



# Management Plan Review

## Performance Assessment

As at 30 June 2011

## Key Directions and Objectives 2010-2015

### To provide effective support services for all of Council's operations

The following four (4) elements in Council's Strategic Plan describe the high level goals which are to be met.

SOCIAL / COMMUNITY	ECONOMIC	INFRASTRUCTURE, PLANNING & ENVIRONMENT	ORGANISATION / INTERNAL
<p><b>GOAL 1:</b></p> <p>Social infrastructure and services that meet community needs and add to the quality of life of residents</p>	<p><b>GOAL 2:</b></p> <p>A Diverse and competitive economic base supported by employment generating industries and viable businesses</p>	<p><b>GOAL 3:</b></p> <p>Protected and enhanced natural assets and functional and appropriate built environs</p>	<p><b>GOAL 4:</b></p> <p>Decisive leadership, strong partnerships and the effective and efficient management of resources</p>

## Outcomes to Achieve Goals

- Outcome 1.1: A strategic and collaborative approach to community service provision
- Outcome 1.2: A high standard of public health and safety
- Outcome 1.3: Well-being and development of our youth
- Outcome 1.4: High quality, cost-effective, recreation, sports facilities
- Outcome 1.5: Effective fire and emergency management
- Outcome 1.6: High quality and responsive aged, disability services
- Outcome 1.7: Enhanced Cultural and community development
  
- Outcome 2.1: Industry and business attraction, retention and growth
- Outcome 2.2: Employment opportunities which strengthen the local economy
- Outcome 2.3: A viable and diversified commercial and retailing centre
- Outcome 2.4: Commercial, industrial and residential development supported by appropriate planning
  
- Outcome 3.1: Protected and enhanced natural environments
- Outcome 3.2: Effective waste management
- Outcome 3.3: Safe water supply
- Outcome 3.4: Visually attractive and functional streetscapes, town entrances, parks and reserves
- Outcome 3.5: Land use planning and building control that meets community needs
- Outcome 3.6: High quality, cost effective infrastructure management
  
- Outcome 4.1: Effective communication and consultation with the community
- Outcome 4.2: Effective planning processes
- Outcome 4.3: High quality, cost-effective and customer oriented Council services
- Outcome 4.4: Collaborative approach with other Councils and organisations
- Outcome 4.5: A dedicated, flexible and multi-skilled workforce operating in a professional and cohesive organisational climate
- Outcome 4.6: Effective and accountable governance of the Council

## P.F.1 CORPORATE SUPPORT & GOVERNANCE

PF 1 – Corporate Support and Governance		
Principle Activities	Supports Key Goal	Linkage to Strategic/ Operational Plans
<p>Manage Investments Payment of Rates, Collection of Fees and Charges IT Services Customer Service Provide Services, Processes and Procedures for Council, Executive Staff and Corporate Services Taxation Returns Wages and Salaries in accordance with employment provisions Creditors/ Accounts Payable Human Resource and Employee Relations Corporate communications OHS/Risk management Corporate Support, Engineering Works and Other Support Services Governance including:</p> <ul style="list-style-type: none"> <li>▪ Elections</li> <li>▪ Subscriptions,</li> <li>▪ Meeting of council</li> <li>▪ Policy making committees</li> <li>▪ Area representation</li> <li>▪ Public disclosure</li> </ul>	<p>GOAL 4 - Organisational/ Internal</p>	<p>Strategy 4.1.1: Maximise the benefits of information technology in improving communication, process efficiency and promote Council and community activities through the website, Council Newsletter and other media</p> <p>Strategy 4.2.1: Develop and review Council Business Plans linked to the Strategic Plan and the financial capacity of Council</p> <p>Strategy 4.2.2: Develop and implement a long-term Financial Plan that reflects Council/community directions</p> <p>Strategy 4.3.1: Utilise appropriate mechanisms to regularly review community needs</p> <p>Strategy 4.4.1: Examine opportunities and support for partnerships with neighbouring and regional Councils, and government agencies to address priority issues</p> <p>Strategy 4.5.1: Identify needs and provide appropriate training and development for staff</p> <p>Strategy 4.5.2: Ensure safe work practices through the implementation of the Occupational, Health and Safety Policy and Risk Management Strategy</p> <p>Strategy 4.6.1: Review and amend governance structures, policies and decision making processes on a regular basis</p>

PF 1 – Corporate Support and Governance				
Action Plans:- Year 1	Commentary 30/9/2010	Commentary 31/12/2010	Commentary 31/3/2011	Commentary 30/6/2011
4.1.1 Development of an intranet for the Council.	4.1.1 Design has adopted with web developer finalising site. Population of information will commence December 2010.	4.1.1 Design is complete waiting on Content Management System (CMS) to be customised for our design. Will be functional by May 2011.	4.1.1 Importation of data has commenced, full access to CMS and intranet shall be available to staff May 2011.	4.1.1 Intranet has been released to Council staff and is now ready for use. Data will continually be updated as necessary.
4.1.1 Implement IT strategy.	4.1.1. No change – strategy still planned for implementation current financial year.	4.1.1. No change – strategy still planned for implementation current financial year.	4.1.1 IT strategy is currently being developed and is planned for implementation late 2010/2011.	4.1.1 IT strategy has now been changed to align with intergrated planning strategy. IT strategy now required to be a ten year strategy. Development will continue.
4.2.2 Local Government Integrated Planning and Reporting Framework <ul style="list-style-type: none"> <li>o Scoping</li> <li>o Community Engagement</li> <li>o Draft Community Strategic Plan.</li> </ul>	4.2.2 Policy and Strategy for Developing a Community Strategic Plan, adopted by Council September 2010.	4.2.2 Senior Management Team met December 2010 and work undertaken within management members to develop an engagement/consultation brief.	4.2.2 Quotations sought and a consultant has been engaged to assist Council to develop its Integrated Planning and Reporting.	4.2.2 Council have adopted the Community Consultation plan developed by Indite Consulting. The consultation phase is to commence with a report on outcomes to Council as a draft Community Strategic Plan before December.
4.3.1 Review of fees and charges – best practice and cost recovery across all business units.	4.3.1 Increased water charge tariff to be levied as of February 2011. Tiered water billing is planned to be introduced 2011/2012 and will require a public education campaign to explain the new billing arrangement and how it will be displayed on accounts. Reviewed plant hire rates to be adopted deferred by Council at its November meeting.	4.3.1 Amendments to fees and charges made for sportsground hire and lighting to reflect better cost recovery. Increased water consumption tariff levied for accounts payable 28 February 2011. A comprehensive review of fees and charges has commenced prior to 2011-2012 financial year.	4.3.1 To be presented to Council as part of the Draft Management Plan 2011-2016.	4.3.1 The comprehensive review of fees and charges across all of Councils operations adopted by Council 23 may 2011 and become applicable as at 1 July 2011.

PF 1 – Corporate Support and Governance				
Action Plans:- Year 1	Commentary 30/9/2010	Commentary 31/12/2010	Commentary 31/3/2011	Commentary 30/6/2011
4.4.1 Participate and respond to priority issues facing local government and rural communities.	4.4.1 Council staff have been participating in regional consultations “Strengthening Community Basins” project.	<p>4.4.1 A number of submissions have been submitted:-</p> <ul style="list-style-type: none"> <li>- Support for Rex Airlines to Hon A Albanese MP re: Sydney Airport Levy.</li> <li>- Submission to and attendance at local Murray-Darling Basin Authority meeting (MDBA).</li> <li>- Flood disaster funding.</li> <li>- Rural Fire Service Levy.</li> <li>- Support for SWIFT acquisition of Rockdale Feedlot.</li> <li>- Regional and Local Community Infrastructure Program funding.</li> </ul>	<p>4.4.1 Meeting was held with MDBA Chairman regarding the plan and potential impacts.</p> <p>Letter of support to Murrumbidgee Division of General Practice supporting their application to establish a ‘Medicare Local’ whose role is to support health professionals, to improve the delivery of primary care services at a local level and to improve access to after hours primary care.</p>	<p>4.4.1 Meeting held with NSW Roads Minister, Hon Duncan Gay, 30 June 2011 regarding various road / transport and service issues.</p> <ul style="list-style-type: none"> <li>- Round 2 of the Strengthening Basis Project (effluent reuse) was approved. Project is currently being scoped for construction.</li> <li>- Meeting with Rex Airlines Regional Manager.</li> <li>- Meeting with Riverina Beef (Swift).</li> <li>- Seeking a meeting with the Minister for Housing.</li> </ul>

PF 1 – Corporate Support and Governance				
Action Plans:- Year 1	Commentary 30/9/2010	Commentary 31/12/2010	Commentary 31/3/2011	Commentary 30/6/2011
4.5.1 Annual staff training Plan developed.	4.5.1 Staff Training Plan due December 2010.	4.5.1 Information delays occurred with plan development. Deadline revised to mid – February 2011.	4.5.1 There are some performance appraisals not yet completed from 2010 and it is these appraisals which provide the source information for this document.	4.5.1 Significant advancements have been made with the 2011 performance appraisals. Training requests have been streamlined and prioritised with individual training plans to be developed by August 2011.
4.5.1 Aged workforce analysis and succession plan.	4.5.1 Brief for workforce plan to be developed second quarter.	4.5.1 Brief for workforce plan on track and finalisation planned for February 2011.	4.5.1 A consultant has been engaged to prepare this plan as part of Councils Integrated Planning and Reporting.	4.5.1 A consultant has been engaged to prepare this plan as part of Councils Integrated Planning and Reporting.
4.5.1. Source and implement injury & training record software.	4.5.1 Investigation into Injury & training record keeping software yet to be progressed.	4.5.1 Investigation into Injury & training record keeping software yet to be progressed.	4.5.1 Investigation into Injury & training record keeping software yet to be progressed.	4.5.1 Investigation into injury & training record keeping software yet to be progressed, however Practical Plus may provide more enhanced modules once this option is explored.

PF 1 – Corporate Support and Governance				
Action Plans:- Year 1	Commentary 30/9/2010	Commentary 31/12/2010	Commentary 31/3/2011	Commentary 30/6/2011
4.5.2 Risk management review.	4.5.2 Risk management reviews are continuous.	4.5.2 Risk management reviews are continuous.	4.5.2 Risk management reviews are continuous.	4.5.2 Risk management reviews are continuous. OHS Management Plan developed and implemented.
4.5.2 Develop and implement contractor management policy and procedure.	4.5.2 Contractor Management Policy adopted last financial year.	4.5.2 Contractor Management Policy adopted last financial year.	4.5.2 Contractor Management Policy adopted last financial year.	4.5.2 Contract Register developed. Contractor Management Policy adopted last financial year.
4.5.2 Develop Asbestos management policy and plan.	4.5.2 Asbestos management policy adopted last financial year.	4.5.2 Asbestos management policy adopted last financial year.	4.5.2 Asbestos management policy adopted last financial year.	4.5.2 Asbestos management policy adopted last financial year.
4.5.2 Undertake OHS and Public Liability Audit.	4.5.2 OHS audits proving successful with continuous improvement in results.	4.5.2 OHS audits proving successful with continuous improvement in results.	4.5.2 OHS audits proving successful with continuous improvement in results.	4.5.2 OHS audits proving successful with continuous improvement in results. Verification of audit by Statewide (Planning) 11 July 2011.



## P.F.2 PUBLIC ORDER AND SAFETY

### PF 2 – Public Order and Safety

Principle Activities	Supports Key Goal	Linkage to Strategic/ Operational Plans
Support to Emergency Services in preparing and responding to emergencies CCTV	Goal 1 – Social/Community	<p>Strategy 1.2.2: Improve public order and safety through development of initiatives such as street cameras, police, and alcohol free zones.</p> <p>Strategy 1.5.1: Develop, maintain and review emergency management plans for the Shire</p> <p>Strategy 1.5.2: Participate in emergency risk management training and preparedness activities</p>

PF 2- Public Order and Safety				
Action Plans:- Year 1	Commentary 30/9/2010	Commentary 31/12/2010	Commentary 31/3/2011	Commentary 30/6/2011
1.2.2 Quarterly meetings with police.	1.2.2 Regional Inspector has resigned. Waiting to be advised of replacement. Meetings to recommence in next quarter with new Inspector.	1.2.2 Council is advised that Inspector Reneker is not the Officer in Charge for Narrandera. Meeting held 27 October 2010 and reported to the November 2010 Council Meeting.	1.2.2 Meetings with Police are to be called on an as need basis.	1.2.2 Meetings with Police are to be called on an as need basis.
1.2.2 Implement CCTV upgrade.	1.2.2 CCTV upgrade completed.	1.2.2 CCTV upgrade completed.	1.2.2 CCTV upgrade completed. Quote for CCTV at adventure playground to be considered in the 2011/12 Budget.	1.2.2 CCTV upgrade completed. Quote for CCTV at adventure playground to be considered in the 2011/12 Budget.
1.5.1 Convene Local Emergency Management meetings.	1.5.1 Next Local Emergency Management Officers meeting & Rescue meeting to be held 12 October 2010.	1.5.1 Meeting held 8 February 2011. Committee discussed outcomes of October 2010 and December 2010 flood response.	1.5.1 Next Local Emergency Management Committee & Rescue meeting to be held 14 June 2011. Council resolved to accept the Emergency Risk Management Report at Council's March Ordinary meeting.	1.5.1 Meeting held on 14 June. Committee agreed in principle to trial for a 12 month period to conduct joint Local Emergency Management Committee meetings with Leeton LEMC.
1.5.2 Undertake simulated emergency at Airport.	1.5.2 Discussed at Local Emergency Management Officers meeting with desktop airport emergency exercise to be conducted 16 November 2010.	1.5.2 Desktop emergency exercise held 16 November 2010, initial planning to start for field exercise at LEMC meeting 9 February 2011.	1.5.2 Initial planning for 2011 airfield exercise commenced tentatively scheduled for October 2011.	1.5.2 2011 Airfield exercise scheduled for 8 November 2011.

## P.F.3 HEALTH

PF 3 – Health		
Principle Activities	Supports Key Goal	Linkage to Strategic/ Operational Plans
Food Control Immunisation program Insect/vermin control	Goal 1 – Social/Community	Strategy 1.2.1: Through the Public Health Plan identify, assess and rate public health risks and respond to them on a priority basis  Strategy 1.2.3: Carry out regular food shop health inspections and education programs  Strategy 1.2.4: Maintain drinking water standards through regular testing

PF 3 – Health				
Action Plans:- Year 1	Commentary 30/9/2010	Commentary 31/12/2010	Commentary 31/3/2011	Commentary 30/6/2011
1.2.1 Create a septic tank register.	1.2.1 Staff resources in this area depleted due to resignations. Look to revisit this project activity when replacement resources become available.	1.2.1 Staff resources in this area depleted due to resignations. Look to revisit this project activity when replacement resources become available.	1.2.1 Staff resources in this area depleted due to resignations. Look to revisit this project activity when replacement resources become available.	1.2.1 Staff resources in this area are depleted, however it is hoped to revisit this project when resources become available.
1.2.4 Monitor drinking water standards.	1.2.4 Twelve sites tested in Narrandera with six of these sites tested per month on an odds and evens basis; six bacteria samples per month and one chemical sample per month.	1.2.4 Twelve sites tested in Narrandera with six of these sites tested per month on an odds and evens basis; six bacteria samples per month and one chemical sample per month.	1.2.4 Twelve sites tested in Narrandera with six of these sites tested per month on an odds and evens basis; six bacteria samples per month and one chemical sample per month.	1.2.4 Twelve sites tested in Narrandera with six of these sites tested per month on an odds and evens basis; six bacteria samples per month and one chemical sample per month.

## P.F.4 COMMUNITY SERVICES & EDUCATION

PF 4 – Community Services and Education		
Principle Activities	Supports Key Goal	Linkage to Strategic/ Operational Plans
Family Day Care Child Care Youth Services Other Families and Children Aged and Disabled Aboriginal Services Other community services Education Community Transport Home and Community Care Program (HACC) Provide Aged Care Hostel Accommodation	Goal 1 – Social/Community	Strategy 1.1.1: Monitor community service provision and gaps to ensure the strategic allocation of resources within our community  Strategy 1.1.2: Pursue closer working relationships with other Councils and Government agencies in the delivery of community services  Strategy 1.1.3: Support community and volunteer groups in providing and enhancing community services and infrastructure  Strategy 1.3.1: Foster relationships with other service providers to improve the provision and effectiveness of youth services  Strategy 1.6.1: Provide high quality residential aged care through Teloca House  Strategy 1.6.2: Facilitate and promote services which are responsive to the diverse needs of families and the needs of the disabled in our community

PF 4 – Community Services and Education				
Action Plans:- Year 1	Commentary 30/9/2010	Commentary 31/12/2010	Commentary 31/3/2011	Commentary 30/6/2011
1.1.2-Ongoing liaison with: <ul style="list-style-type: none"> <li>- HACC</li> <li>- DEET</li> <li>- ICC</li> <li>- Centrecare</li> <li>- Department of Transport</li> <li>- Health and Aging</li> <li>- Greater Southern Health</li> <li>- Other.</li> </ul>	1.1.2 Student Doctors in residence program with Wollongong University continues with second student Doctor taking up residence.	1.1.2 Healthy Communities Grant program underway. Partnerships for delivery of program established with Greater Southern Area Health, Commonwealth Department of Health and Ageing and other health organisations.	1.1.2 Healthy Communities Project – steering group and programs and website developed.	1.1.2 Narrandera Home and Community Care were recently successful in securing the following funding:- <ul style="list-style-type: none"> <li>- \$90,000 to introduce a new service to provide case management to clients with complex needs.</li> <li>- \$43,186 in recurrent funding and \$63,972 received for replacement of Community Transport Bus.</li> </ul>
1.1.3 Implement volunteer induction procedures.	1.1.3 Major review last financial year. Ongoing improvements being made.	1.1.3 Status unchanged.	1.1.3 Customer service procedures refreshed, volunteer duties expanded. Remainder of induction procedures unchanged.	1.1.3 Customer service procedures refreshed, volunteer duties expanded. Remainder of induction procedures unchanged.
1.3.1 Support partnership with TAFE for Links to Learning Program.	1.3.1 Agreement signed to continue this program.	1.3.1 Agreement signed to continue this program.	1.3.1 Agreement signed to continue this program. The public art project for the Narrandera Park toilet block completed.	1.3.1 Agreement signed to continue this program. The public art project for the Narrandera Park toilet block completed. Links to Learning project currently being implemented.
1.3.1 Identify and seek funding to continue to provide youth programs in the Shire.	1.3.1 Youth funding for youth week in 2011 signed and arrangements in place with David Polhill.	1.3.1 Status unchanged.	1.3.1 Funding received to conduct Youth week program. Support with youth off the streets continues.	1.3.1 Funding received to conduct Youth week program. Support with youth off the streets continues.

PF 4 – Community Services and Education				
Action Plans:- Year 1	Commentary 30/9/2010	Commentary 31/12/2010	Commentary 31/3/2011	Commentary 30/6/2011
1.6.1 Monitor Teloca House performance against accreditation outcomes.	1.6.1 Hostel implements ongoing performance review and improvement.	1.6.1 Hostel implements ongoing performance review and improvement.	1.6.1 Hostel implements ongoing performance review and improvement.	1.6.1 Hostel implements ongoing performance review and improvement. Hostel has had no adverse reports from monitoring visits from the accreditation agency.
1.6.1 Undertake Shire Aged care Needs Analysis.	1.6.1 Will be scheduled following integrated planning community consultation to be better focused on potential needs.	1.6.1 Will be scheduled following integrated planning community consultation to be better focused on potential needs.	1.6.1 Will be scheduled following integrated planning community consultation to be better focused on potential needs.	1.6.1 Will be scheduled following integrated planning community consultation to be better focused on potential needs.
1.6.1 Seek funding to expand services for gaps identified in needs analysis.	1.6.1 Outcomes from the previous round of funding applications have yet to be announced.	1.6.1 Additional residential places were obtained in the 2010 round. Further analysis of need is required to determine if further applications will be lodged for community care funding.	1.6.1 Application has been made to provide increased levels of case management targeted at frail and aged community members.	1.6.1 Funding has been secured to commence Case Management Services within the HACC team along with increased operating funds and one off capital funds to replace community transport vehicles.

## P.F.5 HOUSING AND COMMUNITY AMENITIES

PF 5 - Housing and Community Amenities		
Principle Activities	Supports Key Goal	Linkage to Strategic/ Operational Plans
Housing Town Planning Domestic waste management Other waste management Street cleaning Other sanitation and garbage Drainage Stormwater management Environmental protection Public Cemeteries Public Conveniences Other community amenities	Goal 3 – Infrastructure, Planning and Environment	Strategy 3.1.1: Develop and implement management plans and strategies for sensitive areas that support sustainable environmental practices  Strategy 3.2.1: Develop and implement innovative waste minimisation and recycling programs for the efficient collection and disposal of waste  Strategy 3.2.2: Participate in regional approaches to improving waste management  Strategy 3.5.1: Undertake the LEP review  Strategy 3.5.3: Undertake planning for affordable housing and aged care facilities for the community  Strategy 3.6.1: Provide engineering design, drainage and sub-division control

PF 5 – Housing and Community Amenities				
Action Plans:- Year 1	Commentary 30/9/2010	Commentary 31/12/2010	Commentary 31/3/2011	Commentary 30/6/2011
3.1.1 Monitor & address urban salinity.	3.1.1 Ensure regular record keeping of peisometer readings.	3.1.1 Ensure regular record keeping of peisometer readings.	3.1.1 Ensure regular record keeping of peisometer readings.	3.1.1 Ensure regular record keeping of peisometer readings.
3.1.1 Coordinate CMA riparian restoration and Aboriginal cultural heritage program.	3.1.1 CMA restoration project achieving project outcomes. Program finishes Feb 2011.	3.1.1 CMA Project on grounds works essentially completed 30 September, with extension for completion of 4 traineeships approved through to February. Works activities have been restricted due to floods/ wet weather.	3.1.1 CMA Project complete. Maintenance work will form part of parks and gardens program.	3.1.1 CMA Project complete. Maintenance work will form part of parks and gardens program.
3.1.1 Implement and coordinate works programs for management of Narrandera Wetlands.	3.1.1 The committee have installed signage and published a brochure for the wetland during the first quarter of the year.	3.1.1 The committee have installed 3 bird viewing enclosures during the last quarter.	3.1.1 Currently identifying appropriate type and location of debris collection device to reduce the influx of flotsam into the wetland area.	3.1.1 Plans prepared for installation of floating 'trash rack' pivoting from headwall at entrance to syphon.
3.1.1 Implement and coordinate works programs for management of Narrandera Flora and Fauna Reserve.	3.1.1 Council endorsed Draft Plan of Management for Reserve, which is to be forwarded to Lands Department for approval.	3.1.1 Awaiting endorsement of Draft Plan of Management from Lands and Property Management Authority.	3.1.1 Awaiting endorsement of Draft Plan of Management from Lands and Property Management Authority.	3.1.1 Plan amended as requested by Land and Property Management Authority. Original documents sent to Griffith regional office for formal endorsement.
3.2.1 Investigate recycling waste collection program for the Shire.	3.2.1 Landfill staff monitor and instruct patrons on correct drop off sites.	3.2.1 Council have contracted Cleanaway to commence kerbside recycling as of 1 July 2011.	3.2.1 Council in conjunction with Cleanaway are in the logistical stage to commence kerbside recycling collection as of 1 July.	3.2.1 Recycling kerb side collection service commenced in Narrandera, Grong Grong & Barellan during July.



PF 5 – Housing and Community Amenities				
Action Plans:- Year 1	Commentary 30/9/2010	Commentary 31/12/2010	Commentary 31/3/2011	Commentary 30/6/2011
3.2.1 Improve waste separation at Narrandera Landfill.	3.2.1 Compactor commissioned and used on site to separate and push waste in to the pit or piles.	3.2.1 Improved 'greenwaste' separation techniques now engaged to meet Environment, Climate Change and Water guidelines.	3.2.1 Council in conjunction RAMROC are investigating future E-waste separation opportunities.	3.2.1 Council in conjunction with RAMROC is funding a study into formulating a composting process that can be adopted at small landfill sites.
3.2.2 Participate in regional approaches to improving waste management.	3.2.2 Attend regular RAMROC meeting / Waste Watchers program rolled out to primary schools in September/October.	3.2.2 RAMROC to continue with 'waste watchers' program and also investigate establishing a website similar to REROC 'yours2take'.	3.2.2 RAMROC sponsored the garden wise workshop at The John O'Brian festival.	3.2.2 RAMROC to sponsor Love food hate waste workshop to be conducted at the Narrandera Show in September.
3.5.1 Undertake LEP review.	3.5.1 LEP Consultant engaged. First phase – development of Shire profile is near completion.	3.5.1 Shire profile adopted by LEP committee, constraint and land use investigations underway, development of rural lands strategy and business strategy consultancy briefs completed.	3.5.1 LEP draft housing strategy completed. Consultants engaged to undertake rural land strategy and business strategy.	3.5.1 LEP acceleration funding gained. LEP is to be complete by December 2011. Rural land strategy drafted for public comment. Draft housing strategy currently on exhibition. Draft business strategy developed.
3.5.3 Call expression of interest – Retirement Village developments.	3.5.3 Currently not being progressed. Pending allocation of places in current funding round.	3.5.3 Status unchanged.	3.5.3 Status unchanged.	3.5.3 Status unchanged.
3.6.1 Develop and implement North Narrandera Drainage Scheme.	3.6.1 Surveyors have been engaged to supply comprehensive data on the Red Hill catchment area.	3.6.1 Data provided. Modelling being undertaken for suitable drainage options.	3.6.1 Design work currently being undertaken by GHD Australia.	3.6.1 Red Hill drainage design completed. Tender documents to be prepared once road and centre line levels confirmed.

## P.F.6 WATER SUPPLY

PF 6 - Water Supply		
Principle Activities	Supports Key Goal	Linkage to Strategic/ Operational Plans
Potable water supply	Goal 3 – Infrastructure, Planning and Environment	<p>Strategy 3.3.1: Provide a consistent and reliable water supply that meets community expectations</p> <p>Strategy 3.3.2: Undertake community education for water conservation</p> <p>Strategy 3.3.3: Implement Best Practice Pricing</p>

PF 6 – Water Supply				
Action Plans:- Year 1	Commentary 30/9/2010	Commentary 31/12/2010	Commentary 31/3/2011	Commentary 30/6/2011
3.3.1 Develop an infrastructure plan to upgrade and maintain the water distribution network.	3.3.1 On hold pending restructure of the Water and Sewer teams.	3.3.1 On hold pending restructure of the Water and Sewer teams.	3.3.1 Currently under review with support staff from Griffith City Council.	3.3.1 Water and Sewer co-ordinator position advertised.
3.3.1 Develop and implement structured maintenance regimes.	3.3.1 On hold pending restructure of the Water and Sewer teams.	3.3.1 On hold pending restructure of the Water and Sewer teams.	3.3.1 Currently under review with support staff from Griffith City Council.	3.3.1 Water and Sewer co-ordinator position advertised.
3.3.2 Promote water conservation in Narrandera.	3.3.2 Council to initiate a water saving campaign and also advising that a higher tariff charge of \$0.87c/KL to be levied from and including the February 2010 water consumption account.	3.3.2 Water saving campaign promoted through local media and the Save Water Alliance. Higher tariff charge used to levy the water consumption accounts payable 28 February 2011.	3.3.2 Water saving initiatives being promoted through the Save Water Alliance with the distribution of flyers with the May 2011 water consumption accounts.	3.3.2 Council has again renewed its membership with the Save Water Alliance and will continue to promote water conservation during 2011-2012.

PF 6 – Water Supply				
Action Plans:- Year 1	Commentary 30/9/2010	Commentary 31/12/2010	Commentary 31/3/2011	Commentary 30/6/2011
3.3.3 Implement best practice water pricing.	3.3.3 Implementation mostly completed. Two step water consumption billing deferred until 2011/2012.	3.3.3 Implementation mostly completed. Two step water consumption billing deferred until 2011/2012.	3.3.3 Recent guidelines issued by the Office of Water appear to indicate that Council no longer has to implement a tiered water billing system. However a deemed compliance schedule needs to be completed and submitted to the NSW Performance Monitoring Database.	3.3.3 Recent guidelines issued by the Office of Water appear to indicate that Council no longer has to implement a tiered water billing system. However a deemed compliance schedule needs to be completed and submitted to the NSW Performance Monitoring Database.

## P.F.7 SEWERAGE SERVICES

PF 7 - Sewerage Services		
Principle Activities	Supports Key Goal	Linkage to Strategic/ Operational Plans
Sewerage disposal system Liquid trade waste	Goal 3 – Infrastructure, Planning and Environment	<p>Strategy 3.2.3: Develop an infrastructure plan to upgrade and maintain the sewerage collection network, including investigation of waste water reuse opportunities</p> <p>Strategy 3.2.4: Implement Best Practice Sewer Pricing</p> <p>Strategy 3.2.5: Investigate and implement liquid trade waste agreements and billing.</p>

PF 7 – Sewerage Services				
Action Plans:- Year 1	Commentary 30/9/2010	Commentary 31/12/2010	Commentary 31/3/2011	Commentary 30/6/2011
3.2.3 Develop an infrastructure plan to upgrade and maintain the sewerage collection network.	3.2.3 On hold pending restructure of the Water and Sewer teams	3.2.3 On hold pending restructure of the Water and Sewer teams	3.2.3 Currently under review with support staff from Griffith City Council.	3.2.3 Water and Sewer co-ordinator position advertised.
3.2.3 Develop and implement structured maintenance regimes.	3.2.3 On hold pending restructure of the Water and Sewer teams.	3.2.3 On hold pending restructure of the Water and Sewer teams.	3.2.3 Currently under review with support staff from Griffith City Council.	3.2.3 Water and Sewer co-ordinator position advertised.
3.2.4 Evaluate current best practice sewerage pricing structure.	3.2.4 Griffith City will identify necessary increases prior to 2011/2012 for proposed capital improvements.	3.2.4 Griffith City will identify necessary increases prior to 2011/2012 for proposed capital improvements.	3.2.4 Currently under review with support staff from Griffith City Council.	3.2.4 Currently under review with support staff from Griffith City Council.
3.2.5 Carry out assessments of non-residential properties to determine if liquid trade waste agreement is required.	3.2.5 Investigation started in April 2010. Insufficient staff resources to continue the project at present. Griffith City Council may be in a position to assist.	3.2.5 Investigation started in April 2010. Insufficient staff resources to continue the project at present. Griffith City Council may be in a position to assist.	3.2.5 General Manager to raise this issue with Griffith City Council seeking assistance.	3.2.5 General Manager to raise this issue with Griffith City Council seeking assistance.

## P.F.8 RECREATION AND CULTURE

PF 8 – Recreation and Culture		
Principle Activities	Supports Key Goal	Linkage to Strategic/ Operational Plans
Library Services Museums Community Centres and Halls Art Galleries Other Cultural services Swimming Pools Sportsgrounds and sporting facilities Parks and Gardens & Lakes Recreation reserves Other sport and recreation	Goal 1 – Social/Community           Goal 3 – Infrastructure, Planning and Environment	Strategy 1.4.1: Support and promote the Narrandera Shire Council Sporting facilities, programs and services  Strategy 1.7.2: Support the management and provision of cultural services and facilities Strategy 1.7.3: Encourage art and cultural programs for the Shire Strategy 3.4.1: Prepare and implement Master Plans and Plans of Management for key areas Strategy 3.4.2: Ensure adequate open space and recreation needs of the community are met.

PF 8 – Recreation and Culture				
Action Plans:- Year 1	Commentary 30/9/2010	Commentary 31/12/2010	Commentary 31/3/2011	Commentary 30/6/2011
1.4.1 Twice yearly meetings convened for sports user groups.	1.4.1 User group meeting have focused on the outdoor courts construction project.	1.4.1 User group meeting have focused on the outdoor courts construction project.	1.4.1 Work has commenced on the outdoor netball courts.	1.4.1 Work on the outdoor netball courts is on schedule, the surface is to be completed by the end of July.

PF 8 – Recreation and Culture				
Action Plans:- Year 1	Commentary 30/9/2010	Commentary 31/12/2010	Commentary 31/3/2011	Commentary 30/6/2011
1.7.2 Provide ongoing support to sportsground and stadium committees.	1.7.2 Committees are meeting on a regular basis with council staff in attendance.	1.7.2 Committees are meeting on a regular basis with council staff in attendance.	1.7.2 Committees are meeting on a regular basis with council staff in attendance.	1.7.2 Committees are meeting on a regular basis with council staff in attendance.
1.7.3 Support Aboriginal Advisory Committee to develop and promote Aboriginal Culture.	<p>1.7.3 The Aboriginal Advisory Committee meetings continue to be held each month. A draft Aboriginal recognition and acknowledgement policy has been developed and issued for public comment.</p> <p>The Aboriginal Advisory Committee has discussed at its meetings the following schemes and projects:-</p> <ul style="list-style-type: none"> <li>- Healthy Communities</li> <li>- Close the Gap</li> <li>- PACE Program</li> <li>- Youth of the Streets</li> <li>- Public Art Project.</li> </ul>	1.7.3 Aboriginal Recognition – Flying of Flags – Policy adopted at Council’s December 2010 meeting.	1.7.3 The Aboriginal Advisory Committee meetings continue to be held each month. Western Riverina and the State Country Arts Support Program (CASP) Panel have approved a grant of \$3000 towards the Deadly Dance project	1.7.3 The Aboriginal Advisory Committee meetings continue to be held on a needs basis.
1.7.3 Facilitate the establishment of a Narrandera Local Arts Network.	1.7.3 Local Arts Network for Narrandera successfully established, along with Council adopting a Local Arts Strategy for Narrandera. Regional Arts funding was also supported by NSW Arts and will commence January 2011.	1.7.3 Regional Arts network have progressed appointment of Regional Arts Coordinator with commencement early March. Funding secured through Arts NSW to develop a Cultural Trail across Western Riverina (Narrandera, Griffith, and Leeton) as first cross regional project.	1.7.3 The Regional Arts Officer met with the Aboriginal Advisory Committee Meeting in March. An Arts Workshop is planned to be held at Narrandera in May.	1.7.3 The Regional Arts Office has made progress in establishing a regional arts trail across Narrandera, Leeton and Griffith. Western Riverina Arts also recently launched a new website with information on arts programs.

PF 8 – Recreation and Culture				
Action Plans:- Year 1	Commentary 30/9/2010	Commentary 31/12/2010	Commentary 31/3/2011	Commentary 30/6/2011
3.4.1 Implement Narrandera Park Master Plan.	3.4.1 Work has commenced on the Narrandera Park Project.	3.4.1 Council resolved in December to develop building design concepts to upgrade or develop a new Visitor Information Centre. Heritage consultant will work with Council in February to develop the architectural design brief.	3.4.1 Heritage consultant has met with Council. Investigations continuing.	3.4.1 Further investigation required on Visitor Information Centre and location of amenities.
3.4.1 Review and update Plan of Management Lake Talbot Swimming Complex and Caravan Park.	3.4.1 Review has been on hold pending negotiations with the Lands Department for supplementary funding to increase the scope of the plan to include all of the Lake Talbot reserve.	3.4.1 Review has been on hold pending negotiations with the Lands Department for supplementary funding to increase the scope of the plan to include all of the Lake Talbot reserve.	3.4.1 Review of the Caravan Park plan of management is underway with a draft report anticipated for the Councils May meeting.	3.4.1 Consultation has taken place with Council as Trustee and the Park Lessee. Draft plan is anticipated for July with final plan to be adopted in August.



## P.F.9 CONSTRUCTION

### PF 9 – Construction

Principle Activities	Supports Key Goal	Linkage to Strategic/ Operational Plans
Building Control Quarries and Pits Mining	Goal 3 – Infrastructure, Planning and Environment	Strategy 3.5.2: Ensure developer compliance with all planning, building permits.

### PF 9 – Construction

Action Plans:- Year 1	Commentary 30/9/2010	Commentary 31/12/2010	Commentary 31/3/2011	Commentary 30/6/2011
3.5.2 Development assessments and approvals are within 40 days.	3.5.2 During the period, transitional arrangements with Griffith City Council (GCC) were made to support vacancies in development control. The interim arrangements resulted in some delays due to increased workloads at GCC and loss of professional staff at GCC later in the quarter. DAs submitted = 14, 7 of which were determined past 40 days.	3.5.2 During the period 4 complying development applications (DA's) were received. Three were processed within the statutory time period of 10 days, and one at 19 days. Eleven (11) DA's were received during the period and eight processed within the statutory timeframe of 40 days (average 25 days).	3.5.2 During the period, 4 Complying Development applications were received with all 4 processed within the statutory time frame of 10 days.  Four (4) DA's were received during the period and one (1) was processed within the timeframe of 40 days.	3.5.2 During the period four (4) Complying Development applications were received with all 4 processed within the statutory timeframe of 10 days.  Five (5) DAs were received during the period and two (2) were processed within the timeframe of 40 days.

## P.F.10 TRANSPORT & COMMUNICATION

PF 10 –Transport & Communication		
Principle Activities	Supports Key Goal	Linkage to Strategic/ Operational Plans
Maintain roads, bridges, drainage and footpaths. Bus Shelters RTA Works Airport management Street Lighting Parking areas	Goal 2 - Economic Goal 3 – Infrastructure, Planning and Environment Goal 4 – Organisation / Internal	Strategy 2.1.4: Advocate and implement an effective road transport (road trains, b-triples) networks throughout the shire Strategy 2.1.5: Advocate opportunities for inland rail Strategy 3.4.3: Review street lighting program for effectiveness and efficiency Strategy 3.6.2: Optimise plant utilisation and efficiency Strategy 3.6.3: Implement best practice procedures for maintenance and construction work (roads, footpaths and bridges) Strategy 3.6.4: Review and update service standards for roads, footpaths, airport and bridges Strategy 3.6.5: Maintain street trees in urban areas Strategy 3.6.6: Improve operational viability of Narrandera/Leeton airport Strategy 3.6.7: Provide rural addressing throughout the Shire Strategy 4.2.3: Develop and implement a long-term Asset Management Plan.

PF 10 – Transport & Communication				
Action Plans:- Year 1	Commentary 30/9/2010	Commentary 31/12/2010	Commentary 31/3/2011	Commentary 30/6/2011
2.1.4 Review and process road transport applications.	2.1.4 Reviewed and processed as per RTA conditions.	2.1.4 Reviewed and processed as per RTA conditions.	2.1.4 Reviewed and processed as per RTA conditions.	2.1.4 Reviewed and processed as per RTA conditions.
2.1.4 Advocate for upgrade of the Newell Highway to support road train transport.	2.1.4 Ongoing.	2.1.4 Ongoing.	2.1.4 Ongoing.	2.1.4 Ongoing.
2.1.5 Lobbying activities and support of inland rail alliance.	2.1.5 Ongoing.	2.1.5 Ongoing.	2.1.5 Ongoing.	2.1.5 Ongoing.

PF 10 – Transport & Communication				
Action Plans:- Year 1	Commentary 30/9/2010	Commentary 31/12/2010	Commentary 31/3/2011	Commentary 30/6/2011
3.4.3 Review Country Energy street light billing schedule.	3.4.3 To commence calendar year 2011.	3.4.3 To commence calendar year 2011.	3.4.3 Street lighting energy contract to move to Integral Energy from July 2011.	3.4.3 Street lighting energy contract to move to Integral Energy from July 2011.
3.6.2 Undertake truck and plant utilisation audit and recommendations.	3.6.2 Plant review committee established.	3.6.2 Plant review committee established.	3.6.2 Plant review being undertaken. .	3.6.2 Plant review being undertaken.
3.6.3 Develop and implement best practice procedures for road maintenance and construction.	3.6.3 Under review.	3.6.3 Under review.	3.6.3 Ongoing.	3.6.3 Best practice procedures are being utilised however the process is continually evolving.
3.6.4 Develop service standards for roads 3.6.4 Investigate funding for disability access audit.	3.6.4 Under review. 3.6.4 Ongoing.	3.6.4 Under review. 3.6.4 Ongoing.	3.6.4 Ongoing.	3.6.4 Reviewing the latest developed standards.
3.6.5 Implement tree management plan.	3.6.5 Tree replacement program being implemented.	3.6.5 Tree replacement program being implemented.	3.6.5 Tree replacement program being implemented.	3.6.5 Tree replacement program being implemented.
3.6.6 Undertake a strategic review of Narrandera/Leeton airport activities.	3.6.6 Brief currently being prepared.	3.6.6 Brief to be finalised at Airport Committee meeting March 2011.	3.6.6 Brief prepared awaiting comment from Regional Express before finalising.	3.6.6 Consultant has commenced study report to be finalised by 31 August 2011.
3.6.7 Implement rural addressing program (signage and road naming).	3.6.7 Project is ongoing. Anticipated completion date end of December 2011.	3.6.7 Project is ongoing. Anticipated completion date now extended to 30 June 2012.	3.6.7 Project is ongoing. Anticipated completion date now extended to 30 June 2012.	3.6.7 Project is ongoing. Anticipated completion date now extended to 30 June 2012.

## P.F.11 ECONOMIC AFFAIRS

PF 11 –Economic Affairs		
Principle Activities	Supports Key Goal	Linkage to Strategic/ Operational Plans
Visitor Information Centre. Camping areas and caravan parks  Industrial development and promotion Sale yards Real estate development Commercial nurseries Other business undertakings	Goal 1 – Social/Community  Refer also: Economic Directions 2007-2012 Plan – <i>Consider Narrandera, Improving Infrastructure, Building Business capability, Creating a Great Place to Live</i>  Goal 2 – Economic	Strategy 1.7.1: Facilitate cultural and community events Strategy 2.1.1: Support appropriate economic development projects Strategy 2.1.2: Market and promote Narrandera Shire Strategy 2.1.3: Develop policies and guidelines for the attraction of business, events and industry Strategy 2.1.6: Improve town entrances Strategy 2.2.1: Develop a Narrandera CBD Strategy Strategy 2.3.1: Develop & implement infrastructure master plans for priority commercial and industrial development areas

PF 11- Economic Affairs				
Action Plans:- Year 1	Commentary 30/9/2010	Commentary 31/12/2010	Commentary 31/3/2011	Commentary 30/6/2011
1.7.1 Support and develop the John O'Brien Festival Organising Committee.	1.7.1 New JOB committee members and event budget endorsed by Council.	1.7.1 JOB festival program endorsed.	1.7.1 JOB festival successfully completed. Anecdotal response from visitors, performers and sponsors has generally been positive. Final outcome report currently being compiled.	1.7.1 JOB final outcomes report endorsed by the Committee and accepted by Council. Initial plans are underway for 2012. Feedback and budget outcomes from 2011 have suggested that the festival needs to be downscaled with an even greater focus on poetry.
1.7.1 Facilitate and support community and cultural events.	1.7.1 Council staff assisted new events: Jazz Festival, Holden Rally, and prepared a bid submission for a major sporting event.	1.7.1 Council staff coordinated an unsuccessful bid for NSW Country Rugby League City vs Country with Albury securing the event after a late submission to the Country Rugby League. Another bid was submitted to host a caravan rally in 2013. Narrandera was verbally informed that they were to host the rally in 2013, but after a site visit to the caravan parks, the facilities were deemed unsuitable for their event.	1.7.1 Council staff assisted new events Riverina Rush and the Narrandera Vintage Restorers Swap Meet. Council staff also facilitated Clean Up Australia Day with support from Landcare.	1.7.1 Support provided to Aboriginal Foundation regarding legislative event planning requirements for NAIDOC celebrations. Successfully secured the Ashton Circus in Narrandera, which was well received by the community.
1.7.1 Preparation and continuous improvement of traffic management plans for main street and park festivals.	1.7.1 No action this quarter. Event staff will undergo further traffic/risk training next quarter.	1.7.1 Traffic Risk training undertaken with events/tourism staff.	1.7.1 Traffic Risk training undertaken with events/tourism staff. Emphasis now on how to interpret and draw Traffic Control Plans.	1.7.1 No action this quarter.

PF 11- Economic Affairs				
Action Plans:- Year 1	Commentary 30/9/2010	Commentary 31/12/2010	Commentary 31/3/2011	Commentary 30/6/2011
2.1.1 Coordinate and assist Economic Development Committee projects.	2.1.1 Achievements include "Town of Trees" business and community presentation, signage audit and recommendations to RTA. Other projects include Army Parachute training to stay in Narrandera during training period, Chinese development at Red Hill Estate progressing.	2.1.1 Signage options being explored for Gillenbah through the Tourist Attraction Signposting Assessment Committee (TASAC). Signage options also being researched for the Narrandera Wetlands, Lake Talbot and the Flora and Fauna Reserve. Liaising with Kapooka Army over return parachuting exercise in 2011.	2.1.1 Chinese delegation attended Narrandera during February to advance potential business project. Meetings and site visits were held. A further Chinese group to revisit during April 2011.	2.1.1 Preparation underway for attendance at the Country and Regional Living Expo in Sydney. This is a core activity for the RDA supported Country Change network for which Narrandera is a member and hosts a quarterly meeting. The new Country Change website was recently launched.
2.1.1 Provide support to the organisations such as Progress Associations, Chamber of Commerce delivering economic development projects.	2.1.1 Ongoing support provided through various departments as required. Staff have provided essential guidance to the upcoming Jazz Festival and Multi-sport festival.	2.1.1 Ongoing communication with the Narrandera Accommodation Owners Group providing guidance and input into their tourism booklet project. Support has also been provided to the local Narrandera Vintage Club in helping with their planned swap meet rally.	2.1.1 Guidance and support provided to the Accommodation Owners Group through the development of the Narrandera town booklet. Accommodation Owners Group now officially known as the 'Narrandera Tourism Incorporated'.	2.1.1 Ongoing monthly representation at Narrandera Tourism Incorporated meetings.

PF 11- Economic Affairs				
Action Plans:- Year 1	Commentary 30/9/2010	Commentary 31/12/2010	Commentary 31/3/2011	Commentary 30/6/2011
2.1.2 Promote sportsground and Lake Talbot to sports organisations.	2.1.2 Undertaken one major bid submission for sporting event. Acceptance still pending.	2.1.2 Sporting event bid which commenced last quarter was unsuccessful. Following up on leads from November mailout. Interest from NSW Sport and Recreation and also Bicycle NSW for developing sporting events in Narrandera.	2.1.2 Hosted the Regional Manager for NSW Sport and Recreation and promoted current sporting facilities. Meeting included various representatives from the sporting community. Facility grants and support for indigenous access to sport was discussed.	2.1.2 – Following up sales letter sent to: Bicycle NSW Riverina Umpires Association Baseball NSW Little Athletics Association of NSW NSW Masters Athletics Incorporated Also investigating an AFL match to coincide with 2013 Sesquicentenary celebration.
2.1.2 Promote 'what's on' calendar through internet and other distribution channels.	2.1.2 Staff have made improvements to updating web site 'what's on'.	2.1.2 All updates to the Council 'What's on?' page are being uploaded through the Visitor Information Centre. Event information is being updated as it is being supplied by event organisers. Recent new events included on the website are Barellan Head over Heels and Riverina Rush.	2.1.2 Email blast sent to all community groups and event organisers, reminding them to send updated information to the Visitor Information Centre for uploading to Councils events calendar.	2.1.2 Ongoing function of Visitor Services/Events staff.
2.1.2 Implement marketing strategy to promote Narrandera Shire.	2.1.2 Destination Marketing consultant employed and community engagement and research activities underway. Strategy report due November 2010.	2.1.2 Destination Marketing Strategy approved by Council in December 2010.	2.1.2 A five (5) year action plan has been created with annual targets and priorities defined. Strategy is listed on Council website with hard copies available for viewing by members of the community from the Visitor Information Centre and the Council Chambers.	2.1.2 The 18 month project plan completed with key projects covering the itemised actions defined in the 5 year action plan.

PF 11- Economic Affairs				
Action Plans:- Year 1	Commentary 30/9/2010	Commentary 31/12/2010	Commentary 31/3/2011	Commentary 30/6/2011
2.1.3 Develop major events guidelines and policy.	2.1.3 Template documents sourced and shall be used to develop major event guidelines and policies.	2.1.3 Awaiting outcome of grant application for dedicated resource to complete generic event protocols. Continuous improvement be achieved with event management systems for Council run events.	2.1.3 Grant submission successful. Expression of interest to be sent to potential consultants to develop a <i>'How to organise a successful event manual'</i> , which will assist in formulating the event guidelines and policies.	2.1.3 Word Juice Consulting, has been engaged to prepare an event management kit for community groups and event organisers to use and more effectively understand the requirements of event planning. The events kit is due for completion in September 2011 and will include a major events policy.
2.2.1 Commence scoping and review of CBD master plan development (in conjunction with LEP Review).	2.2.1 Requires commercial study to be undertaken prior to development of a master plan.	2.2.1 Brief for business strategy consultant to undertake commercial analysis and opportunities has been prepared and quotes will be sort next quarter.	2.2.1 Consultant engaged to prepare business strategy.	2.2.1 Draft business strategy developed. Funding for Masterplan was not included in the budget.
2.3.1 Implement Gillenbah Master Plan.	2.3.1 Gillenbah - no action this quarter, though next quarter will involve commencement of discussions with RTA on implementation works.	2.3.1 Meeting held with RTA and NSC planning staff on planned RTA works in 2012. Council to undertake feasibility/costings for proposed sewerage scheme so as to coordinate with Caltex and RTA development plans. Report on progress to Gillenbah working party due next quarter.	2.3.1 Feasibility study still ongoing.	2.3.1 Submission made to the State Roads Minister, Hon Duncan Gay, to progress the Gillenbah Masterplan. Council also planning to set up a working group with RTA to progress the project.
2.3.1 Further evaluation of the Red Hill Subdivision Economic & Environmental impact.	2.3.1 Due to skilled engineering staff shortages, storm water management design at Red Hill has been delayed.	2.3.1 December report to Council provided preliminary works estimates, with engineering design work to commence next quarter. Subdivision works estimated for completion June 2010.	2.3.1 Report on cost to develop Red Hill to be provided to Council in April 2011.	2.3.1 Tender documents to be prepared once centreline levels confirmed.



**THIS PAGE HAS BEEN INTENTIONALLY LEFT BLANK**