



# Minutes

## Ordinary Council Meeting

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Tuesday  
16 May 2017

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The Mayor declared the meeting opened at **2.01pm** and welcomed the Councillors, Staff, Media and Members of the Gallery.

Acknowledgement of Country by Mayor

*I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present.*

Meeting Commencement Housekeeping by General Manager

Advice provided of Council's Work, Health and Safety (WHS) Evacuation Plan and location of the Amenities.

Disclosure of Political Donations by General Manager

Advice provided to those present, of the legislative requirement for Disclosure of Political Donations:

*.....The Environmental Planning and Assessment Act 1979, Section 147 requires a person submitting planning applications or submissions regarding a planning application, to disclose any reportable political donation and/or gifts to any local Councillor or employee of Council. Reportable political donations include those of, or above, \$1,000. The Disclosure Statement forms are available on Councils website or from the Customer Service Centre and must be lodged in accordance with the Act.....*

 *There were no Disclosure of Political Donations received by the Chairperson.*

**PRESENT**


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Councillors Cr Kschenka (Mayor), Cr Fahey OAM (Deputy Mayor), Cr Bryon, Cr Clarke, Cr Galvin, Cr Hall, Cr Lewis, Cr Morris, Cr Payne

Also in attendance were the Interim General Manager – Judy Charlton; the Deputy General Manager Infrastructure – Julian Geddes; the Deputy General Manager Corporate and Community - M Hiscox; the Corporate Community Administration Officer – E Foley and the Personal Assistant to Mayor & Chief Executive Officer – V Maher.

## APOLOGIES

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 *No Apologies – All in Attendance*

## PUBLIC QUESTION TIME

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 *No Requests for Public Question Time*

## PRESENTATIONS

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### 17/120 RESOLVED

That at this point, time being **2.03pm**, Council Suspend Standing Order for a Citizenship Ceremony, a Presentation on the outcomes of a recent Tree Audit and an update on the Draft Community Strategic Plan.


**Moved:** Cr Clarke

**Seconded:** Cr Payne

**CARRIED**

 *Citizenship Ceremony – Three Recipients*  
*Ms Laddawan ADAMS*  
*Mr Justine PARAPPILLY*  
*Mrs Tindu THOMAS*

 *Mr Bruce Calendar -Tree Logic - Tree Audit Outcomes*

 *Council's Governance & Engagement Manager and Manager Community & Library - Draft Community Strategic Plan*

### 17/121 RESOLVED

That at this point, time being **3.19pm**, Council Resume Standing Order.

**Moved:** Cr Clarke

**Seconded:** Cr Fahey

**CARRIED**

## DECLARATIONS OF INTEREST

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\*\*\* *Cr Hall declared a Pecuniary Interest in Item 6.2 Infrastructure Funding as he is a Property Owner in East Street Narrandera and will leave the Chambers during discussions and voting on this matter.*

\*\*\* *Cr Hall declared a Pecuniary Interest in Item 6.3 Narrandera Business Centre Master Plan Detailed Design as he is a Property Owner of Corner Bolton and East Streets and will leave the Chambers during discussions and voting on this matter.*

## CONFIRMATION OF MINUTES

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### 17/122 RESOLVED

That the Minutes of the Ordinary Meeting of Narrandera Shire Council held on 18 April 2017 and as contained in the minute numbers 17/86 to 17/113 (a copy having been circulated to Councillors) are hereby **Confirmed**.

**Moved:** Cr Hall

**Seconded:** Cr Payne

**CARRIED**

### 17/123 RESOLVED

That the Minutes of the Extraordinary Meeting of Narrandera Shire Council held on 20 April 2017 and as contained in the minute numbers 17/114 to 17/116 (a copy having been circulated to Councillors) are hereby **Confirmed**.

**Moved:** Cr Bryon

**Seconded:** Cr Lewis

**CARRIED**

### 17/124 RESOLVED

That the Minutes of the Extraordinary Meeting of Narrandera Shire Council held on 28 April 2017 and as contained in the minute numbers 17/117 to 17/119 (a copy having been circulated to Councillors) are hereby **Confirmed**.

**Moved:** Cr Bryon

**Seconded:** Cr Hall

**CARRIED**

## MAYORAL MINUTE - 1

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**ITEM No:** 1.1  
**SUBJECT:** MAYORAL MINUTE

### 17/125 RESOLVED

That the May Mayoral Minute be received and that the contents throughout be noted.

**Moved:** Cr Kschenka

**Seconded:** Cr Payne

**CARRIED**

## NOTICES OF MOTION - 2

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 *No Reports Listed for Section 2*

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## COMMITTEE REPORTS - 3

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**ITEM NO: 3.1**  
**SUBJECT: STATUTORY AND SECTION 355 COMMITTEES -  
MINUTES AS INFORMATION THAT REQUIRE COUNCILS  
ENDORSEMENT**

**17/126 RESOLVED**

That Council receive and note, for information, the Minutes of the following Committee Meetings:

3.1-1	Australia Day Planning	3 April 2017
3.1-2	John O'Brien Festival Organising	3 April 2017
3.1-3	RAMROC GMs Group	21 April 2017

**Moved:** Cr Hall

**Seconded:** Cr Hall

**CARRIED**

**ITEM NO: 3.2**  
**SUBJECT: MINUTES – BARELLAN FLOODPLAIN RISK  
MANAGEMENT COMMITTEE**  
**MEETING DATE: 20 April 2017**

**17/127 RESOLVED**

That Council receive and note the Minutes of the Barellan Floodplain Risk Management Committee Meeting of 20 April 2017 and adopt the following recommendations:

**RECOMMENDATION Item 6.1**

That Council accept and note the findings of the Draft Barellan Flood Study and the report be put on public exhibition at the same time as the completion of Final Barellan Floodplain Risk Management Study and Plan

**Moved:** Cr Morris

**Seconded:** Cr Clarke

**CARRIED**

**ITEM NO: 3.3**  
**SUBJECT: MINUTES – JOHN O'BRIEN FESTIVAL ORGANISING  
COMMITTEE**  
**MEETING DATE: 1 May 2017**

**17/128 RESOLVED**

That Council receive and note the Minutes of the John O'Brien Festival Organising Committee Meeting of 1 May 2017 and adopt the following recommendations:

**RECOMMENDATION Item 5 – PM1:**

That Council send Ernest Rea a letter of thanks for his efforts during his time on the Narrandera John O'Brien Bush Festival Organising Committee.

**RECOMMENDATION Item 6:**

That Council endorse the dates of the 2018 Narrandera John O'Brien Bush Festival as 16-18 March 2018.

**Moved:** Cr Bryon

**Seconded:** Cr Galvin

**CARRIED**

**ITEM NO:**

**3.4**

**SUBJECT:**

**MINUTES – GENERAL MANAGER PERFORMANCE REVIEW  
COMMITTEE**

**MEETING DATE:**

**10 May 2017**

**17/129 RESOLVED**

That Council receive and note the Minutes of the General Manager Performance Review Committee Meeting of 10 May 2017 and adopt the following recommendations:

**RECOMMENDATION Item 5:**

That Council:

1. Continue to contract LGNSW Management Solutions to assist the Council to recruit the General Manager on the terms in the consultant's email dated 9/5/2017 8.53pm with the following points:
  - A further briefing on the selection criteria to be held with the selection committee
  - Draft packages/information/advertisements/contract schedules/applications be provided to the committee in a timely manner and approved by the committee prior to any further action
  - When the consultant rings the referees that the selection panel listen in to the referee comments.
2. Delegate to the Mayor to negotiate with LGNSW Management Solutions regarding the assignment conditions.

That Council delegate to the Mayor to contact Ray Stubbs for a proposal noting the points in the first motion should LGNSW Management Solutions not proceed with the assignment.

**RECOMMENDATION Item 6:**

That Council proceed with the recruitment process as soon as practicable and that the Mayor is delegated to negotiate this timeframe with the appointed consultant.

**Moved:** Cr Payne

**Seconded:** Cr Hall

**CARRIED**

## **SECTION 4**

### **A Strong and Resilient Community and Sustainable Environment – Reports**

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**ITEM NO:** 4.1  
**SUBJECT:** **TRANSITIONING TO THE NATIONAL DISABILITY INSURANCE SCHEME**

**17/130 RESOLVED**

That Council receive and note that Council will not transition to the National Disability Insurance Scheme (NDIS) and will no longer be a Community Care Supports Program (CCSP) service provider.

**Moved:** Cr Hall

**Seconded:** Cr Bryon

**CARRIED**

**ITEM NO:** 4.2  
**SUBJECT:** **EXPRESSION OF INTEREST TO HOST THE LGNSW TOURISM CONFERENCE MARCH 2018**

**17/131 RESOLVED**

That Council accept the contents of this report and endorse the expression of interest for Narrandera to host the 14th Local Government NSW Tourism Conference in March 2018.

**Moved:** Cr Payne

**Seconded:** Cr Clarke

**CARRIED**

## **SECTION 5**

### **A Growing Economy – Reports**

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**ITEM NO:** 5.1  
**SUBJECT:** **FUTURE TOWNS SHORT-TERM ACTIONS AND FUTURE TOWNS ACTION PLAN REPORT**

**17/132 RESOLVED**

That Council note the information provided in the attached Future Towns Short Term Actions and Future Towns Action Plan Report.

**Moved:** Cr Payne

**Seconded:** Cr Lewis

**CARRIED**

## **SECTION 6**

### **Quality and Sustainable Infrastructure – Reports**

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**ITEM NO:** 6.1  
**SUBJECT:** **TRADE WASTE IMPLEMENTATION AND NON-COMPLIANCE CHARGES**

Minutes to the 16 May 2017 Ordinary Meeting of Council

CONFIRMED

At the 20 June 2017 Ordinary Meeting of Council

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**17/133 RESOLVED**

That Council:

1. Adopt the following Trade Waste Non-compliance Charges for the public consultation process and inclusion in the 2017/18 Fees and Charges.
  - Category 1 Discharger \$1.00/kL
  - Category 2 Discharger \$2.50/kL
2. Apply the Non-compliance Charges in 24 months' time.
3. Approval is given to affix the Common Seal of Council, if required, to this and any future documentation necessary relating to this matter.

**Moved:** Cr Hall

**Seconded:** Cr Galvin

**CARRIED**

*\*\* At this point, time being 3.45pm, Cr Hall after earlier declaring an Interest in Item 6.2 and Item 6.3 vacated the Chambers during discussions and voting on the matters.*

**ITEM NO: 6.2**  
**SUBJECT: INFRASTRUCTURE FUNDING**

**17/134 RESOLVED**

That Council:

1. Note the report.
2. Create an internally restricted fund for delivery of the Narrandera Business Centre Master Plan of \$2 million dollars from the Closure of Teloca Fund.
3. Create an internally restricted fund for the delivery of the Lake Talbot Pool Master Plan of \$2 million dollars from the Closure of Teloca Fund.
4. Create an internally restricted fund for the delivery of Aged strategies of \$1,030,000 from the Closure of Teloca Fund.
5. Leaves in the Closure of Teloca Fund reserves \$777,600 for other projects assessed through the Project Management and Control Process.

**Moved:** Cr Bryon

**Seconded:** Cr Galvin

**CARRIED**

**ITEM NO: 6.3**  
**SUBJECT: NARRANDERA BUSINESS CENTRE MASTER PLAN  
DETAILED DESIGN**

**17/135 RESOLVED**

That Council:



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CONFIRMED

At the 20 June 2017 Ordinary Meeting of Council

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1. Apply for the NSW Regional Infrastructure Priorities grant funding and endorse the Narrandera Business Centre Master Plan Detailed Design as a priority project.
2. Apply for Stages 1 to 4 totalling \$3,018,000.

Stage	Element	Cost
1	Bolton St incl gateway	\$1,620,000
2	Gateway – East/Whitton	\$290,000
3	Gateway – East/Larmer	\$430,000
4	East/Douglas intersection	\$678,000
	<b>Total</b>	<b>\$3,018,000</b>

3. If required, make a financial contribution of up to 50% or \$1,009,000 towards the project value and fund this contribution from the proceeds of the closure of Teloca fund.
4. Approval is given to affix the Common Seal of Council, if required, to this and any future documentation necessary relating to this matter.

**Moved:** Cr Lewis

**Seconded:** Cr Galvin

**CARRIED**

*\*\* At this point, time being 4pm, Cr Hall returned to the Chambers and re-joined the meeting.*

**ITEM NO: 6.4**  
**SUBJECT: PROPOSED APPLICATIONS TO INNOVATION FUND ROUND 2**

**17/136 RESOLVED**

That Council endorse the applications for the Innovation Fund submission due by 9 June 2017 for:

- a) Analysis of the lifecycle of bitumen sealed surfaces on Riverina roads.
- b) Council's participation in the Australasian Local Government Performance Excellence Program.

**Moved:** Cr Payne

**Seconded:** Cr Galvin

**CARRIED**

**SECTION 7**

**Efficient and Responsive Service – Reports**

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**ITEM NO: 7.1**  
**SUBJECT: FINANCIAL SUPPORT TO BARELLAN AGED CARE SUPPORT GROUP**

**17/137 RESOLVED**

That Council:

## Minutes to the 16 May 2017 Ordinary Meeting of Council

### CONFIRMED

At the 20 June 2017 Ordinary Meeting of Council

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1. Provide financial assistance to \$300,000 for Barellan Aged Care Support Group to be used with the Groups funds as equity in \$ for \$ matching grant funding from Commonwealth or State Governments to complete stages 2 & 3 of the Barellan aged residential project.
2. Reserve the \$300,000 in Council's bank account until a funding agreement has been signed at which time the funds will be released.
3. Recognise that the Barellan Aged Care Support Group assets can only be transferred to a "like-kind" entity. As proceeds of a transfer could not be directed to Council in the event of a transfer remove this condition for receiving financial assistance.
4. Acknowledges the Barellan Aged Care Support Group will only rent to tenants who are subject to eligibility under the Commonwealth Aged Care Act 1997.
5. Recognise the actions of the Barellan Aged Care Support Group in putting in place a Governance and Management structure for the Group and remove the condition that the Group partner with and Approved Provider to receive financial assistance.
6. Approval is given to affix the Common Seal of Council, if required, to this and any future documentation necessary relating to this matter.

**Moved:** Cr Lewis

**Seconded:** Cr Morris

**CARRIED**

#### **The following Amendment was Moved**

That Council:

1. Provide financial assistance to \$300,000 for Barellan Aged Care Support Group to be used with the Groups funds as equity in \$ for \$ matching grant funding from Commonwealth or State Governments to complete stages 2 & 3 of the Barellan aged residential project.
2. Reserve the \$300,000 in Council's bank account until a funding agreement has been signed at which time the funds will be released.
3. Procure legal advice regarding the funding provided as a loan whereby any repayments are made upon transfer of the asset to a new owner.
4. Acknowledges the Barellan Aged Care Support Group will only rent to tenants who are subject to eligibility under the Commonwealth Aged Care Act 1997.
5. Recognise the actions of the Barellan Aged Care Support Group in putting in place a Governance and Management structure for the Group and remove the condition that the Group partner with and Approved Provider to receive financial assistance.
6. Approval is given to affix the Common Seal of Council, if required, to this and any future documentation necessary relating to this matter.

**Moved:** Cr Payne

**Seconded:** -----

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\*\*\* Cr Payne withdrew the Amendment prior to a Seconder

## **SECTION 8**

### **Trusted and Effective Government – Reports**

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**ITEM NO: 8.1**  
**SUBJECT: SOCIAL MEDIA POLICY**

**17/138 RESOLVED**

That Council adopt the Policy as presented, include into the Policy Register and upload to Council's Website.

**Moved:** Cr Hall

**Seconded:** Cr Lewis

**CARRIED**

**ITEM NO: 8.2**  
**SUBJECT: EXHIBITION OF DRAFT COMMUNITY STRATEGIC PLAN  
2017-2030 AND DRAFT DELIVERY PROGRAM 2017-2021**

**17/139 RESOLVED**

That Council:

1. Adopt for the purpose of public comment the two draft strategic documents as presented and place on public exhibition for a period of 28 days commencing Thursday 18 May 2017
  - Draft Community Strategic Plan 2017-2030
  - Draft Delivery Program 2017-2021
2. That following the 28 day public exhibition period Council further consider the documents in conjunction with any public comments or submissions received at its meeting to be held 20 June 2017 for the purpose of adoption of these strategic documents prior to 30 June 2017

**Moved:** Cr Lewis

**Seconded:** Cr Payne

**CARRIED**

## **SECTION 9**

### **Statutory & Other Compulsory Reports**

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9.1.

**ITEM NO: 9.1.1**  
**SUBJECT: APRIL DEVELOPMENT SERVICES ACTIVITIES**

**17/140 RESOLVED**

That Council receive and note the information contained in the Development Services Activities report for period ending April 2017.

**Moved:** Cr Hall

**Seconded:** Cr Lewis

**CARRIED**

**9.2. Financial / Audit**

**ITEM NO: 9.2.1**

**SUBJECT: APRIL STATEMENT OF RATES & RECEIPTS**

**17/141 RESOLVED**

That Council receive and note the information contained in the Statement of Rates and Receipts report as at April 2017.

**Moved:** Cr Fahey

**Seconded:** Cr Hall

**CARRIED**

**ITEM NO: 9.2.2**

**SUBJECT: APRIL STATEMENT OF BANK BALANCES**

**17/142 RESOLVED**

That Council receive and note the information contained in the Statement of Bank Balances report as at April 2017.

**Moved:** Cr Payne

**Seconded:** Cr Hall

**CARRIED**

**ITEM NO: 9.2.3**

**SUBJECT: APRIL STATEMENT OF INVESTMENTS**

**17/143 RESOLVED**

That Council receive and note the information contained in the Statement of Investments report as at April 2017.

**Moved:** Cr Hall

**Seconded:** Cr Bryon

**CARRIED**

**ITEM NO: 9.2.4**

**SUBJECT: APRIL INCOME STATEMENTS**

**17/144 RESOLVED**

That Council receive and note the information contained in the Income Statement report as at April 2017.

**Moved:** Cr Payne

**Seconded:** Cr Lewis

**CARRIED**

**ITEM NO: 9.2.5**  
**SUBJECT: APRIL CAPITAL WORKS PROGRAM**

**17/145 RESOLVED**

That Council receive and note the information contained in the Capital Works report as at April 2017.

**Moved:** Cr Morris

**Seconded:** Cr Payne

**CARRIED**

**ITEM NO: 9.2.6**  
**SUBJECT: MARCH 2017 QUARTERLY BUDGET REVIEW**

**17/146 RESOLVED**

That Council receive, note and adopt the information and variations contained in the March Quarterly Budget Review.

**Moved:** Cr Hall

**Seconded:** Cr Bryon

**CARRIED**

**ITEM NO: 9.2.7**  
**SUBJECT: DRAFT OPERATIONAL PLAN 2017-2018**

**17/147 RESOLVED**

That Council adopt recommendations identified as A; B; C; D; E; F; G; H; I; J K and L as presented with the inclusion of \$10,000 for Inland Rail and associated Rail projects advocacy.

**Moved:** Cr Lewis

**Seconded:** Cr Payne

**CARRIED**

**9.3. Other**

 *No Reports Listed for Section 9.3*

*At this point, members of the Gallery and Press were advised that Council will move into Closed Session of Council for the consideration of the Confidential Items.*

*They were asked to leave the Chambers and advised they may return upon resumption of Open Council.*

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## CLOSED COMMITTEE

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### 17/148 RESOLVED

That at this time, **4.22pm**, Council move into Confidential to further discuss items:

***Item 10.1 – XXI Commonwealth Games Queens Baton Relay Council Selected Batonbearer Nomination Program**  
Section 10A (2)(a); personnel matters concerning particular individuals (other than councillors).....AND it further being considered that discussion of the matter in open meeting would be, on balance, contrary to public interest by reason of the foregoing....*

*Considerations for disclosure: Accountability, Operations of Council and transparency.*

*Considerations against disclosure: Could prejudice the integrity of the decision making process.*

*Decision: Not to Disclose.*

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**Moved:** Cr Hall

**Seconded:** Cr Lewis

The Chair asked if there were any submissions from the public regarding the reasons for these confidential items.

 *There were no submissions received by the Chair*

The Chair asked the Council if they wished to proceed with the Motion to move into confidential.

The **Motion** was **Put** and **CARRIED**

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## CONFIDENTIAL BUSINESS PAPER - 10

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**ITEM NO:** 10.1  
**SUBJECT:** XXI COMMONWEALTH GAMES QUEENS BATON RELAY  
COUNCIL SELECTED BATONBEARER NOMINATION  
PROGRAM  
**DATE:** 16 May 2017

### RESOLVED

That Council endorse the selected recipient as selected by the Narrandera Local Working Group as the Narrandera Council Selected Batonbearer for the XXI Commonwealth Games Queens Baton Relay.

**Moved:** Cr Fahey

**Seconded:** Cr Lewis

**CARRIED**

**RESUMPTION OF OPEN COUNCIL AND STANDING ORDERS**

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**17/149 RESOLVED**

At this time **4.24pm**, Council moved back into Open Council.

**Moved:** Cr Hall

**Seconded:** Cr Payne

**CARRIED**

 *No Members of the Gallery returned to the Chambers.*

The Chairperson advised the meeting of the Resolution as adopted in Confidential.

**There being no further business the Mayor declared the meeting closed at 4.25pm.**

Chairman of the Meeting of the Narrandera Shire Council held on **Tuesday 20 June 2017**, at which meeting the signature hereon was inscribed.



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**Judith Charlton**  
Interim General Manager



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**Cr Neville Kschenka**  
Mayor