



BUSINESS PAPER

Ordinary Council Meeting

18 February 2020

ETHICAL DECISION MAKING & CONFLICT OF INTEREST

A Guiding Checklist for Councillors, Officers & Community Committees

ETHICAL DECISION MAKING

- Is the decision or conduct legal?
- Is it consistent with Government policy, Council's objectives and Code of Conduct?
- What will the outcome be for you, your colleagues, the Council, anyone else?
- Does it raise a conflict of Interest?
- Could your possible conflict of interest lead to private gain or loss at public expense?
- Can the decision be justified in terms of public interest?
- Would it withstand public scrutiny?

CONFLICT OF INTEREST

A Conflict of Interest is a clash between private interests and public duty. There are two types of conflict: Pecuniary – regulated by the Local Government Act and Department of Local Government and, Non-pecuniary – regulated by Codes of Conduct, ICAC, Ombudsman, Department of Local Government (advice only).

THE TEST FOR CONFLICT OF INTEREST

- Is it likely I could be influenced by personal interest in carrying out my public duty?
- Would a fair and reasonable person believe I could be so influenced?
- Conflict of interest is closely tied to the layperson's definition of "corruption" – using public office for private gain.
- Important to consider public perceptions of whether you have a conflict of interest.

IDENTIFYING PROBLEMS

- 1 Do I have private interest affected by a matter I am officially involved in?
- 2 Is my official role one of influence or perceived influence over the matter?
- 3 Do my private interests conflict with my official role?

Whilst seeking advice is generally useful, the ultimate decision rests with the person concerned.

AGENCY ADVICE

Officers of the following agencies are available during Office Hours to discuss the obligations placed on Councillors, Officers and Community Committee members by various pieces of legislation, regulation and codes.

Contact	Phone	Email
Narrandera Shire Council	02-6959 5510	council@narrandera.nsw.gov.au
ICAC	02-8281 5999	icac@icac.nsw.gov.au
Toll Free	1800 463 909	
Department of Local Government	02-4428 4100	olg@olg.nsw.gov.au
NSW Ombudsman	02-8286 1000	nswombo@ombo.nsw.gov.au
Toll Free	1800 451 524	

COMMUNITY STRATEGIC PLAN

Themes

Agenda Section 16 ~ Our Community

- 1.1 To live in a healthy community and one that demonstrates a positive attitude
- 1.2 To advocate for quality educational and cultural opportunities
- 1.3 To live in an inclusive and tolerant community
- 1.4 To feel connected and safe

Agenda Section 17 ~ Our Environment

- 2.1 To value, care for and protect our natural environment
- 2.2 To effectively manage and beautify our public spaces
- 2.3 To live in a community where there are sustainable practices

Agenda Section 18 ~ Our Economy

- 3.1 To encourage new business and industry that can be sustained
- 3.2 To support local business and industry to grow and prosper
- 3.3 To strongly promote our Shire and to improve its attractiveness
- 3.4 To grow our population

Agenda Section 19 ~ Our Infrastructure

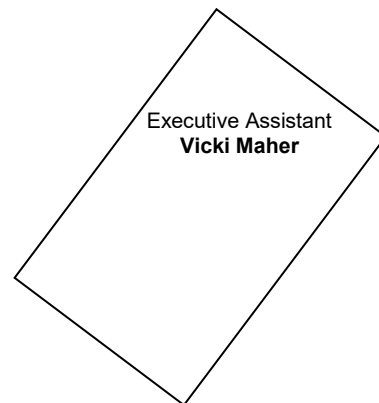
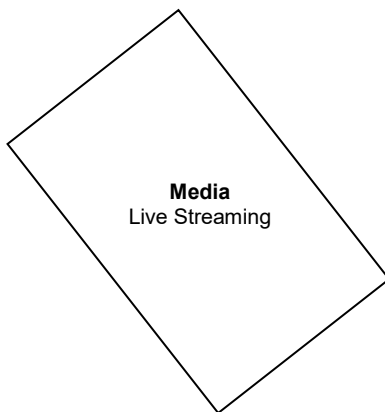
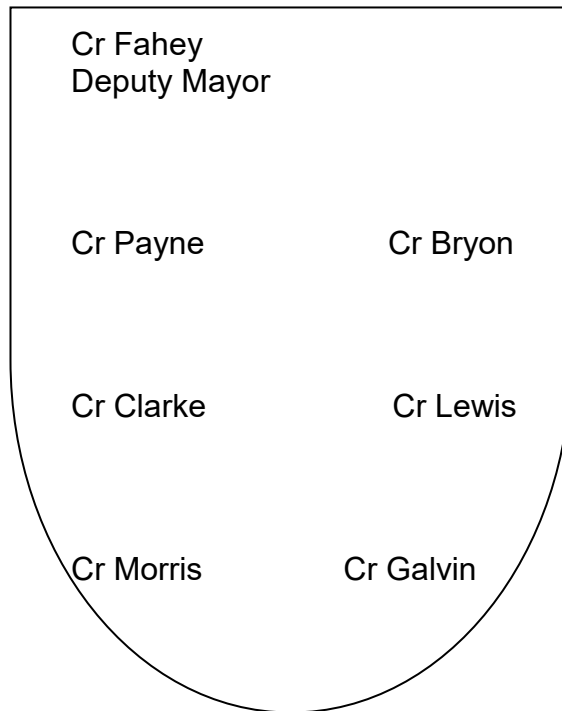
- 4.1 To have an improved and adequately maintained road network
- 4.2 To improve, maintain and value-add to our public and recreational infrastructure
- 4.3 To improve and enhance our water and sewer networks
- 4.4 To have a say when planning for new facilities or refurbishing existing facilities

Agenda Section 20 ~ Our Civic Leadership

- 5.1 To have a Council that demonstrates effective management consistently
- 5.2 To have a progressive Council that communicates and engages well with all of the community and is a role model for inclusivity
- 5.3 To have a community and a Council that works collaboratively with harmony, respect and understanding

SEATING

General Manager George Cowan	MAYOR Cr Kschenka	Deputy General Manager Infrastructure Shane Wilson	Deputy General Manager Corporate & Community Martin Hiscox
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**Notice is hereby given that the Ordinary Meeting of the Narrandera
Shire Council will be held in the Council Chambers on:
Tuesday 18 February 2020 at 2pm**

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- 1 **ACKNOWLEDGEMENT OF COUNTRY**
- 2 **HOUSE KEEPING**
- 3 **DISCLOSURE OF POLITICAL DONATIONS**
- 4 **PRESENT**
- 5 **APOLOGIES**
- 6 **DECLARATIONS OF INTEREST**
- 7 **CONFIRMATION OF MINUTES**

Ordinary Council Meeting - 11 December 2019



MINUTES

Ordinary Council Meeting

11 December 2019

**MINUTES OF NARRANDERA SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS
ON WEDNESDAY, 11 DECEMBER 2019 AT 2PM**

The Mayor declared the meeting opened at **2pm** and welcomed the Councillors, Staff, Media and Members of the Gallery.

1 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present

2 HOUSE KEEPING

Advice provided of Council's Work, Health and Safety (WHS) Evacuation Plan and location of the Amenities.

3 DISCLOSURE OF POLITICAL DONATIONS

Advice provided to those present, of the legislative requirement for Disclosure of Political Donations:

The Environmental Planning and Assessment Act 1979, Section 147 requires a person submitting planning applications or submissions regarding a planning application, to disclose any reportable political donation and/or gifts to any local Councillor or employee of Council. Reportable political donations include those of, or above, \$1,000. The Disclosure Statement forms are available on Councils website or from the Customer Service Centre and must be lodged in accordance with the Act.

There were no Disclosure of Political Donations received by the Chairperson.

4 PRESENT

Cr Neville Kschenka, Cr David Fahey OAM, Cr Narelle Payne, Cr Jenny Clarke OAM, Cr Kevin Morris, Cr Tammy Galvin, Cr Tracey Lewis, Cr Barbara Bryon

In Attendance

George Cowan (General Manager), Martin Hiscox (Deputy General Manager Corporate & Community), Edwina Foley (Communications Officer), Vicki Maher (Minute Taker)

5 APOLOGIES

Nil

6 DECLARATIONS OF INTEREST

Cr Neville Kschenka declared a Non Significant Non Pecuniary Interest in Item 14.1 under the Local Government Act as In the past have provided services and sponsorship and will remain and take part in discussion and voting.

Cr Barbara Bryon declared a Non Significant Non Pecuniary Interest in this Item 14.1 under the Local Government Act as prior chair JOB Committee and will remain and take part in discussion and voting.

Cr Kevin Morris declared a Significant Non Pecuniary Interest in Item 22.2 under the Local Government Act as Partner nominated for Citizen of Year and will leave the meeting during discussion and voting on the matter.

INCLUSION OF LATE ITEMS

RESOLUTION 19/180

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That Council endorse the inclusion of two (2) Late Items to the 11 December Agenda as resolutions are required prior to Council's February 2020 meeting.

22.2 – Australia Day Nominations

22.3 - Purchase of Land

CARRIED

7 CONFIRMATION OF MINUTES

RESOLUTION 19/181

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That the minutes of the Ordinary Council Meeting held on 19 November 2019 be confirmed with a correction to a spelling error on page 12 (wright to write)

CARRIED

8 MAYORAL REPORT

8.1 MAYORAL REPORT DECEMBER 2019

RESOLUTION 19/182

Moved: Cr Neville Kschenka

Seconded: Cr Jenny Clarke OAM

That Council:

1. Receive and note the Mayoral Report for December 2019.

CARRIED

8.2 MAYORAL REPORT NATIONAL STREET ART AWARDS

RESOLUTION 19/183

Moved: Cr Neville Kschenka

Seconded: Cr Narelle Payne

That Council:

1. Receive and note the information provided in the National Street Art Awards report.

CARRIED

9 QUESTION WITH NOTICE

Nil

10 NOTICES OF RESCISSION

Nil

11 NOTICES OF MOTION

Nil

12 COUNCILLOR REPORTS

Nil

13 COMMITTEE REPORTS**13.1 MINUTES - YOUTH ADVISORY COUNCIL - 12 NOVEMBER 2019****RESOLUTION 19/184**

Moved: Cr Tracey Lewis

Seconded: Cr Barbara Bryon

That Council:

1. Receive and note the Minutes of the Youth Advisory Council held on Tuesday 12 November 2019.

CARRIED

13.2 MINUTES - LAKE TALBOT ENVIRONS ADVISORY COMMITTEE - 12 NOVEMBER 2019**RESOLUTION 19/185**

Moved: Cr Narelle Payne

Seconded: Cr Tammy Galvin

That Council:

1. Receive and note the Minutes of the Lake Talbot Environs Advisory Committee held on Tuesday 12 November 2019.

CARRIED

13.3 MINUTES - BARELLAN FLOODPLAIN RISK MANAGEMENT COMMITTEE - 20 NOVEMBER 2019**RESOLUTION 19/186**

Moved: Cr Kevin Morris

Seconded: Cr Tammy Galvin

That Council:

1. Note and receive the Minutes of the Barellan Floodplain Risk Management Committee held on Wednesday 20 November 2019.
2. Consider the 3rd option be included in the study and a grant variation be submitted to cover this assessment along with the survey and geotechnical investigation costs.

CARRIED

13.4 MINUTES - ECONOMIC TASKFORCE COMMITTEE (OPEN) 25 NOVEMBER 2019**RESOLUTION 19/187**

Moved: Cr Jenny Clarke OAM

Seconded: Cr David Fahey OAM

That Council:

1. Receive and note the Minutes of the Economic Taskforce Committee meeting held **25 November** 2019, together with the updated Economic Development Strategy (non-confidential).

CARRIED

13.5 MINUTES - AUDIT, RISK AND IMPROVEMENT COMMITTEE - 28 NOVEMBER 2019**RESOLUTION 19/188**

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

That Council:

1. Receive and note the Minutes of the Audit, Risk and Improvement Committee held on Thursday 28 November 2019.

CARRIED

13.6 MINUTES - NARRANDERA HEALTH ADVISORY GROUP - 29 NOVEMBER 2019**RESOLUTION 19/189**

Moved: Cr Tracey Lewis

Seconded: Cr Tammy Galvin

That Council:

1. Receive and note the Narrandera Health Advisory Group Minute of meeting held 29 November 2019.
2. Endorse the Mayor of the Day as Delegate to the Committee.
3. Elected Councillors to the Committee following nominations are: Cr Tracey Lewis, Cr Jenny Clarke and Cr Tammy Galvin.
4. Provide Secretarial services to the Narrandera Health Advisory Group.

CARRIED

14 OUR COMMUNITY

14.1 JOHN O'BRIEN FESTIVAL - UPDATE

RESOLUTION 19/190

Moved: Cr Jenny Clarke OAM

Seconded: Cr Narelle Payne

That Council:

1. Continue to support a Festival through reallocating the \$10,000 allocated for the 2020 Narrandera John O'Brien to the newly named 2020 Narrandera Folk Festival.

CARRIED

14.2 RENEW OUR LIBRARIES PHASE 2

RESOLUTION 19/191

Moved: Cr Barbara Bryon

Seconded: Cr Narelle Payne

That Council:

1. Supports the NSW Public Libraries Association by formally endorsing Phase Two of the Renew Our Libraries Campaign to secure a sustainable funding model for NSW public libraries in perpetuity.
2. Make representation to the local State Member, Stephanie Cooke MP, in relation to the need for a sustainable state funding model for the ongoing provision of public library services.
3. Endorse the distribution of the NSW Public Libraries Association NSW library sustainable funding advocacy information in Council's library, as well as involvement in any actions proposed by the Association.

CARRIED

14.3 RENAMING OF TOWN BEACH

RESOLUTION 19/192

Moved: Cr Tracey Lewis

Seconded: Cr Tammy Galvin

That Council:

1. Provide in principle support for an application by the Aboriginal Elders Liaison Group to the Geographical Names Board (GNB) to officially change the name of Town Beach to Koori Beach.

CARRIED

15 OUR ENVIRONMENT

Nil

16 OUR ECONOMY**16.1 COMMUNITY PARTICIPATION PLAN - PLANNING****RESOLUTION 19/193**

Moved: Cr Barbara Bryon

Seconded: Cr Tammy Galvin

1. That Council adopt the Community Participation Plan prepared in accordance with the provisions of the *Environmental Planning and Assessment Act 1979* (attached) and direct staff to send it to the NSW Department of Planning, Industry and Environment for publication on the NSW Planning Portal.
2. That Binya be included on the Shire map within the Plan.

CARRIED**16.2 NARRANDERA HERITAGE FUND 2019-2020****RESOLUTION 19/194**

Moved: Cr Narelle Payne

Seconded: Cr Tammy Galvin

That Council adopts the recommendation from Council's Heritage Advisor's report to fund three (3) projects for the amount of \$10,670 (inclusive of GST) from the Narrandera Council Local Heritage Fund.

CARRIED**17 OUR INFRASTRUCTURE****17.1 ENDORSEMENT FOR COMMON SEAL OF COUNCIL TO NARRANDERA SEWER EXPANSION PROJECT SCOPING STUDY****RESOLUTION 19/195**

Moved: Cr Kevin Morris

Seconded: Cr David Fahey OAM

1. That Council endorse the placement of the Common Seal of Council to the Restart NSW Funding Deed (RNSW2405 - Narrandera Sewer Expansion Project Scoping Study).
2. That Council accept the grant funding of \$48,000.
3. That Council approve a budget of \$64,000 to be allocated to the project, with \$16,000 to be funded from Sewer Reserves.

4. That approval is given to affix the Common Seal of Council, if required, to any future documentation necessary relating to this matter.

CARRIED

17.2 ENDORSEMENT FOR COMMON SEAL TO BARELLAN SEWER DESIGN AND CONSTRUCTION

RESOLUTION 19/196

Moved: Cr David Fahey OAM

Seconded: Cr Kevin Morris

That Council:

1. Formally accept the grant for the construction of a sewerage scheme for Barellan
2. Endorse the placement of the Common Seal of Council to the Restart NSW Funding Deed (RNSW2403 - Barellan Sewer Design and Construction).
3. Approval is given to affix the Common Seal of Council, if required, to any future documentation necessary relating to this matter.

CARRIED

18 OUR CIVIC LEADERSHIP

18.1 2018-2022 DELIVERY PROGRAM - 30 SEPTEMBER 2019 QUARTERLY REVIEW

RESOLUTION 19/197

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That Council:

1. Endorse the 2018-2022 Delivery Program quarterly review dated 30 September 2019 as presented and publish the document to the website of Council.

CARRIED

18.2 MODEL CODE OF CONDUCT COMPLAINTS STATISTICS - 1 SEPTEMBER 2018 TO 31 AUGUST 2019

RESOLUTION 19/198

Moved: Cr Narelle Payne

Seconded: Cr David Fahey OAM

That Council:

1. Note the Model Code of Conduct complaints statistics for the reporting year 1 September 2018 to 31 August 2019 and that the statistical return as presented is to be submitted to the Office of Local Government by 31 December 2019.

CARRIED

18.3 APPOINTMENT OF NATIVE TITLE MANAGERS

RESOLUTION 19/199

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

That Council:

1. Acknowledge that the following members of staff have undertaken training provided by the Department of Industry to be a person qualified to act as a Native Title Manager for the purpose of Part 8 of the *Crown Land Management Act 2016* and authorise either of the following four members of staff to individually perform this function when required:
 - Martin Hiscox
 - Craig Taylor
 - Roger Evans
 - Ian Draper.
2. Give notice to the Minister for Lands and Forestry of the contact details of the four members of staff authorised to act as a Native Title Manager for the purpose of Part 8 of the *Crown Land Management Act 2016*:
 - Martin Hiscox
 - Craig Taylor
 - Roger Evans
 - Ian Draper.

CARRIED

19 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS

19.1 NOVEMBER DEVELOPMENT SERVICES ACTIVITIES

RESOLUTION 19/200

Moved: Cr Narelle Payne
 Seconded: Cr Tracey Lewis

That Council:

1. Receive and note the Development Services Activities Report for November 2019.

CARRIED

20 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS

20.1 NOVEMBER INCOME STATEMENT

RESOLUTION 19/201

Moved: Cr Barbara Bryon
 Seconded: Cr David Fahey OAM

That Council:

1. Receive and note the information contained in the Income Statement report for the period ending 30 November 2019.

CARRIED

20.2 NOVEMBER STATEMENT OF INVESTMENTS

RESOLUTION 19/202

Moved: Cr David Fahey OAM
 Seconded: Cr Barbara Bryon

That Council:

1. Receive and note the information contained in the Statement of Investments report as at 30 November 2019.

CARRIED

20.3 NOVEMBER STATEMENT OF BANK BALANCES

RESOLUTION 19/203

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

That Council:

1. Receive and note the information contained in the Statement of Bank Balances report as at 30 November 2019

CARRIED

20.4 NOVEMBER STATEMENT OF RATES AND RECEIPTS

RESOLUTION 19/204

Moved: Cr Narelle Payne

Seconded: Cr Tammy Galvin

That Council:

1. Receive and note the information contained in the Statement of Rates and Receipts report as at 29 November 2019.

CARRIED

20.5 NOVEMBER CAPITAL WORKS PROGRAM

RESOLUTION 19/205

Moved: Cr Narelle Payne

Seconded: Cr Tammy Galvin

That Council:

1. Receive and note the information contained in the Capital Works report as at 30 November 2019.

CARRIED

21 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS

Nil

22 CONFIDENTIAL BUSINESS PAPER REPORTS**RESOLUTION 19/206**

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the *Local Government Act 1993*:

22.1 Economic Development Strategy at 25 November 2019

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

22.2 Narrandera Shire Australia Day Awards 2020

This matter is considered to be confidential under Section 10A(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, reveal personnel matters concerning particular individuals (other than councillors)

22.3 Purchase of Land and Intended Classification

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

CARRIED

22.1 ECONOMIC DEVELOPMENT STRATEGY AT 25 NOVEMBER 2019**RESOLUTION 19/207**

Moved: Cr Kevin Morris

Seconded: Cr Tracey Lewis

That Council:

1. Receive and note the Economic Development Strategy (confidential version) containing updates following the Economic Taskforce Committee meeting held **25 November 2019**.

CARRIED

At 2:46 pm, Cr Kevin Morris, after earlier declaring an Interest in Item 22.2, vacated the Chambers during discussions and voting on the matter.

22.2 NARRANDERA SHIRE AUSTRALIA DAY AWARDS 2020

MOTION

Moved: Cr David Fahey OAM

Seconded: Cr Barbara Bryon

That Council:

1. Endorse the Australia Day Award Program Winners as determined by the Narrandera Shire Australia Day Planning Committee.
2. Embargoed until Australia Day.

At 2:57 pm, Cr Kevin Morris returned to the meeting.

22.3 PURCHASE OF LAND AND INTENDED CLASSIFICATION

RESOLUTION 19/208

Moved: Cr David Fahey OAM

Seconded: Cr Barbara Bryon

That Council:

1. Endorse the purchase of 130-132 Larmer Street, Narrandera being Lot 10 Section 16 DP 758757.
2. Advertise as part of community consultation that the land is intended to be classified as 'operational'.
3. Endorse the placement of the Common Seal of Council to this and any further documentation relating to this matter.

CARRIED

23 OPEN COUNCIL

RESOLUTION 19/209

Moved: Cr David Fahey OAM

Seconded: Cr Narelle Payne

That Council moves out of Closed Council into Open Council and the Mayor advised of resolutions endorsed in Closed Session.

CARRIED

The Meeting closed at 3.12pm

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 18 February 2020.

.....
GENERAL MANAGER

.....
CHAIRPERSON

Unconfirmed

8 MAYORAL REPORT**8.1 MAYORAL REPORT - SAVE OUR RECYCLING****Document ID: 451959****Author: Mayor****Theme: Our Environment****Attachments: Nil****RECOMMENDATION**

That Council:

1. Acknowledges the growing imperative to manage waste and recycling within NSW and calls for urgent action from the State Government to help build a circular economy in NSW.
2. Recognises initiatives and projects taken within the Narrandera Shire local government area to help achieve this goal, including the installation of a Return and Earn Vending Machine at the waste depot and kerb-side comingled recycling and Council is currently reviewing the feasibility of a Food and Organics waste.
3. Endorses Local Government NSW's sector-wide Save our Recycling campaign, and asks the State Government to reinvest the Waste Levy in:
 - a) Funding councils to collaboratively develop regional-scale plans for the future of waste and recycling in their regions.
 - b) The delivery of the priority infrastructure and other local government projects needed to deliver regional-scale plans, particularly where a market failure has been identified.
 - c) Support for the purchase of recycled content by all levels of government, to help create new markets.
 - d) Funding and delivery of a state-wide education campaign on the importance of recycling, including the right way to recycle, the purchase of products with recycled content and the importance of waste avoidance.
4. Write to the Member for Cootamundra Steph Cooke MP, Minister for Energy and Environment the Hon Matthew Kean MP, Local Government Minister the Hon Shelley Hancock MP, NSW Treasurer the Hon Dominic Perrottet MP, Premier the Hon Gladys Berejiklian MP, Opposition Leader Jodi McKay MP, Shadow Minister for Environment and Heritage Kate Washington MP, and Shadow Minister for Local Government Greg Warren MP to confirm their support for recycling and outline the urgent need to educate, innovate and invest in local waste and recycling services via the Waste Levy.
5. Formally write to Narrandera Shire Youth Council advising its members of its support for the Save Our Recycling Campaign and asking them to consider endorsing and sharing it with their own networks across the Narrandera Shire Council local government area.
6. Advise LGNSW President Linda Scott of the passage of this Mayoral Minute.

7. Shares and promotes the Save Our Recycling Campaign via its digital and social media channels and via its networks.

BACKGROUND

I am calling on Councillors to support the local government sector's **Save Our Recycling campaign** as outlined in the Local Government NSW report *At the Crossroads: The State of Waste and Recycling in NSW*.

The NSW Government collects revenue from a Waste Levy via licensed waste facilities in NSW to discourage the amount of waste being landfilled and to promote recycling and resource recovery. According to the latest NSW Budget papers, this totalled \$772 million in 2018/19.

Revenue from the Waste Levy is expected to increase by about 70 percent from 2012/13 to 2022/23. By the end of this period the Waste Levy revenue is forecast to have increased to more than \$800 million a year: \$100 for every woman, man and child in NSW. Yet, only a small portion –less than one fifth – of this revenue is invested back into waste and recycling programs.

The NSW Government promised a major education campaign to help support kerbside recycling in 2015. However, this has not been delivered. A Waste Infrastructure Plan and a new Waste Strategy are also overdue.

The Government is also likely to miss key targets in its existing *Waste Avoidance and Resource Recovery Strategy 2014-21*. Its latest *2017/18 Progress Report* shows that in NSW:

- household recycling rates are decreasing
- less waste per person is being diverted from landfill
- the amount of waste being generated is expected to grow by 36 percent by 2036 – well above population growth.

Recent decisions by China and other countries to put in place measures to stop the importation of plastic and paper recycling from countries like Australia are also making it more challenging to find markets for recycled products.

This combination of a lack of funding, planning and action has left our state-wide waste and recycling systems in a poor state.

Local councils in NSW are calling on the NSW Government to reverse this downward slide: to invest the money it collects from the Waste Levy to help fix our state's ailing waste and recycling, and help build a circular economy in NSW.

Local Government's Save our Recycling campaign outlines ways the State Government can work with us to properly develop, fund and deliver the waste and recycling systems our communities deserve.

It is a blueprint for the NSW Government to invest the money it collects from the Waste Levy to help fix our ailing recycling services and build a circular economy in NSW.

The campaign focuses on the following key areas for NSW Government action:

- **Education:** Fund a large-scale, state-wide education campaign to support recycling and markets for recycled products in NSW. The NSW Government must fund and work with councils to activate this campaign; community by community.
- **Innovation:** Greater use of more recycled content by all tiers of government to help create scale, and then new markets, jobs and investment will follow.
- **Investment:** Reinvest the Waste Levy in council-led regional waste-and-recycling plans and fund councils to deliver the infrastructure and services our cities and regions need.

In 2018, delegates at the LGNSW 2018 Conference unanimously voted to call on the NSW Government to reinvest the Waste Levy in recycling and waste infrastructure and programs.

The 2019 Conference further supported this approach, outlining specific solutions to the waste and recycling crisis which could be delivered in partnership with local government. These steps are outlined in the wording of this Mayoral Minute, and include:

- Funded regional waste plans for the future of waste and resource recovery developed by councils for their regions.
- Funding for and delivery of the priority infrastructure and other local government projects necessary to deliver these regional-scale plans, particularly where market failure has been identified
- Increased local and state government procurement of recycled goods made with domestic content, e.g.
 - recycled content targets to help drive demand and provide incentives to deliver on these targets.
 - funded research, development and delivery of recycling technologies and products generated from recyclables, particularly by local or regional councils.

I am recommending that we support the Save Our Recycling campaign, which is being coordinated on behalf of the sector by LGNSW.

RECOMMENDATION

That Council:

1. Acknowledges the growing imperative to manage waste and recycling within NSW and calls for urgent action from the State Government to help build a circular economy in NSW.
2. Recognises initiatives and projects taken within the Narrandera Shire local government area to help achieve this goal, including the installation of a Return and Earn Vending Machine at the waste depot and kerb-side comingled recycling and Council is currently reviewing the feasibility of a Food and Organics waste.
3. Endorses Local Government NSW's sector-wide Save our Recycling campaign, and asks the State Government to reinvest the Waste Levy in:
 - e) Funding councils to collaboratively develop regional-scale plans for the future of waste and recycling in their regions.
 - f) The delivery of the priority infrastructure and other local government projects needed to deliver regional-scale plans, particularly where a market failure has been identified.
 - g) Support for the purchase of recycled content by all levels of government, to help create new markets.
 - h) Funding and delivery of a state-wide education campaign on the importance of recycling, including the right way to recycle, the purchase of products with recycled content and the importance of waste avoidance.
4. Write to the Member for Cootamundra Steph Cooke MP, Minister for Energy and Environment the Hon Matthew Kean MP, Local Government Minister the Hon Shelley Hancock MP, NSW Treasurer the Hon Dominic Perrottet MP, Premier the Hon Gladys Berejiklian MP, Opposition Leader Jodi McKay MP, Shadow Minister for Environment and Heritage Kate Washington MP, and Shadow Minister for Local Government Greg Warren MP to confirm their support for recycling and outline the urgent need to educate, innovate and invest in local waste and recycling services via the Waste Levy.
5. Formally write to Narrandera Shire Youth Council advising its members of its support for the Save Our Recycling Campaign and asking them to consider endorsing and sharing it with their own networks across the Narrandera Shire Council local government area.
6. Advise LGNSW President Linda Scott of the passage of this Mayoral Minute.
7. Shares and promotes the Save Our Recycling Campaign via its digital and social media channels and via its networks.

8.2 MAYORAL REPORT JANUARY AND FEBRUARY 2020

Document ID: 454642
Author: Mayor
Theme: Our Civic Leadership
Attachments: Nil

RECOMMENDATION

That Council receive and note the Mayoral Report for January 2019 and February 2020.

BACKGROUND

Since submitting my last Mayor's Report that was presented to the Ordinary Council meeting of 11 December 2019, I have had the privilege to attend the following on behalf of our Council:-

Meetings with General Manager

I attended regular morning meetings with the General Manager George Cowan to discuss various matters. Deputy Mayor joins us at the Monday meeting prior to the monthly Council Meeting.

Media Interviews and Shire News Promotions

I have had Media interviews with Spirit FM 91.1 throughout the past month covering recent topics of interest and/or concern.

DECEMBER 2019**Wednesday 10**

In the Public Forum that is held prior to the Council Meeting, Winning recipients of the 2109 Garden Awards were presented with Certificates and prizes from Chair Cr Jenny Clarke.



Congratulations to all winners on your impressive gardens.

I chaired the monthly Councillors Briefing Session and Ordinary Council Meeting. Unconfirmed Minutes of the Council Meeting submitted for Council's endorsement.

Following the conclusion of the meeting, Councillors and partners enjoyed the annual Christmas Dinner gathering.

Thursday 19

The General Manager I enjoyed another segment on the local Community Radio, 91.1 Spirit FM, where George Cowan and I advise the listeners on outcomes of agenda items from the monthly council meeting as well as providing any updates on current projects. Positive comments continue regarding this segment held monthly at 8:30am, the Thursday following the monthly Council meeting. I followed this with the annual Mayor's Christmas Message.

JANUARY 2020



Friday 3 Saturday 4

I contacted James Hayes from Snowy Valley's Council to offer assistance during the bushfires in their Shire. Although our offer was appreciated there wasn't anything we could do directly. The support from our local RFS, who I also contacted, and who deployed equipment and man power, was also appreciated. I was informed that several people were evacuated from the fire affected areas in the Snowy Valley Shire to the Narrandera Hospital. There were also local support groups that made donations toward the fire appeal for the Snowy Valley area.

I also contacted Mayor Greg Conley of Wagga City Council as there were support groups in Wagga coordinating the distribution of donations and also counselling and other support. Mayor Conkey advised that at that stage there were plenty of donations of goods and that the Equis Centre was only operating at certain times.

An email of support was also sent to Member for Cootamundra Steph Cooke MP, who devoted a lot of time to the bushfire crisis in her electorate.

Monday 6

Telephoned the OIC of Leeton Narrandera Police Justin Cornes to express our concern at the level of crime in Narrandera at the time. He informed me that steps were being taken to concentrate on this situation and one arrest had been made. Several follow up calls were also made.

Tuesday 14

Chaired the Australia Day Planning Committee meeting to finalise arrangements for the celebrations on 26 January 2020. Minutes of the meeting are further presented to Council.

Tuesday 14

Attended the Rockin' on East committee meeting where it was reported that plans are well on the way for the 2020 festival and the fund raising activities for the year.

Monday 20

Chaired the January meeting of the Leeton/Narrandera Airport Committee.

Tuesday 21

Went to Marie Bashir Park with members of the Australia Planning Committee and other people involved with the event, to determine the most suitable positioning of the various activities on Australia Day.

Wednesday 22

Attended a stakeholder forum in the Emergency Services Building with other Councillors to discuss the continuing upgrade of Lake Talbot Water Park and the plans that had been on display for some time. GM George Cowan chaired the forum and DGMI Shane Wilson explained the plans and answered questions from those in attendance who were concerned about the replacement of the Island Pool with a Splash Park.

Subsequently, Mr Wilson has presented a new proposal which includes a Toddlers Pool and disabled access to the Rampage Pool, as well as some depth changes more suitable for learn to swim classes.

Thursday 23

The GM and I met with Steph Cooke MP in the Chambers to discuss various matters including the recent Bush Fires in her electorate.

Thursday 23

The GM, Cr Morris and I attended the Community Drought Information event at the Borellan War Memorial Club. Organised by the community and lead by Mr Graham Pellegrino, the night included speakers from various agencies who provided advice and information on available grants, counselling and finance for affected farmers. There was ample time for discussion and comradery, followed by a buffet meal. My congratulations to the organisers and the various sponsors who made the event possible.

Saturday 25

Had the privilege of meeting our Australia Day Ambassador for 2020, Mr Matthew Levy and his mother Penny, at Narrandera Leeton Airport and transporting them to their accommodation. In the afternoon we visited various sites of interest including the Water Tower and Lake Talbot Water Park. Both were very impressed with our town and in particular the Lake Talbot precinct and swimming facilities. Matt took the opportunity to swim in the Olympic Pool.

The Ambassador Welcome was held at Hall's Cottage and was well attended. Guests included the 2019 Australia Day Award winners, Committee members and partners, Councillors and the General Manager senior staff, as well as the Ambassador Matt Levy and Penny Levy. This was a very successful event which received many favourable comments.

Sunday 26 AUSTRALIA DAY

Australia Day celebrations were held in Marie Bashir Park with a breakfast at 8am provided by the Narrandera Lions Club. Celebrations commenced at 9am which included a Citizenship Ceremony, a tribute to the Narrandera Shire Rural Fire Service personnel and those fire personnel who gave their lives in the line of duty in the recent fires in Australia.

Ambassador Matt Levy spoke of his life and his many achievements during his swimming career. His speech was very well received.

The Australia Day awards were then presented by myself, assisted by Matt, to the winners selected from a large number of very worthy nominees in attendance.

The winners of the colouring in competition were also presented with their awards.

Following the Narrandera ceremony, I then took the Ambassador and Mrs Levy to Grong Grong where a lunch was provided at the Sports Club, following a flag raising ceremony at the park. The General Manager also attended. Again, Matt’s speech was very much appreciated by those in attendance, and was particularly inspiring for the children. My thanks to Mr Bob Manning and the Grong Grong Committee for organising the day and their hospitality.

The Ambassador and Mrs Levy were very grateful for the hospitality of the Shire community and the organisation of the events and I received a nice email of appreciation shortly after their return to Sydney.



Ambassador Matt Levy



A tribute to the Narrandera Shire Rural Fire Service



Young Citizen Brayden Lyons



Senior Citizen Bob & Nita Close



Citizen of the Year Ms Louise Mulligan



Narrandera Shire's newest Citizens, Mr George De Lange and Mr Jojan Mathew

Congratulations to all!!!

Tuesday 28

Chaired a Special Briefing Session to receive information about the Lake Talbot Pool upgrade and a development opportunity in Narrandera.

Wednesday 29

Met with a Shire resident and his wife to discuss opportunities for visitor attraction in Narrandera.

FEBRUARY 2020**Monday 3**

The General Manager George Cowan and I accepted an invitation from Mr John Sullivan to attend a luncheon at the Narrandera Ex-Servicemen's Club for the purpose of forming a Chamber of Commerce in Narrandera. Representatives of the State Chamber were also in attendance and the GM and I were invited to speak.

Monday 3

Chaired the Australis Day Planning committee meeting at the VIC to discuss the recent event and any changes or additions suggested for next year. Minutes of the meeting are further presented to Council.

Tuesday 4

The General Manager George Cowan, myself and Leeton Shire Mayor Paul Maytom met with Superintendent Craig Ireland and Inspector Justin Cornes to discuss Police operations in Narrandera and Leeton. It was reported that the recent increase in crime had been responded to appropriately and at the time of the meeting there had been a significant reduction in crime in Narrandera.

Tuesday 11

Attended the meeting of the Arts and Cultural Committee.

Tuesday 11

Chaired the Aboriginal Elders Liaison Committee Quarterly meeting.

It has been a very busy start to the year and as always, I extend my gratitude and thanks to those Councillors who have attended various meetings throughout the past months either on my behalf, or as elected committee delegates.

Until next time, Mayor Kschenk

RECOMMENDATION

That Council receive and note the Mayoral Report for January 2019 and February 2020.

9 QUESTION WITH NOTICE

Nil

10 NOTICES OF RESCISSION

Nil

11 NOTICES OF MOTION

Nil

12 COUNCILLOR REPORTS

Nil

13 COMMITTEE REPORTS**13.1 MINUTES - RAILWAY STATION MANAGEMENT COMMITTEE - 18 SEPTEMBER 2019****Document ID: 456379****Author: Senior Customer Service Administration Officer****Authoriser: Deputy General Manager Corporate and Community****Attachments: 1. Terms of Reference - Railway Station Facility Management [↓](#)****RECOMMENDATION**

That Council:

1. Receive and note the Minutes of the Railway Station Management Committee held on Wednesday 18 September 2019;
2. Adopt the revised Terms of Reference for the Railway Station Management Committee to reflect the decrease of meetings from quarterly to three times per year with the meetings to be held February, June and September.



Section 355 Committee Terms of Reference

Committee Name	Railway Station Facility Management Committee
1. Purpose	<p>The Railway Station Facility Management Committee is formed to manage the operations of the Railway Station Facility located Whitton Street, Narrandera.</p> <p>The Committee is to manage the facility subject to the directions of the Narrandera Shire Council and for the benefit of the residents of the Narrandera Shire.</p>
2. Establishment	<p>The Railway Station Facility Management Committee is established under Section 355 of the Local Government Act 1993 which states: A function of Council may, subject to this Chapter, be exercised: (b) By a committee of the council</p>
3. Operation	<p>The Railway Station Facility Management Committee as a Committee of Council is bound by practises established in Council's policies - in particular</p> <ul style="list-style-type: none"> • Council's Code of Conduct • Council's Code of Meeting Practice <p>The operations of the Railway Station Facility Management Committee will be undertaken according to the requirements of the Section 355 Committee Manual and its associated annexures.</p>
4. Delegated Authority	<p>The exercise by the Committee of its powers and functions will be subject to such limitations and conditions as may from time to time be imposed by law, specified by resolution of the Council or in writing by the General Manager to the Committee.</p> <p>The Committee will observe any rules and regulations made by Council, in relation to the facility/ function delegated to it.</p> <p>If at any time the Committee is deemed to be functioning outside the limits of its powers as described herein, all powers may be revoked by written notice to the Committee signed by the General Manager or his/her representative.</p>
5. Specific Objectives	<ol style="list-style-type: none"> 1. Meet the operational and reporting requirements of Council – including those of the Volunteer groups (refer Section 355 Committee Manual) 2. The principle responsibilities of the Railway Station Facility Management Committee will be: <ul style="list-style-type: none"> • To provide the management of the Railway Station Facility to ensure it is efficiently managed, operated and maintained to meet the present and future needs of the community. • To provide oversight on the general finances of the Railway Station Facility

	<ul style="list-style-type: none"> • To provide input on the asset replacement and renewal requirements for the Railway Station Facility • To assist in developing sustainable plans, policies and guides for Railway Station Facility • To provide an avenue for the incorporation of cultural and recreational planning into applicable community plans, services and initiatives. • To provide an avenue for community members and organisations to raise and address issues related to the Railway Station Facility • To implement and oversee the strategic direction of the Railway Station Facility in addressing outcomes identified in the Community Strategic Plan.
<p>6. Objectives from the Community Strategic Plan</p>	<p>The objectives of the Railway Station Facility Management align with the following objectives from the Community Strategic Plan:</p> <p>To feel connected and safe:</p> <p>16. Encouraging the community to initiate the development of innovative and regular events.</p> <p>17. Support community groups where possible to remain functional into the future.</p> <p>18. Enhanced opportunities for community members to better connect with Council such as participating in one of the Section 355 Committees.</p> <p>For more information refer to the 2017-2030 Community Strategic Plan available via Council website: http://www.narrandera.nsw.gov.au/cp_content/resources/CENSUS AMENDED - ADOPTED 20 June 2017 - Community Strategic Plan 2017-2030.pdf</p>
<p>7. Financial Arrangements</p>	<ul style="list-style-type: none"> • The Committee will not accept cash from any person or organisation, except in the processing of ticket sales and raffles or other fundraising activities. • All funds raised are the property of Council. • All moneys, in excess of \$300 shall be banked to Council's bank account not later than 2 business days after the receipt thereof on which the bank is open for business. • All expenses require a purchase order to be raised, production of an invoice and authorisation for payment through Council Finance Department.
<p>8. Membership</p>	<p>The Committee is to consist of a minimum of six (6) members</p> <p>Method of Determining Members: Recruitment and Selection</p> <ul style="list-style-type: none"> • Nominations of interest advertised via social media, radio, print Media and radio • Nomination form completed by interested parties • Submissions collected • Report submitted to General Manager • Recommendations to Council • Resolution of Council endorsing members of Committee

<p>9. Term of Office</p>	<p>The term of office for Section 355 committees will be the same term as the current Council with addition of an extra three months after the General Election of Councillors, unless as a sunset committee i.e. with a finite time specified.</p>
<p>10. Office Bearers</p>	<p>The position of Chairperson is elected annually at the Annual General Meeting from the Committee's Community Representatives.</p> <p>The Committee is to consist of a minimum of six (6) including:</p> <ul style="list-style-type: none"> • Chairperson <ul style="list-style-type: none"> • Chair meetings and ensure agenda items are discussed, decisions are made and action to be taken, as appropriate. • Ensure preparation of agenda before the meeting. • Encourage fair and respectful discussion • Approve meeting minutes prior to distribution. • Represent the Committee as spokesperson. • The Chairperson can cancel scheduled meetings if there are no scheduled Agenda items for consideration. • A minimum of four (4) Community Representatives <ul style="list-style-type: none"> • Attend meetings and be punctual. • Send an apology if unable to attend a meeting. (Councillor to contact Councillor Alternate) • Read Business Papers in advance and undertake necessary research. • Raise issues and concerns, and report on initiatives and issues which may be relevant to or of interest to other members. • Participate in discussions and decision making. • Follow through actions minuted and subsequently adopted by Council. • Minimum of one (1) Councillor- membership shall be appointed by resolution of Council at the commencement of each term <p>For more information including roles and responsibilities of each refer Section 7- Office Bearers of the Manual.</p>
<p>11. Meetings</p>	<p>Meetings are held on a quarterly basis. Meetings are to be held 3 times per annum, February, June and October. The Committee may also call a special meeting in extraordinary circumstances where a majority of members believes this to be necessary.</p>
<p>12. Quorum & Voting</p>	<ol style="list-style-type: none"> 1. A quorum for a meeting will be a majority of the members of the committee. 2. A quorum is not required for meetings to take place, however a quorum is needed for a decision to be made on a matter 3. For a vote to be carried a majority of voting members present is required 4. Committees are encouraged to make decisions by consensus 5. Council staff do not have the authority to vote on issues. <p>For more information refer to Section 13.2 – Voting and Quorums of the Manual</p>
<p>13. Termination of Membership</p>	<p>Membership to the Committee will be terminated automatically and without notice after a member's absence from 3 consecutive meetings without apologies.</p> <p>Other standard reasons are also applicable.</p>

	<p>Replacement of Vacant Positions</p> <ul style="list-style-type: none"> • investigate previous nominations • Nominations of interest advertised via social media, radio, print media • Submissions collected • Report submitted to General Manager • Recommendations to Council • Resolution of Council endorsing members of Committee <p>For more information refer Ceasing Membership Section 6 of the Manual.</p>
<p>14. Reporting Requirements</p>	<p>Documents and time specifics:</p> <ul style="list-style-type: none"> • Annual Report by 30 August, • Minutes of Meetings within 2 weeks from meeting, • List of Executive elected at the AGM by August • List of suggested Capital improvement works for consideration in the budget by February • List of suggested Fees & Charges by February • Updated Asset Register by May • Updated list of Committee members/Volunteers every meeting • Annual Financial Statements and Auditors Statement by July
<p>15. Council Support</p>	<p>The Council support staff will undertake to:</p> <ul style="list-style-type: none"> • Compile and circulate agendas, attend meetings, compile and distribute minutes • Compile the Annual Report of the Committee in conjunction with the Chair • Assist with referrals and information for resolution of matters within their authority • Oversee the recruitment and selection process for committee membership • Provide terms of reference and appointment letters to all new Committee members • Facilitate a review process for the Committee and the Term of Reference every 4 years • Provide information and education on good governance • Be the principal point of contact for the Committee. • Be the main conduit between the Committee and Council. • Assist Governance and Administration in the co-ordination of Committee Meetings. (Compile and circulate agendas, attend meetings, compile and distribute minutes) • Be the custodian of information for the nominated facility included in the Committee. • Monitor and follow-up Action Report. <p>The WH&S Officer will:</p> <ul style="list-style-type: none"> • Provide training and education on WH&S • Undertake Volunteer education and inductions regularly <p>For more information refer Section 1.1- Responsibilities of Council of the Manual.</p>
<p>16. Committee Review</p>	<p>June 2020 review of Committee need and objectives</p>
<p>17. Alteration of Terms of Reference</p>	<p>Amendment of the Terms of Reference can be by a majority vote of the Committee which will require the endorsement of Council before it is enacted.</p>

18. Related Documents

For more information refer to Section 12- Terms of Reference of the Manual

Governing Policies:

- Council Committees
- Code of Meeting Practice
- Code of Conduct
- Community Strategic Plan – 2017-2030
- The Section 355 Committee Manual and associated Annexures
- Voluntary workers shall be covered under Council’s Personal Accident Insurance Policy
- Operations by the Committee in the Railway Station Facility shall be covered under Council’s Public Liability Policy.

**MINUTES OF NARRANDERA SHIRE COUNCIL
RAILWAY STATION MANAGEMENT COMMITTEE
HELD AT THE COUNCIL CHAMBERS
ON WEDNESDAY, 18 SEPTEMBER 2019 AT 11:00AM**

1 PRESENT

Mrs Josie Middleton, Cr Barbara Bryon, Mr Tony Taylor, Member Robyn Claibourne, Member Bob Manning, Observer Martin Hiscox, Minute Taker Melissa Gilmour,

2 APOLOGIES

COMMITTEE RESOLUTION

Moved: Member Bob Manning
Seconded: Member Robyn Claibourne

That apology from Member Tony Andracchio be received and accepted.

CARRIED

3 DECLARATIONS OF PECUNIARY INTEREST

Nil

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Mr Tony Taylor
Seconded: Cr Barbara Bryon

That the minutes of the Railway Station Management Committee held on 28 August 2019 be confirmed.

CARRIED

RECOMMENDATION

Moved: Mr Tony Taylor
Seconded: Cr Barbara Bryon

That the Committee Terms of Reference be amended to reflect the decrease of meetings annually from quarterly to 3 times per year with these to be held February, June and September.

5 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

6 REPORTS

6.1 RAILWAY CARETAKERS REPORT

COMMITTEE RESOLUTION

Moved: Mr Tony Taylor

Seconded: Member Bob Manning

The Committee:

1. Receive and note Railway Caretakers report.
2. Acknowledge that Bob Manning has been nominated to be the contact point for maintenance updates and to liaise with Oliver from John Holland on behalf of the Committee.

CARRIED

6.2 NEW CODE OF MEETING PRACTICE

COMMITTEE RESOLUTION

Moved: Member Bob Manning

Seconded: Mr Tony Taylor

That the Committee:

1. Note and receive the new Code of Meeting Practice.

CARRIED

6.3 BUDGET

COMMITTEE RESOLUTION

Moved: Cr Barbara Bryon

Seconded: Mr Tony Taylor

The Committee:

1. Receive and note the budget and actual figures as at 16 September 2019

CARRIED

6.4 ACTION LIST / KEY REGISTER

COMMITTEE RESOLUTION

Moved: Mr Tony Taylor

Seconded: Member Bob Manning

The Committee:

1. Update action list and key register

CARRIED

7 CORRESPONDENCE

Nil

8 NEXT MEETING

AGM scheduled for Wednesday 6 November 2019, 11am

Committee meeting scheduled for 19 February 2019, 11am at Railway Station

9 MEETING CLOSE

The Meeting closed at 12:05pm.

The minutes of this meeting were confirmed at the Railway Station Management Committee held on .

.....
CHAIRPERSON

13.2 MINUTES - SPORTS FACILITIES ADVISORY COMMITTEE - 9 DECEMBER 2019

Document ID: 457815

Author: Administration Officer

Authoriser: Deputy General Manager Infrastructure

Attachments: 1. Sports Facilities Advisory Committee Minutes - 9 December 2019

RECOMMENDATION

That Council:

1. Receive and note the Minutes of the Sports Facilities Advisory Committee held on Monday 9 December 2019.

**MINUTES OF NARRANDERA SHIRE COUNCIL
SPORTS FACILITIES ADVISORY COMMITTEE
HELD AT THE NARRANDERA SPORTS GROUND
ON MONDAY, 9 DECEMBER 2019 AT 5:00PM**

**DISCUSSION ONLY, NOT ENOUGH MEMBERS TO PROVIDE A QUORUM AS PER
TERMS OF REFERENCE**

1 PRESENT

Mr Gavin Sullivan (Chairperson), Mr Ron Absolom, Cr Jenny Clarke OAM, Observer Karen Hunt, Observer Nicole Warren, Observer Ms Gayle Murphy, Mr Matthew Thornton, Minute Taker Roger Evans

2 APOLOGIES

Mr Graham Flynn, Mr Shane Longmore, Mr Shaun Lyons, Ms Lee Longford, Mr Brett Lawrence

3 DECLARATIONS OF PECUNIARY INTEREST

Nil

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

RECOMMENDATION

That the minutes of the Sports Facilities Advisory Committee held on 6 December 2018 be confirmed.

CARRIED

5 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

6 REPORTS

6.1 HENRY MATHIESON OVAL

RECOMMENDATION

That the Committee discuss future plans for Henry Mathieson Oval

CARRIED

6.2 NARRANDERA SPORTSGROUND**RECOMMENDATION**

That the Committee discuss Narrandera Sportsground maintenance.

6.3 UPDATE ON PROJECTS**RECOMMENDATION**

That the Committee receive an update on Narrandera Sportsground projects.

CARRIED

6.4 NARRANDERA SPORTSPERSON AWARDS**RECOMMENDATION**

That the Committee receive and endorse the Narrandera Sportsperson Awards
The Committee discussed the appointment of Mrs Gayle Murphy as a Committee Member to coordinate the Sportsperson Awards with Helen Mcdermott.

6.5 NARRANDERA SPORTSGROUND CLUBHOUSE REDEVELOPMENT**RECOMMENDATION**

That the Committee receive an update on the Narrandera Sportsground Clubhouse redevelopment project.

7 CORRESPONDENCE

NIL

8 NEXT MEETING

TBA

9 MEETING CLOSE

The Meeting closed 5:45pm.

The minutes of this meeting were confirmed by the Sports Facilities Advisory Committee Chair on 5 February 2020.

Gavin Sullivan

.....

CHAIRPERSON

13.3 MINUTES - NARRANDERA STADIUM ADVISORY COMMITTEE - 10 DECEMBER 2019

Document ID: 457819

Author: Administration Officer

Authoriser: Deputy General Manager Infrastructure

Attachments: 1. Narrandera Stadium Advisory Committee Minutes - 10 December 2019

RECOMMENDATION

That Council:

1. Receive and note the Minutes of the Narrandera Stadium Advisory Committee held on Tuesday 10 December 2019.



MINUTES

Narrandera Stadium Advisory Committee Meeting

10 December 2019

**MINUTES OF NARRANDERA SHIRE COUNCIL
NARRANDERA STADIUM ADVISORY COMMITTEE MEETING
HELD AT THE NARRANDERA SPORTS STADIUM
ON TUESDAY, 10 DECEMBER 2019 AT 6:00PM**

1 PRESENT

Cr Narelle Payne, Chairperson Gayle Murphy, Member Lee Longford, Member Martin Hiscox, Member Steve Buchanan, Minute Taker Matthew Thornton

2 APOLOGIES

Cr David Fahey OAM, Melissa Brooker

3 BUSINESS ARISING FROM PREVIOUS MINUTES

Chairperson Gayle Murphy asked what is the status of the metal grills being made by the Council fabricator for the protection of the new air conditioner grates. Member Lee Longford said the grates have been shown to Council's fabricator but they are on his list and not sure of the status.

Chairperson Gayle Murphy asked what the status of the foam guards is for the back walls Member Lee Longford said that the foam guards have been ordered and will be installed early 2020.

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Member Lee Longford

Seconded: Member Steve Buchanan

That the minutes of the Narrandera Stadium Advisory Committee Meeting held on 5 February 2019 be confirmed.

CARRIED

5 REPORTS

5.1 ITEMS FOR ROUND TWO DROUGHT FUNDING PROGRAM

RECOMMENDATION

The Committee:

1. Discuss potential projects for consideration for Round Two of the Drought Funding Program.

The Committee's priority's for projects for Round 2 of the Drought Funding :

1. The complete refurbishment of the stadium amenity's
2. Re-varnish wooden grandstands
3. 2 x Water Refill stations
4. Netball shelters (outdoor court's)
5. Additional Sheltered seating (outdoor court's)
6. Baby Change table

5.2 STADIUM USAGE

RECOMMENDATION

The Committee:

1. Discuss stadium usage and potential other users.
2. Appoint Lee Longford to contact Communications Officer Edwina Foley to feature the Stadium on the Narrandera Council Facebook page as well as our Website.

5.3 STADIUM MAINTENANCE

RECOMMENDATION

The Committee:

1. Discuss Narrandera Stadium maintenance issues.
 - Are the Air conditioners on a replacement program (Ask OSR Manager)
 - Covers for air-conditioned vents
 - Painting of foyer hall and toilets
 - Flooring foyer and hall
 - Stadium floor needs repair part has split and chipped (not on playing area)
 - Repaint lines outdoor courts
 - Boarding off wall under the air-conditioning on the western wall to prevent insulation being damaged
 - Stadium heating
 - 2 x Water refill stations
 - Baby change tables
 - Tree stump removal
 - Top dressing of lawn areas
 - Need yearly floor maintenance bill to stay in the budget
 - Investigate opportunity's to use the tank beside the stadium to water areas around the stadium

5.4 OVERALL PLAN FOR SITE

RECOMMENDATION

That the Committee discuss future plans for the Narrandera Stadium and prioritising works.

- Chairperson Gail Murphy enquired if there was a master plan of the sportsground/stadium complex and can we add to it? Member Martin Hiscox advised there is but it might be about 10 years old.

At next meeting

- Committee would like to view the Masterplan and make comments.
- Discuss Masterplan and areas around the Narrandera Stadium that the Stadium may need in the future. If there are any updates of the Masterplan happening the Stadium Committee would like to be consulted about changes and the changes to be brought through the Committee to have a say and provide input.

6 NEXT MEETING

TBA

7 MEETING CLOSE

Meeting Closed at 6.50pm

The minutes of this meeting were confirmed by the Chair of the Narrandera Stadium Advisory Committee on 5 February 2020.

Gayle S. Murphy

.....
CHAIRPERSON

**13.4 MINUTES - LAKE TALBOT ENVIRONS ADVISORY COMMITTEE - 5
DECEMBER 2019**

Document ID: 457824

Author: Administration Officer

Authoriser: Deputy General Manager Infrastructure

**Attachments: 1. Lake Talbot Environs Advisory Committee Minutes - 5
December 2019**

RECOMMENDATION

That Council:

1. Receive and note the Minutes of the Lake Talbot Environs Advisory Committee held on Thursday 5 December 2019.



MINUTES

Lake Talbot Environs Advisory Committee Meeting

5 December 2019

**MINUTES OF NARRANDERA SHIRE COUNCIL
LAKE TALBOT ENVIRONS ADVISORY COMMITTEE MEETING
HELD AT THE EXSERVICEMANS CLUB
ON THURSDAY, 5 DECEMBER 2019 AT 6:00PM**

1 PRESENT

Chairperson Rex Evans, Cr Narelle Payne, Mr Jeff Kirk, Mr Ken Murphy, Mr Peter Beal, Cr Neville Kschenka, Minute taker Roger Evans, Matthew Thornton

2 APOLOGIES

Darren Knagge

3 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Mr Ken Murphy
Seconded: Mr Peter Beal

That the minutes of the Lake Talbot Environs Advisory Committee Meeting held on 12 November 2019 be confirmed.

CARRIED

5 REPORTS

5.1 WEED HARVESTER

COMMITTEE RESOLUTION

Moved: Mr Peter Beal
Seconded: Cr Narelle Payne

The Committee:

1. To note and receive quotes for a suitable Aquatic Weed Harvester

Committee recommended that Council look at a second hand option for the weed harvester, the custom built aquatic weed harvester.

CARRIED

5.2 LAKE TALBOT DEVELOPMENT PROJECT

COMMITTEE RESOLUTION

Moved: Cr Narelle Payne
Seconded: Mr Ken Murphy

The Committee:

1. Receive an update on the Environmental Study.

Committee would like to obtain a progress copy of the report to review before the report is finalised. Roger Evans to contact the consultant to arrange copies of the draft report for the project group.

CARRIED

5.3 SHIFTING OF THE PONTOON

COMMITTEE RESOLUTION

Moved: Mr Jeff Kirk
Seconded: Cr Narelle Payne

That the Committee discuss the shifting of the pontoon.

CARRIED

6 NEXT MEETING

6 February 2020

7 MEETING CLOSE

Meeting Closed at 7:45pm

The minutes of this meeting were authorised by the Chairperson on 5 February 2020.

Rex Evans

.....
CHAIRPERSON

13.5 MINUTES - YOUTH ADVISORY COUNCIL - 9 DECEMBER 2019

Document ID: 457996

Author: Community Support Manager

Authoriser: Deputy General Manager Corporate and Community

Attachments: 1. Youth Advisory Council Minutes - 9 December 2019

RECOMMENDATION

1. That the Minutes of the Youth Advisory Council held on Monday 9 December 2019 be received and noted.



MINUTES

Youth Advisory Council Meeting

9 December 2019

**MINUTES OF NARRANDERA SHIRE COUNCIL
YOUTH ADVISORY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS
ON MONDAY, 9 DECEMBER 2019 AT 3.45PM**

Mayor Lyons opened the meeting at **3.58pm**

1 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present.

1 PRESENT

Mayor Braden Lyons, Deputy Mayor Abigail Pettigrew, Cr Kayleigh Cassidy, Cr Mia Geddes, Cr Wesley Bamblett, CLO Suzanne Litchfield, CSM Stacie Mohr, GM George Cowan, CO Edwina Foley,

2 APOLOGIES

COMMITTEE RESOLUTION

Moved: Cr Kayleigh Cassidy

Seconded: Deputy Mayor Abigail Pettigrew

That apologies from Cr Isabella Beaumont be received and accepted.

CARRIED

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Cr Wesley Bamblett

Seconded: Cr Mia Geddes

That the minutes of the Youth Advisory Council Meeting held on 12 November 2019 be confirmed.

CARRIED

3 BUSINESS ARISING FROM PREVIOUS MINUTES

Item 5.2 Shirts have arrived and distributed

5 REPORTS

5.1 YOUTH SPACE COMPETITION

COMMITTEE RESOLUTION

Moved: Deputy Mayor Abigail Pettigrew

Seconded: Cr Kayleigh Cassidy

1. That the Youth Advisory Committee closing date for the Youth Space Photo Competition is set to Wednesday 18 December 2019.
2. Discussion to be held at 3.30pm on Thursday 19 December at Narrandera Shire Library Youth Space to determine the winners.

CARRIED

5.2 REQUEST FOR FUNDS

COMMITTEE RESOLUTION

Moved: Cr Mia Geddes

Seconded: Cr Kayleigh Cassidy

1. The Youth Advisory Council requests \$5,000 from the remaining Grant funding to use for the purchase of games and other items to fit out the Youth Space. Other ideas to be discussed at February meeting.
2. The Youth Advisory Council requests the establishment of a computer area within the Youth Space

CARRIED

5.3 RECRUITMENT OF NEW YOUTH ADVISORY COUNCIL MEMBERS

COMMITTEE RESOLUTION

Moved: Deputy Mayor Abigail Pettigrew

Seconded: Cr Mia Geddes

1. That the Youth Advisory Council create and implement a recruitment package to attract new members in February 2020
 2. That the CLO updates the current recruitment package and invite potential new members to join the February Youth Advisory Council meeting

CARRIED

5.4 FUTURE EVENTS

COMMITTEE RESOLUTION

Moved: Deputy Mayor Abigail Pettigrew

Seconded: Cr Mia Geddes

That the Youth Advisory Council provide availability for attendance at the following events:

- Carols by Candlelight December 15 2019
- Australia Day Ceremony January 26 2020

CARRIED

At 4:31 pm, EA Vick Maher left the meeting.

5.5 SCHOOL HOLIDAY PROGRAM

COMMITTEE RESOLUTION

Moved: Cr Kayleigh Cassidy

Seconded: Cr Wesley Bamblett

1. That the Youth Advisory Council discuss ideas for future school holiday programs to be implemented in 2020.
2. That the Youth Advisory Council consider an application for the Murrumbidgee Primary Health Network Grants programs
3. That the CLO investigate the potential of an open air cinema experience to be held at the Lake Talbot Swimming Complex
4. That the Youth Advisory Council engage with stakeholders to provide food services to utilise the Narrandera Library Youth Space during the school holiday period
5. That the Youth Advisory Council work with the CLO and the GM to create an extreme heat plan
6. That the Youth Advisory Council investigate the use of other Council spaces for Youth focussed activities

CARRIED

At 5:07 pm, GM George Cowan left the meeting.

At 5:07 pm, Cr Kayleigh Cassidy left the meeting.

At 5:08 pm, CLO Suzanne Litchfield left the meeting.

At 5:10 pm, CLO Suzanne Litchfield returned to the meeting.

5.6 SUPPORT FOR PROPOSED EVENTS

COMMITTEE RESOLUTION

Moved: Deputy Mayor Abigail Pettigrew

Seconded: Cr Wesley Bamblett

1. That the Youth Advisory Council provide in principle support for the following proposed events:
 - Corroboree at Brewery Flats to be held in May 2020
 - Three Day Indigenous Festival to be held May 2021 (pending Grant Funding)
2. That the Youth Advisory Council put a submission to Council for \$50,000 from the Drought Funding to provide Mental Health workshops to youth

CARRIED

6 GENERAL BUSINESS

- The YAC has requested to view the plans for stage 2 of the Lake Talbot Pool Complex at the February meeting
- The YAC suggested holding a child friendly forum to promote the importance of protecting the environment, to be held at the Narrandera Shire Library Youth Space
- The YAC suggested utilising the outdoor space at the Narrandera Shire Library for youth games and activities
- Vicarious Trauma event being held by the MPHNS on Tuesday 10 December 10.30am – 2.30pm at the Narrandera Ex-Servicesmans Club. Grant funding available through this program.

7 NEXT MEETING

Monday 10 February 2020 – 3.30pm – Library Youth Space

8 MEETING CLOSE

Meeting Closed at 5:38pm

13.6 MINUTES - AUSTRALIA DAY PLANNING COMMITTEE - 14 JANUARY 2020

Document ID: 458648

Author: Events and Visitor Services Team Leader

Authoriser: General Manager

Attachments: 1. Australia Day Planning Committee Minutes - 14 January 2020

RECOMMENDATION

1. That the Minutes of the Australia Day Planning Committee held on Tuesday 14 January 2020 be received and noted.

**MINUTES OF NARRANDERA SHIRE COUNCIL
AUSTRALIA DAY PLANNING COMMITTEE
HELD AT THE NARRANDERA VISITOR INFORMATION CENTRE
ON TUESDAY, 14 JANUARY 2020 AT 5PM**

1 PRESENT

Cr Neville Kschenka, Cr Narelle Payne, Ms Helen McDermott, Member Bob Manning, Ms Beryl Brain, Ms Barbara Bryon, Mr Stephen Targett, Mr Graeme Davies, EA Vicki Maher

2 APOLOGIES

Nil

3 DECLARATIONS OF PECUNIARY INTEREST

Nil

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Cr Narelle Payne

Seconded: Ms Barbara Bryon

That the minutes of the Australia Day Planning Committee held on 9 December 2019 be confirmed.

CARRIED

5 BUSINESS ARISING FROM PREVIOUS MINUTES

6 REPORTS

6.1 NARRANDERA AUSTRALIA DAY CEREMONY MUSIC REQUIREMENTS

COMMITTEE RESOLUTION

Moved: Cr Narelle Payne

Seconded: Ms Beryl Brain

Narrandera Shire Australia Day Planning Committee to discuss and confirm songs to be performed during the Narrandera Australia Day Awards Ceremony and review timing of songs in draft Australia Day program.

Songs to be performed:

Still Call Australia Home – Riverina Mens Choir

Australian Anthem x 2 – Riverina Mens Choir

I am Australian – Riverina Mens Choir

You're the Voice – Phoebe Romeo

Australian Country Towns – Pheobe Romeo

CARRIED

6.2 AUSTRALIA DAY AMBASSADOR TRAVEL ARRANGEMENTS

COMMITTEE RESOLUTION

Moved: Mr Stephen Targett

Seconded: Ms Barbara Bryon

Update to be provided on Australia Day Ambassadors travel plans. Ambassador's movements and chaperoning while in Narrandera Shire to be discussed.

Australia Day Ambassador Travel Plans not confirmed by Australia Day Council at meeting date. Cr Mayor Neville Kschenka to chaperone ambassador.

CARRIED

6.3 BARELLAN AND GRONG GRONG ARRANGEMENTS

COMMITTEE RESOLUTION

Moved: Member Bob Manning

Seconded: Mr Graeme Davies

Narrandera Shire Australia Day Planning Committee to confirm Australia Day Event Arrangements for Barellan and Grong Grong.

Grong Grong Flag Raising 12pm at Grong Grong Park

Grong Grong Luncheon to follow at Grong Grong Sports Club

Mr Bob Manning requested \$100 in extra funding for Grong Grong Luncheon for 2020.

Barellan 8:30am BBQ Breakfast at Barellan Pool

CARRIED

6.4 DRAFT PROGRAM REVIEW

COMMITTEE RESOLUTION

Moved: Ms Helen McDermott

Seconded: Member Bob Manning

Narrandera Australia Day Planning Committee to review the draft Narrandera Shire Australia Day Program and advise of any necessary changes.

Narrandera Australia Day Planning Committee determined William McLellan would assist Alice Langley in the MC role at the Narrandera Australia Day Award Ceremony.

CARRIED

7 GENERAL BUSINESS

Lake Talbot Swimming Complex – No donation to be provided to Lake Talbot Swimming Complex from Australia Day Budget due to lack of funds. Cr Mayor Neville Kschenka to discuss donation with Troy Lee.

8 CORRESPONDENCE

Nil

9 NEXT MEETING

Monday 3rd February, Narrandera Visitor Information Centre 5pm

10 MEETING CLOSE

The Meeting closed at 6:05pm.

The minutes of this meeting were confirmed at the Australia Day Planning Committee held on .

.....
CHAIRPERSON

13.7 MINUTES - AUSTRALIA DAY PLANNING COMMITTEE - 3 FEBRUARY 2020

Document ID: 458651

Author: Events and Visitor Services Team Leader

Authoriser: General Manager

Attachments: 1. Australia Day Planning Committee Minutes - 3 February 2020

RECOMMENDATION

1. That the Minutes of the Australia Day Planning Committee held on Monday 3 February 2020 be received and noted.

**MINUTES OF NARRANDERA SHIRE COUNCIL
AUSTRALIA DAY PLANNING COMMITTEE
HELD AT THE COUNCIL CHAMBERS
ON MONDAY, 3 FEBRUARY 2020 AT 5PM**

1 PRESENT

Cr Neville Kschenka, Cr Narelle Payne, Ms Helen McDermott, Member Bob Manning, Ms Beryl Brain, Ms Barbara Bryon, EA Vicki Maher

2 APOLOGIES

COMMITTEE RESOLUTION

Moved: Cr Narelle Payne

Seconded: Ms Beryl Brain

That apologies from Mr Stephen Targett and Mr Graeme Davies be received and accepted.

CARRIED

3 DECLARATIONS OF PECUNIARY INTEREST

Nil

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Cr Narelle Payne

Seconded: Ms Beryl Brain

That the minutes of the Australia Day Planning Committee held on 14 January 2020 be confirmed.

CARRIED

5 BUSINESS ARISING FROM PREVIOUS MINUTES

6 REPORTS

6.1 POST-EVENT FEEDBACK

COMMITTEE RESOLUTION

Moved: Cr Narelle Payne

Seconded: Ms Barbara Bryon

Narrandera Australia Day Planning Committee to de-brief and discuss potential changes to Narrandera Shire Australia Day celebrations and events.

Narrandera Australia Day Shire Planning agreed upon the below amendments to the Australia Day Program:

1. Maintenance check of Flag Pole to be added to run sheet for early December
2. Flag Pole practice run within days of ceremony be conducted with Bob Manning to be in attendance.
3. Feedback letter to be provided to Narrandera Lions Club regarding 2020 Breakfast in Park.
4. Narrandera Shire Art Competition to be suspended for 2021.
5. Nominations to open mid-September and close early November, no extension allowed in 2021 awards program.
6. More bins required in Marie Bashir Park for Australia Day Ceremony.
7. Invite the 2021 nominees to the Australia Day Ambassador Function at a cost.
8. Posters to be created advising of nominees with 1 line biography.
9. Mayor to read one line citation for Australia Day nominees at Australia Day ceremony.
10. Letters to be sent to local schools and service clubs advising that the Australia Day Citizen of the Year can be included in upcoming events pending Citizen of the Year approval.
11. Invite Narrandera Lions Club to site set up meeting in the week prior to Narrandera Australia Day Ceremony.

CARRIED

6.2 NARRANDERA AUSTRALIA DAY CEREMONY FEEDBACK

COMMITTEE RESOLUTION

Moved: Cr Narelle Payne

Seconded: Ms Helen McDermott

Narrandera Shire Australia Day Planning Committee to discuss feedback from Cr Tracey Lewis.

Narrandera Shire Australia Day Planning Committee were advised that Michael Lyons was approached and for this years Welcome to Country and declined.

Narrandera Youth Council determined their own involvment in the Australia Day Ceremony with involvement to be reviewed in 2021.

CARRIED

7 GENERAL BUSINESS

8 CORRESPONDENCE

Nil

9 NEXT MEETING

3 August 2020

10 MEETING CLOSE

The Meeting closed at 6:10pm.

The minutes of this meeting were confirmed at the Australia Day Planning Committee held on .

.....
CHAIRPERSON

14 OUR COMMUNITY**14.1 REQUEST FOR THE SUSPENSION OF ALCOHOL FREE ZONE - NARRANDERA FOLK FESTIVAL EVENT****Document ID:** 451331**Author:** Events and Visitor Services Team Leader**Authoriser:** General Manager**Theme:** Our Community**Attachments:** 1. **2019-12-12 Alcohol Ban Letter of Request - Warwick Smith Narrandera Folk Festival.docx** [↓](#)**RECOMMENDATION**

That Council:

1. Endorse the suspension of the Alcohol Free Zone in Marie Bashir Park Saturday 21 March 2020 between the hours of 10am-12am and Sunday 22 March 2020 pending Event Application and Liquor Licence approval.

PURPOSE

The purpose of this report is to seek the temporary suspension of the alcohol free zone in Marie Bashir Park at the request of the Narrandera Folk Festival Committee. It is proposed that this temporary suspension will occur on Saturday 21st March 2020 between the hours of 10am to 12am Sunday 22nd March 2020.

SUMMARY

The Narrandera Folk Festival Committee has submitted a request to council for suspension of the Alcohol Free Zone in Marie Bashir Park from 10am Saturday March 21st until 12am Sunday March 22nd 2020. The committee have requested the suspension as they have arranged bar facilities.

BACKGROUND

Narrandera Folk Festival is the rebranded John O'Brien Bush Festival Committee Inc.

Narrandera was home to famed priest Monsignor Patrick Hartigan (1878-1952) who published his poetry under the nom de plume "John O'Brien". Since 1994 Narrandera has held an annual festival in honour of John O'Brien. The *Narrandera John O'Brien Bush Festival* celebrates the culture and community of country Australia, and showcases the works of John O'Brien himself along with other bush poets from across Australia.

The Narrandera Folk Festival Committee Inc is an incorporated, not-for-profit body who aim to run the 2020 Narrandera Folk Festival on Saturday 21 and Sunday 22 March 2020 at Marie Bashir Park.

The Narrandera Folk Festival Committee has not yet submitted an event application, risk assessment and Certificate of Currency (Public Liability Insurance to the value of \$20 million as per Council's Event Policy) to Council.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**Theme**

Our Community

Strategy

1.3 - To feel connected and safe

Action

1.1.1 - Develop relationships with both local and regional communities fostering a healthy and community attitude

ISSUES AND IMPLICATIONS**Policy**

Narrandera Shire Council Event Policy (ES230).

Financial

Nil

Legal / Statutory

Liquor Act 2007

Gaming and Liquor Act Administration Act 2007

Local Government Act 1993

Community Engagement / Communication

Staff has liaised with the event organiser in relation to the event and will continue to liaise with them in the lead up to the event.

Human Resources / Industrial Relations (if applicable)

Nil

RISKS**OPTIONS**

Below are three (3) options for consideration

1. Council endorses the suspension of the alcohol free zone in Marie Bashir park between the hours of 10am Saturday 21st March - 12am Sunday 22nd March 2020 pending event application and liquor licence approval.
2. Council does not endorse the suspension of the alcohol free zone in Marie Bashir Park.
3. Council endorses the suspension of the alcohol free zone in Marie Bashir Park for an alternative time period.

CONCLUSION

The Narrandera Folk Festival Committee is seeking the temporary suspension of the alcohol free zone in Marie Bashir Park at the request of the Narrandera John O'Brien

Committee Inc. The temporary suspension will occur from 10am Saturday 21st March until 12am Sunday 22nd March 2020.

RECOMMENDATION

That Council:

1. Endorse the suspension of the Alcohol Free Zone in Marie Bashir Park Saturday 21 March 2020 between the hours of 10am-12am and Sunday 22 March 2020 pending Event Application and Liquor Licence approval.



ORGANISING COMMITTEE

Chairman: Warwick Smith

Email: team@narranderafolkfestival.com

Postal correspondence: c/- 9 Paynters Siding Road, Narrandera NSW 2700

Festival weekend 20 – 22 March 2020

25/11/2019

Mr George Cowan
 Narrandera Shire Council
 141 East Street
 NARRANDERA NSW 2700
 Dear Mr Cowan

RE: Use of Marie Bashir Park/Lifting of Alcohol Ban in Marie Bashir Park

Dear George,

I refer to the above matter and previous correspondence with Toneale O'Connell in relation to the Narrandera Folk Festival being held between 20 and 22 March 2020.

It has been planned by the Narrandera Folk Festival Committee to hold the festival within the grounds of Marie Bashir Park.

In particular, between the hours of 10am and Midnight Saturday, 21 March we aim to be providing alcohol on the grounds to the festival patrons.

This event will be fenced from the public, and the service of alcohol will be provided within a separated area from children with relevant signage. This area will be consistently monitored and alcohol will only be served by individuals holding a current and valid Responsible Service of Alcohol.

The bar itself will be located in a similar place to where it was placed at this year's John O'Brien Festival, approximately 15 metres to the North of the circular basketball court.

The committee is currently in the process of applying to Liquor and Gaming NSW for a 'limited licence – single function' liquor licence. I note it will be necessary for Narrandera Shire Council to provide a letter lifting the alcohol ban and providing their consent for the liquor licence to be issued.

We hereby ask for permission to hold the Festival in the Park and for the lifting of the alcohol ban on the Part on the 21/3/2020.

If you require any further information, please contact Jack Langley, the applicant on 0423 274 019.

We look forward to your swift response.

Kind regards,

Warwick Smith
 President - Narrandera Folk Festival Committee

15 OUR ENVIRONMENT**15.1 NARRANDERA FOOD WASTE****Document ID: 456312****Author: Deputy General Manager Infrastructure****Authoriser: Deputy General Manager Infrastructure****Theme: Our Environment****Attachments: Nil****RECOMMENDATION**

That Council:

1. Allocate \$25,000 from the Waste Reserve for a feasibility study to be undertaken for the potential changes to the food and green waste services in Narrandera, as per the previous resolution 19/157.

PURPOSE

The purpose of this report is allocate funding to allow for a feasibility study to be undertaken for the changes to the food and green waste services in Narrandera.

SUMMARY

Council resolved at the November 2019 Ordinary meeting under Resolution 19/157 to investigate and make changes to the waste operations in Narrandera, which included to collection of food and green waste, including undertaking a cost benefit analysis of composting at the Narrandera landfill site. To allow the investigation to commence funding must be allocated to allow staff to engage a suitable and experienced consultant to prepare a feasibility study for the proposal. Such work is expected to cost approximately \$25,000, which could be funded from the waste reserve.

BACKGROUND

Council resolved at the November 2019 Ordinary meeting the following:

RESOLUTION 19/157*That Council:*

1. *Receive and note the attached dissertation - Desirability of Food Waste Management in Non-metropolitan Local Government: An Exploratory Case Study of Narrandera Shire Council, New South Wales, Australia*
2. *Begin consultation with citizens in regard to introducing a green waste bin service and access the NSW EPA Waste Less, Recycle More grant funding to instigate a program and infrastructure if needed*
3. *Also include consultation on the reduction of the general waste bin to 120 litres*
4. *Consider a trial run in a designated area for food waste collection*
5. *Investigate if it has the capacity to compost at the Narrandera landfill site or offer the waste to another entity*

6. *Consider an educational promotion on the reduction of food waste*
7. *Conduct a cost benefit analysis of composting at the Narrandera landfill site that may be beneficial to residents and the council in supplying quality compost for home or public space use.*
8. *Review its handling of green waste to exclude contaminants*
9. *Cease using chipped green waste to cover cells at the Narrandera landfill site*
10. *Utilise the Food and Garden Organics Best Practice Collection Manual prepared by the Department of Sustainability, Environment, Water, Population and Communities (copy attached)*

To allow the resolution to be enacted, it has been identified that a feasibility study needs to be undertaken to determine if there is adequate waste stream, cost of production, viable sales market for the finished product and the potential cost that would need to be passed onto the rate payers. In addition to this study an update to the Waste Management Plan will need to be undertaken to reflect the changes within the resolution, this will occur once the feasibility study has been completed and the future direction of the waste volumes and types are known.

Initial contact has been made with experienced consultants who have advised an indicative cost for such a study would be estimated at \$25,000 which could be allocated from the internally restricted waste reserve.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Environment

Strategy

2.3 - To live in a community where there are sustainable practices

Action

2.3.1 - Consider and where possible implement sustainable environmental practices

ISSUES AND IMPLICATIONS

Financial

Initial funding of \$25,000 to be allocated from the Waste Reserve for the study, with a further report to be presented with implementation and operational costs

Legal / Statutory

Nil impacting the feasibility study.

Community Engagement / Communication

Community engagement will be undertaken post the completion of the feasibility study, which will allow for all potential costs and associated impacts to provide a modified waste service.

Human Resources / Industrial Relations (if applicable)

N/A

RISKS

There are no risks associated with undertaking the feasibility study.

CONCLUSION

The preparation of a feasibility study will allow for the potential costs and associated impacts within the implementation of a food and green waste service and composting arrangement, prior to undertaking further engagement within the community.

RECOMMENDATION

That Council:

1. Allocate \$25,000 from the Waste Reserve for a feasibility study to be undertaken for the potential changes to the food and green waste services in Narrandera, as per the previous resolution 19/157.

16 OUR ECONOMY

16.1 DA-016-2019-2020 LOT 10 DP 1202049 STURT HIGHWAY GILLENBAH

Document ID: 458311

Author: Senior Planner

Authoriser: Deputy General Manager Infrastructure

Theme: Our Civic Leadership

Attachments: 1. 2020-02-11-Attachment A- Assessment Report-DA-016-2019-2020.pdf (under separate cover) [⇒](#)
2. 2020-02-11-Attachment B-Development Application Documents-Floor Plans Redacted.pdf (under separate cover) [⇒](#)

RECOMMENDATION

1. That DA-016-2019-2020 for 'Use of land for residential development (dwelling) to permit the construction of engineered stilts and the future installation of a transportable dwelling' at Lot 10 DP 1202049, Sturt Highway, Gillenbah be refused for the following reasons:
 - (a) insufficient information to enable assessment of matters as required by Sections 4.14 & 4.15 of the *Environmental Planning and Assessment Act 1979*
 - (b) likely impacts being unacceptable in terms of increased risk to people and property
 - (c) the site being unsuitable due to its categorisation as a High Hazard Floodway
 - (d) the development being contrary to the public interest.

PURPOSE

The purpose of this report is to provide Councillors with the necessary information to facilitate a decision being made in relation to DA-016-2019-2020. A full assessment report is included at **Attachment A** and should be read in full in addition to this summary report. Key documents forming part of the application are included at **Attachment B**.

SUMMARY

A development application has been submitted seeking consent to enable construction of a dwelling on land which is currently vacant and located in a High Hazard Floodway and upon bush fire prone land. The application does not contain sufficient information to enable Council to conduct an assessment which satisfies its statutory obligations, the site is considered unsuitable, the likely impacts are considered unacceptable and approval would be contrary to the public interest. As such it is recommended that the application is refused.

BACKGROUND

DA-016-2019-2020 seeks consent for 'Use of land for residential development (dwelling) to permit the construction of engineered stilts and the future installation of a transportable dwelling' at Lot 10 DP 1202049, Sturt Highway, Gillenbah.

The site is a vacant block with an area of 5.21 hectares in the RU4 Primary Production Small Lots zone in accordance with the *Narrandera Local Environmental Plan 2013*.

The application notes that the land owners have experienced difficulty in dealing with Council in relation to this property prior to submission of this application. While staff consider that there are inaccuracies in the background and chronology of events listed in the Statement of Environmental Effects (SOEE), it is generally agreed that the land owners experience has been less than ideal. While this is understood, any development application is required to be assessed in accordance with legislative requirements. Accordingly this report outlines key considerations for Councillors to note prior to reaching a decision.

The application lodged with Council specifically states:

'It is requested that Council support this application as submitted and require additional information to be required post approval to ensure that the dwelling is sited and engineered to be above the 1 in 100 flood level and that any other considerations required in the DCP are met based on the hardship faced by the owner of the lands and the lack of procedural fairness afforded.'

As a result of this request by the applicant, Council have not sought any further information and have instead assessed the application as lodged in accordance with their request.

The assessment has found that while there are a range of issues which could be reasonably addressed through conditions of approval, the information provided is not sufficient to allow Council to satisfy its obligations under the *Environmental Planning and Assessment Act 1979* (EP&A Act), the *Narrandera Local Environmental Plan 2013* (NLEP) or numerous State Environmental Planning Policies. Accordingly the application as submitted cannot be lawfully approved.

More specifically the assessment has found:

- Consent cannot be granted as Council has no information to allow it to meet the requirements of Section 4.14 of the EP&A Act in relation to bush fire protection.
- There is insufficient information to be able to make a full assessment of flooding, earthworks, groundwater vulnerability, in which case the NLEP states that consent can't be granted.
- The proposed development is permissible within the zone under NLEP 2013 but in its current form cannot demonstrate compliance with the detailed provisions of that environmental planning instrument and thus consent cannot be granted.
- There is insufficient information to satisfy the requirements of applicable State Environmental Planning Policies being SEPP 44 and SEPP 55 thus consent cannot be granted.
- The likely impacts of the development are unacceptable in terms of increased risk to people and property as the site is located within a High Hazard Floodway.
- The subject site is unsuitable for the proposed development as the site is located within a High Hazard Floodway.
- The proposed development would be contrary to the public interest, as a result of the increased pressures on emergency services and as it creates a potential risk to people and property both onsite and on surrounding land.
- The proposed development is inconsistent with the provisions within the NLEP and Development Control Plan of Narrandera Shire Council.

Having regard to requirements and matters for consideration listed under Sections 4.14 & 4.15 of the EP&A Act, the detailed assessment at **Attachment A** found that the development application as submitted cannot be lawfully approved by Council.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Civic Leadership

Strategy

5.1 - To have a Council that demonstrates effective management consistently, also a Council that communicates and engages well with the community and works collaboratively

Action

5.1.8 - Development Applications received and assessed within statutory timeframes

ISSUES AND IMPLICATIONS

Policy

The application as submitted does not provide adequate information to demonstrate compliance with Council's planning controls. To allow an additional dwelling within an identified high hazard floodway would not be in accordance with Council's existing interpretations and practices in relation to the development of flood prone land as outlined in the Narrandera Development Control Plan 2013. Council's position has been to allow minor extensions to existing dwellings and for the replacement of existing lawful dwellings where it can be demonstrated that the replacement dwelling will reduce the existing risks to people and property through site placement, construction methodologies and evacuation plans. Allowing an additional dwelling would increase risks to people and property, it cannot be demonstrated to reduce risk.

Financial

Nil

Legal / Statutory

The application cannot lawfully be approved in its current form under the provisions of the EP&A Act. The assessment report at **Attachment A** provides a detailed assessment of statutory requirements that must be met prior to Council being able to grant consent.

Community Engagement / Communication

The application was notified to adjoining and adjacent land owners and no submissions have been received.

Human Resources / Industrial Relations (if applicable)

Nil

RISKS

Approval of the application in its current form may see Council at risk of actions for failure to comply with legislative requirements that must be considered prior to issuing consent.

In the event that the application was approved by Council there could be grounds for the consent to be drawn into question, in relation to its inability to address all required matters prior to consent being granted.

Should consent be granted for the placement of a dwelling in the High Hazard Floodway, Council will be at risk of claims arising out of any harm to people or property as a result of the development.

Approval of the application would undermine flood related controls within the Narrandera Development Control Plan 2013 and the standard of information that is required for an application.

Refusal of the application carries a risk that the decision may be subject to legal appeal.

OPTIONS

Option 1- Refusal

Refusal of the application is considered to be the most appropriate action as irrespective of any further information which may enable full assessment under the EP&A Act and associated environmental planning instruments, the site is considered unsuitable and the likely impacts unacceptable due to the land being located within a High Hazard Floodway.

Option 2- Request Further Information Prior to Determining the Application

Council may defer any determination and request that the applicant provide further information prior to making a decision on the application. Any request made will add time to the assessment process.

The applicant can review the assessment report at **Attachment A** to determine which elements require further information and staff would provide an itemised list if this option is taken.

This option carries the risk that the land owners may incur further expense while the application has not been determined, which could still result in a recommendation for refusal.

CONCLUSION

A development application has been submitted seeking consent to enable development of a dwelling on land which is currently vacant and located in a High Hazard Floodway and is identified as bush fire prone.

The EP&A Act requires that Council be satisfied that Planning for Bush Fire Protection requirements have been met and removes the ability for consent to be granted without such assessment, given the fact that no bush fire assessment has been provided, Council are unable to issue any form of consent at this time.

The application does not contain sufficient information to enable Council to conduct an assessment which satisfies its statutory obligations, the site is considered unsuitable, the likely impacts are considered unacceptable and approval would be contrary to the public interest. As such it is recommended that the application is refused.

RECOMMENDATION

1. That DA-016-2019-2020 for '*Use of land for residential development (dwelling) to permit the construction of engineered stilts and the future installation of a transportable dwelling*' at Lot 10 DP 1202049, Sturt Highway, Gillenbah be refused for the following reasons:
 - (a) insufficient information to enable assessment of matters as required by Sections 4.14 & 4.15 of the *Environmental Planning and Assessment Act 1979*
 - (b) likely impacts being unacceptable in terms of increased risk to people and property
 - (c) the site being unsuitable due to its categorisation as a High Hazard Floodway
 - (d) the development being contrary to the public interest.

17 OUR INFRASTRUCTURE**17.1 ACCEPT \$8 MILLION GRANT FOR PLAYGROUND ON THE MURRUMBIDGEE PROJECT****Document ID: 457215****Author: Project and Asset Engineer****Authoriser: Deputy General Manager Infrastructure****Theme: Our Infrastructure****Attachments: Nil****RECOMMENDATION**

That Council:

1. Note the report including Councils financial contribution of approximately \$3.4 million.
2. Accept the \$8 million grant for the Playground on the Murrumbidgee project.
3. Approve the placement of the Common Seal of Council to NSW Funding Deed (RNSW2170 – Playground on the Murrumbidgee) and authorise the Mayor and General Manager to sign required documentation and, if required to any future documentation necessary relating to this matter.

PURPOSE

The purpose of this report is accept the \$8 Million grant from the NSW Government, for the Playground on the Murrumbidgee project, and to acknowledge Council's matching contribution of approximately \$3.4 million.

SUMMARY

In December 2019 Council was advised that the grant application for the Playground on the Murrumbidgee project would be funded by the NSW Government under a Drought Stimulus Program for \$8 million.

The total project value is estimated at \$11.4 million with Council contributing the remaining \$3.4 million.

The Playground on the Murrumbidgee project includes the following project elements:

- Narrandera Destination & Discovery Hub
- Lake Talbot Water Park upgrades
- North bank walking track & pedestrian bridge and extension of Bike & Hike trails
- Lake Talbot Tourist Park
 - Convert unused amenity block to two (2) family units
 - New amenity block & camp kitchen with disabled access
 - Level twelve (12) existing grass sites
 - Install new playground
- Narrandera Lattice Railway Bridge walkway conversion

Council's contributions will come from Reserves and Loans.

Based on the project budget estimates, Council's approximate contributions and sources of funding are as follows:

Project Element	Council Contribution	
	Reserve	Loan
Narrandera Destination & Discovery Hub	\$243,704	
Lake Talbot Water Park upgrades	\$1,478,052	\$1,456,378
Lake Talbot Tourist Park	\$226,567	
Total	\$1,948,323	\$1,456,378

In the case of the Lake Talbot Water Park upgrades, additional costs have already been identified during the design stage. This may result in an increase in the loan amount. A further report will be presented to Council when the design and final costs are finalised.

BACKGROUND

The Playground on the Murrumbidgee project was originally submitted under the Regional Growth Environment and Tourism Fund however the project was not successful under that program. But due to merits of the application and the lobbying of staff and local member, an alternative grant funding source was secured.

The concept behind the project was to create a new Destination and Discovery Hub, at the site of the existing Visitors Information Centre. This facility will attract visitors where they can learn about the cultural, heritage and environmental features of Narrandera Shire.

Supporting this facility is tourism infrastructure including accommodation, walking tracks and upgrades to the Lake Talbot Water Park.

Council had also submitted the Destination and Discovery Hub project under the Building Better Regions Fund, with no success.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Infrastructure

Strategy

4.2 - To improve, maintain and value-add to our essential public and recreational infrastructure

Action

4.2.1 - Plan and source funding for redevelopment of or the construction of key facilities and infrastructure

ISSUES AND IMPLICATIONS

Policy

Nil

Financial

In accepting the grant Council will need to provide approximately \$3.4 million to complete the projects.

This will come from the following reserves and a loan of approximate \$1.46 million.

Reserve	Amount
Visitor Centre Services	\$243,704
Lake Talbot Pool Master Plan	\$1,478,052
Lake Talbot Tourist Park	\$226,567
Total	\$1,948,323

Legal / Statutory

Council will be entering into a legal agreement with the NSW Government to deliver the projects.

Community Engagement / Communication

A number of the projects will require Community Engagement as per Council's policies and procedures, with consultation having already well advanced for the Lake Talbot Water Park.

Human Resources / Industrial Relations (if applicable)

Council staff will assess the required human resources to deliver these projects and identify any additional resources. These will be funded by the project budget.

RISKS

There is inherent risk to Council in delivering a multi-faceted infrastructure project valued at \$11.4 million. Council staff will manage these risks by using sound Project Management methodology.

OPTIONS

1. Accept the funding

This \$8 million grant will enable Council to deliver a number of tourism based, infrastructure projects that Council would have to loan fund if the grant was not available.

2. Not accept the funding

Without the \$8 million grant it is unlikely that Council will deliver the project elements of the Playground of the Murrumbidgee in the short to long term. The exception is the Lake Talbot Water Park redevelopment, but without the \$8 million grant Council will need to loan fund an additional \$2.3 million.

CONCLUSION

That Council accept the \$8 million grant and provide the required matching funds, of approximately \$3.4 million, required to deliver the Playground on the Murrumbidgee projects.

RECOMMENDATION

That Council:

1. Note the report including Councils financial contribution of approximately \$3.4 million.
2. Accept the \$8 million grant for the Playground on the Murrumbidgee project.

Approve the placement of the Common Seal of Council to NSW Funding Deed (RNSW2170 – Playground on the Murrumbidgee) and authorise the Mayor and General Manager to sign required documentation and, if required to any future documentation necessary relating to this matter.

17.2 DROUGHT COMMUNITIES PROGRAMME PROPOSED PROJECTS

Document ID: 457415

Author: Project and Asset Engineer

Authoriser: Deputy General Manager Infrastructure

Theme: Our Infrastructure

Attachments: 1. List of all project suggestions.pdf (under separate cover) [↗](#)

RECOMMENDATION

That Council apply for the following projects under the \$1 million Drought Communities Programme:

- 1. Adverse Event Plan\$50,000
- 2. Rural Assistance Program\$150,000
- 3. Road beautification Project - Lake Talbot Water Park\$150,000
- 4. Sunshade Playgrounds\$80,000
- 5. Barellan Improvements Project\$70,000
- 6. Grong Grong Improvement Project\$10,000
- 7. Village Hall Improvement Project\$150,000
- 8. Narrandera Stadium Upgrade\$40,000
- 9. Henry Mathieson Facilities Improvement Project\$300,000

PURPOSE

The purpose of this report is to seek approval for the projects to be applied for under the \$1 million Drought Communities Programme.

SUMMARY

Council was advised in November 2019 that an additional \$1 million of funding was available to Narrandera Shire Council under the Commonwealth Government Drought Communities Programme.

The successful projects must be finished by 31st December 2020.

Project ideas were requested from Councillors, staff and the community. 96 suggestions were received.

The list was then reviewed against the eligibility criteria and the ability to deliver in the timeframe and created a shortlist of 45 projects that were considered at the December 2019 Council meeting briefing session. Councillors provided an indication of the projects they supported.

A refined list of projects with an estimated total value of \$1 million has been prepared for further consideration. Staff took into account projects that:

- Could be delivered within the timeframe

- Had a wide benefit to the shire residents through the location of the projects and ability to employ locals, especially potentially affected farmers.
- Did not add unnecessary cost to Council's operation budget

Council endorsed the proposed list, in principle, with the request to confirm community support for the projects at Barellan, Grong Grong and Sandigo.

Staff have met with Barellan residents on the 4th of February, where the group indicated their support for the proposed projects at Barellan.

Members of the Grong Grong Community Committee and the Sandigo Hall committee have confirmed verbally their support for the proposed projects. The play equipment at Sandigo is shaded by a tree and therefore does not need a shade structure.

Table 1 lists the final nine (9) projects for Councils endorsement. If endorsed, staff will apply to the Government seeking approval for the projects to be funded under the Drought Communities Programme.

Table 1 – Final proposed projects for Drought Communities Programme

	Project	Total
1	<p>Adverse Event Plan Council will develop an Adverse Event Plan which will met the needs of our community and ensure essential infrastructure continuation during and after an adverse event. The plan will be developed in consultation with local stakeholders and aims to build local preparedness and our community's capacity to adapt and cope with adverse events. More specifically, the plan will look to improve preparation, management and recovery from those events. Key factors include potable water supply security and continued infrastructure operations at critical times. Suitably qualified consultants will be engaged by Council to design the plan. This project is a requirement of the Drought Communities Programme.</p>	\$50,000
2	<p>Rural Assistance Program This project will develop a local response designed directly by those in our community who have been most impacted by the drought. We will engage the townships of Grong Grong, Sandigo and Barellan in a social setting, such as a community barbeque and get input from them directly in identifying a relevant community project. We expect to see three community projects identified; one in each area. An example of a project might be painting and minor maintenance of a community hall.</p> <p>Council will be seeking projects that will bring the community together and foster that sense of community connectedness, belonging and pride. Once identified, we will seek expression of interest from those farmers wanting extra paid income. This may include a farmer or partner, a farm worker or partner, or an employee or partner of a local business that has been impacted by the drought. This project will then match skill level of prospective candidates with those tasks needed to complete the</p>	\$150,000

	Project	Total
	project. With all materials supplied from local suppliers where possible, the project will see a project delivered by the people for the people.	
3	Road beautification Project - Lake Talbot Water Park This activity includes the removal of the existing rock retaining walls along the access roads and the placement of a new concrete retaining system. The concept will include landscaping which will help formalise future car parking.	\$ 150,000
4	Sunshade Playgrounds The installation of three shade sails over play equipment in the Shire. Shade sails will be installed over the Liberty swing in Marie Bashir Park and the new play equipment at Narrandera and Barellan Sportsgrounds.	\$ 80,000
5	Barellan Improvements Project Activities includes the supply and installation of a decorative Christmas tree, the demolition of old and obsolete change rooms at the Barellan Sportsground and the installation of a new irrigation tank also located at the Barellan Sportsground.	\$ 70,000
6	Grong Grong Improvement Project This activity provides for the supply & installation of banners to entrance flagpoles at Eastern approach to town. This activity also includes tree planting in various locations around the township of Grong Grong.	\$10,000
7	Village Hall Improvement Project This activity include a number of improvements to the Town Halls in the surrounding rural localities as listed below:- <ol style="list-style-type: none"> 1. Grong Grong Town Hall – The installation of air-conditioning to the main room of the building. 2. Sandigo Hall – Vermin (mouse) control measures and a kitchen upgrade. 3. Barellan Hall – The installation of a disabled access ramp to the main entrance of the hall. 4. Binya Hall – New flooring, the installation of heating & cooling and new water tank. 5. Kamarah Hall – Full external painting and minor maintenance and repairs. 	\$150,000
8	Narrandera Stadium Upgrade This activity includes the replacement of deteriorating sky lighting with new polycarbonate sheeting and the partial refurbishment of the stadium amenities including toilets, change rooms, kiosk and foyer area.	\$ 40,000

	Project	Total
9	Henry Mathieson Facilities Improvement Project	\$ 300,000
	This activity will see the demolition of obsolete and unused toilets on northern side of oval, and the design and construction of a new multi-purpose amenity block	
	Total	\$ 1,000,000

BACKGROUND

The objectives of the Drought Communities Programme are to deliver support to targeted drought-affected regions of Australia by funding:

- Local community infrastructure and
- Other drought relief projects

Funding will target infrastructure and other projects that:

- Provide employment for people whose work opportunities have been impacted by drought
- Stimulate local community spending
- Use local resources, businesses and suppliers
- Provide a long-lasting benefit to communities and the agricultural industries on which they depend

The intended outcomes of the program are to:

- Increase employment in regions by providing work for locals and/or farmers and farm labourers/staff/contractors whose employment opportunities have been affected by drought
- Improve levels of economic activity in regions
- Increase productivity in regions
- Enable better retention of businesses, services and facilities

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Infrastructure

Strategy

4.2 - To improve, maintain and value-add to our essential public and recreational infrastructure

Action

4.2.1 - Plan and source funding for redevelopment of or the construction of key facilities and infrastructure

ISSUES AND IMPLICATIONS**Policy**

Nil

Financial

Council is not required to make a financial contribution to these projects; however Council cannot claim the cost of permanent staff to the project. Therefore most of the project management will be done by casual staff whose cost will be eligible under this program.

Legal / Statutory

Nil

Community Engagement / Communication

Extensive community engagement has been conducted to identify projects. A number of the projects will require Community Engagement as per Council's policies and procedures.

Human Resources / Industrial Relations (if applicable)

Council staff will assess the required human resources to deliver these projects and identify any additional resources. These will be funded by the project budget.

RISKS

Council staff will manage project risks by using sound Project Management methodology and by following Council's policies and procedures.

OPTIONSOption 1

Council accepts the final list of projects for the Drought Communities Programme and agrees to submit them in the grant application for approval.

Option 2

Council may substitute different project(s) into the list. This may delay the process if staff need to assess eligibility and possible conduct further community engagement, and therefore reduce the time to deliver the projects by December 2020.

CONCLUSION

That Council include the nine (9) projects, listed in Table 1, in the application to the Drought Communities Programme.

RECOMMENDATION

That Council apply for the following projects under the \$1 million Drought Communities Programme:

- 1. Adverse Event Plan\$50,000
- 2. Rural Assistance Program\$150,000
- 3. Road beautification Project - Lake Talbot Water Park\$150,000
- 4. Sunshade Playgrounds\$80,000
- 5. Barellan Improvements Project\$70,000
- 6. Grong Grong Improvement Project\$10,000
- 7. Village Hall Improvement Project\$150,000
- 8. Narrandera Stadium Upgrade\$40,000
- 9. Henry Mathieson Facilities Improvement Project\$300,000

17.3 AFL RIVERINA WOMENS FOOTBALL FINALS- REQUEST TO WAIVER FEES**Document ID: 457673****Author: Open Space and Recreation Manager****Authoriser: Deputy General Manager Infrastructure****Theme: Our Infrastructure****Attachments: Nil****RECOMMENDATION**

1. That Council approve to waive the fees associated with the use of Narrandera Sportsground for the final of the 2020 Southern NSW Women's Competition, with the light fees to be charged at actual usage rate.

PURPOSE

The purpose of this report is to advise Council on a letter received 4 February 2020 from AFL Riverina seeking support from Narrandera Shire Council for the 2020 Southern NSW Women's Competition with the waiving of match fees associated with the grand final to be held at Narrandera Sportsground on 27 March 2020.

SUMMARY

AFL Riverina is looking to host the 2020 Southern NSW Women's Competition finals at the Narrandera Sportsground for the first time. Two years ago, the Southern NSW Women Competition was created and now has expanded to 7 teams including the local Narrandera Eagles Women's football team.

AFL Riverina has made all efforts to reduce costs with this competition to ensure the competition is kept as affordable as possible for all participants.

AFL Riverina is seeking the support of Narrandera Shire Council to support the competition by way of waving the fees associated with the use of the Narrandera Sportsground for the grand final.

BACKGROUND

AFL have been proactive in supporting female participation in sport through competitions, promotions and grant funding for female friendly facilities.

AFL Riverina established the Southern NSW Women's Competition two years ago and has expanded to 7 teams. The season starts in February and concluded in March.

The competition has scope to grow even further and the AFL Riverina has recognised the need to keep the costs as low as possible for the participants.

The current fees and charges for the use of the Narrandera Sportsground are listed below.

- For all codes – senior finals and special matches (per game) is \$1,189.00.
- The light charges associated with a night match at 500 lux are \$72/hr.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**Theme**

Our Infrastructure

Strategy

4.2 - To improve, maintain and value-add to our essential public and recreational infrastructure

Action

1.1.1 - Develop relationships with both local and regional communities fostering a healthy and community attitude

ISSUES AND IMPLICATIONS**Policy**

CS20 Financial Assistance Policy

Financial

Ground fees for the event would be \$1,189.00 loss in revenue ground hire

Legal / Statutory

Section 356 of the Local Government Act, 1993

Community Engagement / Communication

By discussing this matter in an open forum of Council

Human Resources / Industrial Relations (if applicable)

Nil

RISKS

JLT risk assessment to be completed prior to the match

OPTIONS

1. That Council approve to waive the fees associated with the Narrandera Sportsground for the final of the Southern NSW Women's Competition, with the light fees to be charged at actual usage rate.
2. That Council approve to reduce the fees associated with the Narrandera Sportsground for the final of the Southern NSW Women's Competition, with the light fees to be charged at actual usage rate.
3. That Council approve to waive the fees associated with the Narrandera Sportsground for the final of the Southern NSW Women's Competition including the light fees.

CONCLUSION

AFL Riverina is looking to host the 2020 Southern NSW Women Competition finals at the Narrandera Sportsground for the first time. Two years ago, the Southern NSW Women

Competition was created and now has expanded to 7 teams including the local Narrandera Eagles Women's football team.

AFL Riverina have identified how important the Narrandera Sportsground is to the regional football community and recognises that Narrandera Shire Council has been accommodating in the past supporting football in the Riverina.

AFL Riverina is seeking the support of Narrandera Shire Council to enable the 2020 Southern NSW Women's Final's to be played at the first class regional facility.

RECOMMENDATION

1. That Council approve to waive the fees associated with the use of Narrandera Sportsground for the final of the 2020 Southern NSW Women's Competition, with the light fees to be charged at actual usage rate.

17.4 MOBILE STAGE UPDATE**Document ID: 457751****Author: Manager Projects and Assets****Authoriser: Deputy General Manager Infrastructure****Theme: Our Infrastructure****Attachments: Nil****RECOMMENDATION**

That Council:

1. Receive and note the mobile stage update report.

PURPOSE

The purpose of this report is to inform Council on the progress achieved during the testing & commissioning phase of the mobile stage.

SUMMARY

The supplier (Stage Fast Pty Ltd) has transported the stage back to its Sydney factory and is undertaking warranty works and upgrades that were identified during the testing period. The supplier will be returning the stage back to Council by mid-February.

Staff will provide Councillors with the opportunity to view a full setup demonstration after the return of the stage. Scheduling for the event will be organised around the availability of staff and Councillors.

BACKGROUND

Council resolved at the March 2018 Ordinary Council meeting, to accept the funding offer under Round 1 of the Stronger Country Community Fund. Part of the funding was to complete projects under the "A Place for All of Us" – Marie Bashir Community Park Enhancement. The supply of a Mobile Stage was one of the project elements that were to be delivered under the program.

Stage Fast Pty Ltd was the successful contractor engaged to manufacture and supply a Mobile stage.

The Mobile Stage was delivered for testing and commissioning late 2019. During the testing period staff worked closely with the supplier to resolve identified warranty items and look at other staging option improvements that could be incorporated to provide more flexibility in the way the stage is setup.

In December 2019 the supplier transported the Mobile Stage back to its Sydney factory, to conduct warranty rectification works. The stage is due to be delivered back to Council by mid-February.

Relevance to Community Strategic Plan and Other Strategies / Masterplans / Studies

Theme

Our Infrastructure

Strategy

4.2 - To improve, maintain and value-add to our essential public and recreational infrastructure

Action

4.2.1 - Plan and source funding for redevelopment of or the construction of key facilities and infrastructure

ISSUES AND IMPLICATIONS

Nil

Policy

Nil

Financial

Nil

Legal / Statutory

Nil

Community Engagement / Communication

Nil

Human Resources / Industrial Relations (if applicable)

Nil

RISKS

Nil

CONCLUSION

The supplier is undertaking warranty works and upgrades that were identified during the testing period and will be returning the stage back to Narrandera in the near future.

Staff will provide Councillors with the opportunity to view a full setup demonstration after the return of the stage. Scheduling for the event will be organised around the availability of staff and Councillors.

Staff are currently working towards finalising the review on stage setup times, hire rates and operating procedure.

RECOMMENDATION

That Council:

Receive and note the mobile stage update report.

17.5 NARRANDERA SPORTGROUND CLUBROOMS DEVELOPMENT

Document ID: 457770
Author: Deputy General Manager Infrastructure
Authoriser: Deputy General Manager Infrastructure
Theme: Our Infrastructure
Attachments: Nil

RECOMMENDATION

That Council:

1. Support the project with the reduced funding from the AFL and require the Narrandera Imperial Football Netball Club (NIFNC) to fund any shortfalls that may arise throughout the project.
2. Approve the project to commence through the detailed design and tender process for the construction of the facility.
3. Formally accept the Federal Grant of \$1,400,000.

PURPOSE

The purpose of this report is to advise of the reduced funding provided by the AFL and allow for the new sport ground clubrooms and change rooms to proceed to design and tender stages.

SUMMARY

Council resolved at the July 2019 Ordinary Council meeting resolution 19/107, to support the construction of new clubrooms and change rooms, subject to a number of requirements, with one being:

7. Only supports the project in its current form subject to a \$200,000 cash contribution from the AFL and a \$73,360 cash contribution from NIFNC, subject to the Federal Governments Grant funding.

At the present time, the Federal Government Grant (\$1,400,000) and NIF-NC (\$73,360) contributions have been confirmed, but AFL has only confirmed a contribution of \$100,000. In an attempt to make up the shortfall, the NIFNC has submitted an application to Stronger Country Communities Fund Round 3 for a grant for the additional \$100,000. Successful applicants under this Fund have not yet been announced, but are expected in the next few weeks.

It is considered prudent at this stage to have Point 7 of the Council Resolution 19/107 amended to recognise the reduced commitment by AFL \$100,000 and to require the shortfall of \$100,000 to be raised by NIFNC. In the event that this grant application is not successful and NIFNC are not able to raise the funds through other sources, the scope of the project should be reduced to allow completion within funds that are available. Any variation to the scope of project will be withheld until actual tender prices have been received and a more accurate costing is available.

It is recommended that the project to the new clubrooms and change rooms at the Narrandera Sports ground be approved with only \$100,000 as allocated from AFL.

BACKGROUND

Council resolved at the July 2019 Ordinary Council meeting resolution 19/107, to:

1. *Adjust the 2019/20 capital works programme to include the redevelopment of the clubrooms at the Narrandera Sportsground;*
2. *Transfer from the Closure of Teloca Fund Reserve \$263,000 and \$52,000 from the Delivery of Aged Strategies Reserve as Council's contribution including project management to the project;*
3. *Does not collect Section 94 or Section 64 Developer Contributions for this project;*
4. *Support the location of the new clubroom facility on the southern side of the existing grandstand subject to assessment through the Development Application process;*
5. *Receive a further report on the future use or demolition of the existing clubrooms;*
6. *Require the current 20 year licence to be surrendered by the NIFNC and re-negotiated to ensure the licence adequately reflects the utilisation of the new asset in the community's best interests; and*
7. *Only supports the project in its current form subject to a \$200,000 cash contribution from the AFL and a \$73,360 cash contribution from NIFNC, subject to the Federal Governments Grant funding.*

The reduced amount provided by the AFL, has resulted in the further funding being sought from other sources and should that not succeed the option will be to reduce the scope of non-construction elements of the project, until further funding is found.

To ensure that the project is not delayed it is recommended that approval be given for the detailed design and tender process to commence for the construction of the facility, which will then allow the actual costs of the project to be determined which may result in no additional funds being required. A further report will be presented, prior to the tender being awarded.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**Theme**

Our Infrastructure

Strategy

4.2 - To improve, maintain and value-add to our essential public and recreational infrastructure

Action

4.2.1 - Plan and source funding for redevelopment of or the construction of key facilities and infrastructure

ISSUES AND IMPLICATIONS

Policy

Procurement Policy

Financial

The project to re-build the clubrooms will have a financial implication for Council. Council committed to a cash and in-kind contribution of \$313,000 at the July 2019 meeting, with the balance being \$1,400,000 Federal Government Grant, \$73,360 Narrandera Imperial Football-Netball Club and \$100,000 AFL, making the current project budget \$1,886,360. As discussed in the report any shortfalls will need to be found or funded by the NIFNC.

Legal / Statutory

Development consent is required for the development and is being obtained.

Community Engagement / Communication

Community consultation was undertaken as part of the development application process.

Human Resources / Industrial Relations (if applicable)

Nil

RISKS

Risks for the entire project have been previously considered, with the risks associated with this report only relating to any potential shortfall that could result as a result of the reduced AFL contribution. This is not considered at this time to warrant the delay in the project progression, as other funding opportunities are being explored and the reduction is only 5.3% of the original budget estimate which could be found throughout the tender process.

CONCLUSION

The only recommended option at this time is give support for the detailed design and tender process to commence for the construction of the facility, which will then allow the actual costs of the project to be determined which may result in no additional funds being required.

RECOMMENDATION

That Council:

1. Support the project with the reduced funding from the AFL and require the Narrandera Imperial Football Netball Club (NIFNC) to fund any shortfalls that may arise throughout the project.
2. Approve the project to commence through the detailed design and tender process for the construction of the facility.
3. Formally accept the Federal Grant of \$1,400,000.

17.6 PINE HILL RESERVOIR UPGRADE**Document ID: 458082****Author: Water and Sewer Engineering Officer****Authoriser: Deputy General Manager Infrastructure****Theme: Our Infrastructure****Attachments: Nil****RECOMMENDATION**

That Council:

1. Approve a budget allocation of \$80,000 from the water fund reserve for the design works required for the upgrade to the Pine Hill Reservoir.

PURPOSE

The purpose of this report is to provide a budget to begin designing an upgrade of the Pine Hill Reservoir.

SUMMARY

Water demand and pressure issues in the Pine Hill water reticulation zone have necessitated the need to bring forward the planned upgrade of the existing water supply reservoir.

Funding for a detailed design is now required, so works can be completed prior to the beginning of next summer.

BACKGROUND

The Pine Hill water reticulation zone supplies properties on Pine Hill, Cypress, Old School, Hartnett, Stony and Ridgeview Roads.

Increased development, along with high average water consumption in the zone has begun to exceed the supply from the 200 kL reservoir.

The reservoir is scheduled to be upgraded or replaced in the next financial year, however the designs need to be undertaken and the tender called prior to ensure the works can be completed before the beginning of next summer that will avoid residents being subjected to serious low pressure issues once again.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**Theme**

Our Infrastructure

Strategy

4.2 - To improve, maintain and value-add to our essential public and recreational infrastructure

Action

4.2.3 - An ongoing program of capital works for both water and sewer operations of Council

ISSUES AND IMPLICATIONS**Policy**

Nil

Financial

\$80,000 from Water Fund reserve

Legal / Statutory

Compliance with Local Government Act and Regulations

Community Engagement / Communication

A Community Engagement Plan will be developed in conjunction with the concept design.

Human Resources / Industrial Relations (if applicable)

Nil

RISKS

There are no significant risks involved in Council commissioning this design work, however failing to provide the funds will result in a delay in the upgrade and prolonged water pressure problems to the customers.

OPTIONS

- 1) Resolve to adopt the recommendations of this report.
- 2) Resolve not to adopt the recommendations of this report.
- 3) Resolve to adopt the recommendations of this report with amendments.

CONCLUSION

The supply and pressure issue in the Pine Hill reticulation zone will continue to get worse until storage volumes are increased. This design project will enable work on a suitable reservoir upgrade to be completed before the end of 2020.

RECOMMENDATION

That Council:

1. Approve a budget allocation of \$80,000 from the water fund reserve for the design works required for the upgrade to the Pine Hill Reservoir.

18 OUR CIVIC LEADERSHIP**18.1 SALE OF LAND AT RED HILL INDUSTRIAL ESTATE****Document ID: 458097****Author: Governance and Engagement Manager****Authoriser: Deputy General Manager Corporate and Community****Theme: Our Civic Leadership****Attachments: Nil****RECOMMENDATION**

That Council:

1. Accept the offer to purchase Lot 163 DP 1069082 (17 Driscoll Road, Narrandera) for \$45,030 (GST exclusive) conditional with a 10% deposit to be paid on the exchange of Contracts on or before 29 February 2020 and an agreed settlement date of 30 June 2020;
2. Require the nett proceeds of sale to be held in Council's Red Hill Industrial Estate Reserve;
3. Give delegation to the Mayor and the General Manager to sign any documentation relating to this matter;
4. Give approval to affix the Common Seal of Council, if required, to any documentation relating to this matter.

PURPOSE

The purpose of this report is to advise Council of an offer to purchase Lot 163 DP 1069082 being vacant land at 17 Driscoll Road, Narrandera; the recommendation is that Council accept the offer to sell the land.

SUMMARY

The Economic Development Manager has been negotiating with a proposed purchaser for the purchase of 17 Driscoll Road, Narrandera with an offer now received.

BACKGROUND

Following an enquiry, the Economic Development Manager has been negotiating the sale of 17 Driscoll Road, Narrandera with an offer now received to purchase the land for \$45,030 (GST exclusive) conditional that 10% deposit to be paid on exchange of Contracts on or before 29 February 2020 with an agreed settlement date of 30 June 2020.

The land under offer comprises 3,002m² of vacant land with the purchase price in accordance with Councils pricing structure within Policy ES270 - Sale of Industrial Land Red Hill Industrial Estate of \$15 per square metre for land up to 3,800m².

The calculation being 3,002m² x \$15 per m² = \$45,030 (GST exclusive).

A locality map of Lot 163 DP 1069082 is provided below:



RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Civic Leadership

Strategy

5.1 - To have a Council that demonstrates effective management consistently, also a Council that communicates and engages well with the community and works collaboratively

Action

5.1.1 - Accountable, transparent and ensure open communication between the community and Council

ISSUES AND IMPLICATIONS

Policy

ES270 – Sale of Industrial Land Red Hill Industrial Estate

Financial

The offer of \$45,030 (GST exclusive) is in accordance with Policy ES270

Legal / Statutory

A New Tax System (Goods and Services Tax) Act 1999

Conveyancing Act 1919

Local Government Act 1993

Real Property Act 1900

Community Engagement / Communication

By presenting this offer of purchase in an open forum of Council

Human Resources / Industrial Relations (if applicable)

N/A

RISKS

There are no perceived risks in the sale of this property

OPTIONS

There are 2 options available:

1. Not accept the offer which may result in the proposed purchaser looking elsewhere;
2. Accept the offer as per Policy ES270 – Sale of Industrial Land Red Hill Industrial Estate therefore encouraging a new business to establish in Narrandera Shire.

CONCLUSION

The offer to purchase Lot 163 DP 1069082 being vacant industrial land at 17 Driscoll Road, Narrandera for \$45,030 (GST exclusive) is consistent with Policy ES270 – Sale of Industrial Land Red Hill Industrial Estate and it is recommended that Council resolve to accept the offer and commence the sale process.

RECOMMENDATION

That Council:

1. Accept the offer to purchase Lot 163 DP 1069082 (17 Driscoll Road, Narrandera) for \$45,030 (GST exclusive) conditional with a 10% deposit to be paid on the exchange of Contracts on or before 29 February 2020 and an agreed settlement date of 30 June 2020;
2. Require the nett proceeds of sale to be held in Council's Red Hill Industrial Estate Reserve;
3. Give delegation to the Mayor and the General Manager to sign any documentation relating to this matter;
4. Give approval to affix the Common Seal of Council, if required, to any documentation relating to this matter.

19 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS

19.1 DECEMBER DEVELOPMENT SERVICES ACTIVITIES

Document ID: 452539
Author: Manager Development and Environment
Authoriser: Deputy General Manager Infrastructure
Theme: Statutory and Compulsory Reporting – Development Services
Attachments: Nil

RECOMMENDATION

That Council:

1. Receive and note the Development Services Activities Report for December 2019.

PURPOSE

The purpose of this report is to inform Council of Development Applications and other development services provided during November as at 20 December 2019.

BACKGROUND

Development & Complying Development Applications

A summary of Development & Complying Development Applications processed during December 2019 detailed in the following table:

Stage Reached	Number
Lodged	4
Stop-the-Clock / Under Referral / Awaiting Information	3
Under Assessment	5
Determined	4

The value of Development & Complying Development Applications approved by Council during December 2019 is detailed in the following table:

Development Type	2019/2020			
	December 2019		Year to Date	
	Number	Value \$	Number	Value \$
Residential	4	\$ 416,770	13	\$ 1,318,438
Industrial			1	\$ 1,000
Commercial			1	\$ -
Rural Residential			1	\$ 120,000
Subdivisions			2	\$ 1,200
Other			2	\$ 180,000
TOTAL	4	\$ 416,770	20	\$ 1,620,638

Under the provisions of section 4.59 of the Environmental Planning and Assessment Act Narrandera Shire Council consented to the following development applications, applications for modification of development consents and complying development certificate applications during December 2019.

No	Lot	Sec	DP/SP	Address	Development Type	Class	Type	STC	ACTIVE Business Days
DA-14-18-19	5	-	217369	238 Irrigation Way Narrandera	Change of use - shed to dwelling	1a 10a	L	Y	29
DA-14-19-20	1	-	115958	36 Audley St Narrandera	Dwelling additions	1a	L	-	29
DA-15-19-20	10	-	1256984	43 Adams St Narrandera	Dwelling/garage Shed	1a 10a	L	-	24
DA-17-19-20	7	P	2888	35 Jonsen St Narrandera	Above ground pool		L	-	15

Type explanation

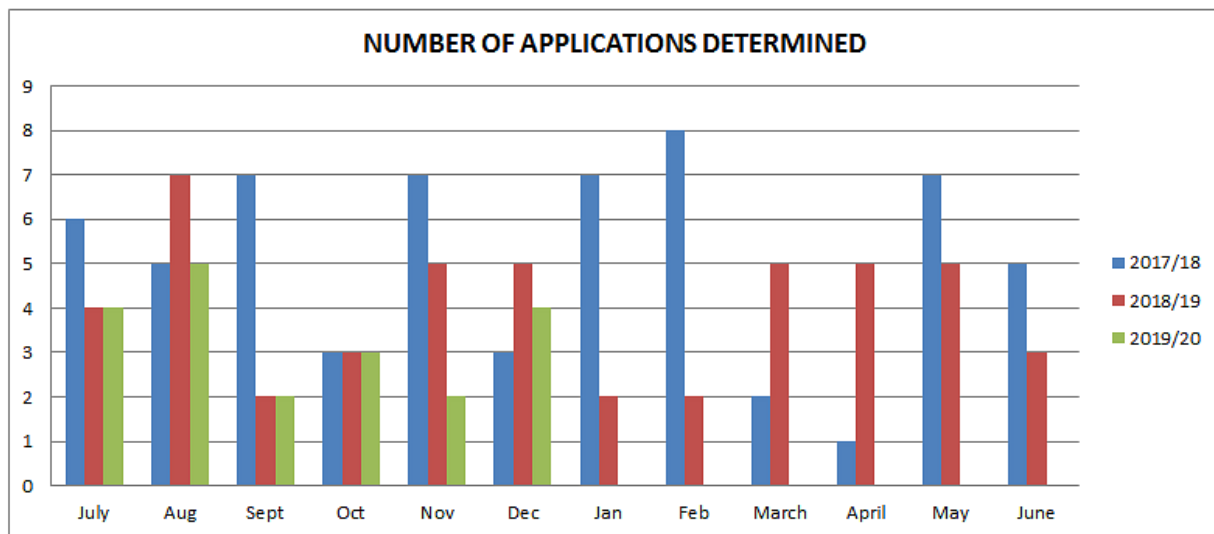
Local (L)	Merit based assessment where development consent is required. Target determination time of 40 business days.
Integrated (I)	Merit based assessment where approval from other authorities, such as RMS, RFS, DPI, is required in addition to development consent. The referral process extends the target determination time to 60 business days.
Modification (M)	Revision of previously approved application. No target determination time.
Stop the Clock (STC)	Calculation of active days stops while additional information required to complete the assessment is obtained from the applicant.

Complying (C)	Fast track approval process without the need for a full development application, if specific criteria are met. Target 10 to 20 business days.
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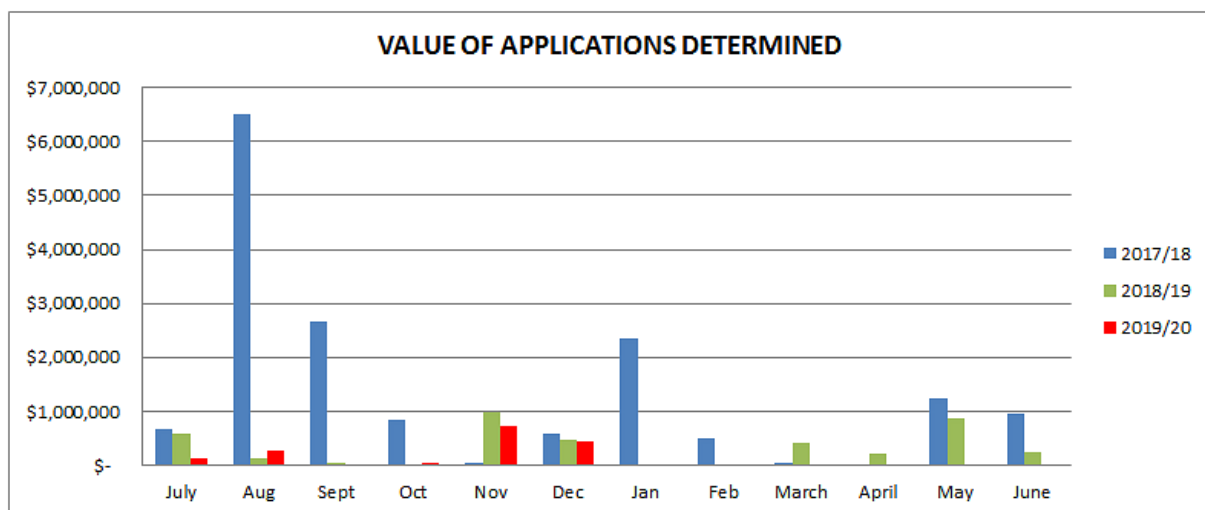
Comparison determination times

2014/15	Narrandera Shire Council average	43 days
2015/16	Narrandera Shire Council average	35 days
2016/17	Narrandera Shire Council average	26 days
2017/18	Narrandera Shire Council average	27 days
2018/19	Narrandera Shire Council average	38 days
2019/20	Narrandera Shire Council average - YTD	27 days

This graph details the comparative number of Development & Complying Development Applications determined by month since 2017/18.



This graph details the comparative value of Development & Complying Development Applications determined by month since 2017/18.



Certificates Issued

A summary of other development services activities undertaken during December 2019 is detailed in the following table:

Certificate Type	Number Issued
Construction Certificates	5
Building Certificates	1
Subdivision Certificates	-
Occupation Certificates	3
Compliance Certificates	-
Section 10.7 (previously 149) Certificates	20
Swimming Pool Compliance Certificates	2
On-Site Septic Management System Certificates	2

RECOMMENDATION

That Council:

1. Receive and note the Development Services Activities Report for December 2019.

19.2 JANUARY DEVELOPMENT SERVICES ACTIVITIES

Document ID: 458001
Author: Manager Development and Environment
Authoriser: Deputy General Manager Infrastructure
Theme: Statutory and Compulsory Reporting – Development Services
Attachments: Nil

RECOMMENDATION

That Council:

1. Receive and note the Development Services Activities Report for January 2020.

PURPOSE

The purpose of this report is to inform Council of Development Applications and other development services provided during November as at 31 January 2020.

BACKGROUND

Development & Complying Development Applications

A summary of Development & Complying Development Applications processed during January 2020 detailed in the following table:

Stage Reached	Number
Lodged	4
Stop-the-Clock / Under Referral / Awaiting Information	4
Under Assessment	9
Determined	0

The value of Development & Complying Development Applications approved by Council during January 2020 is detailed in the following table:

Development Type	2019/2020			
	January 2020		Year to Date	
	Number	Value \$	Number	Value \$
Residential			13	\$ 1,318,438
Industrial			1	\$ 1,000
Commercial			1	\$ -
Rural Residential			1	\$ 120,000
Subdivisions			2	\$ 1,200
Other			2	\$ 180,000
TOTAL	0	\$ -	20	\$ 1,620,638

Under the provisions of section 4.59 of the Environmental Planning and Assessment Act Narrandera Shire Council consented to the following development applications, applications for modification of development consents and complying development certificate applications during January 2020.

No	Lot	Sec	DP/SP	Address	Development Type	Class	Type	STC	ACTIVE Business Days
Nil									

Type explanation

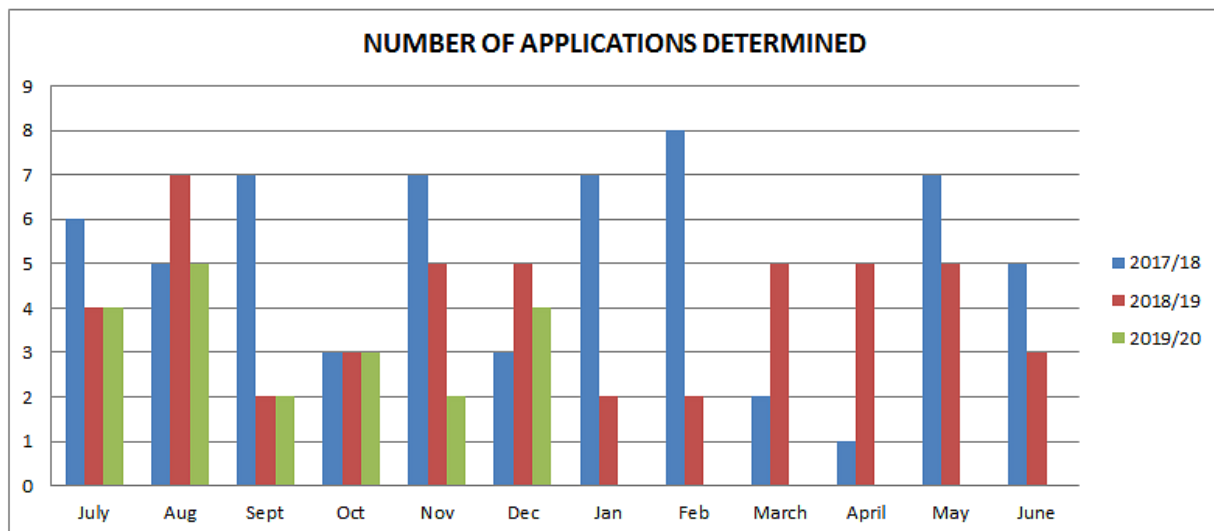
Local (L)	Merit based assessment where development consent is required. Target determination time of 40 business days.
Integrated (I)	Merit based assessment where approval from other authorities, such as RMS, RFS, DPI, is required in addition to development consent. The referral process extends the target determination time to 60 business days.
Modification (M)	Revision of previously approved application. No target determination time.
Stop the Clock (STC)	Calculation of active days stops while additional information required to complete the assessment is obtained from the applicant.
Complying (C)	Fast track approval process without the need for a full development application, if specific criteria are met. Target 10 to 20 business days.

Comparison determination times

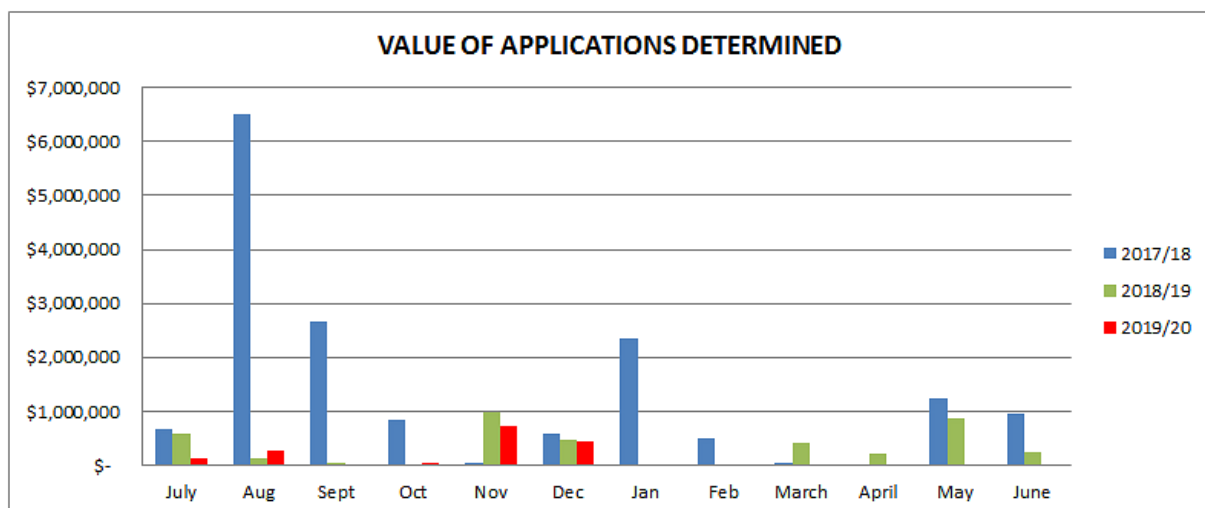
2014/15	Narrandera Shire Council average	43 days
2015/16	Narrandera Shire Council average	35 days

2016/17	Narrandera Shire Council average	26 days
2017/18	Narrandera Shire Council average	27 days
2018/19	Narrandera Shire Council average	38 days
2019/20	Narrandera Shire Council average - YTD	27 days

This graph details the comparative number of Development & Complying Development Applications determined by month since 2017/18.



This graph details the comparative value of Development & Complying Development Applications determined by month since 2017/18.



Certificates Issued

A summary of other development services activities undertaken during January 2020 is detailed in the following table:

Certificate Type	Number Issued
Construction Certificates	-
Building Certificates	1
Subdivision Certificates	-
Occupation Certificates	1
Compliance Certificates	-
Section 10.7 (previously 149) Certificates	16
Swimming Pool Compliance Certificates	2
On-Site Septic Management System Certificates	-

RECOMMENDATION

That Council:

1. Receive and note the Development Services Activities Report for January 2020.

20 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS

20.1 DECEMBER INCOME STATEMENT

Document ID: 453139

Author: Costing Officer

Authoriser: Deputy General Manager Corporate and Community

Theme: Statutory and Compulsory Reporting – Financial / Audit

Attachments: 1. [December 2019 Income Statement.pdf](#) 

RECOMMENDATION

That Council:

1. Receive and note the information contained in the Income Statement report for the period ending 31 December 2019.

PURPOSE

The purpose of this report is to present Council with the Statement of Income for the period ending 31 December 2019.

SUMMARY

This report contains operating income and expenditure for Council's General, Water and Sewer Funds. This statement will differ from that in the Annual Financial Statements due to the accrual process and calculation of depreciation.

BACKGROUND

Adopted Budget

The Original budget was adopted by Council on 21 May 2019. The budget will be reviewed at the end of each quarter during the year; subsequent reports will have the revised budget disclosed.

Rates & Annual charges

Rates & Charges are reported as fully received because revenue is accounted for once the Rates levy has been run. Rates notices for 2019/2020 were issued on 3 July.

Depreciation

Depreciation is run on a quarterly basis and has been calculated to September.

Grants and Contributions provided for Capital purposes

Grants and Contributions provided for capital purposes is showing at the end of October as a negative amount of \$141,000, this is due to the reversal of accrued grants and contributions for the 2018/2019 financial year.

Major variations to budget

There are no major variations to budget, which are evident at this point in time.

RECOMMENDATION

That Council:

1. Receive and note the information contained in the Income Statement report for the period ending 31 December 2019.

Narrandera Shire Council

General Fund Income Statement

for the period ending 31 December 2019

	Original Budget	Sept Revised Budget	Actual YTD
Income from Continuing Operations			
<i>Revenue:</i>			
Rates and Annual Charges	5,748	5,742	5,882
User Charges and Fees	1,849	1,816	694
Interest and Investment Revenues	414	414	883
Other Revenues	659	659	621
Grants & Contributions provided for Operating Purposes	6,898	4,525	2,687
Grants & Contributions provided for Capital Purposes	1,132	1,537	(141)
<i>Other Income:</i>			
Net gains from the disposal of assets	92	92	24
Net Share of interests in Joint Ventures & Associated Entities using the Equity Method	-	-	-
Total Income from Continuing Operations	16,792	14,785	10,650
Expenses from Continuing Operations			
Employee Benefits & On-Costs	6,242	6,215	3,118
Borrowing Costs	7	23	4
Materials & Contracts	3,627	4,698	1,977
Depreciation & Amortisation	4,098	4,098	2,049
Legal Costs	54	56	11
Other Expenses	1,423	1,466	961
Interest & Investment Losses	-	-	-
Net Losses from the Disposal of Assets	-	-	-
Net Share of interests in Joint Ventures & Associated	-	-	-
Total Expenses from Continuing Operations	15,451	16,556	8,120
Operating Result from Continuing Operations	1,341	(1,771)	2,530
Discontinued Operations			
Net Profit/(Loss) from Discontinued Operations	-	-	-
Net Operating Result for the Year	1,341	(1,771)	2,530
Net Operating Result attributable to Council	1,341	(1,771)	2,530
Net Operating Result attributable to Minority Interests	-	-	-
Net Operating Result for the year before Grants and Contributions provided for Capital Purposes	209	(3,308)	2,671

Narrandera Shire Council

Water Fund Income Statement
for the period ending 31 December 2019

	Original Budget	Sept Revised Budget	Actual YTD
Income from Continuing Operations			
<i>Revenue:</i>			
Rates and Annual Charges	728	728	751
User Charges and Fees	1,339	1,339	460
Interest and Investment Revenues	204	204	10
Other Revenues	-	-	-
Grants & Contributions provided for Operating Purposes	23	23	22
Grants & Contributions provided for Capital Purposes	770	770	-
<i>Other Income:</i>			
Net gains from the disposal of assets	-	-	-
Net Share of interests in Joint Ventures & Associated	-	-	-
Entities using the Equity Method	-	-	-
Total Income from Continuing Operations	3,064	3,064	1,243
Expenses from Continuing Operations			
Employee Benefits & On-Costs	795	802	365
Borrowing Costs	-	-	-
Materials & Contracts	253	246	235
Depreciation & Amortisation	511	511	256
Legal Costs	-	-	-
Other Expenses	255	255	66
Interest & Investment Losses	-	-	-
Net Losses from the Disposal of Assets	-	-	-
Net Share of interests in Joint Ventures & Associated	-	-	-
Total Expenses from Continuing Operations	1,814	1,814	922
Operating Result from Continuing Operations	1,250	1,250	322
Discontinued Operations			
Net Profit/(Loss) from Discontinued Operations	-	-	-
Net Operating Result for the Year	1,250	1,250	322
Net Operating Result attributable to Council	1,250	1,250	322
Net Operating Result attributable to Minority Interests	-	-	-
Net Operating Result for the year before Grants and Contributions provided for Capital Purposes	480	480	322

Narrandera Shire Council

Sewer Fund Income Statement
for the period ending 31 December 2019

	Original Budget	Sept Revised Budget	Actual YTD
Income from Continuing Operations			
<i>Revenue:</i>			
Rates and Annual Charges	1,239	1,239	1,299
User Charges and Fees	158	158	34
Interest and Investment Revenues	15	15	8
Other Revenues	-	-	2
Grants & Contributions provided for Operating Purposes	20	20	20
Grants & Contributions provided for Capital Purposes	758	758	-
<i>Other Income:</i>			
Net gains from the disposal of assets	-	-	-
Net Share of interests in Joint Ventures & Associated Entities using the Equity Method	-	-	-
Total Income from Continuing Operations	2,190	2,190	1,363
Expenses from Continuing Operations			
Employee Benefits & On-Costs	505	502	240
Borrowing Costs	-	-	-
Materials & Contracts	234	237	140
Depreciation & Amortisation	308	308	154
Legal Costs	-	-	-
Other Expenses	105	105	110
Interest & Investment Losses	-	-	-
Net Losses from the Disposal of Assets	-	-	-
Net Share of interests in Joint Ventures & Associated	-	-	-
Total Expenses from Continuing Operations	1,152	1,152	644
Operating Result from Continuing Operations	1,038	1,038	719
Discontinued Operations			
Net Profit/(Loss) from Discontinued Operations	-	-	-
Net Operating Result for the Year	1,038	1,038	719
Net Operating Result attributable to Council	1,038	1,038	719
Net Operating Result attributable to Minority Interests	-	-	-
Net Operating Result for the year before Grants and Contributions provided for Capital Purposes	280	280	719

Narrandera Shire Council

Consolidated Income Statement
for the period ending 31 December 2019

	Original Budget	Sept Revised Budget	Actual YTD
Income from Continuing Operations			
<i>Revenue:</i>			
Rates and Annual Charges	7,715	7,709	7,932
User Charges and Fees	3,346	3,313	1,188
Interest and Investment Revenues	633	633	901
Other Revenues	659	659	623
Grants & Contributions provided for Operating Purposes	6,941	4,568	2,729
Grants & Contributions provided for Capital Purposes	2,660	3,065	(141)
<i>Other Income:</i>			
Net gains from the disposal of assets	92	92	24
Net Share of interests in Joint Ventures & Associated Entities using the Equity Method	-	-	-
Total Income from Continuing Operations	22,046	20,039	13,256
Expenses from Continuing Operations			
Employee Benefits & On-Costs	7,542	7,519	3,723
Borrowing Costs	7	23	4
Materials & Contracts	4,114	5,181	2,352
Depreciation & Amortisation	4,917	4,917	2,459
Legal Costs	54	56	11
Other Expenses	1,783	1,826	1,137
Interest & Investment Losses	-	-	-
Net Losses from the Disposal of Assets	-	-	-
Net Share of interests in Joint Ventures & Associated	-	-	-
Total Expenses from Continuing Operations	18,417	19,522	9,686
Operating Result from Continuing Operations	3,629	517	3,571
Discontinued Operations			
Net Profit/(Loss) from Discontinued Operations	-	-	-
Net Operating Result for the Year	3,629	517	3,571
Net Operating Result attributable to Council	3,629	517	3,571
Net Operating Result attributable to Minority Interests	-	-	-
Net Operating Result for the year before Grants and Contributions provided for Capital Purposes	969	(2,548)	3,712

20.2 DECEMBER STATEMENT OF INVESTMENTS

Document ID: 453172
Author: Costing Officer
Authoriser: Deputy General Manager Corporate and Community
Theme: Statutory and Compulsory Reporting – Financial / Audit
Attachments: Nil

RECOMMENDATION

That Council:

1. Receive and note the information contained in the Statement of Investments report as at 31 December 2019.

PURPOSE

The purpose of this report is to enable Council to track the progress of its investments.

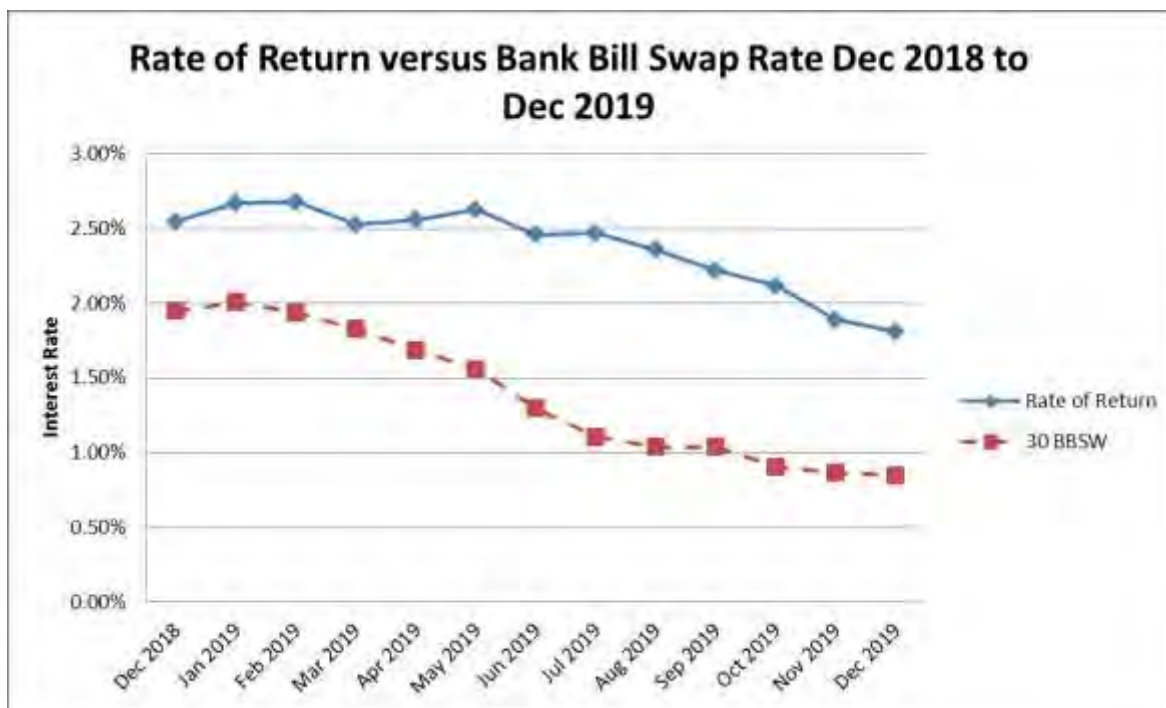
SUMMARY

Fund Balance (GL)	
GENERAL	15,348,422.57
WATER	7,451,203.42
SEWERAGE	754,258.72
TRUST	98,819.52
	23,652,704.23

BACKGROUND

Council Funds				
Banking Authority	Amount	%	Yield	Due Date
Direct Investments A to BBB-				
Elders Rural Bank	1,000,000.00	4.25%	2.70%	18 Feb 2020
Elders Rural Bank	1,000,000.00	4.25%	2.51%	18 Apr 2020
IMB	1,000,000.00	4.25%	1.55%	22 May 2020
Bendigo Bank	1,000,000.00	4.25%	1.50%	24 Jul 2020
Bendigo Bank	750,000.00	3.18%	1.50%	11 Aug 2020
Bendigo Bank	1,000,000.00	4.25%	1.50%	19 Nov 2020
Bendigo Bank	1,000,000.00	4.25%	1.50%	3 Dec 2020
Direct Investments AA- to A	6,750,000.00	28.68%		

Direct Investments AAA to AA-				
NAB Cashmaximiser	1,053,884.71	4.47%	0.10%	31 Jan 2020
NAB	1,000,000.00	4.25%	2.09%	9 Jan 2020
NAB	1,000,000.00	4.25%	1.70%	8 Jun 2020
NAB	1,000,000.00	4.25%	1.53%	7 Aug 2020
NAB	750,000.00	3.18%	1.50%	14 Oct 2020
NAB	1,000,000.00	4.25%	1.41%	26 Oct 2020
St George	1,000,000.00	4.25%	2.75%	10 Jan 2020
St George	1,000,000.00	4.25%	2.25%	22 Feb 2020
St George	1,000,000.00	4.25%	2.25%	22 Feb 2020
St George	750,000.00	3.18%	2.52%	20 Mar 2020
St George	1,000,000.00	4.25%	2.00%	12 Apr 2020
St George	1,000,000.00	4.25%	2.60%	23 Apr 2020
St George	750,000.00	3.18%	1.78%	4 Jun 2020
St George	1,000,000.00	4.25%	1.70%	10 Sep 2020
Suncorp	1,000,000.00	4.25%	1.50%	3 Mar 2020
Suncorp	1,000,000.00	4.25%	1.60%	1 May 2020
Suncorp	500,000.00	2.12%	1.63%	13 Jul 2020
Suncorp	1,000,000.00	4.25%	1.47%	15 Sep 2020
	16,803,884.71	71.38%		
Council Funds	23,553,884.71	100%		
Monthly Investment Performance				
Period Ending	Investments	Weighted Average	BBSW 30 day rate	Variance
Dec 2018	25,570,918.29	2.55%	1.950%	0.60%
Jan 2019	24,471,179.64	2.67%	2.010%	0.66%
Feb 2019	24,321,376.27	2.68%	1.940%	0.74%
Mar 2019	25,421,897.58	2.53%	1.830%	0.70%
Apr 2019	24,302,368.60	2.56%	1.690%	0.87%
May 2019	23,722,659.37	2.63%	1.560%	1.07%
Jun 2019	24,673,011.70	2.46%	1.300%	1.16%
Jul 2019	24,573,234.96	2.47%	1.110%	1.36%
Aug 2019	24,373,396.59	2.36%	1.040%	1.32%
Sep 2019	23,803,509.00	2.22%	1.040%	1.18%
Oct 2019	22,803,634.26	2.12%	0.910%	1.21%
Nov 2019	23,303,764.93	1.89%	0.870%	1.02%
Dec 2019	23,553,884.71	1.81%	0.850%	0.96%
Trust Funds				
Banking Authority	Amount	%	Yield	Due Date
Direct Investments AAA to AA-				
National Australia Bank (Art Trust)	67,491.06	67.62%	1.45%	23/11/2020
Bendigo Bank (Tourist Trust)	31,328.46	32.38%	2.30%	21/03/2020
Trust Funds	98,819.52			



Individual Limits					
Institution	Rating		Amount Invested	Council %	
Bendigo Bank	BBB+	A2	\$ 3,781,328.46	16.0%	Max 20%
Elders Rural Bank	BBB+	A2	\$ 2,000,000.00	8.5%	Max 20%
IMB	BBB	A2	\$ 1,000,000.00	4.2%	Max 20%
NAB	AA-	A1+	\$ 5,871,375.77	24.8%	Max 35%
Suncorp	A+	A1	\$ 3,500,000.00	14.8%	Max 25%
StGeorge	AA	A1+	\$ 7,500,000.00	31.7%	Max 35%
Macquarie Bank	A-	A1	\$ -	0.0%	Max 25%
Commonwealth Bank	AA-	A1+	\$ -	0.0%	Max 35%

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

The investments listed above have been made in accordance with the Local Government Act, the Regulations and Council’s Investment Policy.

ISSUES AND IMPLICATIONS

Policy

N/A

Financial

N/A

Legal / Statutory

Compliance with Clause 212 Local Government Regulation 2005

Community Engagement / Communication

N/A

Human Resources / Industrial Relations (if applicable)

N/A

RISKS

The Reserve bank has retained the reference rate at 0.75% in November and December 2019. Potential exists for further reductions in the rate during 2020. This presents a risk to the return received on investments placed in 2019/20, this will be reviewed and adjusted accordingly in the December 2019/20 budget review.

RECOMMENDATION

That Council:

1. Receive and note the information contained in the Statement of Investments report as at 31 December 2019.

20.3 DECEMBER STATEMENT OF BANK BALANCES

Document ID: 453237
Author: Costing Officer
Authoriser: Deputy General Manager Corporate and Community
Theme: Statutory and Compulsory Reporting – Financial / Audit
Attachments: Nil

RECOMMENDATION

That Council:

1. Receive and note the information contained in the Statement of Bank Balances report as at 31 December 2019

PURPOSE

The purpose of this report is so that Council is aware of the amount of funds held in its operating account

BACKGROUND

Opening Cashbook Balance	861,724.33
Plus Receipt	4,233,082.20
Less Payments	3,885,000.33
Current Cashbook Balance	<u>1,209,806.20</u>
Statement Summary	
Opening Statement Balance	502,361.67
Plus Receipts	4,494,894.75
Less Payments	3,886,071.09
Current Statement Balance	<u>1,111,185.33</u>
Plus Unpresented Receipts	101,239.59
Less Unpresented Payments	2,618.72
Reconciliation Balance	<u>1,209,806.20</u>
GL BALANCE	<u>1,209,806.20</u>
Unpaid Creditors	1,327.18
Overdraft Limit arranged with Bank 01/01/1989	350,000.00

RECOMMENDATION

That Council:

1. Receive and note the information contained in the Statement of Bank Balances report as at 31 December 2019

20.4 OVERVIEW OF 2019 GENERAL LAND REVALUATION

Document ID: 453555

Author: Senior Finance Officer

Authoriser: Deputy General Manager Corporate and Community

Theme: Statutory and Compulsory Reporting – Financial / Audit

Attachments: 1. **2019 Land Revaluation Percentage Increase Mapping.pdf**
(under separate cover) [⇒](#)

RECOMMENDATION

That Council:

1. Receive and note the 2019 general land valuations to be used commencing 1 July 2020 for the purpose of levying an ordinary rate on rateable properties.

PURPOSE

The purpose of this report is to provide Council with an overview of the recent general land revaluation base dated 1 July 2019.

SUMMARY

The report analyses the financial implications of the 2019 land valuations.

BACKGROUND

Council's current valuations are base dated 1 July 2016, previously new valuations were determined every four years as part of the revaluation cycle managed by the Office of the Valuer-General. However, Councils across the state were required to move to common three-year cycles when the Fire & Emergency Services Levy (FESL) was proposed. The 1 July 2016 land values were used for the 2017-18, 2018-19 and 2019-20 rating years and the 1 July 2019 land values will be used for the 2020-21, 2021-22 and 2022-23 rating years.

From the information received from the Office of the Valuer-General it is understood that property owners will be advised of their new land valuation by a letter issued direct from the Office of the Valuer General during January 2019. The correspondence will also detail the appeal process, should a property owner believe that they have a basis for an objection against the assessed 2019 land value they have 60 days from the date of issue to lodge an objection. All enquiries are managed by the Office of the Valuer-General with Council having no involvement with either the valuation process or the objection review.

As this report analyses the financial implication of the 2019 land valuations, it is important that Councillors note the following comments:-

- *An increase in the valuation does not automatically mean an increase in the dollar amount payable for the ordinary rate.*

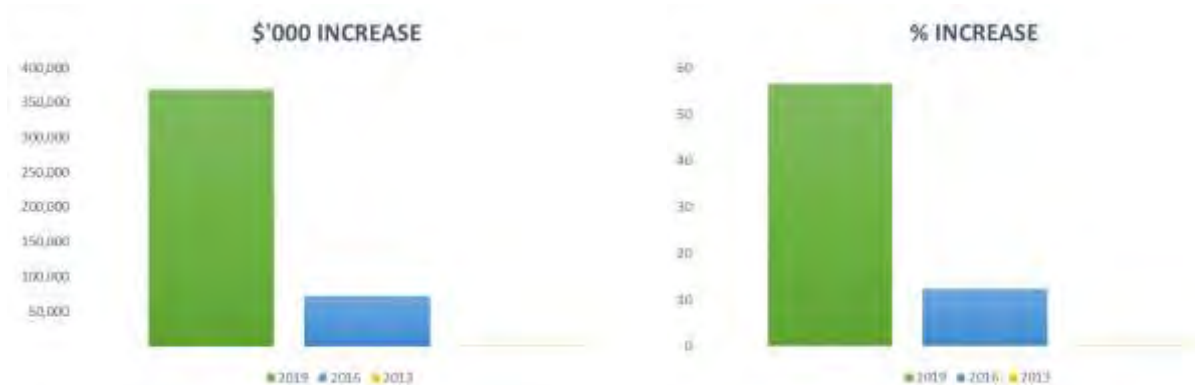
- For the dollar amount of the ordinary rate to increase for an individual property, the individual property valuation must increase by a greater percentage than the average percentage increase for that particular rate category or sub-category.
- *A decrease in the valuation does not automatically mean a decrease in the dollar amount payable for the ordinary rate.*
 - For the dollar amount of the ordinary rate to decrease for an individual property, the individual property valuation must decrease by a greater percentage than the average percentage decrease for that particular rate category or sub-category.
- Greater variations may be expected depending on the number of successful land valuation appeals to the Office of the Valuer-General by property owners and the application of apportionment values for various allowances.
- The indicative variations in the ordinary rate payable within the body of this report are based on Council yielding exactly the same amount of revenue from the 1 July 2019 land valuation as it has from the 1 July 2016 land valuations. This reflects rate pegging legislation that limits the overall yield Council can levy from rates. The revaluation is a redistribution of the rate in accordance with the valuation changes and is displayed below.
- Council adopts the percent and dollar value yielded for a category or sub-category from the revenue policy during the annual budget process. However, prior to the adoption of the rates and charges council can determine and set the total percentage to yield from each category or sub-category. Changes to this percentage will increase or decrease the ordinary rate value and the total amount yielded from all categories must remain within the Permissible notional yield for Narrandera Shire Council.

Category	2019		2016		Minimum	Total Yield	Yield
	Rate in \$	Min. LV	Rate in \$	Min. LV			
Farmland	\$0.32964	\$81,908.63	\$0.55725	\$48,452.44	\$ 270.00	\$2,936,204	59.42%
Residential Ordinary	\$0.66108	\$40,842.38	\$0.88586	\$30,478.72	\$ 270.00	\$ 240,564	4.87%
Residential Narrandera	\$1.83491	\$25,614.28	\$1.72722	\$27,211.30	\$ 470.00	\$1,262,624	25.55%
Business Ordinary	\$1.06274	\$25,406.03	\$1.31375	\$20,551.87	\$ 270.00	\$ 70,583	1.43%
Business Narrandera	\$2.58045	\$18,213.91	\$2.58269	\$18,198.10	\$ 470.00	\$ 322,357	6.52%

Category	2019				2016				Base %	Total Yield	Yield
	Base \$	Base Yield	Rate in \$	Ad Val Yield	Base \$	Base Yield	Rate in \$	Ad Val Yield			
Residential Barellan	\$ 192.56	\$ 32,350	\$ 2.36	\$ 33,670.33	\$ 190.21	\$ 31,956	\$ 2.2293	\$ 33,875.41	49.00%	\$ 66,020	1.34%
Residential Grong Grong	\$ 146.17	\$ 9,355	\$ 2.73	\$ 9,737.78	\$ 146.17	\$ 9,355	\$ 2.6186	\$ 9,737.01	49.00%	\$ 19,092	0.39%
Business Barellan	\$ 259.16	\$ 9,330	\$ 1.73	\$ 9,710.65	\$ 259.16	\$ 9,330	\$ 1.8688	\$ 9,710.49	49.00%	\$ 19,040	0.39%
Business Grong Grong	\$ 178.46	\$ 2,320	\$ 2.37	\$ 2,415.12	\$ 178.47	\$ 2,320	\$ 2.1689	\$ 2,414.65	49.00%	\$ 4,735	0.10%

Statistical Analysis

- Council’s overall valuation register comprises 3798 entries with rateable entries totalling 3579.
 - 1.
 - Land values base dated 1 July 2016 total \$652,053,182.
 - 2.
 - Land values base dated 1 July 2019 total \$1,020,748,820.
 - 3.
 - This represents an increase of \$368,695,638 or 56.54% in valuations across the Shire.

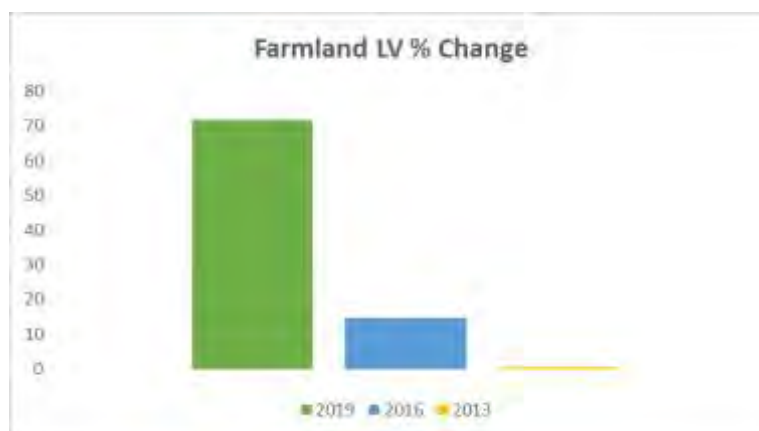


The following information is a summary of land value movements and indicative financial variations of the ordinary rate payable for each rate category or subcategory:-

Farmland Ordinary

Inclusive of all rateable assessments categorised as farmland.

This category comprises 815 rateable assessments where there is an average increase of 71.64% in valuations.



Northern farmland assessments experienced an average increase of 78.98% in valuations, Central farmland assessments experienced an average increase of 74.06% in valuations and Southern farmland assessments experienced an average increase of 60.84% in

valuations. Farmland in the North has increased in value to a greater extent than the South so the rate yield will broadly transfer to the Northern line with the valuation change. However, there will be individual instances where the change in valuation does not follow the general trend.



In regard to the ordinary rate payable:-

Northern farmland assessments

Ordinary Rate Payable	2019 Assessments	2016 Assessments
\$501 to \$750 decrease	3	1
\$251 to \$500 decrease	3	0
\$1 to \$250 decrease	22	4
\$0	12	0
\$1 to \$250 increase	163	286
\$251 to \$500 increase	68	5
\$501 to \$750 increase	14	0
\$751 to \$1,000 increase	2	0
\$1,001 to \$1,500 increase	2	0
\$1,501 to \$2,000 increase	1	0

- A property with a 46.98% valuation increase, i.e. \$298,000 to \$438,000 would experience an ordinary rate decrease of \$216.79.

- A property with a 71.82% valuation increase, i.e. \$1,100,000 to \$1,890,000 would experience an ordinary rate increase of \$100.39.
- A property with a 106.3% valuation increase, i.e. \$1,270,000 to \$2,620,000 would experience an ordinary rate increase of \$1,559.41.

Central farmland assessments

Ordinary Rate Payable	2019 Assessments	2016 Assessments
\$2,001 to \$6,000 decrease	2	0
\$1,001 to \$2,000 decrease	2	0
\$751 to \$1,000 decrease	1	1
\$501 to \$750 decrease	3	0
\$251 to \$500 decrease	6	0
\$1 to \$250 decrease	63	15
\$0	11	0
\$1 to \$250 increase	108	246
\$251 to \$500 increase	55	9
\$501 to \$750 increase	11	1
\$751 to \$1,000 increase	3	1
\$1,001 to \$1,500 increase	3	2

- A property with a 83.48% valuation increase, i.e. \$2,785,000 to \$5,110,000 would experience an ordinary rate increase of \$1,325.04.
- A property with a 46.70% valuation increase, i.e. \$818,000 to \$1,200,000 would experience an ordinary rate decrease of \$602.66.
- A property with a 39.14% valuation increase, i.e. \$5,340,000 to \$7,430,000 would experience an ordinary rate decrease of \$5,265.09.

4.

Southern farmland assessments

Ordinary Rate Payable	2019 Assessments	2016 Assessments
\$10,001 to \$15,000 decrease	1	0
\$5,001 to \$10,000 decrease	2	0
\$2,001 to \$5,000 decrease	6	1
\$1,001 to \$2,000 decrease	5	5
\$751 to \$1,000 decrease	12	1

\$501 to \$750 decrease	8	0
\$251 to \$500 decrease	15	3
\$1 to \$250 decrease	163	14
\$0	13	0
\$1 to \$250 increase	19	223
\$251 to \$500 increase	8	20
\$501 to \$750 increase	3	3
\$751 to \$1,000 increase	1	1
\$1,001 to \$1,500 increase	1	3

- A property with a 13.79% valuation increase, i.e. \$7,830,000 to \$8,910,000 would experience an ordinary rate decrease of \$14,261.95.
- A property with a 64.80% valuation increase, i.e. \$6,250,000 to \$10,300,000 would experience an ordinary rate decrease of \$875.50.
- A property with a 83.39% valuation increase, i.e. \$2,192,000 to \$4,020,000 would experience an ordinary rate decrease of \$1,036.49.

Residential Ordinary

Inclusive of rateable assessments categorised as residential within areas such as Pine Hill, Bells Estate, Nallaboomba Estate, Gillenbah, Kamarah, Binya and areas surrounding Barellan and Grong Grong.

This category comprises 433 rateable assessments where there is an average increase of 28.10% in valuations.



In regard to the ordinary rate payable:-

Ordinary Rate Payable	2019 Assessments	2016 Assessments
\$251 to \$500 decrease	4	1
\$1 to \$250 decrease	189	56
\$0	186	0
\$1 to \$250 increase	40	359
\$251 to \$500 increase	10	0
\$501 to \$750 increase	3	1
\$751 to \$1,000 increase	0	0
\$1,001 to \$1,500 increase	1	0

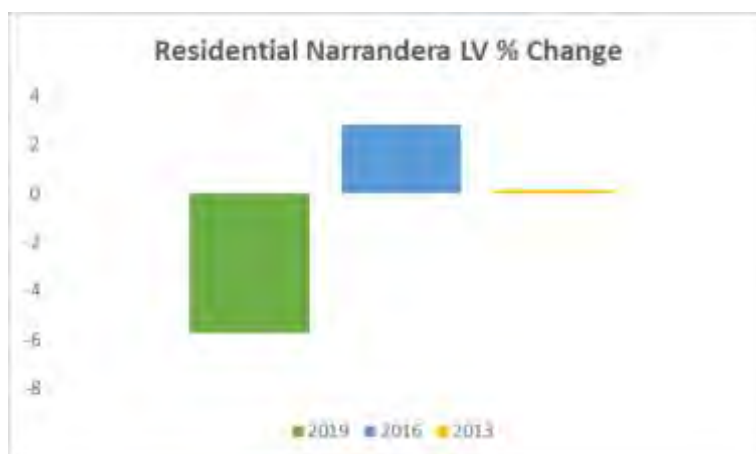
- A property with a 6.43% valuation decrease, i.e. \$40,400 to \$37,800 would experience an ordinary rate decrease of \$461.73.
- A property with a 5.00% valuation increase, i.e. \$90,000 to \$94,500 would experience an ordinary rate decrease of \$17.33.
- A property with a 29.25% valuation increase, i.e. \$88,200 to \$114,000 would experience an ordinary rate increase of \$3.66.
- A property with a 82.93% valuation increase, i.e. \$29,300 to \$53,600 would experience an ordinary rate increase of \$523.29.

5.

Residential Narrandera

Inclusive of rateable assessments categorised as residential within the township of Narrandera.

This subcategory comprises 1738 rateable assessments where there is an average decrease of 5.75% in valuations.



In regard to the ordinary rate payable:-

Ordinary Rate Payable	2019 Assessments	2016 Assessments
\$501 to \$750 decrease	0	1
\$251 to \$500 decrease	0	55
\$1 to \$250 decrease	1345	260
\$0	243	0
\$1 to \$250 increase	145	1418
\$251 to \$500 increase	4	3
\$501 to \$750 increase	1	0

- A property with a 23.09% valuation decrease, i.e. \$47,200 to \$36,300 would experience an ordinary rate decrease of \$149.18
 - A property with a 7% valuation increase, i.e. \$30,000 to \$27,900 would experience no change in the ordinary rate.
- 6.
- A property with a 26.32% valuation increase, i.e. \$38,000 to \$48,900 would experience an ordinary rate increase of \$224.42
- 7.
- A property with a 66.66% valuation increase, i.e. \$45,000 to \$75,000 would experience an ordinary rate increase of \$598.94

Residential Barellan

Inclusive of rateable assessments categorised as residential within the village of Barellan. This subcategory comprises 168 rateable assessments where there is an average decrease of 6.28% in valuations.



In regard to the ordinary rate payable:-

Ordinary Rate Payable	2019 Assessments	2016 Assessments
\$1 to \$250 decrease	19	22
\$0	130	6
\$1 to \$250 increase	19	138
\$251 to \$500 increase	0	1

- A property with a 6.71% valuation decrease, i.e. \$28,300 to \$26,400 would experience an ordinary rate decrease of \$5.56
- A property with a 25.00% valuation increase, i.e. \$18,000 to \$22,500 would experience an ordinary rate increase of \$132.02

Residential Grong Grong

Inclusive of rateable assessments categorised as residential within the village of Grong Grong.

This subcategory comprises 64 rateable assessments where there is an average decrease of 2.11% in valuations.



In regard to the ordinary rate payable:-

Ordinary Rate Payable	2019 Assessments	2016 Assessments
\$1 to \$250 decrease	35	55
\$0	0	0
\$1 to \$250 increase	29	12

- A property with a 20.00% valuation decrease, i.e. \$11,000 to \$8,800 would experience an ordinary rate decrease of \$48.11

- A property with a 36.29% valuation increase, i.e. \$5,870 to \$8,000 would experience an ordinary rate increase of \$64.41

Business Ordinary

Inclusive of rateable assessments categorised as business within areas such as Pine Hill, Bells Estate, Nallaboomba Estate, Gillenbah, Kamarah, Binya and areas surrounding Barellan and Grong Grong.

This category comprises 101 rateable assessments where there is an average increase of 41.63% in valuations.



In regard to the ordinary rate payable:-

Ordinary Rate Payable	2019 Assessments	2016 Assessments
\$501 to \$750 decrease	2	0
\$251 to \$500 decrease	7	1
\$1 to \$250 decrease	16	24
\$0	47	0
\$1 to \$250 increase	24	68
\$251 to \$500 increase	2	0
\$501 to \$750 increase	1	0
\$751 to \$1,000 increase	1	0
\$1,001 to \$1,500 increase	1	0

- A property with a 4.06% valuation increase, i.e. \$345,000 to \$359,000 would experience an ordinary rate decrease of \$717.20
- A property with a 65.20% valuation increase, i.e. \$2,730 to \$4,510 would experience no change in the ordinary rate.

- A property with a 107.43% valuation increase, i.e. \$148,000 to \$307,000 would experience an ordinary rate increase of \$1318.26

Business Narrandera

Inclusive of rateable assessments categorised as business within the township of Narrandera.

This subcategory comprises 200 rateable assessments where there is an average increase of 1.04% in valuations.



In regard to the ordinary rate payable:-

Ordinary Rate Payable	2019 Assessments	2016 Assessments
\$1,001 to \$1,500 decrease	2	0
\$751 to \$1,000 decrease	0	0
\$501 to \$750 decrease	3	1
\$251 to \$500 decrease	12	0
\$1 to \$250 decrease	35	45
\$0	22	0
\$1 to \$250 increase	122	154
\$251 to \$500 increase	3	6
\$501 to \$750 increase	0	1
\$751 to \$1,000 increase	0	0
\$1,001 to \$2,00 increase	1	0

- A property with a 15.14% valuation decrease, i.e. \$277,500 to \$235,500 would experience an ordinary rate decrease of \$1,090.01
- A property with a 4.18% valuation increase, i.e. \$26,300 to \$27,400 would experience an ordinary rate increase of \$27.80

- A property with a 30.00% valuation increase, i.e. \$220,000 to \$286,000 would experience an ordinary rate increase of \$1698.16

Business Barellan

Inclusive of rateable assessments categorised as business within the village of Barellan.

This subcategory comprises 36 rateable assessments where there is an average decrease of 1.59% in valuations.



In regard to the ordinary rate payable:-

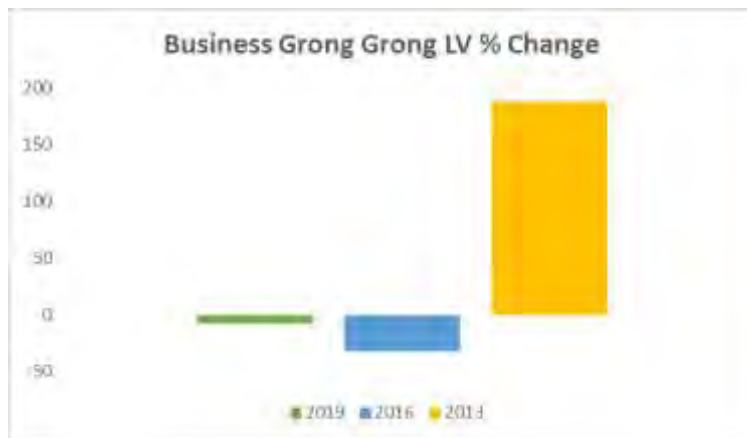
Ordinary Rate Payable	2019 Assessments	2016 Assessments
\$1 to \$250 decrease	34	10
\$0	0	0
\$1 to \$250 increase	1	26
\$251 to \$500 increase	0	0
\$501 to \$750 increase	0	0
\$751 to \$1,000 increase	1	0

- A property with a 6.43% valuation decrease, i.e. \$42,000 to \$39,300 would experience an ordinary rate decrease of \$106.76
- A property with a 6.25% valuation decrease, i.e. \$19,200 to \$18,000 would experience an ordinary rate decrease of \$48.21
- A property with a 83.20% valuation increase, i.e. \$72,600 to \$133,000 would experience an ordinary rate increase of \$938.22

Business Grong Grong

Inclusive of rateable assessments categorised as business within the village of Grong Grong.

This subcategory comprises 13 rateable assessments where there is an average decrease of 7.36% in valuations. However, this does not mean that the ordinary rate will decrease accordingly.



In regard to the ordinary rate payable:-

Ordinary Rate Payable	2019 Assessments	2016 Assessments
\$1 to \$250 decrease	9	11
\$0	0	0
\$1 to \$250 increase	4	3

- A property with a 27.93% valuation decrease, i.e. \$22,200 to \$16,000 would experience an ordinary rate decrease of \$102.63
- A property with a 9.09% valuation decrease, i.e. \$4,400 to \$4,000 would experience an ordinary rate decrease of \$0.72
- A property with a 4.92% valuation increase, i.e. \$24,400 to \$25,600 would experience an ordinary rate decrease of \$76.99

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Civic Leadership

Strategy

5.1 - To have a Council that demonstrates effective management consistently, also a Council that communicates and engages well with the community and works collaboratively

Action

5.1.1 - Accountable, transparent and ensure open communication between the community and Council

ISSUES AND IMPLICATIONS**Policy**

N/A

Financial

Revenue from the ordinary rate is one of the primary sources of revenue for Council and it is important to ascertain the impact of the new valuations on the existing rating structure and upon individual property owners.

Legal / Statutory

Local Government Act 1993

Valuation Act 1916

Community Engagement / Communication

N/A

Human Resources / Industrial Relations (if applicable)

N/A

RISKS

N/A

OPTIONS

That Council note the receipt of the 2019 general land valuations to be used commencing 1 July 2020 for the purpose of levying an ordinary rate on rateable properties.

RECOMMENDATION

That Council:

1. Receive and note the 2019 general land valuations to be used commencing 1 July 2020 for the purpose of levying an ordinary rate on rateable properties.

20.5 DECEMBER 2019 QUARTERLY BUDGET REVIEW

- Document ID:** 456275
Author: Senior Finance Officer
Authoriser: Deputy General Manager Corporate and Community
Theme: Statutory and Compulsory Reporting – Financial / Audit
Attachments: 1. [December 2019 Quarterly Budget Review Statement.pdf](#) ↓
 2. [Reserve balance listing 05-02-2020.pdf](#) ↓

RECOMMENDATION

That Council

1. Receive, note and adopt the information and variations contained in the December Quarterly Review.

PURPOSE

The purpose of this report is to present Council’s December Quarterly Budget Review Statement.

SUMMARY

The General Fund forecast net operating result from continuing operations after the quarter is a surplus of \$3,807,000 compared to the original budget forecast result of a surplus of \$1,341,000. This is shown on page 8 of the attachment.

The General Fund forecast net operating result before grants and contributions provided for capital after the quarter is a deficit of (\$1,290,000) compared to original budget forecast of a surplus of \$209,000. This is a result of reducing the Financial Assistance Grant (FAG) that was received in advance last financial year and reduced interest earned these are partly offset by the sale of equities and temporary transfer of water allocations.

Below is a table that outlines each of Council Fund’s operating position before capital grants.

Operating Position before Capital Grants		
Fund	Original (\$000's)	Dec (\$000's)
General	209	(1,290)
Water	480	345
Sewer	280	280
Consolidated	969	(665)

BACKGROUND

Council in accordance with the Local Government Financial Regulations is required to prepare a Quarterly Budget Review Statement (QBRS).

The Financial Regulations mandate a minimum of six statements that must be produced. These are a Statement by the Responsible Accounting Officer, Income & Expenses Statement, Capital Budget Statement, Cash & Investments Position Statement, Key Performance Indicators and a Statement of Contracts and Other Expenses.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Nil

ISSUES AND IMPLICATIONS

Policy

Nil

Financial

Council's short term Financial position (the level of working capital) is satisfactory as at 30 December 2019.

Legal / Statutory

To comply with Local Government Regulations 2005 Part 9 Division 3 Clause 203.

Community Engagement / Communication

N/A

Human Resources / Industrial Relations (if applicable)

N/A

RISKS

N/A

Significant variations during the December quarter are detailed below by Activity.

INCOME

Rates & Annual Charges

- The Domestic Waste collection charges budget has been increased \$4,000 for revenue received from service additions.

User Charges & Fees

- Operating budget for the truck wash income has been decreased \$70,000 as this will not be operational until March 2020.
- Narrandera Community transport full recovery costs have been increased \$10,000 to reflect higher than anticipated service demand.

Interest and Investment Revenues

- Southern Phones dividend received is higher than budget and has been increased \$4,000.

- Interest received from investments placed has been reduced \$136,000 to reflect the fall in the interest rate and revised estimated income.

Other Revenues

- Other Revenues has been increased \$886,000 for the temporary transfer of water allocations. Council's ability to undertake a temporary transfer was not confirmed until after the budget had been adopted. Proceeds have been transferred to reserve. Further transfers may occur in the second half of the financial year.

Grants & Contributions - Operating

- Income for RSO projects has been increased \$3,000 for the additional funding received for NSW Bike week and the 2020 Road Safety Youth Awareness program (RYDA).

Grants & Contributions - Capital

- Grant funding for the Narrandera sportsground clubrooms has been approved, budgeted revenue increased \$1,573,360 (Department of Health \$1,400,000, AFL contribution \$100,000, Narrandera Imperial Football club \$73,360). The total project value is displayed in capital expenditure, council will be required to transfer \$315,000 from reserves to complete the project at current estimated cost.

Net gain from disposal of assets

- The profit from the sale of Southern Phone shares has resulted in an increase of \$786,000 to the budget. This is the Narrandera Shire Council share of proceeds from the sale of Southern Phones to AGL.

The total increase in income for the December budget review is \$3,063,000

EXPENDITURE

Employee Costs

- Wages and salaries budgets have been reallocated to materials and contracts for Barellan Landfill (\$2,000) and Development control and compliance (\$11,600).

Materials & Contracts

- Narrandera truck wash expenditure has been reduced \$70,000, expenses will commence when the service is operational in March 2020.
- The Narrandera landfill budget has been increased \$20,000 for green waste shredding expenses.
- The budget has been increased for Barellan landfill (\$2,000), development control and compliance materials and contracts (\$2,000), legal expenses (\$8,000) and sundry expenses (\$1,000) from savings in employee wages and salaries.
- Waste management budgets have been increased for higher than anticipated compactor (\$10,000) and leaf collection (\$5,000) expenses.
- Parkside museum furniture and fittings budget has been increased \$4,000 from the sale of shells (\$2,000) and unexpended capital project (\$2,000).
- RSO projects have been increased \$3,000 for funding received for NSW bike week and the 2020 Road Safety Youth Awareness program (RYDA) program.

Other Expenses

- Financial charges expense has been increased \$20,000 for the charges associated with temporary transfer of water allocations.

Capital Expenditure

- The Narrandera Sportsground club room project has been added to the capital budget at \$1,888,360, being the most recent estimate from the project manager.
- Lake Talbot Tourist Park road improvements project has been cancelled (\$20,000) and transferred to reserves due to the priority to complete playground on the Murrumbidgee projects.
- The budget of \$2,000 has been transferred from Parkside museum upgrade to Parkside museum furniture and fittings.

The total decrease in Operating expenditure for the general fund is \$2,000.

The Water fund operating income has been reduced \$59,700 for interest received to reflect the fall in the interest rate and revised estimated income. Operating expenditure has been increased for Bores expenses (\$50,000) and Pump station expenses (\$25,000) due to the failure of the pump in Bore 1 and the impact of the drought. The total transfer from reserves is \$134,700.

There have been no changes to the Sewer Fund for the December quarter.

CONCLUSION

It will be recommended that Council Receive, note and adopt the December Quarterly review in accordance with the Local Government Financial Regulations.

RECOMMENDATION

That Council

1. Receive, note and adopt the information and variations contained in the December Quarterly Review.

Narrandera Shire Council

Quarterly Budget Review Statement
for the period 01/10/19 to 31/12/19

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Narrandera Shire Council

Quarterly Budget Review Statement
for the period 01/10/19 to 31/12/19

Report by Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

31 December 2019

It is my opinion that the Quarterly Budget Review Statement for Narrandera Shire Council for the quarter ended 31/12/19 indicates that Council's projected financial position at 30/6/20 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed:  _____

date: 28/1/2020

Martin Hiscox
Responsible Accounting Officer

Narrandera Shire Council

Quarterly Budget Review Statement

Page 3

for the period 01/10/19 to 31/12/19

Income & Expenses Budget Review Statement

Budget review for the quarter ended 31 December 2019

Income & Expenses - Council Consolidated

(\$000's)	Original Budget 2019/20	Approved Changes			Revised Budget 2019/20	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than by QBRs	Sep QBRs					
Income									
Rates and Annual Charges	7,715	-	-	(6)	7,709	4	7,713	7,932	
User Charges and Fees	3,346	-	-	(33)	3,313	(58)	3,255	1,188	
Interest and Investment Revenues	633	-	-	-	633	(192)	441	115	
Other Revenues	659	-	-	-	659	888	1,547	623	
Grants & Contributions - Operating	6,941	(1,960)	-	134	5,115	3	5,118	2,729	
Grants & Contributions - Capital	2,660	1,987	48	405	5,100	1,573	6,673	(141)	
Net gain from disposal of assets	92	-	-	-	92	786	878	810	
Share of Interests in Joint Ventures	-	-	-	-	-	-	-	-	
Total Income from Continuing Operations	22,046	27	48	500	22,621	3,004	25,625	13,256	
Expenses									
Employee Costs	7,542	-	-	(23)	7,519	(13)	7,506	3,723	
Borrowing Costs	7	16	-	-	23	-	23	4	
Materials & Contracts	4,114	997	22	70	5,203	65	5,268	2,352	
Depreciation	4,917	-	-	-	4,917	-	4,917	2,459	
Legal Costs	54	-	-	2	56	-	56	11	
Consultants	-	-	-	-	-	-	-	-	
Other Expenses	1,783	-	-	43	1,826	21	1,847	1,137	
Interest & Investment Losses	-	-	-	-	-	-	-	-	
Net Loss from disposal of assets	-	-	-	-	-	-	-	-	
Share of interests in Joint Ventures	-	-	-	-	-	-	-	-	
Total Expenses from Continuing Operations	18,417	1,013	22	92	19,544	73	19,617	9,686	
Net Operating Result from Continuing Operation	3,629	(986)	26	408	3,077	2,931	6,008	3,570	
Discontinued Operations - Surplus/(Deficit)	-	-	-	-	-	-	-	-	
Net Operating Result from All Operations	3,629	(986)	26	408	3,077	2,931	6,008	3,570	
Net Operating Result before Capital Items	969	(2,973)	(22)	3	(2,023)	1,358	(665)	3,711	

This statement forms part of Council's Quarterly Budget Review Statement (QBRs) for the quarter ended 31/12/2019 and should be read in conjunction with the total QBRs report

Narrandera Shire Council

Quarterly Budget Review Statement

for the period 01/10/19 to 31/12/19

Income & Expenses Budget Review Statement

Budget review for the quarter ended 31 December 2019

Income & Expenses - General Fund

(\$000's)	Original Budget 2019/20	Approved Changes			Revised Budget 2019/20	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than by QBRS	Sep QBRS					
Income									
Rates and Annual Charges	5,748	-	-	(6)	5,742	4	5,746	5,882	
User Charges and Fees	1,849	-	-	(33)	1,816	(58)	1,758	694	
Interest and Investment Revenues	414	-	-	-	414	(132)	282	97	
Other Revenues	659	-	-	-	659	888	1,547	621	
Grants & Contributions - Operating	6,898	(1,960)	-	134	5,072	3	5,075	2,687	
Grants & Contributions - Capital	1,132	1,987	-	405	3,524	1,573	5,097	(141)	
Net gain from disposal of assets	92	-	-	-	92	786	878	810	
Share of Interests in Joint Ventures	-	-	-	-	-	-	-	-	
Total Income from Continuing Operations	16,792	27	-	500	17,319	3,064	20,383	10,650	
Expenses									
Employee Costs	6,242	-	-	(27)	6,215	(13)	6,202	3,118	
Borrowing Costs	7	16	-	-	23	-	23	4	
Materials & Contracts	3,627	997	22	74	4,720	(10)	4,710	1,977	
Depreciation	4,098	-	-	-	4,098	-	4,098	2,049	
Legal Costs	54	-	-	2	56	-	56	11	
Consultants	-	-	-	-	-	-	-	-	
Other Expenses	1,423	-	-	43	1,466	21	1,487	961	
Interest & Investment Losses	-	-	-	-	-	-	-	-	
Net Loss from disposal of assets	-	-	-	-	-	-	-	-	
Share of interests in Joint Ventures	-	-	-	-	-	-	-	-	
Total Expenses from Continuing Operations	15,451	1,013	22	92	16,578	(2)	16,576	8,120	
Net Operating Result from Continuing Operator	1,341	(986)	(22)	408	741	3,066	3,807	2,530	
Discontinued Operations - Surplus/(Deficit)	-	-	-	-	-	-	-	-	
Net Operating Result from All Operations	1,341	(986)	(22)	408	741	3,066	3,807	2,530	
Net Operating Result before Capital Items	209	(2,973)	(22)	3	(2,783)	1,493	(1,290)	2,671	

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 31/12/2019 and should be read in conjunction with the total QBRS report

Narrandera Shire Council

Quarterly Budget Review Statement

for the period 01/10/19 to 31/12/19

Income & Expenses Budget Review Statement

Budget review for the quarter ended 31 December 2019

Income & Expenses - Water Fund

(\$000's)	Original Budget 2019/20	Approved Changes			Revised Budget 2019/20	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than by QBRs	Sep QBRs					
Income									
Rates and Annual Charges	728	-	-	-	728	-	728	751	
User Charges and Fees	1,339	-	-	-	1,339	-	1,339	460	
Interest and Investment Revenues	204	-	-	-	204	(60)	144	10	
Other Revenues	-	-	-	-	-	-	-	-	
Grants & Contributions - Operating	23	-	-	-	23	-	23	22	
Grants & Contributions - Capital	770	-	-	-	770	-	770	-	
Net gain from disposal of assets	-	-	-	-	-	-	-	-	
Share of Interests in Joint Ventures	-	-	-	-	-	-	-	-	
Total Income from Continuing Operations	3,064	-	-	-	3,064	(60)	3,004	1,243	
Expenses									
Employee Costs	795	-	-	7	802	-	802	365	
Borrowing Costs	-	-	-	-	-	-	-	-	
Materials & Contracts	253	-	-	(7)	246	75	321	235	
Depreciation	511	-	-	-	511	-	511	256	
Legal Costs	-	-	-	-	-	-	-	-	
Consultants	-	-	-	-	-	-	-	-	
Other Expenses	255	-	-	-	255	-	255	66	
Interest & Investment Losses	-	-	-	-	-	-	-	-	
Net Loss from disposal of assets	-	-	-	-	-	-	-	-	
Share of interests in Joint Ventures	-	-	-	-	-	-	-	-	
Total Expenses from Continuing Operations	1,814	-	-	-	1,814	75	1,889	922	
Net Operating Result from Continuing Operations	1,250	-	-	-	1,250	(135)	1,115	321	
Discontinued Operations - Surplus/(Deficit)	-	-	-	-	-	-	-	-	
Net Operating Result from All Operations	1,250	-	-	-	1,250	(135)	1,115	321	
Net Operating Result before Capital Items	480	-	-	-	480	(135)	345	321	

This statement forms part of Council's Quarterly Budget Review Statement (QBRs) for the quarter ended 31/12/2019 and should be read in conjunction with the total QBRs report

Narrandera Shire Council

Quarterly Budget Review Statement

for the period 01/10/19 to 31/12/19

Income & Expenses Budget Review Statement

Budget review for the quarter ended 31 December 2019

Income & Expenses - Sewer Fund

(\$000's)	Original Budget 2019/20	Approved Changes			Revised Budget 2019/20	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than by QBRS	Sep QBRS					
Income									
Rates and Annual Charges	1,239	-	-	-	1,239	-	1,239	1,299	
User Charges and Fees	158	-	-	-	158	-	158	34	
Interest and Investment Revenues	15	-	-	-	15	-	15	8	
Other Revenues	-	-	-	-	-	-	-	2	
Grants & Contributions - Operating	20	-	-	-	20	-	20	20	
Grants & Contributions - Capital	758	-	48	-	806	-	806	-	
Net gain from disposal of assets	-	-	-	-	-	-	-	-	
Share of Interests in Joint Ventures	-	-	-	-	-	-	-	-	
Total Income from Continuing Operations	2,190	-	48	-	2,238		2,238	1,363	
Expenses									
Employee Costs	505	-	-	(3)	502	-	502	240	
Borrowing Costs	-	-	-	-	-	-	-	-	
Materials & Contracts	234	-	-	3	237	-	237	140	
Depreciation	308	-	-	-	308	-	308	154	
Legal Costs	-	-	-	-	-	-	-	-	
Consultants	-	-	-	-	-	-	-	-	
Other Expenses	105	-	-	-	105	-	105	110	
Interest & Investment Losses	-	-	-	-	-	-	-	-	
Net Loss from disposal of assets	-	-	-	-	-	-	-	-	
Share of interests in Joint Ventures	-	-	-	-	-	-	-	-	
Total Expenses from Continuing Operations	1,152	-	-	-	1,152		1,152	644	
Net Operating Result from Continuing Operator	1,038	-	48	-	1,086		1,086	719	
Discontinued Operations - Surplus/(Deficit)					-		-		
Net Operating Result from All Operations	1,038	-	48	-	1,086		1,086	719	
Net Operating Result before Capital Items	280	-	-	-	280		280	719	

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 31/12/2019 and should be read in conjunction with the total QBRS report

Narrandera Shire Council

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Consolidated Income Statement
for the period ending 31 December 2019

	Original Budget	Sept Revised Budget	Actual YTD
Income from Continuing Operations			
<i>Revenue:</i>			
Rates and Annual Charges	7,715	7,709	7,932
User Charges and Fees	3,346	3,313	1,188
Interest and Investment Revenues	633	633	115
Other Revenues	659	659	623
Grants & Contributions provided for Operating Purposes	6,941	5,115	2,729
Grants & Contributions provided for Capital Purposes	2,660	5,100	(141)
<i>Other Income:</i>			
Net gains from the disposal of assets	92	92	810
Net Share of interests in Joint Ventures & Associated Entities using the Equity Method	-	-	-
Total Income from Continuing Operations	22,046	22,621	13,256
Expenses from Continuing Operations			
Employee Benefits & On-Costs	7,542	7,519	3,723
Borrowing Costs	7	23	4
Materials & Contracts	4,114	5,203	2,352
Depreciation & Amortisation	4,917	4,917	2,459
Legal Costs	54	56	11
Other Expenses	1,783	1,826	1,137
Interest & Investment Losses	-	-	-
Net Losses from the Disposal of Assets	-	-	-
Net Share of interests in Joint Ventures & Associated	-	-	-
Total Expenses from Continuing Operations	18,417	19,544	9,686
Operating Result from Continuing Operations	3,629	3,077	3,571
Discontinued Operations			
Net Profit/(Loss) from Discontinued Operations	-	-	-
Net Operating Result for the Year	3,629	3,077	3,571
Net Operating Result attributable to Council	3,629	3,077	3,571
Net Operating Result attributable to Minority Interests	-	-	-
Net Operating Result for the year before Grants and Contributions provided for Capital Purposes	969	(2,023)	3,712

Narrandera Shire Council

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General Fund Income Statement
for the period ending 31 December 2019

	Original Budget	Sept Revised Budget	Actual YTD
Income from Continuing Operations			
<i>Revenue:</i>			
Rates and Annual Charges	5,748	5,742	5,882
User Charges and Fees	1,849	1,816	694
Interest and Investment Revenues	414	414	97
Other Revenues	659	659	621
Grants & Contributions provided for Operating Purposes	6,898	5,072	2,687
Grants & Contributions provided for Capital Purposes	1,132	3,524	(141)
<i>Other Income:</i>			
Net gains from the disposal of assets	92	92	810
Net Share of interests in Joint Ventures & Associated Entities using the Equity Method	-	-	-
Total Income from Continuing Operations	16,792	17,319	10,650
Expenses from Continuing Operations			
Employee Benefits & On-Costs	6,242	6,215	3,118
Borrowing Costs	7	23	4
Materials & Contracts	3,627	4,720	1,977
Depreciation & Amortisation	4,098	4,098	2,049
Legal Costs	54	56	11
Other Expenses	1,423	1,466	961
Interest & Investment Losses	-	-	-
Net Losses from the Disposal of Assets	-	-	-
Net Share of interests in Joint Ventures & Associated	-	-	-
Total Expenses from Continuing Operations	15,451	16,578	8,120
Operating Result from Continuing Operations	1,341	741	2,530
Discontinued Operations			
Net Profit/(Loss) from Discontinued Operations	-	-	-
Net Operating Result for the Year	1,341	741	2,530
Net Operating Result attributable to Council	1,341	741	2,530
Net Operating Result attributable to Minority Interests	-	-	-
Net Operating Result for the year before Grants and Contributions provided for Capital Purposes	209	(2,783)	2,671

Narrandera Shire Council

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Water Fund Income Statement
for the period ending 31 December 2019

	Original Budget	Sept Revised Budget	Actual YTD
Income from Continuing Operations			
<i>Revenue:</i>			
Rates and Annual Charges	728	728	751
User Charges and Fees	1,339	1,339	460
Interest and Investment Revenues	204	204	10
Other Revenues	-	-	-
Grants & Contributions provided for Operating Purposes	23	23	22
Grants & Contributions provided for Capital Purposes	770	770	-
<i>Other Income:</i>			
Net gains from the disposal of assets	-	-	-
Net Share of interests in Joint Ventures & Associated Entities using the Equity Method	-	-	-
Total Income from Continuing Operations	3,064	3,064	1,243
Expenses from Continuing Operations			
Employee Benefits & On-Costs	795	802	365
Borrowing Costs	-	-	-
Materials & Contracts	253	246	235
Depreciation & Amortisation	511	511	256
Legal Costs	-	-	-
Other Expenses	255	255	66
Interest & Investment Losses	-	-	-
Net Losses from the Disposal of Assets	-	-	-
Net Share of interests in Joint Ventures & Associated	-	-	-
Total Expenses from Continuing Operations	1,814	1,814	922
Operating Result from Continuing Operations	1,250	1,250	322
Discontinued Operations			
Net Profit/(Loss) from Discontinued Operations	-	-	-
Net Operating Result for the Year	1,250	1,250	322
Net Operating Result attributable to Council	1,250	1,250	322
Net Operating Result attributable to Minority Interests	-	-	-
Net Operating Result for the year before Grants and Contributions provided for Capital Purposes	480	480	322

Narrandera Shire Council

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Sewer Fund Income Statement
for the period ending 31 December 2019

	Original Budget	Sept Revised Budget	Actual YTD
Income from Continuing Operations			
<i>Revenue:</i>			
Rates and Annual Charges	1,239	1,239	1,299
User Charges and Fees	158	158	34
Interest and Investment Revenues	15	15	8
Other Revenues	-	-	2
Grants & Contributions provided for Operating Purposes	20	20	20
Grants & Contributions provided for Capital Purposes	758	806	-
<i>Other Income:</i>			
Net gains from the disposal of assets	-	-	-
Net Share of interests in Joint Ventures & Associated Entities using the Equity Method	-	-	-
Total Income from Continuing Operations	2,190	2,238	1,363
Expenses from Continuing Operations			
Employee Benefits & On-Costs	505	502	240
Borrowing Costs	-	-	-
Materials & Contracts	234	237	140
Depreciation & Amortisation	308	308	154
Legal Costs	-	-	-
Other Expenses	105	105	110
Interest & Investment Losses	-	-	-
Net Losses from the Disposal of Assets	-	-	-
Net Share of interests in Joint Ventures & Associated	-	-	-
Total Expenses from Continuing Operations	1,152	1,152	644
Operating Result from Continuing Operations	1,038	1,086	719
Discontinued Operations			
Net Profit/(Loss) from Discontinued Operations	-	-	-
Net Operating Result for the Year	1,038	1,086	719
Net Operating Result attributable to Council	1,038	1,086	719
Net Operating Result attributable to Minority Interests	-	-	-
Net Operating Result for the year before Grants and Contributions provided for Capital Purposes	280	280	719

Narrandera Shire Council

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Quarterly Budget Review Statement
 for the period 01/10/19 to 31/12/19

Capital Budget Review Statement

Budget review for the quarter ended 31 December 2019

Capital Budget - Council Consolidated

(\$000's)	Original Budget 2019/20	Approved Changes			Revised Budget 2019/20	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than by QBRS	Sep QBRS					
Capital Expenditure									
New Assets									
- Plant & Equipment	1,468	-	-	16	1,484	-	1,484	717	
- Land & Buildings	76	224	-	(34)	266	(2)	264	146	
- Office Equipment	30	17	-	-	47	(17)	30	-	
- Other Structures	565	362	-	113	1,040	-	1,040	290	
- Roads, Bridges, Footpaths	269	596	-	(45)	820	-	820	369	
- Recreational	-	155	-	-	155	-	155	-	
- Drainage	104	4	-	-	108	-	108	18	
- Water	1,125	281	-	8	1,414	-	1,414	62	
- Sewer	1,000	163	-	-	1,163	-	1,163	20	
- Pool	-	46	-	-	46	-	46	9	
- Other	-	-	-	-	-	-	-	-	
Renewal Assets (Replacement)									
- Plant & Equipment	-	-	-	-	-	-	-	-	
- Land & Buildings	205	34	-	-	239	-	239	23	
- Office Equipment	195	150	-	-	345	17	362	56	
- Other Structures	658	78	-	-	736	1,888	2,624	90	
- Roads, Bridges, Footpaths	4,276	1,737	-	(1,668)	4,345	(19)	4,326	879	
- Recreational	15	-	-	-	15	-	15	-	
- Water	350	261	-	(8)	603	-	603	398	
- Sewer	400	16	-	-	416	-	416	29	
- Drainage	-	42	-	-	42	-	42	4	
- Library	30	-	-	-	30	-	30	6	
- Pool	2,058	1,603	-	-	3,661	-	3,661	1,664	
- Other	-	-	-	-	-	-	-	-	
Total Capital Expenditure	12,824	5,769	-	(1,618)	16,975	1,867	18,842	4,780	

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 31/12/2019 and should be read in conjunction with the total QBRS report

					Page 12			
Capital Funding								
Rates & Other Untied Funding	2,603	690	-	(34)	3,259	1,887	5,146	504
Capital Grants & Contributions	3,162	2,731	-	(45)	5,848	-	5,848	1,144
Reserves:								
- External Restrictions/Reserves	2,113	893	-	113	3,119	(20)	3,099	666
- Internal Restrictions/Reserves	4,696	1,455	-	(1,652)	4,499	-	4,499	2,466
New Loans	250	-	-	-	250	-	250	-
Receipts from Sale of Assets								
- Plant & Equipment	-	-	-	-	-	-	-	-
- Land & Buildings	-	-	-	-	-	-	-	-
Total Capital Funding	12,824	5,769	-	(1,618)	16,975	1,867	18,842	4,780
Net Capital Funding - Surplus/(Deficit)	12,824	5,769	-		16,975	1,867	18,842	-

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 31/12/2019 and should be read in conjunction with the total QBRS report

Narrandera Shire Council

Quarterly Budget Review Statement

for the period 01/10/19 to 31/12/19

Cash & Investments Budget Review Statement

Budget review for the quarter ended 31 December 2019

Cash & Investments - Council Consolidated

(\$000's)	Original Budget 2019/20	Budgeted Transfer	Approved Changes			Revised Budget 2019/20	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures
			Carry Forwards	Other than by QBRS	Sep QBRS					
Externally Restricted ⁽¹⁾										
Developer Contributions	169	12	(42)	-	-	139	-	139	139	
Specific Purpose Unexpended Grants	1,117	-	(495)	-	-	622	-	622	622	
Water Supplies	7,666	316	(542)	-	-	7,440	(135)	7,305	7,305	
Sewerage Service	554	196	(179)	(16)	-	555	-	555	555	
Domestic Waste Management	2,736	(277)	(66)	-	(113)	2,280	(47)	2,233	2,233	
Stormwater Management	511	(75)	(45)	-	(14)	377	-	377	377	
Crown Lands	232	25	(30)	-	-	227	20	247	247	
Unspent Internal Loan	-	-	-	-	-	-	-	-	-	
Total Externally Restricted	12,985	197	(1,399)	(16)	(127)	11,640	(162)	11,478	11,478	
<small>(1) Funds that must be spent for a specific purpose</small>										
Internally Restricted ⁽²⁾										
Employee Leave Entitlements	1,230	-	-	-	-	1,230	-	1,230	1,230	
Construction of Buildings	377	-	-	-	-	377	-	377	377	
Replacement - Plant & Vehicles	342	(169)	-	1,250	-	1,423	-	1,423	1,423	
Office Equipment	514	(78)	(30)	-	-	406	-	406	406	
Carried Over Works	729	-	(699)	-	-	30	-	30	30	
Other	5,425	(3,146)	(1,398)	-	1,668	2,549	1,356	3,905	3,910	
Building Maintenance & Repair	156	-	(50)	-	-	106	-	106	106	
Community Activities	366	-	-	-	-	366	-	366	366	
Property Development	141	-	(8)	-	-	133	-	133	133	
Financial Assistance Grant	2,507	-	(2,507)	-	-	-	-	-	-	
Total Internally Restricted	11,787	(3,393)	(4,692)	1,250	1,668	6,620	1,356	7,976	7,981	
<small>(2) Funds that Council has earmarked for a specific purpose</small>										
Unrestricted (ie. available after the above Restrictic	155	-	-	16	-	171	-	171	5,469	
Total Cash & Investments	24,927	(3,196)	(6,091)	1,250	1,541	18,431	1,194	19,625	24,928	

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 31/12/2019 and should be read in conjunction with the total QBRS report

Narrandera Shire Council

Quarterly Budget Review Statement

for the period 01/10/19 to 31/12/19

Contracts Budget Review Statement

Budget review for the quarter ended 31 December 2019

Part A - Contracts Listing - contracts entered into during the quarter

Contractor	Contract detail & purpose	Contract Value	Start Date	Duration of Contract	Budgeted (Y/N)	Notes
Electoral Commission NSW	2020 Council Election	57,430	19/11/19	31/03/2023	Y	

Notes:

1. Minimum reporting level is 1% of estimated income from continuing operations of Council or \$50,000 - whatever is the lesser.
2. Contracts listed are those entered into during the quarter being reported and exclude contractors on Council's Preferred Supplier list.
3. Contracts for employment are not required to be included.

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 31/12/2019 and should be read in conjunction with the total QBRS report

Narrandera Shire Council

Quarterly Budget Review Statement
for the period 01/10/19 to 31/12/19

Consultancy & Legal Expenses Budget Review Statement

Consultancy & Legal Expenses Overview

Expense	YTD Expenditure (Actual Dollars)	Budgeted (Y/N)
Consultancies	17,580	Y
Legal Fees	10,879	Y

Definition of a consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

Comments

Expenditure included in the above YTD figure but not budgeted includes:

Details

Legal Fees		
Debt Recovery Legal Fees		\$0
General Legal Expenses		\$3,055
Lease & Licence Agreements Legal Exp		\$0
Other Legal Expenses		\$7,824

Consultant Fees		
Kim Biggs Consulting	Museum Advisor	\$8,928
Fitzgerald & Associates	Audit Fees	\$476
John Stuart Associates	Accounting	\$726
EDM Group	Town Planning	\$4,333
Maskell & Associates	Plant Inspections	\$1,137
TJ Hinchcliffe & Associates Pty Lt	Land Title Consolidation	\$1,980

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CASH - RESERVE BALANCES 30-JUNE-2020

CLASS OF RESERVE	Balance 30 Jun 2019	Budgeted Movement 19/20	Other	Carry over	Sept	Dec	Interest	Net Transfer	Balance 30 Jun 2020
External Restrictions (Note 6 order)									
Water Fund									
Asset Replacement	\$ 6,816,617.42	\$ 296,056.00	\$ -	\$ -	\$ -	\$ 134,700.00		\$ 161,356.00	\$ 6,977,973.42
Carry Over Works	\$ 542,298.00	\$ -	\$ -	\$ 542,298.00	\$ -	\$ -		-\$ 542,298.00	\$ -
Section 64	\$ 306,833.26	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -	\$ 6,264.28	\$ 20,000.00	\$ 333,097.54
Sewer Fund									
Asset Replacement	\$ 307,556.50	\$ 187,849.00	-\$ 16,000.00	\$ -	\$ -	\$ -		\$ 171,849.00	\$ 479,405.50
Carry Over Works	\$ 178,698.00	\$ -	\$ -	\$ 178,698.00	\$ -	\$ -		-\$ 178,698.00	\$ -
Section 64	\$ 67,889.18	\$ 8,000.00	\$ -	\$ -	\$ -	\$ -	\$ 1,454.52	\$ 8,000.00	\$ 77,343.70
General Fund - External Restrictions									
Specific Purpose Unexpended Grants (from separate sheet)	\$ 1,014,442.74	\$ -	\$ -	-\$ 392,149.00	\$ -	\$ -		-\$ 392,149.00	\$ 622,293.74
RMS Contributions	\$ 101,050.00	\$ -	\$ -	-\$ 101,050.00	\$ -	\$ -		-\$ 101,050.00	\$ -
Other Contributions	\$ 1,950.00	\$ -	\$ -	-\$ 1,950.00	\$ -	\$ -		-\$ 1,950.00	\$ -
Developer Contributions	\$ 168,698.46	\$ 11,500.00	\$ -	-\$ 42,000.00	\$ -	\$ -	\$ 2,648.80	-\$ 30,500.00	\$ 140,847.26
Unspent Internal Loans	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -
Domestic Waste Management	\$ 2,736,099.05	-\$ 276,580.00	\$ -	-\$ 66,146.00	-\$ 112,563.40	-\$ 47,460.72		-\$ 502,750.12	\$ 2,233,348.93
Stormwater	\$ 511,372.44	-\$ 74,764.00	\$ -	-\$ 45,392.00	-\$ 14,500.00	\$ -		-\$ 134,656.00	\$ 376,716.44
Crown Reserves	\$ 231,797.61	\$ 24,650.00	\$ -	-\$ 29,880.00	\$ -	\$ 20,000.00		\$ 14,770.00	\$ 246,567.61
Total External Restrictions	\$ 12,985,302.66	\$ 196,711.00	-\$ 16,000.00	-\$ 1,399,563.00	-\$ 127,063.40	-\$ 162,160.72		-\$ 1,508,076.12	\$ 11,487,594.14
Internal Restrictions (Note 6 order)									
Plant and vehicle replacement	\$ 342,589.40	-\$ 169,407.00	\$ 1,250,000.00	\$ -	\$ -	\$ -		\$ 1,080,593.00	\$ 1,423,182.40
Employee Leave Entitlements	\$ 1,229,888.00	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 1,229,888.00
Carry over works	\$ 728,751.00	\$ -	\$ -	-\$ 698,973.00	\$ -	\$ -		-\$ 698,973.00	\$ 29,778.00
Building Maintenance & Repair	\$ 155,570.00	\$ -	\$ -	-\$ 50,363.00	\$ -	\$ -		-\$ 50,363.00	\$ 105,207.00
Community Activities	\$ 365,707.50	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 365,707.50
Construction of Buildings	\$ 376,621.00	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 376,621.00
Office Equipment	\$ 513,788.40	-\$ 77,500.00	\$ -	-\$ 30,243.00	\$ -	\$ -		-\$ 107,743.00	\$ 406,045.40
Property Development	\$ 140,603.00	\$ -	\$ -	-\$ 8,360.00	\$ -	\$ -		-\$ 8,360.00	\$ 132,243.00
Other	\$ 5,238,874.32	-\$ 3,146,109.00	\$ -	-\$ 1,397,485.00	\$ 1,668,109.00	\$ 1,356,714.00		-\$ 1,518,771.00	\$ 3,720,103.32
Insurance Claims	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -
Quarry	\$ 18,992.00	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 18,992.00
Recreational Facilities	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 10,000.00
Roads Refurbishment	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 15,000.00
Financial Assistance Grant	\$ 2,507,426.00	\$ -	\$ -	-\$ 2,507,426.00	\$ -	\$ -		-\$ 2,507,426.00	\$ -
Bonds, Retentions & Trusts	\$ 142,613.86	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 142,613.86
Total Internal Restrictions	\$11,786,424.48	-\$ 3,393,016.00	\$ 1,250,000.00	-\$ 4,692,850.00	\$ 1,668,109.00	\$ 1,356,714.00		-\$ 3,811,043.00	\$ 7,975,381.48
Total Restrictions	\$ 24,771,727.14	-\$ 3,196,305.00	\$ 1,234,000.00	-\$ 6,092,413.00	\$ 1,541,045.60	\$ 1,194,553.28		-\$ 5,319,119.12	\$ 19,462,975.62

CASH - RESERVE BALANCES 30-JUNE-2020

CLASS OF RESERVE	Balance 30 Jun 2019	Budgeted Movement 19/20	Other	Carry over	Sept	Dec	Transfer	Net Transfer	Balance 30 Jun 2020
GENERAL FUND - DETAILS									
Employee's Leave Entitlement									
Employee's Leave Entitlement	\$ 1,229,888.00							\$ -	\$ 1,229,888.00
Construction of Buildings									
Shire Property	\$ 132,917.00							\$ -	\$ 132,917.00
Visitor Centre Services	\$ 243,704.00							\$ -	\$ 243,704.00
Plant Replacement									
Plant Replacement	\$ 342,589.40	-\$ 169,407.00	\$ 1,250,000.00					\$ 1,080,593.00	\$ 1,423,182.40
Office Equipment									
Office Furniture & Equipment	\$ 56,746.00							\$ -	\$ 56,746.00
Computer Replacement	\$ 426,799.40	-\$ 77,500.00						-\$ 77,500.00	\$ 349,299.40
Library Computer Replacement	\$ 23,608.00							-\$ 23,608.00	\$ -
Library Computer Licences	\$ 6,635.00							-\$ 6,635.00	\$ -
Carry Over Works									
Track Maintenance - Bike and Hike	\$ 17,500.00							\$ -	\$ 17,500.00
John O'Brien Festival	\$ 12,278.00							\$ -	\$ 12,278.00
Carry Over Operating Program 18-19	\$ 46,004.00							-\$ 46,004.00	\$ -
Carry Over Capital Program 18-19	\$ 652,969.00							-\$ 652,969.00	\$ -
Other Internal Reserves									
Closure of Teloca Fund	\$ 595,052.00	-\$ 332,000.00						-\$ 595,000.00	\$ 52.00
Street Camera Replacement	\$ 1,000.00							\$ -	\$ 1,000.00
Major Sporting & Other Events	\$ 26,000.00							\$ -	\$ 26,000.00
Narrandera CBD Beautification	\$ 35,000.00							\$ -	\$ 35,000.00
Sale of Water Allocations	\$ -							\$ 886,000.00	\$ 886,000.00
Sale of Southern Phone Shares	\$ -							\$ 785,714.00	\$ 785,714.00
Narrandera Business Centre Master Plan	\$ 1,991,876.00	-\$ 1,668,109.00						-\$ 188,040.00	\$ 1,803,836.00
Lake Talbot Pool Master Plan	\$ 1,806,670.00	-\$ 646,000.00						-\$ 1,166,384.00	\$ 5,714.00
Delivery of Aged strategies	\$ 773,061.00	-\$ 500,000.00						-\$ 43,061.00	\$ 178,000.00
Marie Bashir Master Plan Update	\$ 10,000.00							-\$ 52,000.00	\$ 10,000.00
MR80/Karawatha Drive Upgrade	\$ 15,000.00							\$ -	\$ 15,000.00
Financial Assistance Grant	\$ 2,507,426.00							-\$ 2,507,426.00	\$ -
355 Committee - Barellan Museum	\$ 2,754.55							\$ -	\$ 2,754.55
355 Committee - Koala Committee	\$ 413.66							\$ -	\$ 413.66
355 Committee - Railway Station Commitment	\$ 7,047.11							\$ -	\$ 7,047.11
355 Committee - Parkside Museum	\$ -							\$ -	\$ -
Building Maintenance & Repair									
Library Furniture & Fittings	\$ 50,363.00							-\$ 50,363.00	\$ -
Narrandera Park Landscape	\$ 21,804.00							\$ -	\$ 21,804.00
Building Renewal Works 18/19 Budget	\$ 83,403.00							\$ -	\$ 83,403.00
Community Activities									
N'dra Cemetery - Perpetual mtnce all	\$ 331,207.50							\$ -	\$ 331,207.50
N'dra Cemetery - Capital Works	\$ 24,776.00							\$ -	\$ 24,776.00
New Street Lights	\$ 9,724.00							\$ -	\$ 9,724.00
Property Development									
Property Development (Red Hill)	\$ 140,603.00							-\$ 8,360.00	\$ 132,243.00
Quarry Rehabilitation									
Quarry Rehabilitation	\$ 18,992.00							\$ -	\$ 18,992.00
Domestic Waste Management									
Narrandera Waste Depot	\$ 1,930,197.05	-\$ 276,580.00						-\$ 502,750.12	\$ 1,427,446.93
Narrandera Waste Depot - Excavation	\$ 104,704.00							\$ -	\$ 104,704.00
Narrandera Waste Depot - Rehabilitation	\$ 368,644.00							\$ -	\$ 368,644.00
Barellan Waste Depot	\$ 120,278.00							\$ -	\$ 120,278.00
Barellan Waste Depot - Excavation	\$ 36,592.00							\$ -	\$ 36,592.00
Barellan Waste Depot - Rehabilitation	\$ 53,429.00							\$ -	\$ 53,429.00
Narrandera Depot Compactor Expenses	\$ 48,379.00							\$ -	\$ 48,379.00
Grong Grong Waste Depot Rehabilitation	\$ 73,876.00							\$ -	\$ 73,876.00

CASH - RESERVE BALANCES 30-JUNE-2020

CLASS OF RESERVE	Balance 30 Jun 2019	Budgeted Movement 19/20	Other	Carry over	Sept	Dec	Interest	Net Transfer	Balance 30 Jun 2020
Crown Reserves									
Lake Talbot Tourist Park	\$ 231,797.61	\$ 24,650.00		-\$ 29,880.00		\$ 20,000.00		\$ 14,770.00	\$ 246,567.61
Stormwater									
Narrandera Stormwater Reserve	\$ 499,189.11	-\$ 83,614.00		-\$ 45,392.00				-\$ 129,006.00	\$ 370,183.11
Barellan Stormwater Reserve	\$ 12,183.33	\$ 8,850.00			-\$ 14,500.00			-\$ 5,650.00	\$ 6,533.33
Developer Contributions									
Section 94A	\$ 168,698.46	\$ 11,500.00		-\$ 42,000.00			\$ 2,648.80	-\$ 30,500.00	\$ 140,847.26
Bonds, Retentions & Trusts									
Kaniva Quarry	\$ 30,000.00							\$ -	\$ 30,000.00
Tourist Trust	\$ 31,328.46							\$ -	\$ 31,328.46
Arts Centre Trust	\$ 65,684.73							\$ -	\$ 65,684.73
Sale of Land	\$ 4,778.15							\$ -	\$ 4,778.15
VFG Skate Park	\$ 10,822.52							\$ -	\$ 10,822.52

20.6

DECEMBER STATEMENT OF RATES AND RECEIPTS

Document ID: 457199
Author: Revenue Officer
Authoriser: Deputy General Manager Corporate and Community
Theme: Statutory and Compulsory Reporting – Financial / Audit
Attachments: Nil

RECOMMENDATION

That Council:

1. Receive and note the information contained in the Statement of Rates and Receipts report as at 31 December 2019.

RATES & CHARGES

Arrears as at 01.07.2019	657,495.63
19/20 Rate levies & supplementary levies (excl. postponed amounts)	<u>7,944,132.49</u>
	8,601,628.12
Less Pensioner rebates	<u>207,981.67</u>
NET BALANCE	8,393,646.45
Less receipts to 31.12.2019	<u>4,568,465.31</u>
	<u><u>3,825,181.14</u></u>

Actual % Rate Collection to Net Balance as at 31.12.2019 = **54.43%**

Comparative % Collection to Net Balance as at 31.12.2018 = **53.97%**

Anticipated % Collection Rate as at 30.06.2020 = **94.00%**

WATER CONSUMPTION / SEWER USAGE CHARGES

Arrears as at 01.07.2019	227,379.11
19/20 Water / Sewer usage charges, supplementary levies & interest	<u>489,100.12</u>
NET BALANCE	716,479.23
Less receipts to 31.12.19	<u>518,987.77</u>
	<u><u>197,491.46</u></u>

PURPOSE

The purpose of this report is to present the Statement of Rates and Receipts as at 31 December 2019.

SUMMARY

The Statement of Rates and Receipts are required to be submitted for Council's information each month under Statutory and Compulsory Reporting.

RECOMMENDATION

That Council:

1. Receive and note the information contained in the Statement of Rates and Receipts report as at 31 December 2019.

20.7 JANUARY STATEMENT OF RATES AND RECEIPTS

Document ID: 457207
Author: Revenue Officer
Authoriser: Deputy General Manager Corporate and Community
Theme: Statutory and Compulsory Reporting – Financial / Audit
Attachments: Nil

RECOMMENDATION

That Council:

1. Receive and note the information contained in the Statement of Rates and Receipts report as at 31 January 2020.

RATES & CHARGES

Arrears as at 01.07.2019	657,495.63
19/20 Rate levies & supplementary levies (excl. postponed amounts)	7,950,515.45
	<u>8,608,011.08</u>
Less Pensioner rebates	208,464.92
NET BALANCE	8,399,546.16
Less receipts to 31.01.2020	4,681,697.63
	<u><u>3,717,848.53</u></u>

Actual % Rate Collection to Net Balance as at 31.01.2020 = 55.74%

Comparative % Collection to Net Balance as at 31.01.2019 = 55.23%

Anticipated % Collection Rate as at 30.06.2020 = 94.00%

WATER CONSUMPTION / SEWER USAGE CHARGES

Arrears as at 01.07.2019	227,379.11
19/20 Water / Sewer usage charges, supplementary levies & interest	993,211.33
NET BALANCE	1,220,590.44
Less receipts to 31.01.20	593,488.49
	<u><u>627,101.95</u></u>

PURPOSE

The purpose of this report is to present the Statement of Rates and Receipts as at 31 January 2020.

SUMMARY

The Statement of Rates and Receipts are required to be submitted for Council's information each month under Statutory and Compulsory Reporting.

RECOMMENDATION

That Council:

1. Receive and note the information contained in the Statement of Rates and Receipts report as at 31 January 2020.

20.8 FEBRUARY STATEMENT OF BANK BALANCES

Document ID: 457231
Author: Costing Officer
Authoriser: Deputy General Manager Corporate and Community
Theme: Statutory and Compulsory Reporting – Financial / Audit
Attachments: Nil

RECOMMENDATION

That Council:

1. Receive and note the information contained in the Statement of Bank Balances report as at 31 January 2020

PURPOSE

The purpose of this report is so that Council is aware of the amount of funds held in its operating account

BACKGROUND

Opening Cashbook Balance	1,209,806.20
Plus Receipt	860,148.25
Less Payments	1,913,599.42
Current Cashbook Balance	<u>156,355.03</u>
Statement Summary	
Opening Statement Balance	1,111,185.33
Plus Receipts	940,717.18
Less Payments	1,875,427.62
Current Statement Balance	<u>176,474.89</u>
Plus Unpresented Receipts	20,604.33
Less Unpresented Payments	40,724.19
Reconciliation Balance	<u>156,355.03</u>
GL BALANCE	<u>156,355.03</u>
Unpaid Creditors	35,824.72
Overdraft Limit arranged with Bank 01/01/1989	350,000.00

RECOMMENDATION

That Council:

1. Receive and note the information contained in the Statement of Bank Balances report as at 31 January 2020

20.9 JANUARY INCOME STATEMENT

Document ID: 457286

Author: Payroll and Finance Officer

Authoriser: Deputy General Manager Corporate and Community

Theme: Statutory and Compulsory Reporting – Financial / Audit

Attachments: 1. [January 2020 Income Statement.pdf](#) 

RECOMMENDATION

That Council:

1. Receive and note the information contained in the Income Statement report for the period ending 31 January 2020.

PURPOSE

The purpose of this report is to present Council with the Statement of Income for the period ending 31 January 2020.

SUMMARY

This report contains operating income and expenditure for Council's General, Water and Sewer Funds. This statement will differ from that in the Annual Financial Statements due to the accrual process and calculation of depreciation.

BACKGROUND

Adopted Budget

The Original budget was adopted by Council on 21 May 2019. The budget will be reviewed at the end of each quarter during the year; subsequent reports will have the revised budget disclosed.

Rates & Annual charges

Rates & Charges are reported as fully received because revenue is accounted for once the Rates levy has been run. Rates notices for 2019/2020 were issued on 3 July.

Depreciation

Depreciation is run on a quarterly basis and has been calculated to December.

Grants and Contributions provided for Capital purposes

Grants and Contributions provided for capital purposes is showing at the end of January as a negative amount of \$37,000, this is due to the reversal of accrued grants and contributions for the 2018/2019 financial year.

Major variations to budget

There are no major variations to budget, which are evident at this point in time.

RECOMMENDATION

That Council:

1. Receive and note the information contained in the Income Statement report for the period ending 31 January 2020.

Narrandera Shire Council

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General Fund Income Statement
for the period ending 31 January 2020

	Original Budget	Sept Revised Budget	Actual YTD
Income from Continuing Operations			
<i>Revenue:</i>			
Rates and Annual Charges	5,748	5,742	5,883
User Charges and Fees	1,849	1,816	915
Interest and Investment Revenues	414	414	111
Other Revenues	659	659	1,271
Grants & Contributions provided for Operating Purposes	6,898	5,072	2,734
Grants & Contributions provided for Capital Purposes	1,132	3,524	(37)
<i>Other Income:</i>			
Net gains from the disposal of assets	92	92	810
Net Share of interests in Joint Ventures & Associated	-	-	-
Entities using the Equity Method	-	-	-
Total Income from Continuing Operations	16,792	17,319	11,687
Expenses from Continuing Operations			
Employee Benefits & On-Costs	6,242	6,215	3,551
Borrowing Costs	7	23	4
Materials & Contracts	3,627	4,720	2,260
Depreciation & Amortisation	4,098	4,098	2,049
Legal Costs	54	56	13
Other Expenses	1,423	1,466	1,076
Interest & Investment Losses	-	-	-
Net Losses from the Disposal of Assets	-	-	-
Net Share of interests in Joint Ventures & Associated	-	-	-
Total Expenses from Continuing Operations	15,451	16,578	8,953
Operating Result from Continuing Operations	1,341	741	2,734
Discontinued Operations			
Net Profit/(Loss) from Discontinued Operations	-	-	-
Net Operating Result for the Year	1,341	741	2,734
Net Operating Result attributable to Council	1,341	741	2,734
Net Operating Result attributable to Minority Interests	-	-	-
Net Operating Result for the year before Grants and Contributions provided for Capital Purposes	209	(2,783)	2,771

Narrandera Shire Council

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Water Fund Income Statement
for the period ending 31 January 2020

	Original Budget	Sept Revised Budget	Actual YTD
Income from Continuing Operations			
<i>Revenue:</i>			
Rates and Annual Charges	728	728	751
User Charges and Fees	1,339	1,339	929
Interest and Investment Revenues	204	204	41
Other Revenues	-	-	-
Grants & Contributions provided for Operating Purposes	23	23	22
Grants & Contributions provided for Capital Purposes	770	770	-
<i>Other Income:</i>			
Net gains from the disposal of assets	-	-	-
Net Share of interests in Joint Ventures & Associated Entities using the Equity Method	-	-	-
Total Income from Continuing Operations	3,064	3,064	1,743
Expenses from Continuing Operations			
Employee Benefits & On-Costs	795	802	392
Borrowing Costs	-	-	-
Materials & Contracts	253	246	275
Depreciation & Amortisation	511	511	256
Legal Costs	-	-	-
Other Expenses	255	255	83
Interest & Investment Losses	-	-	-
Net Losses from the Disposal of Assets	-	-	-
Net Share of interests in Joint Ventures & Associated	-	-	-
Total Expenses from Continuing Operations	1,814	1,814	1,005
Operating Result from Continuing Operations	1,250	1,250	738
Discontinued Operations			
Net Profit/(Loss) from Discontinued Operations	-	-	-
Net Operating Result for the Year	1,250	1,250	738
Net Operating Result attributable to Council	1,250	1,250	738
Net Operating Result attributable to Minority Interests	-	-	-
Net Operating Result for the year before Grants and Contributions provided for Capital Purposes	480	480	738

Narrandera Shire Council

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Sewer Fund Income Statement
for the period ending 31 January 2020

	Original Budget	Sept Revised Budget	Actual YTD
Income from Continuing Operations			
<i>Revenue:</i>			
Rates and Annual Charges	1,239	1,239	1,299
User Charges and Fees	158	158	71
Interest and Investment Revenues	15	15	12
Other Revenues	-	-	2
Grants & Contributions provided for Operating Purposes	20	20	20
Grants & Contributions provided for Capital Purposes	758	806	-
<i>Other Income:</i>			
Net gains from the disposal of assets	-	-	-
Net Share of interests in Joint Ventures & Associated Entities using the Equity Method	-	-	-
Total Income from Continuing Operations	2,190	2,238	1,404
Expenses from Continuing Operations			
Employee Benefits & On-Costs	505	502	261
Borrowing Costs	-	-	-
Materials & Contracts	234	237	156
Depreciation & Amortisation	308	308	154
Legal Costs	-	-	-
Other Expenses	105	105	133
Interest & Investment Losses	-	-	-
Net Losses from the Disposal of Assets	-	-	-
Net Share of interests in Joint Ventures & Associated	-	-	-
Total Expenses from Continuing Operations	1,152	1,152	704
Operating Result from Continuing Operations	1,038	1,086	700
Discontinued Operations			
Net Profit/(Loss) from Discontinued Operations	-	-	-
Net Operating Result for the Year	1,038	1,086	700
Net Operating Result attributable to Council	1,038	1,086	700
Net Operating Result attributable to Minority Interests	-	-	-
Net Operating Result for the year before Grants and Contributions provided for Capital Purposes	280	280	700

Narrandera Shire Council

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Consolidated Income Statement
for the period ending 31 January 2020

	Original Budget	Sept Revised Budget	Actual YTD
Income from Continuing Operations			
<i>Revenue:</i>			
Rates and Annual Charges	7,715	7,709	7,933
User Charges and Fees	3,346	3,313	1,915
Interest and Investment Revenues	633	633	164
Other Revenues	659	659	1,273
Grants & Contributions provided for Operating Purposes	6,941	5,115	2,776
Grants & Contributions provided for Capital Purposes	2,660	5,100	(37)
<i>Other Income:</i>			
Net gains from the disposal of assets	92	92	810
Net Share of interests in Joint Ventures & Associated Entities using the Equity Method	-	-	-
Total Income from Continuing Operations	22,046	22,621	14,834
Expenses from Continuing Operations			
Employee Benefits & On-Costs	7,542	7,519	4,204
Borrowing Costs	7	23	4
Materials & Contracts	4,114	5,203	2,691
Depreciation & Amortisation	4,917	4,917	2,459
Legal Costs	54	56	13
Other Expenses	1,783	1,826	1,292
Interest & Investment Losses	-	-	-
Net Losses from the Disposal of Assets	-	-	-
Net Share of interests in Joint Ventures & Associated	-	-	-
Total Expenses from Continuing Operations	18,417	19,544	10,662
Operating Result from Continuing Operations	3,629	3,077	4,172
Discontinued Operations			
Net Profit/(Loss) from Discontinued Operations	-	-	-
Net Operating Result for the Year	3,629	3,077	4,172
Net Operating Result attributable to Council	3,629	3,077	4,172
Net Operating Result attributable to Minority Interests	-	-	-
Net Operating Result for the year before Grants and Contributions provided for Capital Purposes	969	(2,023)	4,209

20.10 JANUARY STATEMENT OF INVESTMENTS

Document ID: 457414
Author: Payroll and Finance Officer
Authoriser: Deputy General Manager Corporate and Community
Theme: Statutory and Compulsory Reporting – Financial / Audit
Attachments: Nil

RECOMMENDATION

That Council:

1. Receive and note the information contained in the Statement of Investments report as at 31 January 2020.

PURPOSE

The purpose of this report is to enable Council to track the progress of its investments.

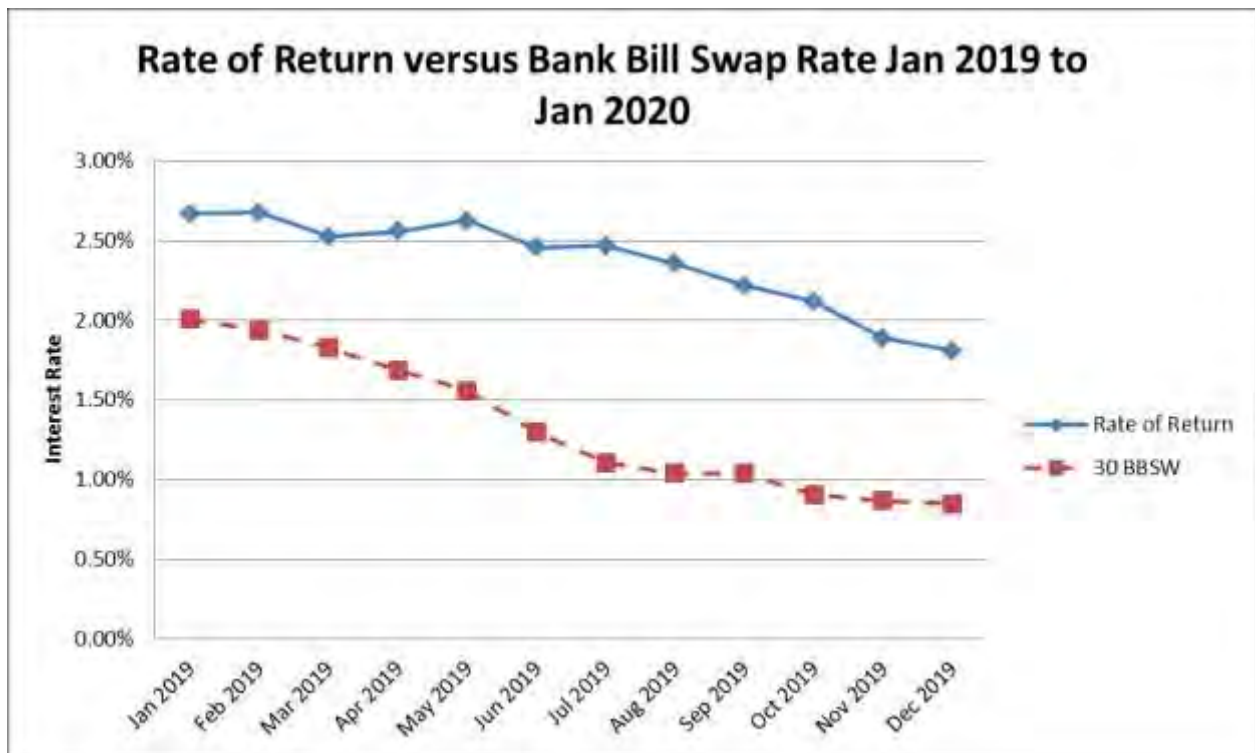
SUMMARY

Fund Balance (GL)	
GENERAL	15,366,322.38
WATER	7,458,680.14
SEWERAGE	728,971.69
TRUST	98,819.52
	23,652,793.73

BACKGROUND

Council Funds				
Banking Authority	Amount	%	Yield	Due Date
Direct Investments A to BBB-				
Elders Rural Bank	1,000,000.00	4.25%	2.70%	18 Feb 2020
Elders Rural Bank	1,000,000.00	4.25%	2.51%	18 Apr 2020
IMB	1,000,000.00	4.25%	1.55%	22 May 2020
Bendigo Bank	1,000,000.00	4.25%	1.50%	24 Jul 2020
Bendigo Bank	750,000.00	3.18%	1.50%	11 Aug 2020
Bendigo Bank	1,000,000.00	4.25%	1.50%	19 Nov 2020
Bendigo Bank	1,000,000.00	4.25%	1.50%	3 Dec 2020
Direct Investments AA- to A	6,750,000.00	28.68%		

Direct Investments AAA to AA-				
NAB Cashmaximiser	1,053,974.21	4.47%	0.10%	31 Jan 2020
NAB	1,000,000.00	4.25%	1.70%	8 Jun 2020
NAB	1,000,000.00	4.25%	1.53%	7 Aug 2020
NAB	750,000.00	3.18%	1.50%	14 Oct 2020
NAB	1,000,000.00	4.25%	1.41%	26 Oct 2020
NAB	1,000,000.00	4.25%	1.51%	4 Dec 2020
St George	1,000,000.00	4.25%	2.25%	22 Feb 2020
St George	1,000,000.00	4.25%	2.25%	22 Feb 2020
St George	750,000.00	3.18%	2.52%	20 Mar 2020
St George	1,000,000.00	4.25%	2.00%	12 Apr 2020
St George	1,000,000.00	4.25%	2.60%	23 Apr 2020
St George	750,000.00	3.18%	1.78%	4 Jun 2020
St George	1,000,000.00	4.25%	1.63%	10 Jul 2020
St George	1,000,000.00	4.25%	1.70%	10 Sep 2020
Suncorp	1,000,000.00	4.25%	1.50%	3 Mar 2020
Suncorp	1,000,000.00	4.25%	1.60%	1 May 2020
Suncorp	500,000.00	2.12%	1.63%	13 Jul 2020
Suncorp	1,000,000.00	4.25%	1.47%	15 Sep 2020
	16,803,974.21	71.38%		
Council Funds	23,553,974.21	100%		
Monthly Investment Performance				
Period Ending	Investments	Weighted Average	BBSW 30 day rate	Variance
Jan 2019	24,471,179.64	2.67%	2.010%	0.66%
Feb 2019	24,321,376.27	2.68%	1.940%	0.74%
Mar 2019	25,421,897.58	2.53%	1.830%	0.70%
Apr 2019	24,302,368.60	2.56%	1.690%	0.87%
May 2019	23,722,659.37	2.63%	1.560%	1.07%
Jun 2019	24,673,011.70	2.46%	1.300%	1.16%
Jul 2019	24,573,234.96	2.47%	1.110%	1.36%
Aug 2019	24,373,396.59	2.36%	1.040%	1.32%
Sep 2019	23,803,509.00	2.22%	1.040%	1.18%
Oct 2019	22,803,634.26	2.12%	0.910%	1.21%
Nov 2019	23,303,764.93	1.89%	0.870%	1.02%
Dec 2019	23,553,884.71	1.81%	0.850%	0.96%
Jan 2020	23,553,974.21	1.73%	0.840%	0.89%
Trust Funds				
Banking Authority	Amount	%	Yield	Due Date
Direct Investments AAA to AA-				
National Australia Bank (Art Trust)	67,491.06	67.62%	1.45%	23/11/2020
Bendigo Bank (Tourist Trust)	31,328.46	32.38%	2.30%	21/03/2020
Trust Funds	98,819.52			



Individual Limits					
Institution	Rating		Amount Invested	Council %	
Bendigo Bank	BBB+	A2	\$ 3,781,328.46	16.0%	Max 20%
Elders Rural Bank	BBB+	A2	\$ 2,000,000.00	8.5%	Max 20%
IMB	BBB	A2	\$ 1,000,000.00	4.2%	Max 20%
NAB	AA-	A1+	\$ 5,871,465.21	24.8%	Max 35%
Suncorp	A+	A1	\$ 3,500,000.00	14.8%	Max 25%
StGeorge	AA	A1+	\$ 7,500,000.00	31.7%	Max 35%
Macquarie Bank	A-	A1	\$ -	0.0%	Max 25%
Commonwealth Bank	AA-	A1+	\$ -	0.0%	Max 35%

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

The investments listed above have been made in accordance with the Local Government Act, the Regulations and Council’s Investment Policy.

ISSUES AND IMPLICATIONS

Policy

N/A

Financial

N/A

Legal / Statutory

Compliance with Clause 212 Local Government Regulation 2005

Community Engagement / Communication

N/A

Human Resources / Industrial Relations (if applicable)

N/A

RISKS

The Reserve bank has retained the reference rate at 0.75% in November and December 2019. Potential exists for further reductions in the rate during 2020. This presents a risk to the return received on investments placed in 2019/20, this has been reviewed and adjusted accordingly in the December 2019/20 budget review.

RECOMMENDATION

That Council:

1. Receive and note the information contained in the Statement of Investments report as at 31 January 2020.

20.11 JANUARY CAPITAL WORKS PROGRAM**Document ID:** 457805**Author:** Payroll and Finance Officer**Authoriser:** Deputy General Manager Corporate and Community**Theme:** Statutory and Compulsory Reporting – Financial / Audit**Attachments:**

1. [Capital Expenditure January 2020.pdf](#) 
2. [Operating Expenditure January 2020.pdf](#) 
3. [Capital Works Program January 2020.pdf](#) 

RECOMMENDATION

That Council:

1. Receive and note the information contained in the Capital Works report as at 31 January 2020.

PURPOSE

The purpose of this report is to enable Council to track the progress of the capital work programs. This report is for the period ending 31 January 2020.

BACKGROUND

Works listed in the attachment are for works against new budgeted projects for the 2019/2020 year. Key Operational expenses are also included in this report and have been highlighted separately.

Progress to date in each area**Administration**

The Trim EDMS is awaiting final actions from MagiQ before approval is received from the Records Officer.

The Website revamp has been completed and the website will go live at the end of February.

The projects have commenced for the MS Exchange replacements, MS Office replacement and Council email archiving.

Software Licencing will be reviewed throughout the year.

The Network penetration testing will commence in March 2020.

Quotes for the replacement of the virtualising hardware and software, is being organised. The business continuity site will be reviewed as part of the virtualising upgrade.

The upgrade to the phone system has been completed.

The IT review and photocopier replacement will commence in February 2020.

Housing & Community Amenities

Replacements and upgrades are currently being reviewed for the following projects: CCTV cameras which will be positioned outside Betta Electrical store and the Post Office in East Street, the wireless links for the main street CCTV system and the CCTV Review.

Quotations will be accepted in February for the Barellan and Grong Grong Cemetery furniture replacement.

Narrandera Cemetery improvements are complete, awaiting final invoices.

Quotation specification is complete for the Barellan Cemetery entrance, currently liaising with contractor.

Planning and design has commenced for the Barellan Rural Fire Service Station amenities. RFS to confirm the construction start date.

Environment

Design and planning has commenced for the cattery holding system at the pound and the external fence at the Narrandera waste facility.

Procurement has been completed for the new cell at Narrandera Landfill. Quotes are currently being assessed.

The project scope is being determined for the Narrandera Landfill masterplan improvements and operational control room.

The recycle vending machine electrical connection has been delayed due to the bushfires. Delivery date is pending and generator power will be used for commissioning and initial use.

Works have commenced for the siphon retaining wall renewal and will be completed in February.

Quotes have been called for the Larmer Street flood mitigation works. Additional works have been identified to replace the penstock. Funds are to be adjusted in March QBR.

Volume calculations have been completed for the Narrandera west drainage improvements, awaiting soil investigation and fencing. The levee bank licence has been approved.

A site survey has been carried out to confirm the earthworks and pipe sizes for the drainage improvement at Driscoll Road.

The Barellan Stormwater design project is to be included in the flood risk management works and will be reported in March.

The Narrandera Truck Wash road work and shed construction has been completed. Commissioning is being completed prior to the expected opening in late-February.

Recreation & Culture

Purchasing is on track for the book and resources annual replacement. Resource orders are being processed and a supplier visit is booked.

The building of the Youth Room at the Narrandera Library is complete. Furniture has been assembled; external painting, irrigation and driveway are still to be completed.

Lake Talbot Pool filtration project now forms part of the Lake Talbot Water Park Masterplan. Contract executed and is in the design phase with consultation being undertaken. Budget will be moved in the December QBR.

The Lake Talbot Pool slides are now operational. Additional work to be quoted i.e. security monitoring and additional shade structure.

The Lake Talbot Pool change rooms are now complete, the contractor is to repair identified defects at the end of the swim season. Remaining funds to be transferred to the Lake Talbot pool reserve.

The Lake Talbot Tourist Park fire service design and investigation has now commenced.

The draft options report has been received and is being reviewed by the Lake Talbot project committee for the Lake Talbot deepening project.

Quotations have been received for the Aquatic Weed Harvester. The committee has been advised on the options and will be considered at the next meeting.

Development of quote documentation commenced for the upgrade of the filtration system and waste water irrigation at the Barellan pool. Works are scheduled to commence in March 2020.

Barellan Playground and Narrandera Sportsground upgrades have been completed except for the edging which is to be completed in June.

No quotes were received for the Narrandera Sportsground drainages and soak. Consultation with a contractor is occurring to obtain a quote.

Henry Mathieson Oval levelling and resurfacing will receive a minor top dress in March after consultation with user groups.

Quotations to be received mid-February for Victoria Avenue stage 2. A street meeting is to be held after quotations are received to discuss the project and driveway access. Installation is expected to commence April 2020.

The project scope is being determined for the Narrandera Sportsground new clubrooms and the Brewery Flats landscaping.

Design and quotation planned for March for the Lake Talbot recreation seating and the shelter revamp.

Narrandera Stadium foam guards to be installed in March.

Quotes will be received in February for the pocket park upgrades and March for Marie Bashir Park Up Lighting adventure playground, drinking fountains and bottle fillers.

Quotes for the Marie Bashir Park Playground upgrades will be received in March.

Modifications are being undertaken for the Mobile Stage, a demonstration is to be provided to Council upon its return.

The design of the new Wiradjuri Wall is now finalised with local Elders. An application for grant funds is being submitted under Building Better Regions Round 4.

The landscaping is now complete with seating to be installed at the end of February for the Hankinson Park development project.

Flag Poles for the Festive Flags project have been ordered.

Planning has commenced, electrical design finalised and the storm water to be reviewed for the Narrandera business centre masterplan (NBCMP) Bolton Street upgrade. Consultation with affected land owners is to be undertaken.

The project scope is being defined for the Arts Centre, storage facility and off street staff/fleet parking at Council Chambers. Building works to be scheduled for the Airport Terminal, 4 Victoria Square and 16 Kiesling Drive early in 2020.

Council Chambers building upgrades have commenced. The Corporate area wall is awaiting quotes and the Human Resources wall is complete.

A new double garage has been requested for the Manderlay Road house. An alternate option of power to existing shed is being investigated.

The Community Hall Barellan project has been delayed due to the Barellan sewerage scheme. Investigation and design of a disability ramp is scheduled for early 2020.

Disabled access is to be scheduled for the Grong Grong Community Hall. Advice and design has been received from the Heritage Advisor.

Narrandera Museum project is to be revised and is on hold.

The properties at 4-6 and 8 Twynam Street have been sold, waiting on settlement.

The shade structure on the south side of the infant's pool at Barellan Pool, Barellan Pool Marine Carpet replacement, Purchase of land at 130-132 Larmer Street, 6 Victoria Square, Festive Mega Tree (star) and the Lake Talbot pool pedestrian path, landscaping and irrigation are complete.

Transport & Communication

The works schedule for Transport & Communication is as follows in monthly order:

February 2020 – Lismoye Road, Males Road and Landervale Road, and Urban Reseals

March – Culvert Yalgogorin Road, Manderlay Road culvert, Kamarah Road Upgrade, Dows Road, Boree Road and McKenzies Road culvert, Brookong Street culvert.

May 2020 – Hulmes Road, Centenary Road

Rural Roads reseals, urban footpath, laneways and kerb and gutter replacement to be scheduled.

Urban Roads Construction – funds are co-contribution for future grants.

Quotes are being sought for urban reseals.

Erigolia Road widening has a co-contribution for future grants.

Brewarrina Bridge retrofitting is awaiting feedback from the consultant.

Leeton Shire Council is nearing completion of their works for the Fixing Country Roads – Colinroobie Road joint project.

Design has commenced for Fixing Country Roads Project at Canola Way, construction planned for March.

Negotiations have commenced with Goldenfields Water to approve an appropriate site to improve water haulage.

Investigations have commenced for the Innovation for rural infrastructure management, works will be incorporated with re-sheet and seal works.

Stage 2 of AMS Implementation road condition survey is complete with a revaluation to be undertaken. Confirm database is to commence development for the pavement management system (a system that predicts future maintenance requirements of the road network).

RMS funding not provided for shared cycleway at Marie Bashir Park, the project has been cancelled in the Quarterly Budget Review. PAMP plan priorities are being reviewed to determine reallocation recommendations for footpath works.

Concept design for PAMP (Active transport - 100% RMS Funding and 50% RMS Funding) for Cadell Street has been submitted to RMS and approved, with the design currently being undertaken. This will provide safe pedestrian access at the Cadell and Twynam Street intersection.

Drone Survey and inspection has been selected, pricing confirmed, software upgrade purchased and training completed.

Audley Street footpath design and planning is scheduled for the southern side between Cadell and East Streets.

Grant funds being sought for the Airport runway resealing, to be carried over into 2020-2021 year.

Airport airside improvements including flood gate repairs are expected to be completed by April 2020.

Procurement and delivery is underway for Plant Vehicle Replacements.

Weir Road, Settlers Road, Paintings Bridge Road, Elwin Street Footpath, flood damage restoration works, Strontian Road, Cypress Road and Devlins Bridge Road, Bulloak Tank Road 11-12km, Old Wagga Road, McGilvray Road, Paynters Siding Road, Cypress Road, Cove Road, Pamandi Road have been completed.

Economic Affairs

The design and planning is being scheduled for the following projects: design of the pedestrian bridge from Brewery Flat to East Street, and the provision of off-street staff parking.

Lake Talbot tourist park internal road improvements project has been deferred. Funding is to be returned to Crown Lands reserve in the December Quarterly Review.

Fabrication is expected to be done in February for the banner poles for Leeton Road.

Red Hill landscape signage to be completed early 2020.

A promotion and marketing tourism video commenced for the Branding Strategy with expected completion at the end of February.

Gateway/Entrance signs have been completed.

Water Supplies

Water Main Replacements at Mitchell Street, Argyle Street, Riverine Street and Watermain Street are now complete. Dalgetty Street scheduled to begin February and Audley Street to follow.

The hydrant and valve replacement program is being developed with work commencing in November and anticipated completion in February.

Service replacements will be completed as required.

Software upgrades for the SCADA and Instrumentation upgrades (online chlorine analysers), to be completed in the second half of the financial year.

Awaiting outcome of IWCM options assessment and grant funding approval for the water treatment plant (WTP) filter upgrade including energy efficiency.

The high and low level reservoir fencing project is pending the decision on the WTP upgrade.

Flow meters on inlet and outlet reservoirs have been purchased and installed with some electricals to be completed.

Flow meters for pump stations 2, 3 and 4 have been purchased with installation to be confirmed.

Clean water strategy is being developed and the reservoir cleaning and structural assessment project will be scheduled following the adoption of the strategy.

Register is complete for the backflow prevention register. Inspections are in progress.

Preliminary investigations are complete for the aerator gas scrubbing, works to be scheduled.

Network design and planning review (reservoir and zoning) commenced in October and will be ongoing for the remainder of the year.

Non return valve bore 4 project is to be scheduled.

Quotes are being considered for an additional pump and control for the North Zone Pressure Pump project for low pressure issues.

The low level chlorinator project will be completed by March 2020. Analysers have been purchased, awaiting contractor availability to complete installation.

The Data entry and document control, Watermain McGilvray Road, Network Hydraulic Modelling Software training, and Main Street Water Main replacement have been completed.

Sewerage Supplies

Manhole replacements and EPA Primary filter will be scheduled on appointment of an engineer.

Sewer main replacements and sewer service replacements will be conducted when required.

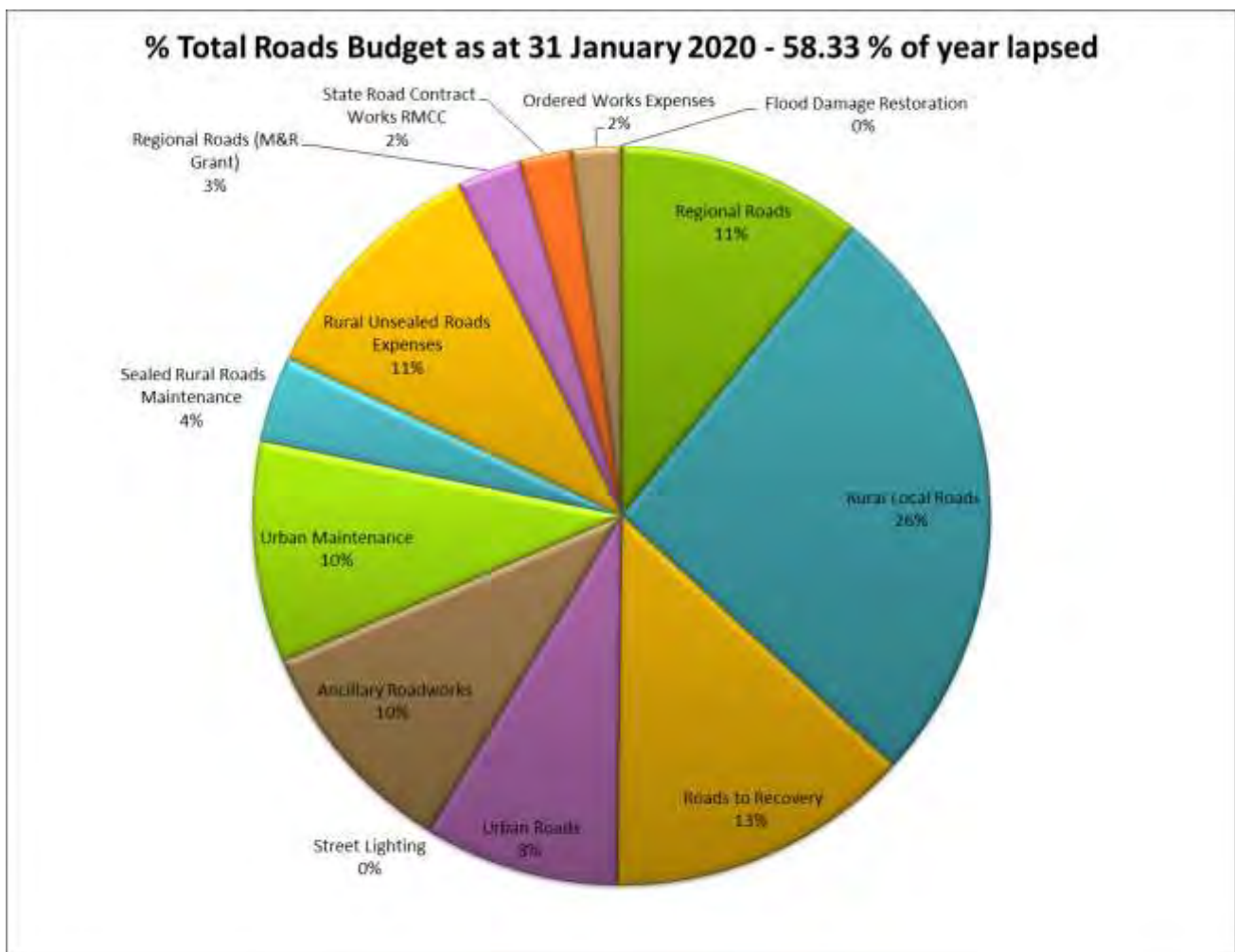
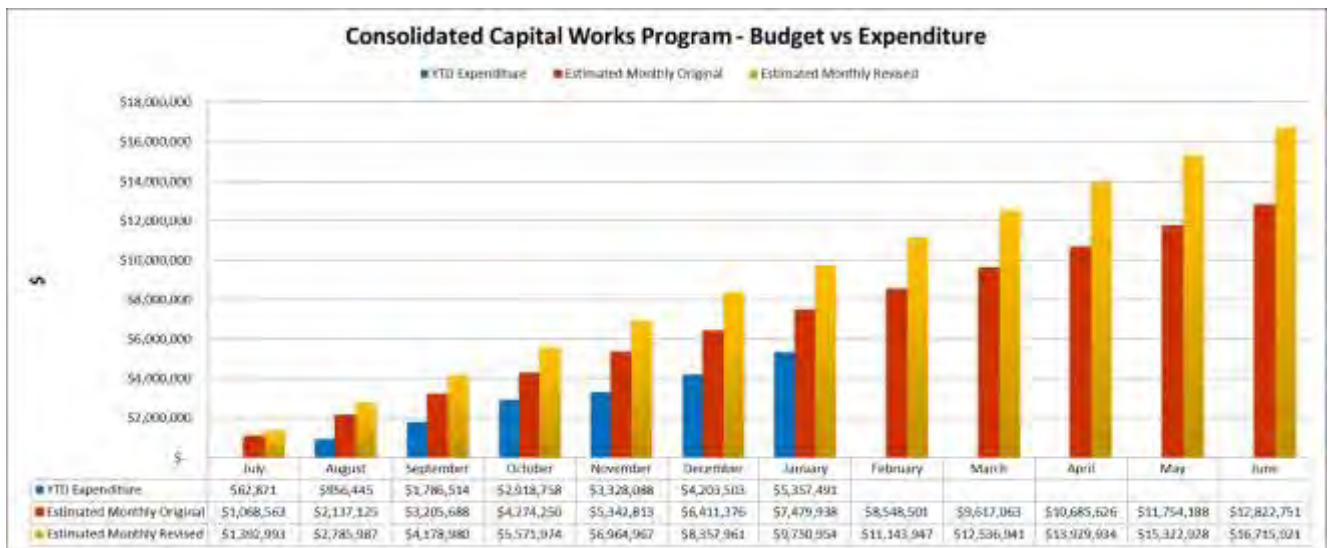
The scope is to be developed in the second half of the year for the Sewer Pump station 3 (SPS3) for replacement.

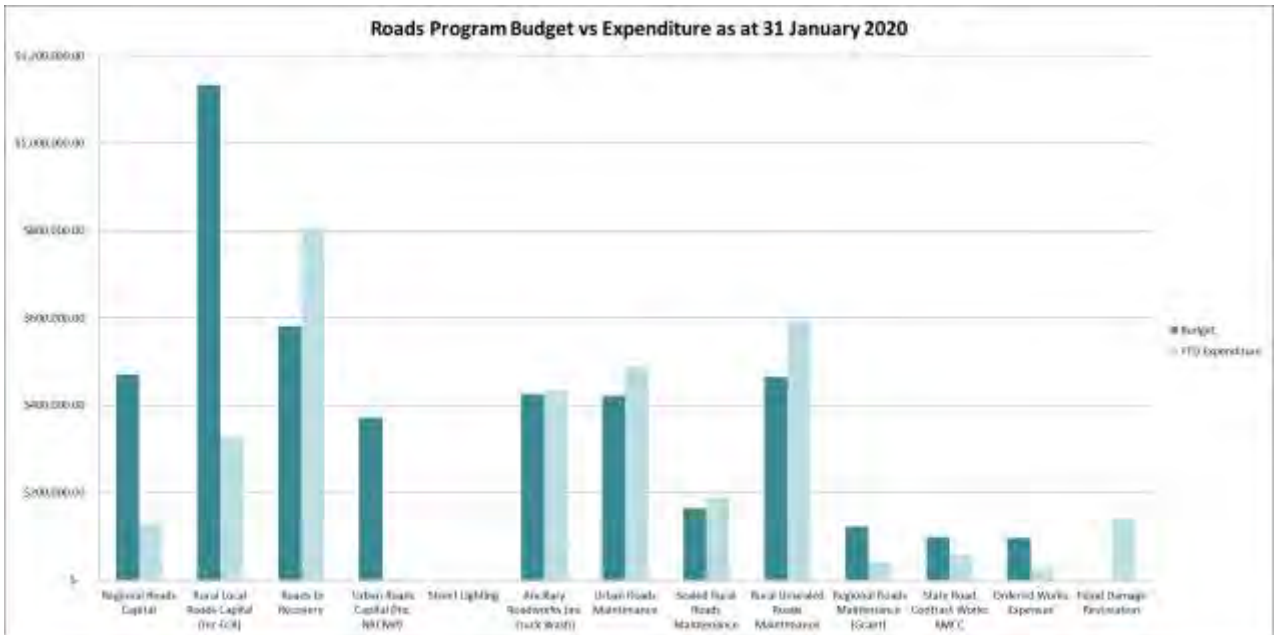
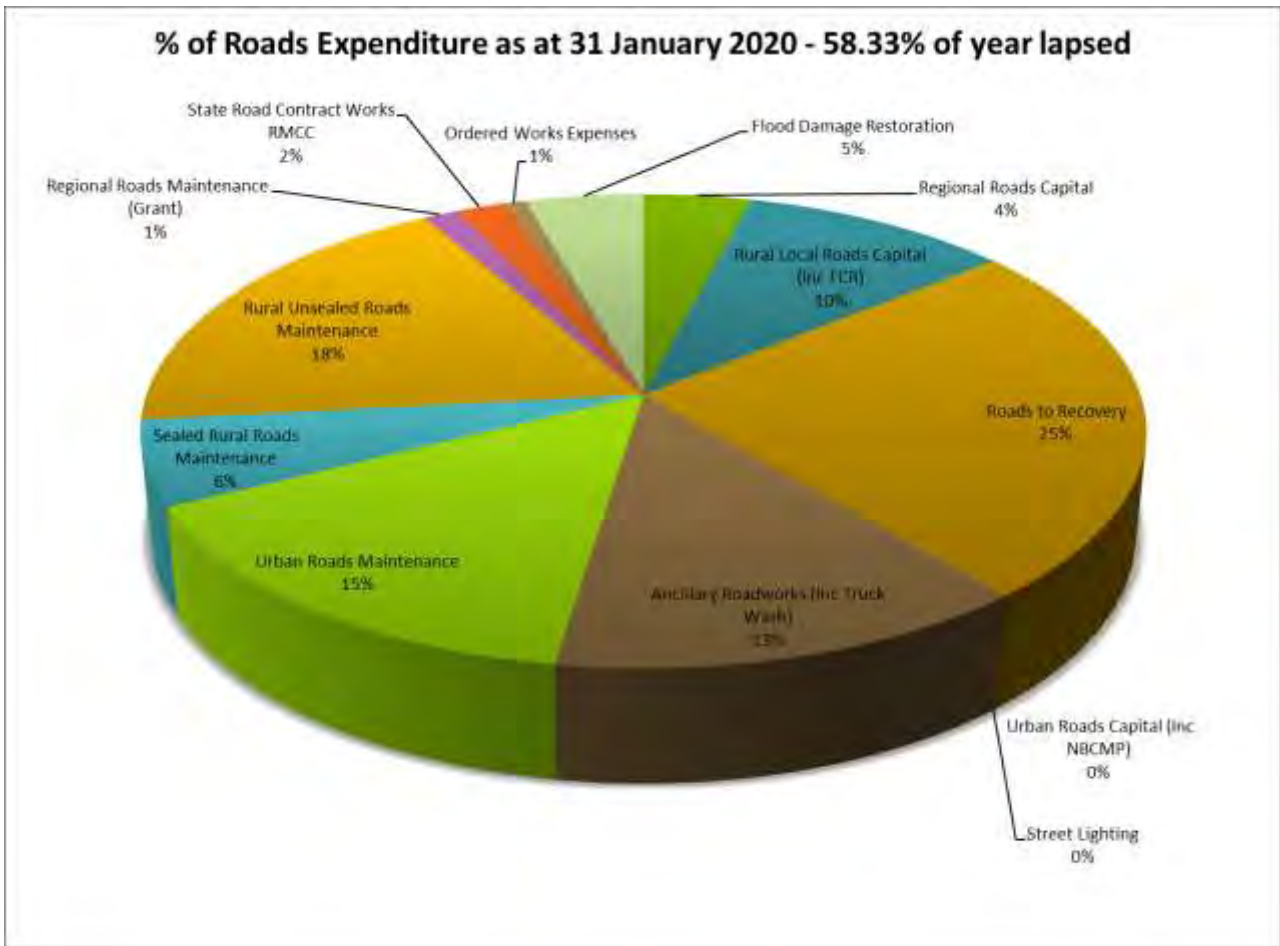
Flow meters for pump stations 2, 3 and 4 have been purchased with installation date to be confirmed.

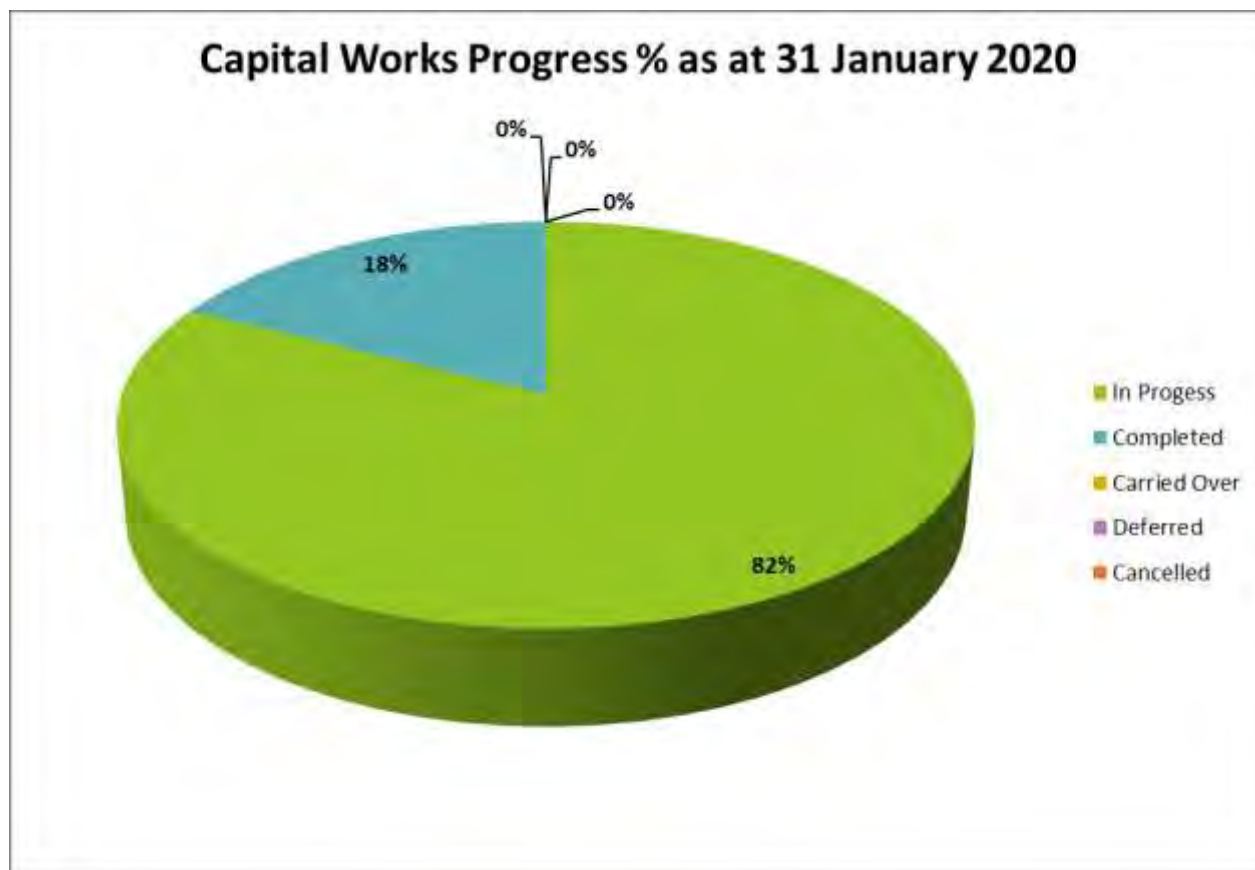
The Barellan sewer project has commenced in October, community engagement in December and completion in 2022.

Grant funding has been received for Narrandera West Sewer Extension, the budget is to be adjusted in December QBR.

The PS1 cracking investigation project is complete. The budget is to be returned to reserves.







TERMINOLOGY

This report contains an explanation of terminology and headings used in the capital works report. Key terms and terminology are as follows:

Ledger Number - This is a reference number for staff to link the report to Councils accounting records.

Capital works are funded from a number of sources. Codes that denote revenue sources are:

- **Revenue** – Projects funded from revenue raised from Rates & Annual charges, User Fees and Other Revenue.
- **Reserve** – Jobs funded from Council’s reserves and unspent grants.
- **Grant & Contributions** - Funding from other Government departments, Council’s or organisations.

Budget – This is the total allocation to complete the project.

YTD Exp – Total expenditure allocated to project as of report date, including commitments.

Balance – Amount of unspent funds for each program at reporting date.

Graph – The graph at the top of the report displays the original budget adopted by Council, the revised budget and year to date expenditure, including commitments.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Infrastructure

Goal

To have an improved and adequately maintained road network

Strategy

56 - Commence identified actions from the Roads Review including implementation of an effective road hierarchy

Action

56.1 - Funding for and any identified projects and opportunities from the strategy to be included and considered by Council as part of the annual budget process

ISSUES AND IMPLICATIONS

Policy

Nil

Financial

Advise Council of the current status of the Capital Works Program

Legal / Statutory

N/A

Community Engagement / Communication

N/A

Human Resources / Industrial Relations (if applicable)

N/A

RISKS

N/A

RECOMMENDATION

That Council:

1. Receive and note the information contained in the Capital Works report as at 31 January 2020.

Capital Expenditure as at 31 January 2020

	Sum of Proposed Budget	Sum of Other	Sum of Carryover	Sum of Sept	Sum of Budget	Sum of YTD Expenditure	Sum of Balance
Administration							
Information Technology	\$ 225,000.00		\$ 166,990.00		\$ 391,990.00	\$ 59,520.40	\$ 332,469.60
Public Order & Safety							
Pound	\$ 6,000.00				\$ 6,000.00	\$ -	\$ 6,000.00
Security Cameras	\$ 18,000.00		\$ 5,000.00		\$ 23,000.00	\$ -	\$ 23,000.00
Rural Fire Service	\$ 60,000.00				\$ 60,000.00	\$ 673.75	\$ 59,326.25
Environment							
Narrandera Landfill	\$ 390,000.00		\$ 66,146.00	\$ 113,151.00	\$ 569,297.00	\$ 158,415.03	\$ 410,881.97
Stormwater	\$ 103,560.00		\$ 45,392.00		\$ 148,952.00	\$ 26,476.14	\$ 122,475.86
Housing & Community Amenities							
Barellan Cemetery	\$ 2,800.00		\$ 8,000.00		\$ 10,800.00	\$ -	\$ 10,800.00
Grong Grong Cemetery	\$ 5,000.00				\$ 5,000.00	\$ -	\$ 5,000.00
Narrandera Cemetery	\$ -		\$ 71,532.00		\$ 71,532.00	\$ 39,217.75	\$ 32,314.25
Recreation & Culture							
Barellan Pool	\$ 159,000.00		\$ 4,200.00		\$ 163,200.00	\$ 6,500.81	\$ 156,699.19
Lake Talbot Pool	\$ 1,898,500.00		\$ 1,644,520.00		\$ 3,543,020.00	\$ 1,675,717.11	\$ 1,867,302.89
Lake Talbot Recreation Area	\$ 10,000.00		\$ 154,600.00		\$ 164,600.00	\$ -	\$ 164,600.00
Library	\$ 29,696.00		\$ 223,779.00	-\$ 34,394.00	\$ 219,081.00	\$ 142,519.33	\$ 76,561.67
Marie Bashir Park	\$ 83,000.00		\$ 115,710.00		\$ 198,710.00	\$ 31,416.60	\$ 167,293.40
Narrandera Memorial Park	\$ 83,500.00		\$ 66,680.00		\$ 150,180.00	\$ 118,266.80	\$ 31,913.20
Narrandera Sports Stadium	\$ 5,000.00				\$ 5,000.00	\$ -	\$ 5,000.00
Narrandera Sportsground	\$ 170,000.00		\$ 24,600.00		\$ 194,600.00	\$ 31,956.45	\$ 162,643.55
Henry Mathieson Oval	\$ 25,000.00				\$ 25,000.00	\$ -	\$ 25,000.00
Brewery Flats	\$ 5,000.00				\$ 5,000.00	\$ -	\$ 5,000.00
Barellan Park	\$ -		\$ 31,906.00		\$ 31,906.00	\$ 26,099.14	\$ 5,806.86
Transport & Communication							
Ancillary Roadworks	\$ 213,719.00		\$ 587,304.00	-\$ 44,694.00	\$ 756,329.00	\$ 433,229.25	\$ 323,099.75
Regional Roads	\$ 430,600.00		\$ 375,218.00		\$ 805,818.00	\$ 129,573.77	\$ 401,026.23
Roads to Recovery	\$ 997,362.00				\$ 997,362.00	\$ 807,280.21	\$ 448,182.62
Rural Roads	\$ 769,050.00		\$ 1,173,462.00		\$ 1,942,512.00	\$ 326,336.76	\$ 2,121,292.93
Urban Roads	\$ 2,113,984.00		\$ 196,669.00	-\$ 1,668,109.00	\$ 642,544.00	\$ 2,200.95	\$ 846,468.05

Capital Expenditure as at 31 January 2020

Flood Damage	\$ -			\$ -	\$ -	\$ -
Economic Affairs						
Airport	\$ 420,000.00			\$ 420,000.00	\$ 10,176.71	\$ 409,823.29
Buildings	\$ 235,600.00	\$ 33,725.00		\$ 269,325.00	\$ 25,506.17	\$ 243,818.83
Plant	\$ 1,468,380.00		\$ 15,801.00	\$ 1,484,181.00	\$ 732,269.64	\$ 751,911.36
Tourist Park	\$ 20,000.00	\$ 18,209.00		\$ 38,209.00	\$ 657.51	\$ 37,551.49
Economic Development	\$ -	\$ 34,661.00		\$ 34,661.00	\$ 34,075.11	\$ 585.89
Water Supplies						
Water	\$ 1,475,000.00	\$ -	\$ 542,298.00	\$ 2,017,298.00	\$ 488,937.38	\$ 1,528,360.62
Sewer Supplies						
Sewer	\$ 1,400,000.00	\$ 64,000.00	\$ 178,698.00	\$ 1,578,698.00	\$ 50,468.53	\$ 1,528,229.47
Grand Total	\$ 12,822,751.00	\$ 64,000.00	\$ 5,769,299.00	-\$ 1,618,245.00	\$ 16,973,805.00	\$ 5,357,491.30
					\$ 12,310,439.22	

Key Operational as at 31 January 2020

Row Labels	Sum of Proposed Budget	Sum of Other	Sum of Carryover	Sum of Sept	Sum of Budget	Sum of YTD Expenditure	Sum of Balance
Economic Affairs							
Economic Development	\$ -		\$ 2,350.00		\$ 2,350.00	\$ -	\$ 2,350.00
Housing & Community Amenities							
Noxious Weeds	\$ 161,554.00				\$ 161,554.00	\$ 74,324.12	\$ 87,229.88
Public Toilets	\$ 62,274.00				\$ 62,274.00	\$ 62,821.22	-\$ 547.22
Cemetery Expenses	\$ 114,603.00				\$ 114,603.00	\$ 84,951.22	\$ 29,651.78
Recreation & Culture							
Sports Ground Expenses	\$ 230,943.00				\$ 230,943.00	\$ 106,355.08	\$ 124,587.92
Parks Expenses	\$ 554,270.00				\$ 554,270.00	\$ 241,146.88	\$ 313,123.12
Lawn Areas	\$ 22,750.00				\$ 22,750.00	\$ 20,036.97	\$ 2,713.03
Lake Talbot Expenses	\$ 24,000.00				\$ 24,000.00	\$ 7,723.72	\$ 16,276.28
Sports Stadium Expenses	\$ 119,122.00				\$ 119,122.00	\$ 48,623.96	\$ 70,498.04
Street Scaping	\$ 17,000.00				\$ 17,000.00	\$ 8,745.03	\$ 8,254.97
Street Trees	\$ 196,500.00				\$ 196,500.00	\$ 89,977.74	\$ 106,522.26
Transport & Communication							
Ordered Works	\$ 164,000.00				\$ 164,000.00	\$ 26,497.07	\$ 137,502.93
Regional Roads	\$ 210,000.00				\$ 210,000.00	\$ 40,895.50	\$ 169,104.50
State Roads	\$ 170,500.00				\$ 170,500.00	\$ 59,608.75	\$ 110,891.25
Urban Roads	\$ 723,500.00				\$ 723,500.00	\$ 488,675.26	\$ 234,824.74
Sealed Rural Roads	\$ 281,700.00				\$ 281,700.00	\$ 187,988.78	\$ 93,711.22
Unsealed Rural Roads	\$ 797,880.00				\$ 797,880.00	\$ 595,570.66	\$ 202,309.34
Water Supplies							
Water	\$ 876,500.00				\$ 876,500.00	\$ 496,783.63	\$ 379,716.37
Sewer Supplies							
Sewer	\$ 566,500.00				\$ 566,500.00	\$ 375,522.14	\$ 190,977.86
Grand Total	\$ 5,293,596.00		\$ 2,350.00		\$ 5,295,946.00	\$ 3,016,247.73	\$ 2,279,698.27

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2019-20 - as at 31/01/2020



Project	Resp.	Job Number	Status	Proposed Budget	Carryover	Other	Sept	Commitment	Budget	YTD Expenditure	Balance	%	Comments	Date WAE Sent	Capitalise
1 Council Chambers Building Works	MPA	4100-1004-0000	A	-					\$0.00	\$0.00	\$0.00	#DIV/0!	Cost to be journalled to 9300.1004.000		
2 TRIM EDMS	IT	4200-1001-0000	A	-	\$17,395.00			\$16,500.00	\$17,395.00	\$0.00	\$17,395.00	0%	Awaiting final actions from MagiQ before approval from Records Officer		
3 Website revamp	CO	4400-1007-0000	A	-	\$70,000.00			\$35,000.00	\$70,000.00	\$35,080.25	\$34,919.75	50%	Website will go live at the end of February		
5 MS Office & MS Exchange Replacement	IT	4400-1015-0000	A	-	\$62,595.00			\$70,900.00	\$62,595.00	\$0.00	\$62,595.00	0%	Project commenced		
6 Council email archiving	IT	4400-1017-0000	A	-	\$17,000.00				\$17,000.00	\$0.00	\$17,000.00	0%	Project commenced		
7 Software Licencing	IT	4400-1019-0000	A	10,000					\$10,000.00	\$0.00	\$10,000.00	0%	Will review throughout the year		
8 Network Penetration Testing	IT	4400-1020-0000	A	10,000				\$1,650.00	\$10,000.00	\$0.00	\$10,000.00	0%	Will commence in March		
9 Replace Virtualising Hardware & Software	IT	4400-1021-0000	A	95,000					\$95,000.00	\$0.00	\$95,000.00	0%	Organising information for quotes		
10 Upgrade Phone System	IT	4400-1022-0000	F	60,000				\$27,145.45	\$60,000.00	\$24,440.15	\$35,559.85	41%	Project completed. Awaiting final invoices.		
11 Business Continuity Site	IT	4400-1023-0000	A	30,000					\$30,000.00	\$0.00	\$30,000.00	0%	Will be reviewed as part of the Virtualising upgrade		
12 IT Review	IT	4400-1024-0000	A	5,000					\$5,000.00	\$0.00	\$5,000.00	0%	Will commence in February		
13 Photocopier Replacement	IT	4400-1025-0000	A	15,000					\$15,000.00	\$0.00	\$15,000.00	0%	Will commence in February		
14 Pound - Cattery Holding System	MDE	5100-1001-0000	A	6,000					\$6,000.00	\$0.00	\$6,000.00	2%	Design planning has commenced		
15 CCTV camera positioned outside Bettā Electrical Store in East Street	IT	5200-1004-0000	A	5,000					\$5,000.00	\$0.00	\$5,000.00	0%	Looking at upgrade/replacing entire system		
16 Wireless Links for Main Street CCTV System	IT	5200-1005-0000	A	8,000					\$8,000.00	\$0.00	\$8,000.00	0%	Looking at upgrade/replacing entire system		
17 CCTV camera positioned outside Post Office in East Street	IT	5200-1006-0000	A	5,000					\$5,000.00	\$0.00	\$5,000.00	0%	Looking at upgrade/replacing entire system		
18 Barellan RFS Station Amenities	MPA	5300-1005-0000	A	60,000				\$259.09	\$60,000.00	\$673.75	\$59,326.25	1%	Planning and design underway. Waiting on advice from RFS for construction start date		
19 Narrandera Waste Facility - external fence	MDE	5600-1006-0000	A	-	\$9,297.00				\$9,297.00	\$0.00	\$9,297.00	0%	Design and planning has commenced		
20 Recycle Vending Machine	MPA	5600-1008-0000	A	-	\$56,849.00		\$113,151.00	\$18,901.91	\$170,000.00	\$145,801.28	\$24,198.72	86%	Electrical connection delayed due to bushfires. RVM delivery pending. Generator power to be used for commissioning and initial use		
21 Narrandera Landfill New Cell	MDE	5600-1009-0000	A	40,000				\$58,159.18	\$40,000.00	\$11,592.33	\$28,407.67	29%	Procurement completed. Currently assessing quotes		
22 Ndra Landfill Masterplan improvement works - possibility of grant funding in future	MDE	5600-1010-0000	A	330,000					\$330,000.00	\$1,021.42	\$328,978.58	0%	Project scope being determined		
23 Ndra Landfill Operational control room (transportable, dust-free - replace carriage)	MDE	5600-1011-0000	A	20,000					\$20,000.00	\$0.00	\$20,000.00	0%	Project scope being determined		
24 Farmers St Flood Mitigation Works	MPA	5700-1004-0000	A	-	\$3,639.00				\$3,639.00	\$9,318.29	-\$5,679.29	256%	Additional works have been identified to replace penstock. Quotes have been called - To be adjusted in March QBR		
25 Narrandera West Drainage Improvements Construction for retention basin adjacent to Cemetery	MPA	5700-1005-0000	A	-	\$41,753.00				\$41,753.00	\$3,666.96	\$38,086.04	9%	Volume calculations have been completed. Awaiting soil investigation and fencing. Licence approved for levee bank		
26 Siphon Retaining Wall Renewal	MPA	5700-1006-0000	A	28,560					\$28,560.00	\$10,730.99	\$17,829.01	38%	Works commenced. To be completed February		
27 Drainage Improvement Driscoll Rd Extension of existing stormwater opposite Patersons Road in Red Hill Industrial Estate.	MPA	5700-1007-0000	A	75,000				\$1,818.18	\$75,000.00	\$2,759.90	\$72,240.10	4%	Site survey carried out to confirm earthworks and pipe sizes		
28 Narrandera Cemetery Improvements	OSR	0800-1004-0000	F	-	\$71,532.00				\$71,532.00	\$39,217.75	\$32,314.25	53%	Works completed. Awaiting invoices	28/11/2019	
29 Barellan Cemetery Entrance gate	OSR	0800-1005-0000	A	-	\$8,000.00				\$8,000.00	\$0.00	\$8,000.00	0%	Quotations spec is complete. Liasing with contractor		
30 Barellan Cemetery Furniture	OSR	0800-1008-0000	A	2,800					\$2,800.00	\$0.00	\$2,800.00	0%	Quotations to be accepted February		
31 GG Cemetery Furniture	OSR	0800-1009-0000	A	5,000					\$5,000.00	\$0.00	\$5,000.00	0%	Quotes to be accepted February		
32 Narrandera Library - Building of Youth Room	CDM	7700-1003-0000	A	-	\$223,779.00		-\$34,394.00	\$8,248.00	\$189,385.00	\$135,874.79	\$53,510.21	72%	Building completed, furniture assembled, external painting, irrigation and driveway still to be completed		
33 Book & Resources annual replacement	CDM	7700-1005-0000	A	29,696					\$29,696.00	\$6,644.54	\$23,051.46	22%	Purchasing is on track. Resource orders in process and supplier visit booked		
34 LT Pool - Detailed Design of Master Plan Works, Filtration & Splash Park	MPA	7800-1005-0000	A	-	\$30,007.00			\$2,633.23	\$30,007.00	\$19,201.15	\$10,805.85	64%	Project now forms part of the Lake Talbot pool upgrade project. Budget will be moved in Dec QBR - see item 38		
35 Lake Talbot Pool Replacement of Slides	MPA	7800-1010-0000	A	-	\$1,147,504.00			\$2,011.27	\$1,147,504.00	\$1,119,659.45	\$27,844.55	98%	Slides operational. Additional work to be quoted: security monitoring and additional shade structure.		
36 LT Pool - Pedestrian Path	MPA	7800-1011-0000	F	-	\$11,671.00			\$867.73	\$11,671.00	\$5,065.94	\$6,605.06	43%	Project completed. Remaining funds to be returned to LT pool reserve.	5/11/2019	
37 Lake Talbot Pool - Change Rooms pool deck level	MPA	7800-1012-0000	A	-	\$455,338.00			\$769.27	\$455,338.00	\$435,155.23	\$20,182.77	96%	Change room completed, contractor to repair identified defects at end of swim season. Remaining funds to be transferred to LT pool reserve.		
38 Lake Talbot Pool Masterplan - Water Park Upgrade	MPA	7800-1015-0000	A	1,898,500				\$10,163.38	\$1,898,500.00	\$96,635.34	\$1,801,864.66	5%	Contract executed. In design phase, consultation being undertaken.		
40 Barellan Pool - Shade Structure South Side Infants Pool	MPA	7900-1006-0000	F	-	\$4,200.00				\$4,200.00	\$4,176.00	\$24.00	99%	Project complete	9/09/2019	
41 Brin Pool Upgrade Filtration system / Waste water irrigation	MPA	7900-1007-0000	A	155,000					\$155,000.00	\$0.00	\$155,000.00	0%	Development of quote documentation commenced. Works scheduled to commence end of March 2020		
42 Brin Pool Replace Marine Carpet	MPA	7900-1008-0000	F	4,000					\$4,000.00	\$2,324.81	\$1,675.19	58%	Project complete. Invoice to be received. Funds to be reallocated in March QBR.	5/11/2019	
43 Narrandera Sportsground Play Equipment	OSR	0200-1016-0000	A	-	\$24,600.00				\$24,600.00	\$31,956.45	-\$7,356.45	130%	Completed except for edging to be completed June		
44 Ndra Sportsground drainages and soak	OSR	0200-1019-0000	A	160,000					\$160,000.00	\$0.00	\$160,000.00	0%	No quotes received. Consulting with a contractor to obtain a quote.		
45 Ndra Sportsground Building upgrades (old Kiosk etc)	OSR	0200-1020-0000	A	10,000					\$10,000.00	\$0.00	\$10,000.00	0%	Project scope being determined with new clubrooms		
46 HM Oval Level and Resurface	OSR	0200-1021-0000	A	25,000					\$25,000.00	\$0.00	\$25,000.00	0%	Minor topdress in March after consultation with user groups.		

Project	Resp.	Job Number	Status	Proposed Budget	Carryover	Other	Sept	Commitment	Budget	YTD Expenditure	Balance	%	Comments	Date WAE Sent	Capitalise
47 SCC - Marie Bashir Park - Mobile Stage	OSR	0300-1009-0000	A	-	\$95,710.00			\$72,124.09	\$95,710.00	\$31,416.60	\$64,293.40	33%	Modifications being undertaken. A demonstration to be provided to Council upon its return.		
48 Flag Poles for Festive Flags	OSR	0300-1012-0000	A	-	\$1,906.00				\$1,906.00	\$684.14	\$1,221.86	36%	Flag poles have been ordered		
49 Completion of Wiradjuri wall	OSR	0300-1022-0000	A	-	\$20,000.00				\$20,000.00	\$0.00	\$20,000.00	0%	Design of new Wiradjuri Wall finalised with local Elders. Application under Building Better Regions Round 4.		
50 Barellan Playground Upgrades	OSR	0300-1023-0000	A	-	\$30,000.00				\$30,000.00	\$25,415.00	\$4,585.00	85%	Completed except for edging to be completed June.		
51 Hankinson Park Development	OSR	0300-1025-0000	A	-	\$66,680.00			\$7,981.82	\$66,680.00	\$56,910.30	\$9,769.70	85%	Landscaping complete, seating to be installed end of February.		
52 MBP Up Lighting adventure playground	OSR	0300-1036-0000	A	15,000					\$15,000.00	\$0.00	\$15,000.00	0%	Quotations to be sought March		
53 MBP Drinking fountains/ bottle fillers	OSR	0300-1037-0000	A	8,000					\$8,000.00	\$0.00	\$8,000.00	0%	Quotations requested		
54 Pocket park upgrades	OSR	0300-1038-0000	A	50,000					\$50,000.00	\$0.00	\$50,000.00	0%	Quotations requested and due in February		
55 MBP Narrandera Playgrounds Upgrades	OSR	0300-1039-0000	A	10,000					\$10,000.00	\$0.00	\$10,000.00	0%	Toddlers play equipment quotes to be received March		
56 Victoria Ave stage 2 - level, irrigate, formalise driveways, curb	OSR	0300-1040-0000	A	80,000					\$80,000.00	\$0.00	\$80,000.00	0%	Quotations to be received mid February, street meeting to be held after quotations received to discuss project and driveway access. Installation expected to commence April 2020.		
57 Festive Mega Tree (Star) inclusion	MPA	0300-1041-0000	F	3,500					\$3,500.00	\$2,184.11	\$1,315.89	62%	Star installed and tested. Project Completed. Funds to be reallocated in March QBR.	28/11/2019	
58 Brewery Flats landscaping, furniture replacement, painting etc.	OSR	0300-1042-0000	A	5,000					\$5,000.00	\$0.00	\$5,000.00	0%	Project scope being determined		
59 Purchase of 130-132 Larmer Street	OSR	0300-1043-0000	A	-					\$0.00	\$59,172.39	-\$59,172.39	#DIV/0!	Purchase complete		
60 Ndra Stadium Foam Guards	OSR	0400-1003-0000	A	5,000				\$4,354.00	\$5,000.00	\$0.00	\$5,000.00	0%	Foam guards to be installed in March		
61 Lake Talbot deepening project	OSR	0600-1007-0000	A	-	\$24,600.00				\$24,600.00	\$0.00	\$24,600.00	0%	Draft Options report received and being reviewed by Lake Talbot project committee.		
62 Aquatic Weed Harvester	OSR	0600-1008-0000	A	-	\$130,000.00				\$130,000.00	\$0.00	\$130,000.00	0%	Quotations have been received for the weed harvester. Committee have been advised on options. To be considered at the next meeting.		
63 LT Rec Seating and Shelter Revamp Rotary Lookout	OSR	0600-1009-0000	A	10,000					\$10,000.00	\$0.00	\$10,000.00	0%	Design and quotation March.		
64 Flood Damage Restoration Works	WM	0004-0003-0000	F	-					\$0.00	\$0.00	\$0.00	0%	All works have been completed. Budget adjustment to be made in quarterly review.	23/10/2019	
65 Flood Damage Causeway Works	WM	0004-0004-0000	F	-					\$0.00	\$0.00	\$0.00	0%	All works completed	28/11/2019	
66 Barellan Stormwater Design	MPA	0006-1012-0000	A	-	\$3,761.00				\$3,761.00	\$373.19	\$3,387.81	10%	Budget for design work only. To be included in Flood risk management works. To be reported in March		
67 Urban Roads Construction	WM	N/A	A	125,050					\$125,050.00		\$125,050.00	0%			
68 Intersections Upgrade Local & Reg. Rds	WM	0006-1023-0000	A	-					\$0.00	\$0.00	\$90,000.00	0%	Co-contribution for future grants		
69 Culvert/bridge assessment works	WM	0006-1024-0000	A	-					\$0.00	\$0.00	\$35,050.00	0%	Co-contribution for future grants		
70 Urban Roads Construction - Laneways	WM	0006-1021-0000	A	88,950				\$1,636.36	\$38,950.00	\$0.00	\$38,950.00	0%	To be scheduled. Survey of laneways commenced.		
71 Urban Reseals	WM	0007-1000-0000	A	114,800					\$114,800.00	\$0.00	\$114,800.00	0%	Quotes currently being sought		
72 Urban Pavement Rehabilitation	WM	N/A	A	126,075					\$126,075.00		\$126,075.00	0%			
73 Urban Laneways Upgrade-additional	WM	0008-1017-0000	A	-					\$0.00	\$0.00	\$50,000.00	0%	To be scheduled. Survey of laneways commenced.		
74 Improvement of water haulage	WM	0008-1019-0000	A	-					\$0.00	\$0.00	\$15,000.00	0%	Negotiations started with Goldenfields Water to approve an appropriate site.		
75 Innovation for Rural Infrastructure Mgmt.	WM	0008-1020-0000	A	-					\$0.00	\$0.00	\$16,075.00	0%	Works to be incorporated in conjunction with resheet and seal works.		
76 Urban K&G Replacement	WM	0008-1018-0000	A	15,000				\$1,400.00	\$15,000.00	\$0.00	\$15,000.00	0%	To be scheduled from asset management plan		
77 Urban Footpath Replacement	WM	0006-1022-0000	A	10,000				\$250.00	\$10,000.00	\$297.67	\$9,702.33	3%	To be scheduled following footpath inspection being undertaken.		
78 NBCMP (Bolton street upgrade)	MPA	0006-1017-0000	A	1,668,109	\$188,040.00		-\$1,668,109.00		\$188,040.00	\$1,530.09	\$186,509.91	1%	Planning commenced. Electrical design to be finalised and storm water to be reviewed. Consultation with affected land owners to be undertaken prior to timeline being prepared.		
79 Rural Sealed Roads Construction	WM	N/A	A	268,050					\$268,050.00		\$169,090.21	0%			
80 Cove Road 1.1-3.3 km	WM	0010-1108-0000	F	-					\$0.00	\$30,723.29	\$7,776.71	80%	Completed		
81 Culvert Manderlay Road 9.27 km	WM	0010-1109-0000	A	-				\$69.93	\$0.00	\$1,276.50	\$5,745.50	18%	Start March		
82 Culvert Manderlay Road 7.78 km	WM	0010-1110-0000	A	-				\$3,714.55	\$0.00	\$0.00	\$6,500.00	0%	Start March		
83 Culvert Brookong St 0.0 km	WM	0010-1111-0000	A	-				\$69.93	\$0.00	\$0.00	\$6,500.00	0%	Start March		
84 Centenary Road 4.16 km- 9.11 km	WM	0010-1112-0000	A	-					\$0.00	\$0.00	\$86,625.00	0%	Start May		
85 Culvert Yalgogorin Road 0.262	WM	0010-1113-0000	A	-					\$0.00	\$1,759.50	\$10,240.50	15%	Start March		
86 Devils Bridge Road 3.03-5.5 km	WM	0010-1114-0000	F	-					\$0.00	\$65,200.50	\$45,702.50	59%	Completed. Remaining funds to be reallocated in March QBR	5/11/2019	
87 FCR - Colliroobie Leeton Road	WM	0012-1023-0000	A	-	\$1,173,462.00			\$361,255.55	\$1,173,462.00	\$211,935.71	\$961,526.29	18%	Joint fixing country roads project with Leeton Shire budget allocation is approx 50/50 split. Leeton nearing completion of their works. Partial Invoice received from Leeton Shire and to be processed.		
88 Roads Resheeting - (Unsealed rural roads resheeting)	WM	N/A	A	354,425					\$354,425.00		\$336,027.48	0%			
89 Dows Road 4.08-5.6 km	WM	0012-1024-0000	A	-					\$0.00	\$0.00	\$36,480.00	0%	Start early March		
90 Erigolia Road Widening 0-11.95 km	WM	0012-1025-0000	A	-					\$0.00	\$112.14	\$97,680.86	0%	Co-contribution for future grants		
91 Pamandi Road 6.74-8.5 km	WM	0012-1026-0000	F	-				\$37,112.04	\$0.00	\$15,329.12	\$24,822.88	38%	Completed		
92 Brewarrina Bridge Retrofitting	WM	0012-1027-0000	A	-				\$3,400.00	\$0.00	\$0.00	\$80,000.00	0%	To be scheduled, awaiting feedback from Consultant		
93 Kamarah Road Upgrade	WM	0012-1028-0000	A	-					\$0.00	\$0.00	\$100,000.00	0%	Start late March		
94 FCR - Regional Roads - Canola Way	WM	0013-1243-0000	A	-	\$375,218.00			\$14,870.59	\$375,218.00	\$3,068.40	\$96,931.60	3%	Design being undertaken. Construction early March		
95 Rural Roads Reseals	WM	0002-1000-0000	A	146,575					\$146,575.00	\$0.00	\$146,575.00	0%	Quotes being obtained		
96 Roads to Recovery (25 % of R2R proposed to expend in Urban Area) Grant. (Road	WM	N/A	A	250,000					\$250,000.00		\$250,000.00	0%			
97 Roads to Recovery (75 % of R2R proposed to expend on Rural Area) Grant. (Road	WM	N/A	A	747,362					\$747,362.00		\$8,100.83	0%			

	Project	Resp.	Job Number	Status	Proposed Budget	Carryover	Other	Sept	Commitment	Budget	YTD Expenditure	Balance	%	Comments	Date WAE Sent	Capitalise
98	Urban Roads reseal from R2R	WM	0014-1100-0000	A	-					\$0.00	\$0.00	-	0%	Quotes being obtained		
99	Landervale Road 10-12.48 km	WM	0014-1122-0000	A	-					\$0.00	\$388.57	109,971.43	0%	Start March		
100	Lismoye Road 1.56-3.31 km	WM	0014-1123-0000	A	-					\$0.00	\$181.18	30,443.82	1%	Start February		
101	Males Road 0-1 km	WM	0014-1124-0000	A	-				\$558.57	\$0.00	\$735.71	42,514.29	2%	Start February		
102	Boree Road 5-6.7 km	WM	0014-1125-0000	A	-					\$0.00	\$0.00	70,550.00	0%	Start early March		
103	Weir Road 0-1.79 km	WM	0014-1126-0000	F	-					\$0.00	\$77,515.35	-53,230.35	104%	Completed	23/10/2019	
104	McKenzies Road Culvert 2.5 km	WM	0014-1127-0000	A	-					\$0.00	\$94.94	6,785.56	1%	Start March		
105	Old Wagga Road 29.39-31.06 km	WM	0014-1128-0000	F	-				\$33,400.00	\$0.00	\$54,841.24	17,386.26	76%	Works completed, awaiting final invoices	28/11/2019	
106	Strontian Road Widening 10.58-15.64	WM	0014-1129-0000	F	-				\$1,439.49	\$0.00	\$139,015.48	-561,850.48	180%	Completed	5/11/2019	
107	Paintings Bridge Road 11.67-13 km	WM	0014-1130-0000	F	-					\$0.00	\$36,092.04	-58,029.04	129%	Completed	23/10/2019	
108	Paintings Bridge Road 13-14 km	WM	0014-1131-0000	F	-					\$0.00	\$64,731.84	-17,231.84	136%	Completed	23/10/2019	
109	Settlers Road 0.72-3 km	WM	0014-1132-0000	F	-					\$0.00	\$101,676.26	14,603.74	87%	Completed	23/10/2019	
110	Paynters Siding Road 6.7-8 km	WM	0014-1133-0000	F	-				\$1,039.49	\$0.00	\$48,961.90	-59,961.90	126%	Works completed, awaiting final invoices	28/11/2019	
111	Cypress Road 1A-2.45	WM	0014-1134-0000	F	-					\$0.00	\$20,808.19	10,691.81	66%	Completed	5/11/2019	
112	Hulmes Road 4.9- 8.0	WM	0014-1135-0000	A	-					\$0.00	\$1,357.05	52,892.95	3%	Start mid May		
113	Bullock Tank Road 11-12 km	WM	0014-1136-0000	F	-					\$0.00	\$63,153.37	-13,903.37	128%	Completed		
114	Old Wagga Road 10.62- 13.5 km	WM	0014-1137-0000	F	-				\$57,600.00	\$0.00	\$129,708.05	-583,532.05	170%	Completed		
115	McGivray Road	WM	0014-1138-0000	F	-					\$0.00	\$68,019.04	1,980.96	97%	Completed		
116	Regional Roads Capital Works (Capital Component of Block Grant)	WM	0013-0000-0000	A	260,400					\$260,400.00	\$124,943.44	\$135,456.56	48%	Contribution to Cowabbie Creek culvert		
117	Repair Grant (with 50 % contribution from Block Grant)	WM	0015-0001-0000	A	170,200					\$170,200.00	\$1,561.93	\$168,638.07	1%	Works on Lockhart Road to be undertaken April		
118	Narrandera Truck Wash	MPA	0030-1009-0000	A	-	\$492,360.00				\$466,754.00	\$411,470.51	\$55,283.49	88%	Road work and shed construction completed. Commissioning being completed prior to expected opening late February.		
119	Footpath - Elwin Street	MPA	0030-1016-0000	F	-	\$4,868.00				\$4,868.00	\$0.00	\$4,868.00	0%	Project completed budget reallocated in December QBR.	9/09/2019	
120	Stage 2 of AMS Implementation - Road condition survey	MPA	0030-1010-0000	A	-	\$94,944.00				\$94,944.00	\$14,999.54	\$79,944.46	16%	Update Confirm data base to commence development pavement management system (a system that predicts future maintenance requirements of the road network). Road condition assessment is complete with revaluation to be undertaken.		
121	Shared Cycleway (Active Transport - 50/50 Funding) Marie Bashir Park	MPA	0030-1011-0000	F	51,000					\$25,500.00	\$0.00	\$25,500.00	0%	RMS funding not provided, project removed in September QBR. Pump Plan priorities being reviewed to determine reallocation recommendations for footpath work. Reallocate in March QBR.	N/A	
122	PAMP - (Active Transport - 50% RMS Funding) - Douglas/Cadell Street	MPA	0030-1012-0000	A	-				\$8,800.00	\$8,800.00	\$112.87	\$8,687.13	1%	Detailed design currently being undertaken.		
123	PAMP - (Active Transport - 100% RMS Funding) - Cadell/Twynam Street	MPA	0030-1013-0000	A	121,820					\$119,432.00	\$3,271.33	\$116,160.67	3%	Detailed design currently being undertaken.		
124	Drone Purchase for Survey / Inspection	MPA	0030-1019-0000	A	7,899					\$7,899.00	\$3,375.00	\$4,524.00	43%	Drone selected and pricing confirmed. Software upgrade purchased and training completed.		
125	Footpath - Audley Street	MPA	0030-1020-0000	A	16,000					\$16,000.00	\$0.00	\$16,000.00	0%	Design and planning to be scheduled for southern side between Cadell and East Streets		
126	Banner Poles Leeton Road	OSR	0030-1017-0000	A	15,000					\$15,000.00	\$0.00	\$15,000.00	0%	Being fabricated with locations to be determined.		
127	Design Pedestrian bridge Brewery Flat to East St	MPA	0030-1018-0000	A	18,000					\$18,000.00	\$0.00	\$18,000.00	0%	Survey and Geotechnical assessment being arranged.		
128	Arts Centre Building Works	MPA	8307-1001-0000	A	-	\$4,614.00				\$4,614.00	\$0.00	\$4,614.00	0%	Defining project scope.		
129	Red Hill Signage	EDM	8500-1001-0000	A	-	\$3,800.00				\$3,800.00	\$0.00	\$3,800.00	0%	Landscaping signage to be completed by end of December		
130	Gateway/Entrance signs	EDM	8700-1003-0000	F	-	\$30,861.00				\$30,861.00	\$34,075.11	-53,114.11	110%	Completed	23/10/2019	
131	Lake Talbot Tourist Park fire service design	MPA	8900-1005-0000	A	-	\$18,209.00			\$460.25	\$18,209.00	\$657.51	\$17,551.49	4%	Investigation and design commenced.		
132	LT Tourist park internal road improvements	MPA	8900-1006-0000	A	20,000					\$20,000.00	\$0.00	\$20,000.00	0%	Project deferred. Funding to be returned to Crown Lands reserve.		
133	Building renewal and upgrades	MPA	9300-1004-0000	A	13,200					\$13,200.00	\$2,148.00	\$11,052.00	16%	Scope of works to be finalised		
134	Upgrading Twynam Street Shops - 4-6 Twynam Street	MPA	9300-1005-0000	A	6,700					\$6,700.00	\$5,720.24	\$979.76	85%	Property sold, awaiting settlement.		
135	Airport Terminal Building	MPA	9300-1014-0000	A	20,000					\$20,000.00	\$3,567.27	\$16,432.73	18%	Quotes received, Upgrade female toilet to be scheduled pending second quote on plumbing. Works scheduled early 2020		
136	Council Chambers Building Upgrades	MPA	9300-1015-0000	A	21,000					\$21,000.00	\$6,416.80	\$14,583.20	31%	Wall in HR completed, awaiting quotes for wall in Corporate area, works scheduled for early 2020.		
137	16 Kiesling Drive	MPA	9300-1009-0000	A	2,500	\$7,656.00				\$10,156.00	\$2,906.04	\$7,249.96	29%	Pergola and irrigation to be scheduled.		
138	Manderlay Road House	MPA	9300-1017-0000	A	20,000					\$20,000.00	\$0.00	\$20,000.00	0%	New double garage requested. Alternate option of power to existing shed being investigated		
139	Community Hall Barellan	MPA	8301-1001-0000	A	1,000	\$21,455.00				\$22,455.00	\$4,409.86	\$18,045.14	20%	This project now delayed due to Barellan sewerage scheme. Investigating and design of disability ramp scheduled for early 2020.		
140	Community Hall Grng Grng	MPA	9300-1019-0000	A	2,000					\$2,000.00	\$120.93	\$1,879.07	6%	Disabled access to be scheduled, received advice/design from Heritage Advisor.		
141	Tobacconist Shop - 8 Twynam Street	MPA	9300-1020-0000	A	2,700					\$2,700.00	\$28.37	\$2,671.63	1%	Property sold, awaiting settlement.		
142	6 Victoria Square	MPA	9300-1021-0000	A	4,500					\$4,500.00	\$0.00	\$4,500.00	0%	Paint work completed, awaiting invoice.		
143	4 Victoria Square	MPA	9300-1022-0000	A	6,000					\$6,000.00	\$188.66	\$5,811.34	3%	Air conditioning to common areas, quotes to be obtained, works scheduled for early 2020.		
144	Council Chambers upgrade of storage facility	MPA	9300-1010-0000	A	9,000					\$9,000.00	\$0.00	\$9,000.00	0%	To be scoped, quoted and construction scheduled for 2020.		
145	Provision of off street staff/fleet parking for Chambers	MPA	9300-1012-0000	A	70,000					\$70,000.00	\$0.00	\$70,000.00	0%	Design and planning to be scheduled		
146	Narrandera Museum	MPA	9300-1013-0000	A	-57,000				\$6,568.91	\$57,000.00	\$0.00	\$57,000.00	0%	Ext. paint, disabled ramp, public toilets to be determined. Project to be revised. Project on hold.		
	Airport Runway resealing & re-marking	TAE	9400-1010-0000	A	410,000					\$410,000.00	\$911.75	\$409,088.25	0%	Additional grant funds applied for works to be carried over into 2020/21 year.		
148	Airport Ongoing small airside improvements including flood gate repairs	TAE	9400-1011-0000	A	10,000					\$10,000.00	\$9,264.96	\$735.04	93%	Expect to complete by April		

Project	Resp.	Job Number	Status	Proposed Budget	Carryover	Other	Sept	Commitment	Budget	YTD Expenditure	Balance	%	Comments	Date WAE Sent	Capitalise
149 Light Vehicles	PWM	9500-1000-0000	A	352,680				\$36,793.18	\$352,680.00	\$243,640.27	\$109,039.73	69%	6 vehicles delivered, 7 yet to order		
150 Trucks & Trailers	PWM	9500-1001-0000	A	722,000					\$722,000.00	\$288,044.20	\$433,955.80	40%	4 Vehicles delivered, 2 to be ordered		
151 Heavy Plant	PWM	9500-1002-0000	A	373,700					\$373,700.00	\$176,285.09	\$197,414.91	47%	1 vehicle delivered, 1 on order and 4 yet to order		
152 Other Plant Capital	PWM	9500-1003-0000	A	20,000			\$15,801.00	\$400.00	\$35,801.00	\$24,300.08	\$11,500.92	68%	ongoing		
153 Water Main Replacements - Argyle, Riverina, Watermain, Mitchell Rising main valve pits	WSE	2900-1001-0000	F	-	\$128,503.00	\$8,000.00		\$12,641.37	\$128,503.00	\$194,394.68	-\$65,891.68	151%	Completed		
154 SCADA and Instrumentation upgrades (online chlorine analysers)	WSE	2900-1005-0000	A	50,000	\$49,451.00				\$99,451.00	\$207.79	\$99,243.21	0%	Budget for purchase of software, purchase to be completed second half of year		
155 Network Hydraulic Modelling Software	WSE	2900-1007-0000	F	-	\$33,510.00			\$8,000.00	\$33,510.00	\$6,000.00	\$27,510.00	18%	Project completed. Remaining funds to be used for additional software	5/11/2019	
156 Main Street Water Main Replacement	WSE	2900-1009-0000	F	-	\$55,204.00			\$30.99	\$55,204.00	\$34,898.56	\$20,305.44	63%	Works completed minor maintenance required	28/11/2019	
157 Flow meters on all inlet and outlets Reservoirs	WSE	2900-1022-0000	A	-	\$58,422.00			\$65.45	\$58,422.00	\$11,673.18	\$46,748.82	20%	Flow meters purchased and installed with some electricals to be completed.		
158 Backflow prevention register	WSE	2900-1023-0000	A	-	\$11,225.00				\$11,225.00	\$509.56	\$10,715.44	5%	Register complete, inspections in progress		
159 Reservoir cleaning and structural assessment	WSE	2900-1024-0000	A	-	\$16,128.00				\$16,128.00	\$0.00	\$16,128.00	0%	Clean water strategy being developed and reservoir cleaning to be scheduled following adoption of the strategy		
160 Data entry and document control system	WSE	2900-1025-0000	F	-	\$6,307.00				\$6,307.00	\$6,297.07	\$9.93	100%	Completed. Budget to be adjusted in QBR.	28/11/2019	
161 Aerator gas scrubbing	WSE	2900-1027-0000	A	-	\$20,000.00				\$20,000.00	\$0.00	\$20,000.00	0%	Preliminary investigations completed. Works to be scheduled		
162 Network Design and Planning review (reservoirs and zoning)	WSE	2900-1028-0000	A	-	\$23,127.00				\$23,127.00	\$3,550.00	\$19,577.00	15%	Commenced in October and ongoing for remainder of the year		
163 WTP Filter/Upgrade design	WSE	2900-1038-0000	A	-	\$76,625.00			\$545.45	\$76,625.00	\$23,501.49	\$53,123.51	31%	Finalisation of issues paper through IWCM		
164 Non Return Valve Bore 4	WSE	2900-1042-0000	A	-	\$2,500.00				\$2,500.00	\$0.00	\$2,500.00	0%	To be scheduled		
165 North Zone Pressure Pump - low pressure issues	WSE	2900-1051-0000	A	-	\$43,924.00				\$43,924.00	\$759.58	\$43,164.42	2%	Project quotes being considered for additional pump and control		
166 Low Level Chlorinator	WSE	2900-1052-0000	A	-	\$17,372.00			\$9,829.00	\$17,372.00	\$22,396.97	-\$5,024.97	129%	Project will be completed by March 2020. Analysers have been bought, awaiting contractor availability to complete installation. Dalgetty St scheduled to begin late February. Audley Street to be undertaken after Dalgetty St.		
167 Water Main Replacements - Dalgetty & Audley	WSE	2900-1056-0000	A	250,000				\$4,203.75	\$250,000.00	\$78,099.41	\$171,900.59	31%	Program has been developed. Works began in November anticipated completion February.		
168 Hydrant and Valve replacements	WSE	2900-1057-0000	A	50,000				\$6,270.57	\$50,000.00	\$34,652.84	\$15,347.16	69%	As required.		
169 Services Replacements	WSE	2900-1011-0000	A	50,000					\$50,000.00	\$60,978.62	-\$10,978.62	122%	As required.		
170 Water Main McGilvray Road	WSE	2900-1055-0000	F	-		\$8,000.00			\$0.00	\$6,328.87	-\$6,328.87	#DIV/0!	Project completed	5/11/2019	
171 WTP filter/Upgrade - including energy efficiency	WSE	2900-1060-0000	A	1,000,000					\$1,000,000.00	\$0.00	\$1,000,000.00	0%	Awaiting outcome of IWCM options assessment and grant funding approval.		
172 High and Low Level reservoir fencing	WSE	2900-1061-0000	A	75,000					\$75,000.00	\$4,688.76	\$70,311.24	6%	Pending decision on WTP upgrade.		
173 Investigate PSI Cracking	WSE	3900-1010-0000	F	-	\$6,731.00				\$6,731.00	\$0.00	\$6,731.00	0%	Project completed. Budget to be returned to reserves.	17/09/2019	
174 Primary filter - EPA	WSE	3900-1016-0000	A	-	\$120,000.00				\$120,000.00	\$0.00	\$120,000.00	0%	To be scheduled on appointment of engineer		
175 Manhole Replacements	WSE	3900-1021-0000	A	50,000	\$11,911.00				\$61,911.00	\$1,368.59	\$60,542.41	2%	To be scheduled on appointment of engineer		
176 Flow meters for Pump Stations 2, 3, 4	WSE	3900-1025-0000	A	-	\$36,194.00			\$1,080.91	\$36,194.00	\$0.00	\$36,194.00	0%	Flow meters purchased, install to be confirmed		
177 Sewer Service Replacements	WSE	3900-1029-0000	A	100,000	\$3,862.00			\$2,370.21	\$103,862.00	\$26,342.77	\$77,519.23	25%	As required.		
178 Sewer Main Replacements	WSE	3900-1030-0000	A	50,000					\$50,000.00	\$2,041.32	\$47,958.68	4%	As required.		
179 SPS3 Replacement	WSE	3900-1031-0000	A	200,000	-\$15,000.00				\$185,000.00	\$0.00	\$185,000.00	0%	Scope to be developed second half of year		
180 Barellan Sewer	WSE	3900-1032-0000	A	1,000,000					\$1,000,000.00	\$20,715.85	\$979,284.15	2%	Project commenced October 2019, completion 2022. Community engagement commenced in December.		
181 Narrandera West Sewer Extension	WSE	3900-1033-0000	A			\$64,000.00			\$0.00	\$0.00	\$0.00		Grant funding received, budget adjusted via Council resolution.		
182 Gillenbah Pump Station Upgrade	WSE	3900-1034-0000	A	-	\$15,000.00				\$15,000.00	\$0.00	\$15,000.00	0%	Journal request to be made for misallocated funds.		
183 CCTV Review	IT	5200-1001-0000	A	\$0.00	\$5,000.00				\$5,000.00	\$0.00	\$5,000.00	2%	Ongoing works		
184 Branding Strategy	EDM	8750-0127-0000	O	\$0.00	\$2,350.00				\$2,350.00	\$0.00	\$2,350.00	0%	Promotion and marketing tourism video commenced. Expected completion end of February.		
185 Urban Roads Maintenance	WM	0001-0001-0000	O	\$723,500.00				\$23,476.45	\$723,500.00	\$488,675.26	\$234,824.74	68%	Ongoing works		
186 Sealed Rural Roads Maintenance	WM	0002-0001-0000	O	\$281,700.00				\$13,672.47	\$281,700.00	\$187,988.78	\$93,711.22	67%	Ongoing works		
187 Rural Unsealed Roads Expenses	WM	0003-0001-0000	O	\$797,880.00				\$20,495.19	\$797,880.00	\$595,570.66	\$202,309.34	75%	Ongoing works		
188 Regional Roads (M&R Grant)	WM	0005-0000-0000	O	\$210,000.00					\$210,000.00	\$40,895.50	\$169,104.50	19%	Ongoing Works		
189 State Road Contract Works RMCC	WM	0004-0002-0000	O	\$170,500.00				\$5,651.12	\$170,500.00	\$59,608.75	\$110,891.25	35%	Ongoing Works		
190 Ordered Works Expenses - MR 80	WM	0004-0005-0000	O	\$82,000.00				\$39,306.12	\$82,000.00	\$26,497.07	\$55,502.93	32%	Proposal submitted to RMS for approval		
191 Ordered Works Expenses - MR 84	WM	0004-0006-0000	O	\$82,000.00					\$82,000.00	\$0.00	\$82,000.00	0%	Proposal submitted to RMS for approval		
192 Noxious Weeds Expenses	OSR	5900-0000-0000	O	\$161,554.00					\$161,554.00	\$74,324.12	\$87,229.88	46%	On-going Operating Costs		
193 Public Toilets Expenses	OSR	6620-0000-0000	O	\$62,274.00					\$62,274.00	\$62,821.22	-\$547.22	101%	To be adjusted in QBR.		
194 Cemetery Expenses	OSR	0800-0000-0000	O	\$114,603.00					\$114,603.00	\$84,951.22	\$29,651.78	74%	On-going Operating Costs		
195 Sports Ground Expenses	OSR	0200-0000-0000	O	\$230,943.00					\$230,943.00	\$106,355.08	\$124,587.92	46%	On-going Operating Costs		
196 Parks Expenses	OSR	0300-0000-0000	O	\$554,270.00					\$554,270.00	\$241,146.88	\$313,123.12	44%	To be adjusted in QBR to balance Public toilet expenditure.		
197 Lawn Areas	OSR	0300-0040-0000	O	\$22,750.00				\$863.22	\$22,750.00	\$20,036.97	\$2,713.03	89%	On-going Operating Costs		
198 East Street - Street Scaping	OSR	0300-0041-0000	O	\$17,000.00					\$17,000.00	\$8,745.03	\$8,254.97	51%	On-going Operating Costs		
199 Street Trees	OSR	0500-0001-0000	O	\$196,500.00				\$10,812.14	\$196,500.00	\$89,977.74	\$106,522.26	46%	On-going Operating Costs		
200 Lake Talbot Expenses	OSR	0600-0000-0000	O	\$24,000.00					\$24,000.00	\$7,723.72	\$16,276.28	32%	On-going Operating Costs		
201 Sports Stadium Expenses	OSR	0400-0000-0000	O	\$119,122.00					\$119,122.00	\$48,623.96	\$70,498.04	41%	On-going Operating Costs		
202 Bores Expenses	WSE	2300-0001-0000	O	\$56,000.00				\$13,929.22	\$56,000.00	\$68,321.19	-\$12,321.19	122%	On-going Operating Costs, to be adjusted in December QBR.		
203 Pump Station Expenses	WSE	2300-0002-0000	O	\$79,000.00				\$14,522.70	\$79,000.00	\$115,059.67	-\$36,059.67	146%	On-going Operating Costs, to be adjusted in December QBR.		
204 Mains Expenses	WSE	2100-0003-0000	O	\$300,000.00				\$9,978.02	\$300,000.00	\$161,606.51	\$138,393.49	54%	On-going Operating Costs		

Project	Resp.	Job Number	Status	Proposed Budget	Carryover	Other	Sept	Commitment	Budget	YTD Expenditure	Balance	%	Comments	Date WAE Sent	Capitalise
205 Recycled Water	WSE	2200-0004-0000	0	\$48,000.00				\$624.55	\$48,000.00	\$8,465.26	\$39,534.74	18%	On-going Operating Costs		
206 Reservoirs Expenses	WSE	2400-0005-0000	0	\$61,500.00				\$895.25	\$61,500.00	\$6,402.49	\$55,097.51	10%	On-going Operating Costs		
207 Water Supply Licence	WSE	2000-0032-0000	0	\$30,500.00					\$30,500.00	\$17,032.90	\$13,467.10	56%	Water Licence costs		
208 Chlorine & Chemicals Expenses	WSE	2700-0033-0000	0	\$30,000.00				\$531.79	\$30,000.00	\$14,996.19	\$15,003.81	50%	On-going Operating Costs		
209 Meter Reading Expenses	WSE	2000-0014-0000	0	\$10,000.00				\$387.61	\$10,000.00	\$19,154.16	-\$9,154.16	192%	On-going Operating Costs. Additional reads required on the GFS system. Dec QBR adjustment.		
210 Telemetry System Maintenance	WSE	2000-0040-0000	0	\$11,500.00				\$909.09	\$11,500.00	\$7,850.40	\$3,649.60	68%	On-going Operating Costs		
211 Pump Stations Electricity Expenses	WSE	2300-0023-0000	0	\$250,000.00					\$250,000.00	\$77,894.86	\$172,105.14	31%	On-going Operating Costs		
212 Pump Station Expenses	WSE	3200-0002-0000	0	\$64,000.00				\$5,854.40	\$64,000.00	\$53,454.97	\$10,545.03	84%	On-going Operating Costs. Journal from misallocated funds.		
213 Mains Expenses	WSE	3100-0003-0000	0	\$205,000.00				\$5,773.12	\$205,000.00	\$81,800.19	\$123,199.81	40%	On-going Operating Costs		
214 Treatment Works Expenses	WSE	3400-0006-0000	0	\$200,000.00				\$21,427.81	\$200,000.00	\$118,553.58	\$81,446.42	59%	On-going Operating Costs		
215 Sewer Heating & Electricity	WSE	3300-0023-0000	0	\$90,000.00					\$90,000.00	\$121,713.40	-\$31,713.40	135%	On-going Operating Costs. Internal investigation to be undertaken.		
216 Telemetry System Maintenance	WSE	3000-0040-0000	0	\$7,500.00					\$7,500.00	\$0.00	\$7,500.00	0%	On-going Operating Costs		
				17,885,347				\$1,261,361.30	\$21,871,761.00	\$303,870.00	-\$184,805.26				
										\$118,314.00	-\$69,674.78				
										\$335,109.60	-\$260,461.06				

21 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS

Nil

PUBLIC MEETING CLOSES

At this point, members of the Gallery and Press are advised that Council will now move into Closed Session of Council for the consideration of the Confidential Items. They are asked to leave the Chambers and advised that they may return to the Chambers if they wish, upon resumption of Open Council.

22 CONFIDENTIAL BUSINESS PAPER REPORTS**RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the *Local Government Act 1993*:

22.1 Freight Quantification Study

This matter is considered to be confidential under Section 10A(2) - di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

22.2 Australian Airline Pilot Academy-Pilot Training EOI

This matter is considered to be confidential under Section 10A(2) - dii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a competitor of the council.

RETURN TO PUBLIC MEETING

At this point, members of the Gallery and Press may return to the Chambers for the conclusion of the meeting.