



# **MINUTES**

**Ordinary Council Meeting**

**12 December 2018**

**MINUTES OF NARRANDERA SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS  
ON WEDNESDAY, 12 DECEMBER 2018 AT 2PM**

The Mayor declared the meeting opened at **2.03pm** and welcomed the Councillors, Staff, Media and Members of the Gallery.

**1 ACKNOWLEDGEMENT OF COUNTRY**

*I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present*

**2 HOUSE KEEPING**

*Advice provided of Council's Work, Health and Safety (WHS) Evacuation Plan and location of the Amenities.*

**3 DISCLOSURE OF POLITICAL DONATIONS**

Advice provided to those present, of the legislative requirement for Disclosure of Political Donations:

*The Environmental Planning and Assessment Act 1979, Section 147 requires a person submitting planning applications or submissions regarding a planning application, to disclose any reportable political donation and/or gifts to any local Councillor or employee of Council. Reportable political donations include those of, or above, \$1,000. The Disclosure Statement forms are available on Councils website or from the Customer Service Centre and must be lodged in accordance with the Act.*

*There were no Disclosure of Political Donations received by the Chairperson.*

**4 PRESENT**

Cr Neville Kschenka, Cr David Fahey, Cr Narelle Payne, Cr Kevin Morris, Cr Tracey Lewis, Cr Wesley Hall, Cr Barbara Bryon, Cr Jenny Clarke

**In Attendance**

Julian Geddes (Deputy General Manager Infrastructure), Martin Hiscox (Deputy General Manager Corporate & Community), George Cowan (General Manager), Edwina Foley (Communications Officer), Vicki Maher (Minute Taker)

## 5 APOLOGIES

### RESOLUTION 18/285

Moved: Cr Jenny Clarke

Seconded: Cr David Fahey

That apologies from Cr Tammy Galvin be received and accepted.

**CARRIED**

## 6 DECLARATIONS OF INTEREST

Cr Neville Kschenka declared a Non Pecuniary Non Significant Interest in Item 8.2 under the Local Government Act as “Member of NBC” and will remain in the meeting during the presentation.

Cr David Fahey declared a Pecuniary Interest in Item 13.1 under the Local Government Act as “Currently lease land with Colombo Creek frontage” and will leave the meeting and take no part in debate or discussion.

Cr Wesley Hall declared a Non Pecuniary Significant Interest in Item 19.2 under the Local Government Act as “Property owner East and Bolton St” and will leave the meeting during discussion and voting on the matter.

Cr Tracey Lewis declared a Non Pecuniary Non Significant Interest in Item 24.1 under the Local Government Act as “Secretary of Narrandera Bidgee Boxing” and will remain and take part in discussion and voting.

## 7 PUBLIC QUESTION TIME

Nil

## 8 PRESENTATIONS BY THE PUBLIC

### 8.1 WELLWAYS AUSTRALIA SUICIDE PREVENTION

#### PRESENTATION

Due to unforeseen circumstances, this presentation has been postponed until the 19 February Ordinary Meeting of Council.

**SUSPENSION OF STANDING ORDERS****RESOLUTION 18/286**

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

A motion was moved that Council suspend standing orders.

**CARRIED**

**8.2 PRESENTATION - NARRANDERA BUSINESS GROUP****PRESENTATION**

The Narrandera Business Group Chair; Mrs Anne Black made a presentation of a \$3,000 cheque to Council being the NBG contribution toward the Big Christmas Tree in East Street in front of the Memorial Gardens.

**9 PRESENTATIONS BY STAFF AND CONTRACTORS****9.1 PRESENTATION - PARKS AND GARDENS COMMITTEE AWARDS****PRESENTATION**

The Parks and Gardens Committee Chair; Cr Clarke presented certificates and prizes to the winners of the 2018 Narrandera Shire Garden Awards. There were winners in all Narrandera Shire towns and villages.

**RESUMPTION OF STANDING ORDERS****RESOLUTION 18/287**

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke

A motion was moved that Council resume standing orders.

**CARRIED**

**10 CONFIRMATION OF MINUTES****RESOLUTION 18/288**

Moved: Cr Narelle Payne

Seconded: Cr Kevin Morris

That the minutes of the Ordinary Council Meeting held on 20 November 2018 be confirmed.

**CARRIED**

**11 MAYORAL REPORT****11.1 MAYORAL MONTHLY REPORT DECEMBER 2018****RESOLUTION 18/289**

Moved: Cr Neville Kschenka

Seconded: Cr Wesley Hall

That Council receive and note the Mayoral Monthly Report for December 2018.

Mayor, Councillors Fahey and Payne gave a further update on the LGNSW Annual Conference attended by Council in October.

**CARRIED**

**12 NOTICES OF RESCISSION**

Nil

At 2:26 pm, Cr David Fahey, after earlier declaring an Interest in Item 13.1, vacated the Chambers during discussions and voting on the matter.

**13 NOTICES OF MOTION****13.1 NOTICE OF MOTION - NARRANDERA SUSTAINABLE DIVERSION LIMITS PROPOSALS****RESOLUTION 18/290**

Moved: Cr Neville Kschenka

Seconded: Cr Narelle Payne

That Council:

1. Endorse the attendance of Cr Fahey, OAM, to the meeting with Department of Infrastructure – Water at Conargo on the 4<sup>th</sup> December 2018, regarding the Sustainable Diversion Limits projects proposed for the Yanco Creek system (SDL's),

and,

2. Invite DOI-Water to give a presentation to Narrandera Shire Councillor's outlining the proposed works on the Yanco Creek offtake and other projects that may affect ratepayers of the shire in regard to the SDL's, and
3. Invite DOI-Water to hold a public meeting in Narrandera to inform the public and affected citizens of the Narrandera Shire in regards to the proposed works on the Yanco Creek system and associated SDL's as soon as possible

**CARRIED**

At 2:30 pm, Cr David Fahey returned to the meeting.

#### **14 COUNCILLOR REPORTS**

Nil

#### **15 COMMITTEE REPORTS**

##### **15.1 MINUTES - RAILWAY STATION MANAGEMENT COMMITTEE - 14 NOVEMBER 2018**

###### **RESOLUTION 18/291**

Moved: Cr Barbara Bryon

Seconded: Cr Jenny Clarke

That Council

1. Receive and note the Minutes of the Railway Station Management Committee held on Wednesday 14 November 2018.
2. Recognise the election of Josie Middleton as Chairperson.

**CARRIED**

##### **15.2 MINUTES - ECONOMIC TASKFORCE COMMITTEE (OPEN) 26 NOVEMBER 2018**

###### **RESOLUTION 18/292**

Moved: Cr David Fahey

Seconded: Cr Jenny Clarke

That Council receive and note the Minutes of the Economic Taskforce Committee meeting held 26 November 2018, together with the updated Economic Development Strategy (non-confidential).

**CARRIED**

**15.3 MINUTES - AUDIT, RISK AND IMPROVEMENT COMMITTEE - 28 NOVEMBER 2018**

**RESOLUTION 18/293**

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke

1. That the Minutes of the Audit, Risk and Improvement Committee held on Wednesday 28 November 2018 be received and noted.

**CARRIED**

**15.4 MINUTES - AUSTRALIA DAY PLANNING COMMITTEE - 28 NOVEMBER 2018**

**RESOLUTION 18/294**

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

That Council

1. the Minutes of the Australia Day Planning Committee held on Wednesday 28 November 2018 be received and noted with the change of date to 2018

**CARRIED**

**15.5 MINUTES - GRONG GRONG COMMUNITY COMMITTEE - 29 NOVEMBER 2018**

**RESOLUTION 18/295**

Moved: Cr Barbara Bryon

Seconded: Cr Narelle Payne

That Council

1. Receive and note the Minutes of the Extraordinary Grong Grong Community Committee held on Thursday 29 November 2018 be received and noted.
2. Business Transacted without notice – Urgent Matter  
The Grong Grong Sportsground Equestrian Arena be available for casual recreational use by the community.

**CARRIED**

**15.6 MINUTES - ARTS AND CULTURE COMMITTEE - 3 DECEMBER 2018****RESOLUTION 18/296**

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

That Council

1. Receive and note the Minutes of the Arts and Culture Committee held on Monday 3 December 2018.

Minutes contain no committee resolutions for Council endorsement.

**CARRIED**

**16 OUR COMMUNITY****16.1 DEDICATION PLAQUE TO JENNIFER O'BRIEN****RESOLUTION 18/297**

Moved: Cr Tracey Lewis

Seconded: Cr Jenny Clarke

1. That Council:

- (a) Purchase a Bronze Plaque stating wording of Option 1 within this report.

*Jennifer O'Brien*

*"This plaque has been erected in honour of the memory Jennifer O'Brien, a selfless and tireless community member whose efforts in many projects and environmental issues improved the amenity of the community. Jennifer had contact with, and gave support to, many individuals within the Shire.*

*Many hours were given to the maintenance and improvement of these Memorial Gardens.*

*Her caring and contribution endeared her to the broader community and ensures she will be remembered forever."*

- (b) Purchase a steel 'Lakeside Seat' and place it at the eastern end of the Memorial Gardens near the liquid amber trees set into the trees.
- (c) Position the plaque on a decorative Pedestal beside the seat.

**CARRIED**

**16.2 SHIRE HEALTH ALLIANCE****RESOLUTION 18/298**



Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

That Council

1. Receives the report and
  - a) Authorises the Mayor to convene a public meeting, as soon as practicable, with invitations to be sent to the group as recommended at Option 1.
  - b) Reserves the JB Driscoll room at the Narrandera Ex Servicemen's Club for the conduct of the meeting.
  - c) Authorises the General Manager to make the necessary arrangements.
2. Drafts a petition in the format attached for circulation in the Shire and return to Council for consolidation with other concerned Councils for delivery to relevant Ministers in Canberra.
3. Encourages organisations and individuals in Narrandera Shire to send a letter , a draft of which is attached, to Ministers and Shadow Ministers expressing concern and seeking funding to attract and keep medical practitioners in rural areas.

**CARRIED**

### **16.3 NARRANDERA YOUTH ADVISORY COUNCIL**

#### **RESOLUTION 18/299**

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

That Council

1. Agree to the establishment of an Interim Committee to facilitate development of the Narrandera Youth Advisory Council.
2. Appoint the Mayor and one other Councillor to lead the process.
3. Agree to invite the community representatives listed to become members of the committee.

Following acceptance of a nomination, Cr Lewis was appointed as Council Delegate to the committee.

**CARRIED**

### **17 OUR ENVIRONMENT**

Nil

**18 OUR ECONOMY****18.1 CENTRAL WEST LIFESTYLE MAGAZINE****RESOLUTION 18/300**

Moved: Cr Wesley Hall

Seconded: Cr Narelle Payne

That Council

1. Ratifies the decision of the Mayor to participate in the Winter 2019 edition of the Central West Lifestyle Magazine at a cost of \$12,000 plus GST as detailed in the proposal from the publishers dated 27 November 2018.

**CARRIED**

**18.2 SIGNS****RESOLUTION 18/301**

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke

That Council note the information contained in the report.

In Favour: Crs Neville Kschenka, David Fahey, Kevin Morris, Barbara Bryon and Jenny Clarke

Against: Crs Narelle Payne, Tracey Lewis and Wesley Hall

**CARRIED 5/3**

**19 OUR INFRASTRUCTURE****19.1 CONTAINER DEPOSIT SCHEME REFUND SHARING AGREEMENT****RESOLUTION 18/302**

Moved: Cr Wesley Hall

Seconded: Cr Narelle Payne

That Council note the report on the Container Deposit Scheme Refund Sharing Agreement entered into with Kurrajong Recycling.

**CARRIED**

At 3:07 pm, Cr Wesley Hall, after earlier declaring an Interest in Item 19.2, vacated the Chambers during discussions and voting on the matter.

## **19.2 DROUGHT COMMUNITIES PROGRAMME**

### **RESOLUTION 18/303**

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

That Council

1. resolve the following projects are the priority for a funding application under the Drought Communities Programme:
  - Urban tree watering establishment and irrigation
  - Narrandera library addition
  - Beautification and landscaping of the entry to Lake Talbot Pool
  - CBD improvements – Bolton St / gateway treatments
  - Beautification and landscaping of the entry to Narrandera Cemetery
  - Fencing including Narrandera Sports Ground oval fence, Barellan Sports Ground boundary fence and removal of the fence at Brewery Flats
  - Art work to water tower and lookout lot 7011 DP1024985 Watermain St.
  - Community Hall Improvements programme
  - Site establishment 68-74 Elwin St, Narrandera
  - Dismantling and earthworks – blue slide Lake Talbot Pool
  - Formalised walking access between Lake Talbot Boat Ramp and Lake Talbot Pool
  - Footpath along Bendee St, Barellan between Myall St and Kooba St.

**CARRIED**

At 3:09 pm, Cr Wesley Hall returned to the meeting.

## **20 OUR CIVIC LEADERSHIP**

### **20.1 POLICY REVIEW - CS270 (ES50)**

#### **RESOLUTION 18/304**

Moved: Cr David Fahey

Seconded: Cr Narelle Payne

That Council

1. review and endorse the following policy amendments and place the amended policy on public exhibition for a period of 28 days seeking comments from the community:

- (a) CS270 Access to Council Information

**CARRIED**

## **20.2 APPOINTMENT OF NATIVE TITLE MANAGERS**

### **RESOLUTION 18/305**

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

That Council:

1. Acknowledge that the following members of staff have undertaken training provided by the Department of Industry to be a person qualified to act as a Native Title Manager for the purpose of Part 8 of the *Crown Land Management Act 2016* and authorise either of the following three members of staff to individually perform this function when required:
  - Martin Hiscox
  - Craig Taylor
  - Roger Evans
  
2. Give notice to the Minister for Lands and Forestry of the contact details of the three members of staff authorised to act as a Native Title Manager for the purpose of Part 8 of the *Crown Land Management Act 2016*:
  - Martin Hiscox
  - Craig Taylor
  - Roger Evans

**CARRIED**

## **21 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS**

### **21.1 NOVEMBER DEVELOPMENT SERVICES ACTIVITIES**

#### **RESOLUTION 18/306**

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

1. That Council receive and note the Development Services Activities Report for November 2018.

**CARRIED**

**22 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS**

**22.1 NOVEMBER STATEMENT OF INVESTMENTS**

**RESOLUTION 18/307**

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

That Council

1. Receive and note the information contained in the Statement of Investments report as at 30 November 2018.

**CARRIED**

**22.2 NOVEMBER CAPITAL WORKS PROGRAM**

**RESOLUTION 18/308**

Moved: Cr Kevin Morris

Seconded: Cr Barbara Bryon

That Council

1. Receive and note the information contained in the Capital Works report as at 30 November 2018.

**CARRIED**

**22.3 NOVEMBER INCOME STATEMENT**

**RESOLUTION 18/309**

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

That Council

1. Receive and note the information contained in the Income Statement report for the period ending 30 November 2018.

**CARRIED**

**22.4 SUBMISSIONS GENERAL PURPOSE FINANCIAL STATEMENTS AND AUDITORS REPORT**

**RESOLUTION 18/310**

Moved: Cr David Fahey

Seconded: Cr Narelle Payne

That Council

1. note that no submissions were received in regard to the General Purpose Financial Statements and Auditors Report for the period ending 30 June 2018, concluding the 2017/2018 financial reporting process in accordance with the Local Government Act, 1993.

**CARRIED**

**22.5 NOVEMBER STATEMENT OF RATES AND RECEIPTS**

**RESOLUTION 18/311**

Moved: Cr Narelle Payne

Seconded: Cr Kevin Morris

That Council:

1. Receive and note the information contained in the Statement of Rates and Receipts report as at 30 November 2018.

**CARRIED**

**22.6 NOVEMBER STATEMENT OF BANK BALANCES**

**RESOLUTION 18/312**

Moved: Cr Narelle Payne

Seconded: Cr Kevin Morris

That Council

1. Receive and note the information contained in the Statement of Bank Balances report as at 30 November 2018

**CARRIED**

**23 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS**

Nil

**24 CONFIDENTIAL BUSINESS PAPER REPORTS****RESOLUTION 18/313**

Moved: Cr Narelle Payne

Seconded: Cr David Fahey

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the *Local Government Act 1993*:

**24.1 Australia Day Award Winners**

This matter is considered to be confidential under Section 10A(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

**24.2 Economic Development Strategy**

This matter is considered to be confidential under Section 10A(2) - di, dii and diii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it, information that would, if disclosed, confer a commercial advantage on a competitor of the council and information that would, if disclosed, reveal a trade secret.

**CARRIED**

**24.1 AUSTRALIA DAY AWARD WINNERS****RESOLUTION 18/314**

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

That Council

1. endorse the Australia Day Award Program winners as determined by the Narrandera Shire Australia Day Planning Committee.

**CARRIED**

**24.2 ECONOMIC DEVELOPMENT STRATEGY****RESOLUTION 18/315**

Moved: Cr Wesley Hall

Seconded: Cr Narelle Payne

That Council receive and note the Economic Development Strategy 2018 (confidential version) containing updates following the Economic Taskforce Committee meeting held 26

November 2018.

**CARRIED**

At 3:25 pm, Cr Kevin Morris and Cr Wesley Hall left the meeting.

**25 COUNCIL MOVES OUT OF CLOSED COUNCIL**

**RESOLUTION 18/316**

Moved: Cr David Fahey

Seconded: Cr Narelle Payne

That Council moves out of Closed Council into Open Council.

**CARRIED**

**The Meeting closed at 3.29pm.**

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 19 February 2019.**



.....  
**GENERAL MANAGER**



.....  
**CHAIRPERSON**