



Committee Minutes

S355 & Statutory As Information Only

COMBINED

Tuesday
17 January 2017

ITEM NO: 3.1
REPORT FROM: Executive Services
SUBJECT: STATUTORY AND SECTION 355 COMMITTEES - MINUTES
OF MEETINGS THAT REQUIRE COUNCILS ENDORSEMENT

Submitted to Council's Ordinary Meeting held on: 17 January 2017

Minutes from Committee Meetings:

3.1-1	Murray Darling Association – Murrumbidgee Region 9	23 November 2016
3.1-2	Lake Talbot Environs Advisory Committee	7 December 2016
3.1-3	Parkside Cottage Museum Committee	7 December 2016
3.1-4	Parkside Cottage Museum Committee	12 December 2016

ITEM NO: 3.1-1
REPORT FROM: Executive Services
SUBJECT: MINUTES – MURRAY DARLING ASSOCIATION -
MURRUMBIDGEE REGION 9 – ANNUAL GENERAL AND
GENERAL
MEETING DATE: 23 November 2016
MEETING VENUE: Leeton Library

Submitted to Ordinary Council Meeting held on: 17 January 2017

RECOMMENDATION

That Council receive the Minutes of the Murray Darling Association Murrumbidgee Region Group 9 Annual General and General Meetings held on 23 November 2016, noting that Cr Hall was elected as an Executive Member of Region 9.

Committee Members

Representatives from each of the Councils in the Murrumbidgee River Catchment

~~ This Item is submitted for Council's Information ~~

PURPOSE

The purpose of this report is to provide Council information on the Murray Darling Association Murrumbidgee Region Group 9 Annual General Meeting (AGM) and General Meeting held at the Leeton Library on 23 November 2016.

BACKGROUND

Narrandera Shire Council is a member of the Murray Darling Association Murrumbidgee Region Group 9. Cr Hall is Narrandera Shire Council's elected delegate to this committee.

The AGM and General meetings were held on 23 November 2016 with Narrandera Shire Council being represented on this occasion by Cr Wesley Hall and Mayor Cr Neville Kschenka.

Cr Hall, on accepting nomination, was duly elected as an Executive Member of Region 9.

PROPOSAL

It is proposed that Council receive the Minutes of the Murray Darling Association Murrumbidgee Region Group 9 Annual General and General Meetings held on 23 November 2016, noting that Cr Hall was elected as an Executive Member of Region 9.

ATTACHMENTS

Minutes of the Murray Darling Association Murrumbidgee Region Group 9:

1. Annual General Meeting
2. General Meeting

RECOMMENDATION

That Council receive the Minutes of the Murray Darling Association Murrumbidgee Region Group 9 Annual General and General Meetings held on 23 November 2016, noting that Cr Hall was elected as an Executive Member of Region 9.

Mayor Cr Kschenka & Cr Hall /vkm – 2017 January & 6372



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MINUTES OF ANNUAL GENERAL MEETING OF REGION 9

held on Wednesday 23rd November 2016 commencing at 10.30am in
Leeton Shire Library (Yellow Room), Dooley Lane, Leeton NSW 2705

AGENDA

1. ATTENDANCE

1.1 Present:

Cr Paul Maytom	Mayor, Leeton Shire Council
Mrs Jackie Kruger	GM, Leeton Shire Council
Mr Joe Burns	Member, Leeton
Cr John Dal Broi	Mayor, Griffith City Council
Cr Neville Kschenka	Mayor, Narrandera Shire Council
Ms Judy Charlton	CEO, Narrandera Shire Council
Cr Wesley Hall	Narrandera Shire Council
Cr Greg Verdon	Chairman, Riverina Water County Council
Mr Bede Spannagle	Riverina Water County Council
Mr Rod Shaw	GM, Lockhart Shire Council
Cr Rodger Schirmer	Mayor, Lockhart Shire Council
Cr Paul Funnell	Wagga City Council
Cr. Mick Rutledge	Hay Shire Council
Mr. Mark Gooden	Private Member
Ms. Emma Bradbury	CEO, MDA
Mrs. Karen Hutchinson	Murrumbidgee Irrigation
Mrs. Liz Stott	Regional Engagement Officer, MDA
Ms. Debbie Evans	Exec Assistant, Leeton Shire Council

1.2 Apologies:

Snowy Valleys Council	
Mr. Brett Stonestreet	Griffith City Council
Cr. Brett Lewis	Carrathool Shire Council
Cr. David Fenson	Carrathool Shire Council

Moved that the apologies be accepted (Cr Greg Verdon/Mr Joe Burns)

2. WELCOME

Chair of Region 9 – Cr Paul Maytom (Mayor of Leeton Shire Council) welcomed members to Leeton and acknowledged the Wiradjuri People as the traditional owners of the land.

Cr Maytom advised members the reasons why we haven't had a meeting for such a long while was in view of the amalgamations taking place and significant change with the MDA Board and MDA Constitution.

3. MINUTES

- 3.1 The meeting was advised that minutes cannot be found by the MDA Head Office for the previous AGM.
Moved acknowledgement that minutes cannot be found. Mr (J. Burns/Cr N. Kschenka)

4. REPORTS

4.1 Cr Maytom, Chair, Region 9

Mr. Maytom advised he had attended several workshops of the MDA Board in Echuca and expressed the importance of meeting with other Member Councils and working with the MDA and government agencies to ensure a fair and equitable rollout of the Plan for all Regions.

Whilst there had been few Region 9 meetings due to Council amalgamations, as Chair he's still been active attending Environmental Water Advisory Group (EWAG) meetings and had championed the review on translucent flows via RAMROC and Country Mayors.

4.2 CEO of MDA (Ms Emma Bradbury):

Strategic direction of MDA – In February 2016 the Board of the MDA went through tremendous reforms. Development of the Strategic Plan evolved with active input from all Regions across the Basin with the vision being “A healthy Murray Darling Basin supports thriving communities, economic development and sustainable productivity.” It is imperative for Councils to continue to have active participation and bring community engagement to the table. Need to work together to develop a strategic plan and it is only through Local Government that we can achieve a united front to get better outcomes under The Plan and for each respective Region.

Ten out of the twelve regions now have new Chairs. Good that we still have two longstanding Chairs (Cr. Maytom Region 9 and Cr. Peter Jamieson Region 7) to nurture the newcomers.

Constitution <http://www.mda.asn.au/about-us/our-constitution.aspx>

At the Annual Conference in Dubbo the new Constitution was adopted. The new Constitution retained the founding principles of the organisation however needed to be brought up-to-date regarding clarity around voting rights and entitlements to sustain it into the future.

AGM 2016 resolutions

The resolutions passed at the AGM will be posted on the MDA website. Emma advised information will be going out to members on the resolutions.

General Discussions:

Translucent flows – Emma advised that Minister Niall Blair's office has advised that translucent flows are “tied up” in the Murray Darling Basin Plan and therefore need to be considered as a whole.

Recent Murray Darling Basin Announcements - Emma advised a meeting of Water Ministers (both State and Federal) across the Basin was held in Adelaide last week and two points were made:

- 1) In the lead up to the meeting the Ministers had been briefed on the recommendations to the proposed adjustments to the Basin Plan with the reduction of 70 GL proposed to the northern basin recovery target. Confirmed it was a reduction from 2750 to 2680 and how this would affect their communities.
- 2) Treatment of the 450GL bulk water sought by South Australia as additional recovery for the environment. The Act states that the 450 GL can only be recovered if it can be demonstrated that there will be positive social and economic impacts and obviously the Northern Basin Review shows there are adverse impacts on the community. The MDA needs to be speaking with State and Federal counterparts as we cannot afford to have our communities plunge back into a space of

uncertainty. Our communities need structure, certainty and leadership. Emma then read a press release which came out today from the Murray Darling Association. Link is attached <http://www.mda.asn.au/sa-communities-unite-to-support-basin-plan-review-process/news-details.aspx>

Cr. Funnell indicated he felt Wagga had been left out of the loop as he has learned of many things today that he had not previously heard about. Indicated Wagga had not been sent minutes of meetings and expressed concern that Region 9 was just “going through the motions”.

Cr. Maytom indicated that was not the case – MDA has a new Strategic Plan and has the opportunity to tap into the EWAG to put further submissions forward. It was decided that Emma speak with Cr. Funnell after the meeting. Cr. Maytom advised that Cr. Funnell was copied into the email sending out the EWAG Agenda.

Emma noted that all correspondence addressed to Councils should have on the title ‘Please distribute to all Councillors’ in order to ensure records departments in Councils disseminate the material widely.

Cr. Maytom indicated that Regions no longer have a Vice Chair – instead there is an Executive Committee.

Under the new Constitution there are 3 categories of membership:

- 1) Local Government
- 2) Non Local Government (business, industry, organisations)
- 3) Individuals

Riverina County Council is unique in that it is not a Local Government Entity but is a creature of local government with expertise in water related activities across the region.

5. CONFIRMATION OF RETURNING OFFICER, CEO MDA, EMMA BRADBURY

6. ELECTION OF OFFICE BEARERS

- 6.1 Chairman – nominations received from Cr. John Dal Broi and Cr. Paul Maytom
Cr. Dal Broi was nominated by the Griffith City Council but has withdrawn his nomination as Chair and would like to put his name forward as Executive Member.

Cr. Maytom was duly elected unopposed as Chair of Region 9.

- 6.2 Regional Executive Members (minimum 2/maximum 5) – nominations received from Mr Bede Spannagle and Mr Joe Burns.

Mr. Burns moved a motion that in view of the importance of the Committee and that we only have three members (including that of Cr. Dal Broi) that nominations be called for additional members from the floor.

Motion was seconded by Cr. Neville Kschenka.

Cr. Kschenka nominated Cr. Wesley Hall of Narrandera
Cr. Verdon nominated Cr Paul Funnell of Wagga.

Nominations accepted.

Mr. Bede Spannagle, Mr Joe Burns, Cr John Dal Broi, Cr Wesley Hall and Cr Greg Verdon were duly elected as Executive Members of Region 9.

7. SETTING OF MEETING DATES FOR 2017

Third Thursday of February, May, August, November 2017, agreed.

Moved Cr Wesley Hall, seconded Cr John Dal Broi that the next meeting be held on Thursday 16 February 2017 with location to be advised.

CLOSE – The meeting closed at 11.30 am

*The Murray Darling Association acknowledges and thanks
Leeton Shire Council for their support in
hosting this meeting of Region 9*



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Minutes of Ordinary Meeting -Region 9

held on Wednesday 23rd November 2016 commencing at 11.30am
at Leeton Shire Library (Yellow Room), Dooley Lane, Leeton

1. ATTENDANCE

1.1 Present:

Cr Paul Maytom	Mayor, Leeton Shire Council
Mrs Jackie Kruger	GM, Leeton Shire Council
Mr Joe Burns	Member, Leeton
Cr John Dal Broi	Mayor, Griffith City Council
Cr Neville Kschenka	Mayor, Narrandera Shire Council
Ms Judy Charlton	CEO, Narrandera Shire Council
Cr Wesley Hall	Narrandera Shire Council
Cr Greg Verdon	Chairman, Riverina Water County Council
Mr Bede Spannagle	Riverina Water County Council
Mr Rod Shaw	GM, Lockhart Shire Council
Cr Rodger Schirmer	Mayor, Lockhart Shire Council
Cr Paul Funnell	Wagga City Council
Cr. Mick Rutledge	Hay Shire Council
Mr. Mark Gooden	Private Member
Ms. Emma Bradbury	CEO, MDA
Mrs. Karen Hutchinson	Murrumbidgee Irrigation
Mrs. Liz Stott	Regional Engagement Officer, MDA
Ms. Debbie Evans	Exec Assistant, Leeton Shire Council

1.2 Apologies:

Snowy Valleys Council	
Mr. Brett Stonestreet	Griffith City Council
Cr. Brett Lewis	Carrathool Shire Council
Cr. David Fenson	Carrathool Shire Council

Moved that the apologies be accepted (John Dal Broi/Joe Burns)

1.3 Conflicts of Interest – no conflicts were noted

2. WELCOME

2.1 Chair of Region 9 – Cr Paul Maytom (Mayor, Leeton Shire Council)

3. MINUTES

3.1 Minutes of the previous meeting- 11th March 2016 were recorded as true and correct.
(J. Burns/ G. Verdon)

4. BUSINESS ARISING

There was no business arising.

5. INTRODUCTION/PRESENTATION BY LIZ STOTT, MDBA REGIONAL ENGAGEMENT OFFICER – OVERVIEW OF PILOT PROJECT

Link to presentation: <http://www.leeton.nsw.gov.au/downloads/reo.pdf>

Leeton Shire Council is the host agency for the Murray Darling Basin Authority Regional Engagement Officer. It has been acknowledged by the MDBA that engagement between communities and the MDBA has been somewhat strained and the Regional Engagement Officer's role is to improve relationships and flow of information and knowledge between communities and the MDBA staff in Canberra.

Liz will be based out of the LSC office working two days per week (Tuesday and Thursday) and can be contacted on: Ph: 0429 324 657 Email: elizabeth.stott@mdba.gov.au. Letters are being sent out to Councils at the moment introducing Liz and requesting access to meeting venues should the MDBA need to hold meetings with stakeholders in those shires.

There are six engagement officers employed throughout the Basin. Liz's area covers Narrandera, Hay, Carrathool, Griffith and Leeton (loosely the MIA/CIA area). At this stage this is a pilot project for a 12 month period however may be extended if the project proves successful. Not all Shires are covered in this pilot program however they still have access to the MDA.

Press release went out last week:

<http://www.mdba.gov.au/media/mr/western-riverina-strengthen-mdba-community-links>

Liz will engage with stakeholders on the fringes of the MIA/CIA if the need arises. A public meeting regarding the basin plan amendments will be held in Griffith on 24 January 2017. This meeting has been coordinated by the MDBA and Liz will be in attendance.

Chair Maytom thanked Liz for her presentation and indicated that Region 9 looks forward to working with her.

6. GENERAL BUSINESS

6.1 Update from Build More Dams Committee by Mayor John Dal Broi

- There was a resolution passed at the Annual Conference in Dubbo in support for further exploring diversion of the Clarence River.
- When Burrinjuck Dam was built the walls were supposed to be much higher. The Dams Committee is looking further into the matter by sourcing the original plans which are stored at the State Library in Sydney. To raise the wall 15 metres would double the capacity of the dam however there are issues with reclamation of land.

6.2 Update from Water for Communities Committee Chair Judy Charlton

Lake Coolah – Recent heavy rains and flood have filled the lake. Number of groups in the area advocating for water storage, including RAMROC. There is a resolution from RAMROC to pursue the Lake Coolah option. Barnaby Joyce has been a supporter for enroute storages (as long as is supported by the NSW Govt) and has visited the Lake Coolah site. NSW Government priorities for water storage infrastructure are still The Lachlan, Macquarie, Gwyder and Upper Hunter. Water NSW have put up submission for feasibility study of Bundidgery Creek (not Lake Coolah) and that was not successful. Three projects have been approved to proceed to the next stage (Cobar, Nyngan Dam and Dungowen Dam near Tamworth and the Mole River Dam on the border).

Water NSW confirmed further funding for SDL off-set works on Yanco Creek.

Lake Coolah is not on any priority list and it doesn't meet the SDL off-set list criteria due to operational costs involved for users. We should however continue to lobby for any SDL off-set works in our Region 9. Water NSW has confirmed that Yanco Creek Regulator Works is

on the current list of funding for further SDL off-set works.

A weir at Yanco Weir to stop water going down Yanco Creek is still on the agenda to be looked at and it fits into the Environmental Flow Program.

Storages above Wagga (Gundagai) would be strongly opposed because it is physically impossible to get the water past Wagga without having a major flooding impact.

Link to presentation: <http://www.leeton.nsw.gov.au/downloads/lake.pptx>

6.3 Update from Karen Hutchinson, Murrumbidgee Irrigation (MI)

(Chair Maytom congratulated Karen on being recently appointed to the Board of the National Irrigators Council)

MI recently launched a new Corporate Plan with the emphasis on growing our future together through partnerships with customers, other government organisations and businesses– strong focus on growth in the region.

Very different approach from the past. Spoke to Councillors, key stakeholders, group, community groups, customers and staff. Growing our future together is the key focus.

- 1) Northern Branch Canal received funding to refurbish and increase capacity from 330ml/day to 390ml/day to meet increasing needs. Now developing on the otherside of the Northern Branch canal which will increase capacity from 390ml – 690ml/day to meet customers needs. Customers are contributing in return for the extra flow rate.
- 2) Automating Division 3 for customers in that Division and will be eligible for government funding for this project.
- 3) Main Canal Automation – Received \$85M from the Government and as a region have received close on \$300M for infrastructure improvements and efficiencies for the customers. Part of the \$85K is going to be used to automate the entire Main Canal to make it work more efficiently (eg flow rates – fast on-fast off).
- 4) Storages – MI looking in own area of operations to see if there are smaller enroute opportunities to improve the access of water to their customers when they want it (at moment have to order water 7 days in advance).

Cr Dal Broi acknowledged the positive approach from MI in the last 12 months. He said that cooperation between Griffith Council and MI staff has been tremendous (unlike 2012 flood when Yenda was flooded). Learnt a lot from last time and everyone is prepared to work together.

It was stated that Beavers Creek Weir put 18 inches back into the river. Relevant Government bodies have not recognized that.

Following discussion there was general agreement that we are at the point of a negotiated outcome with the Basin Plan and we need to maintain the pressure to achieve the best outcome for our communities. We don't want any more water going to the environment at the expense of social and economic wellbeing.

6.4 Ricegrowers' Water Toolkit August 2016 – Jackie Kruger, GM ,LSC

Ricegrowers have put out a Water Toolkit which explains the complicated world of water trading and the water rules and regulations that apply in different States. Hard copies were made available at the meeting. The link is: <http://www.rga.org.au/members-portal/rga-water-toolkit.aspx>

6.5 Water Legislation Amendment (sustainable diversion limit adjustment) Bill 2016 – already discussed in AGM by Emma Bradbury.

6.6 Update on Translucent Flow Review – Emma Bradbury, CEO, MDA

Staff from Minister Blair's office will be meeting with community groups in Deniliquin in the first or second week in December. Translucent flows were raised as an issue in preparation of that meeting. Emma will be attending.

GENERAL BUSINESS

Jackie Kruger, representative from Leeton Shire Council, proposed five motions to the meeting.

THAT Region 9:

1. Notes that Griffith City Council has been invited to update and table with the MDA Board their proposal on diverting water from the Clarence River.
2. Accepts that the Lake Coolah proposal is not a project worthwhile pursuing and should be abandoned once and for all.
3. Continues to advocate strongly that the wellbeing of communities both socially and economically is as important as environmental outcomes and must be fully considered in any review of the Murray Darling Basin Plan.
4. Receives from the CEO of the MDA an update on translucent flows following the Deniliquin meeting coming up next month.
5. Members routinely receive copies of future EWAG minutes.

(J. Kruger/B. Spannagle)

8. NEXT MEETING - Thursday 16 February 2017 at Leeton Council Chambers

(J. Burns/J. Dal Broi)

The Chair thanked everyone for their attendance and presentations.

9. CLOSE – Meeting closed at 1.00 PM

*The Murray Darling Association acknowledges and thanks
Leeton Shire Council for their support in
hosting this meeting of Region 9*

ITEM NO: 3.1-2
REPORT FROM: Infrastructure Services
SUBJECT: MINUTES – LAKE TALBOT ENVIRONS ADVISORY COMMITTEE
MEETING DATE: 7 December 2016
MEETING VENUE: Lake Talbot

Submitted to Ordinary Council Meeting held on: 17 January 2017

RECOMMENDATION

That Council receive and note the Minutes of the Lake Talbot Environs Advisory Committee Meeting of 7 December 2016.

Committee Members:

Cr Payne, Cr Lewis, Rex Evans, Ken Murphy, Peter Beal, Vince Mercuri, Jeff Kirk, Alistair Hayward, Darren Knagge, Troy Lee, Roger Evans, Julian Geddes.

~~ This Item is submitted for Council's Information ~~

The Chairperson opened the meeting at 6.12pm and thanked committee members for attending.

Item 1 - PRESENT

Narrandera Shire Councillor	Cr Kschenka (Guest Chair)
Representing Committee	Ken Murphy
Representing Committee	Troy Lee
Representing Committee	Jeff Kirk
Representing Narrandera Shire Council	Julian Geddes (Deputy General Manager Infrastructure)
Representing Narrandera Shire Council	Roger Evans (Manager Open Space and Recreation)

Observers Nil

Item 2 - APOLOGIES Cr Payne, Darren Knagge, Rex Evans, Peter Beal

Item 3 - DECLARATION OF PECUNIARY INTEREST No Interest Declared

Item 4 - CONFIRMATION of MINUTES of Previous Meeting held 2 November 2016

Moved: Julian Geddes **Seconded:** Jeff Kirk **CARRIED**

Item 5 - BUSINESS ARISING FROM PREVIOUS MINUTES

Discussions and resolution took place on the following agenda items:

1. Lake Talbot Hydrological Study
Mr Julian Geddes advised that the consultants should have completed their review of issues raised by the Committee and Council and the draft study should be finalised and forwarded to Council by Monday, 12 December. In discussion it was agreed that the study and associated issues needed to be finalised as soon as possible. The Committee therefore supported an arrangement whereby the draft study would be circulated to Committee members through the secretary and if practicable a meeting should be called the following week so that responses can be evaluated in the draft before circulation to all stakeholders.
2. Control of Willow Infestation
Mr Roger Evans reported that he is continuing discussions with Geoff Shaw from Murrumbidgee Irrigation.
3. Council Signage Planning – Lake Talbot
Mayor Kschenka advised the meeting that progress has been made in finalising branding for Narrandera Shire.
4. Weed Harvesting Arrangements
Mr Roger Evans confirmed that the harvesting contractor has commenced work on 5 December with the work to be completed by Thursday 15 December. It was also agreed to discuss assistance from the ski club regarding accommodation costs for the contractor.
5. Maintenance Arrangements – Summer Period
Mr Roger Evans advised that maintenance for the lake area were scheduled including garbage removal, toilet cleaning and mowing.

GENERAL BUSINESS

1. Weed growth in the lake
Mr Troy Lee raised the matter of weed re-growth in the lake and potential to impact on Annual Open Water Swim.
2. Retaining Wall along the Entrance to the lake
Mr Julian Geddes advised that the issue raised by Councillor Payne in regard to the deteriorating retaining wall along the entrance to the lake has been listed for investigation.
3. Recognition of the late Terry Smith
In recognition of the late Terry Smith, Troy Lee put forward the following motion.

RECOMMENDATION GB3

That:

1. the Lake Talbot Environs Committee recognises the contribution made by the late Terry Smith towards the Rocky Waterholes Bridge project as a significant display of outstanding committee leadership.

2. this Committee support any moves by Council to recognise Terry Smiths voluntary work as a major contributor to the bridge project.

Moved: Troy Lee

Seconded: Roger Evans

CARRIED

CORRESPONDENCE

1. Incoming – Nil
2. Outgoing - Thank you letter to John and Linda Ashcroft and Terry Butler

ATTACHMENTS Nil

NEXT MEETING Wednesday 1 February 2017 – 6pm – Lake Talbot

MEETING CLOSED 6.50pm



CHAIR

Approved by Chairperson

RE/ap – 2017 January

RECOMMENDATION

That Council receive and note the Minutes of the Lake Talbot Environs Advisory Committee Meeting of 7 December 2016.

ITEM NO: 3.1-3
REPORT FROM: Executive Services
SUBJECT: MINUTES - PARKSIDE COTTAGE MUSEUM COMMITTEE - SPECIAL MEETING
MEETING DATE: 7 December 2016
MEETING VENUE: Parkside Cottage Museum

Submitted to Ordinary Council Meeting held on: 17 January 2017

RECOMMENDATION

That Council receive and note the Minutes of the Narrandera Parkside Cottage Museum Committee Special Meeting held 7 December 2016.

Committee Members

Cr Bryon, Graham Minchin, June Hulands, Roy Wade, Robert Sloan, Geoff Sullivan, Lyn Browne and George Patterson

~~ This Item is submitted for Council's Information ~~

The Chairperson opened the meeting at **2.30pm** and thanked committee members for attending.

Item 1 - PRESENT

Representing Committee	Graham Minchin (Chair)
Representing Committee	Lyn Brown (Secretary)
Representing Committee	Roy Wade
Representing Committee	Robert Sloan (Caretaker)
Representing Committee	Geoff Sullivan
Representing Committee	June Hulands

Special Guests

Representing Narrandera Shire Council	Judy Charlton (Chief Executive Officer)
Representing Narrandera Shire Council	Sue Killham (Community Development Officer (inc. Library))

Item 2 - APOLOGIES George Patterson

SPECIAL BUSINESS

1. Process for a Section 355 Committee

After a welcome to our visitors, J Charlton addressed the meeting outlining the steps and processes to be done prior to Council considering the application for a 355 Committee of Council.

The first step is a Needs Assessment. Funding is available through Museums & Galleries NSW for a Museum Advisor to do this task. A copy of the contents of the Museum has already been finalised.

Mrs Charlton has already contacted the Museums & Galleries NSW who have advised there will be a cost of \$7,000. The Museum has money invested and could use part of this to pay half the costs (\$3,500). The balance is supplied by Museums & Galleries NSW. A decision on this is needed today as it's almost time for the fund's closing time.

Details of the Museum's needs such as storage, running cost and future needs is also required. This would form part of the Development Plans. It will take some time before it all goes to Council for consideration.

S Killham confirmed that it would be in our best interest to draw on the IBD and then reinvest the remainder. The interest would not be much but anything is better than none.

*** At this point, time being 3pm, J Charlton and S Killham left the meeting.*

After a short discussion it was agreed the committee have no choice in this matter.

RECOMMENDATION

That \$3,500 be withdraw from the IBD account and reinvest the remainder

Moved: G Sullivan

Seconded: G Minchin

CARRIED

NEXT MEETING

Monday 12 December 2016 – 12midday –
Murrumbidgee Hotel Garden Function Room

MEETING CLOSED

3.15pm

Approved by Chairperson

Graham Minchin

Mr.GM/vkm – 2017 January & 1502

RECOMMENDATION

That Council receive and note the Minutes of the Narrandera Parkside Cottage Museum Committee Special Meeting held 7 December 2016.

ITEM NO: 3.1-4
REPORT FROM: Executive Services
SUBJECT: MINUTES - PARKSIDE COTTAGE MUSEUM COMMITTEE
MEETING DATE: 12 December 2016
MEETING VENUE: Murrumbidgee Hotel Garden Function Room

Submitted to Ordinary Council Meeting held on: 17 January 2017

RECOMMENDATION

That Council receive and note the Minutes of the Narrandera Parkside Cottage Museum Committee meeting held 12 December 2016.

Committee Members

Cr Bryon, Graham Minchin, June Hulands, Roy Wade, Robert Sloan, Geoff Sullivan, Lyn Browne and George Patterson

~~ This Item is submitted for Council's Information ~~

The Chairperson opened the meeting at **2.30pm** and thanked committee members for attending.

Item 1 - PRESENT

Representing Committee	Graham Minchin (Chair)
Representing Committee	Lyn Brown (Secretary)
Representing Committee	Roy Wade
Representing Committee	Robert Sloan (Caretaker)
Representing Committee	Geoff Sullivan
Representing Committee	June Hulands
Representing Committee	George Patterson
Guest	D Browne

Item 2 - APOLOGIES Nil

Item 3 - DECLARATION OF PECUNIARY INTEREST No Interest Declared

Item 4 - CONFIRMATION of MINUTES of Previous Meeting held 10 October 2016

Moved: Geoff Sullivan **Seconded:** June Hulands **CARRIED**

Item 5 - BUSINESS ARISING FROM PREVIOUS MINUTES Nil

ITEM 6. TREASURER'S REPORT

Treasurers Report as at 12 December 2016 read and tabled:

Total Income	\$278.00
Total Expenditure	\$587.50
Bank Balance	\$781.98

RECOMMENDATION Item 6

That the Treasures report be accepted.

Moved: Roy Wade

Seconded: Geoff Sullivan

CARRIED

Roy Wade advised that the Commonwealth Bank will only send out six-monthly statements. Members pointed out you can go and get a copy at the bank more often.

RECOMMENDATION Item 6-1

That the Accounts be paid until the next meeting in February 2017.

Moved: June Hulands

Seconded: Robert Sloan

CARRIED

ITEM 7. COUNCIL REPORT – No report for 12 December meeting

ITEM 8. CARETAKERS REPORT

1. A busload of 30 people stopped at the Museum. Due to flooding, they could not go to the Fisheries.

GENERAL BUSINESS

1. Special Meeting 7 November 2016

Lyn Browne read out the Minutes of the Special Meeting held 7 December 2016. The Donated Items book of Museum Items has been copied and handed on to NSC Railway Room. Shed items may not have been added when the display was improved. It needs to be clarified that the museum owns them. On 10 December 2016, J Hulands L Browne, G Minchin, G Patterson and G Sullivan made a list of all the items. It appears, that over a period of many years of items being donated, there may be duplicates of some small items. The committee will endeavour to find new homes for them.

Moved: June Hulands

Seconded: Robert Sloan

CARRIED

2. Matters of Concern raised by L Brown

1. The fire risk and safety of the Macarthur Cloak and River Maps. It is a very old building. They are a National Treasure of Historic Value.
2. G Minchin has checked the meter box and it appears to be up to date. NSC may need to see that it is adequate.

3. Old Jail Cells – enter in book and see Mark Wilkie.
 4. The Railway Room-shed is full of old Telstra Computers. J Hulands will contact Bob Manning regarding these.
3. Public Toilets - Marie Bashir Park
Concerns raised that the Public Toilets are closed at 6pm. There are still a lot of families using the park at that time.

CORRESPONDENCE Nil

ATTACHMENTS Nil

NEXT MEETING AGM - Monday 13 February 2017 – 7pm – Parkside Cottage Museum

MEETING CLOSED 1.15pm

Approved by Chairperson *Graham Minchin*

Mr.GM/vkm – 2017 January & 1502

RECOMMENDATION

That Council receive and note the Minutes of the Narrandera Parkside Cottage Museum Committee meeting held 12 December 2016.