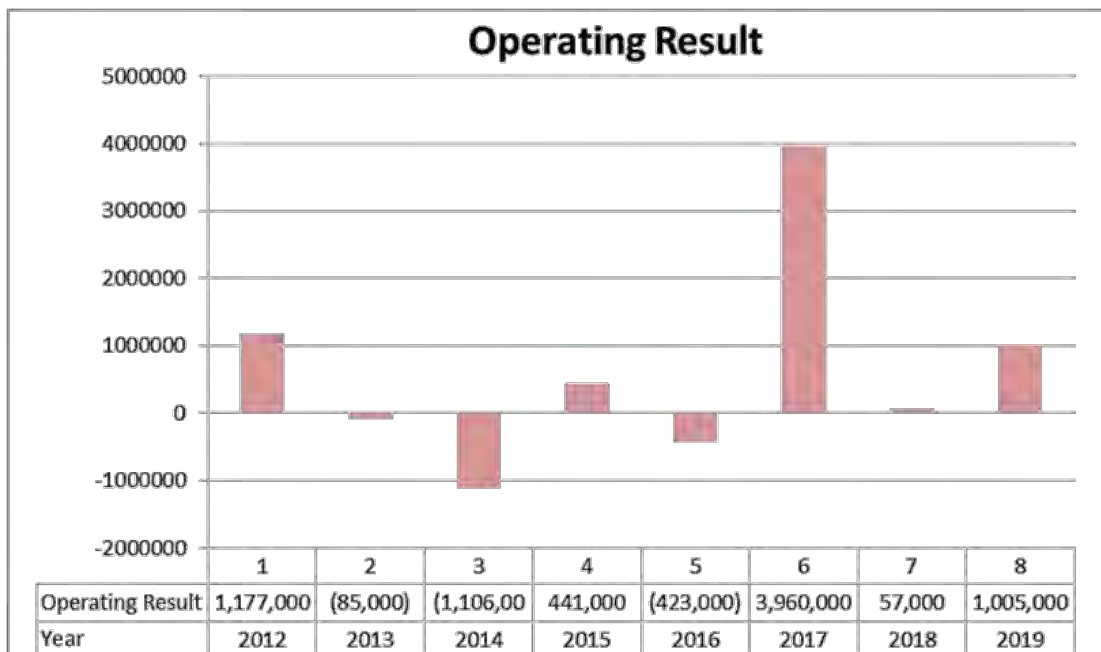
FINANCIAL RESULTS

Council reported an operating surplus before capital grants and contributions of \$1,005,000 for the year ended 30 June 2019 (2018 – surplus of \$57,000).

The contribution of the individual funds to the consolidated operating result before capital grants and contributions was as follows:-

	2019	2018
	Surplus/(Deficit)	Surplus/(Deficit)
	\$(000)	\$(000)
General Fund	200	(113)
Water Fund	554	257
Sewer Fund	251	(87)
Total	1005	57

The chart below depicts Councils consolidated operating results in the period 2012 to 2019. Results in 2014 and 2017 have been distorted by the Commonwealth Government removal and reinstatement of Financial Assistance Grant prepayment. During 2016 Council incurred a one off loss from discontinued operations with the sale of Teloca House. While in 2018 Council wrote-off \$692,000 in infrastructure assets reducing the operating surplus. The infrastructure assets write off encompasses disposals, incorrect capitalisation, duplications, prior year’s work in progress and projects below the capital threshold. Infrastructure written off in 2019 amounted to \$220,000.



General Purpose Financial Statements at 30 June 2019 - Overview

	Write-off Value 2019 \$ (000)	Write-off Value 2018 \$ (000)
Work In Progress		244
Roads		115
Water	2	47
Sewer		41
Swimming Pools		23
Open Space		35
Other	218	187
Total	220	692

Excluding capital grants and contributions, operating revenues for the year (\$20.18 million) increased approximately 4.4% on those of the previous year (\$19.33 million) whilst during the same period operating expenses (\$19.17 million), including depreciation expenses of \$4.9 million (3.2% increase), decreased approximately .5%. The decrease in operating expenses excluding depreciation is approximately 1.7%.

2016/17 operating revenue was boosted by the Commonwealth prepayment of 50% of the Financial Assistance Grant (\$2.22 million). Councils 2017-18 budget anticipated the receipt and expenditure of these funds in that year. The funds received in advance were held as internally restricted at 30 June 2017 for expenditure in 2017/18. The 2018-19 and 2019-20 grants were again part prepaid with \$2.51 million internally restricted at 30 June 2019 for expenditure in 2019/20.

In addition to operating revenues, Council received capital grants and contributions amounting to \$3.91million (2018 - \$2.67million).

In the twelve months period to 30 June 2019 Council's operating result from continuing operations (including capital grants and contributions) was a surplus of \$4.92 million compared with \$2.73 million in the previous year.

BUDGET COMPARISON

The net operating surplus for the year of \$4.92 million was below the original budget expectations which anticipated a surplus of \$7.04 million.

Details of material variations between the original budget and actual results are detailed in Note 18 to the General Purpose Financial Reports. In essence, the variances from expected results have been attributed to:-

Favourable variances

- User charges & fees were higher than budget expectations.
- Increased Financial Assistance Grant
- Receipts of Stronger Country Communities grants

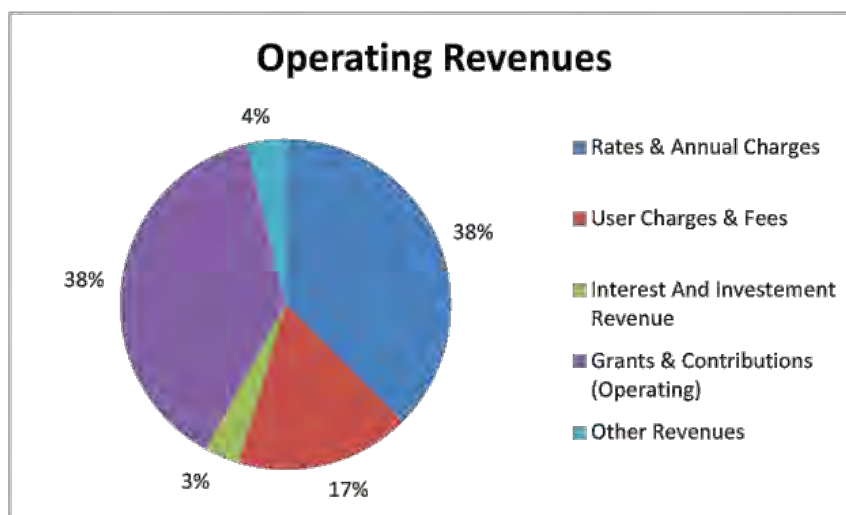
General Purpose Financial Statements at 30 June 2019 - Overview

- Receipt of flood damage grants.
- Receipt of a Fixing Country Roads Grant
- Interest and Investment revenues were higher than estimated.

Unfavourable variances

- Net loss on the write off of infrastructure assets.
- Budget capital grants and contributions were not received including Sporting Communities & Clubs Grant, Visitor Centre Redevelopment and Narrandera Business Centre Redevelopment.
- Additional Materials and Contracts expenditure for contractors and materials utilized in Stronger Country Communities program, road construction and flood restoration.

OPERATING INCOME



Rates and Annual Charges

Revenue from rates and annual charges (including Council owned properties) amounted to \$7.57 million (2018 - \$7.25 million).

In setting the **ordinary rates** for the year Council resolved to adopt the maximum increase available. This action has resulted in revenues from ordinary rates increasing from \$4.56 million in 2017/2018 to \$4.72 million in the current year.

General Purpose Financial Statements at 30 June 2019 - Overview

Annual charge increases have resulted in revenues as follows:-

	2019	2018
Annual Charges	\$	\$
Water	727,000	708,000
Sewerage	1,176,000	1,055,000
Domestic Waste	730,000	708,000
Non Domestic Waste	113,000	111,000

Interest and extra charges on overdue general fund rates & charges for the year were \$26,000 (2018 - \$20,000).

User Charges and Fees

Council derived \$1.58 million from **specific user charges** (2018 - \$1.30 million) and a further \$1.86 million from **fees** (2018 - \$1.93 million) imposed during the twelve months period ended 30 June 2019.

Contributing significantly to user charges and fees for the year were:

Water Consumption Charges

Demand has resulted in revenues increasing to \$1.4 million (2018- \$1.2 million).

RMS Charges

Works requested by the RMS increased in the current year and amounted to \$342,000 compared with \$317,000 in 2017/2018.

Other revenues received from user charges and fees included:-

	2019	2018
Other Revenues	\$	\$
Sewerage Services	172,000	111,000
Private Works	296,000	268,000
Aerodrome Charges	104,000	114,000
Cemetery Fees	117,000	151,000
Planning and Building	87,000	120,000

General Purpose Financial Statements at 30 June 2019 - Overview

Interest

Interest and investment revenues increased \$62,000 during the twelve months period with income being earned as follows:

	2019	2018
	\$	\$
Overdue rates and charges (General Fund)	26,000	20,000
General Investments	440,000	400,000
Development Contributions	10,000	12,000
Water Fund	209,000	208,000
Sewerage Fund	18,000	1,000
Total	703,000	641,000

Grants, Subsidies and Contributions

Operating Grants and Contributions

Operating grants and contributions amounting to \$7.69 million were received in 2018/2019 compared with \$7.15 million received in the previous year.

Council received 50% of the financial assistance grant in advance. This advance payment of \$2.507 million was internally restricted by Council.

Other major operating grants and contributions were received for Roads to Recovery works (\$932,000), Regional Roads Block Grant (\$554,000).

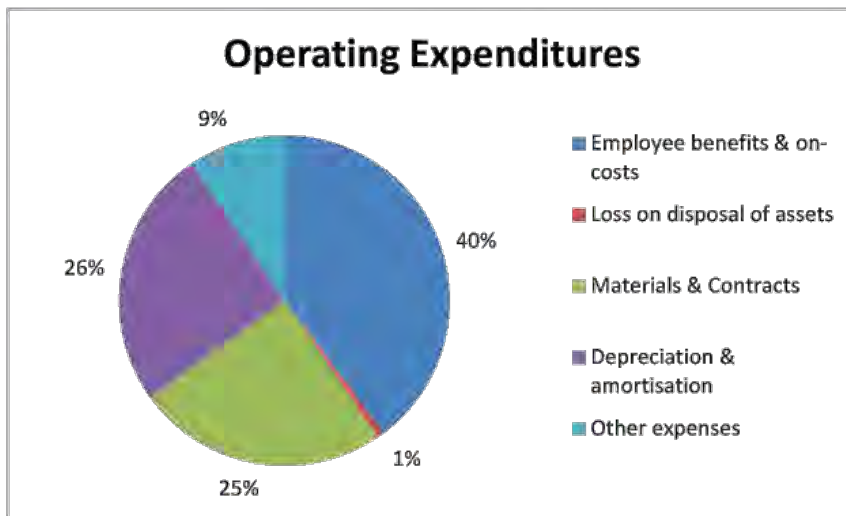
Capital Grants and Contributions

Capital grants and contributions increased significantly in 2018/2019 with major funding being received for Flood Restoration \$1.61 million, Recreational Facilities \$608,000 and Roads and Bridges excluding Roads to Recovery \$172,000. Capital grants and contributions amounted to \$3.4 million in the current year compared with \$2.3 million received in 2017/2018.

Grants and contributions recognised as revenues in the current reporting period but not yet expended in accordance with the conditions attaching thereto amounted to \$1.01 million.

General Purpose Financial Statements at 30 June 2019 - Overview

OPERATING EXPENDITURE



Expenses from continuing operations (\$19.17 million) were higher than budget expectations (\$17.58 million) while lower than the previous year (\$19.27 million).

Impacting significantly on operating expenses for the year were:-

Employee Costs

Employee costs (\$7.62 million) decreased marginally (2018 - \$7.71 million) in the twelve months period to 30 June, 2019.

- This expense includes ongoing overtime to undertake flood restoration work outside normal operational hours.

At year end Council's full time equivalent employees numbered 110 (2018 – 110).

Materials and Contracts

Material and contracts expenditure (\$4.7 million) increased approximately 9.4% during the twelve months period. Council continued to engage additional contract resources to undertake flood restoration works.

Depreciation Expenses

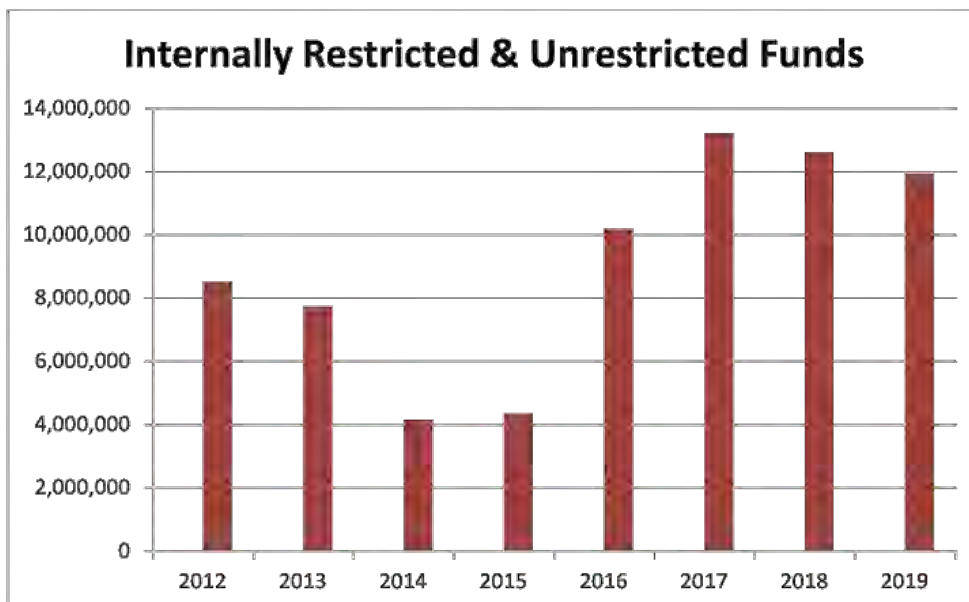
Depreciation expenses (\$4.9 million) increased from that of the previous year (\$4.75 million).

Depreciation expenses account for approximately 26% of Council's total expenses.

General Purpose Financial Statements at 30 June 2019 - Overview

ASSETS

Cash and Investments



At balance date Council controlled cash and investments totaling \$24.93 million (2018 – \$25.35 million).

Council utilises its investments to cover both externally and internally imposed requirements and comprises Water investments (\$7.36 million), Sewerage investments (\$486,000), Employee leave entitlements (\$1.23 million), Domestic Waste Management (\$2.74 million), unexpended grants and contributions (\$1.01 million), Financial Assistance grants received in advance (\$2.51 million) and monies for future works.

Externally restricted investments (including water & sewerage) amounted to \$12.99 million whilst Council has "earmarked" a further \$9.28 million towards the funding of its future long-term objectives and restricted the prepaid Financial Assistance grant of \$2.51 million for expenditure in 2019/20.

Unrestricted cash is also influenced by the scheduling of payment to creditors and payments from debtors in relation to balance day. At 30 June 2019 Council's unrestricted cash was lower than 30 June 2018. Inversely Council's current receivables at 30 June 2019 were \$929,000 higher than at 30 June 2018 primarily being receivables from the State Government. The receipt of these current receivables shortly after balance day would increase the unrestricted cash towards June 2018 levels. Payables at June 30 2019 were \$340,000 higher than the previous balance day.

General Purpose Financial Statements at 30 June 2019 - Overview

Debtors

Rates and Annual Charges

At balance date net outstanding rates, annual charges and interest amounted to \$623,000 (2018 - \$438,000) which represented 7.81% of total rates & charges receivable (2018 – 5.69%).

Over the past three years the rates outstanding percentage has increased from 5.74%. Reduction in outstanding arrears will be hindered by the current unfavorable economic outlook for primary producers.

Land Stock on Hand

At year end, Council held industrial land with a book value of \$460,000.

Stores and Materials

Stores and Materials inventory increased by 69% to \$650,000. (2018 \$385,000). This is a result of large increases in the gravel stockpiles held by council at 30 June 2019. This increase in inventory reduces council's available cash at balance day.

Property, Plant and Equipment (excluding real estate)

During the reporting period Council expended \$8.47 million (2018 - \$6.74 million) on the acquisition of assets. The principal items being:-

	2019	2018
	\$ (000)	\$ (000)
Work In Progress	4263	1123
Plant & Equipment	562	254
Buildings	147	98
Other Structures	577	451
Roads, Bridges & Footpaths	2413	2902
Stormwater drainage		32
Water	278	737
Sewerage		1025
Open Space & Recreation	45	56

Council sold Plant & Equipment assets with a book value of \$82,000. The sale of these assets resulted in a profit of \$86,000 (2018 BV \$351,000 Profit \$26,000).

In accordance with the Local Government Accounting Code annual indexation of valuation was applied to the Water Supply and Sewerage Network assets at the rate specified by Department of Primary Industry – Office of Water.

General Purpose Financial Statements at 30 June 2019 - Overview

This indexation has resulted in Council's assets being adjusted as follows:

Water Supply Network	increased \$274,000
Sewerage Network	increased \$292,000

The combined action of asset movements and indexation has resulted in the written down value of property, plant and equipment increasing from \$223.32 million in 2017/2018 to \$228.38 million as at 30 June 2019.

Major acquisitions during the year were again funded from grants, contributions and cash & investments.

Provisions

At 30 June 2019 the Provision for Employee Accrued Entitlements totaled \$2.58 million.

Component of liability	2019	2018
	\$	\$
Annual Leave	824,000	860,000
Long Service Leave	1,724,000	1,681,000
RDO Suspense	27,000	32,000

At year end Council had set aside funds amounting to \$1.23 million or 47.7% of the employee' leave entitlement liability. These funds have been identified as a restricted asset.

Loans and Debt Servicing

Council has been able to conduct its operations without the need for new external loan borrowings. At 30 June 2019 General Fund had a liability of \$304,879 to the Water Fund as internal loans.

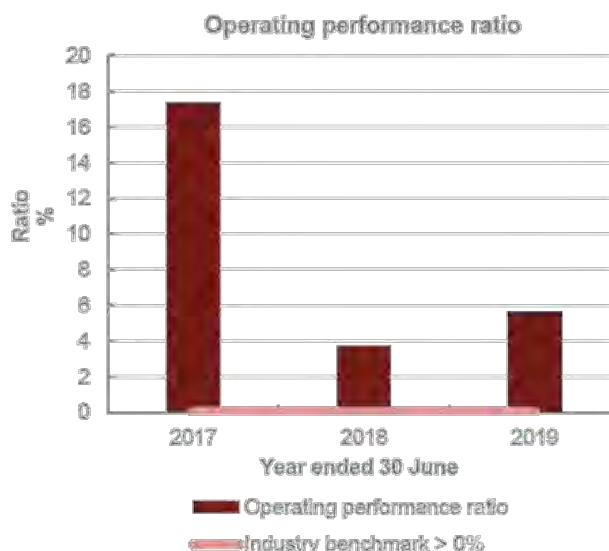
General Purpose Financial Statements at 30 June 2019 - Overview

Performance Ratios

The N.S.W. Audit Office has provided a commentary on the key performance ratios within the Auditor General’s report on the conduct of the audit. That commentary is reproduced below.

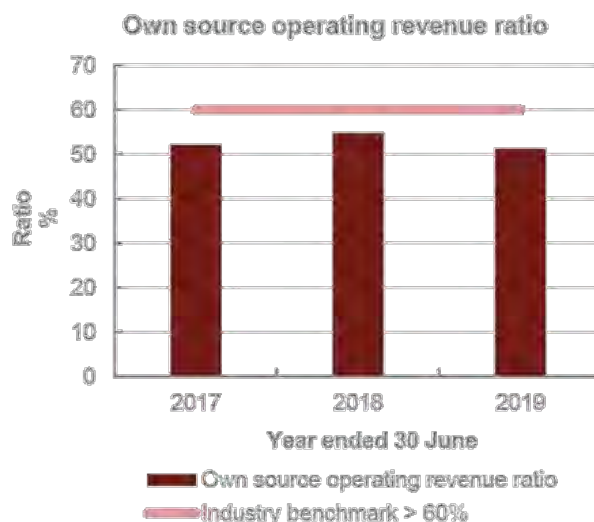
Operating performance ratio

- The ‘operating performance ratio’ measures how well council contained operating expenditure within operating revenue (excluding capital grants and contributions, fair value adjustments, and reversal of revaluation decrements). The benchmark set by the former Office of Local Government (OLG) is greater than zero per cent.
- The operating performance ratio of 5.6% is above the industry benchmark of greater than 0%. This indicates the Council can contain operating expenditures within operating revenue.
- The operating performance ratio increased to 5.6% (2018: 3.7%) due to the increase in the grant and contributions income.



Own source operating revenue ratio

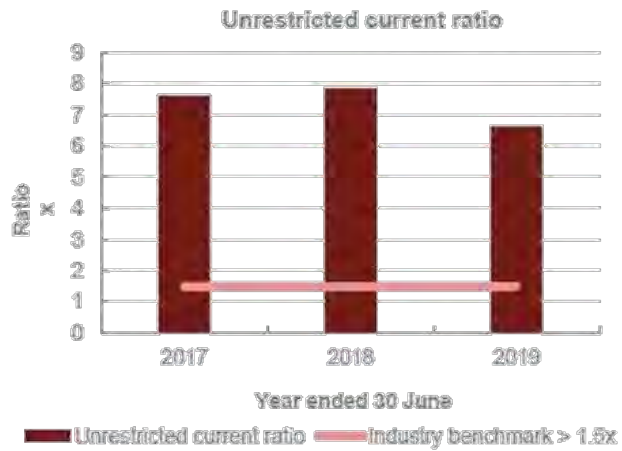
- The ‘own source operating revenue ratio’ measures council’s fiscal flexibility and the degree to which it relies on external funding sources such as operating grants and contributions. The benchmark set by the former OLG is greater than 60 per cent.
- The Council’s own source operating revenue ratio of 51% is below the industry benchmark of 60%. This indicates that the Council is more reliant on external funding sources, such as grants and contributions.
- The own source operating revenue ratio decreased in 2019, due to the increase in operating grants.



General Purpose Financial Statements at 30 June 2019 - Overview

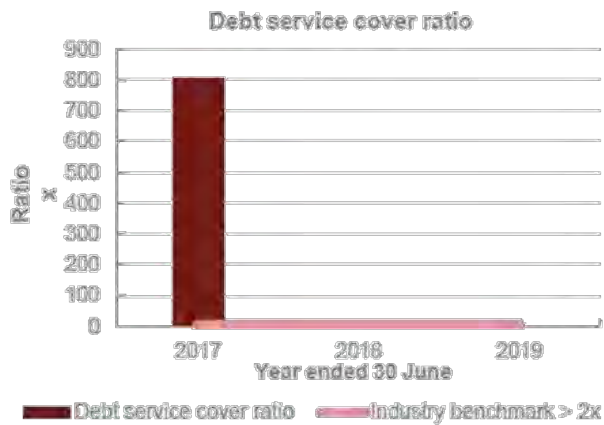
Unrestricted current ratio

- The 'unrestricted current ratio' is specific to local government and represents council's ability to meet its short-term obligations as they fall due. The benchmark set by the former OLG is greater than 1.5 times.
- The Council's liquidity ratio of 6.6 times is greater than the industry benchmark minimum of greater than 1.5 times. This indicates that the Council has sufficient liquidity to meet its current liabilities as and when they fall due.
- The Council's unrestricted current ratio has remained steady.



Debt service cover ratio

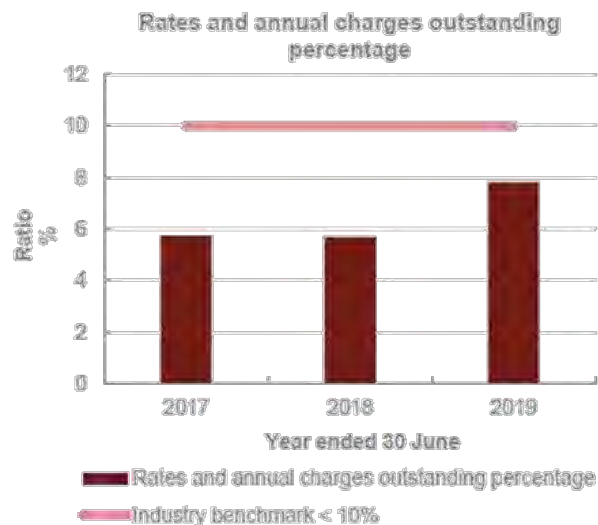
- The 'debt service cover ratio' measures the operating cash to service debt including interest, principal and lease payments. The benchmark set by the former OLG is greater than two times.
- Council holds no external debt as at 30 June 2019.



General Purpose Financial Statements at 30 June 2019 - Overview

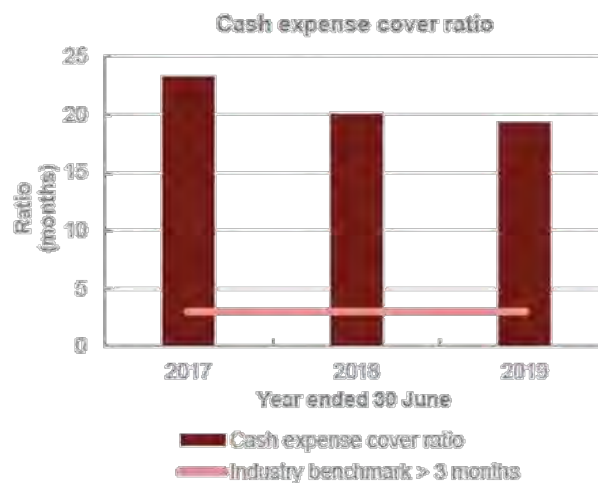
Rates and annual charges outstanding percentage

- The 'rates and annual charges outstanding percentage' assesses the impact of uncollected rates and annual charges on council's liquidity and the adequacy of debt recovery efforts. The benchmark set by the former OLG is less than 10 per cent for regional and rural councils.
- The Council's rates and annual charges outstanding ratio of 7.8% is within the industry benchmark of less than 10% for regional and rural councils.
- The rates and annual charges outstanding percentage has increased from previous years (5.7% in 2018 and 2017) but remains below the benchmark for rural councils which is a reflection of sound debt recovery procedures at the Council.



Cash expense cover ratio

- This liquidity ratio indicates the number of months the council can continue paying for its immediate expenses without additional cash inflow. The benchmark set by the former OLG is greater than three months.
- The Council's cash expense cover ratio was 19.3 months, which is above the industry benchmark of greater than 3 months. This indicates that Council had the capacity to cover 19.3 months of operating cash expenditure without additional cash inflows at 30 June 2019.
- The Council's cash expense cover ratio has remained steady.



20.2 SEPTEMBER STATEMENT OF BANK BALANCES

Document ID: 437622
Author: Finance Officer
Authoriser: Deputy General Manager Corporate and Community
Theme: Statutory and Compulsory Reporting – Financial / Audit
Attachments: Nil

RECOMMENDATION

That Council:

1. Receive and note the information contained in the Statement of Bank Balances report as at 30 September 2019

PURPOSE

The purpose of this report is so that Council is aware of the amount of funds held in its operating account

BACKGROUND

Opening Cashbook Balance	1,793,200.08
Plus Receipt	3,147,982.34
Less Payments	3,924,185.22
Current Cashbook Balance	1,016,997.20
Statement Summary	
Opening Statement Balance	1,386,229.22
Plus Receipts	3,548,177.83
Less Payments	3,924,109.66
Current Statement Balance	1,010,297.39
Plus Unpresented Receipts	7,099.81
Less Unpresented Payments	400.00
Reconciliation Balance	1,016,997.20
GL BALANCE	1,016,997.20
Unpaid Creditors	85,387.11
Overdraft Limit arranged with Bank 01/01/1989	350,000.00

RECOMMENDATION

That Council:

1. Receive and note the information contained in the Statement of Bank Balances report as at 30 September 2019

20.3 SEPTEMBER STATEMENT OF RATES AND RECEIPTS

Document ID: 437637
Author: Revenue Officer
Authoriser: Deputy General Manager Corporate and Community
Theme: Statutory and Compulsory Reporting – Financial / Audit
Attachments: Nil

RECOMMENDATION

That Council:

1. Receive and note the information contained in the Statement of Rates and Receipts report as at 01 October 2019.

RATES & CHARGES

Arrears as at 01.07.2019	657,495.63
19/20 Rate levies & supplementary levies (excl. postponed amounts)	7,936,017.09
	<u>8,593,512.72</u>
Less Pensioner rebates	208,643.17
NET BALANCE	8,384,869.55
Less receipts to 01.10.2019	2,959,992.68
	<u><u>5,424,876.87</u></u>

Actual % Rate Collection to Net Balance as at 01.10.2019 = **35.30%**

Comparative % Collection to Net Balance as at 30.09.2018 = **36.43%**

Anticipated % Collection Rate as at 30.06.2020 = **94.00%**

WATER CONSUMPTION / SEWER USAGE CHARGES

Arrears as at 01.07.2019	227,379.11
19/20 Water / Sewer usage charges, supplementary levies & interest	-10,576.68
NET BALANCE	216,802.43
Less receipts to 01.10.2019	85,110.93
	<u><u>131,691.50</u></u>

PURPOSE

The purpose of this report is to present the Statement of Rates and Receipts as at 01 October 2019.

SUMMARY

The Statement of Rates and Receipts are required to be submitted for Council's information each month under Statutory and Compulsory Reporting.

RECOMMENDATION

That Council:

1. Receive and note the information contained in the Statement of Rates and Receipts report as at 01 October 2019.

20.4 SEPTEMBER INCOME STATEMENT

Document ID: 437653

Author: Costing Officer

Authoriser: Deputy General Manager Corporate and Community

Theme: Statutory and Compulsory Reporting – Financial / Audit

Attachments: 1. **September Income Statement 2019.pdf** [↓](#)

RECOMMENDATION

That Council:

1. Receive and note the information contained in the Income Statement report for the period ending 30 September 2019.

PURPOSE

The purpose of this report is to present Council with the Statement of Income for the period ending 30 September 2019.

SUMMARY

This report contains operating income and expenditure for Council's General, Water and Sewer Funds. This statement will differ from that in the Annual Financial Statements due to the accrual process and calculation of depreciation.

BACKGROUND

Adopted Budget

The Original budget was adopted by Council on 21 May 2019. The budget will be reviewed at the end of each quarter during the year; subsequent reports will have the revised budget disclosed.

Rates & Annual charges

Rates & Charges are reported as fully received because revenue is accounted for once the Rates levy has been run. Rates notices for 2019/2020 were issued on 3 July.

Depreciation

Depreciation is run on a quarterly basis and has been calculated to September.

Interest and Investment Revenue

Interest revenue is showing at the end of September a negative amount of \$98,000, this is due to the reversal of accrued interest for the 2018/2019 financial year.

Grants and Contributions provided for Capital purposes

Grants and Contributions provided for capital purposes is showing at the end of September as a negative amount of \$97,000, this is due to the reversal of accrued grants and contributions for the 2018/2019 financial year.

Major variations to budget

There are no major variations to budget, which are evident at this point in time.

RECOMMENDATION

That Council:

1. Receive and note the information contained in the Income Statement report for the period ending 30 September 2019.

Narrandera Shire Council

General Fund Income Statement

for the period ending 30 September 2019

	Original Budget	Actual YTD
Income from Continuing Operations		
<i>Revenue:</i>		
Rates and Annual Charges	5,748	5,881
User Charges and Fees	1,849	326
Interest and Investment Revenues	414	(30)
Other Revenues	659	42
Grants & Contributions provided for Operating Purposes	6,898	1,221
Grants & Contributions provided for Capital Purposes	1,132	(97)
<i>Other Income:</i>		
Net gains from the disposal of assets	92	24
Net Share of interests in Joint Ventures & Associated Entities using the Equity Method	-	-
Total Income from Continuing Operations	16,792	7,367
Expenses from Continuing Operations		
Employee Benefits & On-Costs	6,242	1,570
Borrowing Costs	7	-
Materials & Contracts	3,627	1,082
Depreciation & Amortisation	4,098	1
Legal Costs	54	4
Other Expenses	1,423	701
Interest & Investment Losses	-	-
Net Losses from the Disposal of Assets	-	-
Net Share of interests in Joint Ventures & Associated	-	-
Total Expenses from Continuing Operations	15,451	3,358
Operating Result from Continuing Operations	1,341	4,009
Discontinued Operations		
Net Profit/(Loss) from Discontinued Operations	-	-
Net Operating Result for the Year	1,341	4,009
Net Operating Result attributable to Council	1,341	4,009
Net Operating Result attributable to Minority Interests	-	-
Net Operating Result for the year before Grants and Contributions provided for Capital Purposes	209	4,106

Narrandera Shire Council

Water Fund Income Statement

for the period ending 30 September 2019

	Original Budget	Actual YTD
Income from Continuing Operations		
<i>Revenue:</i>		
Rates and Annual Charges	728	751
User Charges and Fees	1,339	2
Interest and Investment Revenues	204	(67)
Other Revenues	-	-
Grants & Contributions provided for Operating Purposes	23	-
Grants & Contributions provided for Capital Purposes	770	-
<i>Other Income:</i>		
Net gains from the disposal of assets	-	-
Net Share of interests in Joint Ventures & Associated Entities using the Equity Method	-	-
Total Income from Continuing Operations	3,064	686
Expenses from Continuing Operations		
Employee Benefits & On-Costs	795	76
Borrowing Costs	-	-
Materials & Contracts	253	78
Depreciation & Amortisation	511	-
Legal Costs	-	-
Other Expenses	254	19
Interest & Investment Losses	-	-
Net Losses from the Disposal of Assets	-	-
Net Share of interests in Joint Ventures & Associated	-	-
Total Expenses from Continuing Operations	1,813	173
Operating Result from Continuing Operations	1,251	513
Discontinued Operations		
Net Profit/(Loss) from Discontinued Operations	-	-
Net Operating Result for the Year	1,251	513
Net Operating Result attributable to Council	1,251	513
Net Operating Result attributable to Minority Interests	-	-
Net Operating Result for the year before Grants and Contributions provided for Capital Purposes	481	513

Narrandera Shire Council

Sewer Fund Income Statement

for the period ending 30 September 2019

	Original Budget	Actual YTD
Income from Continuing Operations		
<i>Revenue:</i>		
Rates and Annual Charges	1,239	1,300
User Charges and Fees	158	(13)
Interest and Investment Revenues	15	(1)
Other Revenues	-	1
Grants & Contributions provided for Operating Purposes	20	-
Grants & Contributions provided for Capital Purposes	758	-
<i>Other Income:</i>		
Net gains from the disposal of assets	-	-
Net Share of interests in Joint Ventures & Associated	-	-
Entities using the Equity Method	-	-
Total Income from Continuing Operations	2,190	1,287
Expenses from Continuing Operations		
Employee Benefits & On-Costs	505	64
Borrowing Costs	-	-
Materials & Contracts	234	99
Depreciation & Amortisation	308	-
Legal Costs	-	-
Other Expenses	105	35
Interest & Investment Losses	-	-
Net Losses from the Disposal of Assets	-	-
Net Share of interests in Joint Ventures & Associated	-	-
Total Expenses from Continuing Operations	1,152	198
Operating Result from Continuing Operations	1,038	1,089
Discontinued Operations		
Net Profit/(Loss) from Discontinued Operations	-	-
Net Operating Result for the Year	1,038	1,089
Net Operating Result attributable to Council	1,038	1,089
Net Operating Result attributable to Minority Interests	-	-
Net Operating Result for the year before Grants and Contributions provided for Capital Purposes	280	1,089

Narrandera Shire Council

Consolidated Income Statement

for the period ending 30 September 2019

	Original Budget	Actual YTD
Income from Continuing Operations		
<i>Revenue:</i>		
Rates and Annual Charges	7,715	7,932
User Charges and Fees	3,346	315
Interest and Investment Revenues	633	(98)
Other Revenues	659	43
Grants & Contributions provided for Operating Purposes	6,941	1,221
Grants & Contributions provided for Capital Purposes	2,660	(97)
<i>Other Income:</i>		
Net gains from the disposal of assets	92	24
Net Share of interests in Joint Ventures & Associated Entities using the Equity Method	-	-
Total Income from Continuing Operations	22,046	9,340
Expenses from Continuing Operations		
Employee Benefits & On-Costs	7,542	1,710
Borrowing Costs	7	-
Materials & Contracts	4,114	1,259
Depreciation & Amortisation	4,917	1
Legal Costs	54	4
Other Expenses	1,783	755
Interest & Investment Losses	-	-
Net Losses from the Disposal of Assets	-	-
Net Share of interests in Joint Ventures & Associated	-	-
Total Expenses from Continuing Operations	18,417	3,729
Operating Result from Continuing Operations	3,629	5,611
Discontinued Operations		
Net Profit/(Loss) from Discontinued Operations	-	-
Net Operating Result for the Year	3,629	5,611
Net Operating Result attributable to Council	3,629	5,611
Net Operating Result attributable to Minority Interests	-	-
Net Operating Result for the year before Grants and Contributions provided for Capital Purposes	969	5,708

20.5 SEPTEMBER STATEMENT OF INVESTMENTS

Document ID: 437666

Author: Costing Officer

Authoriser: Deputy General Manager Corporate and Community

Theme: Statutory and Compulsory Reporting – Financial / Audit

Attachments: Nil

RECOMMENDATION

That Council;

1. Receive and note the information contained in the Statement of Investments report as at 30 September 2019.

PURPOSE

The purpose of this report is to enable Council to track the progress of its investments.

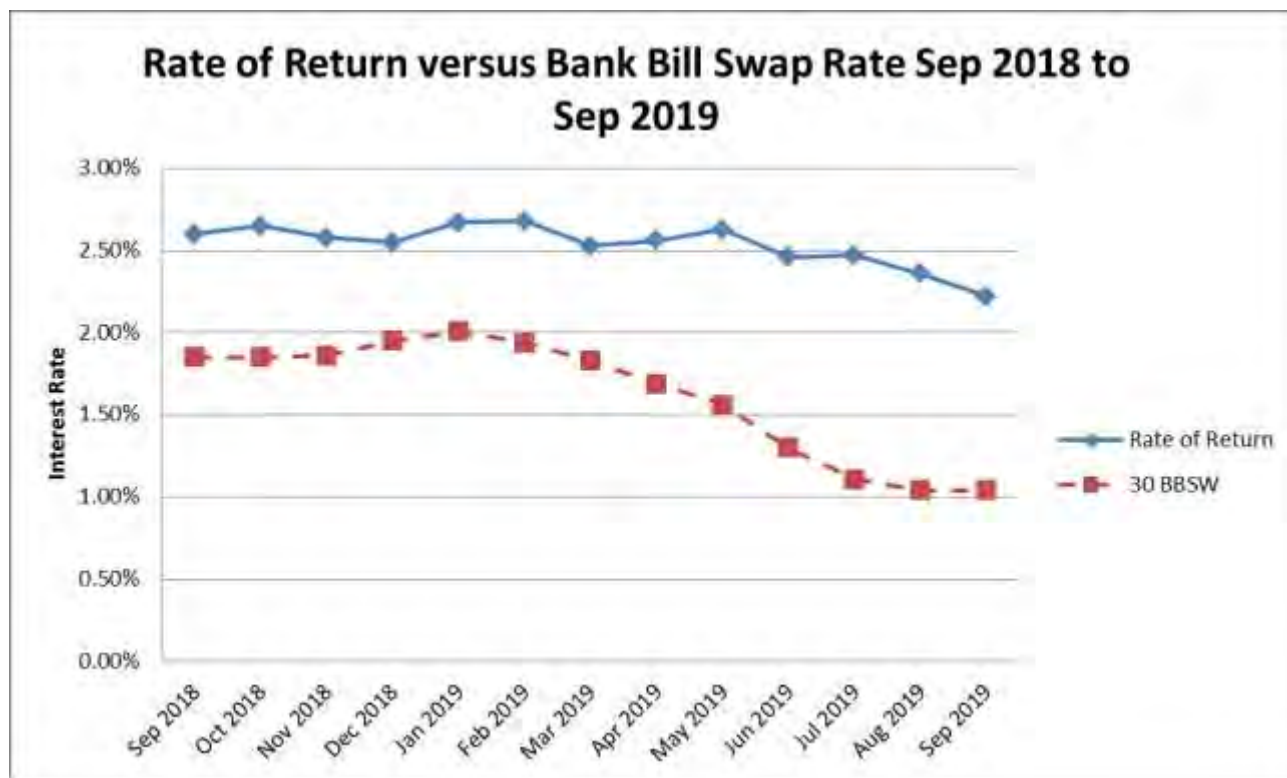
SUMMARY

Fund Balance (GL)	
GENERAL	15,100,918.26
WATER	7,810,323.47
SEWERAGE	892,267.44
TRUST	97,013.19
	<u>23,900,522.36</u>

BACKGROUND

Council Funds				
Banking Authority	Amount	%	Yield	Due Date
Direct Investments A to BBB-				
Bendigo Bank	750,000.00	3.25%	2.65%	14 Nov 2019
Bendigo Bank	1,000,000.00	4.34%	2.60%	27 Nov 2019
Bendigo Bank	1,000,000.00	4.34%	2.75%	3 Dec 2019
Elders Rural Bank	1,000,000.00	4.34%	2.70%	18 Feb 2020
Elders Rural Bank	1,000,000.00	4.34%	2.51%	18 Apr 2020
IMB	1,000,000.00	4.34%	1.55%	22 May 2020
	5,750,000.00	24.95%		
Direct Investments AA- to A				

Direct Investments AAA to AA-				
NAB Cashmaximiser	1,053,509.00	4.43%	1.00%	30 Sep 2020
NAB	1,000,000.00	4.20%	2.75%	2 Oct 2019
NAB	1,000,000.00	4.20%	2.75%	14 Oct 2019
NAB	1,000,000.00	4.20%	2.75%	11 Nov 2019
NAB	1,000,000.00	4.20%	1.83%	29 Nov 2019
NAB	1,000,000.00	4.20%	2.09%	9 Jan 2020
NAB	1,000,000.00	4.20%	1.70%	8 Jun 2020
St George	1,000,000.00	4.20%	2.75%	13 Dec 2019
St George	1,000,000.00	4.20%	2.75%	10 Jan 2020
St George	1,000,000.00	4.20%	2.25%	22 Feb 2020
St George	1,000,000.00	4.20%	2.25%	22 Feb 2020
St George	750,000.00	3.15%	2.52%	20 Mar 2020
St George	1,000,000.00	4.20%	2.00%	12 Apr 2020
St George	1,000,000.00	4.20%	2.60%	23 Apr 2020
St George	750,000.00	3.15%	1.78%	4 Jun 2020
St George	1,000,000.00	4.20%	1.70%	10 Sep 2020
Suncorp	1,000,000.00	4.20%	2.70%	3 Dec 2019
Suncorp	1,000,000.00	4.20%	1.60%	1 May 2020
Suncorp	500,000.00	2.10%	1.63%	13 Jul 2020
	18,053,509.00	75.83%		
Council Funds	23,803,509.00	100%		
Monthly Investment Performance				
Period Ending	Investments	Weighted Average	BBSW 30 day rate	Variance
Sep 2018	25,869,793.45	2.60%	1.850%	0.75%
Oct 2018	25,170,184.71	2.65%	1.850%	0.80%
Nov 2018	25,670,470.79	2.58%	1.860%	0.72%
Dec 2018	25,570,918.29	2.55%	1.950%	0.60%
Jan 2019	24,471,179.64	2.67%	2.010%	0.66%
Feb 2019	24,321,376.27	2.68%	1.940%	0.74%
Mar 2019	25,421,897.58	2.53%	1.830%	0.70%
Apr 2019	24,302,368.60	2.56%	1.690%	0.87%
May 2019	23,722,659.37	2.63%	1.560%	1.07%
Jun 2019	24,673,011.70	2.46%	1.300%	1.16%
Jul 2019	24,573,234.96	2.47%	1.110%	1.36%
Aug 2019	24,373,396.59	2.36%	1.040%	1.32%
Sep 2019	23,803,509.00	2.22%	1.040%	1.18%
Trust Funds				
Banking Authority	Amount	%	Yield	Due Date
<i>Direct Investments AAA to AA-</i>				
National Australia Bank (Art Trust)	65,684.73	67.62%	2.75%	22/11/2019
Bendigo Bank (Tourist Trust)	31,328.46	32.38%	2.30%	21/03/2020
Trust Funds	97,013.19			



Individual Limits					
Institution	Rating		Amount Invested	Council %	
Bendigo Bank	BBB+	A2	\$ 2,781,328.46	11.6%	Max 20%
Elders Rural Bank	BBB+	A2	\$ 2,000,000.00	8.4%	Max 20%
IMB	BBB	A2	\$ 1,000,000.00	4.2%	Max 20%
NAB	AA-	A1+	\$ 7,119,193.90	29.8%	Max 35%
Suncorp	A+	A1	\$ 2,500,000.00	10.5%	Max 25%
StGeorge	AA	A1+	\$ 8,500,000.00	35.6%	Max 35%
Macquarie Bank	A-	A1	\$ -	0.0%	Max 25%
Commonwealth Bank	AA-	A1+	\$ -	0.0%	Max 35%

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

The investments listed above have been made in accordance with the Local Government Act, the Regulations and Council’s Investment Policy.

ISSUES AND IMPLICATIONS

Policy

N/A

Financial

N/A

Legal / Statutory

Compliance with Clause 212 Local Government Regulation 2005

Community Engagement / Communication

N/A

Human Resources / Industrial Relations (if applicable)

N/A

RISKS

The Reserve bank has announced a further reduction to the reference rate from 1.00% to 0.75%. This presents a risk to the return received on investments placed in 2019/20, this will be reviewed and adjusted accordingly in the September 2019/20 budget review.

RECOMMENDATION

That Council;

1. Receive and note the information contained in the Statement of Investments report as at 30 September 2019.

20.6 SEPTEMBER CAPITAL WORKS PROGRAM**Document ID:** 437878**Author:** Costing Officer**Authoriser:** Deputy General Manager Corporate and Community**Theme:** Statutory and Compulsory Reporting – Financial / Audit**Attachments:**

1. Capital Expenditure September 2019.pdf [↓](#)
2. Operating Expenditure September 2019.pdf [↓](#)
3. Capital works Program September 2019.pdf [↓](#)

RECOMMENDATION

That Council:

1. Receive and note the information contained in the Capital Works report as at 30 September 2019.

PURPOSE

The purpose of this report is to enable Council to track the progress of the capital work programs. This report is for the period ending 30 September 2019.

Type here

BACKGROUND

Works listed in the attachment are for works against new budgeted projects for the 2019/2020 year. Key Operational expenses are also included in this report and have been highlighted separately.

Progress to date in each area**Administration**

2. The Trim EDMS is awaiting final actions from MagiQ before approval is received from the Records Officer.

The Website revamp is waiting on staff content contribution and further assessment of Magiq connection. Expected release date late-October.

Evaluating new quotes for the MS Exchange replacements, MS Office replacement and Council email archiving.

Software Licencing will be reviewed throughout the year.

The Network penetration testing will commence in March 2020.

Replacement of the Virtualising hardware and software will commence in October. The business continuity site will be reviewed as part of the Virtualising upgrade.

Upgrade to phone system is ordered and currently awaiting equipment and installation dates.

The IT review and photocopier replacement will commence in February 2020.

Housing & Community Amenities

CCTV cameras which will be positioned outside Betta Electrical store and the Post Office in East Street will commence in January 2020.

The wireless links for the main street CCTV system will commence in January 2020.

CCTV Review project is ongoing.

Quotations will be sent in October for the Barellan and Grong Grong Cemetery furniture replacement.

Concrete beams installed, site to be levelled and turfed for the Narrandera Cemetery improvements in mid-October.

Development quotations spec to commence in December for the Barellan Cemetery entrance gate.

Planning and design is underway for the Barellan Rural Fire Service Station amenities. Construction start date to be confirmed by the RFS.

Environment

The design and planning has commenced for the cattery holding system at the pound and the external fence at the Narrandera waste facility.

Procurement has been completed for the new cell at Narrandera Landfill. Quotes are currently being assessed.

The project scope is being determined for the Narrandera Landfill masterplan improvements and operational control room.

The recycle vending machine site has been cleared with water supply and fencing procurement completed. The High voltage electricity supply quotes have also been received and assessed for this project. The internal electrical work has been received and is under review.

The design and planning has been completed with procurement underway for the siphon retaining wall renewal.

Finalisation of the pump installation is to be completed in October for the Larmer Street flood mitigation works.

Volume calculations have been completed for the Narrandera west drainage improvements, awaiting soil investigation and fencing. Work to commence in November.

Work is to be scheduled for the drainage improvement at Driscoll Road once the survey has been conducted.

The Barellan Stormwater Design is to be completed by February.

The Narrandera Truck Wash concrete wash bay and settlement pits and shed procurement are complete, Construction, electricity connection and the holding pond is to commence in October.

Recreation & Culture

Purchasing is on track for the book and resources annual replacement. Resource orders are being processed and a supplier visit is booked.

The building of the Youth Room at the Narrandera Library is complete. Furniture has been assembled, external painting, irrigation and driveway are still to be completed.

Lake Talbot Pool Masterplan renewal of the filtration and the water play park tender has closed with submissions being assessed. A report will be presented to Council at the October meeting.

All slides are onsite for the Lake Talbot Pool replacement of slides. Tower to be delivered. Footings have commenced Project on schedule to be completed 30th October.

The Lake Talbot pool pedestrian path planting is to be completed in October. Irrigation system has been completed and just needs to be connected to the main supply.

The internal fit out is underway for the Lake Talbot Pool change rooms at pool deck level, with tiling complete, and tapware, toilets etc. being fitted. Anticipated completion date is 30 October.

Tender has closed and submissions are being assessed for the Lake Talbot Pool Masterplan Water play park. A report has been done for October 2019 Council meeting.

The Lake Talbot Tourist park fire service design and planning is to be scheduled.

The first draft report has been received from the consultant, and the project team is reviewing the report for the Lake Talbot deepening project.

Quotations are to be developed early October for the Aquatic Weed Harvester with demonstration to take place in December prior to purchase.

Development of the quote documentation commenced for the upgrade of the filtration system and waste water irrigation for the Barellan pool. Works are scheduled to commence in March 2020.

New play equipment is being installed mid-October as part of the Barellan Playground upgrades. User groups will be consulted regarding the proposed site.

The project scope is being determined for the Narrandera Sportsground Building upgrade and quotes to be received in October for drainages and soak.

Quotations are being sort by November for Victoria avenue stage 2. A street meeting is to be held after quotations are received to discuss the project and driveway access. Installation is expected to commence February 2020.

Project scope is to be determined for Brewery Flats landscaping, furniture replacement, paintings etc.

Design and quotation planned for October for the Lake Talbot recreation seating and the shelter revamp. Construction expected to commence December.

Quotations have been sought early September with installation expected in late October to early November for the Narrandera Stadium foam guards.

Works are expected to commence in conjunction with the Narrandera Sportsground drainage project for the levelling and resurfacing of the Henry Mathieson Oval.

Quotes are being received and installation late November for the Marie Bashir Park Up Lighting adventure playground, drinking fountains and bottle fillers.

Quotations to be received in November for the park strategy, which is number one priority for the Pocket park upgrades.

The toddlers play equipment is to be installed in March for the MBP Playground upgrades.

Installation expected mid-October for Narrandera Sportsground Play Equipment.

Delivery is expected mid-October for the Mobile Stage in the Marie Bashir Park, funded by Stronger Country Communities Grant.

The design of the new Wiradjuri Wall is now in consultation with local Elders.

Hankinson Park development continues with irrigation system completed, plants currently getting quoted. The Toulouse has been ordered and is ready to be transported.

Banner purchases for Flag Poles for Festive Flags project to commence.

Design and planning has commenced for the Festive Mega Tree (star) inclusion.

Planning has commenced and electrical design has been finalised and the storm water to be reviewed for the Narrandera Business centre masterplan (NBCMP) Bolton Street upgrade. To be presented to Council at the October workshop.

Building works to be scheduled for the Arts Centre, Airport Terminal, Council Chambers, 16 Kiesling Drive, Manderlay Road house, Community Hall Barellan, Community Hall Grong Grong, Tobacconist Shop, 6 Victoria Square, 4 Victoria Square, Chambers storage, Twynam Street shops and the Museum.

The shade structure on the south side of the infant's pool at Barellan Pool and the Barellan Pool Marine Carpet replacement has been completed.

Transport & Communication

RMS funding not provided for shared cycleway at Marie Bashir Park. The project will be cancelled in the Quarterly Budget Review. PAMP plan priorities are being reviewed to determine reallocation recommendations for footpath works.

Design and planning for PAMP (Active transport - 100% RMS Funding) for Cadell Street has commenced, this will provide safe pedestrian access at the Cadell and Twynam Street intersection.

Procurement is underway with prices already sought for the Drone Survey and inspection.

Audley Street footpath design and planning is scheduled for the southern side between Cadell and East Streets.

Airport runway resealing and re-marking works are planned for March 2020.

Airport airside improvements including flood gate repairs are expected to be completed by December 2019.

Rural Sealed roads construction for Devlins Bridge Road will start late November, Cove Road will begin mid-January 2020 and Centenary Road will commence in late February 2020.

The culvert in Manderlay Road, Brookong Street, and Yalgogorin Road will start in March.

Unsealed rural roads resheeting for Pamandi Road will commence mid-December, Kamarah Road upgrade late March 2020 and Dows Road early April 2020.

The Roads to Recovery Grant Program includes:

Strontian Road widening and Cypress Road will commence in October.

Paynters Siding Road will commence in November.

Bullock Tank Road and Old Wagga Road will commence in December.

Old Wagga road will commence late January 2020.

Boree Road and McKenzies Road culvert will commence in March 2020.

Lismoyle Road and Males Road will commence in April 2020.

Landervale Road and Hulmes road will commence in May 2020.

Urban Roads Construction – Project scope is being determined and consultants to be engaged.

Urban reseals to be scheduled with work to be undertaken February/March. Urban laneways upgrade, footpath replacement and kerb and gutter replacement to be scheduled.

Urban footpath replacement and kerb and gutter replacement to be scheduled from asset management plan.

Unsealed rural roads resheeting – Erigolia Road widening, Brewarinna Bridge retrofitting is awaiting feedback from consultant.

The joint fixing country roads project with Leeton shire budget allocation is approximately 50/50 split for the Colinroobie Leeton Road.

The design is being undertaken for the Fixing Country Roads Project at Canola Way.

Rural Roads reseals are to be scheduled.

Investigations have started to source additional water supplies for rural road works for the Improvement of water haulage project.

Investigations have started for the innovation for rural infrastructure management to do with dust suppression technology on rural roads.

Stage 2 of AMS Implementation – Road condition survey is to be completed by December 2019. Confirm database is to commence development for the pavement management system (a system that predicts future maintenance requirements of the road network).

Five light vehicles have been delivered, two have been ordered and five have yet to be ordered. Two trucks have been delivered, two are on order and two have yet to be ordered. One Heavy vehicle ordered and there is five yet to be ordered. Purchases are complete for other plant.

The Roads to Recovery Grant Program for Weir Road and Settlers road, and Paintings Bridge Road seal work have been completed. Elwin Street Footpath has been completed. Purchases for other plant capital and Flood damage restoration works have been completed.

Economic Affairs

The design and planning is being scheduled for the following projects: design of the pedestrian bridge from Brewery Flat to East Street, Lake Talbot tourist park internal road improvements and the provision of off-street staff and fleet parking.

Fabrication will be done in November for the banner poles for Leeton Road and installation to begin in December.

Red Hill landscape signage to be completed by end of December.

A promotion and marketing tourism video is to commence in October for the Branding Strategy.

Gateway/Entrance signs have been completed.

Water Supplies

The water main replacements program for Mitchell Street started in September and completion is due early November. When further programs are developed, Dalgetty and Audley Streets will be first projects to be undertaken.

The hydrant and valve replacement program is being developed with work to begin in October.

Service replacements will be completed as required.

Software upgrades for the SCADA and Instrumentation upgrades (online chlorine analysers), to be completed in second half of the financial year.

Awaiting for finalisation of issues paper through IWCM for the Water treatment plant (WTP) filter upgrade including energy efficiency.

The Barellan sewer project is to begin in October 2019 with completion in 2022.

The high and low level reservoir fencing project is pending the decision on the WTP upgrade.

Flow meters on inlet and outlet reservoirs have been purchased with installation to be confirmed.

Clean water strategy is being developed and the reservoir cleaning and structural assessment project will be scheduled following the adoption of the strategy.

Register is complete for the Backflow prevention register. Inspections are in progress.

Data entry and document control system in progress.

Preliminary investigations completed for the aerator gas scrubbing and works are to be scheduled.

Network design and planning review (reservoir and zoning) is to begin in October and will be ongoing for the remainder of the year.

Non return valve bore 4 project is to be scheduled.

Project quotes to be sourced in October for additional pump and control for the North Zone Pressure Pump project for low pressure issues.

The low level chlorinator project is 90% complete, purchasing chlorine analyser, to be completed October.

The Water Treatment Plant filter/upgrade including energy efficiency is awaiting outcome of IWCM options assessment and grant funding approval.

The Network Hydraulic Modelling Software training and Main Street Water Main replacement have been completed.

Sewerage Supplies

A program is being developed for the manhole replacements and Sewer service replacements are to be rolled over into current year.

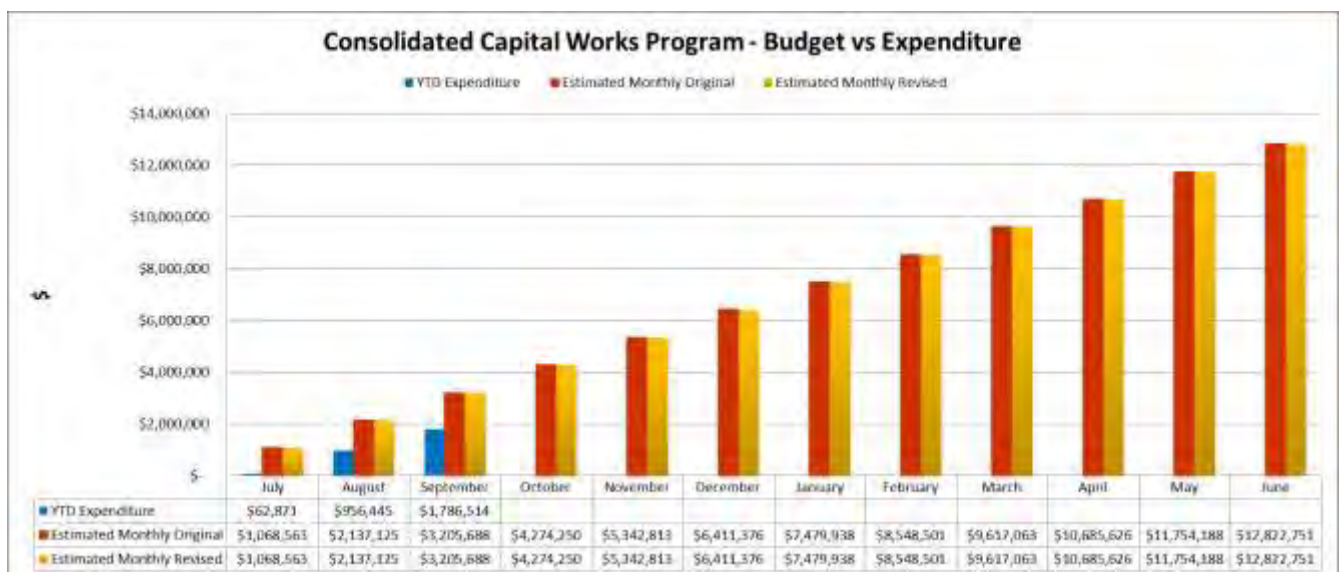
The scope is to be developed in the second half of the year for the Sewer Pump station 3 (SPS3) replacement.

The primary filter – EPA project is to be scheduled.

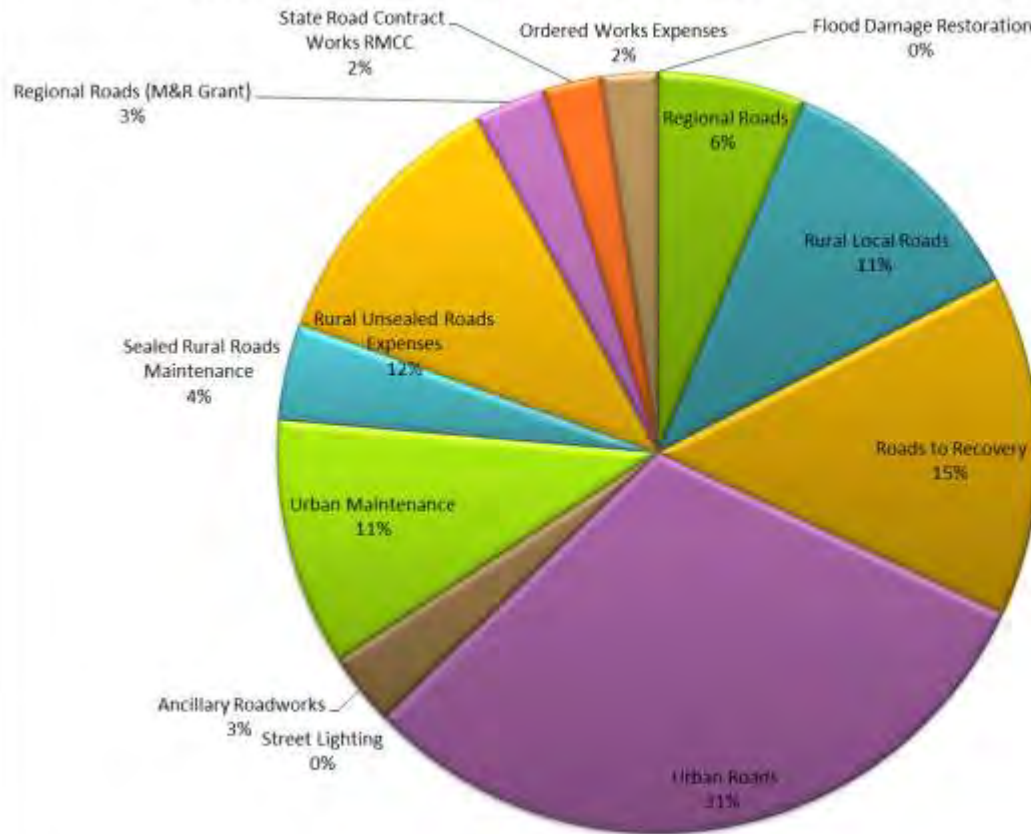
Flow meters for pump stations 2, 3 and 4 have been purchased with installation to be confirmed.

Sewer Main replacement and Sewer service replacements to be done as required.

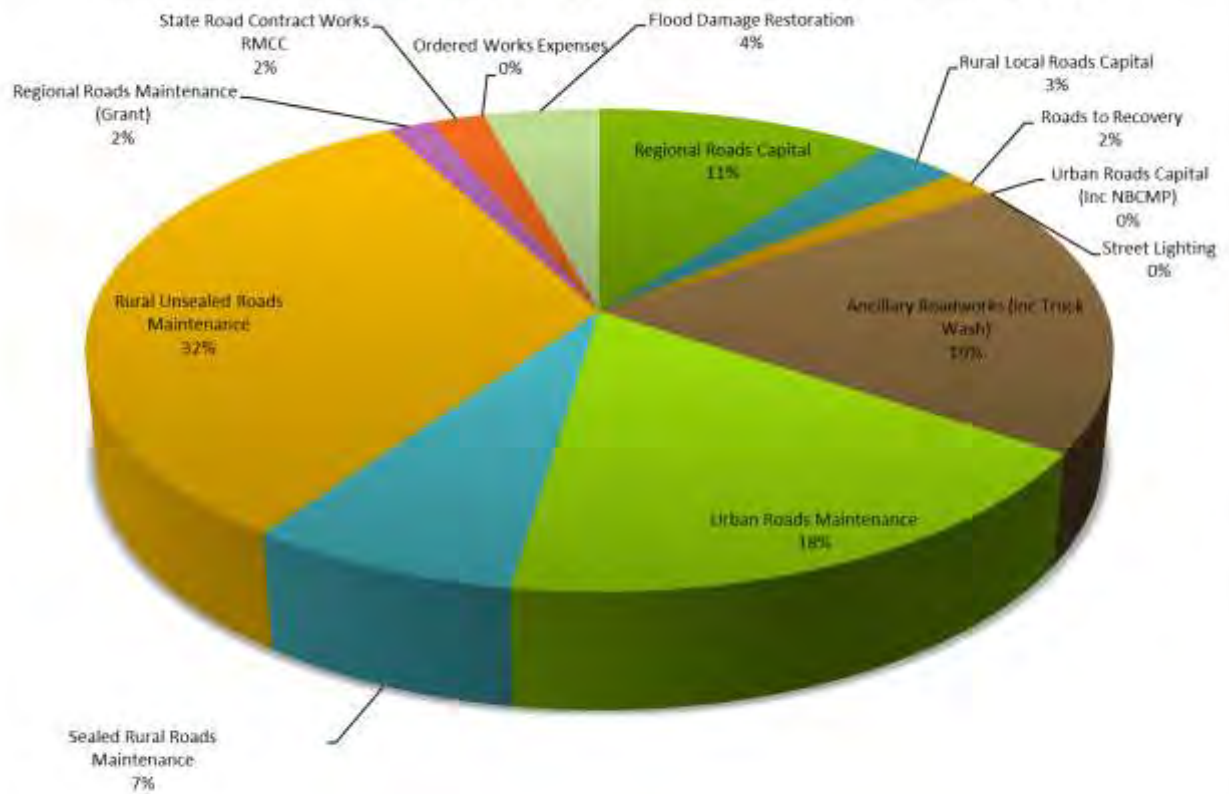
The PS1 cracking investigation project is completed.

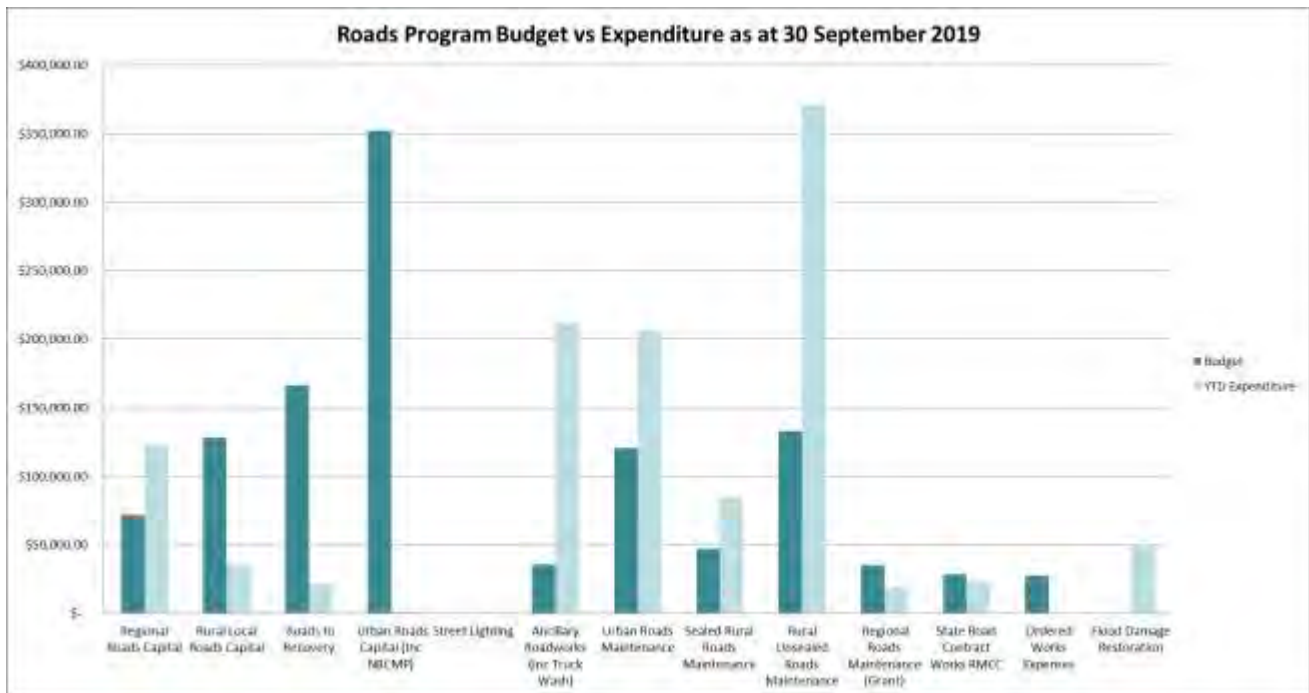


% Total Roads Budget as at 30 September 2019 - 25% of year lapsed



% of Roads Expenditure as at 30 September 2019 - 25% of year lapsed





TERMINOLOGY

This report contains an explanation of terminology and headings used in the capital works report. Key terms and terminology are as follows:

Ledger Number - This is a reference number for staff to link the report to Councils accounting records.

Capital works are funded from a number of sources. Codes that denote revenue sources are:

- **Revenue** – Projects funded from revenue raised from Rates & Annual charges, User Fees and Other Revenue.
- **Reserve** – Jobs funded from Council's reserves and unspent grants.
- **Grant & Contributions** - Funding from other Government departments, Council's or organisations.

Budget – This is the total allocation to complete the project.

YTD Exp – Total expenditure allocated to project as of report date, including commitments.

Balance – Amount of unspent funds for each program at reporting date.

Graph – The graph at the top of the report displays the original budget adopted by Council, the revised budget and year to date expenditure, including commitments.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Infrastructure

Goal

To have an improved and adequately maintained road network

Strategy

56 - Commence identified actions from the Roads Review including implementation of an effective road hierarchy

Action

56.1 - Funding for and any identified projects and opportunities from the strategy to be included and considered by Council as part of the annual budget process

ISSUES AND IMPLICATIONS

Policy

Nil

Financial

Advise Council of the current status of the Capital Works Program

Legal / Statutory

N/A

Community Engagement / Communication

N/A

Human Resources / Industrial Relations (if applicable)

N/A

RISKS

N/A

RECOMMENDATION

That Council:

1. Receive and note the information contained in the Capital Works report as at 30 September 2019.

Capital Expenditure as at 30 September 2019

	Sum of Proposed Budget	Sum of Carryover	Sum of Budget	Sum of YTD Expenditure	Sum of Balance
Administration					
Information Technology	\$ 225,000.00	\$ 166,990.00	\$ 391,990.00	\$ 5,116.38	\$ 386,873.62
Public Order & Safety					
Pound	\$ 6,000.00		\$ 6,000.00	\$ -	\$ 6,000.00
Security Cameras	\$ 18,000.00	\$ 5,000.00	\$ 23,000.00	\$ -	\$ 23,000.00
Rural Fire Service	\$ 60,000.00		\$ 60,000.00	\$ 673.75	\$ 59,326.25
Environment					
Narrandera Landfill	\$ 390,000.00	\$ 66,146.00	\$ 456,146.00	\$ 21,448.85	\$ 434,697.15
Stormwater	\$ 103,560.00	\$ 45,392.00	\$ 148,952.00	\$ 5,452.80	\$ 143,499.20
Housing & Community Amenities					
Barellan Cemetery	\$ 2,800.00	\$ 8,000.00	\$ 10,800.00	\$ -	\$ 10,800.00
Grong Grong Cemetery	\$ 5,000.00		\$ 5,000.00	\$ -	\$ 5,000.00
Narrandera Cemetery	\$ -	\$ 71,532.00	\$ 71,532.00	\$ -	\$ 71,532.00
Recreation & Culture					
Barellan Pool	\$ 159,000.00		\$ 159,000.00	\$ 225.72	\$ 158,774.28
Lake Talbot Pool	\$ 1,898,500.00	\$ 1,644,520.00	\$ 3,543,020.00	\$ 606,216.59	\$ 2,936,803.41
Lake Talbot Recreation Area	\$ 10,000.00	\$ 154,600.00	\$ 164,600.00	\$ -	\$ 164,600.00
Library	\$ 29,696.00	\$ 223,779.00	\$ 253,475.00	\$ 125,637.78	\$ 127,837.22
Marie Bashir Park	\$ 83,000.00	\$ 115,710.00	\$ 198,710.00	\$ 10,127.62	\$ 188,582.38
Narrandera Memorial Park	\$ 83,500.00	\$ 66,680.00	\$ 150,180.00	\$ 2,617.40	\$ 147,562.60
Narrandera Sports Stadium	\$ 5,000.00		\$ 5,000.00	\$ -	\$ 5,000.00
Narrandera Sportsground	\$ 170,000.00	\$ 24,600.00	\$ 194,600.00	\$ 11,432.00	\$ 183,168.00
Henry Mathieson Oval	\$ 25,000.00		\$ 25,000.00	\$ -	\$ 25,000.00
Brewery Flats	\$ 5,000.00		\$ 5,000.00	\$ -	\$ 5,000.00
Barellan Park	\$ -	\$ 31,906.00	\$ 31,906.00	\$ 684.14	\$ 31,221.86
Transport & Communication					
Ancillary Roadworks	\$ 213,719.00	\$ 587,304.00	\$ 801,023.00	\$ 211,287.03	\$ 589,735.97
Regional Roads	\$ 430,600.00	\$ 375,218.00	\$ 805,818.00	\$ 123,650.38	\$ 406,949.62
Roads to Recovery	\$ 997,362.00		\$ 997,362.00	\$ 21,961.09	\$ 1,464,244.71
Rural Roads	\$ 769,050.00	\$ 1,173,462.00	\$ 1,942,512.00	\$ 35,582.58	\$ 2,523,419.68
Urban Roads	\$ 2,113,984.00	\$ 191,801.00	\$ 2,305,785.00	\$ 1,081.36	\$ 2,510,828.64

Capital Expenditure as at 30 September 2019

Flood Damage	\$ -	\$ -	\$ -	\$ -
Economic Affairs				
Airport	\$ 420,000.00	\$ 420,000.00	\$ 7,642.11	\$ 412,357.89
Buildings	\$ 235,600.00	\$ 33,725.00	\$ 269,325.00	\$ 8,486.05
Plant	\$ 1,468,380.00	\$ 1,468,380.00	\$ 380,587.05	\$ 1,087,792.95
Tourist Park	\$ 20,000.00	\$ 18,209.00	\$ 38,209.00	\$ -
Economic Development	\$ -	\$ 3,800.00	\$ 3,800.00	\$ -
Water Supplies				
Water	\$ 1,475,000.00	\$ 508,788.00	\$ 1,983,788.00	\$ 183,766.75
Sewer Supplies				
Sewer	\$ 1,400,000.00	\$ 171,967.00	\$ 1,571,967.00	\$ 22,836.93
Grand Total	\$ 12,822,751.00	\$ 5,689,129.00	\$ 18,511,880.00	\$ 1,786,514.36

Key Operational as at 30 September 2019

Row Labels	Sum of Proposed Budget	Sum of Carryover	Sum of Budget	Sum of YTD Expenditure	Sum of Balance
Economic Affairs					
Economic Development	\$ -	\$ 2,350.00	\$ 2,350.00	\$ -	\$ 2,350.00
Housing & Community Amenities					
Noxious Weeds	\$ 161,554.00		\$ 161,554.00	\$ 26,836.39	\$ 134,717.61
Public Toilets	\$ 62,274.00		\$ 62,274.00	\$ 24,307.62	\$ 37,966.38
Cemetery Expenses	\$ 114,603.00		\$ 114,603.00	\$ 37,095.95	\$ 77,507.05
Recreation & Culture					
Sports Ground Expenses	\$ 230,943.00		\$ 230,943.00	\$ 74,827.83	\$ 156,115.17
Parks Expenses	\$ 554,270.00		\$ 554,270.00	\$ 116,619.80	\$ 437,650.20
Lawn Areas	\$ 22,750.00		\$ 22,750.00	\$ 5,764.47	\$ 16,985.53
Lake Talbot Expenses	\$ 24,000.00		\$ 24,000.00	\$ -	\$ 24,000.00
Sports Stadium Expenses	\$ 119,122.00		\$ 119,122.00	\$ 25,835.91	\$ 93,286.09
Street Scaping	\$ 17,000.00		\$ 17,000.00	\$ 1,976.07	\$ 15,023.93
Street Trees	\$ 196,500.00		\$ 196,500.00	\$ 39,295.29	\$ 157,204.71
Transport & Communication					
Ordered Works	\$ 164,000.00		\$ 164,000.00	\$ -	\$ 164,000.00
Regional Roads	\$ 210,000.00		\$ 210,000.00	\$ 18,704.07	\$ 191,295.93
State Roads	\$ 170,500.00		\$ 170,500.00	\$ 22,655.78	\$ 147,844.22
Urban Roads	\$ 723,500.00		\$ 723,500.00	\$ 206,451.50	\$ 517,048.50
Sealed Rural Roads	\$ 281,700.00		\$ 281,700.00	\$ 84,539.39	\$ 197,160.61
Unsealed Rural Roads	\$ 797,880.00		\$ 797,880.00	\$ 371,336.59	\$ 426,543.41
Water Supplies					
Water	\$ 876,500.00		\$ 876,500.00	\$ 139,264.80	\$ 737,235.20
Sewer Supplies					
Sewer	\$ 566,500.00		\$ 566,500.00	\$ 165,782.06	\$ 400,717.94
Grand Total	\$ 5,293,596.00	\$ 2,350.00	\$ 5,295,946.00	\$ 1,361,293.52	\$ 3,934,652.48

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2019-20 - as at 30/09/19



25% of year elapsed

Project	Resp.	Job Number	Status	Proposed Budget	Carryover	Commitment	Budget	YTD Expenditure	Balance	%	Comments
1 Council Chambers Building Works	WM	4100-1004-0000	A	-			\$0.00	\$1,254.55	-\$1,254.55	#DIV/0!	
2 TRIM EDMS	IT	4200-1001-0000	A	-	\$17,395.00	\$16,500.00	\$17,395.00	\$0.00	\$17,395.00	0%	Awaiting final actions from MagiQ before approval from Records Officer.
3 Website revamp	CO	4400-1007-0000	A	-	\$70,000.00		\$70,000.00	\$40.49	\$69,959.51	0%	Waiting on staff contribution for content and confirmation further assessment of MagiQ connection. Aim for release October
4 MS Exchange Replacements	IT	4400-1014-0000	A	-	\$28,000.00		\$28,000.00	\$0.00	\$28,000.00	0%	Evaluating new quotes
5 MS Office Replacement	IT	4400-1015-0000	A	-	\$34,595.00		\$34,595.00	\$0.00	\$34,595.00	0%	Evaluating new quotes
6 Council email archiving	IT	4400-1017-0000	A	-	\$17,000.00		\$17,000.00	\$0.00	\$17,000.00	0%	Evaluating new quotes
7 Software Licencing	IT	4400-1019-0000	A	10,000			\$10,000.00	\$0.00	\$10,000.00	0%	Will review throughout the year
8 Network Penetration Testing	IT	4400-1020-0000	A	10,000		\$1,650.00	\$10,000.00	\$0.00	\$10,000.00	0%	Will commence in March
9 Replace Virtualising Hardware & Software	IT	4400-1021-0000	A	95,000			\$95,000.00	\$0.00	\$95,000.00	0%	Will commence in October
10 Upgrade Phone System	IT	4400-1022-0000	A	60,000		\$45,820.70	\$60,000.00	\$5,075.89	\$54,924.11	8%	Ordered and currently awaiting equipment and installation dates
11 Business Continuity Site	IT	4400-1023-0000	A	30,000			\$30,000.00	\$0.00	\$30,000.00	0%	Will be reviewed as part of the Virtualising upgrade
12 IT Review	IT	4400-1024-0000	A	5,000			\$5,000.00	\$0.00	\$5,000.00	0%	Will commence in February
13 Photocopier Replacement	IT	4400-1025-0000	A	15,000			\$15,000.00	\$0.00	\$15,000.00	0%	Will commence in February
14 Pound - Cattery Holding System	MDE	5100-1001-0000	A	6,000			\$6,000.00	\$0.00	\$6,000.00	2%	Design planning has commenced
15 CCTV camera positioned outside Beta Electrical Store in East Street	IT	5200-1004-0000	A	5,000			\$5,000.00	\$0.00	\$5,000.00	0%	Will commence in January
16 Wireless Links for Main Street CCTV System	IT	5200-1005-0000	A	8,000			\$8,000.00	\$0.00	\$8,000.00	0%	Will commence in January
17 CCTV camera positioned outside Post Office in East Street	IT	5200-1006-0000	A	5,000			\$5,000.00	\$0.00	\$5,000.00	0%	Will commence in January
18 Barellan RFS Station Amenities	WM	5300-1005-0000	A	60,000			\$60,000.00	\$673.75	\$59,326.25	1%	Planning and design underway. Waiting on advice from RFS for construction start date.
19 Narrandera Waste Facility - external fence	MDE	5600-1006-0000	A	-	\$9,297.00		\$9,297.00	\$0.00	\$9,297.00	0%	Design and planning has commenced
20 Recycle Vending Machine	DGMI	5600-1008-0000	A	-	\$56,849.00	\$4,208.47	\$56,849.00	\$16,814.84	\$40,034.16	30%	Site cleared. Water supply and fencing procurement completed. HV Electricity supply quotes received and assessed. Internal electrical work received and under review.
21 Narrandera Landfill New Cell	MDE	5600-1009-0000	A	40,000		\$955.06	\$40,000.00	\$4,634.01	\$35,365.99	12%	Procurement completed. Currently assessing quotes.
22 Ndra Landfill Masterplan improvement works - possibility of grant funding in future	MDE	5600-1010-0000	A	330,000			\$330,000.00	\$0.00	\$330,000.00	0%	Project scope being determined
23 Ndra Landfill Operational control room (transportable, dust-free - replace carriage)	MDE	5600-1011-0000	A	20,000			\$20,000.00	\$0.00	\$20,000.00	0%	Project scope being determined
24 Larmers St Flood Mitigation Works	MPA	5700-1004-0000	A	-	\$3,639.00		\$3,639.00	\$2,408.10	\$1,230.90	66%	Finalise installation of pump to be completed October
25 Narrandera West Drainage Improvements Construction for retention basin adjacent to Cemetery	MPA	5700-1005-0000	A	-	\$41,753.00		\$41,753.00	\$1,862.98	\$39,890.02	4%	Volume calculations have been completed. Awaiting soil investigation and fencing. Works to commence November.
26 Siphon Retaining Wall Renewal	MPA	5700-1006-0000	A	28,560		\$3,071.54	\$28,560.00	\$901.83	\$27,658.17	3%	Design and planning completed, procurement underway.
27 Drainage Improvement Driscoll Rd Extension of existing stormwater opposite Patersons Road in Red Hill Industrial Estate.	MPA	5700-1007-0000	A	75,000			\$75,000.00	\$279.89	\$74,720.11	0%	Awaiting survey before scheduling works.
28 Narrandera Cemetery Improvements	OSR	0800-1004-0000	A	-	\$71,532.00	\$7,514.55	\$71,532.00	\$0.00	\$71,532.00	0%	Concrete beams installed, site to be levelled and turfed Mid October.
29 Barellan Cemetery Entrance gate	OSR	0800-1005-0000	A	-	\$8,000.00		\$8,000.00	\$0.00	\$8,000.00	0%	Developing quotations spec to commence December
30 Barellan Cemetery Furniture	OSR	0800-1008-0000	A	2,800			\$2,800.00	\$0.00	\$2,800.00	0%	Quotations to be sent October
31 GG Cemetery Furniture	OSR	0800-1009-0000	A	5,000			\$5,000.00	\$0.00	\$5,000.00	0%	Quotations to be sent October
32 Narrandera Library - Building of Youth Room	CDM	7700-1003-0000	A	-	\$223,779.00	\$8,068.55	\$223,779.00	\$124,065.54	\$99,713.46	55%	Building completed, furniture assembled, external painting, irrigation and driveway still to be completed.
33 Book & Resources annual replacement	CDM	7700-1005-0000	A	29,696			\$29,696.00	\$1,572.24	\$28,123.76	5%	Purchasing is on track. Resource orders in process and supplier visit booked.
34 LT Pool - Detailed Design of Master Plan Works, Filtration & Splash Park	MPA	7800-1005-0000	A	-	\$30,007.00	\$9,527.35	\$30,007.00	\$4,818.46	\$25,188.54	16%	Project now forms part of the Lake Talbot pool filtration project. Budget will be moved in Sept QBR - see item 38
35 Lake Talbot Pool Replacement of Slides	MPA	7800-1010-0000	A	-	\$1,147,504.00	\$757,710.97	\$1,147,504.00	\$310,360.41	\$837,143.59	27%	All slide components on site. Tower to be delivered. Footings commenced. Project on schedule to be completed 30 October

Project	Resp.	Job Number	Status	Proposed Budget	Carryover	Commitment	Budget	YTD Expenditure	Balance	%	Comments
36 LT Pool - Pedestrian Path	MPA	7800-1011-0000	A	-	\$11,671.00	\$867.73	\$11,671.00	\$1,933.37	\$9,737.63	17%	Planting to be completed in October. Irrigation completed and just needs to be connected to the main supply.
37 Lake Talbot Pool - Change Rooms pool deck level	MPA	7800-1012-0000	A	-	\$455,338.00	\$137,451.66	\$455,338.00	\$287,005.13	\$168,332.87	63%	Internal fit out underway with tiling complete and tapware, toilets etc being fitted. On track for completion 30 October.
38 Lake Talbot Pool Masterplan - Renew Filtration	MPA	7800-1015-0000	A	1,573,500		\$309.90	\$1,573,500.00	\$1,477.57	\$1,572,022.43	0%	Tender closed and submission being assessed. Report to October 2019 Council meeting
39 Lake Talbot Pool Masterplan - Water Play Park	MPA	7800-1016-0000	A	325,000			\$325,000.00	\$621.65	\$324,378.35	0%	Tender closed and submission being assessed. Report to October 2019 Council meeting
40 Barellan Pool - Shade Structure South Side Infants Pool	MPA	7900-1006-0000	F	-	\$4,200.00		\$4,200.00	\$4,176.00	\$24.00	99%	Project complete.
41 Brln Pool Upgrade Filtration system / Waste water irrigation	MPA	7900-1007-0000	A	155,000			\$155,000.00	\$0.00	\$155,000.00	0%	Development of quote documentation commenced. Works scheduled to commence end of March 2020
42 Brln Pool Replace Marine Carpet	MPA	7900-1008-0000	A	4,000		\$2,099.09	\$4,000.00	\$225.72	\$3,774.28	6%	Project complete. Invoice to be received.
43 Narrandera Sportsground Play Equipment	OSR	0200-1016-0000	A	-	\$24,600.00	\$17,290.00	\$24,600.00	\$11,432.00	\$13,168.00	46%	Installation mid October
44 Ndra Sportsground drainages and soak	OSR	0200-1019-0000	A	160,000			\$160,000.00	\$0.00	\$160,000.00	0%	Quotes to be received October.
45 Ndra Sportsground Building upgrades (old Kiosk etc)	OSR	0200-1020-0000	A	10,000			\$10,000.00	\$0.00	\$10,000.00	0%	Project scope being determined.
46 HM Oval Level and Resurface	OSR	0200-1021-0000	A	25,000			\$25,000.00	\$0.00	\$25,000.00	0%	Works to commence in conjunction with Narrandera sportsground drainage project.
47 SCC - Marie Bashir Park - Mobile Stage	OSR	0300-1009-0000	A	-	\$95,710.00	\$91,710.07	\$95,710.00	\$10,127.62	\$85,582.38	11%	Delivery expected Mid October
48 Flag Poles for Festive Flags	OSR	0300-1012-0000	A	-	\$1,906.00		\$1,906.00	\$684.14	\$1,221.86	36%	Budget allocation for banner purchases
49 Completion of Wiradjuri wall	OSR	0300-1022-0000	A	-	\$20,000.00		\$20,000.00	\$0.00	\$20,000.00	0%	Design of new Wiradjuri Wall in consultation with local Elders
50 Barellan Playground Upgrades	OSR	0300-1023-0000	A	-	\$30,000.00	\$25,415.00	\$30,000.00	\$0.00	\$30,000.00	0%	Playground has arrived. Installation Mid October. Users groups to be consulted regarding proposed site.
51 Hankinson Park Development	OSR	0300-1025-0000	A	-	\$66,680.00	\$4,090.91	\$66,680.00	\$1,871.13	\$64,808.87	3%	Irrigation system completed, plants currently getting quoted, Toulouse has been ordered and is ready to be transported.
52 MBP Up Lighting adventure playground	OSR	0300-1036-0000	A	15,000			\$15,000.00	\$0.00	\$15,000.00	0%	October quotations being received, installation late November
53 MBP Drinking fountains/ bottle fillers	OSR	0300-1037-0000	A	8,000			\$8,000.00	\$0.00	\$8,000.00	0%	Quotations received mid October, installation November
54 Pocket park upgrades	OSR	0300-1038-0000	A	50,000			\$50,000.00	\$0.00	\$50,000.00	0%	Quotations to be received November for park strategy, is number one priority
55 MBP Narrandera Playgrounds Upgrades	OSR	0300-1039-0000	A	10,000			\$10,000.00	\$0.00	\$10,000.00	0%	Toddlers play equipment to be installed March
56 Victoria Ave stage 2 - level, Irrigate, formalise driveways, curb	OSR	0300-1040-0000	A	80,000			\$80,000.00	\$0.00	\$80,000.00	0%	Quotations sort by November, street meeting to be held after quotations received to discuss project and driveway access.
57 Festive Mega Tree (Star) Inclusion	MPA	0300-1041-0000	A	3,500		\$86.79	\$3,500.00	\$746.27	\$2,753.73	21%	Installation expected to commence February 2020.
58 Brewery Flats landscaping, furniture replacement, painting etc.	OSR	0300-1042-0000	A	5,000			\$5,000.00	\$0.00	\$5,000.00	0%	Design and planning has commenced
59 Lake Talbot deepening project	OSR	0600-1007-0000	A	-	\$24,600.00		\$24,600.00	\$0.00	\$24,600.00	0%	Project scope being determined.
60 Aquatic Weed Harvester	OSR	0600-1008-0000	A	-	\$130,000.00		\$130,000.00	\$0.00	\$130,000.00	0%	First draft report received by consultant. Project Team reviewing the report.
61 LT Rec Seating and Shelter Revamp Rotary Lookout	OSR	0600-1009-0000	A	10,000			\$10,000.00	\$0.00	\$10,000.00	0%	Quotations to be developed early October, demonstrations to take place December prior to purchase.
62 Ndra Stadium Foam Guards	OSR	0400-1003-0000	A	5,000			\$5,000.00	\$0.00	\$5,000.00	0%	Design and quotation October, construction expected December.
63 Flood Damage Restoration Works	WM	0004-0003-0000	C	-		\$1,231.82	\$0.00	\$55,368.01	-\$55,368.01	0%	Quotations have been sought early September. Installation October/November
64 Flood Damage Causeway Works	WM	0004-0004-0000	A	-			\$0.00	\$0.00	\$0.00	0%	All works have been completed. Budget adjustment to be made in quarterly review.
65 Barellan Stormwater Design	MPA	0006-1012-0000	A	-	\$3,761.00		\$3,761.00	\$373.19	\$3,387.81	10%	Quotations received to discuss project and driveway access.
66 Urban Roads Construction	WM	N/A	A	125,050			\$125,050.00		\$125,050.00	0%	Installation expected to commence February 2020.
67 Intersections Upgrade Local & Reg. Rds	WM	0006-1023-0000	A	-			\$0.00	\$0.00	\$90,000.00	0%	Project scope to be determined
68 Culvert/bridge assessment works	WM	0006-1024-0000	A	-			\$0.00	\$0.00	\$35,050.00	0%	Consultant to be engaged
69 Urban Roads Construction - Laneways	WM	0006-1021-0000	A	38,950			\$38,950.00	\$0.00	\$38,950.00	0%	to be scheduled
70 Urban Reseals	WM	0007-1000-0000	A	114,800			\$114,800.00	\$0.00	\$114,800.00	0%	to be scheduled works to be undertaken February/March
71 Urban Pavement Rehabilitation	WM	N/A	A	126,075			\$126,075.00		\$126,075.00	0%	to be scheduled
72 Urban Laneways Upgrade-additional	WM	0008-1017-0000	A	-			\$0.00	\$0.00	\$50,000.00	0%	Investigations started to source additional water supplies for rural road works
73 Improvement of water haulage	WM	0008-1019-0000	A	-			\$0.00	\$0.00	\$15,000.00	0%	Investigations to do with dust suppression technology on rural roads
74 Innovation for Rural Infrastructure Mgmt	WM	0008-1020-0000	A	-			\$0.00	\$0.00	\$16,075.00	0%	

Project	Resp.	Job Number	Status	Proposed Budget	Carryover	Commitment	Budget	YTD Expenditure	Balance	%	Comments	
75 Urban K&G Replacement	WM	0008-1018-0000	A	15,000			\$15,000.00	\$0.00	\$15,000.00	0%	to be scheduled from asset management plan	
76 Urban Footpath Replacement	WM	0006-1022-0000	A	10,000			\$10,000.00	\$0.00	\$10,000.00	0%	to be scheduled from asset management plan	
77 NBCMP (Bolton street upgrade)	MPA	0006-1017-0000	A	1,668,109	\$188,040.00	\$188.10	\$1,856,149.00	\$708.17	\$1,855,440.83	0%	Planning commenced. Electrical design to be finalised and storm water to be reviewed. Presentation to Council Oct workshop	
78 Rural Sealed Roads Construction	WM	N/A	A	268,050			\$268,050.00		\$265,014.00	0%		
79 Cove Road 1.1-3.3 km	WM	0010-1108-0000	A	-			\$0.00	\$0.00	\$38,500.00	0%	Start mid January	
80 Culvert Manderlay Road 9.27 km	WM	0010-1109-0000	A	-			\$0.00	\$1,276.50	\$5,745.50	18%	Start March	
81 Culvert Manderlay Road 7.78 km	WM	0010-1110-0000	A	-			\$0.00	\$0.00	\$6,500.00	0%	Start March	
82 Culvert Brookong St 0.0 km	WM	0010-1111-0000	A	-			\$0.00	\$0.00	\$6,500.00	0%	Start March	
83 Centenary Road 4.16 km- 9.11 km	WM	0010-1112-0000	A	-			\$0.00	\$0.00	\$86,625.00	0%	Start late February	
84 Culvert Yalgogorin Road 0.262	WM	0010-1113-0000	A	-			\$0.00	\$1,759.50	\$10,240.50	15%	Start March	
85 Devlins Bridge Road 3.03-5.5 km	WM	0010-1114-0000	A	-			\$0.00	\$0.00	\$110,903.00	0%	Start late November	
86 FCR - Colinroobie Leeton Road	WM	0012-1023-0000	A	-	\$1,173,462.00	\$15,801.00	\$1,173,462.00	\$32,434.44	\$1,141,027.56	3%	Joint fixing country roads project with Leeton Shire budget allocation is approx 50/50 split	
87 Roads Resheeting - (Unsealed rural roads resheeting)	WM	N/A	A	354,425			\$354,425.00		\$351,476.26	0%		
88 Dows Road 4.08-5.6 km	WM	0012-1024-0000	A	-			\$0.00	\$0.00	\$36,480.00	0%	Start early April	
89 Erigolia Road Widening 0-11.95 km	WM	0012-1025-0000	A	-			\$0.00	\$112.14	\$97,680.86	0%	To be scheduled	
90 Pamandi Road 6.74-8.5 km	WM	0012-1026-0000	A	-			\$0.00	\$0.00	\$40,152.00	0%	Start mid December	
91 Brewarrina Bridge Retrofitting	WM	0012-1027-0000	A	-			\$0.00	\$0.00	\$80,000.00	0%	To be scheduled, awaiting feedback from Consultant	
92 Kamarah Road Upgrade	WM	0012-1028-0000	A	-			\$0.00	\$0.00	\$100,000.00	0%	Start late March	
93 FCR - Regional Roads - Canola Way	WM	0013-1243-0000	A	-	\$375,218.00	\$13,495.59	\$375,218.00	\$2,948.74	\$97,051.26	3%	Design being undertaken	
94 Rural Roads Reseals	WM	0002-1000-0000	A	146,575			\$146,575.00	\$0.00	\$146,575.00	0%	To be scheduled	
95 Roads to Recovery (25 % of R2R proposed to expend in Urban Area) Grant (Roads)	WM	N/A	A	250,000			\$250,000.00		\$250,000.00	0%		
96 Roads to Recovery (75 % of R2R proposed to expend on Rural Area) Grant (Roads)	WM	N/A	A	747,362			\$747,362.00		\$504,971.80	0%		
97 Urban Roads reseal from R2R	WM	0014-1100-0000	A	-			\$0.00	\$0.00	-	0%		
98 Landervale Road 10-12.48 km	WM	0014-1122-0000	A	-			\$0.00	\$388.57	109,971.43	0%	Start early may	
99 Lismoyle Road 1.56-3.31 km	WM	0014-1123-0000	A	-			\$0.00	\$181.18	30,443.82	1%	Start mid April	
100 Males Road 0-1 km	WM	0014-1124-0000	A	-			\$0.00	\$0.00	43,250.00	0%	Start late April	
101 Boree Road 5-6.7 km	WM	0014-1125-0000	A	-			\$0.00	\$0.00	70,550.00	0%	Start early March	
102 Weir Road 0-1.79 km	WM	0014-1126-0000	C	-		\$10,174.73	\$0.00	\$36,453.62	37,831.38	49%	Completed	
103 McKenzies Road Culvert 2.5 km	WM	0014-1127-0000	A	-			\$0.00	\$94.94	6,785.56	1%	Start March	
104 Old Wagga Road 29.39-31.06 km	WM	0014-1128-0000	A	-			\$0.00	\$0.00	72,227.50	0%	Start late January	
105 Strontian Road Widening 10.58-15.64	WM	0014-1129-0000	A	-		\$20,803.25	\$0.00	\$20,232.84	56,932.16	26%	Start mid October	
106 Paintings Bridge Road 11.67-13 km	WM	0014-1130-0000	C	-			\$0.00	\$36,092.04	8,029.04	129%	Completed	
107 Paintings Bridge Road 13-14 km	WM	0014-1131-0000	C	-			\$0.00	\$58,279.57	10,779.57	123%	Completed	
108 Settlers Road 0.72-3 km	WM	0014-1132-0000	C	-		\$5,496.54	\$0.00	\$89,603.88	26,676.12	77%	Completed	
109 Paynters Siding Road 6.7-8 km	WM	0014-1133-0000	A	-			\$0.00	\$0.00	39,000.00	0%	Start early November	
110 Cypress Road 1.4 -2.45	WM	0014-1134-0000	A	-			\$0.00	\$0.00	31,500.00	0%	Start late October	
111 Hulmes Road 4.9- 8.0	WM	0014-1135-0000	A	-			\$0.00	\$377.05	53,872.95	1%	Start mid may	
112 Bulloak Tank Road 11-12 km	WM	0014-1136-0000	A	-			\$0.00	\$0.00	49,250.00	0%	Start late December	
113 Old Wagga Road 10.62- 13.5 km	WM	0014-1137-0000	A	-		\$686.49	\$0.00	\$686.51	75,489.49	1%	Start mid December	
114 McGilvary Road	WM	0014-1138-0000	A	-			\$0.00	\$0.00	70,000.00	0%		
115 Regional Roads Capital Works (Capital Component of Block Grant)	WM	0013-0000-0000	A	260,400			\$260,400.00	\$119,649.24	\$140,750.76	46%	Contribution to Cowabbie Creek culvert	
116 Repair Grant (with 50 % contribution from Block Grant)	WM	0015-0001-0000	A	170,200			\$170,200.00	\$1,052.40	\$169,147.60	1%	To be scheduled	
117 Narrandera Truck Wash	MPA	0030-1009-0000	A	-	\$492,360.00	\$183,115.14	\$492,360.00	\$207,270.36	\$285,089.64	42%	Concrete washbay and settlement pits completed. Shed procurement completed. Construction due to start in October Electricity to be connected by end of October. Holding pond commencing this early Oct.	
118 Footpath - Elwin Street	MPA	0030-1016-0000	F	-	\$4,868.00		\$4,868.00	\$0.00	\$4,868.00	0%	Project completed budget to be reallocated.	
119 Stage 2 of AMS Implementation - Road condition survey	MPA	0030-1010-0000	A	-		\$94,944.00	\$11,439.76	\$94,944.00	\$2,090.99	\$92,853.01	2%	Update Confirm data base to commence development pavement management system (a system that predicts future maintenance requirements of the road network). Road condition assessment to be completed by December 2019

	Project	Resp.	Job Number	Status	Proposed Budget	Carryover	Commitment	Budget	YTD Expenditure	Balance	%	Comments
120	Shared Cycleway (Active Transport - 50/50 Funding) Marie Bashir Park	MPA	0030-1011-0000	A	51,000			\$51,000.00	\$0.00	\$51,000.00	0%	RMS funding not provided, project to be removed in QBR. Pamp Plan priorities being reviewed to determine reallocation recommendations for footpath work
121	PAMP - (Active Transport - 100% RMS Funding) - Cadell Street	MPA	0030-1013-0000	A	121,820		\$1,064.31	\$121,820.00	\$1,925.68	\$119,894.32	2%	Design and planning commenced to provide safe pedestrian access across Cadell St at Twynam intersection.
122	Drone Purchase for Survey / Inspection	MPA	0030-1019-0000	A	7,899			\$7,899.00	\$0.00	\$7,899.00	0%	Procurement underway, prices sort.
123	Footpath - Audley Street	MPA	0030-1020-0000	A	16,000			\$16,000.00	\$0.00	\$16,000.00	0%	Design and planning to be scheduled for southern side between Cadell and East Streets
124	Banner Poles Leeton Road	OSR	0030-1017-0000	A	15,000			\$15,000.00	\$0.00	\$15,000.00	0%	Fabrication in November and installation December
125	Design Pedestrian bridge Brewery Flat to East St	MPA	0030-1018-0000	A	18,000			\$18,000.00	\$0.00	\$18,000.00	0%	Design and planning to be scheduled
126	Arts Centre Building Works	WM	8307-1001-0000	A	-	\$4,614.00		\$4,614.00	\$0.00	\$4,614.00	0%	To be scheduled
127	Red Hill Signage	EDM	8500-1001-0000	A	-	\$3,800.00		\$3,800.00	\$0.00	\$3,800.00	0%	Landscaping signage to be completed by end of December
128	Gateway/Entrance signs	EDM	8700-1003-0000	C	-	\$30,861.00	\$797.51	\$30,861.00	\$34,075.11	-\$3,214.11	110%	completed
129	Lake Talbot Tourist Park fire service design	MPA	8900-1005-0000	A	-	\$18,209.00		\$18,209.00	\$0.00	\$18,209.00	0%	Design and planning to be scheduled
130	LT Tourist park internal road improvements	MPA	8900-1006-0000	A	20,000			\$20,000.00	\$0.00	\$20,000.00	0%	Design and planning to be scheduled
131	Building renewal and upgrades	WM	9300-1004-0000	A	13,200			\$13,200.00	\$0.00	\$13,200.00	0%	To be scheduled
132	Upgrading Twynam Street Shops	WM	9300-1005-0000	A	6,700			\$6,700.00	\$3,920.24	\$2,779.76	59%	To be scheduled
133	Airport Terminal Building	WM	9300-1014-0000	A	20,000		\$42.98	\$20,000.00	\$2,961.00	\$17,039.00	15%	To be scheduled
134	Council Chambers upgrade of storage facility	WM	9300-1015-0000	A	21,000			\$21,000.00	\$0.00	\$21,000.00	0%	To be scheduled
135	16 Kiesling Drive	WM	9300-1009-0000	A	2,500	\$7,656.00		\$10,156.00	\$0.00	\$10,156.00	0%	To be scheduled
136	Manderlay Road House	WM	9300-1017-0000	A	20,000			\$20,000.00	\$0.00	\$20,000.00	0%	To be scheduled
137	Community Hall Barellan	WM	8301-1001-0000	A	1,000	\$21,455.00		\$22,455.00	\$350.26	\$22,104.74	2%	To be scheduled
138	Community Hall Grng Grng	WM	9300-1019-0000	A	2,000			\$2,000.00	\$0.00	\$2,000.00	0%	To be scheduled
139	Tobacconist Shop	WM	9300-1020-0000	A	2,700			\$2,700.00	\$0.00	\$2,700.00	0%	To be scheduled
140	6 Victoria Square	WM	9300-1021-0000	A	4,500			\$4,500.00	\$0.00	\$4,500.00	0%	To be scheduled
141	4 Victoria Square	WM	9300-1022-0000	A	6,000			\$6,000.00	\$0.00	\$6,000.00	0%	To be scheduled
142	Council Chambers upgrade of storage facility	WM	9300-1010-0000	A	9,000			\$9,000.00	\$0.00	\$9,000.00	0%	To be scheduled
143	Provision of off street staff/fleet parking for Chambers	MPA	9300-1012-0000	A	70,000			\$70,000.00	\$0.00	\$70,000.00	0%	Design and planning to be scheduled
144	Museum - Ext. paint, disabled ramp, public toilets	WM	9300-1013-0000	A	57,000			\$57,000.00	\$0.00	\$57,000.00	0%	To be scheduled
145	Airport Runway resealing & re-marking	TAE	9400-1010-0000	A	410,000			\$410,000.00	\$793.51	\$409,206.49	0%	Works planned for week 14 - 20 March 2020.
146	Airport Ongoing small airside improvements including flood gate repairs	TAE	9400-1011-0000	A	10,000			\$10,000.00	\$6,848.60	\$3,151.40	68%	Ongoing through the year expect to complete by Dec 19.
147	Light Vehicles	PWM	9500-1000-0000	A	352,680		\$36,793.18	\$352,680.00	\$201,875.49	\$150,804.51	57%	5 vehicles delivered, 2 ordered and 5 yet to order
148	Trucks & Trailers	PWM	9500-1001-0000	A	722,000		\$202,037.47	\$722,000.00	\$156,744.20	\$565,255.80	22%	2 Vehicles delivered , 2 on order and 2 to be ordered
149	Heavy Plant Sales	PWM	9500-1002-0000	A	373,700		\$145,454.55	\$373,700.00	\$0.00	\$373,700.00	0%	1 vehicles ordered and 5 yet to order
150	Other Plant Capital	PWM	9500-1003-0000	A	20,000		\$400.00	\$20,000.00	\$21,967.36	-\$1,967.36	110%	Purchases completed
151	Water Main Replacements	WSE	2900-1001-0000	A	-	\$128,503.00	\$17,757.54	\$128,503.00	\$33,424.59	\$95,078.41	26%	Mitchell Street started September completion due 8 November. Budget for purchase of software, purchase to be completed second half of year
152	SCADA and Instrumentation upgrades (online chlorine analysers)	WSE	2900-1005-0000	A	50,000	\$49,451.00		\$99,451.00	\$207.79	\$99,243.21	0%	
153	Network Hydraulic Modelling Software	WSE	2900-1007-0000	C	-	\$33,510.00	\$8,000.00	\$33,510.00	\$6,000.00	\$27,510.00	18%	project completed
154	Main Street Water Main Replacement	WSE	2900-1009-0000	A	-	\$55,204.00	\$30.99	\$55,204.00	\$34,187.69	\$21,016.31	62%	Works completed minor maintenance required
155	Flow meters on all inlet and outlets Reservoirs	WSE	2900-1022-0000	A	-	\$58,422.00	\$3,471.65	\$58,422.00	\$4,509.80	\$53,912.20	8%	Flow meters purchased, install to be confirmed
156	Backflow prevention register	WSE	2900-1023-0000	A	-	\$13,375.00		\$13,375.00	\$509.56	\$12,865.44	4%	Register complete, inspections in progress
157	Reservoir cleaning and structural assessment	WSE	2900-1024-0000	A	-	\$16,128.00		\$16,128.00	\$0.00	\$16,128.00	0%	Clean water strategy being developed and reservoir cleaning to be scheduled following adoption of the strategy
158	Data entry and document control system	WSE	2900-1025-0000	A	-	\$4,157.00	\$542.10	\$4,157.00	\$3,986.35	\$170.65	96%	in progress
159	Aerator gas scrubbing	WSE	2900-1027-0000	A	-	\$20,000.00		\$20,000.00	\$0.00	\$20,000.00	0%	Preliminary investigations completed. Works to be scheduled
160	Network Design and Planning review (reservoirs and zoning)	WSE	2900-1028-0000	A	-	\$23,127.00		\$23,127.00	\$3,550.00	\$19,577.00	15%	To begin October and ongoing for remainder of the year
161	WTP filter/Upgrade design	WSE	2900-1038-0000	A	-	\$76,625.00	\$2,817.00	\$76,625.00	\$7,569.74	\$69,055.26	10%	Finalisation of issues paper through IWCM
162	Non Return Valve Bore 4	WSE	2900-1042-0000	A	-	\$2,500.00		\$2,500.00	\$0.00	\$2,500.00	0%	To be scheduled
163	North Zone Pressure Pump - low pressure issues	WSE	2900-1051-0000	A	-	\$43,924.00		\$43,924.00	\$302.86	\$43,621.14	1%	Project quotes to be sourced in October for additional pump and control
164	Low Level Chlorinator	WSE	2900-1052-0000	A	-	\$17,372.00	\$13,632.34	\$17,372.00	\$1,259.59	\$16,112.41	7%	Project 90% complete, purchasing chlorine analyser. To be completed October.
165	Water Main Replacements	WSE	2900-1056-0000	A	250,000		\$4,387.96	\$250,000.00	\$62,220.67	\$187,779.33	25%	Program being developed Dalgetty and Audley Streets first projects to be undertaken
166	Hydrant and Valve replacements	WSE	2900-1057-0000	A	50,000			\$50,000.00	\$7,870.28	\$42,129.72	16%	Program being developed. Works to begin in October.

	Project	Resp.	Job Number	Status	Proposed Budget	Carryover	Commitment	Budget	YTD Expenditure	Balance	%	Comments
167	Services Replacements	WSE	2900-1011-0000	A	50,000			\$50,000.00	\$13,617.51	\$36,382.49	27%	As required.
168	Water Main McGilvray Road	WSE	2900-1055-0000	A	-			\$0.00	\$6,328.87	-\$6,328.87	#DIV/0!	
169	WTP filter/Upgrade - including energy efficiency	WSE	2900-1060-0000	A	1,000,000			\$1,000,000.00	\$0.00	\$1,000,000.00	0%	Awaiting outcome of IWCM options assessment and grant funding approval.
170	High and Low Level reservoir fencing	WSE	2900-1061-0000	A	75,000		\$934.59	\$75,000.00	\$4,221.45	\$70,778.55	6%	Pending decision on WTP upgrade.
171	Investigate PS1 Cracking	WSE	3900-1010-0000	F	-	\$6,731.00		\$6,731.00	\$0.00	\$6,731.00	0%	Project completed. Budget to be returned to reserves.
172	Primary filter - EPA	WSE	3900-1016-0000	A	-	\$120,000.00		\$120,000.00	\$0.00	\$120,000.00	0%	To be scheduled
173	Manhole Replacements	WSE	3900-1021-0000	A	50,000	\$11,911.00	\$248.15	\$61,911.00	\$1,368.59	\$60,542.41	2%	Program being developed
174	Sewer Service Replacements	WSE	3900-1022-0000	A	-	\$3,862.00	\$2,185.45	\$3,862.00	\$854.45	\$3,007.55	22%	Roll over into current year.
175	Flow meters for Pump Stations 2, 3, 4	WSE	3900-1025-0000	A	-	\$36,194.00	\$1,090.91	\$36,194.00	\$0.00	\$36,194.00	0%	Flow meters purchased, install to be confirmed
176	Sewer Service Replacements	WSE	3900-1029-0000	A	100,000		\$3,236.35	\$100,000.00	\$15,252.50	\$84,747.50	15%	As required.
177	Sewer Main Replacements	WSE	3900-1030-0000	A	50,000		\$31.82	\$50,000.00	\$1,806.70	\$48,193.30	4%	As required.
178	SPS3 Replacement	WSE	3900-1031-0000	A	200,000			\$200,000.00	\$0.00	\$200,000.00	0%	Scope to be developed second half of year
179	Barellan Sewer	WSE	3900-1032-0000	A	1,000,000			\$1,000,000.00	\$3,554.69	\$996,445.31	0%	Project beginning October 2019, completion 2022
180	CCTV Review	IT	5200-1001-0000	A	\$0.00	\$5,000.00		\$5,000.00	\$0.00	\$5,000.00	2%	Ongoing works
181	Branding Strategy	EDM	8750-0127-0000	O	\$0.00	\$2,350.00		\$2,350.00	\$0.00	\$2,350.00	0%	Promotion and marketing tourism video to commence October.
182	Urban Roads Maintenance	WM	0001-0001-0000	O	\$723,500.00		\$29,196.73	\$723,500.00	\$206,451.50	\$517,048.50	29%	Ongoing works
183	Sealed Rural Roads Maintenance	WM	0002-0001-0000	O	\$281,700.00		\$13,750.45	\$281,700.00	\$84,539.39	\$197,160.61	30%	Ongoing works
184	Rural Unsealed Roads Expenses	WM	0003-0001-0000	O	\$797,880.00		\$41,946.52	\$797,880.00	\$371,336.59	\$426,543.41	47%	Ongoing works
185	Regional Roads (M&R Grant)	WM	0005-0000-0000	O	\$210,000.00			\$210,000.00	\$18,704.07	\$191,295.93	9%	Ongoing Works
186	State Road Contract Works RMCC	WM	0004-0002-0000	O	\$170,500.00		\$1,897.73	\$170,500.00	\$22,655.78	\$147,844.22	13%	Ongoing Works
187	Ordered Works Expenses - MR 80	WM	0004-0005-0000	O	\$82,000.00			\$82,000.00	\$0.00	\$82,000.00	0%	Proposal submitted to RMS for approval
188	Ordered Works Expenses - MR 84	WM	0004-0006-0000	O	\$82,000.00			\$82,000.00	\$0.00	\$82,000.00	0%	Proposal submitted to RMS for approval
189	Noxious Weeds Expenses	OSR	5900-0000-0000	O	\$161,554.00			\$161,554.00	\$26,836.39	\$134,717.61	17%	On-going Operating Costs
190	Public Toilets Expenses	OSR	6620-0000-0000	O	\$62,274.00			\$62,274.00	\$24,307.62	\$37,966.38	39%	On-going Operating Costs
191	Cemetery Expenses	OSR	0800-0000-0000	O	\$114,603.00			\$114,603.00	\$37,095.95	\$77,507.05	32%	On-going Operating Costs
192	Sports Ground Expenses	OSR	0200-0000-0000	O	\$230,943.00			\$230,943.00	\$74,827.83	\$156,115.17	32%	On-going Operating Costs
193	Parks Expenses	OSR	0300-0000-0000	O	\$554,270.00			\$554,270.00	\$116,619.80	\$437,650.20	21%	On-going Operating Costs
194	Lawn Areas	OSR	0300-0040-0000	O	\$22,750.00		\$1,639.23	\$22,750.00	\$5,764.47	\$16,985.53	25%	On-going Operating Costs
195	East Street - Street Scaping	OSR	0300-0041-0000	O	\$17,000.00		\$100.27	\$17,000.00	\$1,976.07	\$15,023.93	12%	On-going Operating Costs
196	Street Trees	OSR	0500-0001-0000	O	\$196,500.00		\$3,366.18	\$196,500.00	\$39,295.29	\$157,204.71	20%	On-going Operating Costs
197	Lake Talbot Expenses	OSR	0600-0000-0000	O	\$24,000.00			\$24,000.00	\$0.00	\$24,000.00	0%	On-going Operating Costs
198	Sports Stadium Expenses	OSR	0400-0000-0000	O	\$119,122.00			\$119,122.00	\$25,835.91	\$93,286.09	22%	On-going Operating Costs
199	Bores Expenses	WSE	2300-0001-0000	O	\$56,000.00		\$1,049.37	\$56,000.00	\$4,209.87	\$51,790.13	8%	On-going Operating Costs
200	Pump Station Expenses	WSE	2300-0002-0000	O	\$79,000.00		\$6,451.55	\$79,000.00	\$36,652.92	\$42,347.08	46%	On-going Operating Costs
201	Mains Expenses	WSE	2100-0003-0000	O	\$300,000.00		\$17,466.18	\$300,000.00	\$66,824.48	\$233,175.52	22%	On-going Operating Costs
202	Recycled Water	WSE	2200-0004-0000	O	\$48,000.00		\$1,115.97	\$48,000.00	\$1,631.35	\$46,368.65	3%	On-going Operating Costs
203	Reservoirs Expenses	WSE	2400-0005-0000	O	\$61,500.00		\$72.27	\$61,500.00	\$2,809.48	\$58,690.52	5%	On-going Operating Costs
204	Water Supply Licence	WSE	2000-0032-0000	O	\$30,500.00			\$30,500.00	\$932.25	\$29,567.75	3%	Water Licence costs
205	Chlorine & Chemicals Expenses	WSE	2700-0033-0000	O	\$30,000.00		\$3,509.06	\$30,000.00	\$1,023.00	\$28,977.00	3%	On-going Operating Costs
206	Meter Reading Expenses	WSE	2000-0014-0000	O	\$10,000.00			\$10,000.00	\$4,711.11	\$5,288.89	47%	On-going Operating Costs
207	Telemetry System Maintenance	WSE	2000-0040-0000	O	\$11,500.00			\$11,500.00	\$0.00	\$11,500.00	0%	On-going Operating Costs
208	Pump Stations Electricity Expenses	WSE	2300-0023-0000	O	\$250,000.00			\$250,000.00	\$20,470.34	\$229,529.66	8%	On-going Operating Costs
209	Pump Station Expenses	WSE	3200-0002-0000	O	\$64,000.00		\$6,323.13	\$64,000.00	\$28,052.18	\$35,947.82	44%	On-going Operating Costs
210	Mains Expenses	WSE	3100-0003-0000	O	\$205,000.00		\$10,480.34	\$205,000.00	\$43,407.89	\$161,592.11	21%	On-going Operating Costs
211	Treatment Works Expenses	WSE	3400-0006-0000	O	\$200,000.00		\$16,292.16	\$200,000.00	\$58,418.82	\$141,581.18	29%	On-going Operating Costs
212	Sewer Heating & Electricity	WSE	3300-0023-0000	O	\$90,000.00			\$90,000.00	\$35,903.17	\$54,096.83	40%	On-going Operating Costs
213	Telemetry System Maintenance	WSE	3000-0040-0000	O	\$7,500.00			\$7,500.00	\$0.00	\$7,500.00	0%	On-going Operating Costs

21 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS

Nil

PUBLIC MEETING CLOSES

At this point, members of the Gallery and Press are advised that Council will now move into Closed Session of Council for the consideration of the Confidential Items. They are asked to leave the Chambers and advised that they may return to the Chambers if they wish, upon resumption of Open Council.

22 CONFIDENTIAL BUSINESS PAPER REPORTS**RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the *Local Government Act 1993*:

22.1 Notice of Motion - Parkside Cottage Meseum

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

22.2 Economic Taskforce Strategy Update - Confidential

This matter is considered to be confidential under Section 10A(2) - di, dii and diii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it, information that would, if disclosed, confer a commercial advantage on a competitor of the council and information that would, if disclosed, reveal a trade secret.

22.3 Tender - Master Plan Upgrade - Lake Talbot Water Park

This matter is considered to be confidential under Section 10A(2) - dii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a competitor of the council.

RETURN TO PUBLIC MEETING

At this point, members of the Gallery and Press may return to the Chambers for the conclusion of the meeting.