



# Minutes

## Statutory Council Meeting

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27 September 2016

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## Minutes to the 27 September 2016 Statutory Meeting of Council

CONFIRMED

At the 11 October 2016 Ordinary Meeting of Council

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The Chief Executive Officer declared the meeting opened at **5pm** and welcomed the Councillors, Staff, Media and Members of the Gallery.

The Chief Executive Officer then conducted the Meeting Commencement Housekeeping, advising of Council's Work, Health and Safety (WHS) Evacuation Plan and location of the Amenities.

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### **PRESENT**


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Councillors Cr Bryon, Cr Clarke, Cr Fahey, Cr Galvin, Cr Hall, Cr Kschenka, Cr Lewis, Cr Morris, Cr Payne

Also in attendance were the Chief Executive Officer – J Charlton; the Deputy General Manager Infrastructure – Julian Geddes; the Deputy General Manager Corporate and Community - M Hiscox; the Personal Assistant to Mayor & Chief Executive Officer – V Maher.

### **APOLOGIES**

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 *No Apologies – All in Attendance*

Ceo housekeeping (as per ordinary)

### **STATUTORY PROCEEDINGS**

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\*\* At this point, time being **5.03pm**, the Returning Officer gave her Address, welcoming Councillors, staff, media and the public to the meeting and described the process for the elections.

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**ITEM NO: 1**  
**SUBJECT: COUNCILLOR OATH OR AFFIRMATION**

**RECORD OF OATH/AFFIRMATION**

Each Councillor in turn to take an oath or make an affirmation of office before the Chief Executive Officer (in the statutory role of the General Manager) at this meeting in the prescribed form.

Oath	Affirmation
<i>Cr Fahey</i>	<i>Cr Payne</i>
<i>Cr Kschenka</i>	<i>Cr Bryon</i>
<i>Cr Morris</i>	
<i>Cr Hall</i>	
<i>Cr Galvin</i>	
<i>Cr Lewis</i>	
<i>Cr Clarke</i>	

**ITEM NO: 2**  
**SUBJECT: ELECTION OF MAYOR FOR 2016 TO 2018**

**16/174 RESOLVED**

That Council:

1. Approve the Mayoral delegations as recorded in Attachment 2 of this report.
2. On receiving more than one nomination for the Mayor, choose the method of voting to be Ordinary Ballot.

**METHOD OF VOTING**

That Council resolve to adopt the following Method of Voting for the election of Mayor.

- **Ordinary Ballot – by marking (1) in the box against your selected candidate**

**Moved:** Cr Hall

**Seconded:** Cr Lewis

**CARRIED**

**NOMINATIONS FOR POSITION OF MAYOR**

The Chief Executive Officer, Returning Officer called for any nominations. The Returning Officer declared nominations closed. The Returning Officer advised that two (2) nominations were received for the position of Mayor.

Nominations Received and announced:

- Cr Kschenka
- Cr Clarke

At this point, names added to the Ballot Paper and nine (9) copies printed. The Returning Officer initialled on the back of each paper and distributed to each Councillor for voting. Councillors recorded their votes on the Ballot Papers which were then collected and tallied.

**The Returning Officer declared Cr Kschenka elected to the position of Mayor. 5/4**

At this point, Cr Kschenka assumed position in the Mayoral Chair.

*Cr Kschenka expressed Thank You for the support shown to him. He then congratulated Cr Clarke for the past five (5) years as Mayor and welcomed new Councillors.*

**ITEM NO: 3**  
**SUBJECT: ELECTION OF DEPUTY MAYOR 2016/17**

**16/175 RESOLVED 1**

That Council:

1. Have a Deputy Mayor during this Council term.
2. Elect a Deputy Mayor for a two year term 2016 to 2018.

**Moved:** Cr Hall

**Seconded:** Cr Payne

**CARRIED**

**16/176 RESOLVED 2**

That Council, on receiving more than one nomination for the Deputy Mayor, choose the method of voting to be Ordinary Ballot.

**METHOD OF VOTING**

That Council resolve to adopt the following Method of Voting for the election of Deputy Mayor.

- **Ordinary Ballot – by marking (1) in the box against your selected candidate**

**Moved:** Cr Morris

**Seconded:** Cr Hall

**CARRIED**

*Chief Executive Officer; as Returning Officer then continued to conduct the Deputy Mayor elections.*

**NOMINATIONS FOR POSITION OF DEPUTY MAYOR**

The Returning Officer called for any nominations. The Returning Officer declared nominations closed. The Returning Officer advised that two 2 nominations were received for the position of Deputy Mayor.

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Nominations Received and announced in alphabetical order:

- Cr Fahey
- Cr Payne

At this point, names added to the Ballot Paper and nine (9) copies printed. The Returning Officer initialled on the back of each paper and distributed to each Councillor for voting. Councillors recorded their votes on the Ballot Papers which were then collected and tallied.

**The Returning Officer declared Cr Fahey elected to the position of Deputy Mayor.  
5/4**

At this point, Cr Fahey assumed position in the Deputy Mayor Chair.

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**2016/18 ELECTED MAYOR**

Cr Neville Kschenka

**2016/18 ELECTED DEPUTY MAYOR**

Cr David Fahey

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\*\*\* At this point, time being **5.27 pm**, the Returning Officer handed proceedings to the Mayor to chair the remainder of the meeting.

**16/177 RESOLVED**

That at this point, time being **5.27pm**, Council Suspend Standing Order giving opportunity for the Narrandera Argus to take Mayoral Photos.

**Moved:** Cr Morris

**Seconded:** Cr Bryon

**CARRIED**

\*\*\* *Photos then taken by Narrandera Argus and Staff*

**16/178 RESOLVED**

That at this point, time being **5.29pm**, Council Resume Standing Order.

**Moved:** Cr Fahey

**Seconded:** Cr Payne

**CARRIED**

## **ELECTION OF DELEGATES**

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**ITEM NO:** 4

**SUBJECT:** COUNCIL COMMITTEE DELEGATES

**16/179 RESOLVED 1 - 4**

That Council:

1. Confirm the Council Committees as outlined in this report.
2. Thank all the Section 355 Committee community members for their contribution to the shire.
3. Endorse the Instrument of Delegation of Authority to the Section 355 Council Committees listed in the attachment to this report.
4. Elect Councillor delegates through nomination and if more nominations are received than available for each position, then election is by show of hands.

**Moved:** Cr Hall

**Seconded:** Cr Payne

**CARRIED**

### **RECOMMENDATION 5**

5. Elect a Councillor delegate for the Parkside Museum Committee.

*Nomination received: Cr Bryon*

*After Acceptance of Nomination, Cr Bryon was elected.*

### **RECOMMENDATION 6**

6. Elect a Councillor delegate for the Newell Highway Taskforce.

*Nomination received: Cr Morris*

*After Acceptance of Nomination, Cr Morris was elected.*

### **RECOMMENDATION 7**

7. Elect a Councillor delegate for the Public Libraries NSW Western Riverina Community Library Committee.

*Nomination received: Cr Bryon*

*After Acceptance of Nomination, Cr Bryon was elected with Cr Galvin as backup.*

### **RECOMMENDATION 8**

8. Elect a Councillor delegate for the Murray Darling Association Group Nine.

*Nomination received: Cr Hall*

*After Acceptance of Nomination, Cr Hall was elected.*

**RECOMMENDATION 9**

9. Elect a Councillor delegate for the Rural Fire Service MIA Zone Liaison Committee.

*Nomination received: Cr Fahey*

*After Acceptance of Nomination, Cr Fahey was elected.*

**RECOMMENDATION 10**

10. Elect a Councillor delegate for the Goldenfields Water County Council.

*Nomination received: Cr Morris*

*After Acceptance of Nomination, Cr Morris was elected.*

**RECOMMENDATION 11**

11. Elect a Councillor delegate to the Western Joint Regional Planning Panel.

*Nomination received: Cr Hall*

*After Acceptance of Nomination, Cr Hall was elected.*

**16/180 RESOLVED 12**

12. Confirm Julian Geddes, Deputy General Manager Infrastructure as the staff delegate to the Joint Regional Planning Panel.

**Moved:** Cr Morris

**Seconded:** Cr Payne

**CARRIED**

**RECOMMENDATION 13**

13. Elect a Councillor delegate to the Narrandera Aboriginal Employment Strategy Group.

*Nomination received: Cr Lewis*

*After Acceptance of Nomination, Cr Lewis was elected.*

**16/181 RESOLVED 14**

14. Endorse the Executive and community members of the Grong Grong School of the Arts Commemoration Hall Committee as listed in the report.

**Moved:** Cr Fahey

**Seconded:** Cr Payne

**CARRIED**

**16/182 RESOLVED 15**

15. Endorse the Executive and community members of the Barellan Hall Committee as listed in the report;

**Moved:** Cr Morris

**Seconded:** Cr Hall

**CARRIED**

**16/183 RESOLVED 16**

16. Endorse the Executive and community representatives of the Narrandera Koala Regeneration Supervising Committee as listed in the report.

**Moved:** Cr Bryon

**Seconded:** Cr Payne

**CARRIED**

**RECOMMENDATION 17**

17. Elect one Councillor to the Narrandera Koala Regeneration Supervising Committee.

*Nomination received: Cr Clarke*

*After Acceptance of Nomination, Cr Clarke was elected.*

**16/184 RESOLVED 18**

18. Endorse the Executive and community representatives of the Narrandera Sportsground Advisory Committee as listed in the report.

**Moved:** Cr Hall

**Seconded:** Cr Morris

**CARRIED**

**RECOMMENDATION 19**

19. Elect two Councillors to the Narrandera Sportsground Advisory Committee.

*Nominations received: Cr Lewis Cr Hall*

*After Acceptance of Nomination, Cr Lewis and Cr Hall were elected.*

**16/185 RESOLVED 20**

20. Endorse the Executive and community representatives of the Narrandera Sports Stadium Management Committee as listed in the report.

**Moved:** Cr Payne

**Seconded:** Cr Lewis

**CARRIED**

**RECOMMENDATION 21**

21. Elect one Councillor to the Narrandera Sports Stadium Management Committee.

*Nomination received: Cr Payne*

*After Acceptance of Nomination, Cr Payne was elected.*

**16/186 RESOLVED 22**

22. Endorse the Executive and community representatives of the Narrandera Railway Station Building Management Committee as listed in the report.

**Moved:** Cr Bryon

**Seconded:** Cr Hall

**CARRIED**



**RECOMMENDATION 23**

23. Elect one Councillor to the Narrandera Railway Station Building Management Committee.

*Nomination received: Cr Bryon*

*After Acceptance of Nomination, Cr Bryon was elected.*

**16/187 RESOLVED 24**

24. Endorse the Executive and community representatives of the Barellan Museum Committee as listed in the report.

**Moved:** Cr Morris

**Seconded:** Cr Payne

**CARRIED**

**16/188 RESOLVED: 25**

25. Endorse the community representatives of the Narrandera Shire Council Library Committee, as listed in the report.

**Moved:** Cr Fahey

**Seconded:** Cr Payne

**CARRIED**

**RECOMMENDATION 26**

26. Elect one Councillor to the Narrandera Shire Council Library Committee.

*Nomination received: Cr Bryon*

*After Acceptance of Nomination, Cr Bryon was elected with Cr Galvin as backup.*

**16/189 RESOLVED 27**

27. Endorse the Executive and community representatives of the Noxious Weeds Advisory Committee, as listed in the report.

**Moved:** Cr Galvin

**Seconded:** Cr Payne

**CARRIED**

**RECOMMENDATION 28**

28. Elect two Councillors to the Noxious Weeds Advisory Committee.

*Nominations received: Cr Galvin Cr Fahey*

*After Acceptance of Nomination, Cr Galvin and Cr Fahey were elected.*

**16/190 RESOLVED 29**

29. Endorse the membership of the Narrandera – Leeton Shire Joint Airport Management Committee, as listed in the report.

**Moved:** Cr Payne

**Seconded:** Cr Hall

**CARRIED**

**RECOMMENDATION 30**

30. Elect one Councillor to the Narrandera – Leeton Shire Joint Airport Management Committee.

*Nomination received: Cr Clarke*

*After Acceptance of Nomination, Cr Clarke was elected with Cr Hall as backup.*

**16/191 RESOLVED 31**

31. Endorse the community representatives of the Wetlands Advisory Committee as listed in the report.

**Moved:** Cr Morris

**Seconded:** Cr Lewis

**CARRIED**

**RECOMMENDATION 32**

32. Elect one Councillor to the Wetlands Advisory Committee.

*Nomination received: Cr Lewis*

*After Acceptance of Nomination, Cr Lewis was elected.*

**16/192 RESOLVED 33**

33. Endorse the Executive and community representatives of the Lake Talbot Environs Advisory Committee, as listed in the report.

**Moved:** Cr Morris

**Seconded:** Cr Payne

**CARRIED**

**RECOMMENDATION 34**

34. Elect two Councillors to the Lake Talbot Environs Advisory Committee.

*Nominations received: Cr Lewis Cr Payne*

*After Acceptance of Nomination, Cr Lewis and Cr Payne were elected.*

**16/193 RESOLVED 35**

35. Endorse the Executive and community representatives of the John O'Brien Festival Organising Committee; as listed in the report.

**Moved:** Cr Payne

**Seconded:** Cr Hall

**CARRIED**

**16/194 RESOLVED 36**

36. Elect two Councillors to the John O'Brien Festival Organising Committee.

*Nominations received: Cr Bryon Cr Fahey*

*After Acceptance of Nomination, Cr Bryon and Cr Fahey were elected.*

**16/195 RESOLVED 37**

37. Endorse the community representatives of the Australia Day Planning Committee, as listed in the report with inclusion of Anthony Gibson and Barbara Bryon on the committee listing.

**Moved:** Cr Morris

**Seconded:** Cr Lewis

**CARRIED**

**RECOMMENDATION 38**

38. Elect one Councillor to the Australia Day Planning Committee.

*Nominations received: Cr Payne Cr Clarke*

*After Voting by Show of Hands, Cr Payne was elected with Cr Clarke as backup.*

**Moved:** Cr Fahey

**Seconded:** Cr Lewis

**CARRIED**

**16/196 RESOLVED 39**

39. Endorse the community representatives of the Arts and Community Centre Committee as listed in the report.

**Moved:** Cr Bryon

**Seconded:** Cr Fahey

**CARRIED**

**RECOMMENDATION 40**

40. Elect one Councillor to the Arts and Community Centre Committee.

*Nomination received: Cr Galvin*

*After Acceptance of Nomination, Cr Galvin was elected with Cr Lewis as backup.*

**16/197 RESOLVED 41**

41. Endorse the community representatives of the Narrandera Floodplain Risk Management Committee, as listed in the report.

**Moved:** Cr Payne

**Seconded:** Cr Bryon

**CARRIED**

**16/198 RESOLVED 42**

42. Endorse the community representatives of the Barellan Floodplain Risk Management Committee, as listed in the report.

**Moved:** Cr Morris

**Seconded:** Cr Payne

**CARRIED**

**RECOMMENDATION 43**

43. Elect two Councillors to the Narrandera Floodplain Risk Management Committee and the Barellan Floodplain Risk Management Committee.

*Nominations received: Cr Hall Cr Morris*

*After Acceptance of Nomination, Cr Hall and Cr Morris were elected.*

**16/199 RESOLVED 44**

44. Retain the current membership of the Internal Audit, Risk and Improvement Committee (Cr Hall, Cr Payne, independent Roger Fitzgerald) pending the release of the revised Office of Local Government Guidelines for this Committee.

**Moved:** Cr Morris

**Seconded:** Cr Hall

**CARRIED**

**RECOMMENDATION 45**

45. Elect one Councillor to the Economic Development Taskforce.

*Nominations received: Cr Morris Cr Clarke*

*After Voting by Show of Hands Cr Clarke was elected.*

**Moved:** Cr Payne

**Seconded:** Cr Bryon

**CARRIED**

**16/200 RESOLVED 46**

46. Elect two Councillors to the Chief Executive Officer's Performance Review Committee.

*Nominations received: Cr Payne Cr Hall*

*After Acceptance of Nomination, Cr Payne and Cr Hall were elected.*

**RECOMMENDATION 47**

47. Elect one Councillor to the Food Bowl Inland Rail Alliance Committee.

*Nomination received: Cr Hall*

*After Acceptance of Nomination, Cr Hall was elected with Cr Galvin as backup.*

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**RECOMMENDATION 48**

48. Elect one Councillor to the Water for Community Committee.

*Nomination received: Cr Lewis*

*After Acceptance of Nomination, Cr Lewis was elected.*

**RECOMMENDATION 49**

49. Elect one Councillor to the Narrandera Leeton Joint Visitor Services Committee; and

*Nomination received: Cr Bryon*

*After Acceptance of Nomination, Cr Bryon was elected.*

**16/201 RESOLVED 50**

50. Conduct a review of all its S355 committees to identify strategic alignments and efficiencies and receive a report prior to September 2017 with recommendations for changes.

**Moved:** Cr Payne

**Seconded:** Cr Morris

**CARRIED**

**16/202 RESOLVED 51**

That Council endorse Recommendations as a whole:-

5-11, 13, 17, 19, 21, 23, 26, 28, 36, 30, 32, 34, 36, 40, 43, 46-49.

**Moved:** Cr Fahey

**Seconded:** Cr Morris

**CARRIED**

**There being no further business the Mayor declared the meeting closed at 5.55pm.**

Chairman of the Meeting of the Narrandera Shire Council held on 11 October 2016, at which meeting the signature hereon was inscribed.

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**Judy Charlton**  
Chief Executive Officer

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**Cr Kschenka**  
Mayor