



Application for Financial Assistance Financial Year 2020-2021

Please read the following information before completing and submitting this application. You will be required to acknowledge at the end of this document that you have read and understand Council's Policy (CS20) titled 'Financial Assistance Program' also the following guidelines for completing the application.

Application Guidelines

Assistance provided by Council shall be in accordance with Policy CS20 titled 'Financial Assistance Program'.

To be considered for financial assistance please note the following:-

- **Submissions MUST be received by 4.00pm Friday 7 February 2020**
- Determinations will be made annually as part of Council's budget deliberations with the maximum value of financial assistance provided to any individual applicant limited to \$2,000 (incl GST if applicable);
- Applications must be made on the attached application and submitted along with any supporting documentation;
- Applications are limited to one per financial year with only one fulfilment per financial year made if the application is successful;
- Applicants **MUST** nominate identifiable outcomes;
- Financial assistance acquittal information may be required at the end of the project or the end of the financial year;
- Schools within the Shire, Narrandera TAFE, TAFE NSW Riverina, Rural Counselling Service, Suicide Prevention, FUSION and the Riverina Sports Academy shall be automatically considered for financial assistance with no application required.

Eligibility

- Assistance provide **MUST** support local projects and activities that benefit the community or communities within the Shire;
- Preference shall be given to applications that were unsuccessful during the previous financial year;
- Assistance will only be provided to organisations or groups - individuals will only be granted assistance in exceptional circumstances and shall assessed on a case-by case basis;
- Applicants **MUST** display a substantial degree of community support and representativeness;
- Organisations or groups or individuals applying for donations **MUST** operate on a not for profit basis.



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Please ensure that you have read and understand the contents of Policy CS20 and the guidelines before completing this application.

Applicant – (name of organisation or group or individual)	
Contact Person	
Position held within organisation or group	
Postal Address	
Phone	Business Hours: After Hours/Mobile:
Email (preferred)	

Eligibility	You need to tick the following boxes from the next two questions to be eligible for financial assistance
Your organisation or group	<input type="checkbox"/> Is a not ‘for profit’ organisation <input type="checkbox"/> Is not a Government agency/ department
Your project	<input type="checkbox"/> Is a not ‘for profit’ project <input type="checkbox"/> Is not for a Government agency or department

*Amount Sought (incl GST) MAXIMUM \$2,000 <i>(please also refer below)</i>	\$ _____ Is your service registered to claim GST? <input type="checkbox"/> Yes ABN: _____ <input type="checkbox"/> No
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***Amount requested is \$250.00 or less Please complete Section A only**
***Amount requested is over \$250.00 Please complete Sections A & B**

I certify that the information provided above and within Section A and Section B attached is correct at the date of signing. I also affirm that I have read the application guidelines and Council’s Policy (CS20) and that this application is submitted in accordance with the guidelines and the Policy.

Name: _____

Signature: _____

Delegation: _____ Dated: _____



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SECTION A

Name of project:	
Description of project: <i>(what are the goals of the project and what outcomes are expected to be achieved)</i>	
Explain the organisations' connection to the community: <i>(examples - a service club, volunteer group or sporting group)</i>	
Project target group: <i>(examples - sporting group, youth, seniors, aboriginal community, persons with a disability)</i>	
What existing community assets will be enhanced by Council assisting this project?: <i>(examples - structural modification, expanded knowledge base, greater service provision, enhanced community and social skills)</i>	
Will this project allow the organisation/group greater independence?: <i>(examples – equipment purchased can be used at various venues, no additional support will be sought in the future)</i>	
What will be the benefits to the community by Council assisting this project? <i>(examples – equipment purchased can be used at various venues)</i>	
Are there any other partners associated with this project and what will they bring to the project?	
What other cash or 'in kind' contributions are being made by the organisation to this project?	

