



MINUTES

Ordinary Council Meeting

20 November 2018

**MINUTES OF NARRANDERA SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS
ON TUESDAY, 20 NOVEMBER 2018 AT 2PM**

The Mayor declared the meeting opened at **2.07pm** and welcomed the Councillors, Staff, Media and Members of the Gallery.

1 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present

2 HOUSE KEEPING

Advice provided of Council's Work, Health and Safety (WHS) Evacuation Plan and location of the Amenities.

3 DISCLOSURE OF POLITICAL DONATIONS

Advice provided to those present, of the legislative requirement for Disclosure of Political Donations:

The Environmental Planning and Assessment Act 1979, Section 147 requires a person submitting planning applications or submissions regarding a planning application, to disclose any reportable political donation and/or gifts to any local Councillor or employee of Council. Reportable political donations include those of, or above, \$1,000. The Disclosure Statement forms are available on Councils website or from the Customer Service Centre and must be lodged in accordance with the Act.

There were no Disclosure of Political Donations received by the Chairperson.

4 PRESENT

Cr Neville Kschenka, Cr David Fahey, Cr Narelle Payne, Cr Tracey Lewis, Cr Wesley Hall, Cr Tammy Galvin, Cr Barbara Bryon, Cr Jenny Clarke

In Attendance

Julian Geddes (Deputy General Manager Infrastructure), Acting General Manager; Martin Hiscox (Deputy General Manager Corporate & Community), Edwina Foley (CO) and Vicki Maher (Minute Taker)

5 APOLOGIES

RESOLUTION 18/243

Moved: Cr Jenny Clarke

Seconded: Cr Wesley Hall

That apologies from Cr Kevin Morris be received and accepted.

That leave of absence from General Manager George Cowan be received and accepted.

CARRIED

6 DECLARATIONS OF INTEREST

Cr Neville Kschenka declared a Non Pecuniary Interest in Item 16.3 Narrandera Business Group Road Closures under the Local Government Act as *I am a Business Group Member* and will leave the meeting during discussion and voting.

Cr Neville Kschenka declared a Non Significant Non Pecuniary Interest in Item 18.1 Heritage Grants Listing 2018/1 under the Local Government Act as *Applicant is next door neighbour* and will leave the meeting during discussion and voting.

SUSPENSION OF STANDING ORDERS

RESOLUTION 18/244

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

A motion was moved that Council suspend standing orders.

CARRIED

7 PUBLIC QUESTION TIME

Nil

8 PRESENTATIONS BY THE PUBLIC

8.1 MLHD SERVICES

DISCUSSION

Murrumbidgee Local Health District Cluster Manager Craig McColm joined Council for discussion on the delivery of health services and nursing numbers in Narrandera.

2.32pm Mr McColm left the Chambers

9 PRESENTATIONS BY STAFF AND CONTRACTORS

9.1 AUDITOR’S REPORT ON NARRANDERA SHIRE COUNCIL 2017/2018 ANNUAL FINANCIAL STATEMENTS

PRESENTATION

Mr Brad Bohun from Council’s External Auditor Crowe Horwath; gave a presentation to Council covering Narrandera Shire Council’s 2017/2018 Annual Financial Statements Auditor’s Report.

RESUMPTION OF STANDING ORDERS

RESOLUTION 18/245

Moved: Cr Narelle Payne

Seconded: Cr David Fahey

A motion was moved that Council resume standing orders.

CARRIED

At this point, Item 22.1 was brought forward for consideration.

22.1 AUDIT REPORT - 2017 / 2018 GENERAL PURPOSE FINANCIAL STATEMENTS

RESOLUTION 18/246

Moved: Cr David Fahey

Seconded: Cr Narelle Payne

That Council:

1. Adopt the 2017/2018 Financial Statement and Auditors Report as presented and note the advertisement advising the public that the reports are available for viewing and comment.

CARRIED

2.47 Mr Bohun left the Chambers

10 CONFIRMATION OF MINUTES

RESOLUTION 18/247

Moved: Cr Tracey Lewis
Seconded: Cr Barbara Bryon

That the minutes of the Ordinary Council Meeting held on 16 October 2018 be confirmed.

CARRIED

11 MAYORAL REPORT

11.1 MAYORAL MONTHLY REPORT NOVEMBER 2018

RESOLUTION 18/248

Moved: Cr Neville Kschenka
Seconded: Cr Narelle Payne

That Council:

1. Receive and note the Mayoral Monthly Report for November 2018 and note that Councillors Payne, Hall and Galvin also attended the Narrandera Connected event at the Narrandera TAFE 25 October.

CARRIED

12 NOTICES OF RESCISSION

Nil

13 NOTICES OF MOTION

13.1 NOTICE OF MOTION - NARRANDERA-TOCUMWAL RAIL PROJECT REPRESENTATIVE

RESOLUTION 18/249

Moved: Cr Wesley Hall
Seconded: Cr Tracey Lewis

That Council:

1. Send it's Narrandera-Tocumwal Rail Project Representative, Cr Wesley Hall, to Sydney to meet with NSW Deputy Premier John Barilaro and Minister for Roads, Maritime and Freight Melinda Pavey to request that the completed Lycopodium Fixing Country Rail Study be released to the public immediately.
2. Ratify letter Mayor Kschenka has written to Local Member Steph Cooke MP on 7 November 2018, seeking assistance in obtaining a meeting with minister.

CARRIED

13.2 NOTICE OF MOTION - ROD RUN TIME TRIAL STRIP

RESOLUTION 18/250

Moved: Cr Tammy Galvin

Seconded: Cr Narelle Payne

That Council:

1. To investigate supporting the Easter Hot Rod Runners by allocating, and blocking off the strip of road between Henry Mathieson Oval Narrandera High School and the Narrandera Showground on the Old Wagga Road as a 'Time Trial Strip' on given time slots on a day(s) during the Easter Rod Run from 2019 onwards.
2. Advertise this feature of the Rod Run in all forms of applicable NSC media and at the future Summer NATS.

CARRIED

13.3 NOTICE OF MOTION - NSW LIBRARY FUNDING

RESOLUTION 18/251

Moved: Cr Barbara Bryon

Seconded: Cr Tracey Lewis

That Council:

1. Support the NSW Public Libraries Association and Local Government NSW in their advocacy to State Government for additional funds for Public Libraries.
2. Endorse the NSW Public Libraries Association and Local Government NSW library funding advocacy initiative, *Renew Our Libraries*.
3. Note the announcement by the NSW Government on 24 August 2018 of its intention to provide a \$60m funding package for NSW public libraries for the quadrennial period 2019-20 to 2022-23.
4. Support the ongoing *Renew Our Libraries* initiative to secure the pledged funding, clarify the funding components and liaise with the government regarding the funding model.
5. Support *Renew Our Libraries* to work with the Government to develop a sustainable future funding model with a view guaranteeing an appropriate level of ongoing and indexed state funding.
6. Make representation to the local State Member, the Hon. Stephanie Cooke MP in relation to the need for ongoing additional funding from the NSW State Government for the provision of public library services.
7. Write to the Hon. Don Harwin, Minister for the Arts and the Hon. Walt Secord, Shadow Minister for the Arts, calling for bi-partisan support for the provision of ongoing and indexed increases in state funding for NSW public libraries, supported by a sustainable future funding model.
8. Take a leading role in activating the campaign locally.

9. Endorse the distribution of the NSW Public Libraries Association and Local Government NSW library funding advocacy initiative information in Council's Library and Mobile Library, as well as involvement in any actions arising from the initiative.
10. Immediately formally advise the NSW Public Libraries Association and Local Government NSW that Council has endorsed the library funding advocacy initiative.

CARRIED

14 COUNCILLOR REPORTS

Nil

15 COMMITTEE REPORTS

15.1 MINUTES - LOCAL EMERGENCY MANAGEMENT COMMITTEE - 2 OCTOBER 2018

RESOLUTION 18/252

Moved: Cr Barbara Bryon
Seconded: Cr Narelle Payne

That Council

1. Receive and note the Minutes of the Local Emergency Management Committee held on Tuesday 2 October 2018.

CARRIED

15.2 MINUTES - LAKE TALBOT ENVIRONS ADVISORY COMMITTEE - 11 OCTOBER 2018

RESOLUTION 18/253

Moved: Cr Narelle Payne
Seconded: Cr Tracey Lewis

That Council

1. Receive and note the Minutes of the Lake Talbot Environs Advisory Committee held on Thursday 11 October 2018.
2. Recognise the election of Mr Rex Evans as Chairperson
3. Endorse the Committee nomination for Mr David Farley.

CARRIED

15.3 MINUTES - PARKSIDE COTTAGE MUSEUM COMMITTEE - 17 OCTOBER 2018

RESOLUTION 18/254

Moved: Cr Barbara Bryon
Seconded: Cr Narelle Payne

That Council

1. Note the Minutes of the Parkside Cottage Museum Committee held on Wednesday 17 October 2018.

CARRIED

15.4 MINUTES - BETTERING BARELLAN COMMITTEE - 17 OCTOBER 2018

RESOLUTION 18/255

Moved: Cr Wesley Hall
Seconded: Cr Tammy Galvin

That Council

1. Receive and note the Minutes of the Bettering Barellan Committee held on Wednesday 17 October 2018.

Minutes contain no committee resolutions for Council endorsement.

CARRIED

15.5 MINUTES - AUDIT, RISK AND IMPROVEMENT COMMITTEE - 18 OCTOBER 2018

RESOLUTION 18/256

Moved: Cr Narelle Payne
Seconded: Cr Wesley Hall

That Council

1. Receive and note the Minutes of the Audit, Risk and Improvement Committee held on Thursday 18 October 2018.

Minutes contain no committee resolutions for Council endorsement.

CARRIED

15.6 MINUTES - NARRANDERA STADIUM ADVISORY COMMITTEE - 18 OCTOBER 2018**RESOLUTION 18/257**

Moved: Cr Narelle Payne

Seconded: Cr Tammy Galvin

That Council

1. Receive and note the Minutes of the Narrandera Stadium Advisory Committee held on Thursday 18 October 2018.
2. Recognise the election of Mrs Gayle Murphy as Chairperson.
3. Endorse the Committee nomination for Melissa Brooker.
4. Letter of Congratulations sent to Stadium Manager; Ms Lee Longford.

CARRIED**15.7 MINUTES - ARTS AND CULTURE COMMITTEE - 23 OCTOBER 2018****RESOLUTION 18/258**

Moved: Cr Tracey Lewis

Seconded: Cr Tammy Galvin

That Council

1. Received and note the Minutes of the Arts and Culture Committee held on Tuesday 23 October 2018.
2. Recognise the election of Mr Taylor as the Chairperson

Minutes contain no committee resolutions for Council endorsement.

CARRIED**15.8 MINUTES - NARRANDERA FLOODPLAIN RISK MANAGEMENT COMMITTEE - 25 OCTOBER 2018****RESOLUTION 18/259**

Moved: Cr Wesley Hall

Seconded: Cr Tammy Galvin

That Council

1. Receive and note the Minutes of the Narrandera Floodplain Risk Management Committee held on Thursday 25 October 2018.

CARRIED

15.9 MINUTES - GRONG GRONG COMMUNITY COMMITTEE - 25 OCTOBER 2018**RESOLUTION 18/260**

Moved: Cr Barbara Bryon

Seconded: Cr David Fahey

That Council

1. Receive and note the Minutes of the Grong Grong Community Committee held on Thursday 25 October 2018.
2. Council note the election of Mr Manning as the committee chairperson for the coming year.

Minutes contain no committee resolutions for Council endorsement.

CARRIED**15.10 MINUTES - AUSTRALIA DAY PLANNING COMMITTEE - 29 OCTOBER 2018****RESOLUTION 18/261**

Moved: Cr Barbara Bryon

Seconded: Cr Narelle Payne

That Council

1. Receive and note the Minutes of the Australia Day Planning Committee held on Monday 29 October 2018.

Minutes contain no committee resolutions for Council endorsement.

CARRIED**16 OUR COMMUNITY****16.1 RE-ESTABLISHMENT OF AN ALCOHOL FREE ZONE****RESOLUTION 18/262**

Moved: Cr Wesley Hall

Seconded: Cr Narelle Payne

That Council

1. adopts the proposal for the re-establishment of an Alcohol Free Zone in East Street and surrounds as shown on Attachment 1 for a further four year period 26 November 2018 to 25 November 2022.

CARRIED

16.2 ROAD SAFETY ACTION PLAN 2018-19 AND ROAD SAFETY PROJECT FUNDING

RESOLUTION 18/263

Moved: Cr Narelle Payne

Seconded: Cr David Fahey

That Council:

1. adopts the Road Safety Action Plan 2018-2019;
2. accepts RMS project funding of \$18,160 from the LGRSP and endorses the projects approved by RMS;
3. reallocates the RMS funding from existing projects to the RMS approved projects;
4. reallocates \$2,000 of Council's 2018/19 budgeted funds for the Stop Revive Survive project to RSO program expenses;
5. approves the changes to be included in the next Quarterly Budget Review.

CARRIED

At 3:30 pm, Cr Neville Kschenka, after earlier declaring an Interest in Item 16.3, vacated the Chambers during discussions and voting on the matter.

Deputy Mayor Cr David Fahey assumed the Mayoral Chair for consideration of this and part 1 of following item.

16.3 REQUEST FOR FINANCIAL ASSISTANCE - NARRANDERA BUSINESS GROUP

RESOLUTION 18/264

Moved: Cr Tracey Lewis

Seconded: Cr Tammy Galvin

That Council:

1. Approves the request for \$1,169.86 from the Narrandera Business Group for the 2018 event from the Events Activities and Promotion Expense budget.

CARRIED

17 OUR ENVIRONMENT

Nil

18 OUR ECONOMY

Item 18.1 was considered in two parts.

18.1 NARRANDERA HERITAGE FUND 2018-2019

RESOLUTION 18/265

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

That Council:

1. adopts the recommendation from Council’s Heritage Advisor’s report to fund project 2018/1 for the amount of \$2,500 (excluding GST) from the Narrandera Council Local Heritage Fund.

CARRIED

At 3.34pm Mayor returned to meeting and assumed the Mayoral Chair.

18.2 NARRANDERA HERITAGE FUND 2018-2019

RESOLUTION 18/266

Moved: Cr David Fahey

Seconded: Cr Narelle Payne

That Council:

1. adopts the recommendation from Council’s Heritage Advisor’s report to fund projects 2018/2 and 2018/3 for the amount of \$1,000 and \$5,500 respectively (excluding GST) from the Narrandera Council Local Heritage Fund.

CARRIED

18.2 RED HILL INDUSTRIAL ESTATE SIGN

RESOLUTION 18/267

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

That Council

1. Endorse Image 3 (blue) as its preferred option for sign design and content from the different colour and word content as presented within the report.

CARRIED

19 OUR INFRASTRUCTURE**19.1 ACCEPTANCE OF HEAVY VEHICLE SAFETY AND PRODUCTIVITY PROGRAMME GRANT AND REAPPLICATION OF FCR GRANT FOR CANOLA WAY****RESOLUTION 18/268**

Moved: Cr Jenny Clarke

Seconded: Cr Narelle Payne

That Council

1. accept the offer of \$217,000 in funding for the Kamarah Road Upgrade under HVSP programme, and approve the plan for funding the co-contribution as listed in Attachment 1.
2. approve lodgement of an application under the Fixing Country Roads Programme for Cowabbie Creek flood proofing.

CARRIED

19.2 DROUGHT RELIEF FUNDING**RESOLUTION 18/269**

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

That Council

1. Receive and note the report and opportunity for grant funded projects under the Drought Communities Programme; and
2. Accept a further report to the December 2019 Council meeting to resolve the list of projects to be applied for under the Drought Communities Programme

CARRIED

19.3 DRAFT REVIEW OF NARRANDERA FLOODPLAIN RISK MANAGEMENT STUDY AND PLAN**RESOLUTION 18/270**

Moved: Cr Wesley Hall

Seconded: Cr Narelle Payne

That Council

1. Adopt for the purpose of public exhibition the Draft Review of the Narrandera Floodplain Risk Management Study and Plan. Closing date for public comment will

be close of business Thursday 17 of January 2019.

2. Following the public exhibition period, Council further consider the Draft Review of the Narrandera Floodplain Risk Management Study and Plan in conjunction with any public comment or submissions received at its meeting to be held 19 February 2019.
3. Submit an application to conduct an investigation and concept design of detention basin strategy (Option 2) and assess requirements for upgrading the southern main canal embankment would be made to the Office of Environment under floodplain management program upon Council's adoption of the Review of the Narrandera Floodplain Risk Management Study and Plan.

CARRIED

20 OUR CIVIC LEADERSHIP

20.1 ALLOCATION OF FUNDS IN TRANSITION TO RAMJO

RESOLUTION 18/271

Moved: Cr David Fahey

Seconded: Cr Narelle Payne

That Council

1. contribute to RAMJO the sum of \$8,237.40 received by Council from the wind-up of RAMROC.

CARRIED

20.2 POLICY REVIEW - CS170 - DEBT RECOVERY AND HARDSHIP

RESOLUTION 18/272

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

That Council

1. Review and endorse the CS170 Debt Recovery and Hardship policy as presented.

CARRIED

20.3 POLICY REVIEW - ES170 - CIVIC RECEPTIONS

RESOLUTION 18/273

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

That Council

1. Review and adopt the ES170 Civic Receptions policy as presented.

CARRIED

At this point 3.45pm, Council's EDM; Mr Peter Dale joined the meeting to provide Councillors with information regarding the recent Pig Forum.

At 3.46pm Mr Dale left the Chambers.

20.4 2018-2022 DELIVERY PROGRAM - 30 SEPTEMBER 2018 QUARTERLY REVIEW

RESOLUTION 18/274

Moved: Cr David Fahey

Seconded: Cr Barbara Bryon

That Council:

1. Endorse the 2018-2022 Delivery Program quarterly review dated 30 September 2018 as presented and publish the report to the community.

CARRIED

20.5 2017-2018 ANNUAL REPORT FOR THE PERIOD ENDING 30 JUNE 2018

RESOLUTION 18/275

Moved: Cr Jenny Clarke

Seconded: Cr David Fahey

That Council

1. adopt the 2017-2018 Annual Report as presented and publish the document to the community; also advise the Office of Local Government of the URL of the document within Council's website.

CARRIED

20.6 MODEL CODE OF CONDUCT COMPLAINT STATISTICS - 1 SEPTEMBER 2017 TO 31 AUGUST 2018

RESOLUTION 18/276

Moved: Cr David Fahey

Seconded: Cr Narelle Payne

That Council:

1. Acknowledge that no Code of Conduct complaints were received for the reporting year 1 September 2017 to 31 August 2018 then submit the report to the Office of Local Government by 30 November 2018.

CARRIED

20.7 ENDORSEMENT OF THE COMMON SEAL OF COUNCIL TO EXECUTE DEED OF TERMINATION FOR THE SALE OF LAND - 17 DRISCOLL ROAD, NARRANDERA

RESOLUTION 18/277

Moved: Cr Wesley Hall

Seconded: Cr Tammy Galvin

That Council

1. endorse the placement of the Common Seal of Council to the Deed of Termination for the sale of Lot 163 DP 1069082 (17 Driscoll Road, Narrandera) also for the Mayor and General to sign the Deed.

CARRIED

21 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS

21.1 OCTOBER DEVELOPMENT SERVICES ACTIVITIES

RESOLUTION 18/278

Moved: Cr Wesley Hall

Seconded: Cr Tammy Galvin

That Council

1. receive and note the Development Services Activities Report for October 2018.

CARRIED

22 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS

Item has been considered at another section.

22.2 OCTOBER CAPITAL WORKS PROGRAM

RESOLUTION 18/279

Moved: Cr Tammy Galvin
 Seconded: Cr Jenny Clarke

That Council

1. Receive and note the information contained in the Capital Works report as at 31 October 2018.

CARRIED

22.3 OCTOBER STATEMENT OF INVESTMENTS

RESOLUTION 18/280

Moved: Cr Tammy Galvin
 Seconded: Cr David Fahey

That Council

1. Receive and note the information contained in the Statement of Investments report as at 31 October 2018.

CARRIED

22.4 OCTOBER STATEMENT OF BANK BALANCES

RESOLUTION 18/281

Moved: Cr Narelle Payne
 Seconded: Cr Tracey Lewis

That Council

1. Receive and note the information contained in the Statement of Bank Balances report as at 31 October 2018

CARRIED

22.5 OCTOBER INCOME STATEMENT

RESOLUTION 18/282

Moved: Cr Barbara Bryon
 Seconded: Cr Narelle Payne

That Council

1. Receive and note the information contained in the Income Statement report for the period ending 31 October 2018.

CARRIED

22.6 OCTOBER STATEMENT OF RATES AND RECEIPTS

RESOLUTION 18/283

Moved: Cr Narelle Payne
 Seconded: Cr David Fahey

That Council:

1. Receive and note the information contained in the Statement of Rates and Receipts report as at 31 October 2018.

CARRIED

22.7 SEPTEMBER 2018 QUARTERLY BUDGET REVIEW

RESOLUTION 18/284

Moved: Cr Tracey Lewis
 Seconded: Cr Tammy Galvin

1. That Council receive, note and adopt the information and variations contained in the September Quarterly Review.

CARRIED

23 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS

Nil

24 CONFIDENTIAL BUSINESS PAPER REPORTS

Nil

The Meeting closed at 3.53pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 12 December 2018.

.....
GENERAL MANAGER

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CHAIRPERSON